



City of Hutto

AMENDED MINUTES

Charter Review Commission
Monday, December 7, 2020 at 6:30 PM
City Hall Executive Board Room

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at www.huttotx.gov

1. CALL SESSION TO ORDER: *6:30 PM*

ROLL CALL: All present.

2. PUBLIC COMMENT

- *None*

3. OTHER BUSINESS

3.1. Discussion and possible action on approval of the November 23, 2020 Charter Review Commission meeting minutes.

*Commissioner Salvo made a motion to approve item 3.1 as presented.
Commissioner Wells seconded the motion. The motion passed unanimously.*

3.2. Presentation by City Secretary and/or City Attorney on proposed amendments to the City Charter as recommended by City Staff, with possible action.

- *None*

3.3. Discussion and possible action on review of the proposed amendments to the City Charter.

Discussion ensued.

*Commissioner Weaver made a motion to reword Section 3.05 to read: The Mayor Pro-tem shall be: a Council member, elected by the City Council at the first regular City Council meeting following each regular City election. The Mayor Pro-tem shall act as Mayor during the disability, absence, or failure of the Mayor to carry out the duties of the office, and in this capacity shall have the rights conferred upon the Mayor. If the City Council member occupying the office of Mayor Pro-Tem resigns for any reason, is removed from office in any manner authorized by law or forfeiture of his or her office occurs the City Council shall at the next regular City Council meeting after the office is declared vacant fill the office of Mayor Pro-Tem as prescribed above.
Commissioner Salvo seconded the motion. The motion passed unanimously.*

Commissioner Weaver made a motion to amend the motion to change the last sentence to read: If the City Council Member serving as Mayor Pro-Tem,

resigns for any reason, is removed from office in any manner authorized by law, or a forfeiture of his or her office occurs, the City Council shall at the next regular City Council meeting after the office is declared vacant, elect a Mayor Pro-Tem. Commissioner Salvo seconded the motion. The motion passed unanimously.

Commissioner Salvo made a motion to reword Section 3.06 (b) to read: If the Mayor or any Council Member resigns for any reason other than to run for elective office, is removed from office in any manner authorized by law, or a forfeiture of his or her office occurs: In no instance shall this individual succeed himself or herself, nor shall such individual's name appear on a ballot for elective office to the City or be appointed to an elective office of the City within a period of three (3) years following the date which their office is declared vacant. Commissioner Bos seconded the motion. The motion passed unanimously.

Commissioner Weaver made a motion to reword Section 3.06 (c), item 4 to read: fails to attend three (3) regular City Council meetings in any twelve (12) month period. Commissioner Salvo seconded the motion. The motion passed (6:1) with Commissioner Wells against.

Commissioner Gooding made a motion to reword Section 4.01 (a) to read: The City Manager shall reside within the city limits while serving as City Manager. If a prospective City Manager resides outside the city limits, he or she shall establish residency within the city limits within twelve (12) months after accepting the city manager position. Commissioner Weaver seconded the motion. The motion passed (6:1) with Commissioner Bastos against.

Commissioner Salvo made a motion to change section 4.01 (g) from sixty (60) to ninety (90) days. Commissioner Bos seconded the motion. The motion passed unanimously.

Commissioner Salvo made a motion to add to section 4.01 (g): The City Council shall approve or deny such designation within thirty (30) days of the receipt of such letter. If such designation is denied, the City Manager shall, within thirty (30) days of the denial, designate a different qualified administrative officer or employee in the manner described above. Commissioner Wells seconded the motion. The motion passed unanimously.

Commissioner Salvo made a motion to strike from section 4.01 (g): "From time to time the City Manager may remove and appoint another Assistant City Manager" and add "From time to time the City Manager may remove the Acting City Manager. The City Manager shall designate a new Acting City Manager in the same manner described above within thirty (30) days after the Acting City Manager position is, for whatever reason, vacated." Commissioner Bos seconded the motion. The motion passed unanimously.

Commissioner Wells made a motion to reword section 6.10 to read: In no instance shall an officer removed from office by recall election succeed himself

