



City of Hutto

Minutes

Ethics Review Commission

Monday, January 27, 2025 at 6:30 PM

Executive Conference Room – 500 W. Live Oak Street

1. CALL TO ORDER & ESTABLISH QUORUM – 6:30 PM

Present: Lori Brown-Duncan, Bill Kohl, Jim Morris, Kyle Parkinson, Cheryl Stewart and Edward Troxel

2. PUBLIC COMMENT

There were no speakers.

3. OTHER BUSINESS

3.1. Introduction of Members and Staff.

Introductions were made around the table.

3.2. Presentation on the process and rules governing the Commission authority; rules, ethics complaints and investigations; and preliminary and final hearing procedures. (Alan Bojorquez)

Alan Bojorquez reviewed the ethics policy statement, purposes of the policy, applicability of the policy, prohibitions for standards of conduct, disclosure of interest requirement, makeup of the Commission, independent legal counsel, complaint process, timeline for complaints, hearing process – both preliminary and final, determinations and sanctions. Mr. Bojorquez provided additional suggestions for the Commission's consideration.

3.3 Discussion, review and possible action regarding current ethics policy.

Discussion regarding process by which the Commission would like to review the policy. Consensus to review Sections 2.05.001. Policy, 2.05.002. Definitions, and the complaint form.

3.4 Discuss future meeting date and time.

Consensus to set regular quarterly meetings on the fourth Monday of January, April, July and October and special monthly meetings on the fourth Monday while conducting initial review.

- 3.5 Members of the Commission may request topics for future agenda meetings. No member may discuss any of the requested subjects until such matter has been properly placed on the posted agenda.

Items requested included: onboarding process for the Commission, a standing agenda item to discuss possible violations, and reviewing the details for the complaint form.

- 3.6 Nominations and selection of Chair and Vice Chair.

Cheryl Stewart was nominated for Chair by Jim Morris. There were no other nominations.

Selection was confirmed by a vote of 6:0.


Jim Morris was nominated for Vice Chair by Cheryl Stewart. There were no other nominations.

Selection was confirmed by a vote of 6:0.

4. ADJOURNMENT – 8:01 PM


Cheryl Stewart, Chair

ATTEST:


Laura Hallmark, City Secretary