



# City of Hutto

## Agenda

### Parks Advisory Board

Wednesday, June 10, 2026 at 6:30 PM

### Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 3 business days prior to the scheduled date of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at [huttotx.gov](http://huttotx.gov)

**1. CALL SESSION TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT**

Please fill out required registration form before meeting. Public comment is limited to 3 minutes. City Council can not talk about any items not on the agenda per state law. Written comments for this meeting may also be sent to [comments@huttotx.gov](mailto:comments@huttotx.gov) PRIOR to 4:00 pm on June 10, 2026. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

**4. AGENDA ITEMS**

- 4.1. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on April 8, 2026
- 4.2. Discussion and possible action on establishing an incentive program from the city to the various HOA's (or individual residents) for tree planting in keeping with our Tree City status and Arbor Day activities.

**5. OTHER BUSINESS**

- 5.1. Presentation from The Gateway at Hutto development
- 5.2. Discussion on Parks and Recreation Projects.
- 5.3. Discussion on Fritz Park.

**6. DIRECTOR'S REPORT**

**7. ADJOURNMENT**

**8. CERTIFICATION**

I certify that this notice of the June 10, 2026 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on June 3, 2026 before 5:00 P.M.



  
Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at [CitySecretary@huttox.gov](mailto:CitySecretary@huttox.gov) or call (512) 759-4033 for assistance.

# AGENDA ITEM REPORT

## 4.1.



**To:** Parks Advisory Board  
**Subject:** Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on April 8, 2026  
**Meeting:** Wednesday, June 10, 2026  
**Department:** Parks and Recreation  
**Staff Contact:**

### BACKGROUND INFORMATION:

### SUMMARY OF REQUEST:

### STAFF REVIEW:

### FISCAL NOTES:

### POLICY IMPLICATIONS:

### ATTACHMENTS:

1. Parks Advisory Board- Minutes -April 8.2026



# City of Hutto

## Minutes

### Parks Advisory Board

Wednesday, April 8, 2026 at 6:30 PM

### City Council Chambers

**1. CALL SESSION TO ORDER**

Call to Order: 6:31pm

**2. ROLL CALL**

Roll Call: Perry Savard, Katie Weiss, Sharon Dyer, Camille Baptiste, Byron Washington (arrived at 6:39).

Absent: Milt Reichel and Alison Gersch

**3. PUBLIC COMMENT**

Please fill out required registration form before meeting. Public comment is limited to 3 minutes. City Council can not talk about any items not on the agenda per state law. Written comments for this meeting may also be sent to [comments@huttotx.gov](mailto:comments@huttotx.gov) PRIOR to 4:00 pm on April 8, 2026. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

**4. AGENDA ITEMS**

4.1. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on January 14, 2026

January 14 meeting minutes  
Motion to approve - Sharon Dyer  
2nd by Katie Weiss

Vote 4-0

4.2. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on March 11, 2026

March 11 meeting minutes  
Motion to approve - Sharon Dyer  
2nd by Katie Weiss

Vote 4-0

4.3. Consideration and possible action on recommendation to define minimum acceptable standards for the size and quantity of common amenity areas in new residential developments, as referenced in the Unified Development Code (UDC) rewrite.

Motion by Camille Baptista  
2nd by Perry Savard

Vote 5-0

Motion to include the following for the UDC related to Parks

All equipment must be of commercial quality and meet national safety standards (CPSC and ASTM).

A Certified Playground Safety Inspector (CPSI) must assist in final equipment approval and inspection.

Define the required mix of facilities, ensuring both active (play/sport) and passive (seating/shade) elements are included.

Amenity areas must include at a minimum one (1) trash receptacle, ADA accessible and connect via sidewalks/trails to the wider neighborhood and public right-of-way.

Require sustainable landscaping choices (drought-tolerant) and efficient irrigation systems.

## **5. OTHER BUSINESS**

5.1. Discussion on Parks and Recreation Projects.

Staff provided an update on recent projects

5.2. Discussion on Fritz Park.

Staff provided an update on Fritz Park

5.3. Discussion of budget requests for Parks and Recreation in the fiscal year 2026-2027

Staff provided an update with Budget request for FY27

## **6. DIRECTOR'S REPORT**

Staff provided update on programs, future projects, and Facebook Q1

## **7. ADJOURNMENT**

Adjorn: 7:35pm

## **8. CERTIFICATION**

I certify that this notice of the April 8, 2026 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on April 1, 2026 before 5:00 P.M.

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Parks Advisory Board Chair or Representative

# AGENDA ITEM REPORT

## 4.2.



**To:** Parks Advisory Board  
**Subject:** Discussion and possible action on establishing an incentive program from the city to the various HOA's (or individual residents) for tree planting in keeping with our Tree City status and Arbor Day activities.  
**Meeting:** Wednesday, June 10, 2026  
**Department:** Community Services & Culture  
**Staff Contact:**

### BACKGROUND INFORMATION:

### SUMMARY OF REQUEST:

### STAFF REVIEW:

### FISCAL NOTES:

### POLICY IMPLICATIONS:

### ATTACHMENTS:

None