



City of Hutto

Minutes

City Council Meeting

Thursday, December 4, 2025 at 7:00 PM

City Council Chambers – 500 W. Live Oak Street

1. CALL SESSION TO ORDER – 7:00 PM

2. ROLL CALL

Members of Council present: Mayor Snyder, Mayor Pro Tem Thornton, Councilmember Thompson, Councilmember Morris, Councilmember Gordon, Councilmember Porterfield and Councilmember King

Staff members present: James Earp, City Manager; Dottie Palumbo, Legal Counsel; David Amsler, Director of Strategic Operations; Alberta Barrett, Finance Director; Sara Cervantes, Executive Director of Community Services; Rick Coronado, Public Works Director; Abby Fenton, Communications Manager; Cheney Gamboa, Director of Economic Development; Laura Hallmark, City Secretary; Manny Hernandez, Planner; Kate Moriarty, Executive Director of Administrative Services; Kristiana Spencer, Director of Human Resources; Shahanaz Sultana, Transportation Engineer; Jeff White, Parks and Recreation Director

3. INVOCATION – Kerby Campbell, Lone Star Baptist Church

4. PLEDGE OF ALLEGIANCE

5. PROCLAMATIONS

5.1 Human Rights Day (DEIB Commission) – *Mayor Snyder and Councilmembers presented the proclamation.*

6. CITY MANAGER COMMENTS

James Earp, City Manager, made the following announcements:

New Hires

McKenzie Dalton – Welcome Officer Dalton to his new role as a Police Officer. With over 9 years as a Law Enforcement Officer, he worked as a Police Officer and Detective for the City of Hutto for 4 years before relocating with his family to New Hampshire in 2023. He is excited to return to the City of Hutto and continue working towards keeping Hutto one of the safest cities in Texas.

Hilary Turner – Welcome Hilary Turner to her new role as Circulation Clerk in the library. Previously, Hilary volunteered with the Leander Public Library and interned with the Georgetown University Library. An interesting fact about her is

that Hilary studied German for 10 years, ages 11 - 21. Sadly, she is currently a bit rusty!

Promotions

Shahanaz Sultana has been promoted from Associate Engineer to Transportation Engineer

Kristiana Spencer has been promoted from Human Resources Manager to Director of Human Resources

Recognition

I'd like to take a moment to recognize Cheney Gamboa, our Director of Economic Development, for her recent graduation from the Texas Economic Development Council's Future Leaders Training Program. Cheney's completion of this rigorous program reflects her strong commitment to professional growth and her continued dedication to the Hutto community. Please join me in congratulating Cheney on this outstanding achievement.

HCU Graduation

We're happy to welcome the latest class of Hutto Citizens University graduates this evening! Over the past eight weeks, this group has taken a hands-on journey through the inner workings of our city, learning not just what we do, but why we do it. From meeting the teams who keep Hutto running, to touring key facilities like the Police Department and Wastewater Treatment Plant, they've gained a true behind-the-scenes look at how local government serves our community every day. Tonight, we celebrate their curiosity, commitment, and willingness to engage more deeply with their city.

Please join me in welcoming our graduates! Attendees, when you hear your name, please come forward to receive your materials and gather for a group photo.

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| • Christine Benson | • Abby Fenton |
| • Jose De La Cruz | • Karina Guerrero |
| • Brandon DeLeon | • Peter Moreno |
| • Janet Evans | • Daniel Tomlin |

7. PUBLIC COMMENT

There were no speakers.

8. BOARDS AND COMMISSIONS

- 8.1. Consideration and possible action regarding possible appointments, re-appointments and/or removals to City Boards, Commissions, Task Forces, Economic Development Corporations, Local Government Corporations and Tax Increment Reinvestment Zone Boards, and Area Government appointments.

There was no action for this item.

- 8.2. Consideration and possible action regarding recommendations or updates from City Council sub-committees (i.e. HISD, CIP, UDC, Public Safety, Co-Op).

Public Safety – met with the consultant working on the Justice Center and were presented with floorplan options, two-story vs one-story option moving Court into Phase I. Discussion regarding other potential funding sources for construction.

9. PRESENTATIONS

- 9.1. Capital Improvement Projects (CIP) Updates and Presentations (Matt Rector)

The update file has been presented to the City Council and there was no update given.

10. PUBLIC HEARINGS AND RELATED ACTION

- 10.1 Conduct a public hearing and consider possible action on Resolution No. R-2025-347 authorizing and creating the Stromberg Public Improvement District within the City of Hutto pursuant to Chapter 372, Texas Local Government Code. (Matt Rector)

The public hearing opened at 7:21 PM. Seth Mearig – Gray Engineering, and Rick Rosenberg – PFG provided information for this item. Bart Fowler – McCall Parkhurst Horton, bond counsel, provided additional information.

Motion by Councilmember Thompson, second by Mayor Snyder, to adjourn the public hearing to the December 18th meeting to enable legal review of the residential and commercial parcel question. Motion passed 7:0.

- 10.2 Conduct a Public hearing and possible action on Ordinance No. O-2025-050 designating a geographic area within the City of Hutto as a Tax Increment Reinvestment Zone pursuant to Chapter 311 of the Texas Tax Code, to be known as the SH-130 Tax Increment Reinvestment Zone, ("TIRZ 4"): creating a board of directors; and establishing a Tax Increment Fund (TIF) for the zone. (Cheney Gamboa)

Cheney Gamboa, Director of Economic Development, presented the information for this item. Public hearing opened and closed at 8:02 PM with no speakers.

Motion by Mayor Snyder, second by Mayor Pro Tem Thornton, to approve the ordinance and the boundary map and parcel IDs as presented. Motion passed 6:1 (Thompson).

11. CONSENT AGENDA ITEMS

- 11.1 Consideration and possible action on Resolution No. R-2025-348 accepting the Texas Department of Transportation signal installation at Highway 79 and Co-Op intersection. (Matt Rector)
- 11.2 Consideration and possible action on Resolution No. R-2025-349 accepting the infrastructure improvements for private development known as Fritz and Greinert off-site wastewater improvement project. (Matt Rector)
- 11.3 Consideration and possible action on approving the following City Council meeting minutes: November 20, 2025 Work Session, November 20, 2025 Regular Meeting and November 24, 2025 Joint Meeting City Council - Hutto Economic Development Corporation. (Laura Hallmark)

Motion by Councilmember Thompson, second by Councilmember King, to approve the items submitted on the Consent Agenda as noted above. Motion passed 7:0.

12. ORDINANCES

- 12.1. Consideration and possible action on Ordinance No. O-2025-055 amending the Hutto City Code to clarify the powers and duties of the Parks Advisory Board regarding review and recommendations of parkland dedications. (Legal)

Motion by Mayor Snyder, second by Councilmember Porterfield, to approve the item as presented. Motion passed 7:0.

13. RESOLUTIONS

- 13.1 Consideration and possible action on Resolution No. R-2025-350 for the City of Hutto completing a nomination ballot for the board of Texas Coalition for Affordable Power (TCAP). (Kate Moriarty)

Kate Moriarty, Executive Director of Administrative Services, presented the information for this item.

Motion by Mayor Snyder, second by Councilmember King, to not cast a vote and no future votes. Motion passed 7:0.

14. OTHER BUSINESS

- 14.1 Discuss an official policy and application process related to Section 1.06.032 Property Tax Rebate Policy (Ordinance O-12-06-07-10D1 and O-16-06-16-7B) regarding tax rebates for property and businesses located in Hutto's Historic District. (Cheney Gamboa)
- 14.2 Discuss an official policy and application process related to Section 1.06.033 Historic Preservation Property Tax Freeze Ordinance O-16-026-16-7C regarding a property tax freeze for properties located in Hutto's Historic District. (Cheney Gamboa)
- 14.3 Discuss an amendment to Ordinance O-16-08-18-8B regarding a Facade Improvement Grant program for properties located in Hutto's Historic District. (Cheney Gamboa)

Ms. Gamboa presented the information for the three items.

Motion by Councilmember Thompson, second by Mayor Snyder, to have staff bring back those items for 14.1, 14.2, 14.3, the property tax rebate policy, the historic preservation property tax freeze, and the facade improvement grant amendment, citing the desired changes from Council. Motion passed 7:0.

15. EXECUTIVE SESSION

- 15.1 Pursuant to Texas Government Code Sec. 551.071, (Consultation with Attorney), to deliberate and seek legal advice regarding the following legal matters: Interlocal Agreements for the Allocation of Sales Tax Revenue between the Williamson County Emergency Services District #3 and the City of Hutto, Texas.
- 15.2 Receive legal advice pursuant to Texas Government Code Section 551.071 (Consultation with Attorney) and deliberations pursuant to Texas Government Code Sections 551.072, (Real Property); 551.087 (Economic Development Negotiations) related to pending economic development projects being considered by the Hutto Economic Development Corporation or the City of Hutto, including but not limited to: (a) Project Core; (b) Project Harvest; (c) Project Orchard; (d) Project Lake; (e) Project Football ; (f) Project Cottonwood ; (g) Project Sequel; (h) Megasite Project; (i) Project 2007; (j) Project Sprouts; and (k) Project Solar.

In Executive Session at 8:35 PM. Out at 10:05 PM.

16. ACTION RELATIVE TO EXECUTIVE SESSION

16.1 Consideration and possible action related to Executive Session agenda items, listed above.

Item 15.1: Motion by Councilmember Porterfield, second by Councilmember Morris, to authorize the Mayor Pro Tem to send a letter with the information asked for by attorney for Williamson County Emergency Services District #3 in his letter on November 24th to the ESD#3 Board, Fire Chief and attorney. Motion passed 7:0.

17. CITY COUNCIL COMMENTS

17.1 General Comments from City Council

17.2 Future Agenda Items

Mayor Snyder: Discussion and possible action regarding the Hutto Independent School District Ninth Grade Center regarding building and site development permit and request a joint meeting with the School Board to discuss.

17. ADJOURNMENT – 10:08 PM



Mike Snyder, Mayor

ATTEST:



Laura Hallmark, City Secretary

