



City of Hutto

Agenda

Parks Advisory Board

Wednesday, July 10, 2024 at 6:30 PM

Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes. Any citizen wishing to speak during public comment may do so after completing the required registration form. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on July 10, 2024. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

4. AGENDA ITEMS

- 4.1. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board Meeting held on June 12, 2024.

5. OTHER BUSINESS

- 5.1. Discussion on Veteran's Memorial.
- 5.2. Discussion on Parks and Recreation projects.
- 5.3. Discussion on Fritz Park.

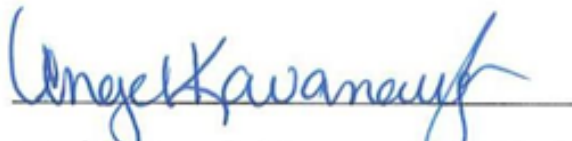
6. DIRECTOR'S REPORT

7. ADJOURNMENT

8. CERTIFICATION

I certify that this notice of the July 10, 2024 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on July 5, 2024 before 5:00 P.M.




Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttox.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

4.1.



To: Parks Advisory Board
Subject: Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board Meeting held on June 12, 2024.
Meeting: Wednesday, July 10, 2024
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Parks Advisory Board Meeting Minutes 6.12.2024



City of Hutto

Minutes

Parks Advisory Board

Wednesday, June 12, 2024 at 6:30 PM

City Council Chambers

1. CALL SESSION TO ORDER

The Parks Advisory Board meeting was called to order at 6:30 PM

2. ROLL CALL

Members of the Parks Advisory Board in attendance were: Byron Washington, Perry Savard, Sharon Dyer, Milt Reichel, and Cory Denena
those not in attendance were: Charlotte Tyer and Katie Weiss

3. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes. Any citizen wishing to speak during public comment may do so after completing the required registration form. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on June 12, 2024. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

there was no public comment

4. AGENDA ITEMS

- 4.1. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board Meeting held on May 8, 2024.

Motion to approve by Sharon and 2nd by Perry. Noted the misspellings in Sharon's name and word Chair. Motion passed 5-0

- 4.2. Consideration and possible action on the meeting minutes for the Parks Advisory Board work session held on June 5, 2024.

A motion was made by Board member Sharon Dyer to approve the meeting minutes for the Parks Advisory Board work session held on June 5, 2024, as written, seconded by Chair Perry Savard. Motion passed 5 Ayes to 0 Nays

- 4.3. Consideration and possible action on Gola parkland dedication.

Board Member Sharon Dyer made a motion to approve the Gola Parkland dedication, Accept 65.09 acres in final plat of Phase 3; \$100,000 fee for parkland development due upon final plat of Phase 3; and clearing of any debris (manufactured goods) prior to the platting of Phase 4. seconded by Chair Perry Savard Motion passed 5-0

5. OTHER BUSINESS

- 5.1. Discussion on Veteran's Memorial.
Staff provided update on the Veterans Memorial progress and timeline
- 5.2. Discussion on Parks and Recreation projects.
Staff provided update on Parks and Recreation projects
- 5.3. Discussion on Fritz Park.
Staff provided update on Fritz Park and timelines
- 5.4. Discussion on Parks 5 year Capital Improvement Program
Staff provided update on proposed CIP items for FY 25-29.

6. DIRECTOR'S REPORT

Staff provide update on parks and recreation events and activities

7. ADJOURNMENT

The meeting was adjourned at 8:07pm

8. CERTIFICATION

I certify that this notice of the June 12, 2024 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on June 7, 2024 before 5:00 P.M.

Parks Advisory Board Chair

AGENDA ITEM REPORT

5.1.



To: Parks Advisory Board
Subject: Discussion on Veteran's Memorial.
Meeting: Wednesday, July 10, 2024
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

The City budget was approved to include a new Park Facility project proposed as the Veteran's Memorial Park. During the 2023 Fiscal Year, a prior consultant was retained for professional services to provide a Preliminary Concept Plan which has been approved and as determined, City of Hutto is now able to proceed with Design and Construction. The previous consultant's scope was to provide conceptual design and graphic rendering services for the proposed Veterans Memorial in Hutto, Texas and that has been accomplished.

The proposed agenda item has been presented as a request for approval to utilize MHS Planning, the next consultant in line on the Architectural and Landscape Architecture Services Rotation List, to complete Design, Bidding, and Construction Services for the Veteran's Memorial project. The overarching goal for the project is delivery of a facility open to the public by November 2024.

SUMMARY OF REQUEST:

STAFF REVIEW:

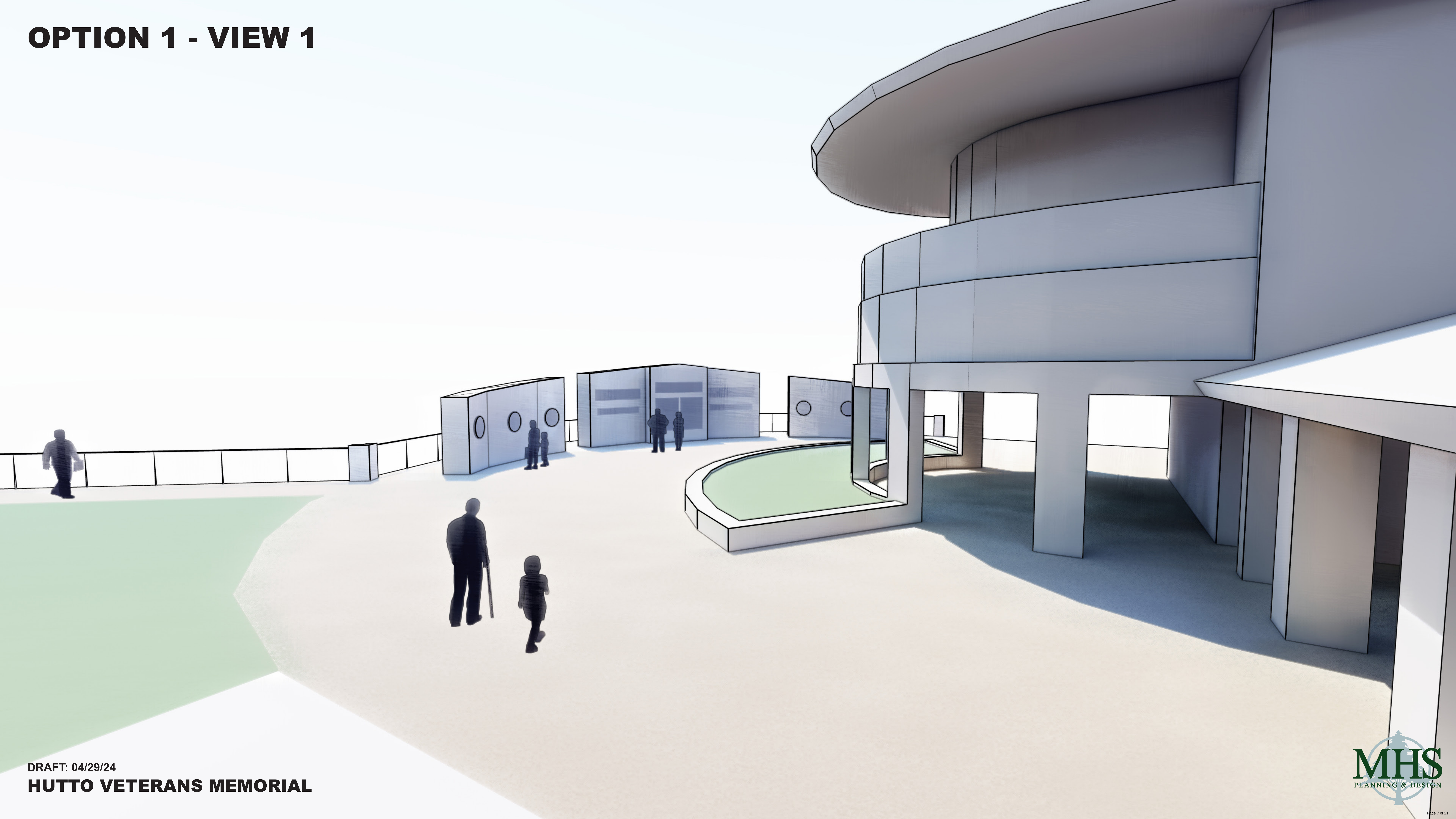
FISCAL NOTES:

POLICY IMPLICATIONS:

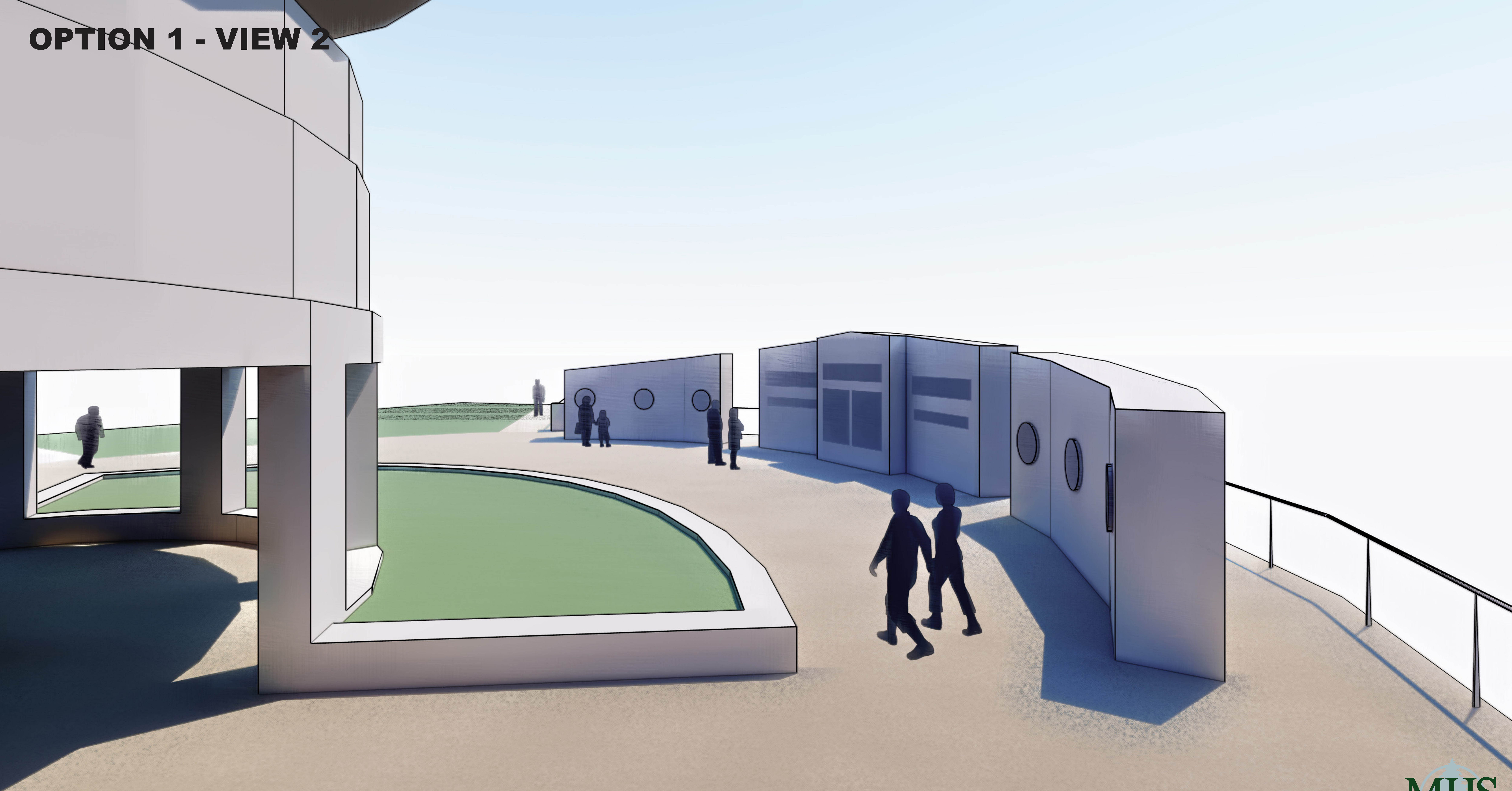
ATTACHMENTS:

1. 2024.04.29 - Hutto Veterans Memorial - Conceptual Renderings

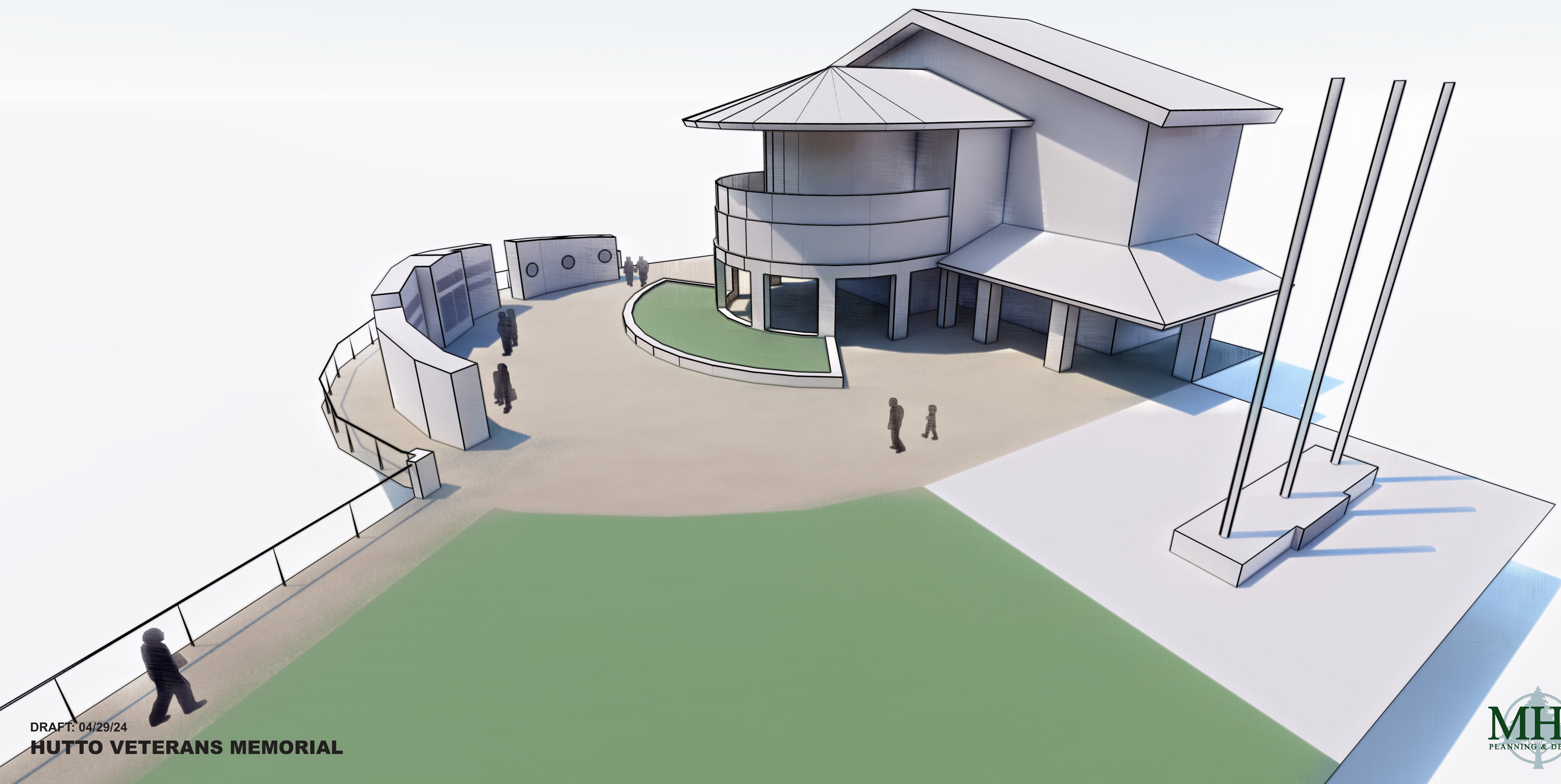
OPTION 1 - VIEW 1



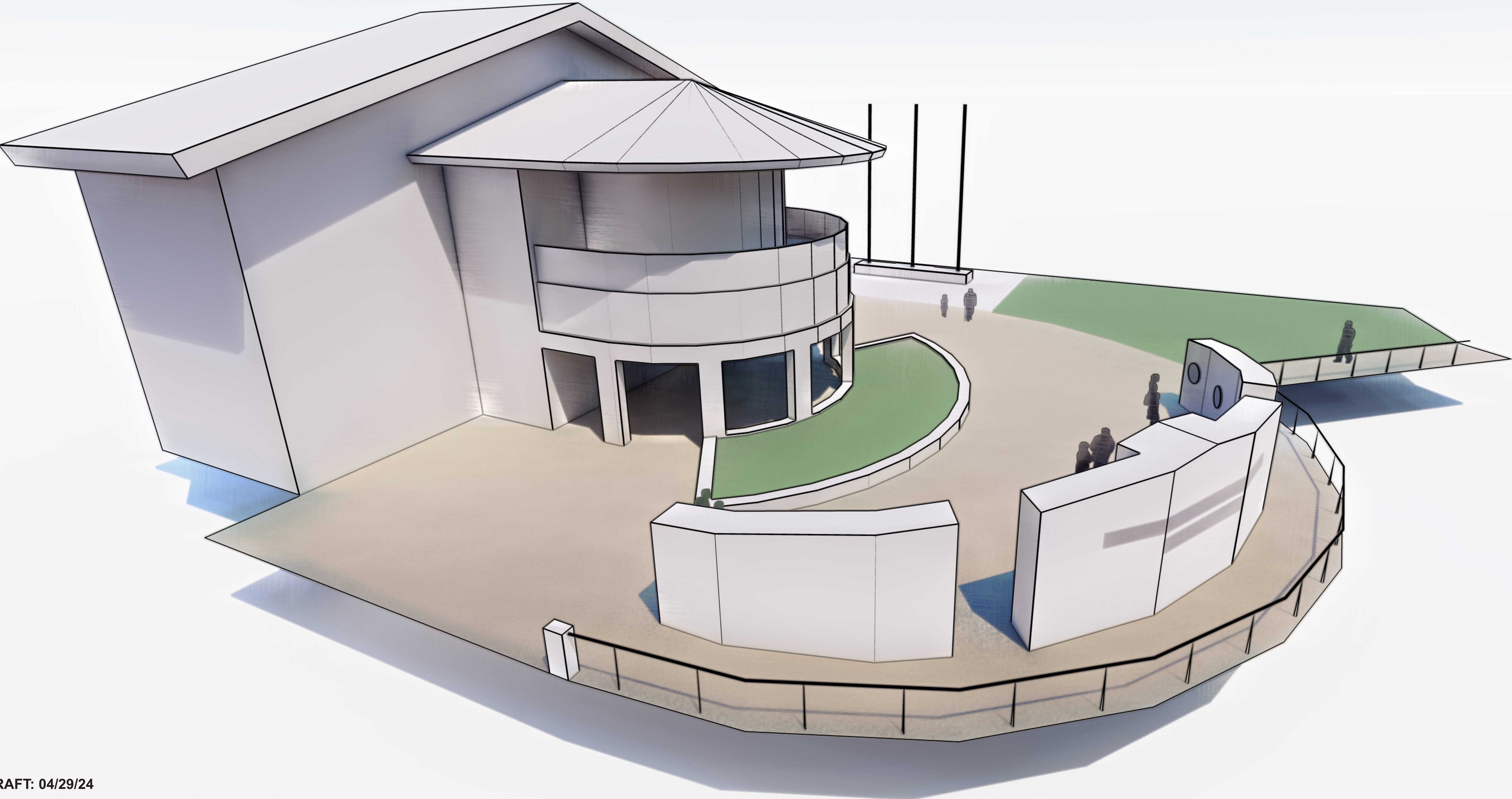
OPTION 1 - VIEW 2



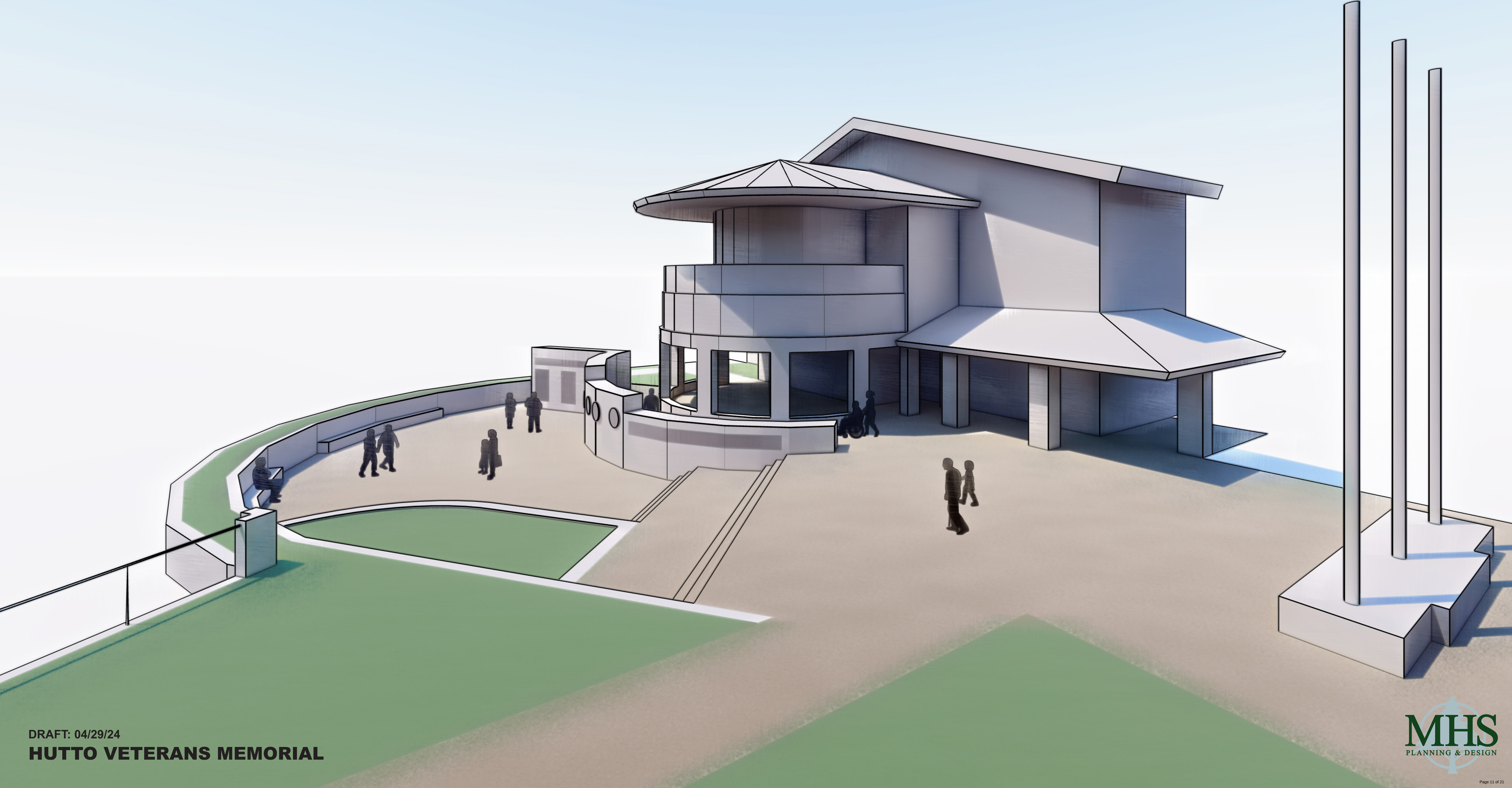
OPTION 1 - VIEW 3



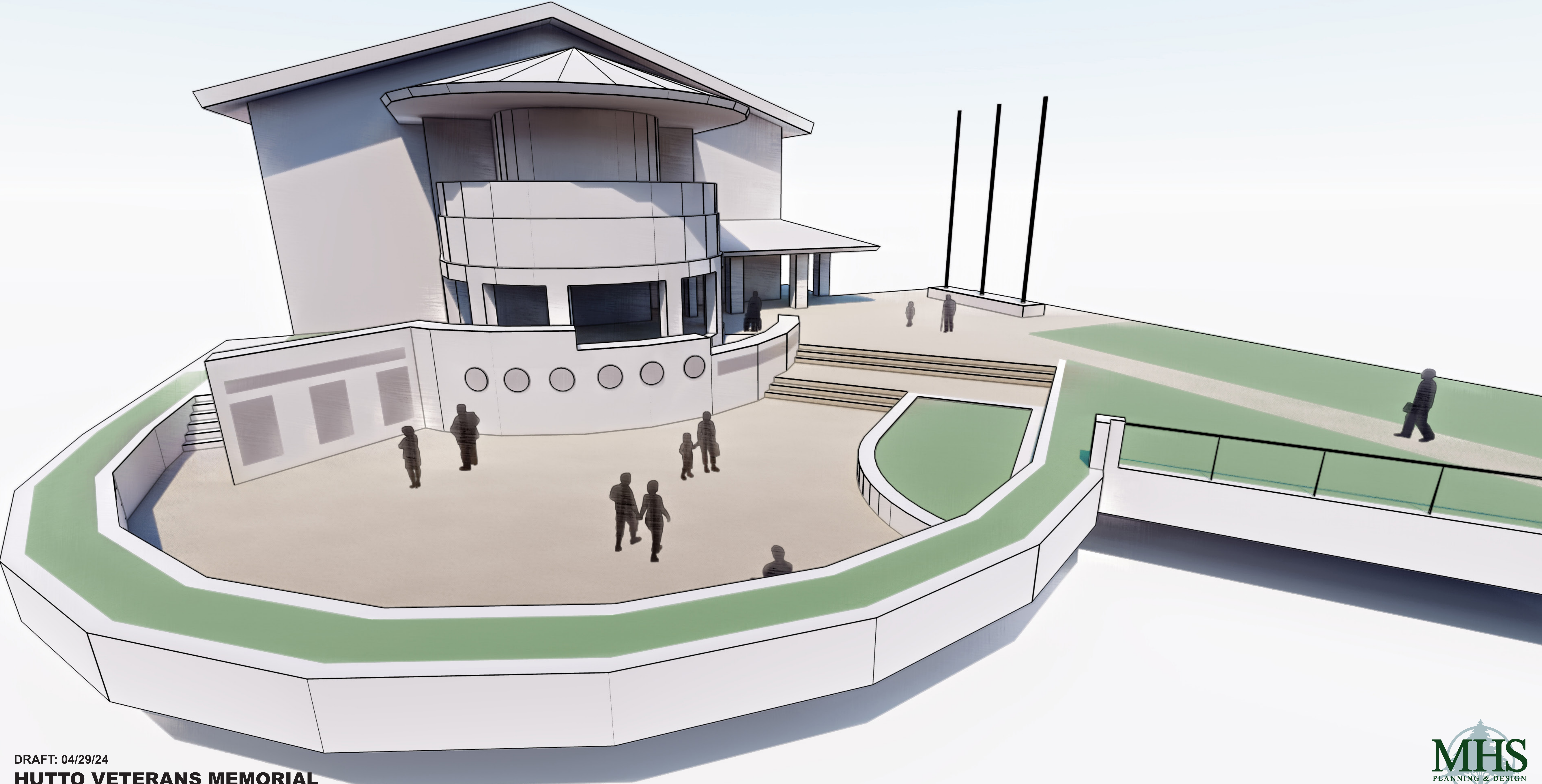
OPTION 1 - VIEW 4



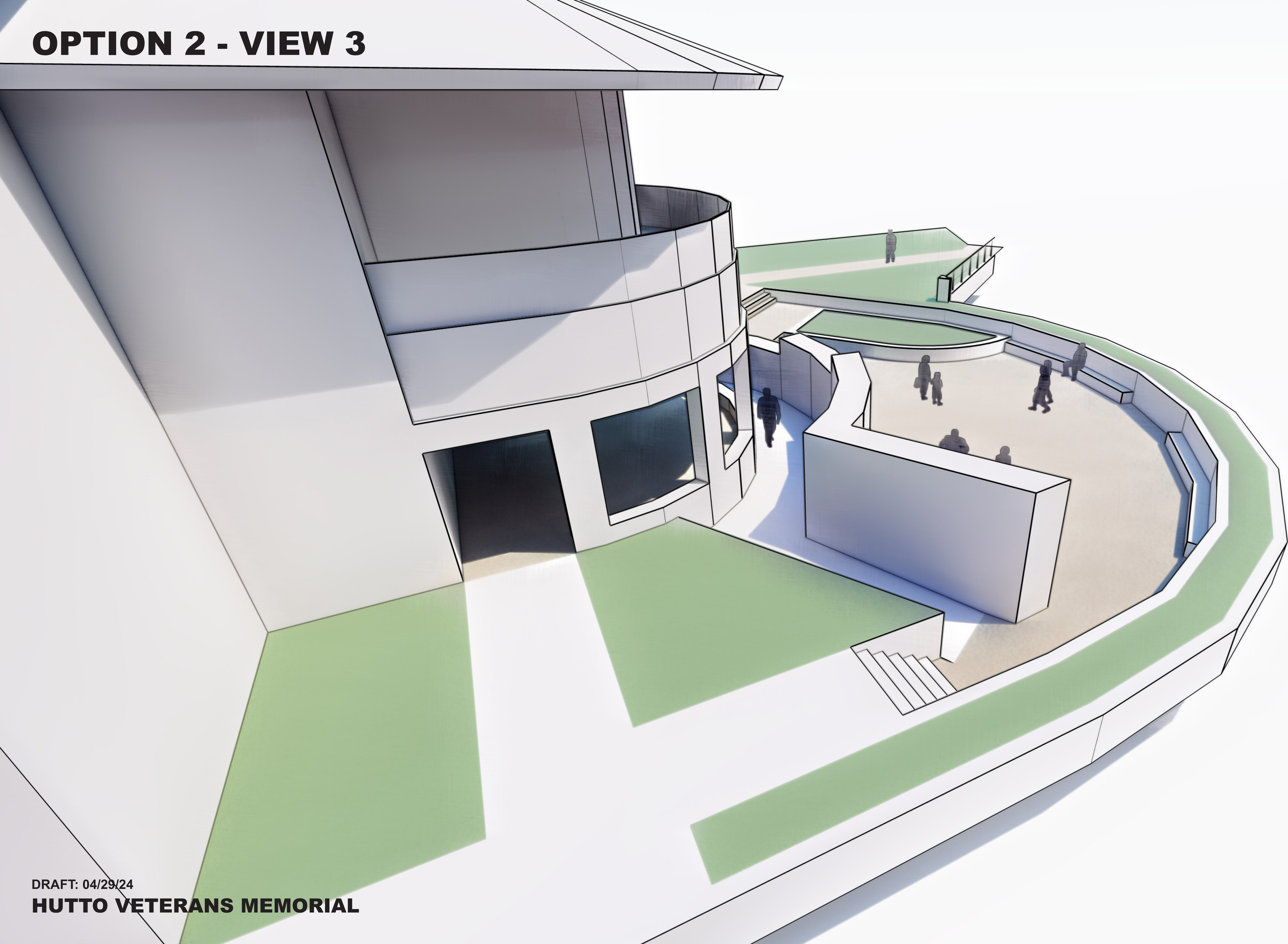
OPTION 2 - VIEW 1



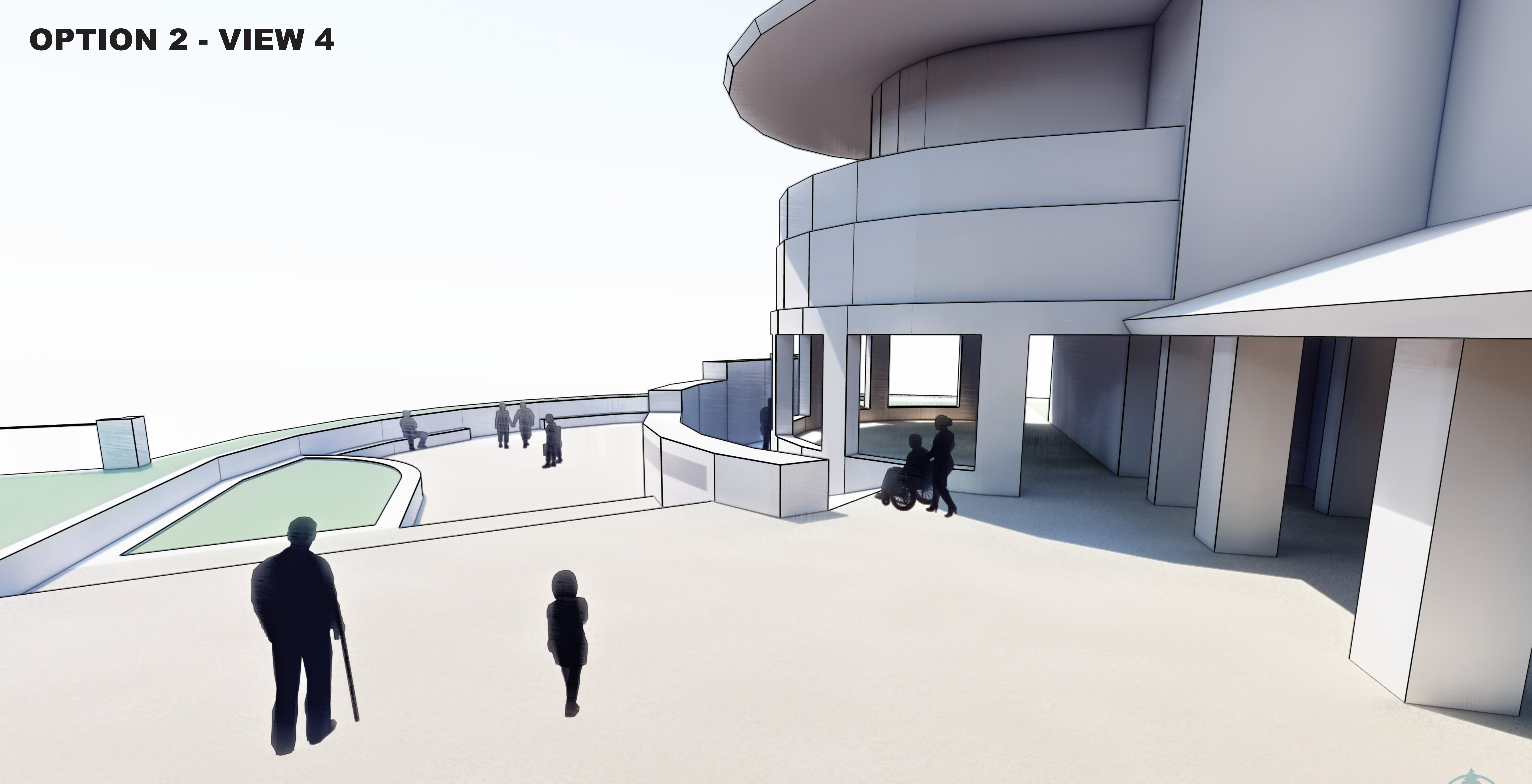
OPTION 2 - VIEW 2



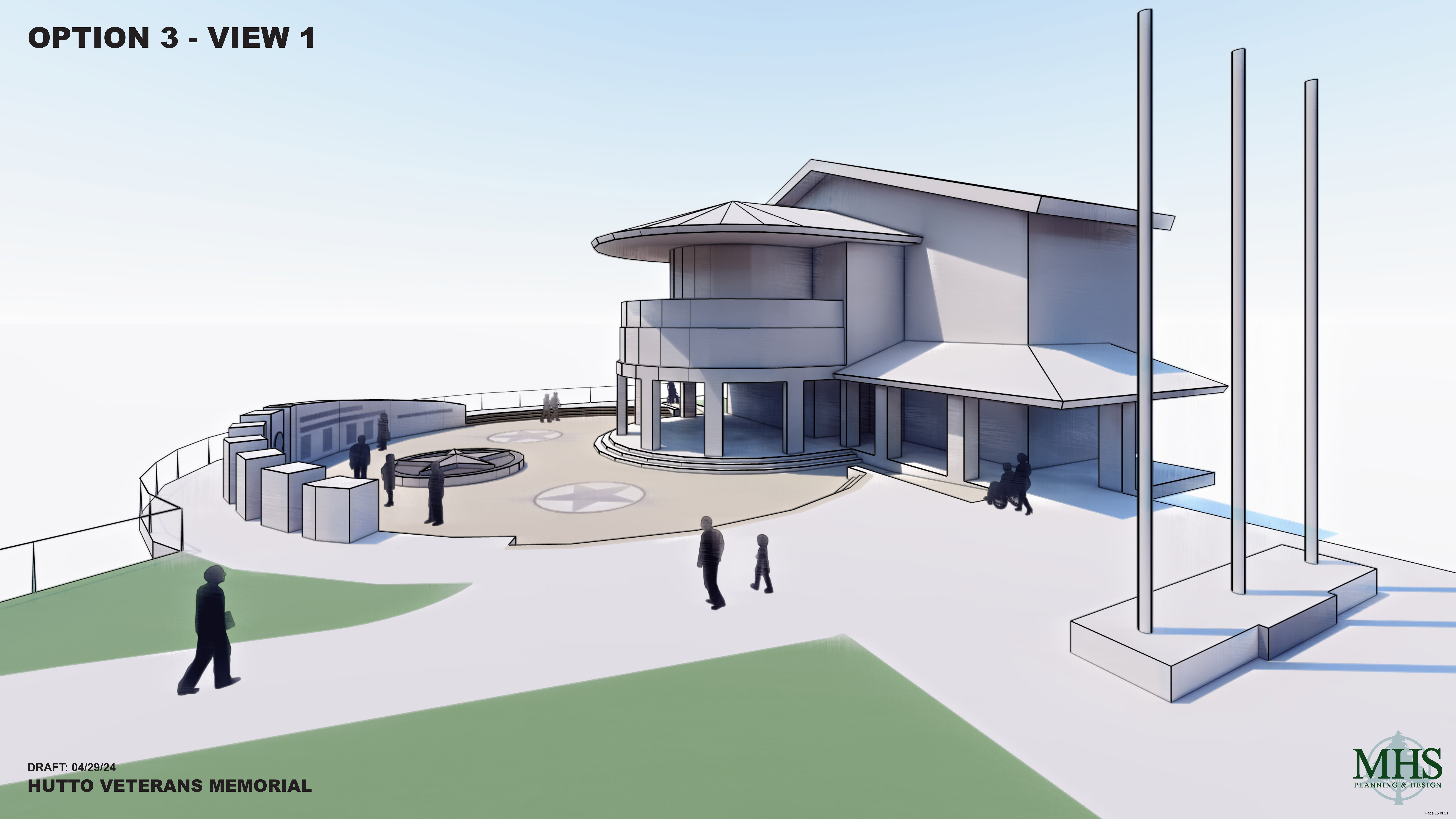
OPTION 2 - VIEW 3



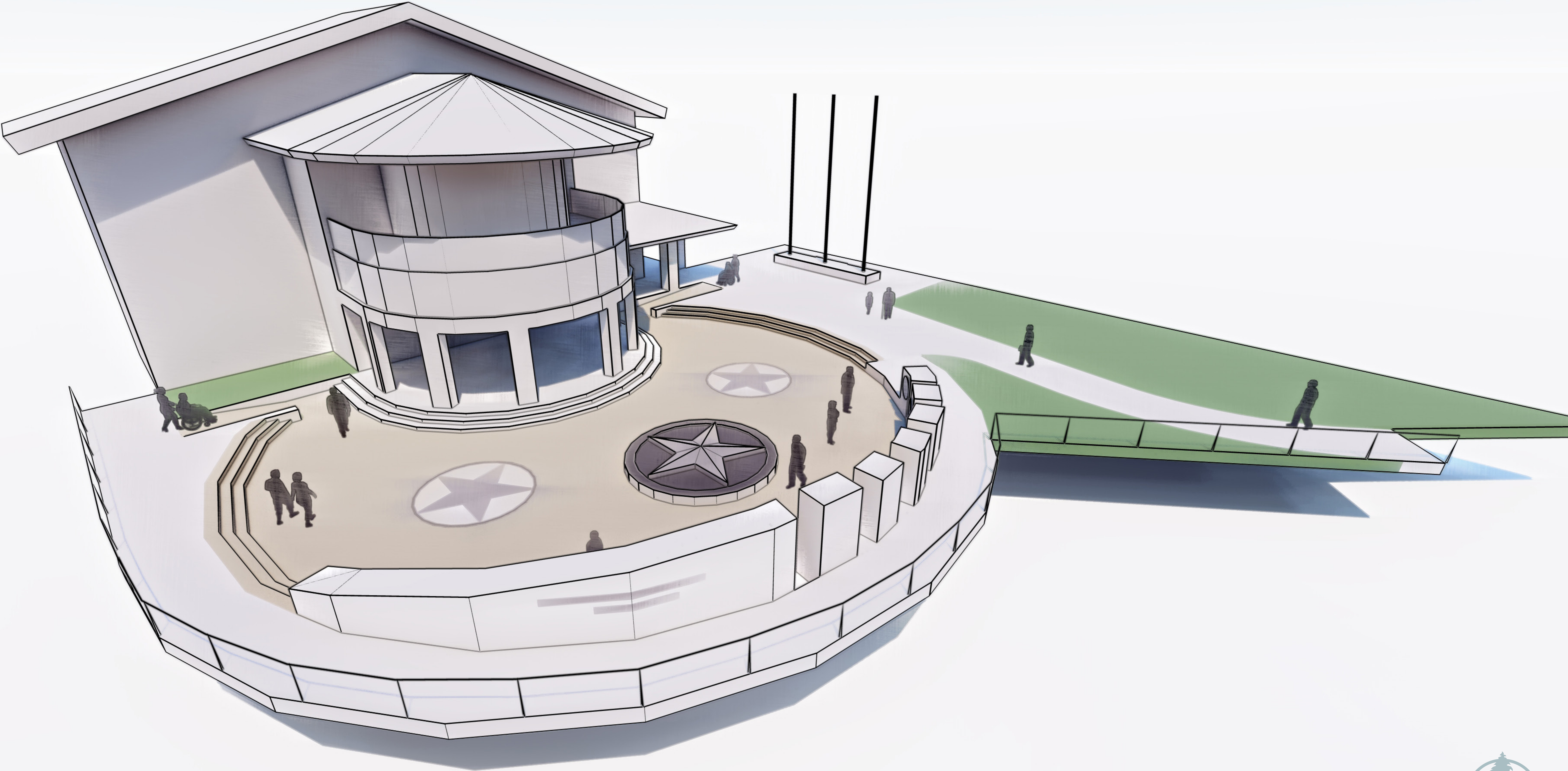
OPTION 2 - VIEW 4



OPTION 3 - VIEW 1



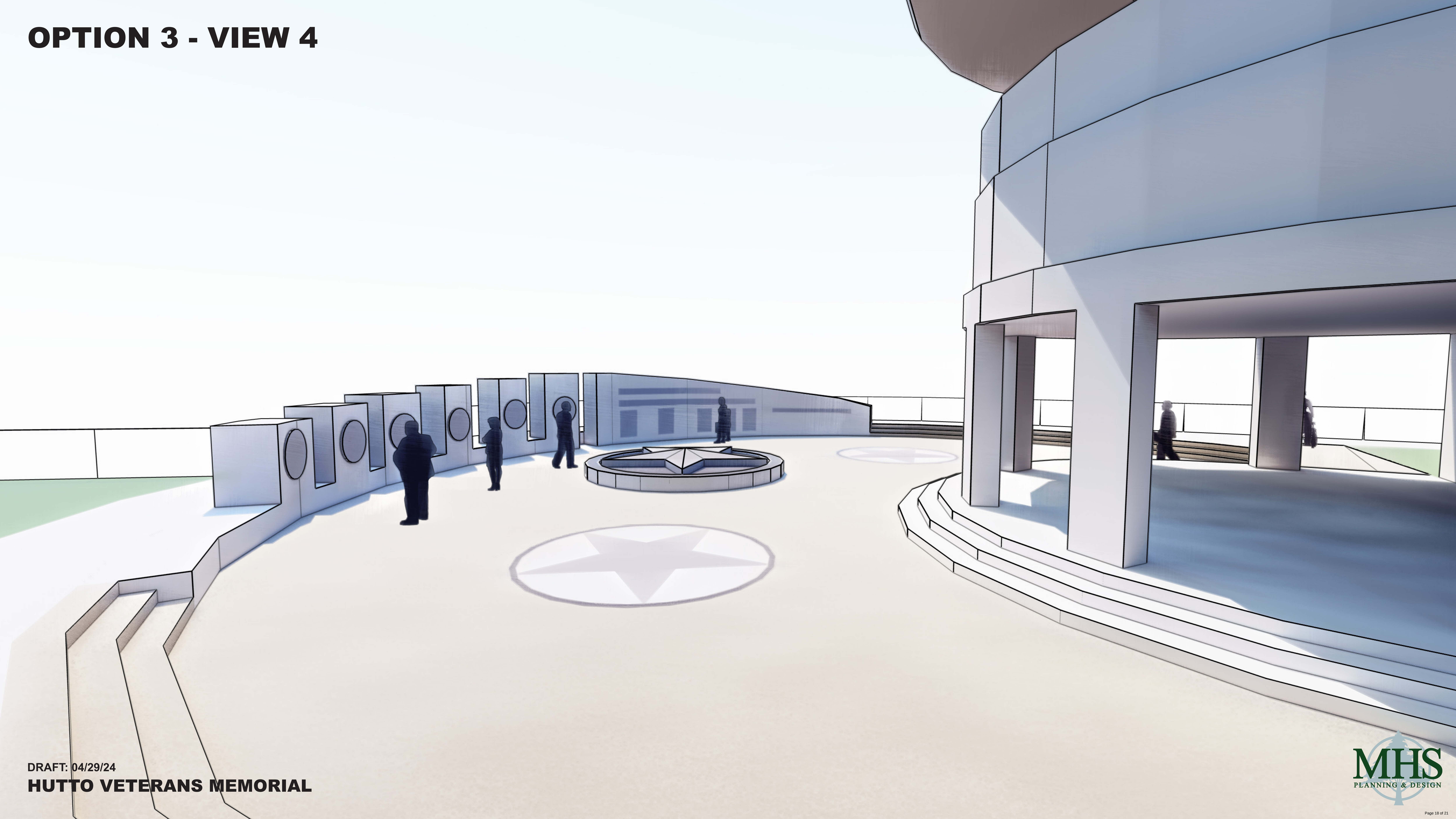
OPTION 3 - VIEW 2



OPTION 3 - VIEW 3



OPTION 3 - VIEW 4



AGENDA ITEM REPORT

5.2.



To: Parks Advisory Board
Subject: Discussion on Parks and Recreation projects.
Meeting: Wednesday, July 10, 2024
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

Project List for FY 2024

Hutto Lake Park Dock Replacement
Replace Fencing at Fritz Tennis Courts
Field Lighting
Trail Extension at Adam Orgain Park
Adam Orgain Restroom
ZapStand (AED) at Mager Fields
Trail Expansion from Cross Creek to Creekside
Trail Lighting
Security Cameras at multiple parks
Pickleball Courts
Brushy Creek Amphitheater Improvements
Veterans Memorial
Fritz Park
Bottle filler drinking fountain at Hutto Lake and Mager.
Parking Lot and Fireline re-striping at Adam Orgain
Light poles around Hutto Community

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.2.



AGENDA ITEM REPORT

5.3.



To: Parks Advisory Board
Subject: Discussion on Fritz Park.
Meeting: Wednesday, July 10, 2024
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None