



**CITY OF HUTTO, TEXAS
PARKS ADVISORY BOARD
REGULAR MEETING**

**Wednesday, September 11, 2019 AT 7:00 PM
CITY HALL - CITY COUNCIL CHAMBERS
500 WEST LIVE OAK**

PARKS ADVISORY BOARD

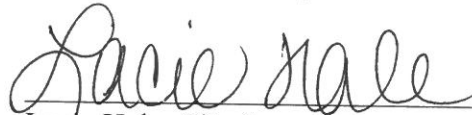
Perry Savard, Acting Chair
Rose McMillin
Katie Weiss
Dana Lively
Michael Orman
Liaga Gasu
Patrick Donathan

AGENDA

1. **CALL SESSION TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**
 - 3.A. Remarks from visitors. *(Three minute time limit.)*
4. **AGENDA ITEMS**
 - 4.A. Consideration and possible action on the minutes from the Parks Advisory Board regular scheduled meeting held on August 14, 2019.
 - 4.B. Introduction of new Parks Superintendent, Patrick Tate
 - 4.C. General discussion and updates on the 2019 Parks and Recreation Master Plan.
 - 4.D. General discussion and updates on Parks and Recreation Bond projects.
 1. Mager Fields
 2. Creekside Park
 3. Fritz Park
 4. Hutto Community Park
 - 4.E. General discussion and updates on Parks and Recreation events.
 - 4.F. General discussion on youth sports organizations.
5. **OTHER BUSINESS**
 - 5.A. Meeting scheduled for October 9, 2019 will be moved to October 16, 2019.
6. **ADJOURNMENT**

CERTIFICATION

I certify that this notice of the September 11, 2019, Parks Advisory Board meeting was posted on the City Hall bulletin board of the City of Hutto on September 6, 2019 at 4:40 pm



Lacie Hale, City Secretary

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special communications or accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (512) 758-4939 or lacie.hale@huttox.gov for assistance.



PARKS ADVISORY BOARD MEETING MINUTES AUGUST 14, 2019

The Hutto Parks Advisory Board met in a regular meeting August 14, 2019, in the Library, 500 W. Live Oak St., Hutto, Texas 78634.

1. CALL SESSION TO ORDER

Acting Board Chair Perry Savard called the session to order at 7:00 p.m.

2. ROLL CALL

Members of the Parks Advisory Board that were present are as follows: Acting Chair, Perry Savard, Board Member Rose McMillin, Board Member Katie Weiss, Board Member Liaga Gasu, Board Member Patrick Donathan.

Board Member Dana Lively and Board Member Michael Orman were Absent.

Members of the staff that were present were Jeffrey White, Parks and Recreation Director, and Daniel Roque, Recreation Coordinator, Athletics / Fitness, and Angel Kavanaugh, Management Assistant.

3. PUBLIC COMMENT

No public comment

4. AGENDA ITEMS

4A. Consideration and possible action on the minutes from the Parks Advisory Board regular scheduled meeting held on May 8, 2019 and June 12, 2019.

MOTION: Board member Katie Weiss moved to approve the meeting minutes with two spell check corrections on the May 8, 2019 minutes, agenda item 4B. "conformation" should read "confirmation" and "acers" should read "acres" and in the June 12, 2019 minutes, agenda item 5C "conformation" should read "confirmation" The motion was seconded by Board Member Rose McMillin.

Motion carried 5 ayes and 0 nays.

Board Member Michael Orman arrived at 7:05pm

4B. Consideration and possible action regarding election of officers.

MOTION: Acting Chair Perry Savard nominated Katie Weiss as Vice Chair, Board Member Rose McMillin seconded the motion. Motion carried 6 Ayes to 0 Nays

Board Member Rose McMillin nominated Perry Savard as Chair, Board Member Michael Orman seconded the motion. Motion carried 6 Ayes 0 Nays

4C. Updates regarding the Parks and Recreation Master Plan

Burditt Consultants were present to show a 6 page “Purpose of the Master Plan” for the Hutto Parks and Trails Master Plan.

- Identify needs for improvements to existing parks
- Identify needs for new parks, facilities, and programs
- Develop concepts and budgets for new parks and facilities
- Develop maintenance and operation budget for new parks and facilities
- Planning horizon of 5 to 7 years

Board Member Patrick Donathan asked how they were going to make the “10 Minute Walk Analysis Hutto Parks and Trails Master Plan” as shown in presentation handout, work. Shane and Paul Howard explained that Connectivity and programming on the city side via park trails, sidewalks and creating a loop around Hutto and neighboring cities.

Chair Perry Savard recommended that a skate park might be a good addition to a current park.

Discussion between Burditt Consultants and Board Members about possible Recreation Center, Skate Park, aquatic facilities, and future additions to the parks.

Board Member Katie Weiss asked for a time line for Parks and Recreation Master Plan. Jeffrey White stated approval by council will be in September.

4D. Discussion regarding the Parks Advisory Board and City Staff roles, responsibilities and goals.

Jeff White and Board member discussed his goals as the Parks and Recreation Director. A few items stated were: Staff preparation and having the tools to carry out their jobs, improving processes- not just keeping the same because “it has always been done that way”, and making sure all equipment is in new and working order and no down time due to inoperable equipment. Etc.

4E. General Discussion and updates on Parks and Recreation Bond Projects.

Hutto Lake Community – Walking Trails, Basketball pad (repainted) and goals set up, trenching for irrigation, new benches, picnic tables, water fountain and bike rack- updated.

Mager Field - Facelift- fencing, drainage, batting cages, and updates to 3 fields. We will also reseed, get new foul poles and dugouts but later in the year. Phase 2 will include Bleachers and shade structures.

Creekside- Two fields and one multi-purpose field, and lighting, this will be a new project and start from scratch looking at 2020 for a projected end date.

Fritz Park- Splash pad, new playground both will be located near the current parking lot. March 2020 for a projected end date.

Hutto Lake Park- Will be connecting the trail and cleaning out the lake- projected end date is late 2020

4F. Consideration and possible action on Parks and Recreation current and future projects and events.

Jeff White gave "Kudos" to Sydawnie Douglass and Daniel Roque for all their hard work with summer camp and activities.

- Kids Camp was booked 100% all summer, almost doubling the number of registered kids.
- Senior open play Pickleball started on July 1, with games played Monday, Wednesday and Fridays from 8:30 am to 10:30 am.
- Friday night Flicks- Movies in the park was held on August 9, 2019 on the football field and the showing of "Incredibles 2" was a success, with approximately 40-50 attendees. September 6, 2019 will be showing "Jurassic World: Fallen Kingdom."

5. OTHER BUSINESS

None

6. ADJOURNMENT

There being no further discussion, the meeting was adjourned at 8:40 pm.

I certify that the meeting minutes are official, on the ____ day of _____, _____ at _____ PM and will remain available through City of Hutto offices as reference to the business conducted during the meeting.

Perry Savard, Chairperson
Parks Advisory Board

Angel Kavanaugh
Management Assistant