



City of Hutto

Minutes

City Council Meeting

Thursday, October 2, 2025 at 7:00 PM

City Council Chambers – 500 W. Live Oak Street

1. CALL SESSION TO ORDER – 7:02 PM

2. ROLL CALL

Members of Council present: Mayor Snyder, Mayor Pro Tem Thornton, Councilmember Thompson, Councilmember Morris, Councilmember Gordon, Councilmember Porterfield and Councilmember King

STAFF:

Staff members present: James Earp, City Manager; Matt Wojnowski, Assistant City Manager; Dottie Palumbo, Legal Counsel; David Amsler, Executive Director of Strategic Operations; Alberta Barrett, Finance Director; John Byrum, Planning Manager; Sara Cervantes, Director of Real Estate Services; Rick Coronado, Public Works Director; Abby Fenton, Communications Manager; Cheney Gamboa, Director of Economic Development; Laura Hallmark, City Secretary; Kate Moriarty, Assistant to City Manager; Matt Rector, City Engineer; Jeff White, Parks and Recreation Director;

3. INVOCATION – Arthur Spence, Little Ebenezer Baptist Church

4. PLEDGE OF ALLEGIANCE

5. PROCLAMATIONS

5.1 World Inclusion Day (DEIB Commission) – *accepted by members of the Diversity, Equity, Inclusion and Belonging Commission.*

6. CITY MANAGER COMMENTS

New Employees:

Moraima Galvan – Police Administrative Assistant – Welcome Mona to her new role as Police Administrative Assistant. Previously, Mona worked in the Texas National Guard as a Chemical Soldier, served as a Correctional Officer at the Williamson County Jail, and worked with children with autism. Currently residing in Hutto, Mona enjoys learning how to make baked goods from scratch and spending time with her family and two dogs in her free time. An interesting fact to note about her is: although she proudly calls herself a Hippo, she still struggles to say "hippopotamus" in Spanish.

Leonard Frazier – Parks Maintenance Technician – Welcome Leonard Frazier to his new role as Parks Maintenance Technician. Leonard previously worked in this role with the Work Force Solutions program. He graduated from Pflugerville HS in 1998 and

believes he has found a great fit here at the City of Hutto. Being a family-oriented, faithful follower of God, and father he is looking to provide for his family and is thankful for this opportunity.

Reez Moncivais – Street & Drainage Technician I – Welcome Reez Moncivais to his new role as Street & Drainage Technician. Previously, Reez worked in internet electronics and has a background in telecommunications. Currently residing in Pflugerville, Reez enjoys watching college football and spending time with friends and family in his free time. An interesting fact to note about him is that he is an Aggies fan.

Daniel Flores – Utility Technician – Daniel Flores is a Utility Technician with three years of experience, proudly serving the Austin community. Originally from Mexico, he was raised in Round Rock and is a proud 2006 graduate of Hutto High School. Now residing in North Austin, Daniel is excited to contribute his skills and give back to the city he used to call home.

Devan Rodriguez – Supervisory Control and Data Acquisition (SCADA) Technician – Welcome Devan Rodriguez to his new role as Supervisory Control and Data Acquisition (SCADA) Technician. With a background in Automation and Integration and education in Telecommunication and Computer support, Devan Rodriguez brings six years of relevant experience to the City of Hutto team. He is excited to contribute by helping the City of Hutto become more self-sufficient.

Abby Fenton – Communications Manager - Welcome Abby Fenton to her new role as Communications Manager. Abby comes to Hutto with experience in government communications from the City of Mont Belvieu and is excited to now call Hutto home. She's looking forward to building transparent and engaging communication between the City and the community. Abby hopes to help keep residents informed, connected, and in the loop through clear, accessible messaging that reflects the heart and spirit of Hutto.

Jennifer Freeman – Children's Librarian - Welcome Jennifer Freeman to her new role as Children's Librarian. Her experience includes 18 years of library work in the school system and an education from University of Texas at Austin. She is excited to contribute by serving the community in which she lives.

7. PUBLIC COMMENT

1. Jimmy Pierce
2. Brandon DeLeon
3. John Latham
4. Kerby Campbell
5. Romuald Joveru

8. BOARDS AND COMMISSIONS

- 8.1. Consideration and possible action regarding possible appointments, re-appointments and/or removals to City Boards, Commissions, Task Forces, Economic Development Corporations, Local Government Corporations and Tax Increment Reinvestment Zone Boards, and Area Government appointments.

Motion by Councilmember Morris, second by Mayor Pro Tem Thornton, to approve the following appointments to the Diversity, Equity, Inclusion & Belonging Commission: Bode Adeniyi – Seat 1, Terrence Hollingsworth – Seat 4. Motion passed 7:0.

- 8.2. Consideration and possible action regarding recommendations or updates from City Council sub-committees (i.e. HISD, CIP, UDC, Public Safety, Co-Op).

Mayor Snyder reported the HISD committee meets the following day. The CIP committee has completed their review of the UDC. Public Safety committee is awaiting a review of costs.

9. PRESENTATIONS

- 9.1. Capital Improvement Projects (CIP) Updates and Presentations (Matt Rector)

Matt Rector, City Engineer, made the presentation. Council discussion regarding the possibility of bidding out some projects through the Hutto Economic Development Corporation.

- 9.2. Presentation updates for the Legends of Hutto Drainage Improvements project (D01-2024). (Matt Rector)

Angellia Points with WSB made the presentation.

- 9.3. Diversity, Equity, Inclusion, & Belonging Commission Annual Update. (Corina Zepeda)

Corina Zepeda – Chair of DEIB made the presentation.

10. PUBLIC HEARINGS AND RELATED ACTION

- 10.1. Consideration and possible action on Resolution No. R-2025-175 approving the Municipal Services Agreement for the proposed annexation of the Kirk tract, 77.2 acres, more or less, of land, located off FM1660S. (John Byrum)

No action Taken.

- 10.2 Continue a public hearing and possible action on Ordinance No. O-2025-026 approving the Annexation of the Kirk tract, 77.2 acres, more or less, of land, located off FM1660S. (John Byrum)

The public hearing was reopened at 8:20 PM. There were no speakers.

Motion by Councilmember Porterfield, second by Councilmember Gordon, to continue the public hearing to the November 6, 2025 City Council meeting. Motion passed 7:0.

- 10.3 Continue a public hearing and consider possible action on Resolution No. R-2025-187 authorizing and creating the HWY 130 Mixed Use Public Improvement District within the City Of Hutto pursuant to Chapter 372, Texas Local Government Code. (Legal)

The public hearing was reopened at 8:22 PM. There were no speakers.

Motion by Mayor Pro Tem Thornton, second by Councilmember Gordon, to adjourn the public hearing to the November 6, 2026 City Council meeting. Motion passed 7:0.

- 10.4 Conduct a public hearing and consider possible action on Ordinance No. O-2025-043 amending Chapter 18, Article 18.02, Division 2, of the Code of Ordinances, After-School Recreation Program Standards of Care; adopting standards of care for the City's recreation programs for elementary-age children; and providing for: Findings of Fact, Enactment, Repealer, Severability, Effective Date, and Proper Notice & Meeting (Jeff White)

Jeff White, Parks and Recreation Director, presented the information for this item.

Motion by Mayor Pro Tem Thornton, second by Councilmember Thompson, to approve the item as presented. Motion passed 7:0.

11. CONSENT AGENDA ITEMS

- 11.1 Consideration and possible action on Resolution No. R-2025-291 authorizing additional professional design and environmental services for the Brushy Creek Wastewater Interceptor Phase 4 Capital Project included in the original Individual Project Order (IPO) 2023-06 with STV (Capital Improvement Project WW11-2025). (Matt Rector)
- 11.2 Consideration and possible action on Resolution No. R-2025-292 authorizing the City Manager to execute a service agreement with Texas Air Systems to purchase and install the Police Department's evidence

room Heating, Ventilation, and Air Conditioning (HVAC) remodel in the amount of \$95,380, using The Interlocal Purchasing System (TIPS). (Rick Coronado)

- 11.3 Consideration and possible action on approval of Resolution No. R-2025-293 to authorize the City Manager to execute a Facility Use Agreement with Sting Soccer Foundation for 2026 (Jeff White)
- 11.4 Consideration and possible action on Resolution No. R-2025-294 authorizing the City Manager to execute an Athletic Facility Use Agreement with Hutto Youth Baseball and Softball Association for 2026 (Jeff White)
- 11.7 Consideration and possible action on Resolution No. R-2025-295 approving the Fiscal and Budgetary Policy. (Alberta Barrett)
- 11.8 Consideration and possible action on Resolution No. R-2025-296 adopting City of Hutto Records Management Policy. (Laura Hallmark)
- 11.10 Consideration and possible action on approving the following City Council meeting minutes: September 18, 2025 Work Session and September 18, 2025 Regular Meeting. (Amanda Taylor)

Motion by Councilmember Gordon, second by Councilmember Morris, to approve the items submitted on the Consent Agenda as noted above. Motion passed 7:0.

The following items were pulled from the Consent Agenda for individual consideration:

- 11.5 Consideration and possible action on Resolution No. R-2025-297 accepting the infrastructure improvements for the subdivision known as Fritz Phase 1. (Matt Rector)
- 11.6 Consideration and possible action on Resolution No. R-2025-298 accepting the infrastructure improvements for the subdivision known as Greinert Phase 1. (Matt Rector)

Motion by Councilmember Porterfield, second by Councilmember Gordon, to approve items 11.5 and 11.6 as presented. Motion passed 7:0.

- 11.9 Consideration and possible action on Resolution No. R-2025-299 to approve the Artificial Intelligence (AI) Use Policy. (David Amsler)

David Amsler, Executive Director of Strategic Operations, presented the information for this item.

Motion by Councilmember Gordon, second by Mayor Pro Tem Thornton, to approve the item as presented. Motion passed 7:0.

12. ORDINANCES

- 12.1. Consideration and possible action on approval of Ordinance No. O-2025-044 Authorizing Blanket Purchase Orders for Routine Consumable Goods and Services for Fiscal Year 2025-2026. (Alberta Barrett)

Alberta Barrett, Finance Director, presented the information for this item.

Motion by Councilmember Thompson, second by Councilmember Morris, to approve the item as presented. Motion passed 6:1 (Porterfield).

13. RESOLUTIONS

- 13.1 Consideration and possible action on Resolution No. R-2025-300 authorizing the City Manager to execute the Wastewater Infrastructure Reimbursement Agreement by and between the City of Hutto and Maple Multi-Family Development, LLC to facilitate the reimbursement of certain allowable costs for wastewater infrastructure. (Sara Cervantes)

Sara Cervantes, Director of Real Estate Services, presented the information for this item.

Motion by Councilmember Gordon, second by Councilmember Thompson, to approve the item as presented. Motion passed 7:0.

14. OTHER BUSINESS

- 14.1 Discussion and possible action on design criteria for sidewalks. (Mayor Snyder)

Mayor Snyder removed this item.

- 14.2 Presentation and discussion regarding updates for the Limmer Loop expansion projects between Innovation and FM 1660. (T47-2025 & T48-2025). (Matt Rector)

Robert Ramon with JMT and Angellia Points with WSB presented the information for this item. Council discussion regarding TxDOT requirement of an Intersection Control Evaluation (ICE) for future projects.

- 14.3 Discussion and possible action regarding the implementation of a website chatbot to enhance website usability. (David Amsler)

Motion by Mayor Snyder, second by Mayor Pro Tem Thornton, to approve the implementation of chatbot. Motion passed 7:0.

15. EXECUTIVE SESSION

- 15.1 Pursuant to Texas Government Code Sec. 551.071, (Consultation with Attorney), to deliberate and seek legal advice regarding the following legal matters: (a) the proposed lease for the property located at 101 Park Street Hutto, TX 78634; (b) the Williamson County Emergency Services District No. 3 Interlocal Agreements for the Allocation of Sales Tax Revenue with the City of Hutto, including any area annexed by the City of Hutto within the Williamson County Emergency Services District No. 3; (c) the creation of the Stromberg Public Improvement District; (d) the annexation of the Kirk Tract, provision of services pursuant to the Municipal Service Agreement; and agreement with Jonah Water Special Utility District for the provision of water to the Kirk Tract; and the determination of wholesale or retail water rates for temporary service to the development known as the Kirk Tract; and (e) the creation of the HWY 130 Mixed Use Public Improvement District.
- 15.2 Receive legal advice pursuant to Texas Government Code Section 551.071 (Consultation with Attorney) and deliberations pursuant to Texas Government Code Sections 551.072, (Real Property); 551.087 (Economic Development Negotiations) related to pending economic development projects being considered by the Hutto Economic Development Corporation or the City of Hutto, including but not limited to: (a) Project Core; (b) Project Harvest; (c) Project Orchard; (d) Project Lake; (e) Project Chicken Duo; (f) Project NQ2; (g) Project Football; (h) Project Air; (i) Project Cottonwood; (j) Project Amp; (k) Project Libro; (l) Project Titan; (m) Project Sequel; (n) Project Flex; (o) Project Blue Bird; (p) Megasite Project; and (q) Project 2007.
- 15.3 Pursuant to Texas Government Code Sec. 551.071 (Consultation with Attorney) and Sec. 551.072 (Real Property), receive legal advice and deliberate regarding an ordinance to direct and authorize the City Manager to execute the exchange of certain land with the Co-Op District Tax Increment Reinvestment Zone to implement the City's TIRZ district and capital improvement project plans.

In Executive Session at 9:32 PM. Out at 11:51 PM.

16. ACTION RELATIVE TO EXECUTIVE SESSION

This item was taken out of order.

- 16.2 Consideration and possible action on Resolution No. R-2025-290 approving the proposed lease for the property located at 101 Park Street Hutto, TX 78634. (Legal)

Motion by Mayor Snyder, second by Councilmember Gordon, to approve the lease as presented, with the stipulation that the City Manager sign after the other party. Motion passed 7:0.

- 16.1 Consideration and possible action related to Executive Session agenda items, listed above.

Motion by Mayor Snyder, second by Councilmember Morris, to appoint Mayor Pro Tem Thornton and Councilmember Porterfield to an ESD#3 sub-committee. Motion passed 7:0.

17. CITY COUNCIL COMMENTS

- 17.1 General Comments from City Council

No items for this agenda.

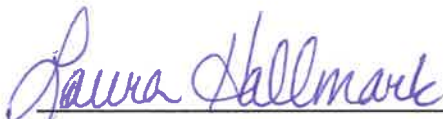
- 17.2 Future Agenda Items

King: Item 10.59 regarding water/wastewater rates for discussion and possible action to openly review alternative approaches and all options to avoid future rate increases whenever possible.

Snyder: Installation of banner/sign at Live Oak/Innovation intersection regarding the contractor. Resolution in support of an HISD bus barn on 685.

17. ADJOURNMENT – 11:57 PM

ATTEST:



Laura Hallmark, City Secretary



Mike Snyder, Mayor

