



City of Hutto

Agenda

Parks Advisory Board

Wednesday, January 11, 2023 at 6:30 PM

Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. AGENDA ITEMS

- 4.1. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on December 13, 2022.
- 4.2. Discussion and possible action on Veteran's Memorial.
- 4.3. Discussion and possible action on assigning Parks Board members as park liaisons.
- 4.4. Discussion and possible action on Fritz Park redesign.

5. OTHER BUSINESS

- 5.1. Discussion on Park projects and timelines.
- 5.2. Discussion of signage at Adam Orgain Park.

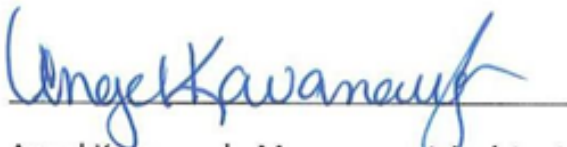
6. DIRECTOR'S REPORT

7. ADJOURNMENT

8. CERTIFICATION

I certify that this notice of the January 11, 2022 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on January 6, 2022 at 5:00 P.M.




Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttotx.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

4.1.



To: Parks Advisory Board
Subject: Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on December 13, 2022.
Meeting: Wednesday, January 11, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Parks Advisory Board 12.4.2022 minutes



City of Hutto

Minutes

Parks Advisory Board

Wednesday, December 14, 2022 at 6:30 PM

City Council Chambers

1. CALL SESSION TO ORDER

The Parks Advisory Board meeting opened at 6:34 PM.

2. ROLL CALL

Members of the Parks Advisory Board present were; Charlotte Tyer, David Meyer, Katie Weiss and Perry Savard.

3. PUBLIC COMMENT

No Public Comment

4. AGENDA ITEMS

- 4.1. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on November 9, 2022.

A Motion to approve the November 9, 2022 Meeting minutes with the correction of the spelling of David Meyer last name was made by board member David Meyer and seconded by board member Katie Weiss. Motion passed 4 Ayes to 0 Nays.

- 4.2. Presentation from Hutto Youth Baseball and Softball Association for 2022.

HYBSA member Todd Corporon made a presentation, to the board as a fulfillment item of the HYBSA 2023 contract.

- 4.3. Discussion and possible action on the Fritz Park design.

Burditt Consultants made a presentation of a master concept plan for Fritz park. Chair Perry Savard made a motion to accept the Master Concept Plan, seconded by board member Katie Weiss. Motion passed 4 Ayes to 0 Nays.

The chair Perry Savard called a 5 minute recess at 7:54 PM, back in order at 8:00 PM.

- 4.4. Discussion and possible action on Veteran's Memorial.

No action

- 4.5. Discussion and possible action on approving an Athletic Facility Use Agreement with Hutto Youth Baseball and Softball Association (HYBSA).

A motion was made by Chair Perry Savard to approve item 4.5 as written, seconded by board member Katie Weiss, motion passed 4 Ayes to 0 Nays.

5. OTHER BUSINESS

- 5.1. Discussion and assigning Parks Board members as park liaisons.
tabled item until full panel present.

- 5.2. Discussion on Parks project and prioritization list.

Jeff White presented

CIP items list requested by board member David Meyer.

5.3. Discussion on Park projects and timelines.

Jeff White presented, board would like time line and completed date on current projects.

6. DIRECTOR'S REPORT

7. ADJOURNMENT

9:30 PM

8. CERTIFICATION

I certify that this notice of the December 14, 2022 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on December 9, 2022 at 5:00 P.M.

Chair Perry Savard

AGENDA ITEM REPORT

4.2.



To: Parks Advisory Board
Subject: Discussion and possible action on Veteran's Memorial.
Meeting: Wednesday, January 11, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

County Commissioner Russ Bowles has requested the Parks and Recreation Department examine the option of adding a Veteran's Memorial in Hutto. The original concept was for Williamson County to design a few options and then have the Parks Board decide on a location. This direction changed in the summer of 2022.

SUMMARY OF REQUEST:

A panel consisting of staff, parks board members, and a representative from the American Legion are reviewing ideas and possible locations.

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.3.



To: Parks Advisory Board
Subject: Discussion and possible action on assigning Parks Board members as park liaisons.
Meeting: Wednesday, January 11, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

Commissioner Meyer requested this item at the November 2022 meeting. It was tabled at the December 2022 meeting.

SUMMARY OF REQUEST:

To assign Parks Board members to serve as liaison for the Parks in Hutto.

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.4.



To: Parks Advisory Board
Subject: Discussion and possible action on Fritz Park redesign.
Meeting: Wednesday, January 11, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

To review and discuss the Fritz Park redesign plans.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.1.



To: Parks Advisory Board
Subject: Discussion on Park projects and timelines.
Meeting: Wednesday, January 11, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

To review milestones and timelines for current and future projects.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.2.



To: Parks Advisory Board
Subject: Discussion of signage at Adam Orgain Park.
Meeting: Wednesday, January 11, 2023
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

This item was requested by Commissioner Dyer.

SUMMARY OF REQUEST:

STAFF REVIEW:

FISCAL NOTES:

POLICY IMPLICATIONS:

ATTACHMENTS:

None