City of Hutto

Agenda

Historic Preservation Commission Meeting
Tuesday, October 27, 2020 at 7:00 PM
City Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at www.huttotx.gov

Page

1. CALL SESSION TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

3.1. Dial in numbers
Toll: 1-512-717-4201
Toll Free: 1-800-717-4201
Conference ID:
242-3288

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the Historic Preservation Commission on agenda issues and on non-agenda issues (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes.

[Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits advisory boards, commissions and committees created by local governmental bodies from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the City Staff for action may be placed on the agenda of a future meeting.]

4. AGENDA ITEMS

4.1. Consideration and possible action on the meeting minutes from the regular Historic Preservation Commission meeting held on July 28, 2020 — 3 - 4
Historic Preservation Commission - 28 Jul 2020 - Minutes (1)

4.2. Consideration and possible action on the meeting minutes from the regular Historic Preservation Commission meeting held on September 9, 2020 — 5 - 6
Historic Preservation Commission - 9 September 2020

4.3. Consideration and possible action on a Certificate of Appropriateness for a New Garage at 615 FM 1660 North. 7 - 23

Agenda Item Report - AIR-20-383 - Pdf

4.4. Discussion regarding the Big Silo at the Co-Op District. 24

Agenda Item Report - AIR-20-382 - Pdf

4.5. Discussion regarding the Railroad Depot currently located at 200 College Street. 25 - 37

Agenda Item Report - AIR-20-381 - Pdf

4.6. Historic Preservation Commission Annual Report. 38 - 41

Agenda Item Report - AIR-20-384 - Pdf

5. ADJOURNMENT

6. CERTIFICATION

I certify that this notice of the **October 27, 2020** Historic Preservation Commission meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on **October 23, 2020** at **3:00 P.M.**

Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttox.gov or call (512) 759-4033 for assistance.

MINUTES
Historic Preservation Commission Meeting

6:30 PM - Tuesday, July 28, 2020
City Council Chambers

The Historic Preservation Commission of the City of Hutto was called to order on Tuesday, July 28, 2020, at 6:30 PM, in the City Council Chambers, with the following members present:

PRESENT: Commissioner Robert Lykins, Commissioner DeAnne Worley, Commissioner Travis Allen, and Commissioner Curtis Orton

EXCUSED: Commissioner Mary Belton

1 CALL SESSION TO ORDER

Historic Preservation Commission called to order at 6:45pm.

2 ROLL CALL

Ashby Grundman, Development Services Director was in attendance

3 PUBLIC COMMENT

There were no public comments

4 AGENDA ITEMS

a) Consideration and possible action on the meeting minutes from the regular Historic Preservation Commission meeting held on April 28, 2020

A motion to accept the meeting minutes from the regular Historic Preservation Commission meeting held on April 28, 2020 as written was made by Commissioner DeAnne Worley and seconded by Commissioner Travis Allen. Motion passed 4 Ayes to 0 Nays.

b) Consideration and possible action on the meeting minutes from the Special Called Historic Preservation Commission meeting held on June 16, 2020

A Motion to accept the meeting minutes from the Special Called Historic Preservation Commission meeting held on June 16, 2020 as written was made by Commissioner Travis Allen and Seconded by Commissioner Curtis Orton. Motion passed 4 Ayes to 0 Nays.

c) Consideration and possible action on a Certificate of Appropriateness for 700 Main Street

A motion to accept staff recommendation on a Certificate of Appropriateness for 700

Main Street was made by Commissioner Curtis Orton and seconded by Commissioner Travis Allen. Motion passed 4 Ayes to 0 Nays.

5 HISTORIC PRESERVATION OFFICER REPORT

a) Annual Report to City Council.

Staff discussed Annual Report and is waiting on assigned date from City Secretary.

b) Discussion on Historic Preservation Commissioner training.

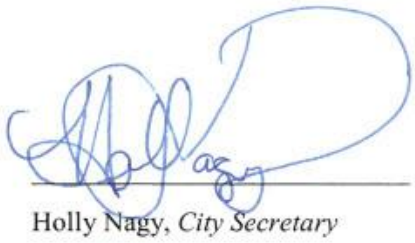
Staff discussed future trainings for the Commission.

6 ADJOURNMENT

Having no further business meeting adjourned at 7:02 pm.

7 CERTIFICATION

I certify that this notice of the **July 28, 2020** Historic Preservation Commission meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on July 24, 2020at 12:00 PM.



Holly Nagy, *City Secretary*

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MINUTES
Historic Preservation Commission Meeting

7:00 PM – Wednesday September 9, 2020
City Council Chambers

The Historic Preservation Commission of the City of Hutto was called to order on Wednesday, September 9, 2020, at 7:00 PM, at 200 College Street with the following members present:

PRESENT: Commissioner DeAnne Worley, Commissioner Robert Lykins, Commissioner Curtis Orton, and Commissioner Travis Allen

EXCUSED: Commissioner Mary Belton

1 CALL SESSION TO ORDER

Meeting was called to order at 7:00pm.

2 ROLL CALL

City Staff members in attendance were, Ashley Lumpkin , Executive Director of Infrastructure and Development Services and Ashby Grundman, Director of Development Services.

3 PUBLIC COMMENT

There were no public comments

a) Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the Historic Preservation Commission on agenda issues and on non-agenda issues (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes.

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4 AGENDA ITEMS

a) Presentation by Hutto ISD regarding the building at 200 College Street.

Henry Gideon with Hutto ISD gave a presentation on the proposed renovation project at 200 College Street.

5 ADJOURNMENT

Having no further business a motion to adjourn was made by Commissioner Travis Allen and seconded by Commissioner Curtis Orton. Motion passed 4 Ayes to 0 Nays. Meeting was adjourned at 7:37 pm.

6 CERTIFICATION

I certify that this notice of the **June 16, 2020** Historic Preservation Commission meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on **June 11, 2020** at **1:30 P.M.**

Holly Nagy, *City Secretary*

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Chair, Robert Lykins

Historic Preservation Commission

AGENDA ITEM REPORT

To:	Historic Preservation Commission
Subject:	Consideration and possible action on a Certificate of Appropriateness for a New Garage at 615 FM 1660 North.
Meeting:	Historic Preservation Commission - 27 Oct 2020
Department:	Development Services
Staff Contact:	Ashby Grundman

BACKGROUND INFORMATION:

The applicant has requested a Certificate of Appropriateness to construct a new garage at 615 FM 1660 North. The subject property is zoned OT-3 (Residential).

The proposed garage is a 2-Car Garage with a guest house at the rear and storage above. The garage will match the existing residence in both color and material. The new garage will replace the existing garage which will be demolished. The shed that is in the rear of the property is an existing non-conforming structure and will not be impacted by this project.

FINANCIAL IMPACT:

Not applicable.

POLICY IMPLICATIONS:

Not applicable.

RECOMMENDATION:

Staff recommends that the Historic Preservation Commission approve the Certificate of Appropriateness for the new garage at 615 FM 1660 North as presented.

ATTACHMENTS:

Full Packet

Search...
R021072
R021073
R021074
R021075
R020276
CREEKSIDE DR
CREEKSIDE DR
R021068
R560890
R021061
R021062
R357709
R357708
R020279
FM 1660 N
COTTONWOOD DR
R021064
R021077
R021078
THE COTTONWOOD
R021079
R021083
R357699
R357798
R021088
R021099
R021098
R021097
R357700
R357717
JOHNSON CV
R357702
R357703
R357716
R357718
R020280
HUTTO & METCALFE ADDN
R021518
R357707
R357710
R357719
Hutto
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100
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Scale 1:
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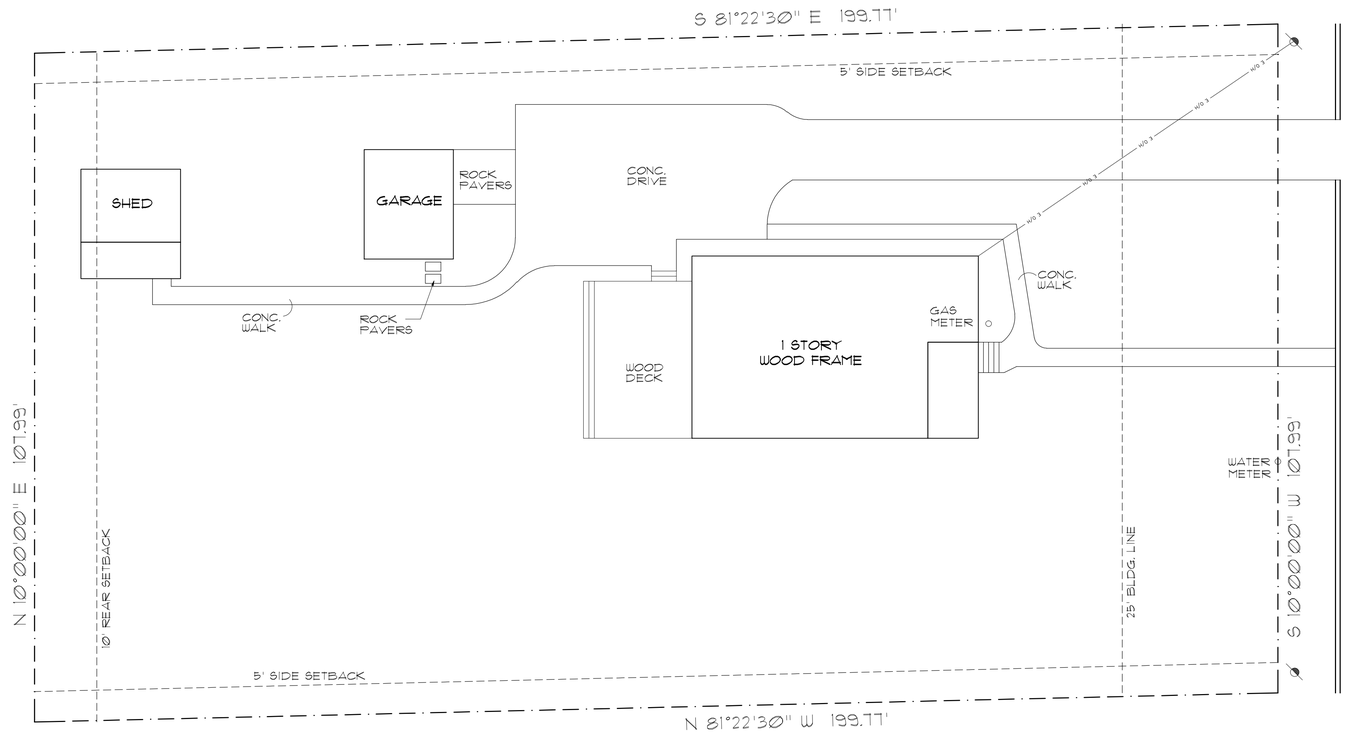
Go
County of Williamson, Esri, HERE, Garmin, INCREMENT P, NGA, USGS

615



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LEGAL DESCRIPTION:
615 FM 1660 N
53826
BLOCK A, LOT 1
HUTTO, TEXAS

EXISTING SITE PLAN

IMPERVIOUS COVER CALCS.

1ST FLOOR COND.	1252 SF	
FRT PORCH	128 SF	
GARAGE	258 SF	
SHED	192 SF	
SHED PORCH	96 SF	
TOTAL BLG. COVERAGE	1926 SF	8.8%
WD. DECK & STAIRS (456 @ 50% = 228)	228 SF	
CONC WALK & STAIRS	307 SF	
CONC WALK @ REAR	204 SF	
CONC DRIVE	1828 SF	
ROCK PAVERS	98 SF	
AC PAD	9 SF	
TOTAL SITE COVERAGE	4372 SF	19.9%
TOTAL LOT SF	21966 SF	

CUNNINGHAM PROJECT
615 FM 1660 N HUTTO, TX

FIVE STAR Designs, Drafting
13540 US 183 N #301 Austin, TX 78750 (512)584-4839

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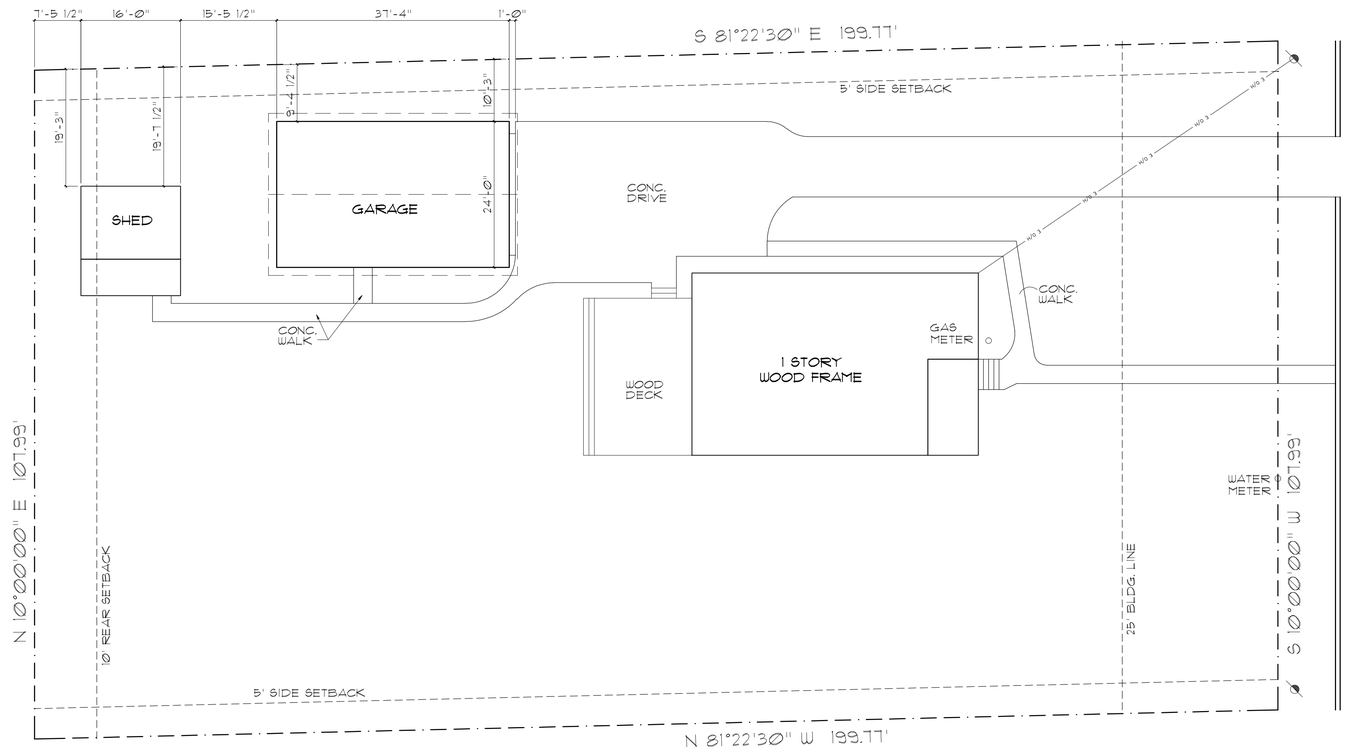

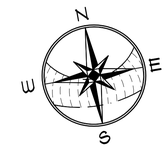

LEGAL DESCRIPTION:
615 FM 1660 N
53826
BLOCK A, LOT 1
HUTTO, TEXAS

GENERAL SITE NOTES:
1Ø BUILDER TO RESCULPTURE TOPO TO PROVIDE PROPER DRAINAGE AS REQ'D.

PROPOSED SITE PLAN

IMPERVIOUS COVER CALCS.

1ST FLOOR COND.	1252 SF	
FRT PORCH	128 SF	
GARAGE	896 SF	
SHED	192 SF	
SHED PORCH	96 SF	
TOTAL BLG. COVERAGE	2564 SF	11.7%
WD. DECK & STAIRS	228 SF	
(456 @ 50% = 228)		
CONC WALK & STAIRS	307 SF	
CONC WALK @ REAR	222 SF	
CONC DRIVE	1848 SF	
AC PAD	9 SF	
TOTAL SITE COVERAGE	5178 SF	23.6%
TOTAL LOT SF	21966 SF	

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GENERAL PROJECT NOTES:

1.0 THESE CONSTRUCTION DOCUMENTS ARE INTENDED TO MEET ALL APPLICABLE CODES AND ORDINANCES. CONTRACTOR TO COMPLY WITH ALL LOCAL CODES, ORDINANCES AND DEED RESTRICTIONS. CONTRACTOR SHALL ALSO REQUIRE ALL SUBCONTRACTORS TO COMPLY WITH THESE REGULATIONS.

2.0 ANY DISCREPANCIES IN CONTRUCTION DOCUMENTS OR NONCOMPLIANCE TO BE BROUGHT TO THE ATTENTION OF THE DESIGNER PRIOR TO ANY WORK BEING PERFORMED OR MATERIALS BEING ORDERED.

3.0 BUILDER ACCEPTS FULL RESPONSIBILITY FOR CHECKING PLANS TO ASSURE CONFORMITY TO CURRENT LOCAL BUILDING CODES. SHOULD ANY CHANGES BE MADE TO THESE PLANS BY BUILDER OR HIS REPRESENTATIVES WITHOUT CONTACTING THE DESIGNER, THE BUILDER WILL ACCEPT FULL LIABILITY FOR AMENDED PLANS.

4.0 THESE DRAWINGS ARE INSTRUMENTS OF SERVICE AND SHALL REMAIN THE PROPERTY OF THE DESIGNER WHETHER THE PROJECT IS EXECUTED OR NOT. THESE DRAWINGS SHALL NOT BE USED BY THE CLIENT FOR OTHER PROJECTS, FOR ADDITIONS TO THIS PROJECT, OR FOR COMPLETION OF THIS PROJECT BY OTHERS WITHOUT PERMISSION OF THIS DESIGNER.

5.0 THESE DOCUMENTS DO NOT SHOW TYPICAL DETAILING 4/OR WATERPROOFING.

6.0 THESE DOCUMENTS DO NOT SPECIFY ACTUAL PRODUCTS OR MATERIAL SELECTIONS. CONTRACTOR ACCEPTS FULL RESPONSIBILITY FOR APPROPRIATE AND PROPER DETAILING FOR AND BETWEEN ALL ACTUAL PRODUCTS/MATERIALS SELECTED WHEN INSTALLED.

7.0 ALL COMPONENTS, MATERIALS, ASSEMBLIES AND FINISHES TO BE CONSTRUCTED AND INSTALLED PER MANUFACTURER'S RECOMMENDATIONS, CODE REQUIREMENTS AND REGULATED BUILDING PRACTICES.

8.0 DESIGNER IS NOT RESPONSIBLE FOR MEANS AND METHODS OF CONSTRUCTION WHICH ARE NOT DETAILED IN THESE CONSTRUCTION DOCUMENTS. CONTRACTOR WILL BE RESPONSIBLE FOR ALL ASPECTS OF CONSTRUCTION INCLUDING BUT NOT LIMITED TO ALL WATER AND DAMP PROOFING, LOAD CONNECTIONS AND MECHANICAL, ELECTRICAL AND PLUMBING SYSTEMS.

9.0 ALL MATERIALS AND LABOR TO BE GUARANTEED FOR ONE YEAR FROM THE DATE OF FINAL PAYMENT, IN ADDITION TO ALL WARRANTIES THAT ARE STANDARD TO THE INDUSTRY. CONTRACTOR TO PROVIDE (SUPPLY AND INSTALL) ALL EQUIPMENT, LABOR SERVICES, AND MATERIALS REQUIRED FOR THE COMPLETE APPROVED INSTALLATION OF THE SYSTEMS CALLED FOR.

10.0 THESE DRAWINGS DO NOT INCLUDE NECESSARY COMPONENTS FOR CONSTRUCTION SAFETY. THE CONTRACTOR IS RESPONSIBLE FOR INITIATING, MAINTAINING AND SUPERVISING ALL SAFETY PRECAUTIONS AND PROGRAMS NECESSARY FOR COMPLETION OF WORK.

11.0 ALL DIMENSIONS TO BE VERIFIED IN THE FIELD. REPORT ANY AND ALL DISCREPANCIES, ERRORS OR OMISSIONS TO THE DESIGNER PRIOR TO COMMENCING WORK AND/OR ORDERING MATERIALS. MINOR DEVIATIONS, SUBJECT TO CONSTRUCTION REQUIREMENTS AND FIELD CONDITIONS, CAN BE EXPECTED.

12.0 UNDER NO CIRCUMSTANCES SHALL ANY DIMENSION BE SCALED FROM THESE DRAWINGS. ANY CRUCIAL DIMENSION NOT GIVEN SHALL BE BROUGHT TO THE ATTENTION OF THE DESIGNER.

13.0 ALL DIMENSIONS SHOWN ON PLAN ARE TO THE STRUCTURAL FACE OF WALL AND DO NOT INCLUDE WALL FINISHES OR FURRING.

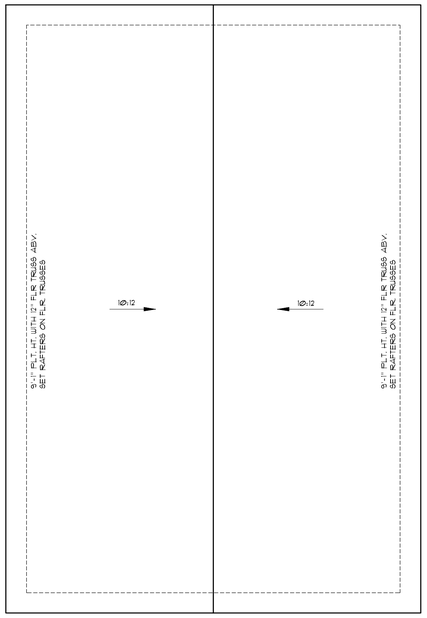
14.0 THE CONTRACTOR SHALL GIVE NOTICE TO ALL AUTHORIZED INSPECTORS, SUPERINTENDENTS OR PERSONS IN CHARGE OF UTILITIES AFFECTED BY HIS OPERATIONS PRIOR TO COMMENCING WORK.

15.0 THE CONTRACTOR IS TO FILE FOR, AND SECURE ALL APPROVALS, PERMITS, TESTS, INSPECTIONS AND CERTIFICATES OF COMPLIANCE AS REQUIRED. THE CONTRACTOR IS RESPONSIBLE FOR ASSURING THAT ALL PERMITS NECESSARY TO LEGALLY PERFORM THE WORK HAVE BEEN OBTAINED PRIOR TO COMMENCING WORK.

16.0 VERIFY EXISTING CONDITIONS AND DIMENSIONS PRIOR TO CONSTRUCTION START.

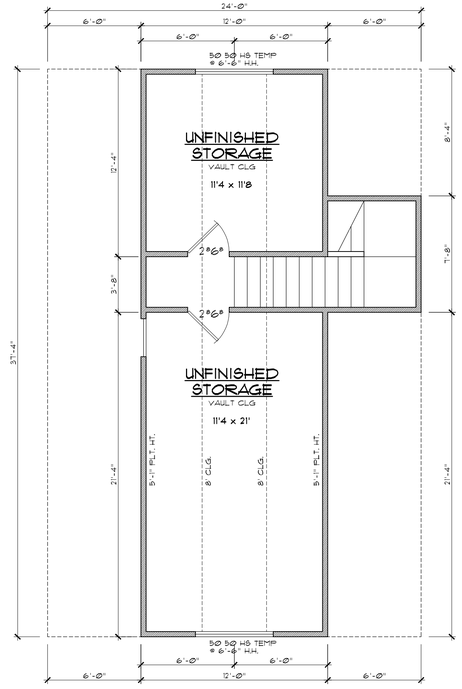
17.0 IN CASE OF DISCREPANCIES OR CONFLICTS ON THE DRAWINGS AND SPECIFICATIONS, OR BETWEEN THE DRAWINGS AND THE EXISTING CONDITIONS, CONTACT THE DESIGNER OR OWNER BEFORE PROCEEDING WITH THE WORK.

18.0 CONTRACTOR SHALL CLEAN UP CONSTRUCTION AREAS AFFECTED BY DAILY WORK AND MAINTAIN A CLEAN AND ORDERLY WORK AREA AT ALL TIMES. REMOVE MATERIALS TO APPROVED DUMP SITES ONLY.



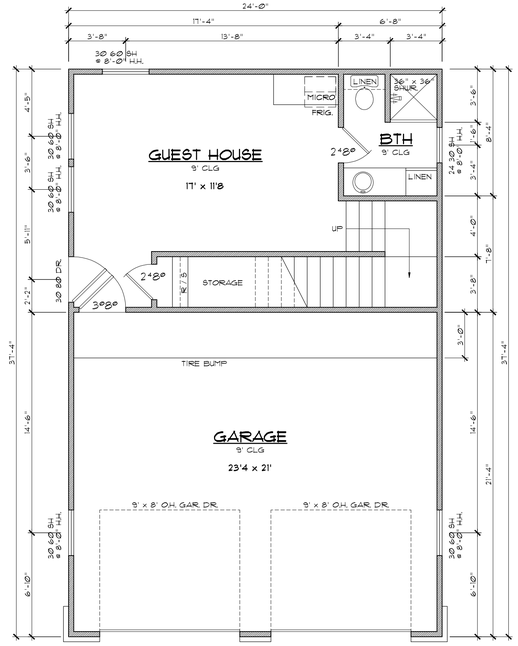
ROOF LAYOUT

SCALE 1/4" = 1'-0"



UPPER LEVEL FLOOR PLAN

SCALE 1/4" = 1'-0"



LOWER LEVEL FLOOR PLAN

SCALE 1/4" = 1'-0"

GENERAL PLAN NOTES:

1.0 ALL WINDOW W.L. TO BE DIMENSIONED TO CENTER LINE UNLESS OTHERWISE NOTED. GLASS SIZE PER MFR. SPECS.

2.0 ALL WINDOWS WITHIN 24" OF AN EXTERIOR OR INTERIOR DOOR TO BE TEMPERED GLASS. WINDOW MANUFACTURER TO VERIFY FOR ALL TEMPERED GLASS LOCATIONS AS

3.0 ALL HINGED SHOWER DOORS SHALL SWING OUTWARD. GLAZING USED IN DOORS AND PANELS OF BATHTUB/SHOWER ENCLOSURES AND BUILDING WALLS ENCLOSING THESE COMPARTMENTS SHALL BE FULLY TEMPERED OR LAMINATED SAFETY GLASS.

4.0 WINDOW MANUFACTURER & BUILDER TO VERIFY EGRESSABLE WINDOWS INSTALLED WHERE REQUIRED BY CODE.

5.0 PROVIDE BLOCKING FOR CEILING FANS WHERE SPECIFIED.

6.0 PROVIDE BLOCKING FOR HANDRAIL MOUNTING AT STAIRS AS NECESSARY.

7.0 BUILDER TO VERIFY SIZING AND LOCATION OF ALL APPLIANCES & RELATED COMPONENTS.

8.0 WEATHERSTRIP ATTIC ACCESS DOOR(S).

9.0 CONTRACTOR TO PROVIDE A 3/4" PLYWOOD CATWALK FROM ATTIC ACCESS TO HVAC UNITS (IF APPLICABLE.) UNITS TO BE LOCATED WITHIN 20'-0" OF ACCESS.

10.0 PROVIDE 1 SF NET FREE AREA OF ATTIC VENTILLATION PER 150 SF OF TOTAL COVERED ROOF AREA AS PER CODE.

11.0 ALL WALLS OVER 10'-0" IN HEIGHT TO BE FRAMED WITH 2x6 STUDS. IF WALLS OVER 10'-0" IN HEIGHT ARE NOT BUILT WITH 2x6 STUDS THEY MUST BE BUILT WITH DOUBLE 2x4 STUDS AT 12" O.C.

12.0 ALL PLUMBING, APPLIANCE AND GAS VENTS TO VENT TO REAR OF ROOF RIDGE WHEREVER POSSIBLE. ALL VENTS TO BE GANGED TO THE FEWEST NUMBER POSSIBLE PENETRATING THE ROOF.

13.0 PROVIDE CONTROL AND EXPANSION JOINTS AS REQUIRED ON CONCRETE DRIVES, WALKS AND PATIOS.

14.0 PROVIDE WEATHERSEAL AND A 9 1/2" MASONRY DOOR SILL AT ALL EXTERIOR DOOR THRESHOLDS.

15.0 THE DROP FROM INTERIOR FINISH FLOOR TO ANY EXTERIOR FINISH FLOOR IS TO BE A MINIMUM OF 1 1/2" U.N.O. CONTRACTOR TO VERIFY MATERIALS USED FOR DECK CONSTRUCTION AND FINISH FLOORING TO MAINTAIN MINIMUM DROP.

16.0 THE STANDARD MOUNTING HEIGHT FOR SHOWER HEADS IS 7'-0" ABOVE FINISH FLOOR UNLESS NOTED OTHERWISE.

GROSS FLOOR AREA

1ST FLR. CONDITIONED	384 SF
2ND FLR. COND. (HALL)	40 SF
TOTAL CONDITIONED	424 SF
GARAGE	521 SF
STORAGE	148 SF
STORAGE	260 SF
TOTAL	1353 SF

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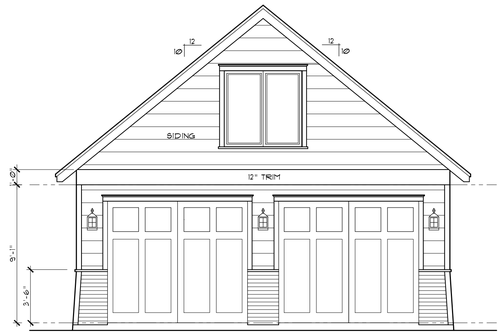
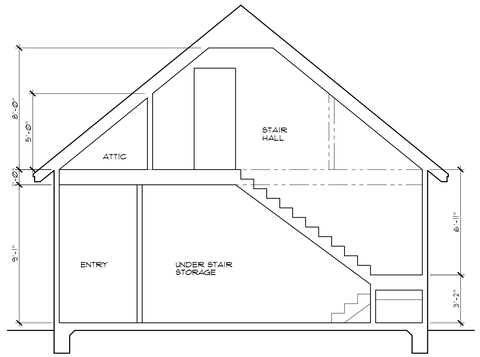
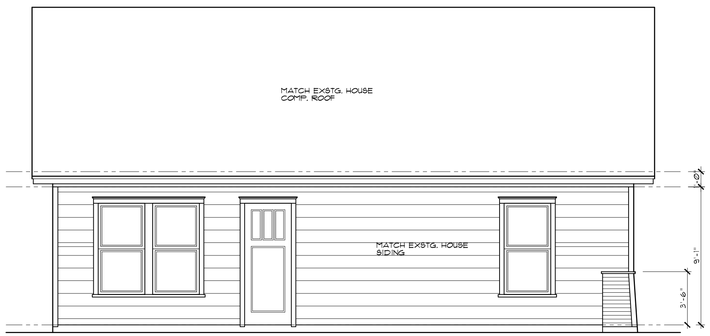
EXSTG. HOUSE FRONT ELEVATION
SCALE 1/4" = 1'-0"



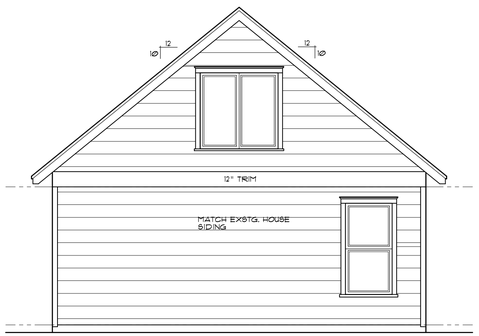
GARAGE FRONT ELEVATION
SCALE 1/4" = 1'-0"



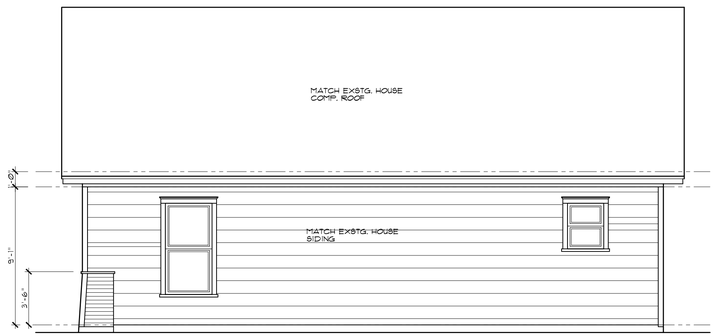
GARAGE SECTION
SCALE 1/4" = 1'-0"



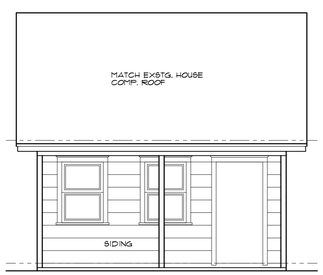
GARAGE LEFT ELEVATION
SCALE 1/4" = 1'-0"



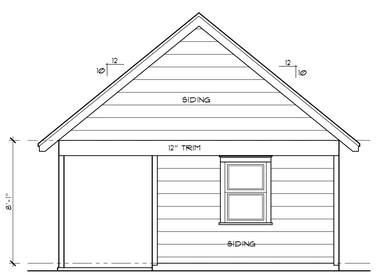
GARAGE REAR ELEVATION
SCALE 1/4" = 1'-0"



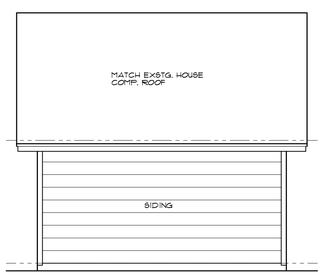
GARAGE RIGHT ELEVATION
SCALE 1/4" = 1'-0"



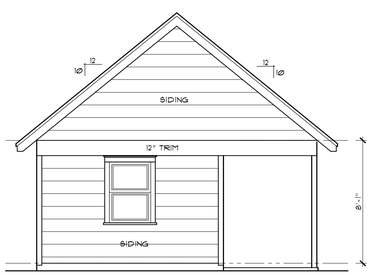
SHED LEFT ELEVATION
SCALE 1/4" = 1'-0"
NEW ROOF ON EXISTING SHED



SHED FRONT ELEVATION
SCALE 1/4" = 1'-0"
NEW ROOF ON EXISTING SHED



SHED RIGHT ELEVATION
SCALE 1/4" = 1'-0"
NEW ROOF ON EXISTING SHED



SHED REAR ELEVATION
SCALE 1/4" = 1'-0"
NEW ROOF ON EXISTING SHED

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CUNNINGHAM PROJECT
615 FM 1660 N HUTTO, TX

FIVE STAR Designs & Drafting
13147 US 183 N, Austin, TX, 78610 (512)634-8659

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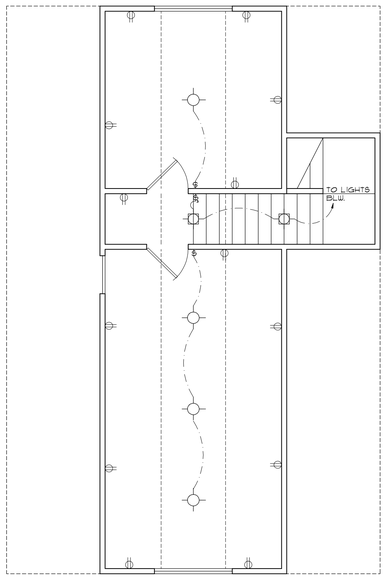
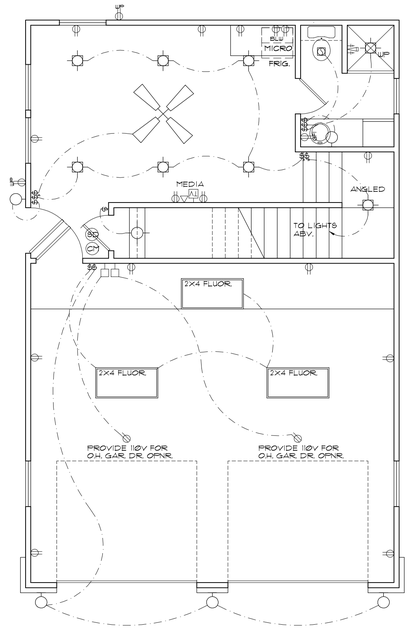


UPPER LEVEL ELEC PLAN
SCALE 1/4" = 1'-0"



LOWER LEVEL ELEC PLAN
SCALE 1/4" = 1'-0"

ELECTRICAL NOTES:

1.0 ALL SWITCHES TO BE @ 3'-0" ABOVE FIN. FLR. TO CENTER LINE OF SWITCH PLATE UNLESS NOTED OTHERWISE.
2.0 GANG ALL SWITCHES AND OUTLETS WHERE POSSIBLE.
3.0 VERIFY LOCATION OF POWER TO ALL APPLIANCES.
4.0 OUTLETS WITHIN 3'-0" OF A SINK OR LAVATORY TO BE ON A G.F.I. CIRCUIT.
5.0 NO SWITCHES TO BE WITHIN 5'-0" OF A TUB.
6.0 PROVIDE PHONE & CATV OUTLETS PER PLAN OR PER BLDRS. REQUEST.
7.0 NOTE TO ELECTRICIAN: CENTER LIGHT OVER PEDESTAL LAV. WHERE SHOWN.
8.0 SUPPLY 220V/110V OR GAS/110V TO HVAC UNIT(S) IN ATTIC. (REFER TO SPECS.)
9.0 PROVIDE FOR LIGHT NEAR HVAC UNIT(S) IN ATTIC
10.0 MEDIA COMBINATION OUTLET TO PROVIDE CONNECTIONS FOR ELECTRICAL & VARIOUS MEDIA/ TELECOMMUNICATIONS SYSTEMS.
11.0 PROVIDE FOR MOTION SENSORS AT ALL GARAGE DOORS WITH OPENERS.
12.0 ALL SMOKE DETECTORS WILL BE INSTALLED TO CODE R314 (HARD-WIRED, INTERCONNECTED AND BATTERY BACKED).
13.0 ALL CARBON MONOXIDE DETECTORS WILL BE INSTALLED TO CODE R315 (HARD-WIRED AND BATTERY BACKED EXCEPT AT EXISTG. BLDGS. WHERE SOLELY BATTERY BACKED IS ALLOWED).

ELECTRICAL LEGEND

- $ SWITCH
- $3 SWITCH - 3 WAY
- TV TELEVISION OUTLET
- PB PUSHBUTTON FOR
- OUTLET - 110V DUPLEX
- WP OUTLET - 110V WATERPROOF
- SD SMOKE DETECTOR
- CM CARBON MONOXIDE DET.
- CEILING MOUNTED FIXTURE
- RECESSED CAN LIGHT
- WP RECESSED CAN LIGHT WATERPROOF
- WALL MOUNT FIXTURE
- FLUOR. LIGHT
- VENT/EXHAUST
- CEILING FAN (WITHOUT LIGHT KIT)

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615 FM 1660 N HUTTO, TX

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A1.5

GENERAL:

1. Dimensions refer to rough surfaces. The contractor must verify all dimensions prior to start of construction. The engineer shall be notified of any discrepancies or inconsistencies.

2. All drawings are considered part of the contract documents. The contractor shall be responsible for review and coordination of all drawings and specifications prior to the start of construction. Any discrepancies that occur shall be brought to the attention of the engineer prior to the start of construction so that clarification can be issued. Any work in conflict with the contract documents or any code requirements shall be corrected by the contractor at his own expense and at no expense to the owner or structural engineer.

3. All work shall conform to the minimum standards of the building code as well as any other regulating authority over any portion of the work including those additional codes and standards listed in the structural notes and specifications.

4. The engineer shall not control and shall not be responsible for construction means, methods, techniques, sequences or procedures; for safety precautions and programs in connection with the work; for acts or omissions of the contractor, subcontractor or for any persons performing the work; or for the failure of any of them to carry out the work in accordance with contract documents.

5. Site observations by field representatives of the engineer are solely for the purpose of determining if the work of the contractor is proceeding in accordance with the structural contract drawings. This limited site observation should not be construed as exhaustive or continuous to check the quality or quantity of the work, but rather an effort to guard the owner against defects or deficiencies in the work of the contractor.

6. All structures require periodic maintenance to extend life span and to insure structural integrity from exposure to the environment. A planned program of maintenance shall be established by the building owner. This program shall include items such as painting of structural steel, protective coating for concrete, sealants, caulked joints, expansion joints, control joints, spall and cracks in concrete.

DESIGN DATA

GENERAL BUILDING CODE

The contract documents are based on the requirements of THE 2015 INTERNATIONAL RESIDENTIAL CODE

Ground snow load:	5psf
Wind speed (3 second gust)	115mph
Risk Category:	II
Exposure category:	C
Seismic Design Category:	A

Live Loads:

exterior balconies:	60psf
decks: 40	
passenger vehicle garages:	50
attics without storage:	10
attics with storage:	20
rooms other:	40
sleeping rooms:	30
guardrails and handrails	200 lbs

Roof Live Load: tributary area

roof slope	0-200	201-600	601+
4:12	20 psf	16	12
4:12 to <12:12	16	14	12
12:12 and up	12	12	12

Dead Loads:

roofing:	metal (2psf)
flooring:	ceramic tile 3/4" thick (10psf)
	hardwood 7/8" thick (4psf)
	carpet and pad (2psf)

Materials indicated above were assumed in design. Prior to construction, builder must compare to actual materials and weights and contact engineer if differences are found. Actual dead loads must not exceed the loads indicated.

DEFLECTIONS:

The building movement specified below is anticipated and should be considered by the contractor in the performance of the work.

rafters:	L/180
floors:	L/360
decks:	L/240

STRUCTURAL OBSERVATION:

1. The structural engineer of record, or his designate, shall provide structural observation of the structural system for general conformance to the approved plans and specifications at significant construction stages and at completion of the structural system as noted elsewhere in the contract documents.

2. The contractor shall notify the engineer a minimum of 72 hours prior to the date the observation is required in order to ensure availability of an inspector.

3. The following items require structural observation:
- Foundation reinforcing and pre-pour setup
- Framing prior to installation of gypsum board or wall covering.
-

WOOD FRAMING:

GENERAL:

1. Lumber: All materials and workmanship shall conform with the requirements of the latest "National Design Specifications for Stress-Grade Lumber and its Fastenings" by National Forest Products Association.

2. All lumber shall be Southern Pine (S4S) conforming to the standard grading and dressing rules of the Southern Pine Inspection Bureau.

3. Unless indicated otherwise, the minimum grade of structural members shall be as follows:

studs	no. 3
other lumber	no. 2

4. Microlam (LVL) laminated veneer lumber: LVL shall be manufactured by and designed in accordance with ICBO ES ER-4979.

5. Plywood or OSB: Sheathing/single floor shall be exterior grade bear the following APA span rating:

15/32" roof sheathing:	32/16
11/8" single floor t&g:	48 oc
15/32" wall sheathing:	32/16

6. All floor sheathing shall be glued to the joists. The field-glued system shall comply with the recommendations of the American Plywood Association.

7. At roofs, unsupported plywood panel end and side edges shall be backed with 2x4 flat blocking or Simpson panel sheathing clips.

8. Where connectors and fasteners contact treated lumber, use stainless steel or hot-dipped galvanized connectors and and fasteners.

9. Columns and beams which are exposed to the elements or part of a pier-and-beam foundation or floor system shall be pressure treated.

STUD WALL NOTES

1. See architectural drawings for exact plate height.

2. Compare architect's plate heights and wall sizes to the table below for acceptable maximum. Contact engineer if discrepancies are found.

supporting roof only

2x4 @ 24" o.c.	10'-0"
2x4 @ 16" o.c.	12'-0"
2x6 @ 24" o.c.	16'-0"
2x6 @ 16" o.c.	18'-0"

supporting one floor and a roof

2x4 @ 24" o.c.	not permitted
2x4 @ 16" o.c.	10'-0"
2x6 @ 24" o.c.	14'-0"
2x6 @ 16" o.c.	18'-0"

3. Bottom plate: Treated 2x same width as wall studs. Anchor with 1/2" diameter anchor bolt embedded 7" and spaced maximum 6'-0" o.c.. Locate anchors within 12"of each end of each plate section.

4. Attach interior walls to slab with PAFs spaced at 12" o.c. with two pins 6" and 10" from each end of each plate.

5. Where joists, trusses or rafters are spaced more than 16" o.c. and bearing studs below are spaced at 24" members must bear within 5" of studs beneath.

6. Drilling and notching - Studs:

a. In exterior walls or bearing partitions, notch a maximum of 25%.

b. In nonbearing partitions, notch a maximum of 40%.

c. Any stud, bore/drill no closer than 5/8" to edge of stud and not in the same section as a cut or notch and a maximum diameter of 40%.

d. Studs may be bored to 60% of stud width provided the stud is doubled and no more than two successive studs are bored. With engineer's prior approval Simpson HSS/SS stud shoes may be used in specific cases of notches or bores exceeding these maximums.

7. Drilling and notching - Top plate: When piping in a wall necessitates the cutting of a top plate by more than 50% its width, use a Simpson RPS strap tie at each plate with six 16d nails each side of notch.

WALL BRACING NOTES:

1. Braced wall lines: Using braced wall panel construction in accordance with the prescriptive methods of IRC, brace walls as follows:

a. Exterior walls: Continuous structural panel sheathing (thickness as noted above),including above and below openings, shall be used on the outside face of all exterior walls (blocking of edges not required), and any braced wall lines that include an exterior wall are considered adequately braced.

b. Interior walls: 1x4 let-in braces sloped between 45 and 60 degrees from horizontal and notched into top and bottom plates and intervening studs and attached with two 8d nails at each plate/stud or Simpson WB wall bracing installed in accordance with manuf. specs. or 1/2" thickness gypsum board minimum 48" wide attached to studs w/ 6d nails @ 7"o.c.

2. Bracing locations: As describe below, where architectural layout will not permit the application of these prescriptive methods, use engineered shear walls as indicated and detailed on these drawings. Contractor must review drawings prior to construction and contact engineer if discrepancies are found.

a. For one story or top story of two or three: Locate at each end and at least every 25 feet on center but not less than 16% of braced wall line.

b. First story of two story second story of three story: Locate at each end and at least every 25 feet on center but not less than 25% of braced wall line.

3. Locate braced wall panels within 12'-6" of the end of each braced wall line.

4. Out-of-plane offsets up to 4'-0" are permitted in braced wall lines.

5. Alternate braced wall panel: In one and two story houses, a panel constructed in accordance with IRC R602.10.6 can be considered a braced panel.

ROOF AND CEILING STRUCTURE NOTES:

1. Where shown on plan, provide purlin same size as rafters and braced with (2) 2x4 braces at 48"o.c.. Slope braces between 45 degrees and vertical and lap onto rafters and nail.

2. Ridge board braced as shown on plan with (2) 2x4 braces sloped between 60 degrees and vertical.

3. Brace roof only as shown on plan. Contractor must compare resulting rafter spans to allowable span chart and contact engineer for apprpoval of any necessary additional braces.

4. Unless noted otherwise, for ridges, hips and valleys, use one mill size larger than the common rafters it supports. Center any splices on an approved brace point.

5. At point-of-support for braces, adequately block walls and beams to prevent rotation and horizontal movement.

6. Compare ceiling joists sizes shown on plan with allowable span table below and contact engineer if discrepancies are found.

Maximum Span for #2 Southern Pine Ceiling Joists:

spacing	24"o.c.	16"o.c.	12"o.c.
2x6 :	11'-0"	13'-6"	15'-6"
2x8 :	14'-2"	17'-5"	20'-1"
2x10 :	16'-11"	20'-9"	23'-11"
2x12 :	19'-10"	24'-4"	28'-1"

from International Residential Code Table R802.4.2 with 20 psf live load, 10 psf dead load, L/240 allowable deflection

7. Maximum Span for #2 Southern Pine Rafters with Light Roof Covering and Not Supporting Ceiling:

spacing	24"o.c.	16"o.c.	12"o.c.
2x6 :	12'-3"	14'-1"	15'-6"
2x8 :	15'-10"	18'-6"	20'-5"
2x10 :	18'-11"	23'-2"	24'-0"
2x12 :	22'-2"	24'-0"	24'-0"

from International Residential Code Table R802.5.1(1) with 20 psf live load, 10 psf dead load, L/180 allowable deflection

8. Unless noted otherwise, install Simpson H2.5 hurricane ties at every rafter.

REINFORCED CONCRETE:

STANDARD SPECIFICATIONS AND CODES:

Structural Concrete Building Code Requirements for Reinforced Concrete, ACI 318-02.

MATERIALS:

1. Concrete shall meet the following requirements:

28 day strength:	3000 psi
aggregate type:	C33
max. aggregate size:	11/2"

2. Reinforcing steel shall meet the following requirements:

#3 to #18: ASTM A615 grade 60

CONCRETE TESTING

Furnish mix design for all classes of concrete. Retain a qualified testing laboratory to make concrete cylinders and perform compressive tests. A minimum of three cylinders shall be taken per 50 cubic yards of concrete with one test at 7 days and two at 28 days.

REINFORCING STEEL COVERAGE:

For layer nearest surface unless specified otherwise on drawings.

1. Concrete surfaces cast against and permanently in contact with earth:

#3 to #18 bars:	3"

2. Concrete surfaces exposed to earth or weather:

#3 to #5 bars:	1.5"
#6 to #18 bars:	2"

3. Concrete surfaces not exposed to weather or in contact with earth:

#3 to #11 bars in slabs & walls:	1"
#3 to #18 bars in beams & columns	1.5"

DETAILS:

1. Contractor shall submit proposed locations for construction joints not shown on drawings for review by the Architect and Structural Engineer.

2. Embedded conduits, pipes, and sleeves shall meet the requirements of ACI 318-02, Section 6.3.

3. Continuous reinforcing bars shall have a minimum lap of 30 diameters or 24 inches, whichever is greater.

CONCRETE CRACK CONTROL:

1. Install crack control joints @ 15'-0" o.c.e.w. If crack control is not a consideration as determined by both the builder and the owner, then the joints may be eliminated.

2. Create crack control joints by tooling or sawcutting to a depth of one third the slab thickness. Tool the base of all drops-in-slab to function as control joints.

FOUNDATION:

The foundation design was based on a limited geotechnical investigation. Soils were probed and field inspected to a depth of 3' or refusal. There may be deeper sub-surface conditions that are unknown at the time of design and would require a more thorough geotechnical investigation.

SOILS:

The central Texas area has clay soil, which shrinks and swells with variations in the moisture content. This phenomenon can cause foundations to move and cracks to occur. The homeowner must maintain a constant moisture content in the soil around the foundation in order to reduce foundation movement in the future.

GENERAL NOTES FOR STEEL REINFORCED CONCRETE FOUNDATION

1. Verify all conditions at the job site and report any discrepancies to the Architect/Engineeer.

2. Beams should bear on rock where practicable.

3. All grade beams and footings shall be excavated a minimum of 12 inches into undisturbed soil or to rock.

4. Vapor barrier shall be polyethelene sheets having a minimum thickness of 6 mil.

5. Provide adequate drainage away from the building to ensure that water does not stand near the building or seep underneath the building.

6. Top of slab shall be at least 8 inches above finish grade.

7. Remove top 6 inches of soil and replace with compact road base

8. Provide corner bars for all continuous reinforcing bars at all corners with a minimum lap of 30 diameters or 24 inches, whichever is greater.

EXPOSED CONCRETE BEAMS

4-6' Tall:	#4 steel bars at 18" O.C. each way in the outside face.
Up to 12' tall:	#5 steel bars at 16" O.C. each way in both faces.

SELECT FILL:

1. Scarify and re-compact all areas to receive fill. Surfaces steeper than 1 vertical to 4 horizontal which are to receive fill must be benched

2. Select underslab fill material shall be composed of hard durable particles of gravel or crushed stone and shall meet the following criteria:

Gradation:

sieve size	% finer by weight
1-3/4"	100
1-1/2"	85-100
3/4"	45-75
No. 4	25-70
No. 40	10-40

Material passing the no.40 sieve:

%minus no. 40	max. PI	min. PI
25-40	15	3
10-25	20	4

Maximum liquid limit of the minus no. 40 material shall be 45.

No organic matter is permitted.

3. Compaction shall be to 95 percent of maximum laboratory density determined in accordance with ASTM D 698. Material shall be within three percent of optimum moisture at time of compaction.

4. Placements should be in lifts not exceeding six inches after compaction.

5. Backslopes: Select fill shall extend a minimum of three feet horizontally beyond slab edges before sloping downward at 1V:2H backslope to natural soil. Backslope fill shall be well compacted. If perimeter grade beams are carried into natural soil, backslope fill is not required.

REQUIRED TESTING AND APPROVALS
- Fill material composition, placement and compaction shall be tested and approved by the Geotechnical Engineer
- A 100 pound sample of proposed fill material shall be submitted to the Geotechnical Engineer a minimum 7 days in advance of filling and compaction operations to determine Moisture-Density Relationship.
- Testing Frequency: Not less than one field density test per 2,000 square feet and minimum 3 tests per lift.

FILL PLACEMENT:

Use select fill (not on site fill) in areas under building footprints. All compaction to minimum of 95% of the maximum dry density obtained from standard proctor (ASTM D 698). No remove and replace required beyond organics and top soil.

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615 FM 1660 North, Hutto, Texas

Structural Notes

STATE OF TEXAS
MATTHEW SOLUM
129777
LICENSED
PROFESSIONAL ENGINEER

Scale: See drawings
Issued: 9/20/2020

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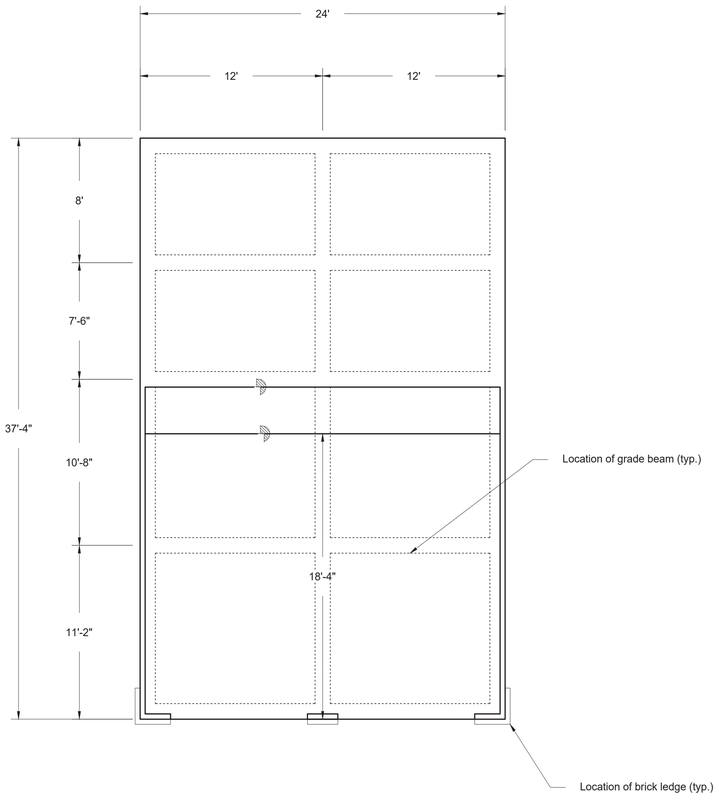
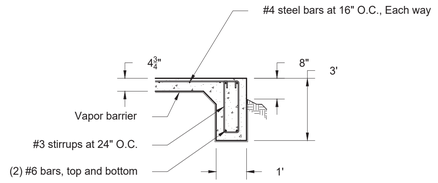


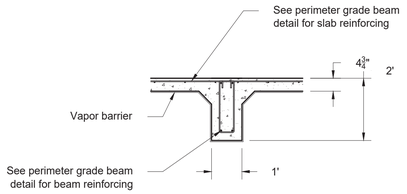
1 Foundation Plan

SCALE: 1/4" = 1'-0"
NOTES:



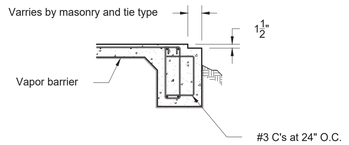
2 Perimeter Grade Beam Detail

SCALE: Not to Scale
NOTES: The central Texas area has clay soil, which shrinks and swells with variations in the moisture content. This phenomenon can cause foundations to move and cracks to occur. The homeowner must maintain a constant moisture content in the soil around the foundation in order to reduce foundation movement in the future.



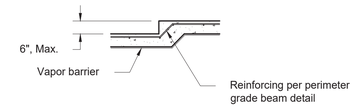
3 Interior Grade Beam Detail

SCALE: Not to Scale
NOTES:



4 Brick Ledge Detail

SCALE: Not to Scale
NOTES:



5 Short Stepdown Detail

SCALE: Not to Scale
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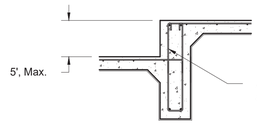

6 Tall Step Down Detail

SCALE: Not to Scale
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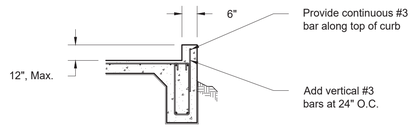

7 Garage Curb Detail

SCALE: Not to Scale
NOTES:

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615 FM 1660 North, Hutto, Texas
Foundation Plan

STATE OF TEXAS
MATTHEW SOLUM
129777
LICENSED
PROFESSIONAL ENGINEER

Scale: See Drawing
Issued: 9/20/2020

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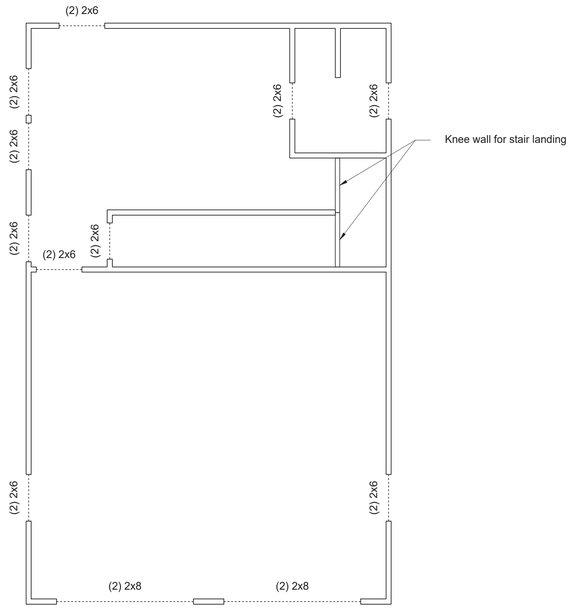
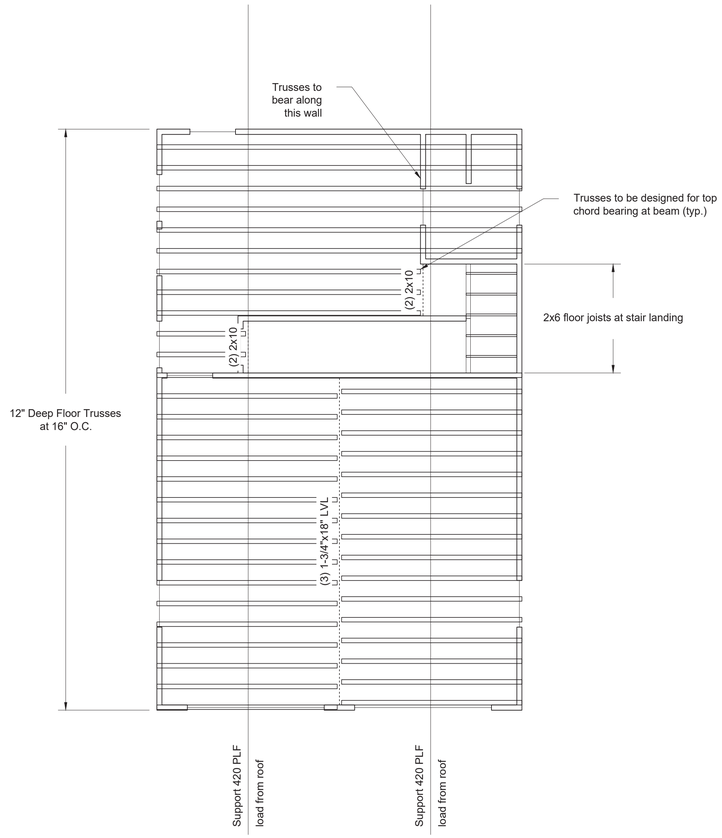


1 First Level Wall and Header Plan

SCALE: 1/4" = 1'-0"
NOTES:



2 Storage Loft Floor Framing Plans

SCALE: 1/4" = 1'-0"
NOTES: Stairs to be framed with 2x12 stringers at 16" O.C.

615 FM 1660 North, Hutto, Texas

Framing Plans

STATE OF TEXAS
MATTHEW SOLUM
129777
LICENSED
PROFESSIONAL ENGINEER

Scale: See Drawing
Issued: 9/20/2020

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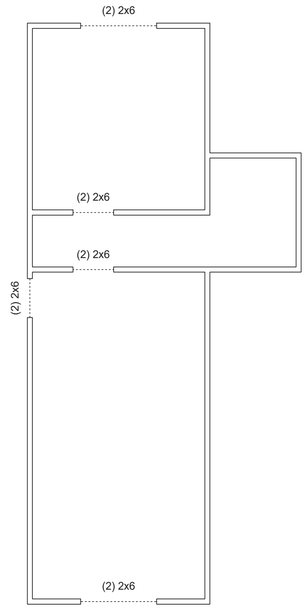
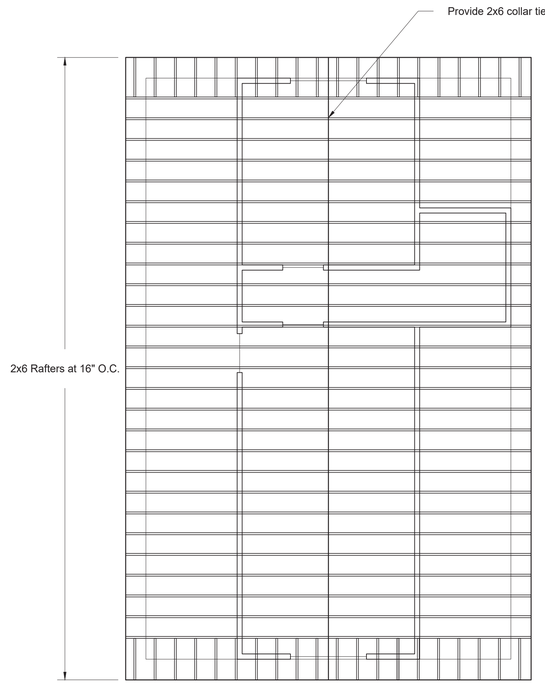


1 Storage Loft Wall and Header Plan

SCALE: 1/4" = 1'-0"
NOTES:



2 Roof Framing Plan

SCALE: 1/4" = 1'-0"
NOTES:

615 FM 1660 North, Hutto, Texas

Framing Plans - Continued

Scale: See Drawing
Issued: 9/20/2020

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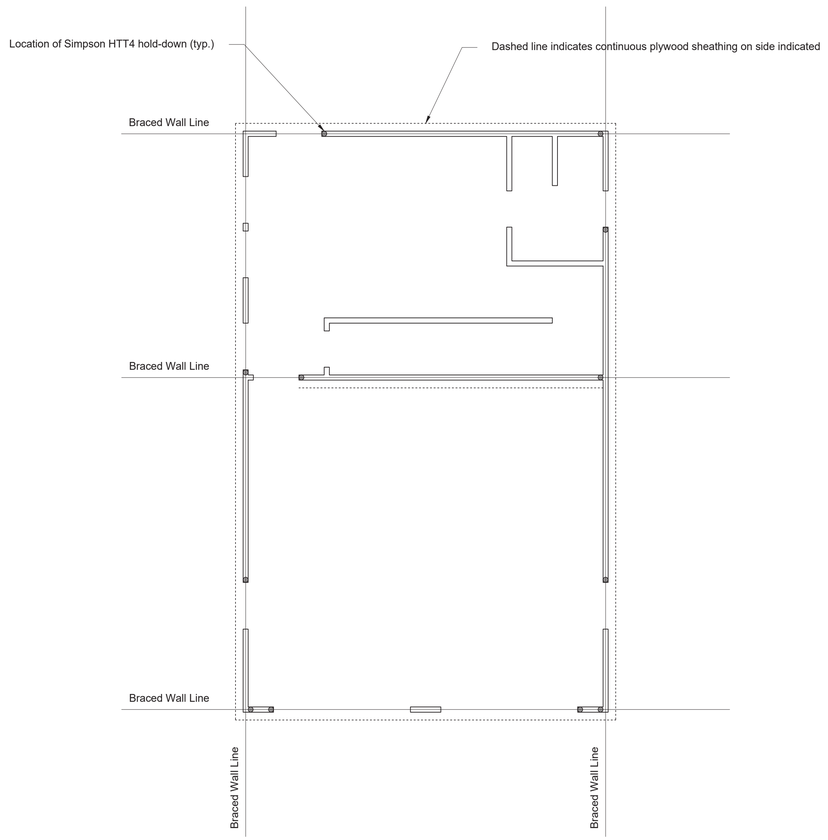

1 Wind Bracing Plan

SCALE: 1/4" = 1'-0"
NOTES:

TUCKER engineering

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1311 Chisholm Trail, Ste 303
Round Rock, Texas 78681

TuckerEngineering.net
(512) 255-7477

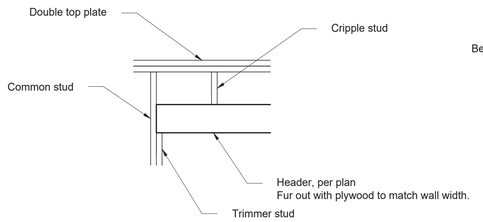
615 FM 1660 North, Hutto, Texas

Wind Bracing Plan

STATE OF TEXAS
MATTHEW SOLUM
129777
LICENSED
PROFESSIONAL ENGINEER

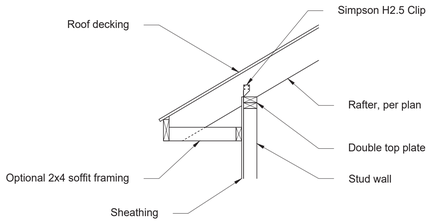
Scale: See Drawing
Issued: 9/20/2020

S3.0



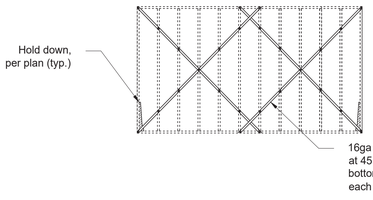
1 Header Detail

SCALE: Not to Scale
NOTES:



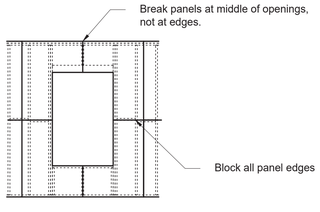
2 Roof and Soffit Detail

SCALE: Not to Scale
NOTES:



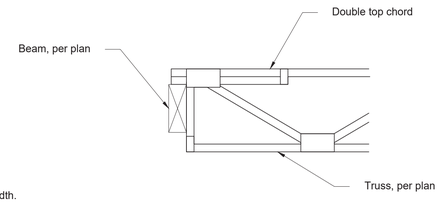
3 X-Bracing Detail

SCALE: Not to Scale
NOTES:



4 Structural Sheathing Detail

SCALE: Not to Scale
NOTES: Use 1/2" exterior grade plywood or OSB.
Nails: Nail to studs, blocking and plates with 8d nails at 6" O.C. around the edges and 12" O.C. throughout the field.
Staples: Nail to studs, blocking and plates with 16 gauge staples at 3" O.C. around the edges and 6" O.C. throughout the field.



5 Top Chord Bearing Truss Detail

SCALE: Not to Scale
NOTES:

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1311 Chisholm Trail, Ste 303
Round Rock, Texas 78681

TuckerEngineering.net
(512) 255-7477

615 FM 1660 North, Hutto, Texas
Framing and Wind Bracing Details

Scale: See drawings
Issued: 9/20/2020

S4.0

Historic Preservation Commission

AGENDA ITEM REPORT

To:	Historic Preservation Commission
Subject:	Discussion regarding the Big Silo at the Co-Op District.
Meeting:	Historic Preservation Commission - 27 Oct 2020
Department:	Development Services
Staff Contact:	Ashby Grundman

BACKGROUND INFORMATION:

This item was requested to be on the agenda by the Chair.

At the October 1, 2020 City Council meeting there was a discussion regarding the removal of the Big Silo on the Co-Op Site.

Historic Preservation Commission

AGENDA ITEM REPORT

To:	Historic Preservation Commission
Subject:	Discussion regarding the Railroad Depot currently located at 200 College Street.
Meeting:	Historic Preservation Commission - 27 Oct 2020
Department:	Development Services
Staff Contact:	Ashby Grundman

BACKGROUND INFORMATION:

This item was requested to be on the agenda by the Chair.

At the September 9, 2020 Special Called Historic Preservation Commission meeting, there was a discussion regarding removal of the Railroad Depot at the HISD site. The HPC stated that they want this preserved and not demolished.

ATTACHMENTS:

20201022102055168
UP

TEXAS HISTORICAL COMMISSION
REAL PLACES TELLING REAL STORIES

Menu

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Home › Preserve › Projects and Programs › Texas Preservation Trust Fund

Texas Preservation Trust Fund

For eligible historic structures, archeological sites, and heritage education projects

The Texas Historical Commission (THC) awards grants for preservation projects from the Texas Preservation Trust Fund (TPTF). The Texas Legislature established the TPTF in 1989. The fund is currently managed by the Texas Treasury Safekeeping Trust Company. Investment earnings are distributed as matching grants to qualified applicants for acquisition, survey, restoration, preservation, planning, and heritage education activities leading to the preservation of historic architectural and archeological properties and associated collections of the State of Texas. Competitive grants are awarded on a one-to-one match basis and are paid as reimbursement of eligible expenses incurred during the project.

Texas Preservation Trust Fund Grant Awards for Fiscal Year 2020

In January 2019, the THC received 42 grant applications requesting over $1.1 million in grant funds. Twenty-nine projects were selected from the initial application stage to proceed to the project proposal stage. Twenty-four project proposals were submitted to the THC in July 2019. On October 4, 2019, 14 proposals were approved for grant funding totaling $351,661. View the project descriptions.

The Texas Preservation Trust Fund Grant Program is your opportunity to save and protect Texas' threatened historic structures and significant archeological sites. Grant awards may be used for restoration work, architectural planning, archeological investigation, archeology curatorial, preservation planning, resource

survey, and heritage education training.

By submitting an application, you are notifying our office of heritage education needs in your community and advising us of endangered historic properties and archeological sites that may soon be lost if this valuable assistance is not provided. We encourage you to submit an application so we may continue to demonstrate the need for our efforts.

FY 2021 TPTF Grant Program Application Guide

The application deadline has passed. Please use the application guide below for reference only. The THC anticpates the next grant cycle to begin for FY 2022 in early December 2020.

- **FY 2021 TPTF Grant Program Application Guide (PDF)** Download the application guide onto your desktop. Within the guide is a fillable application form.

The TPTF grant program application process for FY 2021 is a two-step process. All applicants are required to submit an application form to the THC for review. The THC will select the highest-priority projects from the initial applications and invite those applicants to move forward to the second step. Successful applicants will continue the process by submitting detailed project proposals by July 13, 2020. Full project proposals will be considered by the THC for final grant awards in October 2020.

Important Reminders:

- $248,625 is the total amount available for the FY 2021 grant cycle. The THC anticipates grant awards to be in the $10,000 - $30,000 range.
- To be eligible for grant assistance, applicants must provide a minimum of $1 in cash to match each state dollar of approved project costs. For every $2 spent, $1 is reimbursed, up to the grant amount.
- Grant applications are scored in four areas: endangerment, significance, project viability, and special considerations.

Examples of TPTF Completed Grant Projects

Terrell Carnegie Library, Terrell, Kaufman County (PDF)

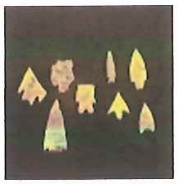
Castro Colonies Living History Center, Castroville, Medina County (PDF)

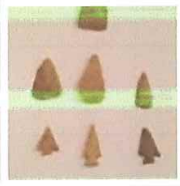
West Sixth Street Bridge, Austin, Travis County (PDF)

Granger City Hall, Williamson County (PDF)

Additional Information on the TPTF Grant Program

TPTF Grant Program Overview





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Site by: Mighty Citizen

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Industry and Public Projects

The Industry and Public Projects (IPP) group is the main point of contact for local communities and public agencies developing and working on public projects. Public projects may include public or private crossings, crossing surface renewals, road reconstruction at crossings, over- or underpasses, signalized crossing projects, recreational trails, etc.

In addition, after a customers initial contact with Industrial Development, the Industry and Public Projects group will assist with the progress of industry track projects from an engineering design and construction perspective.

Information on temporary use or right of entry agreements, land leases or sales, or utility (pipeline/wireline) installations can be found in the Real Estate section of the Union Pacific site.

Click here to submit a project proposal.

Public Crossings

- Getting Started
  Public Crossings Overview
- Active Warning Devices
  Flashing Lights With Gates, Signal Preemption Projects
- At-Grade Roadway (Crossing) Improvement Projects
- Grade Separation Bridge Projects
- New Road Crossing Openings and Conversion of Private Crossings To Public
  Application for Existing/New Private Crossing
- Painting Bridges
- Parallel Roads/Highways
- Recreational Trails
  Pedestrian, Hike and Bike, etc.

Private Crossings

- New Private Road Crossing Openings
- Existing Private Crossings: Buying/Selling Property or Relocating Crossings

Engineering Design Guidelines

- Industrial Track Guidelines
- Industrial Track Specifications
- Demolition Guidelines
- Guidelines for Temporary Shoring
- Joint BNSF/UPRR Guidelines for Railroad Grade Separation Projects (Revised 2016)

Quiet Zones

- Federal Railroad Administration's Train Horn & Quiet Zone Rule

TEXAS HISTORICAL FOUNDATION. org/grant-applicatio

TEXAS HISTORICAL COMMISSION
thc. Texas. gov/preserve/projects-and-programs/museum-assistance

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Community Ties Giving Program

Union Pacific Foundation Local Grants

2020 Program Overview and Guidelines

As part of the Community Ties Giving Program, Local Grants help us achieve our mission by providing small and medium-sized grants within our priority cause areas to local organizations spread widely across Union Pacific's footprint.

Funding Priorities & Objectives

Throughout its existence, the success of Union Pacific's business has been inextricably linked to the economic and community wellbeing of cities and towns across the nation. We take pride in the role we have played in helping communities thrive, and believe the impact we can have on local communities is greatest when it is authentic to our history and the company we are today. As such, we have carefully aligned our Local Grants cause areas to our company's unique heritage, strengths, and assets. Specifically, we prioritize funding for **direct services** and efforts that **build the capacity** of organizations focused on the following causes within our local operating communities:

SAFETY

In order for communities to thrive, residents must feel safe. Just as the safety of our employees and community members is paramount to how we operate, Union Pacific is committed to **helping communities prevent and prepare for accidents and emergencies, so residents get home safe at the end of each day**. As such, we prioritize funding for programs that seek to:

- **Encourage safe behaviors and prevent accidents through education and awareness** , particularly projects which focus on rail, driver, bike, and pedestrian safety.
- **Eliminate risks and improve safe access to community spaces through infrastructure improvements,** for instance signage, proper lighting, and public trail improvements.
- **Prepare and equip residents and emergency responders*** to effectively respond to incidents and emergencies if or when they occur.
- **Prevent crime and incidents of violence** through efforts that address the root causes of these issues and seek to mitigate their occurrence.
- **Provide homeless and at-risk populations** access to safe shelter and services that ameliorate and prevent homelessness.

*Note: Union Pacific supports publicly-funded emergency responders through a variety of corporate programs; only independent nonprofit, 501(c)(3) emergency response organizations, such as volunteer departments, are eligible for funding through this grant program..

WORKFORCE DEVELOPMENT

For over 150 years, Union Pacific has helped stimulate economic growth in cities and towns throughout the nation by training and providing employment to millions of workers. More than ever, we are committed to **ensuring residents in**

our communities are able to achieve family-supporting careers like those offered by Union Pacific. As such, we prioritize funding for programs that seek to:

- **Put youth on the right track** by creating awareness of family-supporting jobs like those Union Pacific offers, and building foundational skills, especially in Science, Technology, Engineering, and Mathematics (STEM) as well as necessary technical and life skills, to begin a trajectory toward these careers.
- **Raise awareness of, educate and prepare young adults** for middle skills jobs like those Union Pacific offers, for instance through community colleges, vocational and career training programs, workforce readiness initiatives, and programs that assist with job placement and/or on-the-job experience. Programs that develop proficiency in areas of relevance to Union Pacific operations such as welding, electrical work, machine operations, and civil and electrical engineering are given priority.
- **"Up-skill" the existing workforce** by providing training and resources that enable them to reach the next level of their career. Programs that develop proficiency in areas of relevance to Union Pacific operations are given priority.
- **Provide training and mentorship for nonprofit professionals** to help them grow and advance their organizations.

* Programs with a focus on cultivating a diverse and inclusive workforce (e.g., women, veterans, and/or minority populations), as well as those with a focus on rural communities, will be given special consideration.

COMMUNITY SPACES

The vibrancy of a community is an essential ingredient in attracting businesses and tourism, and establishing a desirable place for skilled workers and their families to call home. Just as the railroad opened up avenues for sharing different cultures and experiences, we seek to ensure all residents within our operating communities have access to special places in the community that celebrate cultural diversity, artistic expression, our natural environment, and the social interactions that enrich our lives. Ultimately, we are committed to **supporting the local economy by building and enhancing community spaces that contribute to the distinct identity of a city or town, creating destinations where families, businesses, and visitors want to be**. As such, we prioritize funding for programs and projects that achieve the following objectives:

- **Create, sustain or expand upon artistic and cultural experiences** offered to a broad and diverse audience (e.g., museums, theatres, libraries, concerts, lectures, etc.).
- **Preserve and share the unique history** of the local community, including projects related to train and/or Union Pacific history.
- **Provide clean, safe, and positive outdoor recreational and/or educational opportunities** that foster an appreciation for our natural environment.
- **Beautify neighborhoods and main street areas** in order to improve livability, promote commerce, and ultimately attract more residents, businesses, and visitors to town.
- **Plan for, create or enhance unique spaces** that reflect the character of a place and take into account community members' diverse needs and desires.

Local Needs

Because no two communities are exactly alike, a small portion of our funding is allocated to assist local communities thrive in ways unique to them and meet vital local needs. As such, we prioritize funding for programs that achieve the following:

- **Improve the quality of life** among the general public.
- **Address a critical challenge** among those most in need.

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Grant Criteria & Eligibility

Grant Criteria

Successful grant applications will meet the following criteria:

- Clear alignment with a cause area and its related objective(s) as described in Funding Priorities & Objectives (https://www.up.com/up/aboutup/community/foundation-backup/grant-program/index.htm).
- Demonstrated need for the program or project;
- Demonstrated capacity of the organization to deliver quality programming and meet established goals;
- Potential for positive social benefit across broad and diverse populations;
- Financial support from an array of sources; and
- Evidence that the program or project can be sustained beyond the duration of a UPF Local Grant.

Grantee Eligibility

In order to be considered for a UPF Local Grant, your organization and the program or project for which you are requesting funds must meet the following eligibility requirements:

PUBLIC CHARITY STATUS

All grant recipients must be non-profit, charitable organizations tax-exempt under section 501(c)(3) of the Internal Revenue Code and further, be classified as an organization described in sections 509(a)(1) or 509(a)(2) under 170 (b)(1)(A)(vii) of the code. **As of 2018, the Foundation no longer funds governmental entities without a 501(c)(3) public charity designation from the IRS.**

- **Emergency service providers** such as fire and police departments must apply under their own public charity with 501(c)(3) designation.
- **Religious organizations** such as churches, mosques, and synagogues may qualify only if they have established a separate 501(c)(3) organization to operate the funded program AND the outreach program is offered to the general population regardless of religious affiliation.
- **Elementary and secondary schools** cannot be funded directly; programs administered within a school environment by a separate 501(c)(3) organization may be considered.

Applications will not be accepted from private foundations or a disqualified supporting organization with the meaning of section 4966(d)(4) of the Internal Revenue Code.

- Programs and projects that do not fit within the Foundation's funding priorities
- Requests for general operating support **(with the exception of grants made in response to COVID-19)**
- Event sponsorships, fundraising events and campaigns (e.g. conferences/seminars, galas, golf tournaments, annual awards ceremonies, raffles, telethons, walk-a-thons, auctions, endowments, memorial campaigns, parades, etc.)
- Social, labor, alumni and fraternal organizations (e.g., higher education alumni groups, sororities, fraternities, workers' unions, exclusive membership clubs limited to a specific constituency, etc.)
- Professional and amateur sports events, organizations, and teams (e.g., Little Leagues)
- Political organizations and organizations whose dominant purpose is to influence legislation or participate/intervene in political campaigns on behalf of or against any candidate for public office
- Organizations that channel UPF Local Grant funding to third parties; **local United Way chapters are the only exception** to this restriction
- Organizations requiring a fiscal sponsor because they do not have their own 501(c)(3) status
- Organizations that discriminate based on a person's race, color, sex, national origin, age, disability, religion, veteran status, sexual orientation, gender identity, genetic information, pregnancy, or any other ground prohibited by law ("protected status"). Notwithstanding the foregoing, religious organizations such as churches, mosques, and synagogues are eligible for funding if they have established a separate 501(c)(3) organization to operate the funded program AND the outreach program is offered to the general population regardless of religious affiliation
- Terrorist organizations or those not compliant with the USA Patriot Act
- Non US-based charities or organizations whose program activities are mainly international
- Individuals
- Fellowships or Research
- Leadership gifts or requests for which UP is asked to be the sole funder
- Loans, debt reduction and operating deficits
- Projects that include proposed changes or improvements to Union Pacific Railroad-owned property
- Requests for railroad equipment
- Organizations having received three consecutive years of UPF Local Grants*

*Each year is a new, competitive process; funding in one year does not guarantee or predict future funding. However, in the event a grantee receives multiple consecutive years of funding, this requirement ensures a variety of worthy organizations will benefit from UPF Local Grants; after taking a "year off" from funding, organizations may be eligible to apply again.

Union Pacific Foundation Local Grants Program (https://www.up.com/up/aboutup/community/foundation/local-grants/index.htm)
- Grant Criteria & Eligibility (https://www.up.com/up/aboutup/community/foundation/local-grants/criteria-eligibility/index.htm)
- Application Process & Timeline (https://www.up.com/up/aboutup/community/foundation/local-grants/app-process-timeline/index.htm)
- Grantee Communications and Reporting (https://www.up.com/up/aboutup/community/foundation/local-grants/grantee-comm/index.htm)
- FAQs (https://www.up.com/up/aboutup/community/foundation/local-grants/faq/index.htm)

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Application Process & Timeline

Application Process

The Foundation receives a multitude of grant requests for worthwhile projects every year; unfortunately we cannot fund every worthy request. Therefore, we use the following annual competitive online process to identify nonprofit 501(c)(3) organizations located in Union Pacific communities that best align with the Foundation's funding guidelines and criteria.

GRANT APPLICATION

Any organization interested in receiving a Local Grant must first complete a survey to determine eligibility. Organizations determined eligible to apply for a Local Grant through the Eligibility Survey are provided immediate access to a full Grant Application. This is your organization's opportunity to demonstrate how a one-year grant from the Union Pacific Foundation will help you accomplish your goals and ultimately further UPF's Local Grants program objectives. Grant applications were open from April 1, 2020 through May 31, 2020 and applicants will be notified of the status of their application in September 2020. To access the Eligibility Survey and grant application, select the priority cause area that relates to your project or program below.

Select the application below that best suits your project or program. If applying for COVID-19 assistance and your project or program aligns with one of the other three cause areas, select the most applicable application (e.g., choose Workforce Development for a job-related program). Only use Local Needs if your project or program does not align with one of the other areas.

OTHER CONSIDERATIONS

Typical grant awards will range from **$2,500 - $25,000**. The grant term is one year. See the schedule below under Timeline for further details.

An organization is allowed to complete **only one application, and receive only one grant**, through the Local Grants program per annual grant period.

Due to the volume of requests received, **we do not provide specific feedback** to applicants who are not awarded a grant.

Timeline

ACTIVITY	DATE
2019 Grant Progress Reports Due	August 1, 2020
Application Submission Period*	April 1 – May 31, 2020
Award Status Notification	September 2020
Checks Delivered/Presented	September – October 2020
Grant Term: Programs/Projects are Administered	October 2020 – September 2021
Grant Reports Due	August 1, 2021

Technical Difficulties & Other Assistance

We have received multiple inquiries from applicants reporting difficulties using Google Chrome. Please select a different browser and try again.

If you are experiencing technical difficulties, please send an email inquiry to upf@up.com (mailto:upf@up.com). Foundation staff will make every effort to respond to your email within 48 hours. Please note that Foundation staff **will not review or discuss proposed projects** but will be happy to answer questions on how to navigate the application process and online system.

Union Pacific Foundation Local Grants Program (https://www.up.com/up/aboutup/community/foundation/local-grants/index.htm)

- Grant Criteria & Eligibility (https://www.up.com/up/aboutup/community/foundation/local-grants/criteria-eligibility/index.htm)
- Application Process & Timeline (https://www.up.com/up/aboutup/community/foundation/local-grants/app-process-timeline/index.htm)
- Grantee Communications and Reporting (https://www.up.com/up/aboutup/community/foundation/local-grants/grantee-comm/index.htm)
- FAQs (https://www.up.com/up/aboutup/community/foundation/local-grants/faq/index.htm)

Historic Preservation Commission

AGENDA ITEM REPORT

To:	Historic Preservation Commission
Subject:	Historic Preservation Commission Annual Report.
Meeting:	Historic Preservation Commission - 27 Oct 2020
Department:	Development Services
Staff Contact:	Ashby Grundman

BACKGROUND INFORMATION:

The Historic Preservation Commission is required to give an Annual Report to City Council.

RECOMMENDATION:

Staff recommends the HPC

ATTACHMENTS:

HPC Annual Report 2019 and 2020
HPC Annual Report 2019 and 2020

HPC Annual Report

2019

- February 19, 2019
  - Certificate of Appropriateness 215 South Brushy Street (New Church)
- June 18, 2019
  - Certificate of Appropriateness 203 Taylor Street (ADA Ramp)
  - Historic Overlay Boundary discussion
- October 22, 2019
  - Certificate of Appropriateness 103 E Live Oak Street (New Residence)
  - House Bill 2439 Discussion

2019 Stats: 3 Certificate of Appropriateness's issued.

2020

- January 28, 2020
  - Certificate of Appropriateness 304 W Live Oak Street (Residential Remodel)
  - Certificate of Appropriateness 106 US 79 (Privacy Fence)
- April 28, 2020
  - Certificate of Appropriateness 208 FM 1660 North (Privacy Fence)
  - Certificate of Appropriateness 617 FM 1660 North (New Garage)
- June 16, 2020
  - Certificate of Appropriateness 304 W Live Oak Street (New Residence)
- July 22, 2020
  - Certificate of Appropriateness 700 North Main Street (Garage Conversion)

2020 Stats: 6 Certificate of Appropriateness's issued.

Current Commissioners and Attendance

Attendence 2019 and 2020 Meetings	2/19/2019	6/18/2019	8/27/2019	10/22/2019	1/28/2020	4/28/2020	6/16/2020	7/22/2020
Commissioners								
P1 - DeAnne Worley (Appointed July 3, 2019)	X	X	P	P	P	P	P	P
P2 - Mary Belton	P	U	U	P	P	U	U	U
P3 - Curtis Orton	P	P	P	P	P	P	P	P
P4 - Robert Lykins	P	P	P	P	P	P	P	P
P5 - Vacant	X	X	X	X	X	X	X	X
P6 - Travis Allen	P	P	P	P	P	P	P	P
P7 - Vacant	X	X	X	X	X	X	X	X

During discussions with the commissioners, a common concern is the two vacancies. The commission wanted staff to stress the importance of having a full commission to ensure that the commission can get a quorum for each meeting.

Ongoing Projects

- HISD Renovation Project – 200 College Street
    - Hutto ISD is proposing a renovation at 200 College Street. The HPC met with the ISD on site and perform a walk-through of the existing structure, working together to come up with the best path forward.

Upcoming Projects

- Commissioner Training
    - Staff is performing ongoing training to the commissioners. These trainings include specific Hutto Historic District code requirements and processes and state and federal law requirements.