



City of Hutto

Minutes

City Council Meeting

Thursday, May 7, 2026 at 7:00 PM

City Council Chambers – 500 W. Live Oak Street

1. CALL SESSION TO ORDER – 7:00 PM

2. ROLL CALL

Members of Council present: Mayor Snyder, Councilmember Warner, Councilmember Morris, Councilmember Gordon, Councilmember Porterfield and Councilmember King

Absent: Mayor Pro Tem Thornton

STAFF:

Staff members present: James Earp, City Manager; Matt Wojnowski, Assistant City Manager; Dottie Palumbo, Legal Counsel; David Amsler, Executive Director of Strategic Operations; Nick Angeli, Management Fellow; Alberta Barrett, Finance Director; Sara Cervantes, Executive Director of Community Services; Rick Coronado, Public Works Director; Patricia Davis, Interim City Engineer; Abby Fenton, Communications Manager; Laura Hallmark, City Secretary; Kelly Isham, Deputy Director of Emergency Management; Dwain Jones, Assistant Police Chief; Howard Koontz, Director of Development Services; Nathan Spraggins, Police Lieutenant; Jeff White, Parks and Recreation Director

3. INVOCATION – Arthur Spence, Little Ebenezer Baptist Church

4. PLEDGE OF ALLEGIANCE

5. PROCLAMATIONS

5.1 Teacher Appreciation Week — May 4-8, 2026

6. CITY MANAGER COMMENTS

James Earp, City Manager, made the following announcements:

New Hires

Ria Barajas – Welcome Ria Barajas to her new role as Accountant. With a background in business administration and computer information systems, Ria previously worked in income tax, bookkeeping, and accounts payable. She enjoys reading, strength training, and walking her dog Millie in her free time.

Susan Carrizales – Welcome Susan Carrizales to her new role as Administrative Assistant with Hutto Police Department. Previously, Susan spent 27 years as an Administrative Specialist with the City of Austin Police Department. In her free time, Susan enjoys Reading, Puzzles and working in her flower garden.

Avary Bristol – Welcome Avary Bristol to her new role as Crime Analyst. Avary previously worked as a crime analyst for Manor Police Department and has a background in Criminology. An interesting fact about Avary is that she has been to over 25 concerts.

Joshua Ramirez – Welcome Joshua Ramirez to his new role as Water Services Technician. With a background in Metering Services and education in AMI Data, Joshua brings 10 years of relevant experience to the City of Hutto team.

Forrest Williams – Welcome Forrest Williams to his new role as Planning Manager. With a background in planning and development and a Master of Urban Planning from Texas A&M, Forrest brings eight years of relevant experience to the City of Hutto team.

Brian Martin – Welcome Brian Martin to his new role as a Police Officer. Before joining Hutto Police Department, Brian proudly served 20 years in the Marine Corps and earned degrees in both General Studies and Business Administration.

Amanda Bean – Welcome Amanda Bean to her new role as a Crime Scene and Evidence Tech with Hutto Police Department. Amanda previously served as a Crime Scene Specialist for the Round Rock Police Department, where she was later promoted to Evidence Supervisor. In her free time, Amanda enjoys spending time outdoors, playing softball, and spending quality time with her daughter, Elizabeth.

Aaron Beals – Welcome Aaron Beals to his new role as Construction Inspector. Aaron brings a background in Transportation Construction Inspection from his time in Pflugerville and Streets and Drainage experience from Taylor. In his free time, Aaron enjoys doing vehicle maintenance, small home renovations, and other duties as assigned by his wife.

Scott Roeglin – Welcome Scott Roeglin to his role as Utility Technician. With over 20 years of experience in water and wastewater line maintenance and pipeline inspection, Scott brings valuable expertise to the City of Hutto. He looks forward to maintaining the City's water and wastewater systems and driving improvements in safety, efficiency, and service quality.

Makayla Luna – Welcome Makayla to her role as Right-of-Way Inspector. Previously, Makayla worked in construction as a field technician and has a background in testing. Currently residing in Pflugerville, she enjoys watching documentaries with her dog in her free time.

Chase Introduction

The Hutto Police Department, in partnership with the Central Texas Public Safety Commission (CTPSC), is proud to introduce Chase, the first crisis K9 serving Williamson County. He will play a key role in supporting first responders by offering immediate emotional comfort during critical incidents, providing trauma-informed support to victims and families, and helping officers manage post-incident stress. His presence strengthens the department's commitment to safety, wellness, and community-centered policing. Welcome Chase!

HCU Graduation

We're happy to welcome the latest class of Hutto Citizens University graduates this evening! Over the past eight weeks, this group has taken a hands-on journey through the inner workings of our city, learning not just what we do, but why we do it. Tonight, we celebrate their curiosity, commitment, and willingness to engage more deeply with their city. Please join me in welcoming our graduates!

Mackinzie

Bibbs

Jordan Myers

Ebony Adams

Lisa Aiken

Tania Sneed

Cory Raab

Luiz Dunham

Cassandra York-Brugnone

Eric Brugnone

Chasey Davis

7. PUBLIC COMMENT

- 1. Carlos Kea*
- 2. Terrence Owens (time designated from other speaker)*
- 3. Kathleen Cook (time designated from other speaker)*
- 4. Zachary Kendrick*

8. BOARDS AND COMMISSIONS

- 8.1. Consideration and possible action regarding possible appointments, re-appointments and/or removals to City Boards, Commissions, Task Forces, Economic Development Corporations, Local Government Corporations and Tax Increment Reinvestment Zone Boards, and Area Government appointments.

Speaker: Rick Hudson

There was no action for this item.

- 8.2. Consideration and possible action regarding recommendations or updates from City Council sub-committees (i.e. HISD, CIP, UDC, Public Safety, Co-Op).

Mayor Snyder commented the public safety sub-committee met and reviewed the proposed justice center layout and possible costs. Looking to have this go to voters for bond.

9. PRESENTATIONS

9.1. Recognition of outgoing Councilmember Peter Gordon.

Mr. Earp commented on Mr. Gordon's tenure on Council and how Hutto has changed during that time. Mr. Gordon also received a photo memory book published by the Communications Department highlighting Mr. Gordon's time on Council. Additionally, Mr. Gordon was presented with a flower arrangement.

Mayor Snyder provided some comments about serving with Mr. Gordon, who then made some personal comments of his own.

9.2 Discussion and possible action related to a light industrial project known as the Opus Development located outside the City of Hutto's wastewater Certificate of Necessity and Convenience. (Amanda Swor)

Amanda Swor, with Drenner Group, presented the information for this item.

Motion by Councilmember Porterfield, second by Councilmember Gordon, to direct staff to continue to engage with the developer on this project. Motion passed 6:0.

9.3 Presentation from the Sesquicentennial Committee, including discussion and possible action to approve proposed budget. (Councilmember Gordon)

Amberley Kolar, Chair of the Committee presented an update and highlighted budget requests and sponsorship intent.

Council discussion regarding use of Hotel Occupancy Tax (HOT) funds, matching funds and possible use of money from the General Fund.

Motion by Mayor Snyder, second by Councilmember Morris, to support up to \$40,000 with \$20,000 minimum dollar for dollar match. If determine can't use HOT funds, then use General Fund dollars. Motion passed 6:0.

These items were taken out of order:

14.1 Consideration and possible action related to Executive Session agenda items, listed above.

Item 13.1.a: Motion by Mayor Snyder, second by Councilmember Porterfield, to approve the Interlocal Agreement as presented, but ESD must sign it tonight or the City Manager will not sign it. Motion passed 6:0.

- 12.2 Discussion and possible action regarding the contract between Hutto Youth Baseball Softball Association (HYBSA) and the City of Hutto dated October 2, 2025. (Mayor Snyder)

Speakers: Jeremy Carter and Tyler Brown

Council discussion regarding issues presented, communication with Association and City staff, and desired outcomes. It was the consensus of Council to discuss this at a future Work Session. This has been scheduled for June 4, 2026.

10. CONSENT AGENDA ITEMS

- 10.1 Consideration and possible action on Resolution No. R-2026-090 authorizing Construction Manager At Risk (CMAR) Change Order No. 6 in the amount of \$327,914, resulting in a credit to the CMAR contingency, with no change to the contract price, for the South Wastewater Treatment Plant (SWWTP) Expansion to 6.0 million gallons per day (MGD) (CIP WW06 2023). (Patricia Davis)
- 10.2 Consideration and possible action on Resolution No. R-2026-091 authorizing Change Order #7 for equipment, for a decrease to Owner's Contingency in the amount of \$217,191.71, with no change to the contract price, for the South Wastewater Treatment Plant (SWWTP) Expansion to 6.0 million gallons per day (MGD) (CIP WW-06 2023). (Patricia Davis)
- 10.3 Consideration and possible action on Resolution No. R-2026-092 authorizing the City Manager to execute Amendment No.1 with Raba Kistner in the amount of \$148,322.90 for additional construction materials observation and testing services related to the South Wastewater Treatment Plant Expansion project (CIP WW06-2023). (Patricia Davis)
- 10.4 Consideration and possible action on Resolution No. R-2026-093 authorizing Owner's Contingency Request #2, consisting of the reallocation of previously approved construction contract funds, a credit to the Owner's Contingency in the amount of \$40,870, with no change to the contract price, for the South Wastewater Treatment Plant (SWWTP) Expansion to 6.0 million gallons per day (MGD) (CIP WW06 2023). (Patricia Davis)
- 10.5 Consideration and possible action on Resolution No. R-2026-094 approving change order No. 2 in the amount of \$273,742.89 with Santa Clara Construction related to construction of the Glenwood Interceptor and Lift Station Modifications project (WW01-2023). (Patricia Davis)

- 10.6 Consideration and possible action on Resolution No. R-2026-095 approving change order No. 3 in the amount of \$152,849.00 with Keeley Construction Group related to construction of the South Wastewater Treatment Plant Lift Station project (WW01-2023). (Patricia Davis)
- 10.7 Consideration and possible action on Resolution No. R-2026-096 approving change order No. 2 in the amount of \$99,252.20 with Cash Construction related to construction of the Central Wastewater Treatment Plant Lift Station Number 2 project (WW01-2023). (Patricia Davis)
- 10.8 Consideration and possible action on Resolution No. R-2026-097 authorizing the City Manager to execute change order #6 with C.C. Carlton Industries, LTD in the amount of \$8,307.32 related to the construction of the Shiloh and Noak Pump Station Improvements project (CIP W01-2023). (Patricia Davis)
- 10.9 Consideration and possible action on Resolution No. R-2026-098 approving a supplemental No. 1 in the amount of \$60,857.00 with Freese & Nichols, Inc. related to the cultural resource survey services and easement document preparation for the Central Wastewater Expansion - Bypass Project (WW16-2025). (Patricia Davis)
- 10.10 Consideration and possible action on Resolution No. R-2026-099 to award a construction contract to Synergy Commercial Construction in the amount of \$170,351.76 for the construction of the Hutto Lake Park Playground Project and authorizing the City Manager to execute the contract (CIP P34-2025). (Patricia Davis)
- 10.11 Consideration and possible action on Resolution No. R-2026-100 authorizing the City Manager to execute Change Order No. 4 with STR Constructors, for a decrease to Owner's Contingency in the amount of \$5,822.25 and a contract time extension of nine (9) days, for the Fritz Park Phase 2 Project (CIP No. P02-2023) (Patricia Davis).
- 10.12 Consideration and possible action on Resolution No. R-2026-101 authorizing payment to Lost Pines Groundwater Conservation District in the amount of \$44,241.03 for export user fee permits for Shiloh. (Alberta Barrett)
- 10.13 Consideration and possible action on Ordinance No. O-2026-016 amending the Code of Ordinances Chapter 14 regarding junk and abandoned vehicles. (Chief Yarbrough)

- 10.14 Consideration and possible action on Resolution No. R-2026-102 approving the Municipal Services Agreement by and between the City of Hutto and HWY 130 Mixed Use, LLC related to the development known as Epitome. (Howard Koontz)
- 10.15 Consideration and possible action on Ordinance No. O-2026-017, repealing and replacing Ordinance No. O-2025-049 and Ordinance No. O-2025-054 to correct administrative errors related to the base zoning designation for property located at the northeast corner of CR 109 and SH 130 and to ensure the proper execution and inclusion of the Municipal Services Agreement as required. (Howard Koontz)
- 10.16 Consideration and possible action on Resolution No. R-2026-103 approving the Stromberg Public Improvement District Financing Agreement by and between the City of Hutto and WMV Hutto 390 DE, LLC. (Sara Cervantes)
- 10.17 Consideration and possible action on Ordinance No. O-2026-018 amending the Fiscal Year 2026 fee schedule for wastewater disconnect fees. (Alberta Barrett)
- 10.18 Consideration and possible action on Resolution No. R-2026-104 authorizing the City Manager to approve the First Amendment to the Facilities Utilization Agreement Between the City of Hutto and Sting Soccer Foundation. (Jeff White)
- 10.19 Consideration and possible action on Resolution No. R-2026-105 accepting the infrastructure improvements for private development known as Carmel Creek Amenity Center located in the Hutto Crossing Subdivision. (Patricia Davis)
- 10.20 Consideration and possible action on Ordinance No. O-2026-019 amending the budget for Fiscal Year 2026 for expenditures of the Hutto Economic Development Corporation and legal expenditures for the various funds in the City of Hutto. (Alberta Barrett)
- 10.21 Consideration and possible action on acceptance of the investment report for the period ending March 31, 2026 (Alberta Barrett)
- 10.22 Consideration and possible action on approving the following City Council meeting minutes: April 16, 2026 Work Session and April 16, 2026 City Council Meeting. (Amanda Taylor)

Motion by Councilmember King, second by Councilmember Gordon, to approve the items submitted on the Consent Agenda as noted above, noting item 10.1 is a reduction.

Councilmember King expressed concern with the number of Change Orders, time extensions and increases in cost that have been presented the Council recently. Stated contracts and expectations need to be secured at the beginning.

Motion passed 6:0.

11. RESOLUTIONS

This item was taken out of order:

- 11.5 Consideration and possible action on Resolution No. R-2026-110 authorizing and creating the Stromberg Public Improvement District within the City of Hutto, Texas. (Sara Cervantes)

Bart Fowler, with McCall, Parkhurst and Horton – Bond Counsel, provided information for this item.

Motion by Mayor Snyder, second by Councilmember King, to approve the resolution as presented, with the 90/10 split omitted. Motion passed 6:0.

- 11.1 Consideration and possible action on Resolution No. R-2026-106 approving an Interlocal Agreement with Hutto Independent School District (HISD) for Cost-Sharing of Design, Engineering, and Construction of a traffic light at Main Hippo Drive and FM 1660 N (City Contribution Not to Exceed \$306,256.59). (James Earp)

Motion by Mayor Snyder, second by Councilmember Gordon, to approve the resolution as presented. Motion passed 6:0.

- 11.2 Consideration and possible action on Resolution No. R-2026-107 authorizing the City Manager to execute a Compensation Agreement by and between the City of Hutto and Pulte Homes of Texas, L.P. to govern the facilitation wastewater service to a single-family development located entirely within the jurisdictional limits of the City of Round Rock. (Sara Cervantes)

Sara Cervantes, Executive Director of Community Services, presented the information for this item.

Motion by Mayor Snyder, second by Councilmember Morris, to approve the resolution as presented. Motion passed 6:0.

- 11.3 Consideration and possible action on Resolution No. R-2026-108 authorizing the City Manager to execute an Interlocal Cooperation Agreement with the City of Round Rock ("Round Rock") to facilitate the provision of wastewater service by Round Rock to a tract owned by Pulte Homes of Texas, L.P. ("Pulte"), contingent upon Pulte's provision of compensation to the City of Hutto in exchange for decertification from Hutto's wastewater Certificate of Convenience and Necessity. (Sara Cervantes)

Ms. Cervantes presented the information for this item.

Motion by Councilmember Porterfield, second by Councilmember King, to approve the resolution as presented. Motion passed 6:0.

- 11.4 Consideration and possible action on Resolution No. R-2025-109 authorizing the City Manager to execute a Service Area Agreement with the City of Round Rock to facilitate the provision of wastewater service by Round Rock to a tract owned by Pulte Homes of Texas, L.P. ("Pulte"), contingent upon Pulte's provision of compensation to the City of Hutto in exchange for decertification from Hutto's wastewater Certificate of Convenience and Necessity. (Sara Cervantes)

Ms. Cervantes presented the information for this item.

Motion by Councilmember Porterfield, second by Councilmember King, to approve the resolution as presented. Motion passed 6:0.

12. OTHER BUSINESS

- 12.1. Consideration and possible action on the 2026 Planning & Zoning Commission Capital Improvement Project (CIP) Recommendation. (Howard Koontz)

Howard Koontz, Director of Development Services, presented information for this item. Rick Hudson, Chair of Planning & Zoning Commission (P&Z) provided detailed analysis of projects as recommended by P&Z. After Council discussion, it was determined that a Council sub-committee would be formed to review this information. Councilmembers Morris, Porterfield and King expressed an interest. Formal action will be taken at a future meeting.

- 12.3 Discussion and possible action on RFA# 2026-020-AB-02 regarding requirement of financial institutions having a main office or branch location within Hutto's municipal boundary. (Mayor Snyder)

Mayor Snyder stated his reasoning behind this agenda item. Alberta Barrett, Finance Director, provided additional information for this item.

Motion by Mayor Snyder, second by Councilmember Morris, to close and rescind this RFA and repost with all requirements and no limitation to be within city limits. Motion passed 6:0.

- 12.4 Discussion and possible action regarding the funding of a sound study including measurements of existing and operating data centers, to include low-frequency tonal noise, dB(A) and other potential measurements of noise and vibrations. (Mayor Snyder)

Mayor Snyder stated his reasoning behind this agenda item. Mr. Koontz provided additional information for this item.

Motion by Councilmember Porterfield, second by Councilmember Morris to have staff determine funds and an RFP for a study and bring back for Council consideration. Motion passed 6:0.

13. EXECUTIVE SESSION

- 13.1 Receive legal advice pursuant to Texas Government Code Sec. 551.071, (Consultation with Attorney), to deliberate and seek legal advice regarding: a) Interlocal Agreements for the allocation of sales tax revenue between the Williamson County Emergency Services District #3 and the City of Hutto, Texas; b) Settlement Agreement in PUC Docket No. 57303 - Petition of City of Hutto for a cease-and-desist order against Preserve Hutto, LLC; c) Local option Alcohol Election requirements.
- 13.2 Pursuant to Texas Government Code section 551.071 (Attorney Consultation) and section 551.072 (Real Estate) to deliberate and seek legal advice regarding the acquisition of real property interests located along East Front Street as part of the CR 199 Reconstruction project (CIP T19-2024), including by use of eminent domain, if necessary, Parcel 2.

This item will be postponed to May 21, 2026.

In Executive Session at 10:41 PM. Out at 11:16 PM, with the exception of item 13.2.

14. ACTION RELATIVE TO EXECUTIVE SESSION

- 14.1 Consideration and possible action related to Executive Session agenda items, listed above.

Item 13.1.a: Motion by Mayor Snyder, second by Councilmember Porterfield, to approve Resolution No. R-2026-117 with completed agreement with Exhibit and direct the City Manager to sign tonight. Motion passed 6:0.

Item 13.1.a: Motion by Mayor Snyder, second by Councilmember Porterfield, to request Hutto Economic Development Corporation to prioritize the development of a fire station. Motion passed 6:0.

Item 13.1.a: Motion by Mayor Snyder, second by Councilmember Porterfield, to direct staff to do an RFP/RFQ to hire a fire apparatus procurement consultant. Motion passed 5:1 (Gordon).

Mayor Snyder recalled for consideration the previous item.

Item 13.1.a: Motion by Mayor Snyder, second by Councilmember Porterfield, to request Hutto Economic Development Corporation to prioritize the development of a fire station. Motion passed 5:1 (Gordon).

Item 13.1.b: Motion by Mayor Snyder, second by Councilmember King, to approve Resolution No. R-2026-112 as presented. Motion passed 6:0.

14.2 Consideration and possible action on Resolution No. R-2026-111 authorizing the acquisition of real property interests as part of the CR 199 Reconstruction project (CIP T19-2024), Parcel 2.

This item will be postponed to May 21, 2026.

15. CITY COUNCIL COMMENTS

15.1 General Comments from City Council

Councilmember Gordon thanked everyone for the seven years he's spent on City Council and announced a get-together on Friday, May 8th from 5-7 at Café Jalisco.

15.2 Future Agenda Items

Mayor Snyder: form Council sub-committees for CIP (King, Morris, Porterfield) and for fire safety (Porterfield, Snyder, Morris).

16. ADJOURNMENT 11:31 PM


Mike Snyder, Mayor

ATTEST:


Laura Hallmark, City Secretary



