



# City of Hutto

## Agenda

**Parks Foundation Meeting  
Wednesday, January 13, 2021 at 7:00 PM  
City Council Chambers**

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In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at [www.huttotx.gov](http://www.huttotx.gov)

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1. CALL MEETING TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes.

*[Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits the City Council from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the City Staff for action may be placed on the agenda of a future City Council Session.]*

4. PUBLIC HEARINGS

5. AGENDA ITEMS

5.1. Consideration and possible action on the minutes from the Park Foundation Meeting held on December 9, 2020.

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5.2. General Discussion and Possible Action on possible applications and appointments to the Foundation Board.

5.3. General Discussion and Possible Action of Authorizing Payment of Incorporation Expenses.

5.4. Consideration and Possible Action on a contract for legal services with the Bojorquez Law Firm to provide legal services to the Board.

5.5. Consideration and Possible Action on creation of logo, slogan, letterhead, and branding items, development of website, creation of application forms to serve on Board, and other items necessary to become operational.

5.6. Update from Treasurer on financial tasks from Initial Meeting.

6. OTHER BUSINESS

7. ADJOURNMENT

8. CERTIFICATION

I certify that this notice of the January 13, 2021 Parks Foundation meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on January 8, 2021 by 5:00 P.M.



  
Angel Kavanaugh, Management-Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at [City.Secretary@huttox.gov](mailto:City.Secretary@huttox.gov) or call (512) 759-4033 for assistance.

# Hutto Park Foundation

## Minutes

Wednesday, December 09, 2020 at 7:00 PM

Hutto City Council Chambers  
500 West Live Oak, Hutto, Texas

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1. CALL MEETING TO ORDER

Chair Savard called the Park Foundation meeting to order at 7:15 p.m.

2. ROLL CALL

Present: Board Members Perry Savard, Katie Weiss, Rose McMillin, Kevin Grimm, Wendell Teltow, and Paul Morgan.

Absent: David Meyer.

Staff Present: Sydawnie Douglass, Recreation Manager; and Tony Host, Executive Director of Community Service and Construction.

3. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the Board on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the Board. Each person providing public comment will be limited to 3 minutes.

*[Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits the Board from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues may be placed on the further Board agenda.]*

No Public Comment.

4. PUBLIC HEARINGS

No Public Hearings.

5. AGENDA ITEMS

5.1. Consideration and possible action on the minutes from the Parks Foundation Meeting held on November 18, 2020.

A motion was made by Chair Savard and seconded by Member Weiss to accept the minutes as written. Motion passed 6 Ayes to 0 Nays.

- 5.2. General Discussion and Possible Action on possible applications and appointments to the Foundation Board.

There were no applications submitted for the Board's review. Tony Host passed out copies of the Parks Foundation application. The Board discussed potential applicants.

- 5.3. General Discussion and Possible Action of Authorizing Payment of Incorporation Expenses.

A motion was made by Chair Savard and seconded by Member Grimm to table this item to the January meeting. Motion passed 6 Ayes to 0 Nays.

- 5.4. Consideration and Possible Action on a contract for legal services with the Bojorquez Law Firm to provide legal services to the Board.

A motion was made by Member Grimm and seconded by Chair Savard to table this item to the January meeting. Motion passed 6 Ayes to 0 Nays.

- 5.5. Consideration and Possible Action on creation of logo, slogan, letterhead, and branding items, development of website, creation of application forms to serve on Board, and other items necessary to become operational.

The Board briefly discussed a logo and slogan. Member Grimm will coordinate with Christina Vasquez regarding a logo. A motion was made by Chair Savard and seconded by Member Grimm to table this item to the January meeting. Motion passed 6 Ayes to 0 Nays.

- 5.6. Update from Treasurer on financial tasks from Initial Meeting.

Tony Host gave a brief report on this item. He is working with Finance regarding the transfer of funds to the Foundation Board. The process is more complex and is taking longer than expected. He is hoping to place an item regarding funding on a future Council agenda.

## 6. SUGGESTIONS FOR FUTURE AGENDA ITEMS

All items listed on the December 9, 2020 agenda will be pushed to the January 2021 meeting agenda.

7. ADJOURNMENT

There being no further business, Chair Savard adjourned the meeting at 7:38 p.m.

NOTE: The Board reserves the right to convene in Executive Session for consultation with their attorney on any item posted on the agenda.

APPROVED this the \_\_\_\_\_ day of January 2021.

\_\_\_\_\_  
Perry Savard, Chair

ATTEST:

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Rose McMillin, Secretary