PARKS ADVISORY BOARD
MEETING MINUTES
MARCH13, 2019

The Hutto Parks Advisory Board met in a regular meeting March 13, 2019, in the City Council Chambers, 401 West Front St., Hutto, Texas 78634.

1. CALL SESSION TO ORDER

Chairman Gaydos called the session to order at 7:00 p.m.

2. ROLL CALL

5 members of the Parks Advisory Board were present. Board Members Katie Weiss and Dana Lively were absent.

Members of staff that were present were Shane Mize, Parks and Recreation Director, Anthony Host, Executive Director, Community Services, and Daniel Roque, Management Assistant.

3. INTRODUCTION OF PARKS IMPROVEMENT COMMITTEE

Parks Advisory Board representative Kelly Gaydos and Bike Hutto representative Jessica Romigh, were present. Dan Thornton represent Hutto Youth Baseball and Softball Association was also present.

4. PUBLIC COMMENT

There were not any public comments.

5. AGENDA ITEMS

5A. Consideration and possible action on the minutes from the Parks Advisory Board regular scheduled meeting held on February 13, 2019.

MOTION: Vice Chair, Perry Savard moved to approve meeting minutes. The motion was seconded by Rose McMillin, Board Member.

Motion carried with 5 ayes and 0 nays.

5B. Discussion on Bond Update

Burditt Consultants gave a presentation covering ballfield concepts, the task orders, and the new master plan. Shane Howard, the project manager, explained the topics to the Parks Advisory Board. The first task order is Program Management and Consulting Services. This task order is "Program Management and Consulting Services". This task order will serve as a catch all the

things that can't be put into a tidy project. Task order two is "Conceptual Plan for Community Sports Fields". Task order three is "The Texas Parks and Wildlife Grant Management" task. Task order four is the "Fritz Overmatch Improvement" task order which includes replacement of the current restroom and installation of swing sets. Task order five is Hutto Lake Park – Phase 1 improvements which includes improvements to both the parking lot, the park, and lake edge. Task order six is Hutto Community Park – Phase 1 General Improvement. This includes play structures and a full size basketball court for this park. Task order 7 is the "Parks, Recreation, & Trails Master Plan".

Project Manager also presented a hypothetical layout to the Parks Board of how they would fit ten full size baseball/softball fields, a recreation center, and four soccer/football fields. The design was purely conceptual. The design consisted of concession stands, air conditioned restrooms, and play structures around the fields.

Paul Howard, the manager for the Master Plan, also presented the plan for the Master Plan to the Parks Board. The first process which is to engage with the public to determine what is wanted in the parks system will take five to six months. The Master Plan will be a working document that works to guide staff and elected officials as they progress on parks projects.

5C. Update on Creekside Park flood damage and new fencing.

Director Shane Mize informed the board that the new fence is up and the new infield soil is set. Creekside fields will be up and running for the Hutto Youth Baseball and Softball Association by the end of the week. These fields will be in use for practices once the Manger Lane field's improvement begins.

5D. Director's update on Parks and Recreation past, current and future items.

Director Shane informed the board that the City of Hutto received its first Tree City U.S.A. designation. The City received a plaque and a couple of signs. Director Shane Mize will work with TX Dot to get the signs posted.

Director Mize was also asked by the National Parks and Rec Association to serve on a national program committee. He will serve for four years on a committee of 30 individuals that will review up to 600 sessions.

The City of Hutto is also a finalist for a thirty-thousand dollar Outdoor Court Fitness Grant.

Director Mize gave an update on the Holmstrom Field Sign. The original contractor backed out of the job causing a delay. A new vendor was chosen. The goal is for work to have begun by the next Parks Advisory Board meeting.

The Parks and Recreation Department will be hosting a Citizens University on April 9th.

The Parks and Recreation Department will also be participating in the Great Hutto Cleanup by accepting donations of sports equipment. The equipment would be refurbished and distributed back to children who may not be able to afford them.

Director Mize informed the board that three new mowers and two trailers were purchased in preparation for the spring/summer season.

April 13 will be the Easter Egg/Kite Flying event located on the Fritz Football Field and Holmstrom Field. The first 350 children will receive a kite.

6. OTHER BUSINESS

7. ADJOURNMENT

There being no further discussion, the meeting was adjourned at 7:56 pm.

I certify that the meeting minutes are official, on the 10 day of April, 2019 at 8:09 PM and will remain available through City of Hutto offices as reference to the business conducted during the meeting.

Kelly Gaydos, Chairperson
Parks Advisory Board

Daniel Roque, Management Assistant
Community Services

Re scanned minutes 3/9/20 -

2nd page was not on the website.

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