



# City of Hutto

## Agenda

### Special Meeting- Library Advisory Board

April 13, 2026, 6:00-8:00pm

Library Large Meeting Room

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at [huttotx.gov](http://huttotx.gov)

**1. CALL SESSION TO ORDER**

**2. ROLL CALL**

2.1. Morgan Hubbard (chair), Tanya Ward (co-chair), Kyle Parkinson, Meli Salinas, Angela Hartman, James Matlock, Veronica Maxey, Kristin Phillips (library director)

**3. PUBLIC COMMENT**

Please fill out required registration form before meeting. Public comment is limited to 3 minutes. City Council can not talk about any items not on the agenda per state law. Written comments for this meeting may also be sent to [comments@huttotx.gov](mailto:comments@huttotx.gov) PRIOR to 4:00 pm on April 13, 2026. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

**4. AGENDA ITEMS**

- 4.1. Chair comments (Morgan Hubbard)
- 4.2. Discuss and possibly vote for updated chair and co-chair.
- 4.3. Discussion of learning at TLA Conference (Veronica & Angela)
- 4.4. Review and discuss MOU for HPL & HPL Friends
- 4.5. Discussion of learning at PLA Conference (Kristin)
- 4.6. Discuss possible budget request from Council on 2026 advisory board training through United for Libraries (Kristin).
- 4.7. Discuss and clarify the duties and roles based on the Chapter 2 document.
- 4.8. Discuss and possibly create a strategic plan that aligns with the Library's goals and priorities for 2026.

**5. ADJOURNMENT**

**6. CERTIFICATION**

I certify that this notice of the April 13, 2026 Hutto Library Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on DATE before 5:00 P.M.



*Kristin Phillips*

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at [City.Secretary@huttox.gov](mailto:City.Secretary@huttox.gov) or call (512) 759-4033 for assistance.

# AGENDA ITEM REPORT

## 4.1.



**To:** Library Advisory Board  
**Subject:** Chair comments (Morgan Hubbard)  
**Meeting:** Monday, April 13, 2026  
**Department:** Library  
**Staff Contact:**

### BACKGROUND INFORMATION:

### SUMMARY OF REQUEST:

### STAFF REVIEW:

### FISCAL NOTES:

### POLICY IMPLICATIONS:

### ATTACHMENTS:

None

# AGENDA ITEM REPORT

## 4.2.



**To:** Library Advisory Board  
**Subject:** Discuss and possibly vote for updated chair and co-chair.  
**Meeting:** Monday, April 13, 2026  
**Department:** Library  
**Staff Contact:**

### BACKGROUND INFORMATION:

### SUMMARY OF REQUEST:

### STAFF REVIEW:

### FISCAL NOTES:

### POLICY IMPLICATIONS:

### ATTACHMENTS:

None

# AGENDA ITEM REPORT

## 4.3.



**To:** Library Advisory Board  
**Subject:** Discussion of learning at TLA Conference (Veronica & Angela)  
**Meeting:** Monday, April 13, 2026  
**Department:** Library  
**Staff Contact:**

### BACKGROUND INFORMATION:

### SUMMARY OF REQUEST:

### STAFF REVIEW:

### FISCAL NOTES:

### POLICY IMPLICATIONS:

### ATTACHMENTS:

None

# AGENDA ITEM REPORT

## 4.4.



**To:** Library Advisory Board  
**Subject:** Review and discuss MOU for HPL & HPL Friends  
**Meeting:** Monday, April 13, 2026  
**Department:** Library  
**Staff Contact:**

### BACKGROUND INFORMATION:

### SUMMARY OF REQUEST:

### STAFF REVIEW:

### FISCAL NOTES:

### POLICY IMPLICATIONS:

### ATTACHMENTS:

None

# AGENDA ITEM REPORT 4.5.



**To:** Library Advisory Board  
**Subject:** Discussion of learning at PLA Conference (Kristin)  
**Meeting:** Monday, April 13, 2026  
**Department:** Library  
**Staff Contact:**

## BACKGROUND INFORMATION:

## SUMMARY OF REQUEST:

## STAFF REVIEW:

## FISCAL NOTES:

## POLICY IMPLICATIONS:

## ATTACHMENTS:

None

# AGENDA ITEM REPORT 4.6.



**To:** Library Advisory Board  
**Subject:** Discuss possible budget request from Council on 2026 advisory board training through United for Libraries (Kristin).  
**Meeting:** Monday, April 13, 2026  
**Department:** Library  
**Staff Contact:**

## BACKGROUND INFORMATION:

## SUMMARY OF REQUEST:

## STAFF REVIEW:

## FISCAL NOTES:

## POLICY IMPLICATIONS:

## ATTACHMENTS:

None

# AGENDA ITEM REPORT

## 4.7.



**To:** Library Advisory Board  
**Subject:** Discuss and clarify the duties and roles based on the Chapter 2 document.  
**Meeting:** Monday, April 13, 2026  
**Department:** Library  
**Staff Contact:**

### BACKGROUND INFORMATION:

### SUMMARY OF REQUEST:

### STAFF REVIEW:

### FISCAL NOTES:

### POLICY IMPLICATIONS:

### ATTACHMENTS:

None

# AGENDA ITEM REPORT 4.8.



**To:** Library Advisory Board  
**Subject:** Discuss and possibly create a strategic plan that aligns with the Library's goals and priorities for 2026.  
**Meeting:** Monday, April 13, 2026  
**Department:** Library  
**Staff Contact:**

## BACKGROUND INFORMATION:

## SUMMARY OF REQUEST:

## STAFF REVIEW:

## FISCAL NOTES:

## POLICY IMPLICATIONS:

## ATTACHMENTS:

None