



MINUTES

Library Advisory Board Meeting

6:30 PM - Monday, July 11, 2022

City Hall Executive Conference Room

LIBRARY ADVISORY BOARD MEMBERS

Tara Chappell, Chairperson

Nelida Ortiz, Vice Chair

Emma Peters

Robin Bell

Marcus Coleman

Bruce Anderson

Susanne Caulfield

1 **CALL MEETING TO ORDER**

Meeting was called to order at 6:34pm by Chairperson Chappell.

2 **ROLL CALL**

Members of the Library Advisory Board present: Chairperson Tara Chappell, Nelida Ortiz, Robin Bell, Bruce Anderson, and Susanne Caulfield

Member of City Council present: Dan Thornton

Members of the City Staff present: Colleen Tierney, Library Manager

3 **PUBLIC COMMENT**

No Public Comment

4 **STAFF COMMENTS**

4.1 Update and discussion of current library status.

Tierney shared updates for the Library including huge increase in number of library patrons, new card holders, programs and circulation. As a result of the grant from Humanities Texas, she has been able to increase hours of part time staff to help with increased library usage by the community. It is a temporary fix to help for the Summer Programming rush.

5 **AGENDA ITEMS**

5.1 Consideration and possible action on the April 11, 2022 Library Advisory Board meeting minutes.

Anderson motioned to accept the April 11, 2022 Library Advisory Board meeting minutes. Bell seconded the motion. Motion passed 5-0.

5.2 Consideration and possible action to review the Library Budget for Fiscal Year 2022-23.

Caulfield motioned to increase the budget to the departmental request amount. Bell seconded the motion. Motion passed 5-0.

5.3 Update and discussion on amending Library Mission and Vision Statement.

Discussion ensued. Bell shared edits to the mission and vision statement with Tierney.

Tierney asked to table the amending until the October meeting when she will have proposed changes to the mission and vision prepared (with Bell's addition) to share with the Board.

5.4 Update and discussion on Library Sign.

Discussion ensued. Councilman Thornton stated that he will connect with the City Manager to determine the guidelines the Co-op District has for the sign and let the Board know.

5.5 Consideration and possible action to add a handicapped parking space on the Library side of City Hall.

Discussion ensued. Councilman Thornton stated that he will share this with the Accessibility Task Force. No other action.

6 ADJOURNMENT

Chappell adjourned the meeting at 8:27 pm.

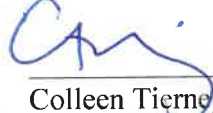
7 CERTIFICATION

I certify that the meeting minutes are official, on the 7th day of **November**, 2022 at 6:30 PM and will remain available through City of Hutto offices as reference to the business conducted during the meeting.




Tara Chappell, Chairperson
Library Advisory Board

Attest:



Colleen Tierney,
Library Manager