



City of Hutto

Agenda

Parks Advisory Board

Wednesday, January 10, 2024 at 6:30 PM

Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes. Any citizen wishing to speak during public comment may do so after completing the required registration form. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on January 10, 2024. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

4. AGENDA ITEMS

- 4.1. Consideration and possible action on approving the minutes from December 13, 2023.
- 4.2. Discussion and possible action on 2024 Trails Master Plan and 2024 Parks and Recreation Master Plan
- 4.3. Discussion and possible action on appointing committee members to the Skate Park/Pump Track committee

5. OTHER BUSINESS

- 5.1. Discussion on Parks and Recreation projects
- 5.2. Discussion on Fritz Park

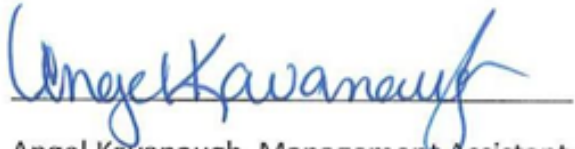
6. DIRECTOR'S REPORT

7. ADJOURNMENT

8. CERTIFICATION

I certify that this notice of the January 10, 2024 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on January 5, 2024 before 5:00 P.M.




Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttox.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

4.1.



To: Parks Advisory Board
Subject: Consideration and possible action on approving the minutes from December 13, 2023.
Meeting: Wednesday, January 10, 2024
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Parks Advisory Board Minutes 12.13.2023

AGENDA ITEM REPORT

4.1.



To: Parks Advisory Board
Subject: Consideration and possible action on approving the minutes from December 13, 2023.
Meeting: Wednesday, January 10, 2024
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Parks Advisory Board Minutes 12.13.2023



City of Hutto

Minutes

Parks Advisory Board

Wednesday, December 13, 2023 at 6:30 PM

City Council Chambers

1. CALL SESSION TO ORDER

Meeting Called to order at 6:33 PM.

2. ROLL CALL

Members of the Parks Advisory Board in attendance were Sharon Dyer, Cory Denena, Katie Weiss, Milt Reichel and Perry Savard. Members of the Board not in attendance were: Charlotte Tyer.

Members of the City of Hutto Staff in attendance were: Jeff White , Director of Parks and Recreation.

3. PUBLIC COMMENT

No public comment

4. AGENDA ITEMS

4.1. Consideration and possible action on approving the minutes from November 8, 2023.

A motion to approve the minutes from the November 8, 2023 Parks Advisory Board meeting was made by Board Member Sharon Dyer and Seconded by Board Member Cory Denena as written. Motion passed 5 Ayes to 0 Nays.

4.2. Consideration and possible action on amending the methodology for calculating the fee in lieu of parkland within the 2020 City of Hutto Parks, Recreation, Open Space and Trails Master Plan

A motion was made by Parks Chair Perry Savard to approve the amending of the methodology for calculating the fee in lieu of parkland within the 2020 City of Hutto Parks, Recreation, Open Space and Trails Master Plan with a recommendation of 1422 fee in lieu and 878 park land development, seconded by Board member Cory Denena. Motion passed 5 Ayes to 0 Nays.

4.3. Discussion and possible action on Veteran's Memorial.

Jeff updated the Board on the Veterans Memorial

4.4. Discussion and possible action on selection of Splash Pad vendor for Fritz Park.

Jeff White presented 3 renderings on the potential look of Fritz Park Splash pad. 1. Vortex 2. Water Play 3. Aquatics Committee liked Aquatics rendering.

A motion was made by Board member Milt Reichel accept the recommendation of the Committee for Aquatics seconded by Cory Denena. Motion passed 5 Ayes to 0 Nays.

4.5. Discussion and possible action on selection of a Playground vendor for Fritz Park

Jeff White presented renderings on the Fritz park playground, 3. Landscape Structures 2. Compand 1. We Build Fun Committee chose We build fun.

A motion was made by Board member Cory Denana to approve committee recommendation to use We Build Fun, seconded by Board member Katie Weiss. Motion passed 5 Ayes to 0 Nays.

The board took a brief recess from 8:02 to 8:11 PM.

5. OTHER BUSINESS

- 5.1. Discussion on Parks and Recreation projects
Up dated Board on Upcoming Projects for Parks and Rec
- 5.2. Discussion on Fritz Park
Jeff updated Board on Fritz Park

6. DIRECTOR'S REPORT

- 6.1. Discussion on Parks and Recreation events
Jeff Updated Board on Upcoming Events
- 6.2. Discussion on Parks and Recreation signage
Update on Signage

7. ADJOURNMENT

Meeting adjourned at 9:08 PM

8. CERTIFICATION

I certify that this notice of the December 13,2023 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on December 8,2023 at 5:00 P.M.

Parks Advisory Chair

AGENDA ITEM REPORT

4.2.



To: Parks Advisory Board
Subject: Discussion and possible action on 2024 Trails Master Plan and 2024 Parks and Recreation Master Plan
Meeting: Wednesday, January 10, 2024
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

The FY 24 budget approved both the Trails Master Plan and Parks and Recreation Master Plan. This marks the initial chance for the Hutto Parks Advisory Board to offer their insights and feedback.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.3.



To: Parks Advisory Board
Subject: Discussion and possible action on appointing committee members to the Skate Park/Pump Track committee
Meeting: Wednesday, January 10, 2024
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

Hutto Parks Advisory Board will be appointing candidates to the Skate Park/Pump Track committee to provide input and feedback on the potential addition of this amenity. The applications for this committee opened December 14, 2023, and will close on January 9, 2024.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.1.



To: Parks Advisory Board
Subject: Discussion on Parks and Recreation projects
Meeting: Wednesday, January 10, 2024
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

Project List for FY 2024

Hutto Lake Park Dock Replacement
Replace Fencing at Fritz Tennis Courts
Field Lighting
Trail Extension at Adam Orgain Park
Adam Orgain Restroom
ZapStand (AED) at Mager Fields
Trail Expansion from Cross Creek to Creekside
Trail Lighting
Security Cameras at multiple parks
Pickleball Courts
Brushy Creek Amphitheater Improvements
Veterans Memorial
Fritz Park
Bottle filler drinking fountain at Hutto Lake and Mager.
Parking Lot and Fireline re-striping at Adam Orgain
Light poles around Hutto Community

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.1.



AGENDA ITEM REPORT

5.1.



To: Parks Advisory Board
Subject: Discussion on Parks and Recreation projects
Meeting: Wednesday, January 10, 2024
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

Project List for FY 2024

Hutto Lake Park Dock Replacement
Replace Fencing at Fritz Tennis Courts
Field Lighting
Trail Extension at Adam Orgain Park
Adam Orgain Restroom
ZapStand (AED) at Mager Fields
Trail Expansion from Cross Creek to Creekside
Trail Lighting
Security Cameras at multiple parks
Pickleball Courts
Brushy Creek Amphitheater Improvements
Veterans Memorial
Fritz Park
Bottle filler drinking fountain at Hutto Lake and Mager.
Parking Lot and Fireline re-striping at Adam Orgain
Light poles around Hutto Community

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.1.



AGENDA ITEM REPORT

5.2.



To: Parks Advisory Board
Subject: Discussion on Fritz Park
Meeting: Wednesday, January 10, 2024
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

Provide an update for future milestones for the Fritz Park renovation.

November 2 - Council approved the sale of bonds for Fritz Park

November 2 - Council approved a contract with STR Constructors as the Construction Manager at Risk (CMAR)

November 10 - 90% of Construction Documents for Phase 1 are due

December 14 - Council presentation of Phase 1 bid package

December 22 - Final Phase 1 bid package deadline

January 4 - Council consideration of Phase 1 GMP

May 3 - Final Phase 2 construction and design documents deadline.

Dates are subject to change.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None