



**CITY COUNCIL
MEETING MINUTES
FEBRUARY 7, 2019**

The Hutto City Council met in a regular session on Thursday, February 7, 2019, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council present were Mayor Doug Gaul, Mayor Pro-tem Tom Hines, Councilmember Scott Rose, Councilmember Nathan Killough, Councilmember Patti Turner and Councilmember Terri Grimm.

Members of staff that were present were Odis Jones, City Manager; Helen Ramirez, Assistant City Manager; Edena Atmore, Assistant City Manager; Byron Frankland, Chief of Police; Paul Hall, Assistant Chief of Police; Matt Rector, Executive Director of Public Works and Engineering; Ashley Lumpkin, Executive Director Business Development, Jessica Bullock, Director of Economic Development; Eliska Padilla, Executive Director of Communications and Marketing; Scot Stromsness, Executive Director of Community Services; Shane Mize, Director of Parks and Recreation; Allison Hosgood; Executive Director of Human Resources and Organizational Development; and Lisa Brown, City Secretary.

INVOCATION

The invocation was given by Pastor Mark Meredith – Lifepointe Fellowship Church.

PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.

PUBLIC COMMENT

Ed Pride, 101 Cottonwood Drive – Mr. Pride remarked that it is difficult to find someone to run for City Council because of comments made in public forums regarding former councilmembers and their families. He also called for the resignation of Councilmembers Turner and Grimm and possible recall petitions to remove them from office.

Rudy Perez, 218 Cloud Road – Mr. Perez wants the Council to table the decision regarding the mowing contract. He feels the City should hire local businesses instead of sending our tax dollars to El Paso or Georgetown. Also, after the cable and gas lines are installed a sidewalk

needs to be installed from Mager Lane to FM 1660. It is unsafe to walk along the street in the gutter.

COUNCIL COMMENT

Councilman Nate Killough wanted to recognize Assistant City Manager Helen Ramirez for all of her hard work and dedication to the City of Hutto. He remarked that she will be greatly missed.

Odis Jones, City Manager, presented Helen Ramirez with a certificate of appreciation for her dedication to improving the City of Hutto and all the hard work she has put in over the past four years.

Helen Ramirez – this was a difficult decision for her to make. She really loves Hutto. She thanked Odis for the opportunity he gave her and praised the staff for their professionalism and how they truly care about the City.

Mayor Gaul announced that the City is planning on burying a time capsule at the new City Hall and is asking the citizens of Hutto to provide items representative of the City's history.

CITY MANAGER COMMENTS

7A. Presentation of proposed local government software solution, iCompass.

Lisa Brown, City Secretary, presented an overview of an agenda software that will improve agenda preparation. A comparison was made of seven agenda programs. A few of features the compared included: compatibility with Swagit, track changes, workflow/email notification, customization, searchable history, in program annotation, the ability to drag and drop items, digital voting, minutes preparation, board tracking, contract tracking and public information requests, and one-click publishing. The program that met all of the requirements was iCompass.

iCompass will reduce agenda preparation time, allow for quick updates, allow for adding last minute documents, eliminate the use of Dropbox, eliminate the need for separate public information request software, track contract preparation, track board member terms and much more.

The program is not currently budgeted but is recommended for inclusion in the next fiscal year's budget.

Councilman Scott Rose asked if the City would be able to use the program for a 30 day trial – an inquiry will be made.

Councilwoman Terri Grimm had a question regarding the accessibility of the annotation feature – any notes made using the annotation feature are only viewable by the individual making the notes.

Mayor Gaul wanted to know what other cities are using the program – a list will be provided.

Councilwoman Grimm was skeptical of demo videos that are provided. She was assured that the video prepared by the sales representative was prepared specifically for the Council and reviews the software from the perspective of the Council, staff and the public.

7B. Discussion regarding the upcoming transition of City offices to the New City Hall.

Allison Hosgood, Executive Director of Organizational Development and at the end of the month. Human Resources, presented an overview of the upcoming move of city offices. Development Services/Engineering will move first, current City Hall employees second and the Library last. The move will begin February 26th and be completed and City operations resumed by March 4th. The first City Council meeting in the new City Hall will take place on March 7, 2019.

7C. Presentation of proposed goals supporting the city-wide objectives and strategic focus areas for the Fiscal Year 2019-2020.

Eliska Padilla, Executive Director of Communications, provided a brief overview of the strategic planning of the focus areas for the next fiscal year to be facilitated by Jason Gray in the new City Hall Executive conference room. The proposed date for the planning session was February 23rd.

Mayor Pro-tem Hines stated that he would be out of town; as will Councilman Nate Killough.

Odis Jones, City Manager, stated Lisa Brown, City Secretary would poll the Council for alternate dates so the strategic plan session so it will be ready for adoption by April or May. A second session will then be scheduled with Jason Gray after the election.

The Mayor would also like to schedule a meeting with all the board and commission members like last year so they can review their expectations for the coming year.

CONSENT AGENDA

8A. Consideration and possible action approving the minutes of the January 17, 2019 Regular and Special Called City Council meetings.

8C. Consideration and possible action authorizing the City Manager to pay Little Ebenezer Baptist Church \$50,000.00 pursuant to the PID agreement regarding Meritage Homes and Cross Creek.

Motion: Nathan Killough made a motion to accept the items on the Consent Agenda. Councilmember Scott Rose seconded the motion.

Councilwoman Patti Turner wanted to make a motion to pull Item 8B from the consent agenda.

Mayor Gaul asked Councilman Killough if he would withdraw his motion. Councilman Killough withdrew his motion to approve the Consent Agenda and Councilman Rose agreed.

Motion: Councilwoman Turner made a motion to pull Item 8B from the Consent Agenda. Councilwoman Grimm seconded the motion.

Vote: Ayes Mayor Doug Gaul
Councilmember Scott Rose
Council Member Nate Killough
Councilmember Patti Turner
Councilmember Terri Grimm
Mayor Pro-tem Tom Hines

Action: The motion passed 6 ayes, and 0 nays

Motion: Councilmember Killough made a motion to approve items 8A and 8C on the Consent Agenda. Councilmember Rose seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Council Member Nate Killough
Councilmember Patti Turner
Councilmember Terri Grimm

Action: The motion passed 6 ayes, and 0 nays

8B. Consideration and possible action on a resolution authorizing the City Manager to execute a contract with Abescape Group for mowing and grounds maintenance services.

Councilwoman Turner wanted more information as to why there was a \$20,000.00 budget overage with this contract.

Matt Rector, Executive Director of Engineering and Public Works, advised the Council that additional property was added and the requirements stipulated in the contract were elevated (i.e., documentation that the work was done, increased acreage to be mowed). The previous contract expired and the contractor stated they were not going to bid 1) because of other commitments, 2) the increased requirements, and the increased scope.

The contract was also reduced from a 12 to 9 month contract because there are times of the year when it is not necessary to mow. All 50 properties must be mowed on a bi-weekly schedule.

Councilwoman Grimm wanted to know the reasoning for choosing Abescape when the score cards were so similar – M. Rector stated you have to look at the overall quality of the proposed services of the provided that when comparing the bids. The lesser proposal is not always the best. The best value of the companies is based off the paperwork and recommendations. It is a one-year contract that can be terminated if the contractor is not meeting the expectations of the contract.

Councilwoman Grimm was still concerned about the \$20,000.00 overage. Mr. Rector pointed out that the budget goes from October to September and the contract runs from July to June.

Edena Atmore, Assistant City Manager, explained that contract overlaps two fiscal years so the funds need for the remainder of the year will be appropriated from this year's budget and the remainder of the budget will be accounted for and funded in next year's budget.

Motion: Councilmember Killough made a motion to accept the contract for Abescape Group as written. Councilwoman Grimm seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Mayor Pro-tem Tom Hines
 Councilmember Scott Rose
 Council Member Nate Killough
 Councilmember Patti Turner
 Councilmember Terri Grimm

Action: The motion passed 6 ayes, and 0 nays

REGULAR AGENDA ITEMS

ORDINANCES

9A. Consideration and possible action on the second reading of an ordinance authorizing the issuance and sale of one or more series of City of Hutto, Texas General Obligation Bonds, Series 2019; authorizing the levy of an ad valorem tax in support of said bonds; approving an official statement, the form of a paying agent/registrar agreement and related agreements; establishing procedures for selling and delivering of one or more series of bonds; and other matters relating to the issuance of the bonds.

Motion: Mayor Pro-tem Hines made a motion to approve the second reading of the ordinance as presented. Councilman Killough seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Mayor Pro-tem Tom Hines
 Councilmember Scott Rose
 Council Member Nate Killough
 Councilmember Patti Turner
 Councilmember Terri Grimm

Action: The motion passed 6 ayes, and 0 nays

RESOLUTIONS

- 10A. Consideration and possible action on a resolution ordering a special election for May 4, 2019, to fill the vacancy of City Council, Place 4.

Lisa Brown, City Secretary, presented a resolution ordering a special election for the unexpired term of Place 4 that was vacated with the resignation of Tim Jordan.

Motion: Councilman Killough made a motion to approve the resolution ordering a special election. Councilwoman Turner seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Mayor Pro-tem Tom Hines
 Councilmember Scott Rose
 Council Member Nate Killough
 Councilmember Patti Turner
 Councilmember Terri Grimm

Action: The motion passed 6 ayes, and 0 nays

- 10B. Consideration and possible action on a resolution authorizing the City Manager to execute an agreement with Burditt Consultants LLC for professional services related to the Proposition C Bond park projects.

Scot Stromsness and Matt Rector presented a Master Services Agreement that will cover multiple projects. The consultant selected was Burditt Consultants who at the request of the City formed a group to include architects, engineers, and aquatic designers to accomplish the projects.

Councilwoman Grimm wanted to make sure the Parks Advisory Board and the Parks Improvement Committee are included in all decision making projects – Mr. Stromsness assured her that would happen.

The City Manager stated Burditt would present the plans to the board for approval.

Motion: Councilwoman Grimm made a motion to table the resolution to allow her time to review the MSA. Councilwoman Turner seconded the motion.

Mayor Pro-tem remarked that they are not approving money for projects that have already been approved, through the bond election, but just the approval to hire Burditt to oversee the design, proposal and construction of the multiple park contracts.

Vote: Ayes Councilmember Patti Turner
 Councilmember Terri Grimm
 Nays Mayor Doug Gaul
 Mayor Pro-tem Hines
 Councilmember Scott Rose
 Council Member Nate Killough

Action: The motion failed 2 ayes and 4 nays

Motion: Mayor Pro-tem Hines made a motion to authorize the City Manager to execute an agreement with Burditt Consultants LLC for professional services related to the Proposition C Bond park projects. Councilman Killough seconded the motion.

Vote:

Ayes	Mayor Doug Gaul Mayor Pro-tem Tom Hines Councilmember Scott Rose Council Member Nate Killough Councilmember Patti Turner
Abstain	Councilmember Terri Grimm

Action: The motion passed 5 ayes, 0 nays and 1 abstention

OTHER BUSINESS

11A. Consideration of and possible appointments to City Boards and Commissions, including the Economic Development Corporations and CAPCOG

Motion: Councilwoman Turner made a motion to appoint Kevin LaFrance to the Hutto Economic Development Corporation Board. . Councilwoman Grimm seconded the motion.

Vote:

Ayes	Mayor Doug Gaul Mayor Pro-tem Tom Hines Councilmember Scott Rose Council Member Nate Killough Councilmember Patti Turner Councilmember Terri Grimm
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Action: The motion passed 6 ayes, and 0 nays

Motion: Councilwoman Grimm made a motion to appoint Patti Turner and Nate Killough to CAPCOG. Killough seconded the motion.

Vote:

Ayes	Mayor Doug Gaul Mayor Pro-tem Tom Hines Councilmember Scott Rose Council Member Nate Killough Councilmember Patti Turner Councilmember Terri Grimm
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Action: The motion passed 6 ayes, and 0 nays

Motion: Councilwoman Grimm made a motion to appoint Nate Killough to the Clean-Air Coalition. Mayor Pro-tem Hines seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Council Member Nate Killough
Councilmember Patti Turner
Councilmember Terri Grimm

Action: The motion passed 6 ayes, and 0 nays

The Council recessed to executive session at 8:20 p.m. and reconvened at 8:57 p.m.

EXECUTIVE SESSION

- 12A. Executive Session, as authorized by Texas Government Code Section 551.087 Economic Development negotiations related to Project Expansion and Castle Rock.
- 12B. Executive Session, as authorized by Texas Government Code Section 551.071, Litigation/Consultation with Attorney, regarding an update on the pending litigation with Manville Water Supply.
- 12C. Executive Session, as authorized by Texas Government Code Section 551.071, Litigation/Consultation with Attorney, regarding contract negotiations with potential water supply providers.
- 12D. Executive Session, as authorized by Texas Government Code Section 551.071, Litigation/Consultation with Attorney, regarding Council protocol and duties, as well as, responsibilities of Councilmembers.
- 12E. Executive Session, as authorized by Texas Government Code Section 551.071, Litigation/Consultation with Attorney, regarding KOKE FM proposal.

ACTIONS RELATIVE TO EXECUTIVE SESSION

Council reconvened at 10:07 p.m.

No action was taken in Executive Session.

- 13A. Consideration and possible action regarding Council protocol and duties, as well as, responsibilities of Councilmembers.

No action was taken.

13B. Consideration and possible action regarding KOKE FM proposal.

Motion: Councilwoman Grimm made a motion to authorize the City Manager to execute a settlement agreement of any claims regarding the management agreement and the KOKEfest agreement. Councilwoman Turner seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro-tem Tom Hines
Councilmember Scott Rose
Council Member Nate Killough
Councilmember Patti Turner
Councilmember Terri Grimm

Action: The motion passed 6 ayes, and 0 nays

ADJOURNMENT

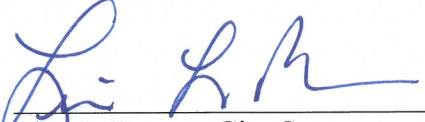
There being no further business to be heard, the meeting was adjourned at 10:08 p.m.

CITY OF HUTTO



Doug Gaul, Mayor

ATTESTED:



Lisa L. Brown, City Secretary