



City of Hutto
Amended Agenda
City Council Meeting
Thursday, March 7, 2024 at 7:00 PM
City Council Chambers
Hutto City Hall
500 W. Live Oak Street

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PROCLAMATIONS

5.1. Women's History Month Proclamation

5.2. Freedom of Information Day - March 16, 2024

6. CITY MANAGER COMMENTS

7. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes. Any citizen wishing to speak during public comment may do so after completing the required registration form. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on March 7, 2024. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

8. PRESENTATIONS

8.1. Capital Improvement Projects (CIP) Updates and Presentations

9. PUBLIC HEARINGS AND RELATED ACTION

9.1. Conduct a public hearing regarding the creation of the Meadow Brook Public Improvement District (Sara Cervantes)

9.2. Conduct a public hearing and take possible action on Ordinance No. O-2024-016 for the Specific Use Permit request for the Dollar General to allow a grocery store as required by the North Town Commons Planned Unit Development (PUD) zoning ordinance and the Unified Development Code (UDC) (First Reading) (Ashley Bailey)

9.3. Conduct a public hearing and take possible action on Ordinance No. O-2024-017 for the Specific Use Permit request for Hutto Elementary School #8 project on FM 1660 to

allow a daycare, and deviations from bulk, setback and buffers, architectural style, language and materials, landscape and parking lot and vehicular screening (First Reading) (Ashley Bailey)

10. BOARDS AND COMMISSIONS

- 10.1. Consideration and possible action regarding possible appointments, re-appointments and/or removals to City Boards, Commissions, Task Forces, Economic Development Corporations, Local Government Corporations and Tax Increment Reinvestment Zone Boards, City Council Liaisons, and Area Government appointments

11. RESOLUTIONS

- 11.1. Consideration and possible action on Resolution No. R-2024-022 adopting the City Manager Absence/Disability Leave Policy (City Manager James Earp)

12. OTHER BUSINESS

- 12.1. Consideration and possible action on the recommendations for the updated utilities CIP projects resulting from the previous City Council Workshops (Matt Rector)
- 12.2. Consideration and possible action dispensing with the second reading of Ordinance No. O-2024-012, ordering a Special Election on Proposed Amendments to the Home Rule City Charter of the City of Hutto to be held on Saturday, May 4, 2024 (Legal)
- 12.3. Consideration and possible action designating independent legal counsel to advise the Ethics Commission and participate in hearings (Legal)
- 12.4. Discussion and consider action regarding selection of up to two City Council Members to attend the upcoming International Conference of Shopping Centers (ICSC) Tradeshow and Conference May 19-21, 2024, with all associated costs to be paid by the Hutto Economic Development Corporation (HEDC)
- 12.5. Consideration and possible action on the renegotiated management agreement between City of Hutto and the Directors of Chaos for Brushy Creek Amphitheater (Kristi Barnes)
- 12.6. Discussion and possible action on the Special Events Permit guidelines at Brushy Creek Amphitheater (Mayor Mike Snyder)
- 12.7. Consideration and possible action on Resolution No. R-2024-013 regarding Ad Valorem Tax Exemptions for Licensed Childcare Facilities (Mayor Mike Snyder)
- 12.8. Consideration and possible action on development of a City game room ordinance (Mayor Mike Snyder)
- 12.9. Discussion and possible action directing staff to bring a budget amendment for the 3349 Beautification Project to add \$14,000 for lighting (Councilmember Amberley Kolar)
- 12.10. Discussion and possible action on directing staff to draft a budget amendment for the Diversity & Inclusion Commission to attend training and acquire help forming a strategic plan (Councilmember Dan Thornton)
- 12.11. Discussion and possible action relating to the release of all emails sent and/or received by Mayor Snyder regarding the East/West Spine Road including but not limited to bids and contracts (Mayor Mike Snyder)
- 12.12. Consideration and possible action relating to request dated February 22, 2024, for pertinent emails from all City Council members and place the emails in a folder marked as "Confidential - For Official Eyes Only". (Councilmember Dana Wilcott)

13. CONSENT AGENDA ITEMS

- 13.1. Consideration and possible action on Resolution No. R-2024-058 related to approval of

a change order and authorizing the City Manager to execute the same for the Frameswitch Pumping Station Improvements project and the Smart Ball Testing project with ACP, LTD in the amount of \$261,800 (CIP W02-2023) (CIP W16-2024) (Matt Rector)

- 13.2. Consideration and possible action to approve Resolution No. R-2024-041 to award of a contract for Pre-Purchase Equipment for the Megasite Wastewater Lift Station Project (CIP WW-07), in the amount of \$158,889 and authorizing the City Manager to execute the construction contract with Xylem Water Solutions USA, Inc. (Matt Rector)
- 13.3. Consideration and possible action on Resolution No. R-2024-051 authorizing the City Manager to execute an Individual Project Order (IPO) with Sunland Group, LLC in the amount of \$149,693.46 for the Planning, Programming and Site Selection of the New Public Works Facility project (CIP F01-2024) (Matt Rector)
- 13.4. Consideration and possible action on Resolution No. R-2024-052 authorizing an expenditure for extension of electric service with Bluebonnet Electric in the amount of \$101,459.32 for the Shiloh Pump Station (CIP W01-2024) (Matt Rector and Alberta Barrett)
- 13.5. Consideration and possible action on Resolution No. R-2024-050 authorizing the City Manager to execute an Individual Project Order (IPO) with Titan Valuation for Appraisal Services in the amount of \$4,500 for the CR 199 Reconstruction project (CIP T19-2024) (Matt Rector)
- 13.6. Consideration and possible action on approval of Ordinance No. O-2024-018 regarding Blanket Purchase Orders for consumable goods and services (Alberta Barrett)
- 13.7. Consideration and possible action on Resolution No. R-2024-053 authorizing continued participation with the Atmos Cities Steering Committee and authorizing payment of five cents per capita to the Atmos Cities Steering Committee to fund regulatory and related activities related to Atmos Energy Corporation (Legal)
- 13.8. Consideration and possible action relating to Resolution No. R-2024-054 authorizing continued participation with the Steering Committee of Cities served by Oncor; and authorizing the payment of ten cents per capita to the steering committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company, LLC. (Legal)
- 13.9. Consideration and possible action on Resolution No. R-2024-048 regarding Council and City Manager expense reimbursements (Mayor Mike Snyder)
- 13.10. Consideration and possible action approving Resolution No. R-2024-055 consenting to the annexation of 4.881 acres of land into the Williamson County Water, Sewer, Irrigation, and Drainage District No. 3 (Legal)
- 13.11*. Consideration and possible action relating to Resolution No. R-2024-056 accepting the Petition filed by Tack Development, Ltd, relating to 15.513 acres of land, commercial parcel, to the Williamson County Municipal Utility District No. 22 (Star Ranch) and to set two public hearings for the limited purpose annexation (Legal) *
- 13.12. Consideration and possible action on approving the February 15, 2024 City Council Meeting minutes.
- 13.13**. Consider possible action on Ordinance No. O-2024-009 to amend the Code of Ordinances (2020 edition, as amended), Chapter 3, Land Use Standards of the City of Hutto by amending Chapter 2, Administration, by amending 10.203 Development Review Process, amending Chapter 3 Land Use Standards, Section 10.304.9 Temporary Uses, and amending Section 10.310.5, Mobile Food Vendor (Second

Reading) (Ashley Bailey) **

- 13.14. Consideration and possible action on Ordinance No. O-2024-010 approving budget amendments for the Hutto Economic Development Corporation (HEDC) as approved at their Board Meeting on January 29, 2024 (Second Reading) (Alberta Barrett)
- 13.15. Consideration and possible action on Ordinance No. O-2024-011 authorizing a budget amendment in the amount of \$41,000 for the FM 3349 Bridge Beautification Project (Second Reading) (Alberta Barrett)
- 13.16. Consideration and possible action on Ordinance No. O-2024-013 amending Hutto Code of Ordinances, Chapter 4 Animals, Article 4.09.002 Cats to provide for Trap, Neuter and Release (Second Reading) (Chief Jeffrey Yarbrough)
- 13.17. Consideration and possible action on Ordinance No. O-2024-014 amending of Hutto Code of Ordinances, Chapter 22, Article 22.04.001-22.04.010 and Articles 22.04.011 and Articles 22.04.012 to provide for amending the definition of vehicles to include All Terrain Vehicle, Trailer and to amend Parking, Stopping and Standing provisions related to such vehicles (Second Reading) (Chief Jeffrey Yarbrough)
- 13.18. Consideration and possible action on Ordinance No. O-2024-015 amending Hutto Code of Ordinances, Chapter 8 Business Regulations, Article 8.06 Vehicle Towing to provide for towing regulations (Second Reading) (Chief Jeffrey Yarbrough)

14. EXECUTIVE SESSION

The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Litigation/Consultation with Attorney), 551.072 (Deliberations regarding real property), 551.073 (Deliberations regarding gifts and donations), 551.074 (Deliberations regarding personnel matters) or 551.076 (Deliberations regarding deployment/implementation of security personnel or devices) and 551.087 (Deliberations regarding Economic Development negotiations).

- 14.1. Receive legal advice pursuant to Texas Government Code Section 551.071 (Consultation with Attorney) relating to Docket No. 2023-1566-MWD Preserve Hutto, LLC (Applicant) Request(s) filed on Permit No. WQ0016145001
- 14.2. Receive legal advice and discuss potential acquisitions of real estate pursuant to Texas Government Code sections 551.071 and 551.072 related to acquisitions, including by use of eminent domain if necessary, of real property interests located near the intersection of County Roads 481 and 482 for the Shiloh Pump Station water system improvements
- 14.3. Receive legal advice pursuant to Texas Government Code Sec. 551.071 related to Pending Legal Requests, Potential Claims, Pending Litigation, Potential Litigation, and City Council Legal Requests.

15. ACTION RELATIVE TO EXECUTIVE SESSION

- 15.1. Consideration and possible action related to legal advice received and discussion of potential acquisitions of real estate pursuant to Texas Government Code sections 551.071 and 551.072 related to acquisitions, including by use of eminent domain if necessary, of real property interests located near the intersection of County Roads 481 and 482 for the Shiloh Pump Station water system improvements
- 15.2. Consideration and possible action on Executive Session Items

16. CITY COUNCIL COMMENTS

Pursuant to Texas Government Code Sec. 551.0415, a member of the governing body may make an announcement about items of community interest during a meeting of the governing body without given notice of the subject of the announcement. Items of Community Interests include: (1) expressions of

thanks, congratulations, or condolence; (2) information regarding holiday schedule; (3) an honorary or salutary recognition of public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition of the subdivision; (4) a reminder regarding social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and (5) announcements involving imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

16.1. General Comments from City Council

16.2. Future Agenda Items

16.3. Future Additional or Rescheduled meetings as allowed by Hutto City Code Section 1.02.033 Additional or Rescheduled Meetings

17. ADJOURNMENT

18. CERTIFICATION

I certify that this notice of the **AMENDED** March 7, 2024 Hutto City Council meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on March 7, 2024 before 12:00 P.M, the original being posted on March 4, 2024 before 6:00 P.M



Angela Lewis
Angela Lewis

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at Angela.Lewis@huttotx.gov or call (512) 759-4033 for assistance.

*Item amended to add "relating to" in reference to acreage amount

**Item amended to remove "Consider a public hearing" language as the public hearing was held on February 15, 2024, and was passed at the first reading. It is now on the agenda for a second reading only.