



# MINUTES

## Capital Improvement Committee Meeting

7:00 PM - Thursday, December 10, 2020  
City Council Chambers

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The Capital Improvement Committee of the City of Hutto was called to order on Thursday, December 10, 2020, at 7:00 PM, in the City Council Chambers, with the following members present:

**PRESENT:** Commissioner John Klein, Commissioner Joel Coombs, Commissioner Jerica Lawyer, Commissioner Randal Clark, Commissioner Richard Hudson, Chair Tony Wertz, and Parks Advisory Board Member Wendell Teltow

**EXCUSED:** Commissioner Susanna Boyer

### 1 CALL MEETING TO ORDER

Meeting was called to order at 7:06 p.m.

### 2 ROLL CALL

Members of the City of Hutto Staff Present were Samuel Ray Director of Engineering.

### 3 PUBLIC COMMENT

- a) Dial in numbers  
Toll: 1-512-717-4201  
Toll Free: 1-800-717-4201  
Conference ID:  
242-3288

**Once you are in the conference call press \*5 to signal that you are requesting to speak during public comment.**

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the Capital Improvement Committee on agenda issues and on non-agenda issues (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes.

*[Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits*

*advisory boards, commissions and committees created by local governmental bodies from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the City Staff for action may be placed on the agenda of a future meeting.]*

#### **4 AGENDA ITEMS**

**a) Introductions**

Matthew Garret with NewGen Stratagles the new presenter. Also present are Darren Strozewski, Wiley Webb, Jordan Hurta and Bryce Brady from DCS Engineering

**b) Presentation of Draft Impact Fee Report review and Schedule**

A presentation was made on Land use Assumptions, 5 year Water and Wastewater CIP projects, and Impact fee Calculations.

Questions from Commissioners included the number of Land Use Assumptions, cost of the LUE'S and Maintenance, what happens when assumptions are wrong, and discussed with presenters.

Commissioners had questions on developer funded wastewater projects and HISD site. Proposed water impact fee goes up and wastewater goes down, does the city have the ability to only update one fee? Determined it is required to update both water and wastewater.

Commissioners had questions on cash flow – large CIP cost early in 10 year period, impact to water rates regarding CIP costs. Maintenance fees not included in impact fee.

Is impact fee for residential only? Impact fee is for all new development.

Matthew Garrett- provided details on Analysis and how Impact fees are calculated and discussed draft fee in comparison to surrounding cities also was available to answer Commissioners questions

**c) Consideration and possible action on making a written recommendation to City Council before January 15, 2021 regarding the Water and Wastewater Impact Fees as presented in the Draft Water and Wastewater Impact Fee Report.**

No action taken

**d) Questions and Discussion**

Staff inquired on the possibility of holding the next Capital Improvement Committee meeting on Tuesday, January 5, 2021 at 6:00 p.m Prior to the Scheduled Planning and Zoning Commission Meeting at 7:00pm.Commission agreed this would work.

5 **ADJOURNMENT**

Having no further business meeting was adjourned at 8:06 p.m

6 **CERTIFICATION**

I certify that this notice of the **December 10, 2020** Capital Improvement Committee meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on **December 4, 2020** at 12:00 P.M.



  
Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at [City.Secretary@huttox.gov](mailto:City.Secretary@huttox.gov) or call (512) 759-4033 for assistance.

  
Chair