



**CITY OF HUTTO, TEXAS
PARKS ADVISORY BOARD REGULAR MEETING
WEDNESDAY, MAY 8, 2019 AT 7:00 PM**

**CITY HALL - CITY COUNCIL CHAMBERS
500 WEST LIVE OAK STREET**

PARKS ADVISORY BOARD

Kelly Gaydos Chair
Perry Savard, Vice-Chair
Julia Cooper
Rose McMillin
Katie Weiss
Dana Lively
Michael Orman

AGENDA

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**
4. **AGENDA ITEMS**
 - 4A. Consideration and possible action on the minutes from the Parks Advisory Board regular scheduled meeting held on April 10, 2019. (Stephanie Goodson)
 - 4B. Discussion on Hutto Park at Brushy Creek. (Tony Host)
 - 4C. Discussion on Bond update. (Shane Mize)
 - 4D. Discussion and update on Parks and Recreation. (Shane Mize)
5. **ADJOURNMENT**

CERTIFICATION

I certify that this notice of the May 8, 2019 Parks Advisory Board meeting was posted on the City Hall bulletin board of the City of Hutto on May 3, 2019 at 3:51 p.m.

Lynn Trumbul, Senior Assistant
City Secretary

The City of Hutto is committed to comply with the American with Disabilities Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special communications or accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (512) 759-4033 or lisa.brown@huttotx.gov for assistance.



**PARKS ADVISORY BOARD
MEETING MINUTES
APRIL 10, 2019**

The Hutto Parks Advisory Board met in a regular meeting April 10, 2019, in the City Council Chambers, 500 W Live Oak St., Hutto, Texas 78634.

1. CALL SESSION TO ORDER

Board Chair Kelly Gaydos called the session to order at 7:00 p.m.

2. ROLL CALL

6 members of the Parks Advisory Board were present. Board Member Dana Lively was absent.

Members of the staff that were present were Shane Mize, Parks and Recreation Director, Anthony Host, Executive Director of Community Services, and Daniel Roque, Management Assistant.

3. PUBLIC COMMENT

A public comment was made by Terri Grimm. Terri Grimm requested that the record show that she was there on her own accord and not on behalf of City Council. Terri Grimm's public comment was a part of agenda item 4B to update the Parks Advisory Board on Hutto Park at Brushy Creek. She informed the board that the park is anticipated to host up to twenty major events a year. Terri Grimm also noted that the park is still not open to the public because it is still considered an open construction site.

AGENDA ITEMS

4A. Consideration and possible action on the minutes from the Parks Advisory Board regular scheduled meeting held on March 13, 2019.

MOTION: Vice Chair, Perry Savard moved to approve the meeting minutes with one spell check correction on agenda item 5C. "Manger Lane should say "Mager Lane". The motion was seconded by Board Member Rose McMillin.

Motion carried with 6 ayes and 0 nays.

4B. Discussion on Hutto Park at Brushy Creek. (Tony Host)

Executive Director of Community Services Tony Host gave an update of Hutto Park at Brushy Creek to the Board. A video of an aerial view of the park was shown to the Board. Executive Director Tony Host started by showing the parking lot which will hold one thousand parking

spaces. The grass area in the amphitheater will be separated in to two sections. The inner section will be able to hold up to four thousand people while the outside section will hold up to six thousand. This number is based off ten square feet per person. The restroom on site is not designed for large crowds when concerts are hosted. Portable restrooms will be required for larger events.

The green room will be sixteen hundred square feet. The green will room will be for artists and their bands. The green room will also feature a kitchen area for events needing one. There will also be locations dedicated for food trucks as well as eight RV spots and three 18-wheeler spots.

Executive Director Tony Host also informed the Board that irrigation would begin the week after this meeting was held.

The plan is for this park to be ready in June.

Board member Katie Weiss brought up the discussion of water safety in the park. Tony Host acknowledged that signage would be used.

4C. Discussion on Bond update. (Shane Mize)

Director Shane Mize updated the board that the overmatch for the restroom at Fritz was going to be more than expected and would take out budget for the playground equipment at other parks that is necessary. Because of this, the new overmatch will be used on the Creekside playground.

Director Shane Mize also informed the Board that the Master Plan process had begun. On April 9, Citizen's University came to Community Services. There will be three public events that Burditt will be in attendance to gather surveys. They will use that data to start creating the Master Plan. The goal is for the Master Plan to be completed by October 2019.

4D. Director's update on Parks and Recreation past, current and future items. (Shane Mize)

Director Shane Mize informed the board that the location for the Holmstrom Field sign has been approved by the family and city. The process is now in the four to six week time frame to get the sign manufactured.

Citizens University was hosted on April 9, 2019. Topics discussed were Parks and Rec Programming, Bond Projects and future needs. Burditt was also in attendance to help with the Master Plan process. Some future projects the guests suggested were dog parks, a watering hole, and more trails.

Daniel Roque updated the board on the Flag Football Tournament that was hosted on March 30. It was a successful turnout which now puts Hutto on the map as a place for Adult Flag Football.

Registration for Track and Summer Camp are now open.

Three water fountains have been purchased. One will be placed by the Mager Lane fields and the other two will be used to replace the existing fountains at Hutto Lake Park and Creekside Park.

Director Mize updated that Creekside Field 1 had been completed and in use but with the rain was a bit underwater. Discussions are being held on how to upgrade the drainage system for that field.

6. OTHER BUSINESS

7. ADJOURNMENT

There being no further discussion, the meeting was adjourned at 8:09 pm.

I certify that the meeting minutes are official, on the ____ day of _____, _____ at _____ PM and will remain available through City of Hutto offices as reference to the business conducted during the meeting.

Kelly Gaydos, Chairperson
Parks Advisory Board

Daniel Roque, Management Assistant
Community Services