



City of Hutto

Agenda

Historic Preservation Commission Wednesday, December 6, 2023 at 6:00 PM Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

- 2.1. Norm Delay, Alec Ortiz, DeAnne Worley, Robert Lykins, Curtis Orton, Judi Smith, Jonathan Stephenson

3. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes. Any citizen wishing to speak during public comment may do so after completing the required registration form. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on December 6, 2023. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

4. AGENDA ITEMS

- 4.1. Consideration and possible action on a Certificate of Appropriateness request to add a generator to the City of Hutto Police Department within the Historic District.
- 4.2. Consideration and possible action on a Certificate of Appropriateness request for a fence at the City of Hutto Police Department within the Historic District.
- 4.3. Update of the Historic Writing Report/Discussion on May 2024 Historic Preservation Month.

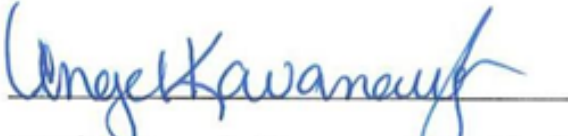
5. DEVELOPMENT SERVICES DIRECTOR REPORT

6. ADJOURNMENT

7. CERTIFICATION

I certify that this notice of the December 6, 2023 Hutto Historic Preservation Commission meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on December 1, 2023 before 5:00 P.M.




Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttox.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

4.1.



To: Historic Preservation Commission
Subject: Consideration and possible action on a Certificate of Appropriateness request to add a generator to the City of Hutto Police Department within the Historic District.
Meeting: Wednesday, December 6, 2023
Department: Development Services
Staff Contact:

BACKGROUND INFORMATION:

This is a request for a Certificate of Appropriateness for a new generator to be located at 401 West Front Street (Hutto Police Station).

SUMMARY OF REQUEST:

The Hutto Police Department is seeking approval to add a generator to the site. The generator will provide emergency power to the police station. The proposed generator is 4'x14' and will be located on the west side of the main building. The proposed location for the generator will be taking up two parking spots (photos included as attachments). The location was chosen because those two parking spots cannot be used due to the exit of the security gate already located at city hall. Cars would not be able to back up safely due to the gate and the risk of hitting the gate.

The subject site is located within the historic district and zoned SD-A but it is not a contributing structure or site.

STAFF REVIEW:

Staff is in support of the request for the generator for the Hutto Police Department.

FISCAL NOTES:

Not applicable to this item.

POLICY IMPLICATIONS:

Not applicable.

ATTACHMENTS:

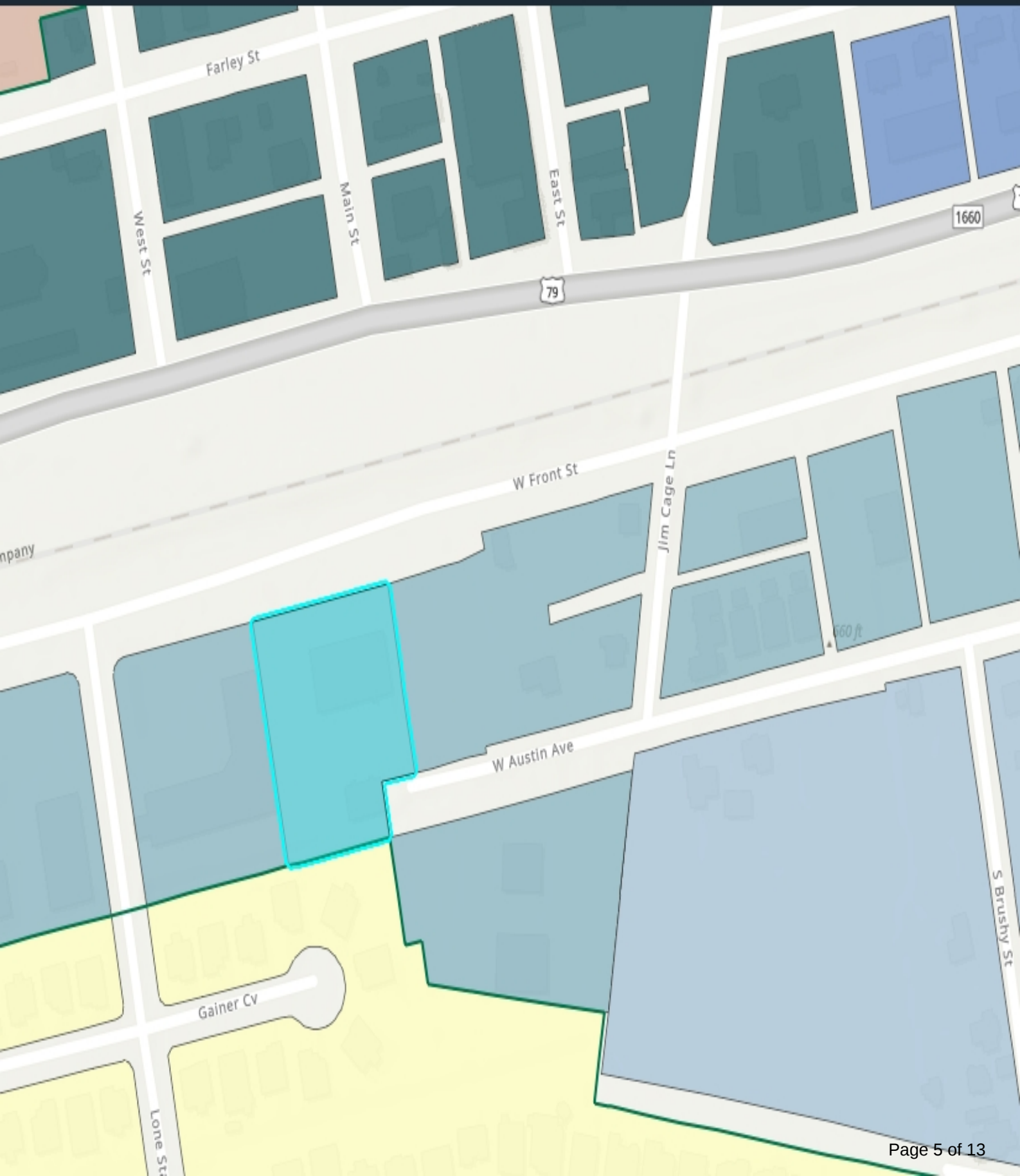
1. zoning map
2. location
3. location 1
4. Police facility survey-03-12-19 Display2

AGENDA ITEM REPORT

4.1.



Hutto Official Zoning Map









VICINITY MAP
(NOT TO SCALE)



SCALE: 1" = 20'

4' X 14'
Generator

12' x 20' x 8'
Chainlink Fence with
slats

BASIS OF BEARINGS:
BEARINGS SHOWN HEREON ARE REFERENCED TO THE TEXAS CENTRAL ZONE COORDINATE SYSTEM, NAD83 (HARN '93) BASED UPON THE ALLTERRA TRIMBLE RTK NET.

GENERAL NOTES:
1. THE SURVEYOR HAS NOT CONDUCTED AN ABSTRACT OF THE SUBJECT TRACT.
2. ALL MONUMENTS SHOWN HEREON ARE CONTROL MONUMENTS.
3. SUBJECT TO ANY AND ALL COVENANTS, RESTRICTIONS, EASEMENTS AND CONDITIONS THAT MAY BE APPLICABLE.
4. NO TITLE COMMITMENT WAS PROVIDED BY THE CLIENT, THEREFORE THE ONLY EASEMENTS DEPICTED ON THIS SURVEY ARE THE PLATTED EASEMENTS FROM THE PLAT OF THE SUBJECT TRACT.

FLOOD NOTE:
BY GRAPHIC PLOTTING ONLY, THIS PROPERTY APPEARS TO BE IN A NON-SHADED ZONE "X" AS SHOWN ON THE FLOOD INSURANCE RATE MAP NO. 48491C0520E, WHICH BEARS AN EFFECTIVE DATE OF SEPTEMBER 26, 2008. NO FIELD SURVEYING WAS PERFORMED TO DETERMINE THIS ZONE AND AN ELEVATION CERTIFICATE MAY BE NEEDED TO VERIFY THIS DETERMINATION OR APPLY FOR A VARIANCE FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY. THIS FLOOD STATEMENT SHALL NOT CREATE LIABILITY ON THE PART OF THE SURVEYOR.

UTILITY WARNING
THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED BY TEXAS 811 CALL SYSTEM AND FROM FIELD SURVEY INFORMATION. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM THE VISIBLE EVIDENCE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.

LEGEND

- | | | | | |
|--|---|--|---|--|
| ● = 1/2" IRON ROD FOUND WITH YELLOW CAP
STAMPED "CHAPARRAL BOUNDARY" (UNLESS OTHERWISE NOTED) | ○ = 5/8" IRON ROD SET WITH YELLOW CAP
STAMPED "CP&Y" | ⊗ = "X" CUT IN CONCRETE FOUND | ■ = PK NAIL FOUND WITH WASHER STAMPED
"CHAPARRAL BOUNDARY" | () = RECORD CALL PER PLAT RECORDED IN
DOCUMENT NO. 2003089265 O.P.R.W.C.T. |
| P.R.W.C.T. = PLAT RECORDS, WILLIAMSON COUNTY, TEXAS | D.R.W.C.T. = DEED RECORDS, WILLIAMSON COUNTY, TEXAS | O.P.R.W.C.T. = OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS | F.F.E. = FINISH FLOOR ELEVATION | ⊠ = 2'X2' LIMESTONE BOX
W/ WATER SPIGOT |
| ⊠ = BENCHMARK | ⊠ = 2'X2' LIMESTONE BOX | ○ = CLEAN OUT | ○ = BOLLARD | ⊠ = TELEPHONE RISER |
| ⊠ = MAILBOX | ⊠ = ASPHALT | ⊠ = TREE | ⊠ = FLAG POLE | ⊠ = ELECTRIC MANHOLE |
| ⊠ = HANDICAP PARKING | ⊠ = ELECTRIC METER | ⊠ = WASTEWATER LINE | ⊠ = WASTEWATER LINE | ⊠ = WOOD FENCE |
| ⊠ = ELEC. JUNCTION BOX | ⊠ = FLOOD LIGHT | ⊠ = BURIED CABLE (CENTURY LINK) | ⊠ = UNDERGROUND ELECTRIC | |
| ⊠ = POWER POLE | ⊠ = GUY ANCHOR | ⊠ = OVERHEAD UTILITY LINE | ⊠ = IRRIGATION CONTROL VALVE | ⊠ = SIGN |
| ⊠ = WATER METER | ⊠ = AIR CONDITIONER | ⊠ = CONCRETE | ⊠ = GRAVEL | ⊠ = BUILDING OVERHANG/ COVERED AREA |

LOT 1A
(1.695 ACRES)
AMENDED PLAT OF TRACTS 3, 4, AND 5, BLOCK A,
LEGENDS OF LONE STAR COMMERCIAL ONE
DOC. NO. 2003089265
O.P.R.W.C.T.

(N 12°39'18" W 300.80')
(N 12°39'56" W 300.56')

LOT 2A
(1.450 ACRES)
AMENDED PLAT OF TRACTS 3, 4, AND 5, BLOCK A,
LEGENDS OF LONE STAR COMMERCIAL ONE
DOC. NO. 2003089265
O.P.R.W.C.T.

1.450 ACRES

AUSTIN AVENUE
(95' R.O.W. WIDTH)
DOCUMENT NO. 2005091423
O.P.R.W.C.T.

BENCHMARK NO. 1900402-101
CUT "X" SET ON THE CENTER OF HEADWALL,
ON THE SOUTH RIGHT-OF-WAY OF THE
INTERSECTION OF COTTONWOOD STREET AND
AUSTIN AVENUE.
ELEVATION: 652.62' NAVD '88 GEOID 2012A

LEGAL DESCRIPTION:

LOT 2A, AMENDED PLAT OF TRACTS 3, 4, AND 5,
BLOCK A, LEGENDS OF LONE STAR COMMERCIAL ONE,
RECORDED IN DOCUMENT NUMBER 2003089265 OF THE
OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS

SURVEYOR'S CERTIFICATE

THIS IS TO CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND UNDER MY DIRECT SUPERVISION AND THAT THIS DRAWING REPRESENTS THE FACTS FOUND AT THE TIME OF THE SURVEY. THE FIELD WORK WAS COMPLETED ON MARCH 8, 2019.



03-12-2019
DATE

Daniel M. Flaherty
DANIEL M. FLAHERTY, R.P.L.S. #5004
CP&Y, INC.
ONE CHISHOLM TRAIL, SUITE 130
ROUND ROCK, TEXAS 78681
TBPLS FIRM NO. 10194125
PHONE: (512) 248-0065
WORK ORDER NO. 1900402

BOUNDARY, TOPOGRAPHIC AND TREE SURVEY
OF
LOT 2A, AMENDED PLAT OF TRACTS 3, 4, AND 5,
BLOCK A, LEGENDS OF LONE STAR COMMERCIAL ONE,
RECORDED IN DOCUMENT NUMBER 2003089265 OF THE
OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS

PREPARED FOR:
CITY OF HUTTO
210 US 79 EAST, SUITE 103
HUTTO TEXAS, 78634



1 Chisholm Trail, Suite 130, Round Rock, Texas 78681 512.248.0065
TEXAS REGISTERED ENGINEERING FIRM F-1741
TBPLS 10194125

SHEET 1 OF 1

JOB NO.	FIELDBOOK NO.S	SURVEY DATE	FILE NAME	DRAWN BY	DRAFT DATE	CHECKED BY	PLAT #
1900402R	RR 351/48	03-08-2019	1900402R-SURVEY	YYG	03-12-2019	DMF/MAN	D-2246

NO.	DATE	REVISIONS	REMARKS	BY

NO.	DATE	REVISIONS	REMARKS	BY

TAB = D-2243

XREF = N/A

PROJECTS: 1900402R - Hutto City and Survey/Map/SURVEY/1900402R-SURVEY.dwg 3/12/2019 - 2:28pm
© 2019 ALL RIGHTS RESERVED

AGENDA ITEM REPORT

4.2.



To: Historic Preservation Commission
Subject: Consideration and possible action on a Certificate of Appropriateness request for a fence at the City of Hutto Police Department within the Historic District.
Meeting: Wednesday, December 6, 2023
Department: Development Services
Staff Contact:

BACKGROUND INFORMATION:

This is a request for a Certificate of Appropriateness for a new fence to be located at 401 West Front Street (Hutto Police Station).

SUMMARY OF REQUEST:

The Hutto Police Department is seeking approval to add a fence to meet the screening requirements for the proposed generator. The proposed fence is a 12'x20'x8' chainlink fence with slats. The generator and fence will be located on the west side of the main building.

The subject site is located within the historic district and zoned SD-A, thus a Certificate of Appropriateness is required for any new structure. A fence is considered a structure and all fences proposed within the SD-A zoning district must be reviewed by the Historic Preservation Commission.

STAFF REVIEW:

Staff is in support of the request for the fence with screening of the generator for the Hutto Police Department.

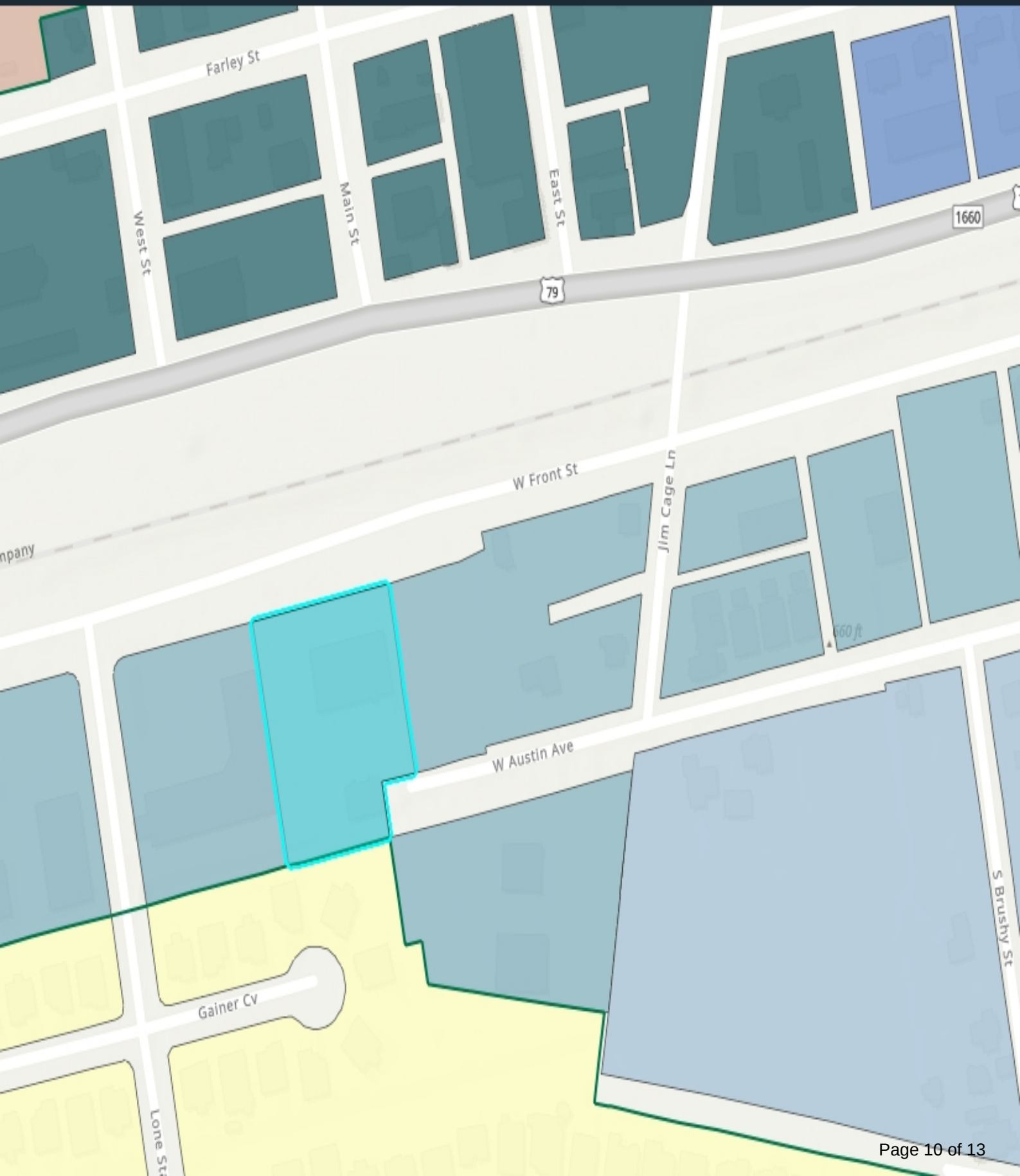
FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. zoning map
2. Fence
3. Police facility survey-03-12-19 Display

Hutto Official Zoning Map







4' X 14'
Generator

12' x 20' x 8'
Chainlink Fence with
slats

SCALE: 1" = 20'

BASIS OF BEARINGS:
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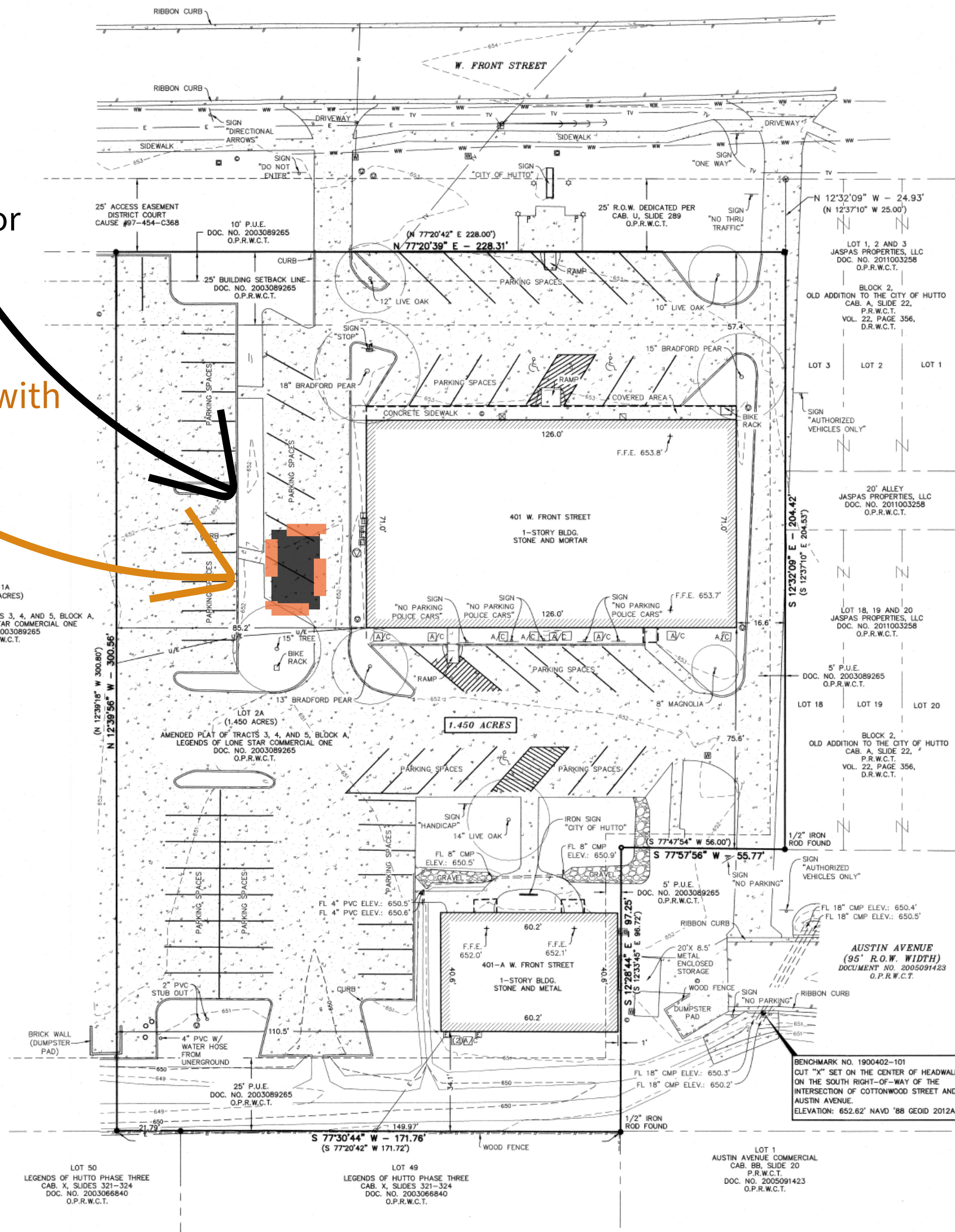
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03-12-2019
DATE

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CP&Y, INC.
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TBPLS FIRM NO. 10194125
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PREPARED FOR:
CITY OF HUTTO
210 US 79 EAST, SUITE 103
HUTTO TEXAS, 78634

PREPARED BY:
CP&Y

1 Chisholm Trail, Suite 130, Round Rock, Texas 78681 512.248.0065
TEXAS REGISTERED ENGINEERING FIRM F-1741
TBPLS 10194125

SHEET 1 OF 1

JOB NO.	FIELDBOOK NO.S	SURVEY DATE	FILE NAME	DRAWN BY	DRAFT DATE	CHECKED BY	PLAT #
1900402R	RR 351/48	03-08-2019	1900402R-SURVEY	YYG	03-12-2019	DMF/MAN	D-2246

NO.	DATE	REVISIONS	REMARKS	BY

NO.	DATE	REVISIONS	REMARKS	BY

AGENDA ITEM REPORT

4.3.



To: Historic Preservation Commission
Subject: Update of the Historic Writing Report/Discussion on May 2024 Historic Preservation Month.
Meeting: Wednesday, December 6, 2023
Department: Development Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None