



# City of Hutto

## Agenda

### **Hutto Economic Development Corp. Type A and Type B Board of Directors Meeting Monday, January 22, 2024 at 6:30 PM City Council Chambers**

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at [huttotx.gov](http://huttotx.gov)

#### **1. CALL SESSION TO ORDER**

#### **2. ROLL CALL**

- 2.1. Don Carlson, Chairman  
Shawn Lucas, Vice Chairman  
Erin Clancy, Secretary  
Marcus Coleman, Treasurer  
Matthew Minton, Board Member  
Brian Thompson, Board Member  
Terrence Owens, Board Member

#### **3. PLEDGE OF ALLEGIANCE**

#### **4. PUBLIC COMMENT**

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the Hutto Economic Development Corporation Type A and the Hutto Economic Development Corporation Type B on agenda issues and on agenda issues (i.e., Corporation policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4913 during business hours. Each person providing public comment will be limited to 3 minutes. (Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits governing bodies from a full discussion, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the Corporation Staff for action may be placed on the agenda of a future meeting.)

#### **5. PRESENTATIONS**

- 5.1. Presentation from Staff on the Marketing and Communications strategy for the Corporation for FY24.
- 5.2. Presentation from Staff: 2023 Year in Review and current priorities for 2024, FY24 progress report.

#### **6. ECONOMIC DIRECTOR'S REPORT**

- 6.1. Staff will provide updates on critical projects including the Megasite, Spine Road Construction Project, Cottonwood Properties Master Planning, staffing updates, upcoming events, TEDC registration and training, sales tax training, and budget implementation.

#### **7. AGENDA ITEMS**

- 7.1. Discuss and consider action to approve the Corporate Financial statements for November 2023 and December 2023.
- 7.2. Discuss and consider action regarding a Memorandum of Understanding with Emergency Services District 3 (ESD3) confirming the parcels of property at the Cottonwood Properties impacted by the Sales Tax Sharing Agreement between ESD3 and the City of Hutto.
- 7.3. Discuss and consider action regarding a budget amendment for the Corporation to include the funding and refunding for the Spine Road Construction Project and additional project and event related expenses as approved by the Corporation.
- 7.4. Discuss and consider action to approve the Corporation's Minutes from their regular meeting on December 11, 2023 and their Special Called Meetings on December 18, 2023 and December 22, 2023.
- 7.5. Discuss and consider action on Resolution R-2024-017 regarding the designation of an additional signer to attest documents executed by the Corporation.
- 7.6. Discuss and consider action regarding the meeting attendance and officer assignments of the Board.
- 7.7. Discuss and consider action regarding Resolution R-2024-016 approving electronic signatures for the valid execution of Corporation contracts and other legally binding agreements and documents.
- 7.8. Discuss and consider action to amend the meeting schedule of the Corporation.
- 7.9. Discuss and consider action on Resolution R-2024-024 ratifying a Purchase and Sale Agreement for Project Strat3.

## **8. EXECUTIVE SESSION**

The Board will now recess the open meeting and reconvene in executive session pursuant to Texas Government Code Section 551.071 (Attorney Consultation), 551.087 (Economic Development), and 551.072 (Real Property) to deliberate and seek legal advice regarding the Corporation's financial obligations involving the City of Hutto, retail and restaurant incentives, workforce incentives, expansion incentives, Project 7, Spine Road Construction Project, the Megasite project, Project Skybox, Project Sequel, Project Titan, Project Strat3, Project Flex, Project Graceland, Project Fe, Project CG2, Project 44, the development of the Cottonwood Properties, the Sales Tax Sharing Agreement with ESD3, and the evaluation of available corporate funds for incentives.

## **9. ACTION RELATIVE TO EXECUTIVE SESSION**

- 9.1. Discuss and consider action regarding a repayment agreement between the Corporation and the City of Hutto.
- 9.2. Discuss and consider action regarding any item discussed in Executive Session.

## **10. FUTURE AGENDA ITEMS**

## **11. ADJOURNMENT**

## **12. CERTIFICATION**



*Angela Lewis*

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at [City.Secretary@huttotx.gov](mailto:City.Secretary@huttotx.gov) or call (512) 759-4033 for assistance.

The Board reserves the right to recess the open session of the meeting and reconvene in Executive Session at any time between the meeting's opening and adjournment by majority vote on any item on the agenda for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding gifts and donations pursuant to Chapter 551.073 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the Board's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the item discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.