



Minutes

**Board of Directors Meeting
Economic Development Corporation and
Community Development Corporation**

City Hall – Council Chambers

500 West Live Oak Street, Hutto TX 78634

Monday March 1, 2021 at 6:30 p.m.

Chairman Steven R. Harris
Vice-Chairman Don Carlson
Secretary Shawn Lucas

Treasurer Mike Arismendez
Board Member Marqueta Grant

The Economic Development Corporation (EDC) and the Community Development Corporation (CDC) met in a regular Board meeting on Monday March 1, 2021 at the City Hall Council Chambers located at 500 West Live Oak Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Chairman Steven Harris called the meeting to order at 6:33 p.m.

ROLL CALL

Members of the Community Development Corporation Board that were present were Chairman Steven Harris; Secretary, Shawn Lucas; Board member, Mike Arismendez; and Board member Marqueta Grant.

Vice Chairman Don Carlson was absent.

Members of staff that were present were George Hyde, EDC/CDC Board Legal Counsel; Cathie Childs, Legal Counsel; James Bryson, Financial Manager; Stacy Schmitt, City of Hutto PIO; Councilman Mike Snyder, EDC/CDC Board Liaison; and Cheri Bowman, Economic Development Specialist and Board administrator.

PUBLIC COMMENTS

No Public comments

5A. Discuss and consider approval of the January 4, 2021 Hutto Economic Development Corporation and the Hutto Community Development Corporation Board of Directors' meeting minutes.

No action was taken. Minutes are to be presented for approval at next meeting.

5B. Discussion and acknowledge the appointment of Director Marqueta Grant to the Board of Directors for the Hutto Economic Development Corporation and Hutto Community Development Corporation effective February 26, 2021.

5C. Discussion and acknowledge the removal of Director Kevin LaFrance by the Hutto City Council and the resignation of Director Henry Gideon from both the Hutto Economic Development Corporation and Community Development Corporation Boards of Directors effective February 4, 2021 and election of a new corporate treasurer officer for both corporations.

MOTION: *Secretary Shawn Lucas made a motion to appoint Board member Mike Arismendez as the corporate treasurer officer for both corporations. Board member Marqueta Grant seconded the motion.*

ACTION: *The motion passed 4-0.*

5D. Consideration and possible action adopting a resolution of the Board of Directors of both the Hutto Economic Development corporation and Community Development Corporation, designating individuals with signature authority for the corporations.

MOTION: *Treasurer Mike Arismendez made a motion to add himself, the Board Treasurer, and Secretary Shawn Lucas, as board members with signature authorization for the corporations. Board member Marqueta Grant seconded the motion.*

ACTION: *The motion passed 4-0.*

The authorized signatories for the corporations are:

Chair, Steven Harris

Vice Chair, Don Carlson

Treasurer, Mike Arismendez (added)

Secretary, Shawn Lucas (added)

5E. Update on monthly financials. (James Bryson, Financial Manager)

5F. Presentation, discussion and possible action regarding establishing a project with Urban Jungle Brewery related to business development.

No action was taken on this item.

5G. Presentation, discussion and possible action regarding inquiry concerning the Megasite property.

No action was taken on this item.

5H. Discussion and possible action regarding the City of Hutto City Council's request of Hutto Economic Development Corporation's Board of Directors incorporate a requirement to record all executive sessions in its previously approved Second Amended and Restated Bylaws.

***Legal Counsel Cathie Childs** stated the Board of Directors approved the Bylaws, which, then in turn was presented to City Council for their approval, at their last meeting. No action was taken, and the City Council asked the Board of Directors to incorporate the requirement to record all executive sessions. Legal counsel shared with the Board the Local Texas Government Code 551.10, which states the requirement of a certified agenda or recording.*

***Treasurer Mike Arismendez** understood, and agrees, that all should be recorded but private consultation with legal counsel.*

***Chairman Steven Harris** stated he is in favor of recording, as the Board is unable to take notes, and it would be good to be able to go back and refresh memories of specific discussions.*

The recordings would be sealed, and only the sitting Board members have access to the recordings.

***General Counsel George Hyde** stated the recordings are not subject to disclosure. Can be requested by District Judge in an Open Meetings Act violation case, reviewed, then they will decide which portions can be used. The Board's legal counsel can view the records in a need to know instance, to give legal advice if needed.*

***Chairman Steven Harris** asked Stacy Schmitt, City of Hutto PIO if video storage/audio storage was available?*

***PIO Stacy Schmitt** replied that audio storage is available.*

***Secretary Shawn Lucas** expressed concern about the cost, and wants the Board to mindful of the expense for video and audio expenses, but in full support of recording executive sessions.*

Discussion to recall this item after Executive Session.

No action was taken on this item at this time.

EXECUTIVE SESSION

*Executive Session began at 6:59 pm, and reconvened in to Open Session at 8:04pm.
No action was taken.*

Treasurer Mike Arismendez recalled 5H.

5H. Discussion and possible action regarding the City of Hutto City Council's request of Hutto Economic Development Corporation's Board of Directors incorporate a requirement to record all executive sessions in its previously approved Second Amended and Restated Bylaws.

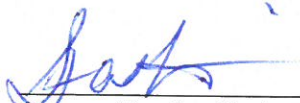
MOTION: *Treasurer Mike Arismendez made a motion to honor the City of Hutto City Council's request that the Economic Development Corporation record all executive sessions, with the exception of advice by legal counsel to not record for pending contemplated or settlement offers, and be placed in the previously approved Second Amended and Restated Bylaws. Secretary Shawn Lucas seconded the motion.*

ACTION: *The motion passed 4-0.*

ADJOURNMENT

With no other business to conduct, the meeting was adjourned at 8:06 p.m.

Community Development Corporation



Steven Harris, Chairman

ATTEST:



Cheri Bowman, Economic Development Specialist
Business Retention Specialist