



# City of Hutto

## MINUTES

Charter Review Commission Meeting  
Wednesday, October 28, 2020 at 6:30 PM  
City Hall Executive Board Room

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at [www.huttotx.gov](http://www.huttotx.gov)

1. CALL SESSION TO ORDER: *6:30 PM*
2. ROLL CALL

Commissioners present: Tony Wertz, Chair, Christina Bastos, Vice-Chair, Ida Weaver, Andrew Bos, Connie Gooding.

Absent: Michael Salvo, Steven Wells

Staff present: Cristian Rosas-Grillet, City Attorney, Holly Nagy, City Secretary

3. PUBLIC COMMENT  
- None
4. OTHER BUSINESS

- 4.1. Consideration and possible action on approving the October 19, 2020 Charter Review Commission meeting minutes.

*Commissioner Gooding stated that there is a typo on item 4.2 it should read from being paid not for being paid.*

*Vice-Chair Bastos made a motion to include within the Charter that the Mayor is to make \$500 per meeting, not to exceed two regularly scheduled meetings per month. City Councilmembers to be paid \$400 per regularly scheduled meeting, not to exceed two regularly scheduled meetings per month. Any excused or unexcused absence would exempt city council members or the mayor ~~for~~ from being paid for that regularly scheduled meeting. Commissioner Weaver seconded the motion. The motion passed unanimously.*

*Commissioner Bos made a motion to accept the October 19, 2020 meeting minutes as amended. Commissioner Gooding seconded the motion. The motion passed unanimously*

- 4.2. Presentation by City Secretary and/or City Attorney on proposed amendments to Articles III-V of the City Charter as recommended by City Staff, with possible action.

- *No comments*

- 4.3. Discussion with possible action on continued discussion on proposed amendments to Article III “The City Council” of the City Charter.

### *3.12- Voting*

*Commissioner Wertz made a motion that states that Councilmembers may abstain from items but must state reason for abstention. Commissioner Bos seconded the motion. The motion passed unanimously.*

### *3.13- Ordinances in General*

*Commissioner Bastos that any ordinance which levies a fine or penalty and those dealing with budget and/or tax, franchises, public utilities or the setting of their rates should be read at two regular meetings followed by publication by caption in one issue of the official newspaper of the City before the same shall become effective. Commissioner Gooding seconded the motion. The motion passed unanimously.*

*Commissioner Bastos made an amendment that the captions should also be posted on the city webpage. Commissioner Weaver seconded the motion.*

*Discussion ensued.*

*Commissioner Bastos made a motion to rescind her amendment of posting on the website.*

*Discussion ensued regarding voting and dispensing of second readings.*

*Commissioner Weaver made a motion to accept the paragraph as written. Commissioner Bastos seconded the motion. The motion passed (5:1) with Commissioner Bos against.*

### *3.14- Emergency Ordinances*

*Commissioner Gooding made a motion to accept Section 3.14 as redlined by the City Attorney. Commissioner Bastos seconded the motion the motion passed unanimously.*

### *3.15- Bonds for City Employees – Keep the same.*

### *3.16- Investigative Body*

*Discussion ensued. Commissioner Weaver made a motion to table this item for attorney research. Commissioner Bos seconded the motion. The motion passed unanimously.*

4.4. Discussion with possible action on proposed amendments to Article IV  
“Administrative Service” of the City Charter.

*4.01 - City Manager*

*a.) Appointment and Qualifications*

*Commissioner Weaver made a motion to require the City Manager to reside within the City Limits of the City of Hutto under appointment and qualifications. Commissioner Bos seconded the motion the motion passed unanimously.*

*b.) Compensation- no changes.*

*c.) Term and Removal- no changes.*

*d.) Powers and Duties- 7*

*e.) Contracts and Purchases*

*f.) Execution of Documents- Grammatical issues - last sentence should be condition with:*

*Discussion ensued. f. 3) City Attorney approval on forms.*

*Commissioner Bos made a motion add the verbiage that the form shall be approved and signed by the City Attorney on #3. The motion died for a lack of a second.*

*g.) Assistant City Manager*

*Discussion ensued.*

*Commissioner Weaver made a motion to delete g. and Section 4.02 would read, Administrative Departments. There shall be such administrative departments as are established by this charter and may be established by Ordinance. Excepting as otherwise provided by this Charter, these administrative departments shall be under the direction of the City Manager. The head of each department shall be a director who shall have supervision and control of said department. Two or more departments may be headed by the same individual and the City Manager may head one or more department. The City Manager within 60 days after taking office shall designate by letter filed with the City Attorney, one or more administrative directors, he deems qualified or deemed qualified to serve as Interim City Manager to perform the duties of the City Manager in his or her absence or disability. Such designation shall be subject to prior approval of the City Council. Upon selection by City Manager or the City Council from the qualified designees, the Interim City Manager is authorized to perform the same powers and duties as the City Manager while acting in the City Manager's stead.*

*Discussion ensued.*

*Commissioner Bastos seconded the motion. Commissioner Weaver rescinded her motion.*

*Commissioner Weaver made a motion to change the Assistant to Acting City Manager. Commissioner Gooding seconded the motion.*

*Commissioner Weaver amended the motion to strike g and go with what Assistant City Attorney has recommended to the Commission. Commissioner Gooding seconded the motion.*

*No other changes.*

#### *4.03 - Municipal Court*

*Commissioner Bastos made a motion to change b.) to state*

*The judge of said court shall be appointed by the City Council to serve at the discretion of the City Council. the judge shall be an attorney licensed and practicing in the State of Texas and shall receive such salary as may be fixed by the City Council.*

*Commissioner Bos seconded the motion the motion passed (3:2) with Commissioners Gooding and Wertz against.*

#### *Section 4.04 - City Attorney*

*No changes.*

#### *Section 4.05- City Secretary*

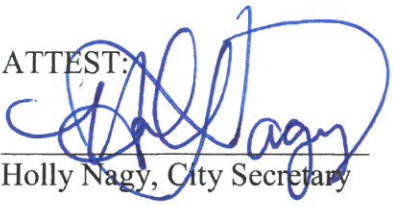
*Commissioner Wertz made a motion to change d.) from to perform such other duties as the City Council shall assign to City Manager shall assign. Commissioner Weaver seconded the motion. The motion failed (3:2) with Commissioners Gooding, Bastos and Bos against.*

#### 4.5. Discussion with possible action on proposed amendments to Article V “Nominations and Elections” of the City Charter.

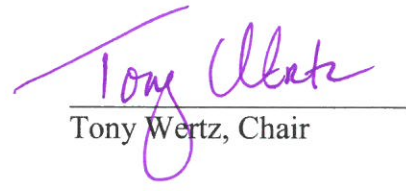
*Tabled until the next meeting.*

#### 5. ADJOURNMENT – 10:02 PM

ATTEST:



Holly Nagy, City Secretary



Tony Wertz, Chair