



City of Hutto

Agenda

Library Advisory Board

Monday, August 5, 2024 at 6:00 PM
2nd Floor Executive Board Room

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

- 2.1 Tanya Ward, Kyle Parkinson, Tara Chappell, Morgan Hubbard
- 2.2 Staff: Kristin Phillips, Tanya Bechara

3. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes. Any citizen wishing to speak during public comment may do so after completing the required registration form. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on August 5, 2024. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

4. STAFF COMMENT

- 4.1. Introducing new Library Director - Kristin Phillips
- 4.2. Library Summer Stats (as of 7/26)
 - 4.2a. Board member Hubbard asked for capacity turn away stats to be included each meeting (which programs included in stats).

5. AGENDA ITEMS

- 5.1. Discussion and possible action on approval of meeting minutes from May 6, 2024.
 - 5.1a. Board member Hubbard motioned and board member Parkinson second. (All in favor and motion passes)
- 5.2. Chair comments
 - 5.2a. 150-year celebration for city and LAB needs 2 board members to nominate to celebration board. Board member Parkinson expressed interest. Library Director to send email to rest of LAB to see if there is anyone else who might be interested.
 - 5.2b. Revisiting LAB goals next meeting for Library Director.
 - 5.2c. Chair emailed City council to make request for Library Feasibility Study to be included in budget.
- 5.3. Education Presented by Friends of the Hutto Public Library
 - 5.3a Discussion ensued.
 - 5.3b. Library to support for more membership by spreading the word of applications.

- 5.4. Discussion of future board training opportunities
 - 5.4a. Discussion ensued.
 - 5.4b. Library Director suggested online Web junction courses to start with possible more training from PLAN and TSLAC.
 - 5.4c. Purposed dates before the the next meeting to do group training (2hr training) = Sept. 9, Sept. 11, Sept. 4.
- 5.5. Review Public Library Advisory Board Handbook Roles & Responsibilities Chart
 - 5.5a. Discussion ensued.

6. FUTURE AGENDA ITEMS

- 6.1 Possible re-elect board officers if necessary.
- 6.2 Revisit LAB goals with updates on goal status.
- 6.3 Share survey data from Library Director.

7. ADJOURNMENT 7:13pm

8. CERTIFICATION

I certify that this notice of the August 5, 2024 Hutto Library Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on August 2, 2024 before 5:00 P.M.



Tanya Bechara

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttox.gov or call (512) 759-4033 for assistance.

Morgan Hubbard