



City of Hutto

Agenda

Diversity, Equity, Inclusion & Belonging Commission Tuesday, September 16, 2025 at 6:00 PM Executive Conference Room

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes.

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4. GENERAL COMMENTS FROM CITY STAFF

5. GENERAL COMMENTS FROM CITY COUNCIL REPRESENTATIVES

6. LAB//DEIB Joint Session

6.1. Welcome and introductions.

6.2. Discussion and possible action between the Library Advisory Board and the Diversity, Equity, Inclusion, & Belonging Commission as it relates to collaboration between the two recommending bodies.

7. GENERAL COMMENTS FROM COMMISSION MEMBERS

8. OTHER BUSINESS

8.1. Welcome and introduction of new commissioner, Pulkit Namjoshi.

8.2. Consideration and possible action on the appointment and/or reappointment of the Chair and Vice-Chair.

- 8.3. Consideration and possible action on the current timelines associated with the strategic plan.
- 8.4. Consideration and possible action on reassessing the listening posts and working groups, to include adding another group for 18–25-year olds.
- 8.5. Consideration and possible action on a joint work session with the Hutto Area Chamber.
- 8.6. Consideration and possible action on upcoming proclamations for October-December.
- 8.7. Consideration and possible action on the approval of the August 19, 2025 meeting minutes
- 8.8. Open discussion/items for next meeting.

9. ADJOURNMENT

10. CERTIFICATION

I certify that this notice of the September 16, 2025 Hutto Diversity and Inclusion Commission meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on DATE before 5:00 P.M.



Kristi Barnes

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttox.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

8.1.



To: Diversity and Inclusion Commission
Subject: Welcome and introduction of new commissioner, Pulkit Namjoshi.
Meeting: Tuesday, September 16, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

8.2.



To: Diversity and Inclusion Commission
Subject: Consideration and possible action on the appointment and/or reappointment of the Chair and Vice-Chair.
Meeting: Tuesday, September 16, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

8.3.



To: Diversity and Inclusion Commission
Subject: Consideration and possible action on the current timelines associated with the strategic plan.
Meeting: Tuesday, September 16, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Hutto DEIB Plan current action items Sept-Oct 2025

Short Term DEIB plan action items

Work Item	Responsible	Target Date
1-2 Establish and train at least 3 focused working groups. Initial ones: <ul style="list-style-type: none"> • Veterans • Small Business • Senior Citizen 	Corina Zepeda along with DEIB Commission members facilitating the groups	Announce – July / Aug 2025 Kick off – Sept 2025
1-7 Public presentation of DEIB plan and status at a City Council meeting	DEIB Chair	August / Sept 2025
2-3 Have a written and committed to DEIB communications plan	Commission Chair with city Communications Leader	October, 2025
4-1 Initial planning meeting with Cheney Gamboa to discuss this priority area	DEIB Commission member Corina Zepeda with Cheney	October 2025
4-2 Establish a formal liaison between DEIB Commission and the Hutto Chamber of Commerce	DEIB Commission member Corina Zepeda	Aug / Sept, 2025
5-1 Invite citizen groups to attend the annual presentation of the DEIB plan to City Council	All Commission Members	Sept 2025
5-3 Review internet resources for residents page for completeness and ease of use	All Commission Members with Comms Mgr & Kristi Barnes	Oct 2025
5-5 Re-igniting the “You Belong in Hutto” campaign and theme	DEIB Commission with Kristi Barnes and Comms Mgr	Sept / Oct 2025



2025 – 2026 DEIB Commission Budget Request

Aligned Plan Item	Proposed Service / Work Item	Amount
All Items - General	<ul style="list-style-type: none"> • 15 hours of general consulting services to drive and modify plan • Travel expenses for up to 3 trips for consultant • Updated 3-hour DEIB introduction and training for new City Council 	\$ 3,000 \$ 2,400 \$ 1,200
1-2 Citizen Working Groups	Training for working groups and ambassadors	\$ 1,750
2-1 Citizen Listening Posts	Creation of a script with how to run and document the listening posts along with questions to pose	\$ 1,000
3 Internal City Practices	Development and delivery of 3-4 one-hour in depth DEIB training sessions for all employees and manager	\$ 4,500
5-4 Resource Guide	Initial work starting the resource guide – scoping work and collecting requirements from working groups and listening posts	\$ 1,500
5-5 “You Belong in Hutto”	Banners / Posters / Giveaways	\$ 1,500

Total Budget Request: \$17,050



AGENDA ITEM REPORT

8.4.



To: Diversity and Inclusion Commission
Subject: Consideration and possible action on reassessing the listening posts and working groups, to include adding another group for 18–25-year olds.
Meeting: Tuesday, September 16, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

8.5.



To: Diversity and Inclusion Commission
Subject: Consideration and possible action on a joint work session with the Hutto Area Chamber.
Meeting: Tuesday, September 16, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

8.6.



To: Diversity and Inclusion Commission
Subject: Consideration and possible action on upcoming proclamations for October-December.
Meeting: Tuesday, September 16, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

October

- World Inclusion Day
- Breast Cancer Awareness Month
- ADHD Awareness Month
- Domestic Violence Awareness Month
- Down Syndrome Awareness Month
- Learning Disabilities Awareness Month
- LGBT History Month

November

- Veterans Day
- National Runaway Prevention Month
- Alzheimer's Awareness Month
- Family Caregivers Month
- Hospice Month
- Lung Cancer Awareness Month
- Native American Heritage Month

December

- International Human Rights Day
- National AIDS Awareness Month
- National Drunk and Drugged Driving Prevention Month
- National Human Rights Month

SUMMARY OF REQUEST:

AGENDA ITEM REPORT

8.6.



STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

8.7.



To: Diversity and Inclusion Commission
Subject: Consideration and possible action on the approval of the August 19, 2025 meeting minutes
Meeting: Tuesday, September 16, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. DEIB Commission_Meeting Minutes_8.19.25



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1. CALL SESSION TO ORDER 6:08 PM

2. ROLL CALL

Lewis

Williamson

Zepeda

Bell

Staff: Kristi Barnes

CC Present: Councilmember Thornton (in and out)

3. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes.

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Kathern with Hutto PRIDE gave a comment and update on the organization and fundraiser. Spoke on their mission of feeling safe and that they belong in Hutto. Working closely with Pflugerville Pride. Huttoprider@gmail.com. A focus on the Hutto Pride Celebration. Open to collaboration.

4. GENERAL COMMENTS FROM CITY STAFF

4.1. Update on 2 resignations, the commission now has 3 vacancies

5. GENERAL COMMENTS FROM CITY COUNCIL REPRESENTATIVES

5.1. Councilmember Thornton gave an update on the filling of vacancies and setting up interviews soon.

6. GENERAL COMMENTS FROM COMMISSION MEMBERS

6.1. Update on application process

7. OTHER BUSINESS

- 7.1. Welcome and introduction of new DEIB Commissioner, Nikki Williamson.
Commissioner Williamson gave an update and introduced herself, the other commissioners introduced themselves as well.
- 7.2. Update and discussion on the July 17, 2025 City Council worksession.
- An update ensued
 - Name change will not happen, tag line will be: "You Belong in Hutto"
 - Budget request approved, \$17, 050
 - September 18th presentation to city council and public
- 7.3. Discussion and possible action on hosting a joint work session with the Library Advisory Board during the September 16, 2025 DEIB Commission meeting.
- How can we help each other
 - How can LAB support DEIB's new work groups?
 - Inclusion/days/nights for community members with intellectual disabilities
 - Proclamation calendar and ways to support.
 - Think tank session?
 - Keeping it to an hour.
- 7.4. Consideration and possible action on the appointment of DEIB Commission Chair and possibly Co-Chair.
- No Action taken
- 7.5. Consideration and possible action on approval of the July 8, 2025 meeting minutes.
- Motion: Corina Zepeda
 - Second: Eric Bell
 - Approved 4-0
- 7.6. Open discussion/items for the next meeting.
- LAB joint session (1 hour), September 16th
 - City Council presentation on September 18th
 - Proclamations
 - Reassess the listening posts and working groups
 - Potentially adding another working group for (18-25yr).
 - August meeting minutes approval
 - Chamber worksession for October/November?
 - Chair/co-chair

8. ADJOURNMENT: 7:30 pm

9. CERTIFICATION

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Kristi Barnes

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AGENDA ITEM REPORT

8.8.



To: Diversity and Inclusion Commission
Subject: Open discussion/items for next meeting.
Meeting: Tuesday, September 16, 2025
Department: Community Services & Culture
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

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ATTACHMENTS:

None