



# City of Hutto

## Agenda

### Parks Advisory Board

Wednesday, November 9, 2022 at 6:30 PM

### Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at [huttotx.gov](http://huttotx.gov)

**1. CALL SESSION TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT**

**4. AGENDA ITEMS**

- 4.1. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on September 14, 2022.
- 4.2. Discussion and possible action on Veteran's Memorial.
- 4.3. Conduct a Public Hearing and consider the adoption of an Ordinance amending Sections 10.609 Parkland and open space dedication, of the Hutto Unified Development Code to update the minimum standards and fees related to parkland and open space dedication requirements.
- 4.4. Consideration and possible action on the 2018 Parks Bond.

**5. OTHER BUSINESS**

- 5.1. Discussion of Recreation events.
- 5.2. Discussion of FY 21-22 Parks and Recreation accomplishments.
- 5.3. Discussion of FY 22-23 Parks and Recreation goals.

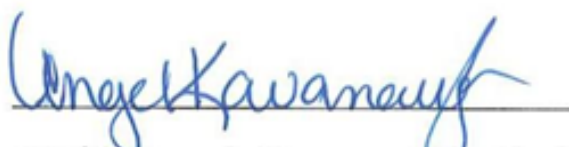
**6. SUPERINTENDENT'S REPORT**

**7. ADJOURNMENT**

**8. CERTIFICATION**

I certify that this notice of the November 9, 2022 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on November 4, 2022 at 5:00 P.M.



  
Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at [City.Secretary@huttox.gov](mailto:City.Secretary@huttox.gov) or call (512) 759-4033 for assistance.

# AGENDA ITEM REPORT

## 4.1.



**To:** Parks Advisory Board  
**Subject:** Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on September 14, 2022.  
**Meeting:** Wednesday, November 9, 2022  
**Department:** Community Services  
**Staff Contact:**

### BACKGROUND INFORMATION:

### SUMMARY OF REQUEST:

### STAFF REVIEW:

### FISCAL NOTES:

### POLICY IMPLICATIONS:

### ATTACHMENTS:

1. Parks Advisory Board Minutes 9.14.2022



# City of Hutto

## Minutes

### Parks Advisory Board

Wednesday, September 14, 2022 at 6:30 PM

### City Council Chambers

#### 1. CALL SESSION TO ORDER

The Parks Advisory Board meeting called to order at 6:32 PM.

#### 2. ROLL CALL

Members of the Parks Advisory Board in attendance were: Perry Savard, Sharon Dyer, David Meyer and Katie Weiss. Alex Rameriz was not in attendance

Members of the City of Hutto Staff in attendance were: Jeff White, Parks Superintendent, and Angel Kavanaugh, Management Assistant.

#### 3. PUBLIC COMMENT

No Public Comment

#### 4. AGENDA ITEMS

- 4.1. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on August 10, 2022

Board member Sharon Dyer made a motion to approve the meeting minutes from the regular scheduled Parks Advisory Board meeting held on August 10, 2022 as written, seconded by Board Member David Meyer. Motion passed 4 Ayes to 0 Nays.

- 4.2. Discussion and possible action on Veteran's Memorial

City Manager, James Earp spoke of some ideas he had for the Veterans Memorial, and asked the Board to think about a bigger picture / park that has add on ability. CM used Kyle as an example of their memorial park. Board members were advised that this is a must use prior to the end of the year opportunity. We will need to get a quote on concrete, flag poles, flags, benches, statues etc and supply this to the county Commissioners office for the grant, This grant will be provided in 4 checks. We will need to confirm with the veterans to see what they might want and input on a location. Putting back on the October agenda with the quotes for this project.

Idea to use the 100K grant to go towards designing a bigger memorial park and possibly a partnership with ISD and others for a bigger park vision.

Chair Perry Savard made a motion to get a preliminary budget for this project, seconded by Board member Katie Weiss. Motion passed 4 Ayes to 0 Nays.

- 4.3. Consideration and possible action on the 2018 Parks Bond.

This item was tabled

- 4.4. Discussion and possible action on Parkland Dedication land requirement.

The Parks Board recommends staff make the necessary corrections to Parkland Dedication land requirements.

## **5. OTHER BUSINESS**

- 5.1. Discussion on Recreation events.

HYBSA fall season  
Frights at Fritz  
Halloween House Decorating Contest  
Adult Softball and Cornhole Leagues

Coming soon...

Arbor Day tree planting  
Christmas Tree lighting  
Youth Basketball  
Family Camp Out

- 5.2. Discussion on possible dates for Fall Parks tour.  
Looking at October 2-11

Parks Advisory, Foundation and Council

## **6. SUPERINTENDANT REPORT**

## **7. ADJOURNMENT**

The meeting adjourned at 8:01PM.

## **8. CERTIFICATION**

I certify that this notice of the September 14, 2022 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on September 2, 2022 at 5:00 P.M.

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Parks Advisory Board Chair

# AGENDA ITEM REPORT

## 4.2.



**To:** Parks Advisory Board  
**Subject:** Discussion and possible action on Veteran's Memorial.  
**Meeting:** Wednesday, November 9, 2022  
**Department:** Community Services  
**Staff Contact:**

### BACKGROUND INFORMATION:

### SUMMARY OF REQUEST:

### STAFF REVIEW:

### FISCAL NOTES:

### POLICY IMPLICATIONS:

### ATTACHMENTS:

None

# AGENDA ITEM REPORT

## 4.3.



**To:** Parks Advisory Board  
**Subject:** Conduct a Public Hearing and consider the adoption of an Ordinance amending Sections 10.609 Parkland and open space dedication, of the Hutto Unified Development Code to update the minimum standards and fees related to parkland and open space dedication requirements.

**Meeting:** Wednesday, November 9, 2022  
**Department:** Community Services  
**Staff Contact:**

### BACKGROUND INFORMATION:

Section 10.609 of the Hutto Unified Development Code outlines the Parkland dedication requirements. It allows Hutto to mandate the payment of a fee to be used to acquire land and/or develop park facilities or the dedication of land for a park. The Parks and Recreation Department and Parks Advisory Board set out to update the requirements for parkland dedication as a response to Hutto's rapid growth of residential communities and increases in land prices. The goal is to create opportunities to enhance our park system and better serve Hutto's growing population.

### SUMMARY OF REQUEST:

The primary change is a shift from Parkland as the first option to Fee as the first option.

#### 10.609.3 Applicability

A subdivider or developer of land for residential or non-residential purposes is required to pay a land in lieu and parkland development fees for public park and/or open space development unless it has a portion of land that can meet the land requirements that serves the betterment of the Hutto Parks and Recreation Department.

#### 10.609.5.2. Dedication Proposal

Changed the minimum land requirement to 15 acres. This was based on the 2020 Parks and Recreation Master Plan where residents were polled about the size of future parks. 45.6% responded with 15 acres or more, 72.9% responded with 25 acres or more, and 41.6% responded with 200 acres or more. Only 15.3% responded with 1 acre or less. Land requirements are as follows: 1. Potential parkland will be a minimum of 15 acres. 2. Potential parkland will meet the requirements and guidelines of this section, and the City of Hutto Parks, Recreation, Open Space and Trails Master Plan, as amended. 3. Potential parkland dedication has to be approved by the Parks and Recreation Director or designated agents at the conceptual plan stage, and approved by the Parks Advisory Board and Parks and Recreation Director prior to the preliminary plat stage and/or site plan development.

#### 10.609.6.2 Usability

# AGENDA ITEM REPORT

## 4.3.



Potential parkland should be located outside the 100-year flood plain and be outside of wetlands subject to Federal or State regulatory jurisdiction unless the Parks and Recreation Department deems it necessary to the parks and recreation system.

### 10.609.6.5 Access

Potential parkland should front on a public street with a residential lane or greater classification to the maximum extent practicable unless approved by the Parks and Recreation Department and Parks Advisory Board. Convenient pedestrian and vehicular access to parks and open space will be provided. In areas of parkland not fronting a public street, access by frequent greenlinks or public paths shall be provided. All-access points will comply with standards outlined in the Americans with Disability Act.

### 10.609.6.7 Land eligibility for potential parkland

The following is broken into two categories to determine land eligibility. Ineligible land may can be dedicated for parkland, but it cannot be counted towards the minimum necessary to meet dedication requirements. The Parks and Recreation Department and Parks Advisory Board have the final decision in acceptance.

#### Accepted conditionally

- Detention ponds, retention ponds, and drainage ways.
- Private community and amenity centers.
- Golf courses, country clubs, and similar facilities.

#### Never accepted

- Rights-of-way and/or easements of irrigation ditches, laterals and aqueducts, power lines, pipelines or other public or private utilities.
- Wetlands that are saturated for greater than 25% of the year, swamps, and boggy lands.
- Entry features, areas devoted to decorative landscaping, green lanes, traffic islands, medians <100 ft. wide, tree lawns, and areas following development perimeter walls.
- Land used for mining or oil or gas wells.

#### STAFF REVIEW:

#### FISCAL NOTES:

#### POLICY IMPLICATIONS:

# AGENDA ITEM REPORT

## 4.3.



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Approval would require changes to the Hutto Unified Development Code Section 10.609 Parkland and open space dedication

### ATTACHMENTS:

None

# AGENDA ITEM REPORT

## 4.4.



**To:** Parks Advisory Board  
**Subject:** Consideration and possible action on the 2018 Parks Bond.  
**Meeting:** Wednesday, November 9, 2022  
**Department:** Community Services  
**Staff Contact:**

### BACKGROUND INFORMATION:

### SUMMARY OF REQUEST:

### STAFF REVIEW:

### FISCAL NOTES:

### POLICY IMPLICATIONS:

### ATTACHMENTS:

None

# AGENDA ITEM REPORT

## 5.1.



**To:** Parks Advisory Board  
**Subject:** Discussion of Recreation events.  
**Meeting:** Wednesday, November 9, 2022  
**Department:** Community Services  
**Staff Contact:**

### BACKGROUND INFORMATION:

### SUMMARY OF REQUEST:

### STAFF REVIEW:

### FISCAL NOTES:

### POLICY IMPLICATIONS:

### ATTACHMENTS:

None

# AGENDA ITEM REPORT

## 5.2.



**To:** Parks Advisory Board  
**Subject:** Discussion of FY 21-22 Parks and Recreation accomplishments.  
**Meeting:** Wednesday, November 9, 2022  
**Department:** Community Services  
**Staff Contact:**

### BACKGROUND INFORMATION:

### SUMMARY OF REQUEST:

### STAFF REVIEW:

### FISCAL NOTES:

### POLICY IMPLICATIONS:

### ATTACHMENTS:

None

# AGENDA ITEM REPORT

## 5.3.



**To:** Parks Advisory Board  
**Subject:** Discussion of FY 22-23 Parks and Recreation goals.  
**Meeting:** Wednesday, November 9, 2022  
**Department:** Community Services  
**Staff Contact:**

### BACKGROUND INFORMATION:

### SUMMARY OF REQUEST:

### STAFF REVIEW:

### FISCAL NOTES:

### POLICY IMPLICATIONS:

### ATTACHMENTS:

None