



City of Hutto

Agenda

Library Advisory Board

Monday, February 3, 2025 at 6:00 PM

2nd Floor Executive Board Room

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER: 6:05pm

2. ROLL CALL

2.1. Board Members: Kyle Parkinson, James Matlock, Tara Chappell (Teams), Angela Hartman, Meli Salinas.

2.2. Staff: Kristin Phillips, Tanya Bechara

3. PUBLIC COMMENT

Please fill out required registration form before meeting. Public comment is limited to 3 minutes. City Council can not talk about any items not on the agenda per state law. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on February 3, 2025. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

3.1 Alexis Ortiz from the Historical Preservation Commission

3.1a. Partnership with the Library for promoting Our City publication

3.2 Jim Morris from Keep Hutto Beautiful

3.2a. Partnership with for the Seed Library and other collaborations

4. STAFF COMMENT

4.1. Library Stats November 1, 2024-January 31, 2025 (Kristin Phillips & Tanya Bechara)

4.1a. Library Manager and Director presented stats from Oct. 1, 2024 – Jan. 31, 2025

4.2. Share data collected through Project Outcome (Kristin Phillips)

4.2a. Library Director presented on Project Outcome status at Library.

4.3. Recognition of Friends of the Hutto Public Library group (Kristin Phillips).

4.3a. Library Director presented on Friends of the Hutto Public Library fundraising efforts and successes.

5. AGENDA ITEMS

5.1. Discussion and possible action on approval of meeting minutes from November 4, 2024.

5.1a. Postponed until next meeting.

5.2. Chair comments (Morgan Hubbard)

5.2a. Chair communicates with Library Director to present to board research findings about number of languages spoken in Hutto. There are 52.

5.3. Debrief of Strategic Planning Meeting for LAB on January 25, 2025 (Kristin Phillips)

5.3a. Library Director presented on takeaways and goals from the Strategic Planning Meeting for LAB.

5.4. Begin creation of Senior Survey -identified in our Strategic Planning Goals (Kristin

Phillips)

5.4a. Library director showcased Forms to create a Survey with Senior Survey. Asked board to brainstorm 5 questions to go on survey for later solidification. Discussion ensued.

5.5. Presentation of library policy changes to be presented to city council for approval (Kristin Phillips)

5.5a. Library Director presented changes. Discussion ensued. Changes approved by all in favor.

6. **ADJOURNMENT:** 7:36pm

7. **CERTIFICATION**

I certify that this notice of the February 3, 2025 Hutto Library Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on 1/27/2025 before 5:00 P.M.



Kristin Phillips

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttox.gov or call (512) 759-4033 for assistance.