



City of Hutto

Agenda

**Historic Preservation Commission
Wednesday, April 30, 2025 at 7:00 PM
Executive Conference Room**

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

Please fill out required registration form before meeting. Public comment is limited to 3 minutes. City Council can not talk about any items not on the agenda per state law. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on April 30, 2025. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

4. AGENDA ITEMS

- 4.1. Consideration and possible action on the meeting minutes from the regular scheduled Historic Preservation Commission meeting held on March 26, 2025.
- 4.2. Consideration and possible action on the Certificate of Appropriateness for the proposed project at 203 N FM 1660.
- 4.3. Discussion of ideas from the Boards and Commissions Strategic Planning Session held on January 25, 2025.

5. ADJOURNMENT

6. CERTIFICATION

I certify that this notice of the April 30, 2025 Hutto Historic Preservation Commission meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on April 25, 2025 before 5:00 P.M.




Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttotx.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

4.1.



To: Historic Preservation Commission
Subject: Consideration and possible action on the meeting minutes from the regular scheduled Historic Preservation Commission meeting held on March 26, 2025.
Meeting: Wednesday, April 30, 2025
Department: Development Services
Staff Contact: John Byrum

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Historic preservation Commission meeting minutes 3. 26.2025



City of Hutto

Minutes

**Historic Preservation Commission
Wednesday, March 26, 2025 at 7:00 PM
City Council Chambers**

1. CALL SESSION TO ORDER

The Historic Preservation Commission meeting was called to order at 7:00 PM.

2. ROLL CALL

Members of the Historic Preservation Commission in attendance were Robert Lykins, Jon Stevenson, Alexis Ortiz, and Catherine Skeen. DeAnne Morley and Norman Delay were not in attendance.

3. PUBLIC COMMENT

Please fill out required registration form before meeting. Public comment is limited to 3 minutes. City Council can not talk about any items not on the agenda per state law. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on March 26, 2025. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

No public Comment

4. AGENDA ITEMS

4.1. Consideration and possible action on the meeting minutes from the regular scheduled Historic Preservation Commission Meeting held on January 29, 2025

Commissioner Robert Lyknis made a motion to approve the meeting minutes from the regular scheduled Historic Preservation Commission meeting held on January 29, 2025, as written. Commissioner Jon Stevenson seconded the motion.
Motion passed 4 Ayes to 0 Nays

4.2. Presentation and discussion regarding the proposed project at 203 N FM 1660.

Planning manager John Byrum presented the proposed project at 203 N FM 1660 - Jace Files (owner) spoke to introduce the project, Kristen files(owner) spoke about the project. Applicant, staff and Commissioners discussed the proposed project.
No action taken

4.3. Discussion of ideas from the Boards and Commissions Strategic Planning Session held on January 25, 2025.

Commissioners Stevenson and Commissioner Ortiz were at the Strategic Planning Session and spoke on the session. Add to the next agenda, so Commissioner Norman Delay can have his item on agenda.

5. ADJOURNMENT

The meeting was adjourned at 7:33 PM.

6. CERTIFICATION

I certify that this notice of the March 26, 2025 Hutto Historic Preservation Commission meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on March 21, 2025 before 5:00 P.M.

Chair or representative of the Historic Preservation Commission

AGENDA ITEM REPORT

4.2.



To: Historic Preservation Commission
Subject: Consideration and possible action on the Certificate of Appropriateness for the proposed project at 203 N FM 1660.
Meeting: Wednesday, April 30, 2025
Department: Development Services
Staff Contact: John Byrum

BACKGROUND INFORMATION:

The property at 203 N FM 1660 is a contributing structure and is currently zoned OT-4T (Transition). The applicant is proposing a salon.

Surrounding Properties Zoning Districts:
NORTH - OT-4T (Transition)
EAST - OT-4T (Transition)
SOUTH - OT-4T (Transition) and OT-5H (Historic)
WEST - OT-4T (Transition)

This project was before the Commission at the March 2025 Historic Preservation Commission meeting as a presentation.

SUMMARY OF REQUEST:

The applicant is proposing a new salon at the property 203 N FM 1660. The applicant is adding additional parking, sidewalks and an ADA access ramp. The proposed plans are attached to the agenda.

STAFF REVIEW:

Staff has reviewed the plans for compliance with the Unified Development Code. Staff recommends approval of the Certificate of Appropriateness. This is just approval for the Certificate of Appropriateness. Any and all other required permits for this project will need to be applied for by the applicant.

FISCAL NOTES:

None at this time.

POLICY IMPLICATIONS:

None at this time.

AGENDA ITEM REPORT

4.2.



ATTACHMENTS:

1. U1-Scale revision 1-20 plans(3-24-25)

AGENDA ITEM REPORT

4.3.



To: Historic Preservation Commission
Subject: Discussion of ideas from the Boards and Commissions Strategic Planning Session held on January 25, 2025.
Meeting: Wednesday, April 30, 2025
Department: Development Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None