



Minutes

Special Called Meeting of the Board of Directors
*Economic Development Corporation and
Community Development Corporation*
City Hall – Council Chambers
500 West Live Oak Street, Hutto TX 78634
Monday, June 15, 2020 at 6:30 p.m.

Chairman Steven R. Harris
Vice-Chairman Don Carlson
Treasurer Kevin LaFrance
Secretary Daniel Thornton

Board Member James Guzman
Board Member Henry Gideon

The Economic Development Corporation and the Community Development Corporation met in a Special Called meeting on Monday, June 15, 2020 at the City Hall Council Chambers located at 500 West Live Oak Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Chairman, Steven Harris, called the meeting to order at 6:30 p.m.

ROLL CALL

Members of the Community Development Corporation Board that were present were Steven Harris, Chairman; Daniel Thornton, Secretary; Don Carlson, Vice Chairman; Kevin LaFrance, Treasurer; Board Member, James Guzman; and, Board Member, Henry Gideon.

Members of staff that were present were Tim Jordan, Economic Development Coordinator; Councilman Mike Snyder, EDC/CDC Board Liaison; George Hyde, EDC/CDC Board Legal Counsel; and Cheri Bowman, Economic Development Specialist.

PUBLIC COMMENTS

There were no comments from the public.

EXECUTIVE SESSION

The Board convened into Executive Session at 6:32 p.m.

5A. The Board may recess its Open Session and Convene into Executive Session pursuant to Government Code Chapter 55 regarding the following:

- (1) 551.071 and 551.072 to deliberate upon and seek the advice of its General Counsel regarding the transfer of real property consisting of approximately 18 acres related to the Williamson County Southeast Loop project;
- (2) 551.071 and 551.072 to deliberate upon and seek the advice of its General Counsel and which will also include commercial or financial information that the Board has received from a business prospect that the Board seeks to have locate, stay, or expand in or near the territory of the City of Hutto and with which the Board is conducting economic development negotiations and to deliberate an offer of a financial or other incentive to business prospects herein described including the incentives provided by the Hutto Community Development Corporation Small Business Loan and Disaster Relief Project.
- (3) 551.071 and 551.074 to deliberate upon and seek advice of its General Council regarding the employment of the EDC Coordinator serving both Boards.

The Board reconvened into Open Session at 8:41 p.m.

No action was taken in Executive Session.

5B. The Board may reconvene into Open Session and take action, as necessary and appropriate, on any matters posted for Executive Session listed in 5A. above in addition to the following items, if any:

- (1) Discuss and consider direction to the Board's General Counsel regarding the transfer of real property associated with the request for dedication of approximately 18 acres within the Megasite in support of the Williamson County Southeast Loop Project.

MOTION:

Board member Henry Gideon made a motion to authorize Counsel to negotiate with WILCO in regards to easement interest as discussed in closed session. Treasurer Kevin LaFrance seconded the motion.

ACTION: *The motion passed 6-0.*

- (2) Conduct a Public Hearing and discuss and consider action to adopt a Resolution approving a \$300,000 Hutto Community Development Corporation Small Business Loan and Disaster Relief Project.

Mr. Hyde presented the Hutto Community Corporation Small Business Loan and Disaster Relief Project on behalf of the Board.

The Public Hearing opened at 8:42 p.m.

There were no members of the public requesting to speak on this agenda item.

The Public Hearing was closed at 8:42 p.m.

MOTION: *Board member Henry Gideon made a motion to adopt a Resolution approving a \$300,000 Hutto Community Corporation Small Business Loan and Disaster Relief Project, with the edits directed in the closed session. Vice Chairman Don Carlson seconded the motion.*

ACTION: *The motion passed 6-0.*

- (3) Discussion and consider action approving a Reduction in Force Separation Agreement between the EDC Coordinator and the Hutto Community Development Corporation in a form approved by General Counsel and authorizing the Board Chair to execute all documents related thereto.

Mr. Hyde stated the Reduction in Force Separation Agreement has been withdrawn by the EDC Coordinator. Therefore, the only remaining action to be considered is the EDC Coordination employment or separation.

MOTION: *Vice Chairman Don Carlson made a motion to approve the separation of the EDC/CDC Boards and Tim Jordan, the EDC/CDC Coordinator, effective immediately, with an official separation date of July 15, 2020. Vice Chair Don Carson included in the motion a directive for all of Tim's accrued time, i.e. vacation, etc., to be taken until exhausted.*

Treasurer Kevin LaFrance seconded the motion.

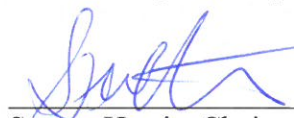
ACTION: *The motion passed 6-0.*

Chairman Steven Harris and the Board – *Thank you, Tim, for all the work you've done -so far- for the City of Hutto.*

ADJOURNMENT

With no other business to conduct, the meeting was adjourned at 8:49 p.m.

Community Development Corporation



Steven Harris, Chairman

ATTEST:



Cheri Bowman, Economic Development Specialist
Business Retention Specialist