



City of Hutto

Agenda

Parks Advisory Board

Wednesday, June 11, 2025 at 6:30 PM

Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

Please fill out required registration form before meeting. Public comment is limited to 3 minutes. City Council can not talk about any items not on the agenda per state law. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on June 11, 2025. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

4. AGENDA ITEMS

- 4.1. Discussion and possible action on the meeting minutes from the regularly scheduled Parks Advisory Board Commission meeting held on May 14, 2025.
- 4.2. Discussion and possible action on Nature Trails Volunteer Policy.

5. OTHER BUSINESS

- 5.1. Discussion on Veterans Memorial.
- 5.2. Discussion on Parks and Recreation Projects.
- 5.3. Discussion on Fritz Park.
- 5.4. Discussion regarding hosting a special called Parks Board meeting on June 25, 2025, at 6:30pm.

6. DIRECTOR'S REPORT

7. ADJOURNMENT

8. CERTIFICATION

I certify that this notice of the June 11, 2025 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on DATE before 5:00 P.M.




Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttox.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

4.1.



To: Parks Advisory Board
Subject: Discussion and possible action on the meeting minutes from the regularly scheduled Parks Advisory Board Commission meeting held on May 14, 2025.
Meeting: Wednesday, June 11, 2025
Department: Parks and Recreation
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Parks Advisory Board meeting minutes May 14,2025



City of Hutto

Minutes

Parks Advisory Board

Wednesday, May 14, 2025 at 6:30 PM

City Council Chambers

1. CALL SESSION TO ORDER

The Parks Advisory Board meeting was called to order at 6:51 PM

2. ROLL CALL

Members of the Parks Advisory Board in attendance were Perry Savard, Milt Reichek, Byron Washington, and Sharon Dyer. Members not in attendance were Cory Denena and Katie Weiss

3. PUBLIC COMMENT

Please fill out required registration form before meeting. Public comment is limited to 3 minutes. City Council can not talk about any items not on the agenda per state law. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on May 14, 2025. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

There was no public comment

4. AGENDA ITEMS

- 4.1. Discussion and possible action on the meeting minutes for the regular scheduled Parks Advisory Board Meeting held on March 12, 2025

A motion was made by board member Sharon Dyer to approve the meeting minutes from the regularly scheduled Parks Advisory Board meeting held on March 12, 2025, seconded by board member Milt Reichek.

Motion passed 4 Ayes to 0 Nays

- 4.2. Discussion and possible action on the meeting minutes from the regular scheduled Parks Advisory Board Commission meeting held on April 9, 2025

A motion was made by board member Sharon Dyer to approve the meeting minutes from the regularly scheduled Parks Advisory Board meeting held on April 9, 2025, seconded by board member Milt Reichek.

Motion passed 4 Ayes to 0 Nays

- 4.3. Discussion and possible action on Parkland Dedication for Cottonwood Phase 5

A motion was made by Chair Perry Savard to approve the parkland dedication for Cottonwood phase 5, seconded by board member Milt Reichek.

Motion passed 4 Ayes to 0 Nays

5. OTHER BUSINESS

- 5.1. Discussion on Nature Trails.
Discussion on Nature Trails - Public comment by Mike Snyder
- 5.2. Discussion on Veterans Memorial.
Discussion on Veterans Memorial - Staff provided an update on the status of the project.
- 5.3. Discussion on Parks and Recreation Projects.
Discussion on Parks and Recreation projects - Staff provided an update on the status of the projects.
- 5.4. Discussion on Fritz Park.
Discussion on Fritz Park - Staff provided an update on the status of the Park renovation.
- 5.5. Discussion on FY 26 budget.
Discussion on FY 26 Budget - Staff provided an update on the status of the submitted budget requests.

6. DIRECTOR'S REPORT

Staff provided an update on staffing and events.

7. ADJOURNMENT

The Parks Advisory Board meeting was adjourned at 8:14 PM

8. CERTIFICATION

I certify that this notice of the May 14, 2025 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on May 9, 2025 before 5:00 P.M.

Parks Advisory Board Chair or Representative

AGENDA ITEM REPORT

4.2.



To: Parks Advisory Board
Subject: Discussion and possible action on Nature Trails Volunteer Policy.
Meeting: Wednesday, June 11, 2025
Department: Parks and Recreation
Staff Contact:

BACKGROUND INFORMATION:

This policy outlines the guidelines and procedures for individuals and groups who wish to volunteer their time and services for such activities within City-owned or managed properties. This policy aims to ensure the safety of volunteers, protect the natural environment, and promote sustainable trail practices.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.1.



To: Parks Advisory Board
Subject: Discussion on Veterans Memorial.
Meeting: Wednesday, June 11, 2025
Department: Parks and Recreation
Staff Contact:

BACKGROUND INFORMATION:

Staff will provide updates on the Veterans Memorial.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.2.



To: Parks Advisory Board
Subject: Discussion on Parks and Recreation Projects.
Meeting: Wednesday, June 11, 2025
Department: Parks and Recreation
Staff Contact:

BACKGROUND INFORMATION:

Staff will provide updates on Parks and Recreation projects.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.3.



To: Parks Advisory Board
Subject: Discussion on Fritz Park.
Meeting: Wednesday, June 11, 2025
Department: Parks and Recreation
Staff Contact:

BACKGROUND INFORMATION:

Discussion on Fritz Park renovation.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.4.



To: Parks Advisory Board
Subject: Discussion regarding hosting a special called Parks Board meeting on June 25, 2025, at 6:30pm.
Meeting: Wednesday, June 11, 2025
Department: Parks and Recreation
Staff Contact:

BACKGROUND INFORMATION:

This meeting would be to consider approving an Eagle Scout project. The applicant is not available at the June or July scheduled meeting times and needs to be completed by September.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None