



City of Hutto

Agenda

Parks Advisory Board

Wednesday, November 8, 2023 at 6:30 PM

Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. AGENDA ITEMS

- 4.1. Consideration and possible action on approving the minutes from October 18, 2023.
- 4.2. Discussion and possible action on Veteran's Memorial.
- 4.3. Discussion and possible action on Hutto Lake Park Basketball Court
- 4.4. Discussion and possible action on potential Fritz Park amenities (Pickleball, Pump Track, Skate Park, or Dog Park)

5. OTHER BUSINESS

- 5.1. Discussion on Parks and Recreation projects
- 5.2. Discussion on Fritz Park parent committee
- 5.3. Discussion on Fritz Park schedule

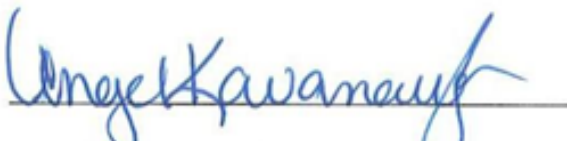
6. DIRECTOR'S REPORT

7. ADJOURNMENT

8. CERTIFICATION

I certify that this notice of the November 8, 2023 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on November 3, 2023 at 5:00 P.M.




Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttotx.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

4.1.



To: Parks Advisory Board
Subject: Consideration and possible action on approving the minutes from October 18, 2023.
Meeting: Wednesday, November 8, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Parks Advisory Board meeting minutes October 18,2023



City of Hutto

Minutes

Parks Advisory Board

Wednesday, October 18, 2023 at 6:30 PM

City Council Chambers

1. CALL SESSION TO ORDER

The meeting was called to order at 6:33 PM.

2. ROLL CALL

Members of the Parks Advisory Board meeting in attendance were: Charlotte Tyer, Sharon Dyer, Cory Denena, Milt Reichek and Perry Savard. Member(s) not in attendance were: Katie Weiss.

3. PUBLIC COMMENT

Camile Baptist- Spoke about marketing trails and Fritz Park.

4. AGENDA ITEMS

- 4.1. Consideration and possible action on approving the minutes from September 13, 2023.
A motion was made by Board Member Sharon Dyer to approve the regular scheduled Parks Advisory Board meeting minutes from September 13, 2023 as written, seconded by Board Member Milt Reichek. Motion passed 5 Ayes to 0 Nays.
- 4.2. Consideration and possible action on recommending an agreement for Lighting at Mager Fields with Musco Sports Lighting, LLC.
A motion was made by Board Member Sharon Dyer to approve the recommendation of an agreement for Lighting at Mager Fields with Musco Sports Lighting, LLC, seconded by Board Member Charlotte Tyer. Motion passed 5 Ayes to 0 Nays.
- 4.3. Discussion and possible action on approving an Interlocal Agreement with Hutto Independent School District.
A motion was made by Board member Cory Denena to approve the Interlocal Agreement with Hutto Independent School District, seconded by Board member Milt Reichek, Motion passed 5 Syes to 0 Nays.
- 4.4. Discussion and possible action on Veteran's Memorial.
A motion was made by Board Member Sharon Dyer to approve the black granite monument style for the Veteran's Memorial, seconded by Board member Charlotte Tyer. Motion passed 5 Ayes to 0 Nays.
- 4.5. Discussion and possible action on appointing Fritz Park parent committee members.
A motion was made by Board member Sharon Dyer to approve appointing Fritz Park parent committee members, seconded by Board member Milt Reichek. Motion passed 5 Ayes to 0 Nays.

The following citizens are recommended to participate in the Fritz splash pad and Playground:

1. Troy McMillian

2. Ashley Ward
3. Kelsey Parkinson
4. Anna Bolanos
5. Crystal Webb
6. Katie Mangum
7. Renae Redman

Alternates:

1. Lindsay Beverlin
2. Magdalene Connaughty
3. Julianna Simmons

5. OTHER BUSINESS

5.1. Discussion on Parks and Recreation projects

Jeff White updated Board members on current Parks and Recreation Projects including bigger Catch and Release signs

5.2. Discussion on potential Fritz Park amenities (Pickleball, Pump Track, Skate Park, or Dog Park)

Jeff White updated Board on Potential Fritz park amenities.

6. DIRECTOR'S REPORT

7. ADJOURNMENT

The meeting adjourned at 7:46 PM.

8. CERTIFICATION

I certify that this notice of the October 18, 2023 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on October 13, 2023 at 5:00 P.M.

Parks Advisory Board Chair

AGENDA ITEM REPORT

4.2.



To: Parks Advisory Board
Subject: Discussion and possible action on Veteran's Memorial.
Meeting: Wednesday, November 8, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

History

County Commissioner Russ Boles made a formal request for the Parks and Recreation Department to explore the possibility of incorporating a Veteran's Memorial in Hutto. Initially, the plan involved Williamson County devising a range of design options, with the Parks Board subsequently determining a suitable location. However, this approach shifted during the summer of 2022.

The Parks and Recreation Department introduced this topic for deliberation during the City Council Work Session held on May 4, 2023. Funding for the project was endorsed in the fiscal year 2024 budget.

Funding

Council approved this project in the FY 24 budget under the Capital Improvement Plan.
Project #P06-2024

Design

The schematic design and color choices were finalized at the Parks Advisory Board meeting on October 18, 2023.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Black Perspective 1
2. Black Perspective 2
3. Design

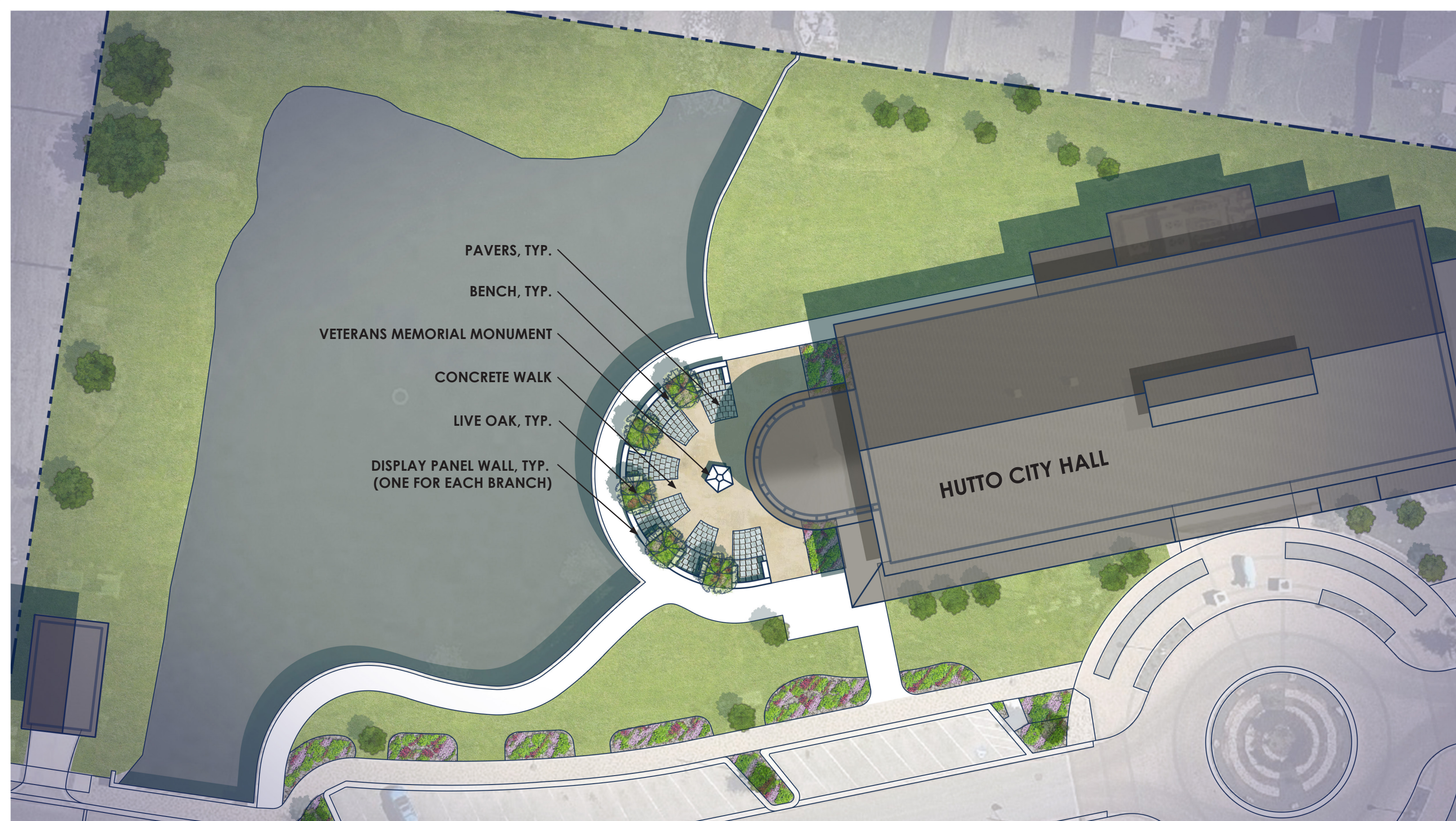
AGENDA ITEM REPORT

4.2.









AGENDA ITEM REPORT

4.3.



To: Parks Advisory Board
Subject: Discussion and possible action on Hutto Lake Park Basketball Court
Meeting: Wednesday, November 8, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

The council authorized the installation of LED lights at our basketball courts in 2022 at Hutto Lake, Hutto Community, and Fritz Park. A new lighting system was installed that allows staff to monitor the usage.

Time Period: January 1-November 1

Hutto Lake usage: 121 hours and the last usage recorded was April 24, 2023

Hutto Community usage: 234 hours and the last usage recorded was November 1, 2023

Fritz Park usage: 240 hours and the last usage recorded was November 1, 2023

This request is to review the possibilities of repurposing the Hutto Lake Park basketball court as one of the following options.

1. Lighted playground (not funded)
2. Indoor soccer (not funded)
3. Pickleball courts (funding)
4. Tennis courts (not funded)

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.4.



To: Parks Advisory Board
Subject: Discussion and possible action on potential Fritz Park amenities (Pickleball, Pump Track, Skate Park, or Dog Park)
Meeting: Wednesday, November 8, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

The Fritz Park redesign calls for a space for an additional recreation component.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.4.



To: Parks Advisory Board
Subject: Discussion and possible action on potential Fritz Park amenities (Pickleball, Pump Track, Skate Park, or Dog Park)
Meeting: Wednesday, November 8, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

The Fritz Park redesign calls for a space for an additional recreation component.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.4.



To: Parks Advisory Board
Subject: Discussion and possible action on potential Fritz Park amenities (Pickleball, Pump Track, Skate Park, or Dog Park)
Meeting: Wednesday, November 8, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

The Fritz Park redesign calls for a space for an additional recreation component.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.1.



To: Parks Advisory Board
Subject: Discussion on Parks and Recreation projects
Meeting: Wednesday, November 8, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

Project List for FY 2024

Hutto Lake Park Dock Replacement
Replace Fencing at Fritz Tennis Courts
Field Lighting
Trail Extension at Adam Orgain Park
Adam Orgain Restroom
ZapStand (AED) at Mager Fields
Trail Expansion from Cross Creek to Creekside
Trail Lighting
Security Cameras at multiple parks
Pickleball Courts
Brushy Creek Amphitheater Improvements
Veterans Memorial
Fritz Park
Bottle filler drinking fountain at Hutto Lake and Mager.
Parking Lot and Fireline re-striping at Adam Orgain
Light poles around Hutto Community

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.1.



AGENDA ITEM REPORT

5.1.



To: Parks Advisory Board
Subject: Discussion on Parks and Recreation projects
Meeting: Wednesday, November 8, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

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Fritz Park
Bottle filler drinking fountain at Hutto Lake and Mager.
Parking Lot and Fireline re-striping at Adam Orgain
Light poles around Hutto Community

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.1.



AGENDA ITEM REPORT

5.2.



To: Parks Advisory Board
Subject: Discussion on Fritz Park parent committee
Meeting: Wednesday, November 8, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

The Parks Board approved 7 places and 3 alternates to this committee at the October 18 meeting. The objective of this group is to support the Hutto Parks and Recreation and Parks Advisory Board in choosing a playground and splash pad for Fritz Park by engaging in brainstorming, conducting research, and providing feedback.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.2.



To: Parks Advisory Board
Subject: Discussion on Fritz Park parent committee
Meeting: Wednesday, November 8, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

The Parks Board approved 7 places and 3 alternates to this committee at the October 18 meeting. The objective of this group is to support the Hutto Parks and Recreation and Parks Advisory Board in choosing a playground and splash pad for Fritz Park by engaging in brainstorming, conducting research, and providing feedback.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.3.



To: Parks Advisory Board
Subject: Discussion on Fritz Park schedule
Meeting: Wednesday, November 8, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

Provide an update for future milestones for the Fritz Park renovation.

November 2 - Council approved the sale of bonds for Fritz Park

November 2 - Council approved a contract with STR Constructors as the Construction Manager at Risk (CMAR)

November 10 - 90% of Construction Documents for Phase 1 are due

December 14 - Council presentation of Phase 1 bid package

December 22 - Final Phase 1 bid package deadline

May 3 - Final Phase 2 construction and design documents deadline.

Dates are subject to change.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None