



City of Hutto

Agenda

**Parks Foundation Meeting
Wednesday, September 9, 2020 at 7:00 PM
Executive Conference Room**

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at www.huttotx.gov

1. CALL MEETING TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes.

[Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits the City Council from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the City Staff for action may be placed on the agenda of a future City Council Session.]

4. PUBLIC HEARINGS
5. AGENDA ITEMS
 - 5.1. General Discussion and Possible Action to Designate Recordkeeper for Organizational Meeting
 - 5.2. CERTIFICATE OF FORMATION FILED
 - a. Report on Filing
 - b. Elect Directors
 - 5.3. General Discussion and Possible Action on Park Foundation Bylaws.
 - a. Review & Adopt
 - b. Sign
 - 5.4. General Discussion and Possible Action of Election of Officers.
 - a. Elect Corporate Officers
 - b. Install Corporate Officers

- 5.5. General Discussion and Possible Action on Adopting Fiscal Year for Accounting Purposes. Calendar or Fiscal Year.
- 5.6. General Discussion and Possible Action on Adopting Principal Office Location
- 5.7. General Discussion and Possible Action on Selecting Registered Agent (Confirm Registered Agent and Address)
- 5.8. General Discussion and Possible Action regarding Establishment of Bank Account
- 5.9. General Discussion and Possible Action of Authorizing Payment of Incorporation Expenses
- 5.10. General Discussion and Possible Action of Authorizing Filing Applications with Governmental Agencies (if not addressed in Bylaws)
 - A. Federal Tax ID Number
 - B. Tax Exempt Status and Goals
- 5.11. General Discussion and Possible Action on Authorizing Execution of Contracts (if not addressed in Bylaws)
- 5.12. General Discussion and Possible Action on Adopting Conflict of Interest Policy
- 5.13. General Discussion and Possible Action on Selecting and Approving Contract Services
 1. Legal Services - Interim Legal Advisor (Need to authorize BLF to provide legal counsel until Board appoints an attorney)
 - 2.Accounting Services
 - 3.Recordkeeping Duties (Administrative Services Agreement)
- 5.14. General Discussion and Possible Action on Establishing Regular / Periodic Meeting Dates and Times
- 5.15. General Discussion and Possible Action on Suggested Board Topics for Future Agendas


6. OTHER BUSINESS

7. ADJOURNMENT

8. CERTIFICATION

I certify that this notice of the **September 9, 2020** Parks Foundation meeting was

posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on September 4, 2020 at 5:00 P.M.



Holly Nagy, *City Secretary*

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttox.gov or call (512) 759-4033 for assistance.

Technical difficulties resulted in delay in on-line posting of agenda. Agenda physically posted on 9-4-20 at 5:00 PM