



City of Hutto

Agenda

Diversity, Equity, Inclusion & Belonging Commission Thursday, October 23, 2025 at 6:00 PM Executive Conference Room

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes.

Any citizen wishing to speak during public comment may do so after completing the required registration form. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on October 23, 2025. The email must include name, address, phone #, agenda item and email to be recognized properly. Written comments will be provided to City Council.

(Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits the City Council from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the City Staff for action may be placed on the agenda of a future City Council Session.)

4. GENERAL COMMENTS FROM CITY STAFF

4.1. General update on proclamations (Kristi Barnes)

5. GENERAL COMMENTS FROM CITY COUNCIL REPRESENTATIVES

6. GENERAL COMMENTS FROM COMMISSION MEMBERS

6.1. Update on the presentation to City Council on October 2, 2025 (Corina Zepeda).

6.2. General discussion and update on communication with City Council to include Mayor Snyder. (Corina Zepeda)

7. OTHER BUSINESS

7.1. Welcome and introductions from the newly appointed DEIB Commissioners (Terrence Hollingsworth, Bode Adeniyi)

7.2. Consideration and possible action on the approval of the September 16, 2025 meeting minutes.

7.3. Discussion and possible action on Community Survey Data.

- 7.4. Discussion and possible action on the launch of Working Groups.
- 7.5. Discussion and possible action on upcoming proclamations, Veterans Day (11/11) and International Human Rights Day (12/10).
- 7.6. Open discussion/ items for next meeting (November 18, 2025).

8. ADJOURNMENT

9. CERTIFICATION

I certify that this notice of the October 23, 2025 Hutto Diversity and Inclusion Commission meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on DATE before 5:00 P.M.



Kristi Barnes

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttox.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

4.1.



To: Diversity and Inclusion Commission
Subject: General update on proclamations (Kristi Barnes)
Meeting: Thursday, October 23, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

6.1.



To: Diversity and Inclusion Commission
Subject: Update on the presentation to City Council on October 2, 2025 (Corina Zepeda).
Meeting: Thursday, October 23, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

6.2.



To: Diversity and Inclusion Commission
Subject: General discussion and update on communication with City Council to include Mayor Snyder. (Corina Zepeda)
Meeting: Thursday, October 23, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

7.1.



To: Diversity and Inclusion Commission
Subject: Welcome and introductions from the newly appointed DEIB Commissioners (Terrence Hollingsworth, Bode Adeniyi)
Meeting: Thursday, October 23, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

7.2.



To: Diversity and Inclusion Commission
Subject: Consideration and possible action on the approval of the September 16, 2025 meeting minutes.
Meeting: Thursday, October 23, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

Approve as presented.

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. DEIB Meeting Minutes_9.16.25



City of Hutto

Agenda

Diversity, Equity, Inclusion & Belonging Commission Tuesday, September 16, 2025 at 6:00 PM Executive Conference Room

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER: 6:01 p.m.

2. ROLL CALL

DEIB Commissioners Present: Zepeda, Bell, Namjoshi

DEIB Commissioners Absent: Williamson, Lewis

LAB: Morgan Hubbard, Veronica Maxi Carl Parkinson, Tanya Ward

Staff present: Kristi Barnes, Community & Culture Officer; Kristin Phillips, Library Director

City Council Present: Jim Morris, Dan Thornton

3. PUBLIC COMMENT: Public Comment

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4. GENERAL COMMENTS FROM CITY STAFF:

Kristi Barnes: Gave update on Hutto Connect and the Volunteer Hub

Kristin Phillips: Welcome to new LAB member

5. GENERAL COMMENTS FROM CITY COUNCIL REPRESENTATIVES

None

6. LAB//DEIB Joint Session

6.1. Welcome and introductions.

Welcome and introductions ensued.

- 6.2. Discussion and possible action between the Library Advisory Board and the Diversity, Equity, Inclusion, & Belonging Commission as it relates to collaboration between the two recommending bodies.
- Discussion and ideas ensued.
 - Proclamation's calendar and Library programming in sync
 - Equitable access to resources
 - Spoke about the working groups
 - Senior population (Golden Connections/HRC)
 - (Include Proclamations as part of the Hutto Connect/Website) ** Staff
 - When/if expand services to the Veteran and Workforce Commission workshop
 - Check with City Secretary's Office if/when proclamations are presented

7. GENERAL COMMENTS FROM COMMISSION MEMBERS

Zepeda: Met with Stan (consultant) and past Chair (Jacqueline Coleman)

8. OTHER BUSINESS

- 8.1. Welcome and introduction of new commissioner, Pulkit Namjoshi.
Commissioner Namjoshi introduced himself.
- 8.2. Consideration and possible action on the appointment and/or reappointment of the Chair and Vice-Chair.
Table the item until vacancies are filled.
- 8.3. Consideration and possible action on the current timelines associated with the strategic plan.
Motion to accept new timelines as presented, with the update of 1-7 and 5-1 to have a target date of October 2, 2025 to present to City Council, and item 5-5 , 5-3 pushing to February 2026.
Commissioner Bell, Second: Zepeda
- 8.4. Consideration and possible action on reassessing the listening posts and working groups, to include adding another group for 18–25-year olds.
Table until Commissioner Williamson can attend
- 8.5. Consideration and possible action on a joint work session with the Hutto Area Chamber.
Zepeda motioned; Bell seconded.
Zepeda and Bell to work with Chamber on joint worksession dates for the Spring 2026.
- 8.6. Consideration and possible action on upcoming proclamations for October-December.
October: World Inclusion Day (October 10)-Commissioner Pulkit to write and appear and October 16th for Diwali
November: Veterans Day
December: International Human Rights Day (12/10) or Month
- 8.7. Consideration and possible action on the approval of the August 19, 2025 meeting minutes
Motion: Bell, Zepeda, second. All in favor, none opposed.
- 8.8. Open discussion/items for next meeting.
October 21st Diwali (Confirm Teams participation) Motion to move from **10/21 to 10/23**
Stress the importance of the small working groups with the LAB (specifically as it relates to Senior population)

Leave time to discuss launch of the working group
To include reading the previous community survey (what the commissioners have learned from the survey)

9. ADJOURNMENT 8:05

10. CERTIFICATION

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Kristi Barnes

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AGENDA ITEM REPORT

7.3.



To: Diversity and Inclusion Commission
Subject: Discussion and possible action on Community Survey Data.
Meeting: Thursday, October 23, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

- Community Survey Results: <https://www.huttotx.gov/698/Surveys-Input> (scroll down to the bottom of the page for the full report and presentations).

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

7.4.



To: Diversity and Inclusion Commission
Subject: Discussion and possible action on the launch of Working Groups.
Meeting: Thursday, October 23, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Meeting Recap_LAB_DEIB Working Group Launch

Meeting Recap: Collaboration Between the Hutto Library Board and the DEIB Commission

Date: Monday, Oct. 13, 2025

Attendees:

- Morgan Hubbard, Hutto Library Board
- Corina Zepeda, DEIB Commission

Purpose

To explore collaborative opportunities between the Hutto Library Board and the City of Hutto's Diversity, Equity, Inclusion, and Belonging (DEIB) Commission, beginning with initiatives focused on supporting senior citizens in the community.

Discussion Summary

1. Focus Area: Senior Citizens Working Group

Both groups recognize the opportunity to form a Senior Citizens Working Group as the first active collaboration. The goal is to engage seniors where they already gather — through library programs, social and medical events, and community groups — to invite participation and input. Emphasis on face-to-face outreach to complement digital communication efforts, ensuring inclusivity for seniors who may be less active online.

2. Coordinated Launch Strategy

The announcement of the Senior Citizens Working Group should coincide with its formal posting on the City of Hutto website to ensure consistent public messaging. This coordination supports credibility and maximizes community awareness.

3. Community Touchpoints

Morgan will help the DEIB Commission review the Library's event calendar to identify upcoming activities that draw strong senior participation. Additional outreach locations suggested include the Hutto Resource Center, local churches, and existing senior-focused community programs. These will serve as key platforms for introducing the working group and engaging new participants.

4. Role of the Working Group

Once formed, the Senior Citizens Working Group will identify needs, gaps, and opportunities affecting Hutto's senior residents, collect and share feedback and data with the DEIB Commission, and ensure insights are

gathered and communicated in a clear, fair, balanced, and sustainable way for long-term planning.

***5. Cultural and Language Exchange Concept**

Also discussed was the idea of a Cultural Language Exchange initiative, separate from the senior citizens focus. The purpose is to offer residents who want to practice or explore a second language a more formal setting or dedicated space. If accepted, this initiative is not currently in the DEIB budget, so it would need to be supported through other volunteer coordination. Outreach could follow the same dual approach of digital and in-person engagement.

Action Items

Action	Responsible Party	Status / Next Step
Provide DEIB Commission with updated calendar of senior-focused events.	Morgan Hubbard	Pending
Schedule meeting with the City’s new Communications Manager to plan digital/in-person messaging strategy.	Corina Zepeda	To be scheduled
Align launch timing of Senior Citizens Working Group with City of Hutto website updates.	Corina + City Communications	Pending
Identify additional outreach partners (Resource Center, churches, civic groups).	Morgan + Corina	Ongoing
*Not yet in development: Develop preliminary outline for Cultural Language Exchange structure.	TBD	Draft in progress

Next Steps

- Review event opportunities in the next Library Board meeting and share recommendations with the DEIB Commission.

Corina to propose a timeline for public announcement and first Senior Citizens Working Group interest meeting.

AGENDA ITEM REPORT

7.5.



To: Diversity and Inclusion Commission
Subject: Discussion and possible action on upcoming proclamations, Veterans Day (11/11) and International Human Rights Day (12/10).
Meeting: Thursday, October 23, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

7.6.



To: Diversity and Inclusion Commission
Subject: Open discussion/ items for next meeting (November 18, 2025).
Meeting: Thursday, October 23, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None