



City of Hutto

Agenda

Diversity and Inclusion Commission
Tuesday, March 19, 2024 at 6:00 PM
Executive Conference Room

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes.

Any citizen wishing to speak during public comment may do so after completing the required registration form. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on March 19, 2024. The email must include name, address, phone #, agenda item and email to be recognized properly. Written comments will be provided to City Council.

(Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits the City Council from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the City Staff for action may be placed on the agenda of a future City Council Session.)

4. GENERAL COMMENTS FROM CITY STAFF

5. GENERAL COMMENTS FROM CITY COUNCIL REPRESENTATIVES

6. GENERAL COMMENTS FROM COMMISSION MEMBERS

7. OTHER BUSINESS

- 7.1. Discussion and possible action on approval of the February 2024 meeting minutes.
- 7.2. Discussion and possible action on the commission's annual report to city council
- 7.3. Discussion, update, and possible action on the City Council approved Budget Amendment for training and strategic plan development.
- 7.4. Items for next meeting.

8. ADJOURNMENT

9. CERTIFICATION

I certify that this notice of the March 19, 2024 Hutto Diversity and Inclusion Commission meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on DATE before 5:00 P.M.



Kristi Barnes

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttotx.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

7.1.



To: Diversity and Inclusion Commission
Subject: Discussion and possible action on approval of the February 2024 meeting minutes.
Meeting: Tuesday, March 19, 2024
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Diversity Inclusion Commission_Minutes 2.20.24



City of Hutto

Agenda

**Diversity and Inclusion Commission
Tuesday, February 20, 2024 at 6:00 PM
Executive Conference Room**

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. **CALL SESSION TO ORDER 6:05 pm**
2. **ROLL CALL Commissioners: Tara Spoons, Bruce Anderson, Jacqueline Coleman, Cory Denena (6:25 p.m.)**
 - **Absent- Commissioner Laurie Purser-Stockman**
 - **Staff: Kristi Barnes, Chief Jeff Yarbrough**
 - **City Council: Dan Thornton**

3. **PUBLIC COMMENT**

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes.

Any citizen wishing to speak during public comment may do so after completing the required registration form. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on February 20, 2024. The email must include name, address, phone #, agenda item and email to be recognized properly. Written comments will be provided to City Council.

(Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits the City Council from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the City Staff for action may be placed on the agenda of a future City Council Session.)

4. **GENERAL COMMENTS FROM CITY STAFF**

- 4.1. Update and discussion with Hutto Police Department (Chief Yarbrough)
 - **Annual Update ensued**
 - **DEI training taken by HPD leadership**
 - **Mental health specialist new hire**
 - **Community-based policing**
 - **Updated policies**

5. **GENERAL COMMENTS FROM CITY COUNCIL REPRESENTATIVES**

- **None**

6. **GENERAL COMMENTS FROM COMMISSION MEMBERS**

7. OTHER BUSINESS

- 7.1. Discussion and possible action on the election of Chair and Vice Chair.
- Chair: Commissioner Coleman
 - Motion: by Tara Spoons, Second by: Bruce Anderson
 - Passes 4-0
 - Vice Chair: Commissioner Spoons
 - motion by Commissioner Coleman
 - Motion Passes 4-0
- 7.2. Discussion and possible action on key takeaways from the strategic planning session with City Council on February 3, 2024.
- Discussion ensued, Commissioner Coleman shared notes from the meeting
 - No action taken
- 7.3. Discussion and possible action on budget recommendations to city council liaison.
- Discussion ensued.
 - Motion by C. Denena to request budget from city council for DEI training and strategic plan development
 - Second by: B. Anderson
 - Motion Passes: 4-0
- 7.4. Discussion and possible action on building a relationship with Hutto ISD DEI group.
- Discussion ensued
 - Commissioner Anderson met with new DEI Director at HISD
 - Action to invite DEI Director for Hutto ISD Keywana Blaze to give an update and presentation on March 19, 2024
 - Second by Denena
 - Motion passes 4-0
- 7.5. Discussion and possible action on the approval of the January 16, 2024 meeting minutes.

Motion by Commissioner Anderson, Second by Tara Spoons . Passes 4-0.

7.6. Discussion and possible action regarding the commission's duty to provide city council with an annual report.

- Discussion ensued.

8. **ADJOURNMENT 7:28 p.m.**

9. **CERTIFICATION**

I certify that this notice of the February 20, 2024 Hutto Diversity and Inclusion Commission meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on DATE before 5:00 P.M.



KRISTI BARNES

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttox.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

7.2.



To: Diversity and Inclusion Commission
Subject: Discussion and possible action on the commission's annual report to city council
Meeting: Tuesday, March 19, 2024
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

7.3.



To: Diversity and Inclusion Commission
Subject: Discussion, update, and possible action on the City Council approved Budget Amendment for training and strategic plan development.
Meeting: Tuesday, March 19, 2024
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

7.4.



To: Diversity and Inclusion Commission
Subject: Items for next meeting.
Meeting: Tuesday, March 19, 2024
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None