



City of Hutto

Agenda

Special Meeting- Library Advisory Board June 1, 2026, 6:00-8:00pm Library Large Meeting Room

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. HUTTO PUBLIC LIBRARY FRIENDS

4. PUBLIC COMMENT

Please fill out required registration form before meeting. Public comment is limited to 3 minutes. City Council can not talk about any items not on the agenda per state law. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on June 1, 2026. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

5. AGENDA ITEMS

5.1. Approve minutes from April & May meetings

5.2. Presentation and signing of Memorandum of Understanding for HPL Friends, LAB, and Library

5.3. Recognize Tanya Ward for her service to LAB

5.4. Chair comments (Morgan Hubbard)

5.5. Presentation of Library Ecosystem training and supporting documents. (Kristin Phillips)

5.6. Strategic Planning Work Session with LAB, HPL Friends & Library Director

5.7. Discuss LAB involvement in fundraising for HPL (Veronica Maxey)

6. ADJOURNMENT

7. CERTIFICATION

I certify that this notice of the June 1, 2026 Hutto Library Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on DATE before 5:00 P.M.



Kristin Phillips

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@hutttox.gov or call (512) 759-4033 for assistance.

Present in person: Morgan Hubbard, Meli Salinas, Tanya Ward

Present online: James Matlock

Absent: Kyle Parkinson, Angela Hartman, Veronica Maxey

HPL Friends present in person: Lacey Ranson-Hudson, Cloe Rios, Chasey Davis, Jessica Gray, Liz Taylor

Meeting started at 6:00pm by Morgan Hubbard

HPL Friends Updates-

Blind Date with a Book Event, June 3 at 5:00-7:00pm at Hutto Wine Bar

Loteria event on July 15

Facebook page: [@hutttopubliclibraryfriends](https://www.facebook.com/hutttopubliclibraryfriends)

Next open meeting: June 10th, 5:30pm, Library Meeting Room

5.1- April 2026 and May 2026 meeting minutes approved.(Motion Tanya Ward; 2nd Meli Salinas)

5.2 - Morgan Hubbard (LAB Chair), Lacey Ranson-Hudson (HPL Friends President), and Kristin Phillips (Library Director) signed a Memorandum of Understanding that brings all three groups together with a shared mission: to support, promote, and fund library programs and services for our community.

5.3 - Thank you, Tanya Ward, for your many years of service to the Library Advisory Board, the Hutto Public Library, and the community!

5.4 - Chair comments from Morgan Hubbard:

- Reminder to Kristin to reach out to the City Secretary, Laura Hallmark, to request that the LAB vacancy be posted on the City of Hutto Boards & Commissions page
- Reminder of June 2nd P&Z Meeting starting at 7pm in Council Chambers to discuss neurodivergent public spaces initiative

5.5 - Kristin Phillips presented a summary of the ALA's *Library Ecosystem Public Library Field Guide* as well as the ALA's Library Ecosystem Implementation Guide. Both of these documents have been provided to LAB, HPL Friends, and HPL Staff via digital copies and paper copies. These documents will lead all of us as we work together to build a healthy, thriving Library Ecosystem.

Jessica Gray (HPL Friends) brought up that the the field guide discusses a case study as an example of a public library co,ing together with a professional library. She shared her idea to provide extra support to Hutto ISD libraries because of the district removing all library aides and creating an "Ed Tech" position for libraries, where the person filling the role is not required to be a librarian. She suggested a "Meet & Greet" with Hutto ISD librarians, EWCHEC librarians, LAB members, HPL Friends, and Library Staff to show our support as well as build our Library Ecosystem out further.

Another suggestion is for Library staff to work closely with EWCHEC librarians to promote our free online resources for students. Maybe, we can have the "Meet & Greet" mentioned above in the EWCHEC 3rd floor room- Kristin will reach out to Chasey (HPL Friends who works at EWCHEC) to discuss this further.

5.6 - Strategic Planning

Morgan suggested we set a date with a 3-hour block for HPL Friends and LAB to work solely on a Strategic Plan. **July 20th @ 6pm at the Library** is when we will have this Strategic Planning Work Session.

5.7 - Veronica was absent from meeting, so this item was moved to a future meeting. (Motion by Morgan; 2nd by Tanya)

LAB Agenda Requests for July 6th meeting:

- * Storage issues problem-solving
- * Kristin will present a deep dive into the HPL Challenge Process policy

Meeting adjourned at 6:48pm by Morgan Hubbard.

Minutes transcribed by Kristin Phillips.