



City of Hutto

Agenda

Parks Advisory Board

Wednesday, August 9, 2023 at 6:30 PM

Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. AGENDA ITEMS

- 4.1. Consideration and possible action on the meeting minutes for the regular scheduled Parks Advisory Board meeting held on July 12, 2023
- 4.2. Discussion and possible action on Veteran's Memorial.
- 4.3. Discussion and possible action on Adam Orgain exterior sign.
- 4.4. Discussion and possible action on moving the October 9, 2023 meeting to October 16, 2023.

5. OTHER BUSINESS

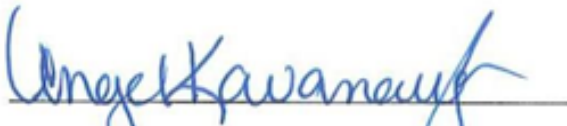
- 5.1. Discussion on Parks Board liaison recommendations.
- 5.2. Discussion on Fritz Park redesign.
- 5.3. Discussion on Parks and Recreation FY 24 budget and the 5-year Capital Improvement Plan.
- 5.4. Discussion on compost bin.
- 5.5. Discussion on Hutto Lake Park.

6. ADJOURNMENT

7. CERTIFICATION

I certify that this notice of the August 9, 2023 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on August 4, 2023 at 5:00 P.M.




Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made

48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttox.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

4.1.



To: Planning and Zoning Commission
Subject: Consideration and possible action on the meeting minutes for the regular scheduled Parks Advisory Board meeting held on July 12, 2023
Meeting: Wednesday, August 9, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Parks Advisory Board Agenda 7.12.2023 (1)



City of Hutto

Minutes

Parks Advisory Board

Wednesday, July 12, 2023 at 6:30 PM

Council Chambers

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1. CALL SESSION TO ORDER

Meeting was called to order at 6:32 PM

2. ROLL CALL

Charlotte Tyer, Sharon Dyer, Cory Denena, Katie Weiss, Milton Reichek, Perry Savard

3. PUBLIC COMMENT

No Public Comment

4. AGENDA ITEMS

- 4.1. Consideration and possible action to nominate and vote on the Chair of the Parks Advisory Board.

Motion was made by board member Milt Reichek to nominate Perry Savard for Chair, seconded by board member Katie Weiss. Motion passed 5 Ayes to 0 Nays Perry Savard recused from voting for himself.

- 4.2. Consideration and possible action to nominate and vote on the Vice Chair of the Parks Advisory Board.

Motion was made by board member Milt Reichek to nominate Sharon Dyer as Vice Chair, seconded by board member Katie Weiss, motion passed 5 Ayes to 0 Nays Sharon Dyer recused from voting for herself.

- 4.3. Discussion and possible action of the Parks and Recreation Ordinance Section 18.02.006 Sale of Goods and Services.

Jeff White presented a word change on solicitation in the ordinance section 18.02.006 in the City Parks (amphitheater specific). A motion was made by board member Cory Denena or Milt Reichek, seconded by board member Katie Weiss. Motion passed 6 Ayes to 0 Nays

- 4.4. Consideration and possible action on the meeting minutes for the regular scheduled Parks Advisory Board meeting held on June 14, 2023

Moved meeting minutes up to 4.3 correct spelling of Board members names on June 14th Minutes Milt Reichek, Sharon one R, 4.2 Milt correction Motion made to approve minutes by Chair Perry Savard, seconded by board member Sharon Dyer. Motion passed 6 Ayes to 0 Nays.

- 4.5. Discussion and possible action on Veteran's Memorial.

Jeff White updated on current status keeping on agenda.

- 4.6. Consideration and possible action on recommending the submission of the local park grant program application to the Texas Parks and Wildlife Department for the local park non-urban outdoor program fund.

Jeff White presented to the board information on approval for submission of local park grant program application, a motion to approve was made by board member Cory Denena, seconded by board member Charlotte Tyer. Motion passed 6 Ayes to 0 Nays

- 4.7. Consideration and possible action on 2023-2024 Standards of Care.

Jeff White Updated board.

5. OTHER BUSINESS

- 5.1. Discussion on Parks Board liaison recommendations.

Jeff White and board discussed.

- 5.2. Discussion on Parks and Recreation FY 24 budget and the 5-year Capital Improvement Plan.

Jeff White Presented and board discussed.

- 5.3. Discussion on Fritz Park redesign.

Jeff White Presented and discussed with board members.

6. DIRECTOR'S REPORT

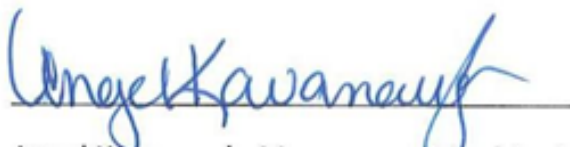
7. ADJOURNMENT

Meeting was adjourned at 9: 25 PM

8. CERTIFICATION

I certify that this notice of the July 12,2023 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on July 7,2023 at 5:00 P.M.




Angel Kavanaugh, Management Assistant

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AGENDA ITEM REPORT

4.2.



To: Parks Advisory Board
Subject: Discussion and possible action on Veteran's Memorial.
Meeting: Wednesday, August 9, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

County Commissioner Russ Bowles has requested the Parks and Recreation Department examine the option of adding a Veteran's Memorial in Hutto. The original concept was for Williamson County to design a few options and then have the Parks Board decide on a location. This direction changed in the summer of 2022.

Staff presented this item for discussion at the May 4th, 2023 City Council Work Session.

SUMMARY OF REQUEST:

Staff had an initial meeting with a design firm and pending approval will move forward with the project.

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.3.



To: Parks Advisory Board
Subject: Discussion and possible action on Adam Orgain exterior sign.
Meeting: Wednesday, August 9, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.4.



To: Parks Advisory Board
Subject: Discussion and possible action on moving the October 9, 2023 meeting to October 16, 2023.
Meeting: Wednesday, August 9, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.1.



To: Planning and Zoning Commission
Subject: Discussion on Parks Board liaison recommendations.
Meeting: Wednesday, August 9, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.2.



To: Parks Advisory Board
Subject: Discussion on Fritz Park redesign.
Meeting: Wednesday, August 9, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

To review and discuss the Fritz Park redesign plans.

SUMMARY OF REQUEST:

December 2022 - The Parks Advisory Board reviewed the master plan concept at the December 14, 2022 meeting. The board voted unanimously to approve the master plan concept.

January 2023 - The plan was presented to the Council for review

April 2023 - The Parks Advisory Board was presented with feedback from the community on this Park design.

April 2023 - It ranked as the #1 Parks and Recreation priority at the budget workshop.

May 2023 - It ranked as the #2 project at the May budget workshop.

June 2023 - Presented as part of the City of Hutto Capital Improvement Projects 5 year plan.

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.3.



To: Parks Advisory Board
Subject: Discussion on Parks and Recreation FY 24 budget and the 5-year Capital Improvement Plan.
Meeting: Wednesday, August 9, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

To seek input for Parks and Recreation budgeting requests for FY 23-24 and Capital Improvement Projects.

SUMMARY OF REQUEST:

FY 23-24 budget requests are due in June for City Administration review.

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. CIP Draft

Project	Funding	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total Project Costs
Fritz	Bond	\$3,500,000	\$6,500,000				\$10,000,000
Athletic Fields	Bond		\$500,000	\$2,750,000	\$2,750,000		\$6,000,000
Durango	Community Benefit		\$200,000	\$1,800,000			\$2,000,000
Hutto Lake	Bond				\$200,000	\$2,800,000	\$3,000,000
Parks Master Plan	Bond			150000			\$150,000
Trail Extension Request #1: Brushy Creek Trail Expansion Carl Stern to Riverwalk/685 to Adam Orgain 2 miles	Bond				\$600,000		\$600,000
Trail Extension Request #2: Great Western to Hutto Lake Park .5 mile	Bond				\$150,000		\$150,000
Trail Extension Request #3: Cottonwood Creek Trail Expansion South (Carl Stern to Glenwood) 1.5 miles	Bond					\$475,000	\$475,000
Trail Extension Request #4: Cottonwood Creek Trail Expansion North (Emory Crossing to University) 1.5 miles	Bond					\$475,000	\$475,000
Trail Expansion Design	Bond			\$125,000			\$125,000
Field Lighting	Parkland Development	\$250,000					\$250,000
Trail Lighting	Parkland Development	\$250,000					\$250,000
Orgain	Bond		\$200,000	\$1,800,000			\$2,000,000
Creekside	Bond				250000	\$2,500,000	\$2,750,000
Rec Center Feasibility Study	Bond				\$175,000		\$175,000
Rec/Community Center	Bond					\$2,000,000	\$2,000,000
Disc Golf	Parkland Development		\$250,000				\$250,000
Pickleball Courts	Bond		\$150,000	\$1,500,000			\$1,650,000
		\$4,000,000	\$7,800,000	\$8,125,000	\$4,125,000	\$8,250,000	\$32,300,000

AGENDA ITEM REPORT

5.4.



To: Parks Advisory Board
Subject: Discussion on compost bin.
Meeting: Wednesday, August 9, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.5.



To: Parks Advisory Board
Subject: Discussion on Hutto Lake Park.
Meeting: Wednesday, August 9, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None