



City of Hutto

Agenda

City Council Meeting

Thursday, August 4, 2022 at 7:00 PM

City Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. SWEARING IN

5.1. Swearing In of James R. Earp, City Manager

6. CITY MANAGER COMMENTS

6.1. Summary of Accomplishments - Interim City Manager Isaac Turner

7. CITY COUNCIL COMMENTS

Pursuant to Texas Government Code Sec. 551.0415, a member of the governing body may make an announcement about items of community interest during a meeting of the governing body without given notice of the subject of the announcement. Items of Community Interests include: (1) expressions of thanks, congratulations, or condolence; (2) information regarding holiday schedule; (3) an honorary or salutary recognition of public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition of the subdivision; (4) a reminder regarding social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and (5) announcements involving imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

7.1. General Comments from City Council

7.2. City Council Liaison Reports

8. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes. Any citizen wishing to speak during public comment may do so after completing the required registration form. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on 8/4/22. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

9. CONSENT AGENDA ITEMS

- 9.1. Consideration and possible action on approving the July 7, 2022 and July 21, 2022 City Council meeting minutes. (Angela Walton)
- 9.2. Discussion and possible action related to award a construction contract to Dig-Dug Construction in the amount of \$557,631.70 for the construction of sidewalk and associated driveway modifications for the Lakeside Estates Sidewalk Project Phase 1. (Wade Benton)
- 9.3. Discussion and possible action related to award a professional services contract with Roadway Asset Services, LLC (RAS) in the amount of \$148,669 for pavement assessment services and development of a five-year pavement maintenance capital improvement program (CIP). (Wade Benton)

10. OTHER BUSINESS

- 10.1. Consideration and possible action regarding possible appointments, re-appointments and/or removals to City Boards, Commissions, Task Forces, Economic Development Corporations, Local Government Corporations and Tax Increment Reinvestment Zone Boards, City Council Liaisons, and Area Government appointments. (City Council)
- 10.2. Consideration and possible action regarding traffic plan and possible opening of Main Street access to Durango Farms Subdivision. (Matt Wojnowski)
- 10.3. Discuss and receive the proposed budget for fiscal year 2022-2023 in accordance with Section 8.02 of the Hutto City Charter. (Angie Rios)
- 10.4. Presentation and possible action on a Capital Improvement Financing Plan (Angie Rios)

11. RESOLUTIONS

- 11.1. Consideration and possible action regarding Resolution No. R-2022-067 authorizing proceeding with the issuance of Certificates of Obligation for water and wastewater projects; directing the publication of notice of intent to issue City of Hutto, Texas Combination Tax and Revenue Certificates of Obligation; and providing for other matters incident and related to approving and authorizing publication of notice of intention to issue Certificates of Obligation. (Angie Rios)
- 11.2. Consideration and possible action directing staff to provide notice of intent to issue General Obligation Bonds, Series 2022. (Angie Rios)

12. EXECUTIVE SESSION

The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Litigation/Consultation with Attorney), 551.072 (Deliberations regarding real property), 551.073 (Deliberations regarding gifts and donations), 551.074 (Deliberations regarding personnel matters) or 551.076 (Deliberations regarding deployment/implementation of security personnel or devices) and 551.087 (Deliberations regarding Economic Development negotiations).

- 12.1. Receive legal advice pursuant to Texas Government Code Sec. 551.071 related to Pending Legal Requests, Pending Litigation, Potential Claims and City Council Legal Requests.
- 12.2. Receive legal advice pursuant to Texas Government Code Section 551.071 and deliberate regarding economic development pursuant to Texas Government Code Section 551.087 to deliberate the offer of a financial or other incentive to business prospects; including deliberations regarding the purchase, sale, exchange or value of real property pursuant to Texas Government Code Section 551.072.

- 12.3. Pursuant to Sections 551.087 (Economic Development), 551.071 (Legal Consultation) and 551.072 (Real Property) in connection with the Hutto Economic Development Corporation's Project E and a Cottonwood Development Corporation approved purchase and sale agreement to acquire from the city, and then convey to an economic development prospect, approximately 41 acres of land previously acquired for the Perfect Game project located in the area of Hwy. 79 and CR 132, in Hutto, Texas.
- 12.4. Receive legal advice pursuant to Texas Government Code Section 551.071 and deliberate pursuant to Texas Government Code Sections 551.087 and 551.072 regarding economic development negotiations in and around the Megasite and consideration and conveyance of assignment and assumption agreements conveying Option to Purchase Real Property Agreements to promote economic development and receive legal advice pursuant to Texas Government Code Section 551.071 relating to special district financing, including but not limited to the creation of a Tax Increment Reinvestment Zone in and around the Megasite.
- 12.5. Receive legal advice pursuant to Texas Government Code Sec. 551.071 related to CoOp Development Agreements and related agreements; Durango Farms Amended and Restated Development Agreement as amended and Butler Loan Agreement with Cottonwood Local Government Corporation.
- 12.6. Executive Session in accordance with Texas Open Meetings Act Section 551.074, Personnel Matters: Closed Meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - City Manager, Interim City Manager relating to transition of duties and assessment.

13. ACTION RELATIVE TO EXECUTIVE SESSION

- 13.1. Consideration and possible action related to legal advice received pursuant to Texas Government Code Sec. 551.071 related to Pending Legal Requests, Pending Litigation, Potential Claims and City Council Legal Requests.
- 13.2. Consideration and possible action related to legal advice received pursuant to Texas Government Code Section 551.071 and deliberations regarding economic development pursuant to Texas Government Code Section 551.087 to deliberate the offer of a financial or other incentive to business prospects; including deliberations regarding the purchase, sale, exchange or value of real property pursuant to Texas Government Code Section 551.072.
- 13.3. Discuss and consider action to: approve the city's contribution of approx. 41 acres of land (previously purchased in support of the Perfect Game project) to the Cottonwood Development Corporation for its use in connection with Project E; consent to and approve the Cottonwood Development Corporation's action approving a Purchase and Sale Agreement to sell the approx. 41 acres of land in the area of Hwy. 79 and CR 132, in Hutto, Texas, to an economic development prospect, in connection with the economic development project, Project E. and authorize the City Manager to execute all conveyance deeds and related closing documents which have been approved by the City Council and Cottonwood Development Corporation to close the conveyance of the property to the Cottonwood Development Corporation and close the subsequent sale to the prospect, upon all the conditions necessary being met, as provided by the Purchase and Sale Agreement.
- 13.4. Consideration and possible action relating to legal advice received pursuant to Texas Government Code Section 551.071 and deliberate pursuant to Texas Government Code Sections 551.087 and 551.072 regarding economic development negotiations in and around the Megasite and consideration and conveyance of assignment and

assumption agreements conveying Option to Purchase Real Property Agreements to promote economic development and receive legal advice pursuant to Texas Government Code Section 551.071 relating to special district financing, including but not limited to the creation of a Tax Increment Reinvestment Zone in and around the Megasite.

- 13.5. Consideration and possible action related to legal advice received pursuant to Texas Government Code Sec. 551.071 related to Co-Op Development Agreements and related agreements; Durango Farms Amended and Restated Development Agreement as amended and Butler Loan Agreement with Cottonwood Local Government Corporation.
- 13.6. Consideration and possible action on Executive Session in accordance with Texas Open Meetings Act Section 551.074, Personnel Matters: Closed Meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - City Manager, Interim City Manager relating to transition of duties and assessment.

14. ADJOURNMENT

15. CERTIFICATION

I certify that this notice of the Hutto City Council meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on August 1, 2022 at 5:00 P.M.



Angela Walton

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at Angela.Walton@huttotx.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

9.1.



This agenda item meets the following City's Pillars:(check all that apply)

- ☒ *Excellence and Efficiency through Collaboration* ☐ *Sustainable Growth*
☐ *Financial Responsibility* ☐ *Highest Quality of Life*

To: City Council
Subject: Consideration and possible action on approving the July 7, 2022 and July 21, 2022 City Council meeting minutes. (Angela Walton)
Meeting: Thursday, August 4, 2022
Department: City Secretary /
Staff Contact: Angela Walton

BACKGROUND INFORMATION:

Staff recommends that City Council approves the July 7, 2022 and July 21, 2022 City Council meeting minutes.

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:



City of Hutto

MINUTES

City Council Meeting

Thursday, July 7, 2022 at 7:00 PM

City Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at www.huttotx.gov

1. **CALL SESSION TO ORDER – 7:00 PM**
2. **ROLL CALL**

Members of City Council present: Mayor Mike Snyder, Councilmember Robin Sutton, Councilmember Randal Clark, Mayor Pro Tem Dan Thornton, Councilmember Krystal Kinsey, Councilmember Amberley Kolar and Councilmember Peter Gordon.

Absent: None

Members of staff present: Isaac Turner, Interim City Manager; Matt Wojnowski, Assistant City Manager; Angela Walton, City Secretary; Wade Benton, Consultant, Ashley Bailey, Executive Director of Business and Development; Dottie Palumbo, Legal Counsel and Gracie Perez, Assistant City Secretary

3. **INVOCATION – Gail Warren, Little Ebenezer Baptist Church**
4. **PLEDGE OF ALLEGIANCE**
5. **CITY MANAGER COMMENTS**

5.1. **Isaac Turner, Interim City Manager**

Mr. Mayor and members of the Council, members of the public, I offer the following announcements. First of all I'm very pleased to introduce you to one of our newest employees, Kate Moriarty. Kate has been here about a week and a half. We are so glad to have her. We just look forward to your joining our team. You probably saw her during the City Manager interview process and she was very helpful with that. I want to express my appreciation to the Council, staff, members of the public and fellow agencies in assisting us with that City Manager interview process. I thought that was one of the best ones I've ever seen done and people were very complimentary if it. Even the candidates were complimentary. So it has to be really good.

Thank you to everyone that participated with the Fourth of July celebration. We estimate there was 4500 people in attendance. Just a wonderful job done by the staff and vendors and Police Department and our community outreach program. I appreciate anyone that had anything to do with that, that was just great.

The next Hutto Market Day will be July 16 from 9 o'clock am until 4:00 pm in historic downtown Hutto.

Finally, after many months of anticipation, you'll notice on the walls, are core values are up and pillars are up. They are up here and also in the Executive Conference room. I would like to thank Council for everything. We had supply chain issues but i want to thank the Community Relations Division for getting those up for us. Thank you Mr. Mayor and members of the Council.

6. PROCLAMATION

- 6.1. Park and Recreation Month - July 2022 – *Jeff White, Parks Superintendent, made a presentation on Parks staff. Mayor Snyder presented a proclamation proclaiming July Parks and Recreation Month.*

7. RECOGNITION

- 7.1. Flag Box Eagle Scout Recognition (Matt Wojnowski) – *Elliot Konbada was recognized by Mayor Snyder and City Council on his accomplishments on attaining Eagle Scout designation and his Flag box project.*

8. CITY COUNCIL COMMENTS

7.1 General Comments from City Council

Councilmember Robin Sutton:

I want to say the interviews even though I was remote, I think they went really well. I think we had a great group of candidates we got to talk to. And I think that we have a candidate that will help move us forward and give us exactly what Hutto needs right now. The other thing is, I was at the fireworks on the 4th. Considering how hot it was, it was very nice out there. We didn't feel any sweat; it was amazing and a nice crowd. And a great fireworks display.

I would also like to welcome Officer Gary Humphreys, Officer Moody, Officer Joseph and Officer Shawn Morrow to the Police Department. Welcome and we look forward to you continuing to help make Hutto one of the safest cities in Texas.

Councilmember Krystal Kinsey:

This is the first regularly scheduled meeting since the Juneteenth celebration. It was a hot day! There was not a cloud in sight for any kind of shade. Just thank you to everyone he came out, it was a great event. Every year getting a little bit bigger and bigger so next year, it's going to be the same way.

The Hutto Women's Alliance, their event that they do, all the proceeds go to scholarships for Hutto High School seniors. They had a really intimate event, Girls Night Out but they will be doing another, usually do three events a year so the next one

will be in November for Friendsgiving. Kind of going along with the Parks and Recreation, they been doing another big project with volunteers, the Butterfly Garden at Hutto Lake Park. So, they are always looking for volunteers and I think there are three openings on the Parks Board. So they are always looking for people who want to get involved like being outside, want to do better for the community and at the time and effort into our Parks and Recreation.

There are two other events being put on by the Hutto ISD Parent and Family Engagement. They are doing a Reading Ready bus. Their giving away books. They are taking a break for this week but will start back up next week, July 11. There will be a Cottonwood Creek Mobile Home Village from 9 to 11 in the morning. And then again in the evening you will be at the Siena Poll North from 1 o'clock to 3 o'clock. There giving away free books, get the kids reading, it's a really great thing put on by the Hutto ISD and keep all kids brains moving throughout the summer so those are just some of the upcoming things that are going on.

7.2. City Council Liaison Reports

None.

9. PUBLIC COMMENT

- Victor Koncada
- Brian Thompson
- Gail Warren

10. CONSENT AGENDA ITEMS

- 10.1. Consideration and possible action on approving the May 19, 2022 City Council meeting minutes.
- 10.2. Acceptance of May 2022 Financial Report (Angie Rios)
- 10.3. Consideration and possible action on Ordinance No. O-2022-032 amending Section 2.03.041 of the Hutto Code of Ordinances to modify the residency requirement of the City Manager to increase the time to establish residency from six (6) to twelve (12) months after accepting the position. (Legal)
- 10.4. Consideration and possible action on Ordinance No. O-2022-032 to dispense with the second reading pursuant to Hutto City Charter Article 3, Section 3.13 (Legal)

A motion was made by Mayor Pro Tem Gordon to approve all consent agenda items as presented. Councilmember Clark seconded the motion. The motion passed 7,0.

At this time, Mayor Snyder reported that it was requested that Executive Session Items 14.6 and 15.4 are moved up in the agenda, and there were no objections.

City Council went into Executive Session at 7:35 pm, and reconvened open session at 8:01 pm. Mayor Snyder reported that no action was taken in Executive Session.

Item 15.4

Consideration and possible action on Executive Session in accordance with Texas Open Meetings Act Section 551.074, Personnel Matters: Closed Meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - City Manager, Interim City Manager.

Mayor Pro Tem Gordon made the motion to approve the new City Manager's employment agreement, and Councilmember Sutton seconded. Councilmember Thornton made an amendment that the employment agreement would be released to the public after execution, and all were in agreement. Motion passed 7,0.

At this time, Item 12.1 was moved up in the agenda.

12. ORDINANCES

- 12.1 Consideration and possible action on Ordinance No. 2022-031 amending Section 2.02.203 of the Hutto Code of Ordinances to modify the staggered terms of the Diversity and Inclusion Commission. (Legal) (First Reading)

Mayor Pro Tem Gordon introduced this item and provided a brief background.

Councilmember Kinsey made the motion to approve Ordinance No. 2022-031, and Councilmember Sutton seconded. Motion passed 7,0.

- 12.2 Consideration and possible action on Ordinance No. O-2022-031 to dispense with the second reading pursuant to Hutto City Charter Article 3, Section 3.13 (Legal)

Mayor Pro Tem Gordon made the motion to dispense the second reading, and Councilmember Kinsey seconded. Motion passed 7,0.

11. RESOLUTIONS

- 11.1. Consideration and possible action on Resolution No. 2022-064 approving and confirming term expiration dates and seat numbers for City board, commission, and task force members. (Mayor Pro Tem Peter Gordon and Councilmember Krystal Kinsey).

Councilmember Kinsey made the motion to approve Resolution No. 2022-064, and Councilmember Kolar seconded. Motion passed 7,0.

- 11.2. Consideration and possible action on Resolution No. 2022-065 amending the City of Hutto's Public Improvement District Policy. (Legal, Ashley Bailey)

The resolution will be amended to consider recommendations of City Council and be brought back to the August 18 City Council meeting.

13. OTHER BUSINESS

- 13.1 Consideration and possible action regarding possible appointments, re-appointments and/or removals to City Boards, Commissions, Task Forces, Economic Development Corporations, Local Government Corporations and Tax Increment Reinvestment Zone Boards, City Council Liaisons, and Area Government appointments.

Mayor Pro Tem Gordon made the motion to approve all reappointment of those members whose terms expired on June 30, Councilmember Kolar seconded. Motion passed 7,0.

Councilmember Clark made the motion to volunteer to serve on Capital Area Council of Governments, and Councilmember Kinsey seconded. Motion passed 7,0.

- 13.2 Presentation - Information Technology (IT) Master Plan Update (David Reeves)

David Reeves, IT Manager, presented an overview of the IT Master Plan Update. Received as information.

- 13.3 Presentation of Fiscal Year 2023 Proposed Budget (Angie Rios)

Angie Rios, Chief Financial Officer, presented the 2023 proposed budget to City Council as well as the budget calendar.

At this time, Mayor Snyder reported Executive Session Item 14.3 is was being pulled for open session.

- 14.3. Deliberate pursuant to Texas Government Code Section 551.074 regarding a complaint or charge against the Mayor under the City Council Protocols, Section 2(m), Violations of Protocols.

City Council members discussed this item and noted that it was incorrectly posted (Section 2(m) should be been Section 2(n). This item will be corrected and reposted on the next meeting agenda.

14.1 EXECUTIVE SESSION – *Entered at 10:35 PM*

- 14.1 Receive legal advice pursuant to Texas Government Code Sec. 551.071 related to Pending Legal Requests, Potential Claims, Pending Litigation and City Council Legal Requests.
- 14.2 Receive legal advice pursuant to Texas Government Code Section 551.071 and deliberate regarding economic development pursuant to Texas Government Code Section 551.087 to deliberate the offer of a financial or other incentive to business prospects; including deliberations regarding the purchase, sale,

exchange or value of real property pursuant to Texas Government Code Section 551.072.

- 14.3 Deliberate pursuant to Texas Government Code Section 551.074 regarding a complaint or charge against the Mayor under the City Council Protocols, Section 2(m), Violations of Protocols.
- 14.4 Receive legal advice pursuant to Texas Government Code Section 551.071 and deliberate pursuant to Texas Government Code Sections 551.087 and 551.072 regarding economic development negotiations in and around the Megasite and consideration and conveyance of assignment and assumption agreements conveying Option to Purchase Real Property Agreements to promote economic development and receive legal advice pursuant to Texas Government Code Section 551.071 relating to special district financing, including but not limited to the creation of a Tax Increment Reinvestment Zone in and around the Megasite.
- 14.5 Receive legal advice pursuant to Texas Government Code Section 551.071 related to pending Equal Employment Opportunity Commission and employment claims.
- 14.6 Executive Session in accordance with Texas Open Meetings Act Section 551.074, Personnel Matters: Closed Meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee- City Manager, Interim City Manager.
- 14.7 Receive legal advice pursuant to Texas Government Code Sec. 551.071 related to Co- Op Development Agreements and related agreements; Durango Farms Amended and Restated Development Agreement as amended and Butler Loan Agreement with Cottonwood Local Government Corporation.
- 14.8 Receive legal advice pursuant to Texas Government Code Section 551.071 related to construction defects in Brooklands Subdivision; including potential litigation for repair of construction defects.

15. ACTION RELATIVE TO EXECUTIVE SESSION – *Reconvened at 12:48 AM*

- 15.1 Consideration and possible action related to legal advice received pursuant to Texas Government Code Sec. 551.071 related to Pending Legal Requests, Potential Claims and City Council Legal Requests. *No action was taken.*
- 15.2 Consideration and possible action related to legal advice received pursuant to Texas Government Code Section 551.071 and deliberations regarding economic development pursuant to Texas Government Code Section 551.087 to deliberate the offer of a financial or other incentive to business prospects; including deliberations regarding the purchase, sale, exchange or value of real property pursuant to Texas Government Code Section 551.072. *No action was taken.*
- 15.3 Consideration and possible action related to deliberations pursuant to Texas Government Code Section 551.074 regarding a complaint or charge against the Mayor under the City Council Protocols, Section 2(m), Violations of Protocols.
- 15.4 Consideration and possible action on Executive Session in accordance with Texas Open Meetings Act Section 551.074, Personnel Matters: Closed Meeting to deliberate the

appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - City Manager, Interim City Manager. *No action was taken.*

- 15.5 Consideration and possible action relating to legal advice received pursuant to Texas Government Code Section 551.071 and deliberate pursuant to Texas Government Code Sections 551.087 and 551.072 regarding economic development negotiations in and around the Megasite and consideration and conveyance of assignment and assumption agreements conveying Option to Purchase Real Property Agreements to promote economic development and receive legal advice pursuant to Texas Government Code Section 551.071 relating to special district financing, including but not limited to the creation of a Tax Increment Reinvestment Zone in and around the Megasite. *No action was taken.*
- 15.6 Consideration and possible action related to legal advice received pursuant to Texas Government Code Sec. 551.071 related to Co-Op Development Agreements and related agreements; Durango Farms Amended and Restated Development Agreement as amended and Butler Loan Agreement with Cottonwood Local Government Corporation.

Councilmember Thornton made the motion to appoint the Mayor and Mayor Pro Tem to engage and negotiate with the principles on the terms discussed in Executive Session on the Durango Development Agreement and Butler Loan Agreement. Councilmember Clark seconded. Motion passed 7,0.

- 15.7 Consideration and possible action related to legal advice received pursuant to Texas Government Code Section 551.071 related to construction defects in Brooklands Subdivision; including potential litigation for repair of construction defects.
No action was taken.

16. ADJOURNMENT

Mike Snyder, Mayor

Angela Walton, City Secretary



City of Hutto

Minutes

City Council Meeting

Thursday, July 21, 2022 at 7:00 PM

City Council Chambers

1. CALL SESSION TO ORDER

The meeting was called to order by Mayor Mike Snyder at 7:00 PM.

2. ROLL CALL

Members of City Council present were Mayor Mike Snyder, Councilmember Robin Sutton, Councilmember Dan Thornton, Councilmember Randal Clark, Mayor Pro Tem Peter Gordon, Councilmember Krystal Kinsey, and Councilmember Amberley Kolar.

Members of staff that were present were Isaac Turner Interim City Manager, Matt Wojnowski, Assistant City Manager, Angie Rios, CFO, Wade Benton, Consultant, Cristian Rosas-Grillet, Legal Counsel, George Hyde, Legal Counsel, Ashley Bailey, Executive Director of Development Services, Bob Farley, Executive Director, Economic and Development, Angela Walton, City Secretary; Gracie Perez, Assistant City Secretary

3. INVOCATION

Invocation was led by Mayor Pro Tem Peter Gordon.

4. PLEDGE OF ALLEGIANCE

5. CITY MANAGER COMMENTS

Isaac Turner:

Mr. Mayor, Members of the Council, and Members of the Public; first of all want to thank everyone who has been adhering to our water restrictions. It certainly has taken the edge off of some of our water uses which is exactly what we've needed during this time. Also, a number of you should have been made aware by now that the Brazos River Authority in east Williamson County has had a leak at their plant and they're asking some severe restrictions for the City of Taylor. We get some water from Taylor, so, we, here in Hutto, are reminding our citizens about our existing restrictions and asking for adherence to that so that we can help our neighbors out during this time.

And, in addition to that, we have an exciting event coming up this weekend; the Kokefest Country Music Festival at the Adam Orgain Park. It will be the 5th and the 6th. Gates open at 4:00 on Friday the 5th and at 3:00 on Saturday the 6th. You all know even better than I do that there are going to be a lot of people out there, so, we ask that you come out, be prepared to enjoy it and just have a nice time. Thank you, Mr. Mayor.

6. CITY COUNCIL COMMENTS

6.1 General Comments from City Council

None.

6.2 City Council Liaison Reports

Mayor Pro Tem Gordon:

Mayor, I've got one. So, I met with the Historic Preservation Commission this past week. We met at the Williamson Museum in Georgetown. They have a project going on right now where they are attempting to write a new history of Hutto, a comprehensive history of Hutto. And, so, we met there to get some ideas of how we can compile information, do some research. I've mentioned to the City Manager about the possibility of doing some grants and getting some assistance from grant writing, and so hopefully in this next budget, we're going to be able to fund some of that through a third-party company who might be able to do that, so, they are excited to get started. They've already got some things going. They've got a couple chapters written already and excited to see the progress on it. Thank you.

Councilmember Kolar:

Yes, I have one on the Parks Advisory Board. The meeting was yesterday and they re-elected Perry Savard as the Chair of the Parks Advisory Board and then Katie Weiss was also re-elected to Vice Chair. They discussed some parks bond that was voter approved from 2018. They asked our CFO Angie some questions regarding that money. Then, also, just a reminder that there are two vacancies on the Parks Advisory Board still, so, if you'd like to apply to that, please do so. And then they also talked about updating the fee schedule at the Adam Orgain Park, particularly the deposit portion of it. So, that's the update from the Parks Advisory Board. Thank you.

Councilmember Thornton:

The Library Advisory Board met last week. They covered several items. One item they were concerned with was handicap parking. There's handicap parking on east side of City Hall but when, especially like on a weekend, on Saturday when the library is the only place open, that is quite a distance for somebody to have to park and make their way over to the doors. And, so, they want to look into that. I suggested that something we may want to ask the ADA Accessibility Task Force to put on their plate. So, it's something to pursue. I did just discuss this with City Manager Turner yesterday, so, that's just something I'd like to see us look into and figure out what we can do about that.

The other item that came up is numerous people I guess see the address for the library, come, they see City Hall and they're looking for a library they don't see a sign that says there's a library here and so they're looking for better signage. They looked into moving

the old library sign from the old library site and that's not really feasible for a number of different reasons. It's not as cheap as I thought it would be and it doesn't fit the same look and feel the Co-op very well, and so they're asking what can be done. Is there is there a way to put a sign on the building to indicate where the library is so another thing they would like the city to look into. And, then also there's a sign I believe out on 79 that points people down West Street so go to the library and so that sign should be moved or replaced. So, that's another thing I'd like to look at. And then they looked at the budget they asked a lot of questions about what was requested in the budget and what was going forward to Council. There was a difference of I believe \$47,000; that money was for a change of a position from a Library Assistant to a full-time Librarian and it was raises for staff. And, so, the Board was very much in favor of giving the Library all the funding they asked for. I wanted to pass that on to the Council. I told him that I would pass that onto the Council, so, that's what I'm doing right now and discuss it with City Manager Turner. Obviously, we have discussed having a compensation and benefits study and so things like raises would be appropriate to go into that and changing positions. But, we need to make sure that we just consider that input when we go through those discussions and when we go through those discussions we can talk about some of the reasoning they had. I don't want to get into all of it at the moment, when we have an agenda item that covers it and cover it. I think that's about it.

Mayor Snyder:

I've got a quick one for Emergency Preparedness Taskforce. They wanted to invite the City Councilmembers to August 2nd for a demo of the Cluster Duck System. They're having someone coming from New York to kind of show real world how this system works. So, if it works as well as they think it will be, they want to present it to City Council formally. But, if you're wanting to go if you can give it the City Secretary. That way if there's enough people she can put out a possible quorum notice.

7. PUBLIC COMMENT

There were no public comments.

8. CONSENT AGENDA ITEMS

- 8.1. Consideration and possible action on approving the April 7, 2022, June 2, 2022, June 9, 2022, June 16, 2022, and June 30, 2022 City Council meeting minutes.
- 8.2. Consideration and possible action on Resolution No. R-2022-063 approving the Repayment of Outstanding Amounts Agreement between the City of Hutto and Texas State Technical College to clarify payment obligations and responsibilities. (Legal, Kristi Robich)
- 8.3. Discussion and possible action related to award of a construction contract to Chasco Constructors, Ltd, LLP in the amount of \$344,779.00 for the construction of drainage improvements associated with the Legends of Hutto Herrera Trail Channel Stabilization Project. (Wade Benton)

- 8.4. Consideration and possible action on approving a contract for wireless internet services at Brushy Creek Amphitheatre with Charter Communications Operating, LLC (Spectrum) (David Reeves)
- 8.5. Consideration and possible action on Resolution No. R-2022-066 dissolving the Communications/Technology Task Force. (Mayor Pro Term Peter Gordon)
- 8.6. Consideration and possible action on Resolution No. R-2022-064 accepting the infrastructure improvements for the subdivision known as Durango Farms Phase 2. (Wayne Watts)
- 8.7. Consideration and possible action on Resolution R-2022-065 of the City Council of the City of Hutto, Texas, authorizing the creation of an Employee Benefits Trust; designating trustees of said trust; and authorizing the trust to purchase various forms of insurance for the benefit of City officers, employees, qualified retirees, and their dependents. (Angie Rios)

Councilmember Randal Clark moved to approve all consent agenda items. Mayor Pro Tem Gordon amended the motion requesting corrections on the meeting minutes for April 7th, item 10.6. to reflect a 6:1 vote with Mayor Snyder dissenting and an update to the June 16th minutes, specifically, item 10.3. to reflect a 5:1 vote with Mayor Snyder dissenting. All other items approved as presented. The vote passed 7,0.

9. OTHER BUSINESS

- 9.1. Consideration and possible action regarding possible appointments, re-appointments and/or removals to City Boards, Commissions, Task Forces, Economic Development Corporations, Local Government Corporations and Tax Increment Reinvestment Zone Boards, City Council Liaisons, and Area Government appointments.

Mayor Pro Tern Gordon advised that Alex Ramirez was appointed to serve on the Parks Advisory Board. He will be filling place 6, formerly occupied by Board Member McMillan. Councilmember Thornton seconded the vote. The vote passed 7,0.

- 9.2. Hutto Economic Development Corporation ICSC Conference Presentation (Cheney Gamboa)

A presentation was given by HEDC Secretary, Cheney Gamboa. HEDC Treasurer, Shawn Lucas was also present.

- 9.3. Presentation of Fiscal Year 2023 Proposed Budget (Angie Rios)
 - a. Budget update
 - b. 5-Year Capital Improvement Projects Presentation

Angie Rios, CFO, Wade Benton, Consultant, Stephanie Neises of Freese and Nichols Engineering, and Ian Toohey of Garver all presented on this agenda item.

At this time, Mayor Snyder made a motion for Executive Session Items 10.4 and 10.5 to be heard in open session, and Councilmember Thornton seconded. Motion failed 3,4 (Gordon, Kolar, Sutton, Kinsey opposed). It was decided that 10.4 would be heard, and 10.5 will remain in Executive Session to be recalled later in the meeting if necessary.

- 10.4 Deliberate pursuant to Texas Government Code Section 551.074 regarding a complaint or charge against the Mayor under the City Council Protocols, Section 2(n), Violations of Protocols.

A discussion ensued, no action was taken.

Mayor Snyder made a motion to discuss Item 10.5 in open session, but later rescinded his motion.

10. EXECUTIVE SESSION – *Entered at 11:07 PM*

- 10.1 Receive legal advice pursuant to Texas Government Code Sec. 551.071 related to Pending Litigation, Pending, Legal Requests, Potential Claims and City Council Legal Requests.
- 10.2 Receive legal advice pursuant to Texas Government Code Section 551.071 and deliberate pursuant to Texas Government Code Sections 551.087 and 551.072 regarding economic development negotiations in and around the Megasite and consideration and conveyance of assignment and assumption agreements conveying Option to Purchase Real Property Agreements to promote economic development.
- 10.3 Executive Session in accordance with Texas Open Meetings Act Section 551.074, Personnel Matters: Closed Meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - City Manager, Interim City Manager.
- 10.5 Deliberate pursuant to Texas Government Code Section 551.074 relating to Council Communications pursuant to City Council Protocols, Section 2(m), Use of Digital Media During the Meeting.
- 10.6 Receive legal advice pursuant to Texas Government Code Section 551.071 related to construction defects in Brooklands Subdivision; including potential litigation for repair of construction defects.

11. ACTION RELATIVE TO EXECUTIVE SESSION - *Reconvened at 1:06 AM.*

Mayor Snyder recalled Item 10.5, explained to purpose of having the item on the agenda and clarified the language.

- 11.1. Consideration and possible action related to legal advice received pursuant to Texas Government Code Sec. 551.071 related to Pending Litigation, Pending Legal Requests, Potential Claims and City Council Legal Requests. *No action was taken.*

- 11.2. Consideration and possible action on Executive Session in accordance with Texas Open Meetings Act Section 551.074, Personnel Matters: Closed Meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - City Manager, Interim City Manager. *No action was taken.*
- 11.3. Consideration and possible action related to legal advice received pursuant to Texas Government Code Section 551.071 related to construction defects in Brooklands Subdivision; including potential litigation for repair of construction defects. *No action was taken.*

12. ADJOURNMENT

The meeting was adjourned at 1:10 AM.

Mike Snyder, Mayor

Angela Walton, City Secretary

AGENDA ITEM REPORT

9.2.



This agenda item meets the following City's Pillars:(check all that apply)

☐ Excellence and Efficiency through Collaboration

☐ Sustainable Growth

☐ Financial Responsibility

☒ Highest Quality of Life

To: City Council
Subject: Discussion and possible action related to award a construction contract to Dig-Dug Construction in the amount of \$557,631.70 for the construction of sidewalk and associated driveway modifications for the Lakeside Estates Sidewalk Project Phase 1. (Wade Benton)
Meeting: Thursday, August 4, 2022
Department: Engineering /
Staff Contact: Wade Benton

BACKGROUND INFORMATION:

RFB# S22-0X Legends of Hutto Sidewalk Project - Phase 1

The project includes approximately 5,000 linear feet of 5-foot wide concrete sidewalks and associated driveway modifications primarily along the east sides of Little Lake Road and Estate Drive beginning near CR 138 and ending just north of Lakemont Drive. The associated driveway modifications are necessary to comply with accessibility (ADA/TDLR) requirements.

Three bids were submitted and opened on July 15, 2022. The lowest qualified bid was from Dig-Dug in the amount \$557,631.70 includes a base bid of \$529,631.70 and an alternate bid of \$28,000.00 for construction of additional sidewalk on the north side of Kaatz Lane. The second lowest bid in the amount of \$741,633.60 was submitted by Aaron Concrete.

Dig Dug has acceptable references and recent project experience.

Below is the anticipated schedule for the project:

Award: August 4, 2022

Tentative Notice to Proceed: August 5, 2022

Construction Kickoff August 15, 2022

AGENDA ITEM REPORT

9.2.



Substantial Completion: November 2, 2022 (53 working days)

Final Completion and Closeout: November 28, 2022 (68 working days)

SUMMARY OF REQUEST:

Staff recommends award of the contract (Base Bid and Alternate Bid Item A) in the amount of \$557,631.70 to Dig-Dug

STAFF REVIEW:

City staff reviewed the bids and provided a recommendation of award.

FINANCIAL IMPACT:

The FY 2022 budget includes \$550,000 in the General Fund (10-040-060-6991)

POLICY IMPLICATIONS:

ATTACHMENTS:

July 25, 2022

Isaac Turner
Interim City Manager
City of Hutto
500 W Live Oak St
Hutto, TX 78634

Re: Recommendation of Award of Contract
Bid Tab Comparison Spreadsheet
Contractor Reference Checks
RFB 22-09 – Lakeside Estates Sidewalks Phase 1
FNI Project No. HTO22281

Mr. Turner,

Three bids were received for the above-referenced project on Friday, July 15, 2022. The bids were evaluated and checked for responsiveness. All three bidders included the required documents and were deemed responsive. Arithmetic errors were found, corrected, and noted in the attached bid tabulation. Correcting the errors did not change the order of the bids.

Summary of Total Bids (Includes Base Bid and Alternate Bid):

Contractor	Total Bid
DigDug Construction, LLC	\$ 557,632.00
Aaron Concrete Contractors, LP	\$ 741,380.00
Chasco Constructors	\$ 959,800.00

Freese and Nichols, Inc. (FNI) performed a reference check for DigDug Construction, LLC, receiving input from three references. All three references provided positive feedback. Attached are the reference check forms for each of the references.

Prior to award of the contract, there are some informalities required to be revised in the bid documents submitted by DigDug Construction, LLC. The informalities are explained below:

1. The total bid price for base bid item number 11 CONC SDIEWALKS (4") is incorrect. Based on the quantity of 2,615 SY and a unit price of \$89.45 per SY, the bid price is \$233,911.75 resulting in a \$0.30 increase. Correcting this item will not change the order of the bids.
2. Page 7 of the bid form was submitted twice. First sheet shows the total base bid of \$529,631.70. The other sheet shows \$28,000.00. The second sheet indicates an amount consistent with the total bid alternate price. Freese and Nichols, Inc recommends the first sheet be replaced with the corrected total and the

Recommendation of Award of Contract

July 25, 2022

Page 2 of 2

second sheet be replaced with sheet 8 of the bid form and show the \$28,000.00 for the additive bid alternate price.

Based on their bid proposal, previous construction experience and references, Freese and Nichols, Inc. recommends that the Lakeside Estates Sidewalks Phase 1 project be awarded to DigDug Construction, LLC for the total bid amount of \$557,632.00.

If you have any questions concerning this recommendation, please contact me at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read 'Arturo Terrazas', with a stylized flourish at the end.

Arturo Terrazas, PE
Freese and Nichols, Inc.



Freese & Nichols, Inc.
10431 Morado Cir, #300
Austin, TX, 78759
BID TABULATION

Client: City of Hutto Project: Lakeside Estates Sidewalks Phase 1 Bid Date: 7/15/2022 Project No.: HTO22281				DigDug PO Box 92583 Austin, TX 78709		Aaron Concrete 4108 Nixon Ln Austin, TX 78725		Chasco 2801 E Old Settlers Blvd Round Rock, TX 78680		Average of Bids		Engineer's Estimate	
#	Description	Quantity	Unit	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1	G1 - BARRICADES, SIGNS AND TRAFFIC HANDLING	4.5	MO	\$2,000.00	\$9,000.00	\$4,300.00	\$19,350.00	\$4,550.00	\$20,475.00	\$3,616.67	\$16,275.00	\$5,000.00	\$22,500.00
2	G3-SP - SITE CLEARING (REMOVE LANDSCAPING)	14	EA	\$500.00	\$7,000.00	\$1,200.00	\$16,800.00	\$2,501.00	\$35,014.00	\$1,400.33	\$19,604.67	\$500.00	\$7,000.00
3	G6-D-SP - CURB INLET PROTECTION	445	LF	\$18.00	\$8,010.00	\$8.00	\$3,560.00	\$12.00	\$5,340.00	\$12.67	\$5,636.67	\$10.00	\$4,450.00
4	100-6008 - PREP ROW (TREE)(0" TO 6" DIA)	11	EA	\$910.00	\$10,010.00	\$1,200.00	\$13,200.00	\$800.00	\$8,800.00	\$970.00	\$10,670.00	\$1,000.00	\$11,000.00
5	104-6017 - REMOVING CONC (DRIVEWAYS)	1,013	SY	\$20.25	\$20,513.25	\$36.00	\$36,468.00	\$30.00	\$30,390.00	\$28.75	\$29,123.75	\$15.00	\$15,195.00
6	104-6021 - REMOVING CONC (CURB)	346	LF	\$17.00	\$5,882.00	\$15.00	\$5,190.00	\$16.00	\$5,536.00	\$16.00	\$5,536.00	\$10.00	\$3,460.00
7	162-6002 - BLOCK SODDING	2,720	SY	\$33.50	\$91,120.00	\$25.00	\$68,000.00	\$15.00	\$40,800.00	\$24.50	\$66,640.00	\$5.00	\$13,600.00
8	529-6002 - CONC CURB (TY II)	204	LF	\$55.00	\$11,220.00	\$41.00	\$8,364.00	\$80.00	\$16,320.00	\$58.67	\$11,968.00	\$15.00	\$3,060.00
9	529-6015 - CURB (TY C1)	81	LF	\$130.00	\$10,530.00	\$380.00	\$30,780.00	\$350.00	\$28,350.00	\$286.67	\$290,393.33	\$100.00	\$8,100.00
10	530-6004 - DRIVEWAYS (CONC)	1,013	SY	\$95.00	\$96,235.00	\$120.00	\$121,560.00	\$200.00	\$202,600.00	\$138.33	\$11,205.00	\$90.00	\$91,170.00
11	531-6001 - CONC SIDEWALKS (4")	2,615	SY	\$89.45	\$233,911.75	\$130.00	\$339,950.00	\$185.00	\$483,775.00	\$134.82	\$352,545.58	\$60.00	\$156,900.00
12	531-6004 - CURB RAMPS (TY 1)	14	EA	\$1,500.00	\$21,000.00	\$2,700.00	\$37,800.00	\$3,000.00	\$42,000.00	\$2,400.00	\$33,600.00	\$2,000.00	\$28,000.00
13	644-6068 - RELOCATE SM RD SN SUP&AM TY 10BWG	1	EA	\$1,500.00	\$1,500.00	\$800.00	\$800.00	\$1,500.00	\$1,500.00	\$1,266.67	\$1,266.67	\$500.00	\$500.00
14	192-6025 - PLANT MATERIAL (45 GAL) (TREE)	1	EA	\$850.00	\$850.00	\$1,200.00	\$1,200.00	\$1,000.00	\$1,000.00	\$1,016.67	\$1,016.67	\$1,000.00	\$1,000.00
15	192-6049 - PLANT MATERIAL (MIN 4' TRNK HT) (PALM)	3	EA	\$950.00	\$2,850.00	\$770.00	\$2,310.00	\$1,000.00	\$3,000.00	\$906.67	\$2,720.00	\$1,000.00	\$3,000.00
TOTAL AMOUNT - BASE BID					\$529,632.00		\$705,332.00		\$924,900.00		\$858,201.33		\$368,935.00

#	Description	Quantity	Unit	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1	ADD SIDEWALKS AND PED RAMPS ON NORTH SIDE OF KAATZ LN	1.0	LS	\$28,000.00	\$28,000.00	\$36,048.10	\$36,048.10	\$34,900.00	\$34,900.00	\$32,982.70	\$32,982.70	\$17,110.00	\$17,110.00
TOTAL AMOUNT - ALTERNATE BID					\$28,000.00		\$36,048.10		\$34,900.00		\$32,982.70		\$17,110.00

Notes: Original bid form for DigDug showed \$233,911.45. Arithmetic error was corrected and total amount for based bid was increased by \$0.30, to \$529,632.00. Contractor submitted a revised bidform reflecting the changes.

CONTRACTOR REFERENCE CHECK



Innovative approaches
Practical results
Outstanding service

CONTRACTOR: DigDug Construction
OWNER: City of Hutto
500 W Live Oak St
PERSON CONTACTED: Suzanne Blackburn
PROJECT NAME: Lakeside Estates Sidewalks
Phase 1
TELEPHONE NO.: 512-346-3482
PROJECT NO.: HTO22281
DATE: 7/21/2022
TIME: 3:50 PM
REPRESENTING: Freese & Nichols
CONTACTED BY: Arturo Terrazas
REFERENCE PROJECT: Arrowhead Ranch – Phase 3 and 4
PROJECT DESCRIPTION: Site work and landscape.
PROJECT COMPLETE: ☒ YES ☐ NO
ON SCHEDULE: ☒ YES ☐ NO
COMPLETION DATE: Pending City of Dripping Springs
PROJECT MANAGER: Bill Fitzpatrick
SUPERINTENDENT(S): Bill Fitzpatrick

E = EXCELLENT G = GOOD F = FAIR P = POOR

RATE THE PROJECT MANAGER IN THE FOLLOWING CATEGORIES:

QUALIFICATIONS BY EXPERIENCE OR SKILLS E PROFESIONAL CONDUCT AND INTEGRITY E
ABILITY TO MANAGE SUBCONTRACTORS E ABILITY TO WORK WITH CHANGES E
COMMENTS The top people that we go to if they ever need anything. Great for small and large jobs.
They have a "Do all we can" attitude when solving issues.

RATE THE SUPERINTENDENT IN THE FOLLOWING CATEGORIES:

QUALIFICATIONS BY EXPERIENCE OR SKILLS E PROFESIONAL CONDUCT AND INTEGRITY E
ABILITY TO MANAGE SUBCONTRACTORS E ABILITY TO WORK WITH CHANGES E
COMMENTS _____

RATE THE CONTRACTOR'S PROJECT RESOURCES IN THE FOLLOWING CATEGORIES:

RATE OVERALL QUALITY OF FINISHED PROJECT E SIGNIFICANT REWORK REQUIRED NO
DEFECTIVE WORK CORRECTED PROMPTLY E QUALITY CONTROL PROCEDURES ADEQUATE E
COMMENTS _____

RATE THE CONTRACTOR'S WORK HABITS AND QUALITY OF THE WORK PERFORMED:

ADEQUATE AND SKILLED FOREMAN	<u>E</u>	EQUIPMENT QUANTITY AND CONDITION	<u>N/A</u>
ADEQUATE SKILLED LABOR FORCE	<u>E</u>	APPROPRIATE USE OF EQUIPMENT	<u>N/A</u>
COMMENTS _____			

RATE THE CONTRACTOR'S FINANCIAL MANAGEMENT AND STRENGTH:

FINANCIAL RESOURCES ADEQUATE FOR PROJECT	<u>E</u>	LIENS BY SUBCONTRACTORS OR SUPPLIERS	<u>N/A</u>
PERSONNEL WAGE DISPUTES	<u>N/A</u>	COMPLAINTS OF LATE OR NON-PAYMENT	<u>N/A</u>
COMMENTS _____			

RATE THE CONTRACTOR'S ABILITY TO COMPLETE AND FOLLOW-UP ON WARRANTY WORK:

PUNCHLIST COMPLETED IN RESONABLE TIME	<u>E</u>	PROJECT STAFFED FOR TIMELY COMPLETION	<u>E</u>
RESPONSE ON WARRANTY WORK ACCEPTABLE	<u>E</u>	DID OWNER PERFORM ANY WARRANTY WORK? ☒ YES ☐ NO	
COMMENTS _____			

WOULD YOU RECOMMEND AWARD OF ANOTHER CONTRACT TO THIS CONTRACTOR? ☒ YES ☐ NO

COMMENTS OR RECOMMENDATIONS YOU WOULD MAKE TO ANOTHER OWNER: _____

CONTRACTOR REFERENCE CHECK



Innovative approaches
Practical results
Outstanding service

CONTRACTOR: DigDug Construction
OWNER: City of Hutto
500 W Live Oak St
PERSON CONTACTED: Shane Potter
PROJECT NAME: Lakeside Estates Sidewalks
Phase 1
TELEPHONE NO.: 512-966-9768
PROJECT NO.: HTO22281
DATE: 7/21/2022
TIME: 4:30 PM
REPRESENTING: Freese & Nichols
CONTACTED BY: Arturo Terrazas
REFERENCE PROJECT: Sorento Trail Repairs
PROJECT DESCRIPTION: Sidewalk, excavation, repairs, drainage, improvements.
PROJECT COMPLETE: ☒ YES ☐ NO **ON SCHEDULE:** ☒ YES ☐ NO **COMPLETION DATE:** June 2020
PROJECT MANAGER: Scott (does not remember last name)
SUPERINTENDENT(S): N/A

E = EXCELLENT G = GOOD F = FAIR P = POOR

RATE THE PROJECT MANAGER IN THE FOLLOWING CATEGORIES:

QUALIFICATIONS BY EXPERIENCE OR SKILLS E PROFESIONAL CONDUCT AND INTEGRITY E
ABILITY TO MANAGE SUBCONTRACTORS N/A ABILITY TO WORK WITH CHANGES N/A
COMMENTS _____

RATE THE SUPERINTENDENT IN THE FOLLOWING CATEGORIES:

QUALIFICATIONS BY EXPERIENCE OR SKILLS N/A PROFESIONAL CONDUCT AND INTEGRITY N/A
ABILITY TO MANAGE SUBCONTRACTORS N/A ABILITY TO WORK WITH CHANGES N/A
COMMENTS _____

RATE THE CONTRACTOR'S PROJECT RESOURCES IN THE FOLLOWING CATEGORIES:

RATE OVERALL QUALITY OF FINISHED PROJECT E SIGNIFICANT REWORK REQUIRED NO
DEFECTIVE WORK CORRECTED PROMPTLY N/A QUALITY CONTROL PROCEDURES ADEQUATE E
COMMENTS _____

RATE THE CONTRACTOR'S WORK HABITS AND QUALITY OF THE WORK PERFORMED:

ADEQUATE AND SKILLED FOREMAN E EQUIPMENT QUANTITY AND CONDITION E
ADEQUATE SKILLED LABOR FORCE E APPROPRIATE USE OF EQUIPMENT E
COMMENTS _____

RATE THE CONTRACTOR'S FINANCIAL MANAGEMENT AND STRENGTH:

FINANCIAL RESOURCES ADEQUATE FOR PROJECT N/A LIENS BY SUBCONTRACTORS OR SUPPLIERS N/A
PERSONNEL WAGE DISPUTES N/A COMPLAINTS OF LATE OR NON-PAYMENT N/A
COMMENTS Do not know their financials, however, they did not have any money issues during the project.

RATE THE CONTRACTOR'S ABILITY TO COMPLETE AND FOLLOW-UP ON WARRANTY WORK:

PUNCHLIST COMPLETED IN REASONABLE TIME E PROJECT STAFFED FOR TIMELY COMPLETION E
DID OWNER PERFORM ANY WARRANTY WORK?
RESPONSE ON WARRANTY WORK ACCEPTABLE N/A ☐ YES ☒ NO
COMMENTS _____

WOULD YOU RECOMMEND AWARD OF ANOTHER CONTRACT TO THIS CONTRACTOR? ☒ YES ☐ NO

COMMENTS OR RECOMMENDATIONS YOU WOULD MAKE TO ANOTHER OWNER: _____

CONTRACTOR REFERENCE CHECK



Innovative approaches
Practical results
Outstanding service

CONTRACTOR: DigDug Construction
OWNER: City of Hutto
500 W Live Oak St
PERSON CONTACTED: Chad Gilpin
PROJECT NAME: Lakeside Estates Sidewalks
Phase 1
TELEPHONE NO.: 512-220-8101
PROJECT NO.: HTO22281
DATE: 7/21/2022
TIME: 4:00 PM
REPRESENTING: Freese & Nichols
CONTACTED BY: Arturo Terrazas
REFERENCE PROJECT: Ranch House Road Phase 1 and DSRR Restriping Project
PROJECT DESCRIPTION: Installation of parking lot, sidewalks, asphalt paving, striping, and culverts.
PROJECT COMPLETE: ☐ YES ☒ NO **ON SCHEDULE:** ☒ YES ☐ NO **COMPLETION DATE:** August 2022
PROJECT MANAGER: Chris Harrison
SUPERINTENDENT(S): Bill Fitzpatrick

E = EXCELLENT G = GOOD F = FAIR P = POOR

RATE THE PROJECT MANAGER IN THE FOLLOWING CATEGORIES:

QUALIFICATIONS BY EXPERIENCE OR SKILLS E PROFESIONAL CONDUCT AND INTEGRITY E
ABILITY TO MANAGE SUBCONTRACTORS E ABILITY TO WORK WITH CHANGES E
COMMENTS One of the better contractors they've worked with at the City of Dripping Springs

RATE THE SUPERINTENDENT IN THE FOLLOWING CATEGORIES:

QUALIFICATIONS BY EXPERIENCE OR SKILLS E PROFESIONAL CONDUCT AND INTEGRITY E
ABILITY TO MANAGE SUBCONTRACTORS E ABILITY TO WORK WITH CHANGES E
COMMENTS _____

RATE THE CONTRACTOR'S PROJECT RESOURCES IN THE FOLLOWING CATEGORIES:

RATE OVERALL QUALITY OF FINISHED PROJECT E SIGNIFICANT REWORK REQUIRED NO
DEFECTIVE WORK CORRECTED PROMPTLY E QUALITY CONTROL PROCEDURES ADEQUATE E
COMMENTS Project had some changes and were pleased with change order negotiations, pricing and schedule was fair. Easy to work with change orders.

RATE THE CONTRACTOR'S WORK HABITS AND QUALITY OF THE WORK PERFORMED:

ADEQUATE AND SKILLED FOREMAN	<u>E</u>	EQUIPMENT QUANTITY AND CONDITION	<u>E</u>
ADEQUATE SKILLED LABOR FORCE	<u>E</u>	APPROPRIATE USE OF EQUIPMENT	<u>E</u>
COMMENTS _____			

RATE THE CONTRACTOR'S FINANCIAL MANAGEMENT AND STRENGTH:

FINANCIAL RESOURCES ADEQUATE FOR PROJECT	<u>E</u>	LIENS BY SUBCONTRACTORS OR SUPPLIERS	<u>E</u>
PERSONNEL WAGE DISPUTES	<u>E</u>	COMPLAINTS OF LATE OR NON-PAYMENT	<u>E</u>
COMMENTS _____			

RATE THE CONTRACTOR'S ABILITY TO COMPLETE AND FOLLOW-UP ON WARRANTY WORK:

PUNCHLIST COMPLETED IN RESONABLE TIME	<u>E</u>	PROJECT STAFFED FOR TIMELY COMPLETION	<u>E</u>
		DID OWNER PERFORM ANY WARRANTY WORK?	
RESPONSE ON WARRANTY WORK ACCEPTABLE	<u>E</u>	☐ YES ☐ NO	
COMMENTS <u>Based on a previous project. Contractor was prompt to address issues.</u>			

WOULD YOU RECOMMEND AWARD OF ANOTHER CONTRACT TO THIS CONTRACTOR? ☒ YES ☐ NO

COMMENTS OR RECOMMENDATIONS YOU WOULD MAKE TO ANOTHER OWNER: _____

AGENDA ITEM REPORT

9.3.



This agenda item meets the following City's Pillars:(check all that apply)

☐ Excellence and Efficiency through Collaboration

☐ Sustainable Growth

☐ Financial Responsibility

☒ Highest Quality of Life

To: City Council
Subject: Discussion and possible action to execute a Master Services Agreement (MSA) and Individual Project Order (IPO) to professional services with Roadway Access Specialists (RAS), LLC to complete a Pavement Assessment and Management Plan for the City, pursuant to RFQ # S22-04 in the amount of \$148,669.00. (Wade Benton)
Meeting: Thursday, August 4, 2022
Department: Engineering /
Staff Contact: Wade Benton

BACKGROUND INFORMATION:

RFQ# S22-04 Pavement Management Study FY22

On June 16, 2022, Council approved selection of Roadway Asset Services (RAS), LLC to perform professional engineering services in accordance with the above RFQ to inventory and to assess city-maintained streets and select roads outside of the city limits likely to be annexed in the near future. A request for qualifications (RFQ) procurement format was utilized since professional engineering services were required to deliver the requested scope of work.

As directed the City Manager and staff have negotiated an agreement with RAS for approximately 143 center-lane miles (181 test miles) of city-maintained roadways to develop a Roadway Pavement Assessment and Management Plan for the City. For each roadway studied, the plan will include a Pavement Condition Index (PCI) score, 5-year project maintenance scope, and budget. The plan will prioritize and rank roadway rehabilitation and maintenance projects based on roadway class, available roadway maintenance funds, and remaining life.

RAS will assist the City in development of a 5-year pavement CIP plan and implementation of software program to plan and budget for roadway maintenance projects, including two annual updates. Other services include evaluation of several county roads anticipated to be annexed within the next five years and sidewalk inventory and gap analysis.

AGENDA ITEM REPORT

9.3.



SUMMARY OF REQUEST:

Authorize the City Manager to execute a Master Services Agreement and Individual Project Order for professional services to complete a Pavement Assessment and Management Plan in accordance with RFQ# S22-04 Pavement Management Study FY22, in the amount of \$148,669.

STAFF REVIEW:

Staff recommends execution of the Master Services Agreement (MSA) and IPO 2022-001 with Roadway Asset Services to perform the Pavement Assessment and Management Plan in the amount of \$148,669.

FINANCIAL IMPACT:

The FY 2022 budget includes \$150,000 for pavement condition assessment survey and development of 5-year pavement management plan. (General Fund 10-040-060-6405, Professional Services)

POLICY IMPLICATIONS:

ATTACHMENTS:



**STANDARD MASTER AGREEMENT BETWEEN CITY OF
HUTTO AND ROADWAY ASSET SERVICES, LLC
FOR PROFESSIONAL ENGINEERING SERVICES**

THIS AGREEMENT is made this _____, 2022 by and between The City of Hutto, Texas ("the City") and Roadway Asset Services (RAS), LLC ("the Consultant").

RECITALS

The City and RAS, LLC desire to set forth the general terms and conditions whereby RAS, LLC, a limited liability company, will be engaged to provide professional consulting services on one or more projects (with respect to each engagement "the Project"), with the specifics of each engagement to be set forth in an executed Individual Project Order ("IPO"). If the IPO is executed by an affiliated company of RAS, LLC, the IPO shall incorporate the terms and conditions of this Agreement as if signed by the affiliated company. As used herein, "Consultant" shall refer to RAS, LLC or an affiliated company executing an IPO.

AGREEMENT

(1) **Scope of Services and Additional Services.**

The undertaking of the Consultant to perform professional Services under this Agreement extends only to the services set forth in IPO's ("the Services"). However, if requested by the City and agreed to by the Consultant, the Consultant will perform Additional Services which shall be governed by these provisions. Unless otherwise agreed to in writing, the City shall pay the Consultant for the performance of any Additional Services an amount based upon the Consultant's then-current hourly rates plus an amount to cover certain direct expenses including telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage. Other direct expenses will be billed at 1.00-time cost.



(2) City's Responsibilities.

In addition to other responsibilities described in this Agreement or imposed by law, the City shall have the following responsibilities:

- (a) Designate in writing a person to act as the City's representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, and make or interpret the City's decisions.
- (b) Provide all criteria and full information as to the City's requirements, objectives, and expectations for the Project, including all numerical criteria that are to be met and all standards of development, design, or construction.
- (c) Assist the Consultant by placing at its disposal all available information pertinent to the Project including previous reports and any other data relative to studies, design, or construction or operation of the Project.
- (d) Furnish to the Consultant, as required for performance of the Consultant's Services (except to the extent provided otherwise in the IPO in question)
 - (i) data prepared by or services of others, including without limitation borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspection of samples, materials and equipment;
 - (ii) appropriate professional interpretations of all of the foregoing;
 - (iii) environmental assessment and impact statements;
 - (iv) property, boundary, easement, right-of-way, topographic and utility surveys;
 - (v) property descriptions;
 - (vi) zoning, deed and other land use restrictions; and
 - (vii) other special data or consultations; all of which Consultant may use and rely upon.
- (e) Provide Consultant surveys to establish reference points for construction (except to the extent provided otherwise in the IPO in question).
- (f) Arrange for access to and make all provisions for the Consultant to enter



upon public and private property as required for the Consultant to perform services under this Agreement.

(g) Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the Consultant, obtain advice of an attorney, insurance counselor and other consultants as the City deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the Consultant. The Consultant shall have no liability to the City for delays resulting from City's failure to review documents promptly.

(h) Furnish approvals and permits for all government authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.

(i) Provide such accounting, independent cost estimating and insurance counseling services as the City may require.

(j) Attend the pre-bid conference, bid opening, pre-construction conferences, construction progress and other job-related meetings and substantial completion inspections and final payment inspections.

(k) Give prompt written notice to the Consultant whenever the City observes or otherwise becomes aware of any development that affects the scope, timing, or payment of Consultant's services, or any defect or nonconformance in any aspect of the Project.

(l) Bear all costs incidental to compliance with the requirements of this paragraph

(3) Period of Services.

The provisions of this section and the rates of compensation for the Consultant provided for elsewhere in this Agreement have been agreed to in anticipation of conditions permitting orderly and continuous progress of the Project through completion of the Consultant's Services. The Consultant shall begin work timely on each IPO after receipt of a fully executed copy of the IPO in question. The times for performance shall be extended, and compensation increased by separate agreement for periods of suspension or delay resulting from circumstances the Consultant does not control. If such suspension or delay extends for more than six months



(cumulatively), the rates of compensation in this Agreement and the IPO shall be renegotiated.

(4) Compensation for Services.

(a) The Consultant's compensation shall be computed on the basis set forth herein, unless otherwise stated in the IPO.

(b) The City shall pay the Consultant an amount based upon the Consultant's then-current hourly rates plus an amount to cover certain direct expenses including telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage.

(c) If the Consultant's compensation is on an hourly labor fee basis, estimated fees and expenses may be set forth in the IPO in question. Services undertaken or expenses incurred by the Consultant exceeding any estimates set forth in the IPO shall be the liability of the City.

(5) Method of Payment.

(a) Invoices will be submitted periodically for services performed and expenses incurred. Payment of each invoice will be due within 30 days of receipt and should include the invoice number and RAS, LLC project number. All retainers will be held by the Consultant for the duration of the project and applied against the final invoice. Interest will be added to accounts not paid within 30 days at the rate of 1.5% per month, beginning on the 31st day. If the City fails to make any payment due the Consultant under this or any other agreement within 30 days after the Consultant's transmittal of its invoice, the Consultant may, after giving notice to the City, suspend services and withhold deliverables until all amounts due are paid in full and may commence proceedings to secure its right to payment under this Agreement.

(b) If the City relies on payment or proceeds from a third party to pay Consultant and City does not pay Consultant's invoice within 60 days of receipt, Consultant may communicate directly with such third party to secure payment.

(c) If the City objects to any charge on an invoice, it shall so advise the Consultant in writing giving its reasons within twenty-one (21) days of receipt of the invoice or all such objections shall be waived and the amount stated in



the invoice shall conclusively be deemed due and owing. If the City objects on only a portion of the invoice, payment for all other portions remains due within 30 days of receipt.

(d) If the Consultant initiates legal proceedings to collect payment, it may recover, in addition to all amounts due, its reasonable attorneys' fees, reasonable experts' fees, and other expenses related to the proceedings. Such expenses shall include the cost, at the Consultant's normal billing rates, of the time devoted to such proceedings by its employees.

(e) The City agrees that payment to the Consultant is not subject to any contingency. The Consultant may negotiate payment of any check tendered by the City, even if the words "in full satisfaction" or words intended to have similar effect appear on the check without such negotiation being an accord and satisfaction of any disputed debt and without prejudicing the right of the Consultant to collect additional amounts from the City.

(6) Use of Documents.

All documents, including but not limited to drawings, specifications, reports, and data or programs stored electronically, prepared by the Consultant are related exclusively to the services described in this Agreement and may be used only if the City has satisfied all of its obligations under this Agreement. They are not intended or represented to be suitable for use, partial use or reuse by the City or others on extensions of this project or on any other project. Any modifications made by the City to any of the Consultant's documents, or any use, partial use or reuse of the documents without written authorization or adaptation by the Consultant will be at the City's sole risk and without liability to the Consultant, and the City shall indemnify, defend and hold the Consultant harmless from all claims, damages, losses and expenses, including but not limited to attorneys' fees, resulting therefrom. The Consultant's electronic files and source code developed in the development of application code remain the property of the Consultant and shall be provided to the City only if expressly provided for in the IPO. Any electronic files not containing an electronic seal are provided only for the convenience of the City, and



use of them is at the City's sole risk. In the case of any defects in the electronic files or any discrepancies between them and the hardcopy of the documents prepared by the Consultant, the hardcopy shall govern. Because data stored in electronic media format can deteriorate or be modified without the Consultant's authorization, the City has 60 days to perform acceptance tests, after which it shall be deemed to have accepted the data.

(7) Opinions of Cost.

Since the Consultant does not control the cost of labor, materials, equipment or services furnished by others, methods of determining prices, or competitive bidding or market conditions, any and all opinions rendered as to costs, including but not limited to opinions as to the costs of construction and materials, shall be made on the basis of its experience and qualifications and represent its reasonable judgment as an experienced and qualified professional, familiar with the industry. The Consultant cannot and does not guarantee that proposals, bids or actual costs will not vary from opinions of cost prepared by it. If at any time the City wishes greater assurance as to the amount of any cost, it shall employ an independent cost estimator to make such determination. Consultant's services required to bring costs within any limitation established by the City will be paid for as Additional Services by the City.

(8) Termination.

The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party, or upon seven (7) days' written notice for the convenience of the terminating party. If any change occurs in the ownership of the City, the Consultant has the right to immediately terminate this Agreement. In the event of any termination, the Consultant will be paid for all services rendered to the effective date of termination, all expenses subject to reimbursement, and other reasonable expenses incurred by the Consultant as a result of such termination. If the Consultant's compensation hereunder is determined on an hourly basis, the amount payable to the



Consultant for services so rendered shall be established on the basis of the time and authorized expenses actually incurred on the Project to the effective date of termination. If the Consultant's compensation under this Agreement is a lump sum, upon such termination the amount payable to the Consultant for services rendered will be a proportional amount of the total fee based on a ratio of the services done, as reasonably determined by the Consultant, to the total services which were to have been performed.

(9) Insurance.

The Consultant carries Workers' Compensation insurance, professional liability insurance, and general liability insurance. If the City directs the Consultant to obtain increased insurance coverage, the Consultant will take out such additional insurance, if obtainable, at the City's expense.

(a) Consultant, at Consultant's sole cost, shall purchase and maintain during the entire term while this Contract is in effect professional liability insurance coverage in the minimum amount of One Million Dollars (\$1,000,000) per claim from a company authorized to do insurance business in Texas and otherwise acceptable to City. Consultant shall also notify City, within five (5) business days of receipt, of any notices of expiration, cancellation, non-renewal, or material change in coverage it receives from its insurer.

(b) Subconsultant Insurance. Without limiting any of the other obligations or liabilities of Consultant, Consultant shall require each subconsultant performing work under this Contract to maintain during the term of this Contract, at the subconsultant's own expense, the same stipulated minimum insurance required in this Agreement.

(c) Consultant shall obtain and monitor the certificates of insurance from each subconsultant in order to assure compliance with the insurance requirements. Consultant must retain the certificates of insurance for the duration of this Contract, and shall have the responsibility of enforcing these insurance requirements among its subconsultants. City shall be entitled, upon request and without expense, to receive copies of these certificates of insurance.

(d) Insurance Policy Endorsements. Each insurance policy shall include the following conditions by endorsement to the policy:



(e) Each policy shall require that thirty (30) days prior to the expiration, cancellation, or non-renewal by endorsement a notice thereof shall be given to City by email to:

Isaac Turner
City Manager
500 W. Live Oak Street
Hutto, Texas 78634
[insert email address]

Consultant shall provide thirty (30) days' notice of reduction in limits to the same address.

(f) The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by City, to any such future coverage, or to City's Self-Insured Retentions of whatever nature.

(g) Cost of Insurance. The cost of all insurance required herein to be secured and maintained by Consultant shall be borne solely by Consultant, with certificates of insurance evidencing such minimum coverage in force to be filed with City. Such Certificates of Insurance are evidenced as Exhibit D herein entitled "Certificates of Insurance."

(10) Standard of Care.

The standard of care applicable to Consultant's services will be the degree of care and skill ordinarily exercised by consultants performing the same or similar services in the same locality at the time the services are provided. No warranty, express or implied, is made or intended by the Consultant's undertaking herein or its performance of services, and it is agreed that the Consultant is not a fiduciary with respect to the City.

(11) Limitation of Liability.

IN RECOGNITION OF THE RELATIVE RISKS AND BENEFITS OF THE PROJECT TO BOTH THE CITY AND THE CONSULTANT, THE RISKS HAVE BEEN ALLOCATED



SUCH THAT THE CITY AGREES, TO THE FULLEST EXTENT OF THE LAW, AND NOTWITHSTANDING ANY OTHER PROVISIONS OF THIS AGREEMENT OR THE EXISTENCE OF APPLICABLE INSURANCE COVERAGE, THAT THE TOTAL LIABILITY, IN THE AGGREGATE OF THE CONSULTANT AND THE CONSULTANT'S OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, AND THE CONSULTANT'S SUBCONSULTANTS, AND ANY OF THEM, TO THE CITY OR TO ANYONE CLAIMING BY, THROUGH OR UNDER THE CITY, FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THE SERVICES UNDER THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDING BUT NOT LIMITED TO, THE NEGLIGENCE (INCLUDING GROSS NEGLIGENCE), PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR ANY WARRANTY, EXPRESS OR IMPLIED, OF THE CONSULTANT OR THE CONSULTANT'S OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, THE CONSULTANT'S SUBCONSULTANTS OR ANY OF THEM, SHALL NOT EXCEED TWICE THE TOTAL COMPENSATION RECEIVED BY THE CONSULTANT UNDER THE IPO IN QUESTION OR \$50,000, WHICHEVER IS GREATER. HIGHER LIMITS OF LIABILITY MAY BE NEGOTIATED FOR ADDITIONAL FEE. UNDER NO CIRCUMSTANCES SHALL THE CONSULTANT BE LIABLE FOR EXTRA COSTS OR OTHER CONSEQUENCES DUE TO CHANGED CONDITIONS, OR FOR COSTS RELATED TO THE FAILURE OF CONTRACTORS OR MATERIALMENTO PERFORM WORK IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS. THIS SECTION 11 IS INTENDED SOLELY TO LIMIT THE REMEDIES AVAILABLE TO THE CITY OR THOSE CLAIMING BY OR THROUGH THE CITY, AND NOTHING IN THIS SECTION 11 SHALL REQUIRE THE CITY TO INDEMNIFY THE CONSULTANT.

(12) Mutual Waiver of Consequential Damages.

IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY CONSEQUENTIAL, INCIDENTAL, PUNITIVE, OR INDIRECT DAMAGES INCLUDING BUT NOT LIMITED TO LOSS OF INCOME OR LOST PROFITS REGARDLESS OF WHETHER SUCH LOSSES, DAMAGES OR LIABILITY ARISES FROM BREACH OF CONTRACT OR WARRANTY, TORT (INCLUDING



NEGLIGENCE OF ANY KIND OR CHARACTER INCLUDING GROSS NEGLIGENCE), STRICT LIABILITY OR OTHERWISE.

(13) Certifications.

The Consultant shall not be required to execute certifications or third-party reliance letters that are inaccurate, that relate to facts of which the Consultant does not have actual knowledge, or that would cause the Consultant to violate applicable rules of professional responsibility.

(14) Dispute Resolution.

All claims by the City arising out of this Agreement or its breach shall be submitted first to mediation in accordance with the Construction Industry Mediation Procedures of the American Arbitration Association as a condition precedent to litigation. Any mediation or civil action must be commenced within one year of the accrual of the cause of action asserted but in no event later than allowed by applicable statutes. The prevailing Party shall be entitled to recover its attorneys' fees, costs, and expenses, including arbitrator fees and costs and AAA fees and costs. Each party irrevocably waives, to the fullest extent permitted by applicable laws, any and all right to trial by jury.

(15) Hazardous Substances.

In no event shall Consultant be a custodian, transporter, handler, arranger, contractor, or remediator with respect to hazardous substances and conditions. Consultant's services will be limited to professional analysis, recommendations, and reporting, including, when agreed to, plans and specifications for isolation, removal, or remediation. The Consultant shall notify the City of hazardous substances or conditions not contemplated in the scope of services of which the Consultant actually becomes aware. Upon such notice by the Consultant, the Consultant will stop affected portions of its services.

(16) Construction Phase Services.

(a) If the Consultant's services include the preparation of documents to be



used for construction and the Consultant is not retained to make periodic site visits, the City assumes all responsibility for interpretation of the documents and for construction observation, and the City waives any claims against the Consultant in any way connected thereto.

(b) If the Consultant provides construction phase services, the Consultant shall have no responsibility for any contractor's means, methods, techniques, equipment choice and usage, sequence, schedule, safety programs, or safety practices, nor shall Consultant have any authority or responsibility to stop or direct the work of any contractor. The Consultant's visits will be for the purpose of endeavoring to provide the City a greater degree of confidence that the completed work of its contractors will generally conform to the construction documents prepared by the Consultant. Consultant neither guarantees the performance of contractors, nor assumes responsibility for any contractor's failure to perform its work in accordance with the contract documents.

(c) The Consultant is not responsible for any duties assigned to the design professional in the construction contract that are not expressly provided for in this Agreement. The City agrees that each contract with any contractor shall state that the contractor shall be solely responsible for job site safety and for its means and methods; that the contractor shall indemnify the City and the Consultant for all claims and liability arising out of job site accidents; and that the City and the Consultant shall be made additional insureds under the contractor's general liability insurance policy.

(17) No Third-Party Beneficiaries: Assignment and Subcontracting.

Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than the City and the Consultant, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the City and the Consultant and not for the benefit of any other party. The City shall not assign, sublet or transfer any rights under or interest in this Agreement or any claim arising out of the performance of services by the Consultant without the written consent of the Consultant. The Consultant reserves the right to augment its staff with subconsultants as it deems appropriate due to project logistics, schedules, or market



conditions. If the Consultant exercises this right, it will maintain the agreed-upon billing rates for services identified in this Agreement or the IPO, regardless of whether the services are provided by in-house employees, contract employees, or independent subconsultants.

(18) Confidentiality.

The City hereby consents to the use and dissemination by the Consultant of photographs of the Project and to the use by the Consultant of facts, data and information obtained by the Consultant in the performance of its services. Notwithstanding the foregoing, with respect to any facts, data or information specifically identified in writing by the City as confidential, the Consultant shall use reasonable care to maintain the confidentiality of such identified material. Confidential information shall not include and nothing herein shall limit either party's right to disclose any information provided hereunder which: (i) was or becomes generally available to the public, other than as a result of a disclosure by the receiving party or its personnel; (ii) was or becomes available to the receiving party or its representatives on a non-confidential basis, provided that the source of the information is not bound by a confidentiality agreement or otherwise prohibited from transmitting such information by a contractual, legal, or fiduciary duty; (iii) was independently developed by the receiving party without the use of any Confidential Information of the disclosing party; or (iv) is required to be disclosed by applicable law or a court order. All confidentiality obligations hereunder shall expire three (3) years after completion of the services.

(19) Miscellaneous Provisions.

This Agreement is to be governed by the law of the State of Texas. Venue for any legal proceeding under this Agreement shall be in Williamson County, Texas. This Agreement and each executed IPO contain the entire and fully integrated agreement



between the parties, and supersede all prior and contemporaneous negotiations, representations, agreements or understandings, whether written or oral. Except as provided in Section 1, this Agreement can be supplemented or amended only by a written document executed by both the Consultant and the City. Any provision in this Agreement that is unenforceable shall be ineffective to the extent of such unenforceability without invalidating the remaining provisions hereof. Also, the non-enforcement of any provision by either party shall not constitute a waiver of that provision nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

ACCEPTED:

City of Hutto, Texas

Roadway Asset Services, LLC

BY: _____

TITLE: _____

DATE: _____

BY: Barbara Williams

TITLE: CEO

DATE: _____



TASK ORDER #2022-001

Pavement Assessment and Management Plan

In accordance with Agreement for On Demand Services between the City of Hutto (Owner) and Vendor, the parties agree as follows:

1. Background Data
 - a. Effective Date of Task Order #2022-001: August 5, 2022
 - b. Owner: City of Hutto
 - c. Vendor: Roadway Asset Services (RAS), LLC
 - d. Specific Project (title): Pavement Assessment and Management Plan
 - e. Specific Project (description): See Attachment A
2. Basic Services:
 - a. Basic Services to be provided or furnished by Vendor under this Task Order are shown in Attachment A.
 - b. Proposal deliverables: See Attachment A
3. Fee: See Attachment B
4. Schedule: 120 days from notice to proceed, See Attachment C
5. HB 1295 Compliance and No Boycott Provisions, See Attachment D

Point of Contact: Wade Benton, PE, Director of Engineering, City of Hutto
Email Address: JWBenton@HuttoTX.gov
Phone Number: 512.759-5979

TASK ORDER #2022-001

Pavement Assessment and Management Plan

Vendor agrees to provide the services within this Task Order and Vendor is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order (#2022-001) is _____.

OWNER:

By: _____

Print Name: _____

Title: _____

Roadway Asset Services, LLC:

By: Bart Williamson

Print Name: Bart Williamson

Title: CEO

Attachment A – Scope of Work

City of Hutto 2022 Pavement Assessment and Management Plan

Scope of Work Description:

RAS understands that the City of Hutto, Texas desires to conduct a field survey of the pavement conditions on all the City maintained roads in accordance with the ASTM Standard D6433 “Standard Practice for Roads and parking Lots Pavement Condition Index (PCI) Surveys.” The PCI based pavement condition survey is to be conducted on approximately 181 test miles (143 centerline miles, approximately) of paved roads in the City limits (and some in the ETJ) on each street segment which is typically a block and tagged with a unique ID on the feature-class layer in GIS.

The CONSULTANT (Roadway Asset Services, LLC.) shall provide the following services to the OWNER (Hutto, TX):

- Mobile data collection of roadway imagery and pavement distress for approximately 181 test miles (assuming driving two directions for arterials and collectors, and one direction for local residential roads.)
- ASTM D6433 compliant pavement rating and assessment for approximately 181 test miles.
- Inventory the following items: pavement condition and pavement width.
- Provide data in a format compatible with the OWNER’s GIS System.
- Field Validation of approximately 10 miles of City maintained roads.
- Pavement Final Report with current conditions, future rehabilitation options, budget analysis to maintain current PCI rating, budget requirements for desired/improved PCI rating, deferred maintenance backlog and 5-year maintenance plan organization by geographical areas. The final report will be sealed by a licensed Texas Engineer.
- Inventory of sidewalks, curb ramps, and traffic signs including support type.
- Evaluation and purchase Image viewing software
- City Council Presentation
- Training of City Staff & consultant staff

Task 1 - Project Initiation, GIS Centerline Import, and Project Management

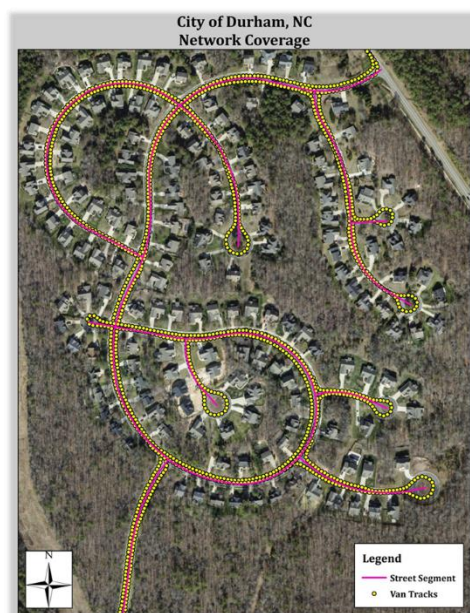
Upon notice to proceed the CONSULTANT will arrange a kick-off meeting to confirm the project requirements and scheduling. The kick-off meeting (in-person or Teams Meeting) will include proposed key personnel and the OWNER’s project members. During the meeting, CONSULTANT will present the proposed Project Approach, which includes project equipment, software, methodology, schedules, and deliverables. The proposed approach will be finalized based on the OWNER requirements and decisions during the meeting. CONSULTANT will request that the OWNER provide any existing database, previous inventory of street conditions, road centerlines, Geographic Information System (GIS) layers, and aerial imagery for project use. Project communication protocol, documentation, accounting methodologies, data format, and will be confirmed during the meeting.

CONSULTANT will use the existing centerline data provided by the OWNER and create a pavement database based on the centerline layer. Each road segment record in the centerline layer will have a corresponding record in the pavement database. The OWNER represents that the City maintains approximately 148 centerline miles of roadways.

CONSULTANT will work with the OWNER to maintain the unique identifier of each of the road segments on the OWNER road network so that the pavement database will maintain a link to the GIS data.

CONSULTANT will communicate with the OWNER to gather required information to define all the distress types and treatment selections. Based on this information, a Pavement Condition Index (PCI) rating and treatment selection manual will be created to identify and define each distress type and its severity, extent, and treatment selection (based on the ASTM-D6433 testing methodology for roads and parking lots). Each collected GIS road segment will be populated with its respective PCI as well as any other derivative indices used to make up the PCI.

CONSULTANT will provide the OWNER with a GPS “breadcrumb” file of data collection routes and image locations.



CONSULTANT will provide project management for the duration of the project, including coordinating and attending meetings via web meetings or in person with OWNER, data research and collection efforts as required, preparing bi-weekly progress reports, and schedule updates. Bi-weekly progress reports will include the miles collected for the current reporting period as well as cumulative totals. An exhibit displaying the roads collected and not yet collected will also be included.

CONSULTANT will work with the OWNER to review and verify that the data is ready to proceed.

Task 1 Deliverables:

1. The CONSULTANT will deliver bi-weekly progress reports and schedule updates.
2. The CONSULTANT will provide the OWNER with a centerline assessment document for review and approval.

Task 2 – Street Network Collection and Image Capture for Paved Roads

The CONSULTANT will collect roadway data and images for the 181 test miles of roadway using a Roadway Asset Collection (RAC) vehicle or similar data collection vehicle.

2.1 System Setup, Mobilization and Field Validation Project

CONSULTANT will work with the OWNER to review and verify that the data is ready to proceed. CONSULTANT will work with the OWNER to setup a field validation project area so that some initial sample data can be collected and verified. CONSULTANT will collect data within the field

validation project area (approximately 10 miles) and review the result with the OWNER and acquire approval for full size project implementation.

2.2 Mobile Data Collection and Image Capture for Paved Roads

The RAS team consists of a driver and operator (CONSULTANT) who will systematically drive the automated data collection vehicle on the road segment listings provided by the OWNER. The CONSULTANT will collect pavement data with two passes on arterial, collector, and striped local roads and one pass collection on residential local roadways. CONSULTANT proposes to use its collection vehicle line scan camera with laser illumination and right-of-way cameras to capture pavement and ROW images to be used during the pavement rating process. Unpaved roads will not be surveyed.

CONSULTANT will record all ROW assets by collecting images at 15-ft maximum intervals with an automated data collection survey vehicle equipped with a Laser Crack Measurement System (LCMS) for automated pavement data acquisition, Ladybug 360 camera system for capturing right-of-way imagery and a laser profiler which includes at minimum two-line lasers for capturing roughness and ride data.

Roadway Asset Services (RAS) will perform data field collection on paved roads using a state-of-the-art Roadway Asset Collection (RAC) vehicle with following systems mounted:

- Right-of-way georeferenced images with Ladybug 5+ camera: Forward, Left, Right, and 360-degree spherical images.
- LCMS-2 pavement 2D/3D imaging.
- Longitudinal profile with 2-line lasers (left and right wheel paths) Distance measuring instrument (DMI) with an accuracy of +/-0.1%.
- Differentially corrected GPS (DGPS) with an accuracy of +/- 2 feet.
- Applanix POS/LV 220 to compensate for difficult GPS conditions in urban environments.

The RAS system collects all pavement and right-of-way images, IMU, DMI and profiler data concurrently.



A RAS automated data collection vehicle

The International Roughness Index (IRI) will be collected using a class 1 road surface profiler manufactured by International Cybernetics Corporation (ICC). The road surface profiler meets all ASTM E-950 standards for evaluating the smoothness of pavement.



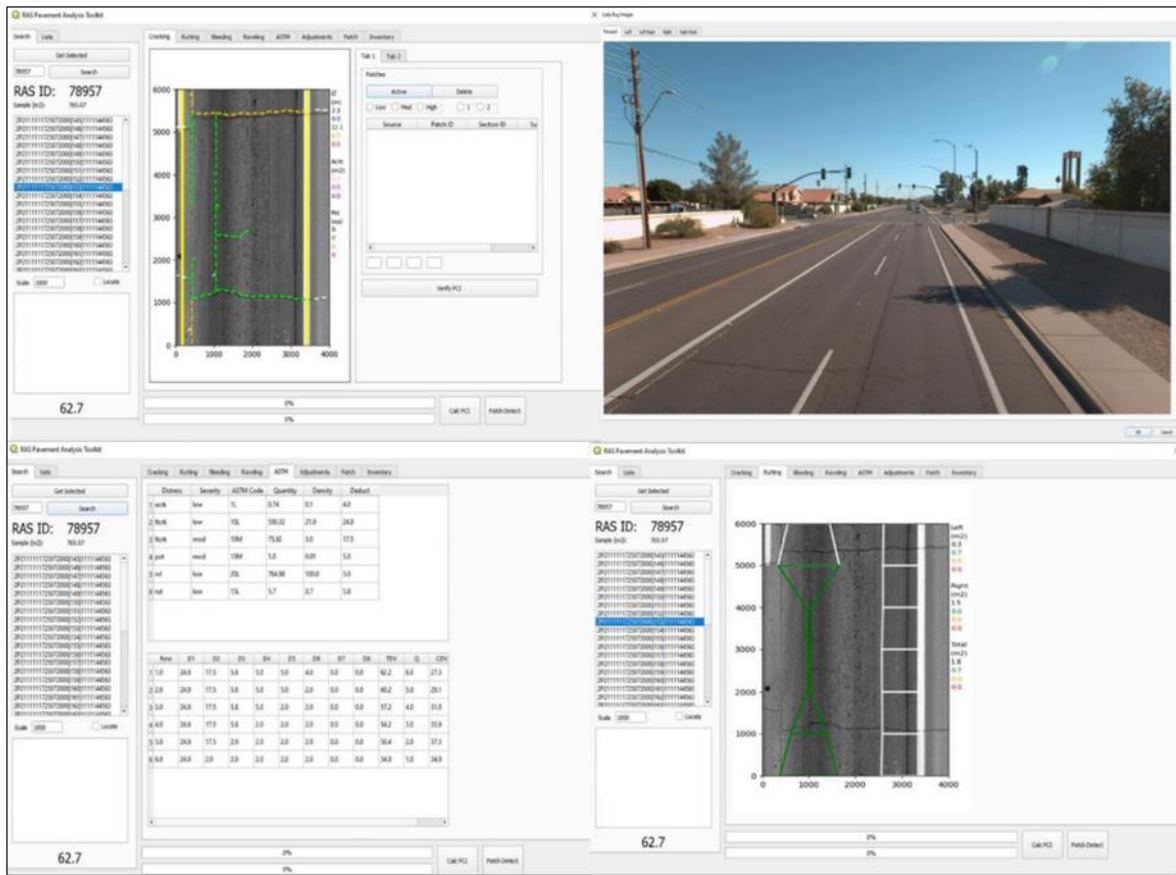
Example imagery from Ladybug 360 camera

Task 2 Deliverables:

1. CONSULTANT will provide Right-of-Way imagery for all segments collected.
2. CONSULTANT will provide downward-facing Pavement Imagery for all segments collected.
3. CONSULTANT will provide International Roughness Index (IRI) values for each delivered road segment.

Task 3 - Pavement Condition Index, Modified ASTM D6433 using Artificial Intelligence

CONSULTANT will evaluate the PCI survey results in accordance with ASTM D6433. CONSULTANT will provide 100% survey of all lanes driven using RAS' pavement analysis tool, Technical Rating Intelligence Program (Road TRIP™) to evaluate the pavement condition using automated techniques per the ASTM D6433 pavement distress rating process including the following distresses: alligator cracking, longitudinal cracking, transverse cracking, block cracking, rutting, weathering, raveling, potholes, and patching. Experienced pavement engineers will review the resultant output for accuracy and make any corrections that may be needed. Road TRIP™ software allows the pavement and right of way imagery to be synced and the distress data to be displayed geospatially to provide another layer of quality assurance.



Pavement Condition Evaluation within Road TRIP™

CONSULTANT will provide final PCI and Distress data in a format compatible with the Client's GIS system.

Task 4 - Pavement Width

The CONSULTANT will use the images from the Ladybug 360 camera system to capture the width of pavement for each street segment to compare with the existing database information. CONSULTANT will provide the widths for roads with width changes by noting locations of changes by stations and measuring each section of change, and the addition of lanes or turn lanes.

Task 3 and 4 Deliverables:

1. CONSULTANT will deliver a final GIS file geodatabase containing collected pavement data (containing the Type, Severity and Extent of distresses along the road segment as defined by the ASTM D6433 methodology), widths, distresses, and PCI value.

Task 5 – 5 Year CIP Plan with Pavement Report and BOSS™ Analysis

CONSULTANT will deliver a Final Pavement Condition Index Report for the project including:

- Executive Summary.
- Project methodology and pavement data.
- Street segment PCI.
- Exhibits showing PCI and street segment length, lanes, and pavement type.

The Pavement Final Report will include current conditions, future rehabilitation options, budget analysis to maintain current PCI rating, budget requirements for desired/improved PCI rating, deferred maintenance backlog and 5-year maintenance plan organization by geographical areas. The final report will be sealed by a licensed Texas Engineer.

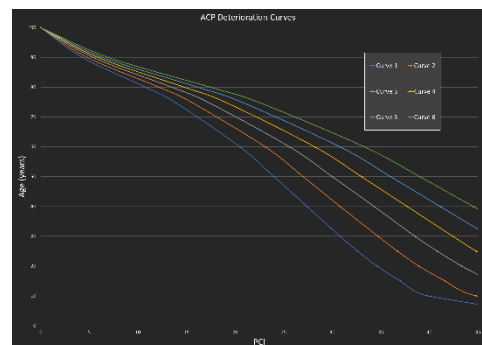
CONSULTANT will work with OWNER to develop and set up the pavement analysis operating parameters within our Budget Optimization Street Selector (BOSS™) spreadsheet. CONSULTANT will work with OWNER to establish the maintenance and rehabilitation activities, PCI trigger points, costs, reset PCI values, completed rehabilitation work since the survey, planned work, existing budgets, pavement deterioration curve development/assignment and inflation priorities. CONSULTANT will assist the OWNER with determining the right treatment (prescription) at the right time by reviewing the City's existing maintenance and rehabilitation strategies and recommending others that may be a good fit. The scope will include running at least 10 profile budget runs to establish the budget model trend and showcasing at least 5 budget scenarios for the 5-year pavement analysis. We propose to provide these services to develop a 5-year maintenance plan that is financially optimized and prioritized to meet the needs of the OWNER.

While the CONSULTANT will define the scenarios to be run with the OWNER, at a minimum the following questions should be answered with the budgetary scenarios:

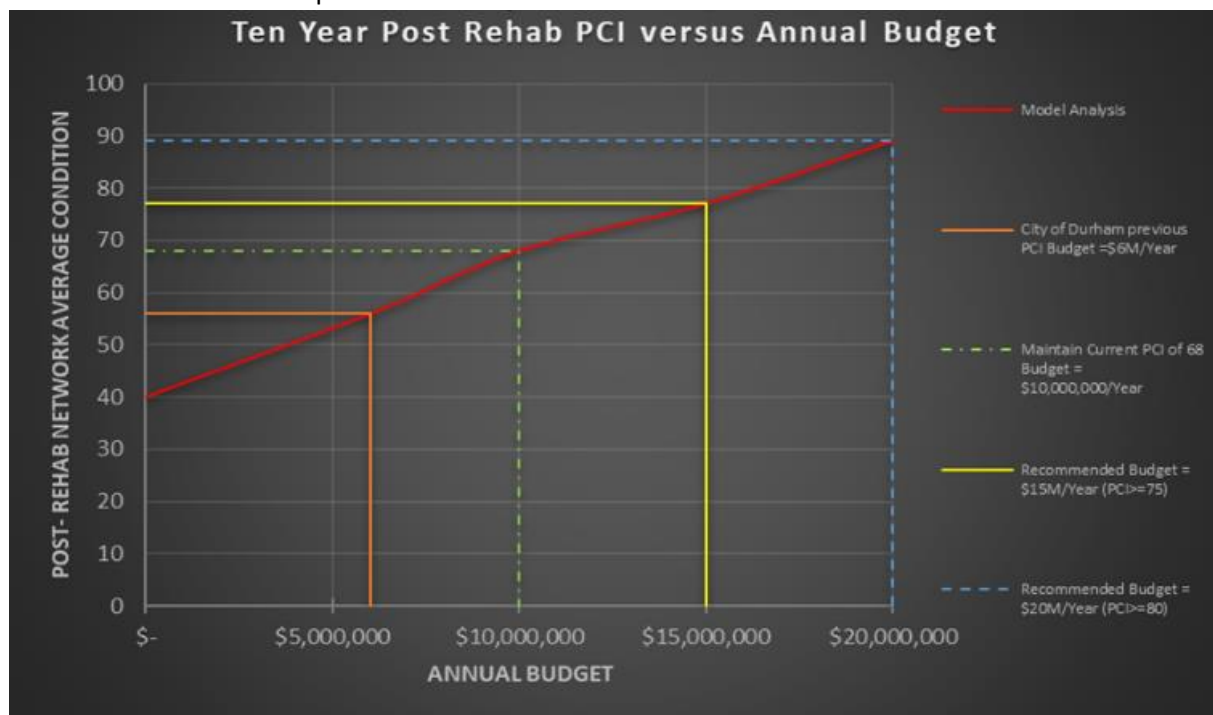
- **What is the resultant network PCI at my current funding level?**
- **What budget is required to maintain my existing network PCI?**
- **What budget is required to achieve a desired network PCI?**
- **What budget is required to control the growth in backlog?**

The CONSULTANT'S approach to such an analysis involves the following sequences and OWNER engagements during the process:

- **Maintenance & Rehabilitation Setup** – to ensure the results of the budget model runs meet the OWNER'S expectations, the CONSULTANT will discuss the OWNER'S current Maintenance and Rehabilitation setup within the pavement analysis setup. This will include activity set up, PCI trigger points, and PCI reset scores.
- **Deterioration Curves** – forecasting pavement conditions requires a detailed set of pavement deterioration curves for each roadway traffic classification and pavement material type, as designated by the pavement management system. The CONSULTANT will develop the deterioration curves to ensure they reflect realistic degradation rates for the OWNER.



- **Financial Optimization & Prioritization** – the CONSULTANT’S BOSS™ analysis uses sound engineering and economic logic to prioritize which street candidates are selected throughout the multi-year plan. While most pavement management programs will prioritize by roadway traffic and condition, an the BOSS™ analysis takes it a step further and introduces financial optimization into candidate selection through the use of a “Need Year” analysis that identifies each segment’s cost of deferral. Understanding the “Cost of Segment Deferral” allows the analysis to maximize the OWNER’S limited funds in the best manner possible.



- **Project development** – the BOSS™ analysis includes stitching segments (block) together to form a project, also known as a “management section”. The CONSULTANT will work with the OWNER to review the initial model results and begin “stitching” segments together to form logical projects that best meet the needs of the OWNER.

Task 5 Deliverables:

1. CONSULTANT will deliver a Final Pavement Report, provide staff training and present the results at a City Council meeting.
2. CONSULTANT will provide consultation with the OWNER to set the analysis operating parameters within Budget Optimization Street Selector (BOSS™).
3. CONSULTANT will deliver one round of budget scenarios based upon OWNER’S criteria and budget, with one round of revisions upon OWNER review. CONSULTANT will provide a recorded video conference training session in addition to documents developed for the establishment of the parameters set for the budget scenarios so that the OWNER can run additional scenarios as needed.

Task 6 - BOSS™ Analysis, Two Annual Updates

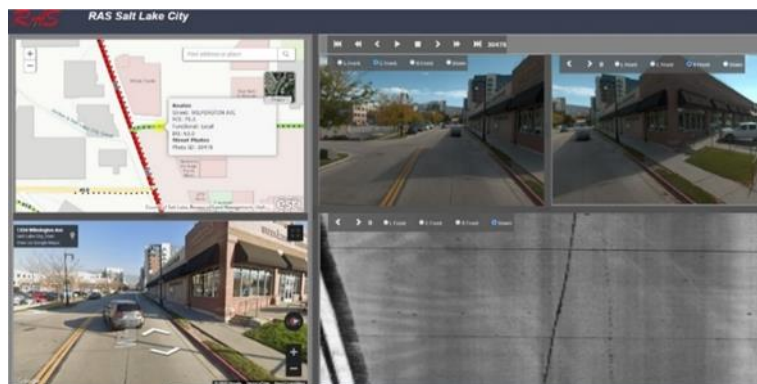
CONSULTANT will work with OWNER to update the database with current and previous year maintenance activities to reflect condition improvement prior to performing at least 10 profile budget runs to establish an updated budget model trend and showcasing at least 5 budget scenarios for the updated 5-year pavement analysis within the Budget Optimization Street Selector (BOSS™) spreadsheet. We propose to provide these services to develop a 5-year maintenance plan that is financially optimized and prioritized to meet the needs of the OWNER.

Task 6 Deliverables:

1. CONSULTANT will deliver one round of budget scenarios based upon OWNER's criteria and budget, with one round of revisions upon OWNER review.

Task 7 - RAS Image Viewer

CONSULTANT will deliver a web-based and GIS-centric viewer to allow OWNER to take a virtual drive along the roadway without leaving the office. The viewer is hosted on a reliable web platform such as Amazon Web Services (AWS). The RAS Image Viewer allows the City to load pavement and ROW imagery for a specific location within the City and sequentially travel down the roadway.



Task 7 Deliverables:

1. CONSULTANT will provide Client with a URL to the clients hosted Image Viewer. Consultant will host the Client's imagery for a term of five years.

Task 8 - Sidewalk Inventory

CONSULTANT's Pavement and ROW collection vehicles will collect right-of-way asset inventories at the same time that data is collected for the pavement condition survey. The vehicles will capture images at an interval of approximately 10 to 15 feet for both forward and side-facing directions and geo-referenced to the pavement inventory by segment. Right-of-Way assets will be inventoried on City maintained paved streets but not on alleys. CONSULTANT will collect the following for the sidewalk inventory:

1. The collection of sidewalk imagery.
2. The extraction of sidewalks from the imagery (GIS Line features).
3. The attribution required for each sidewalk feature

Sidewalk Attributes (Linear Feature):

- AssetID
- Street Name
- Photo Image
- Physical Condition Rating
 - Good
 - Fair
 - Poor
- Width
- Comments
- Length
- Existent
 - Yes
 - No



Task 8 Deliverables:

1. CONSULTANT will deliver a sidewalk inventory with attributes identified above in a GIS file geodatabase. Gaps in the sidewalk inventory will be noted.

Attachment B-Fee Schedule 2022 Pavement Assessment and Management Plan City of Hutto, Texas 				
Task	Description	Units	Unit Cost	Fee
1	Project Initiation, GIS Centerline, and Project Management ¹	1	\$9,000	\$9,000
2.1	System Setup, Mobilization and Field Validation Project ²	1	\$12,500	\$12,500
2.2	Mobile data collection and image capture for paved roads (test miles) ³	139	\$145	\$20,155
2.3	Mobile data collection and image capture for paved County roads (test miles) ^{3,6}	42	\$145	\$6,090
3	Pavement Condition Index (PCI) for paved roads utilizing Artificial Intelligence (test miles) ³	139	\$70	\$9,730
3.1	Pavement Condition Index (PCI) for County paved roads utilizing Artificial Intelligence (test miles) ^{3,6}	42	\$70	\$2,940
4	Measurement of Pavement Width (test miles)	172	\$17	\$2,924
5	5 Year CIP Plan and Pavement Report, BOSS Analysis, and Council Presentation	1	\$32,250	\$32,250
6a	BOSS Analysis Annual Update	1	\$17,500	\$17,500
6b	BOSS Analysis Annual Update	1	\$17,500	\$17,500
7	RAS Image Viewer	1	\$9,500	\$9,500
8	Sidewalk Inventory and Gap Identification (Units = Lane Miles) ⁴	286	\$30	\$8,580
Total Fee ⁵				\$148,669

¹Assumes centerline file will be provided in GIS.

²Mileage for Pilot Project is accounted for in total project mileage in 2.2 and 2.3.

³RAS proposes collecting and evaluating pavement condition for arterial and collector roads with two passes, and residential roads with one pass.

⁴Images of both sides of the roadway are evaluated for right of way assets, therefore the mileage is based on lane miles (twice the centerline miles)

⁵Bill Monthly, lump sum based on percent complete for each task item. Project Duration 4 Months

⁶County Roads that are in close proximity to the City and expected to be annexed by the City in the next 5 years

Attachment C-Project Schedule

Task	Days	Months			
		August	Sept	Oct	Nov
Task 1 - Planning Meeting, Project Kickoff, Network GIS	9				
Task 2 - Data Collection for Street Network	12				
Task 3 - Pavement Condition Index Data Processing	60				
Task 4 - Pavement Width	12				
Task 5 - CIP Plan with BOSS Analysis, and Pavement Report	45				
Task 7 - RAS Image Viewer	30				
Task 8 - Sidewalk Inventory	75				

Professional Services/GIS Database Work

Field Work

Extraction/Evaluation Work

Final Deliverable



House Bill 89 Verification Form

Prohibition on Contracts with Companies Boycotting Israel

The 85th Texas Legislature approved new legislation, effective September 1, 2017, which amends Texas Local Government Code Section 1. Subtitle F, Title 10, Government Code by adding Chapter 2270 which states that a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it:

- 1) does not boycott Israel; and
- 2) will not boycott Israel during the term of the contract

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

=====

I, (authorized official) Bart Williamson, do hereby verify the truthfulness of the contents of the statements submitted on this certification under the provisions of Subtitle F, Title 10, Government Code Chapter 2270 and that the company named below:

- 1) does not boycott Israel currently; and
- 2) will not boycott Israel during the term of the contract; and
- 3) is not currently listed on the State of Texas Comptroller's Companies that Boycott Israel List located at <https://comptroller.texas.gov/purchasing/publications/divestment.php>

Roadway Asset Services, LLC

Company Name



Signature of Authorized Official

Chief Executive Officer

07/25/2022

Title of Authorized Official

Date

AGENDA ITEM REPORT

10.1.



This agenda item meets the following City's Pillars:(check all that apply)

☒ *Excellence and Efficiency through Collaboration*

☐ *Sustainable Growth*

☐ *Financial Responsibility*

☐ *Highest Quality of Life*

To: City Council
Subject: Consideration and possible action regarding possible appointments, re-appointments and/or removals to City Boards, Commissions, Task Forces, Economic Development Corporations, Local Government Corporations and Tax Increment Reinvestment Zone Boards, City Council Liaisons, and Area Government appointments. (City Council)
Meeting: Thursday, August 4, 2022
Department: City Secretary /
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

AGENDA ITEM REPORT

10.2.



This agenda item meets the following City's Pillars:(check all that apply)

☐ Excellence and Efficiency through Collaboration

☐ Financial Responsibility

☐ Sustainable Growth

☒ Highest Quality of Life

To: City Council
Subject: Consideration and possible action regarding traffic plan and possible opening of Main Street access to Durango Farms Subdivision. (Matt Wojnowski)
Meeting: Thursday, August 4, 2022
Department: Public Works /
Staff Contact: Matt Wojnowski

BACKGROUND INFORMATION:

On July 1, 2021, City Council voted and accepted the Memorandum of Understanding between the City of Hutto, Texas ("city") and MA Durango Farms, LLC ("Developer") regarding the installation of concrete safety barriers in the Durango Farms Subdivision. On June 2, 2022, city staff shared with city council requests from residents within the subdivision and the developers to open up access into the subdivision from the south along Main Street and/or East Street. There have been approximately 40 certificates of occupancy issued in Durango Farms Phase 1, showing progress of construction of homes in the south area of the neighborhood.

After direction from City Council at the June 2, 2022 council meeting, city staff have removed the concrete barricades on Main Street and East Street and currently, both Main Street and East St. have a gate and a Knox padlock for emergency vehicles. The City Council directed that East Street remain closed to general public access with access to emergency vehicles through a Knox padlock. The City Council requested that staff meet about a traffic plan in this area prior to allowing opening traffic on Main Street into the Durango Farms subdivision.

SUMMARY OF REQUEST:

City Staff have had multiple citizens requests since the completion of several homes near the Main Street and East Street access points. This would allow easier access to the subdivision from the south as well as reduce response time by emergency services to the subdivision.

Per City Council direction, City staff met regarding an initial traffic plan to support opening Main Street at the south entrance to the Durango Farms subdivision. Staff would like to open access along

AGENDA ITEM REPORT

10.2.



Main Street before school starts on August 15, 2022. Police officers will provide enhanced enforcement of the existing speed limit of 30 miles per hour. In addition, they will enforce no thru truck traffic ordinance, which already exists in this area of town. This enhanced enforcement will continue for about 90 days (until mid-November). In addition, staff will monitor the traffic patterns and traffic flow and reassess the traffic plan during this 90-day period and will present any further recommendations for the traffic plan to the City Council.

STAFF REVIEW:

FINANCIAL IMPACT:

None financial impact at this time.

POLICY IMPLICATIONS:

Enforcement of the current and existing traffic laws in this area

ATTACHMENTS:

MEMORANDUM OF UNDERSTANDING
between
MA Durango Farms, LLC and the City of Hutto, Texas

This memorandum is intended to provide a clear understanding between MA Durango Farms, LLC ("Developer") and the City of Hutto, Texas ("City") regarding the installation of concrete safety barriers in the Durango Farms subdivision ("Subdivision"), as requested by the City.

1. The City has requested that Developer install concrete safety barriers ("Barriers") at the locations shown on the attached Exhibit "A" (being on East Street, and on Main Street).
2. Developer has agreed to install the Barriers at its expense, in such locations, subject to the provisions herein.
3. Developer will install the Barriers at its expense, as part of the infrastructure being installed by Developer with the Subdivision. Final acceptance of the Subdivision infrastructure is contingent on proper installation of the Barriers.
4. The Barriers will be designed and installed in accordance with the designs shown on the attached Exhibit "B". The City shall be entitled to inspect and approve the Barriers and the installation.
5. Once the Barriers are installed and have been approved, and the Subdivision infrastructure has been accepted, then the Barriers shall become the property of the City, as with other public improvements.
6. Following installation and acceptance, the City shall have the right to remove, replace, or modify the Barriers.
7. Following installation and acceptance, the Developer shall not be responsible to repair, remove, or replace the Barriers (unless Developer or its contractors or agents caused damage to the Barriers), nor shall Developer be responsible for any liability for damages to person or property as a result of the Barriers having been installed at City's request.

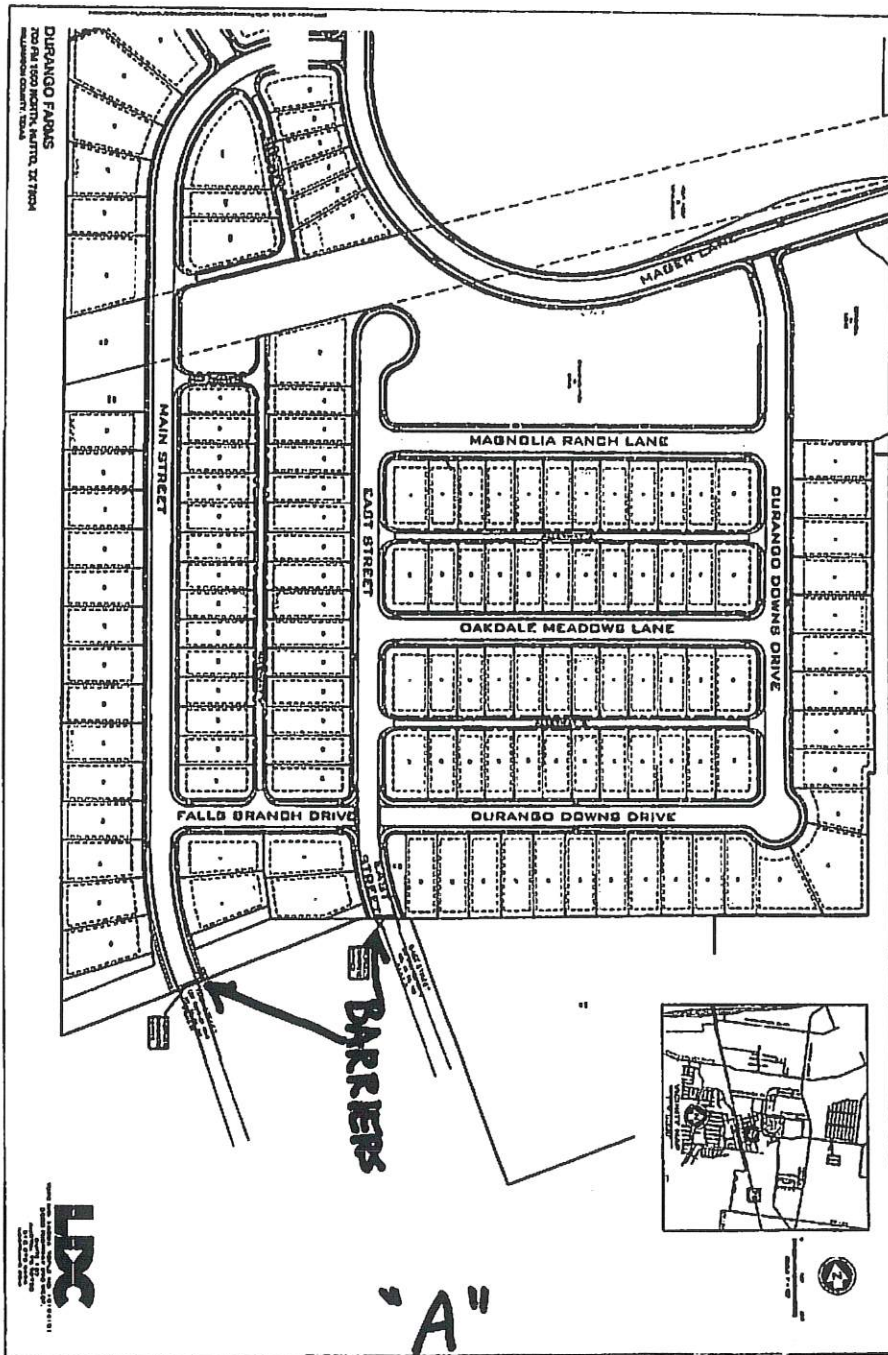
ACKNOWLEDGED this 1st day of July, 2021.

MA DURANGO FARMS, LLC,
a Texas limited liability company

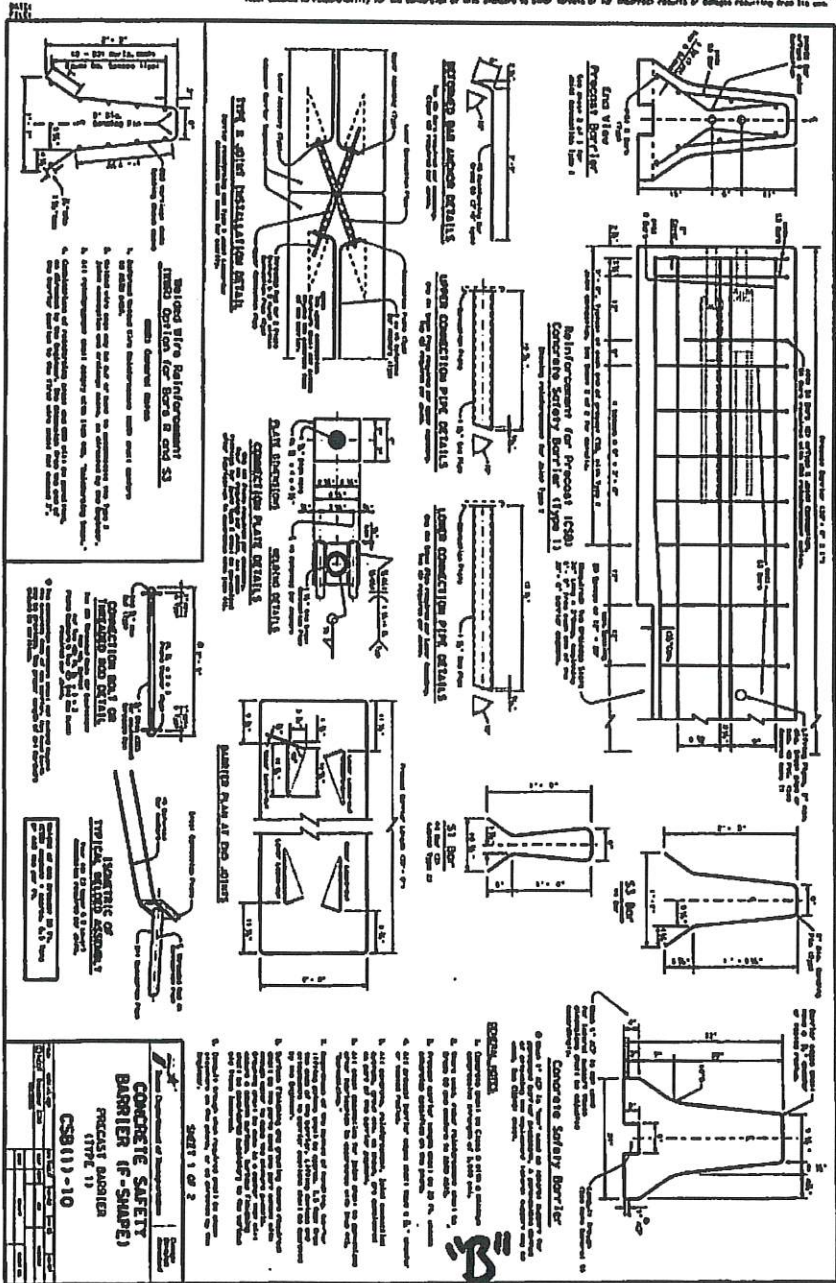
By: 
Wyatt Henderson, Manager

CITY OF HUTTO, TEXAS

By: 
Warren Hutmacher, City Manager



REMARKS:
The use of this standard is governed by the "Terms and Conditions of Purchase Act". Its use is not to be used to limit the liability of the manufacturer or supplier of the product or to limit the liability of the user of the product. The user of this standard is responsible for the safety of the product in their hands or for the safety of the user of the product.



AGENDA ITEM REPORT

10.3.



This agenda item meets the following City's Pillars:(check all that apply)

☐ Excellence and Efficiency through Collaboration

☒ Financial Responsibility

☒ Sustainable Growth

☐ Highest Quality of Life

To: City Council
Subject: Discuss and receive the proposed budget for fiscal year 2022-2023 in accordance with Section 8.02 of the Hutto City Charter. (Angie Rios)
Meeting: Thursday, August 4, 2022
Department: Finance /
Staff Contact: Angie Rios

BACKGROUND INFORMATION:

The proposed FY 2022-2023 budget totals \$73.5 million with the General Fund being \$24.8 million, the Utility Operating Fund \$15.2 million, and the capital improvement funds totaling \$10 million. This budget does not reflect the certified tax rolls or tax rate as that information was not yet available, and it does not include any funding for the critical capital improvement projects that were presented at the July 21st meeting.

The public hearing on the budget will be September 1st along with the first reading of the ordinance to adopt. The second reading of the ordinance to adopt the budget will be September 15th.

SUMMARY OF REQUEST:

Accept this budget for public inspection and posting on the City website.

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

AGENDA ITEM REPORT

10.3.



ATTACHMENTS:



PROPOSED BUDGET FY 2022-2023

CITY OF HUTTO, TX

PROPOSED BUDGET SUMMARY

FY 2023

This budget will raise the same amount of revenue from property taxes as last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$2,109,004.

GOVERNING BODY	RECORD VOTE
Mike Snyder, Mayor	
Robin Sutton	
Dan Thornton	
Randall Clark	
Peter Gordon	
Krystal Kinsey	
Amberley Kolar	

Property Tax Rate Comparison

	FY 2022	FY 2023
Property Tax Rate:	0.536448	
No-new-revenue Tax Rate:	0.536448	
No-new-revenue M&O Tax rate:	0.363449	
Voter Approval Tax Rate:	0.543177	
Debt Rate:	0.156105	

Total Municipal Debt Obligation as of October 1, 2022 - \$73,496,779

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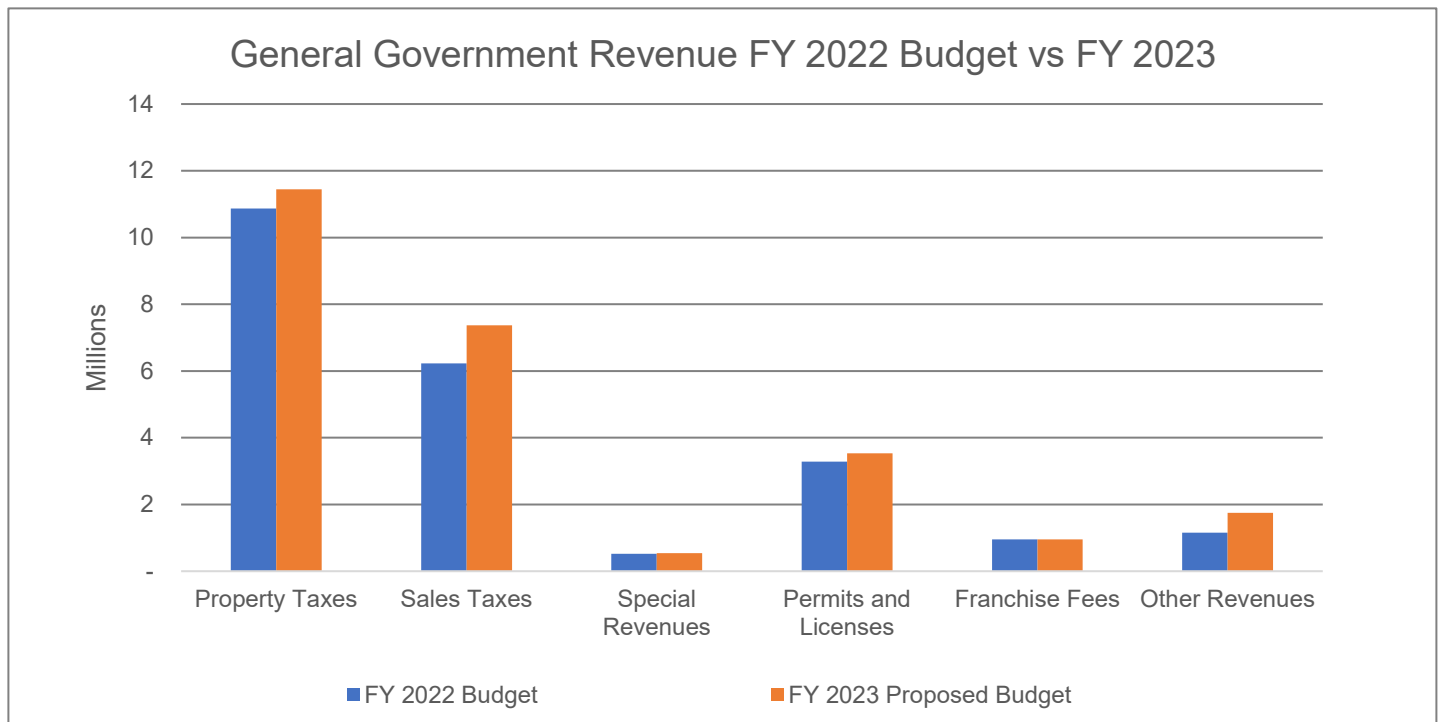
FY 2023 BUDGET SUMMARY

GENERAL GOVERNMENT REVENUE SUMMARY

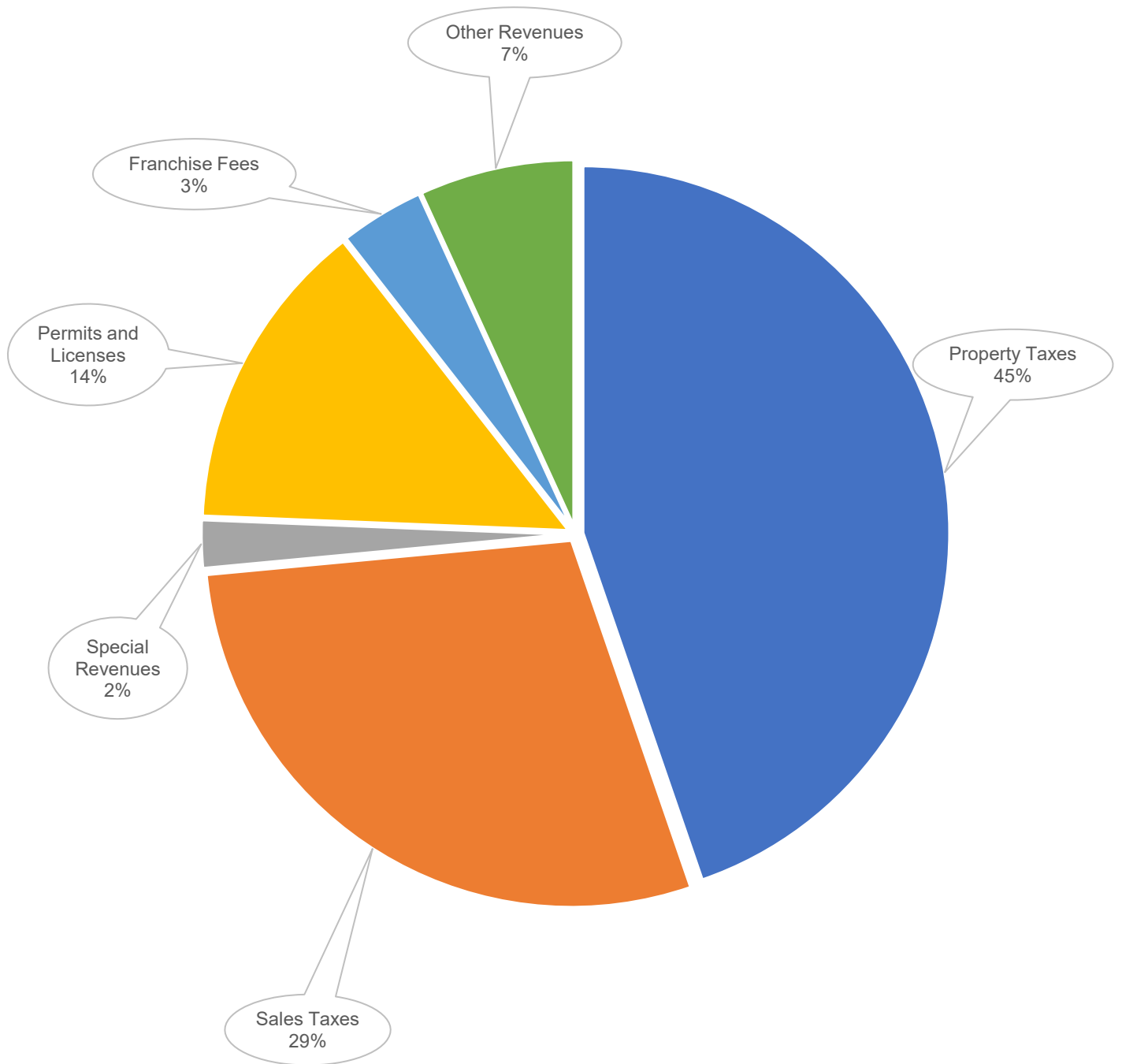
Listed below are the resources for General Government by category which include General Fund, and Special Revenue funds. The FY 2023 total revenue budget is an increase of 11.21% over the revenues budget in the previous fiscal year. The largest revenue source is Property tax which is projected to increase by approximately 5.26%. The second largest is sales tax which is projected to increase by approximately 18.24%. These revenue projections are conservatively budgeted. These two major sources of revenues account for approximately 74% of all General Government revenues.

GENERAL GOVERNMENT REVENUE BY SUMMARY			
Revenue	FY 2022 Budget	FY 2023 PROPOSED BUDGET	FY 2023 vs FY 2022 Budget
Property Taxes	10,873,091	11,445,012	5.26%
Other Revenues	825,000	1,052,000	27.52%
Sales taxes	6,229,002	7,365,000	18.24%
Fines	238,000	283,000	18.91%
Charges for Services	67,250	382,650	469.00%
Interest Income	20,000	30,000	50.00%
Permits & Licenses	3,285,200	3,535,200	7.61%
Franchise Fees	952,355	952,355	0.00%
Hotel Tax	175,000	200,000	14.29%
Special Revenue Funds	343,320	343,350	0.01%
Totals	23,008,218	25,588,567	11.21%

Totals may reflect variances due to rounding.



Proposed General Government Budget Revenues FY 2023

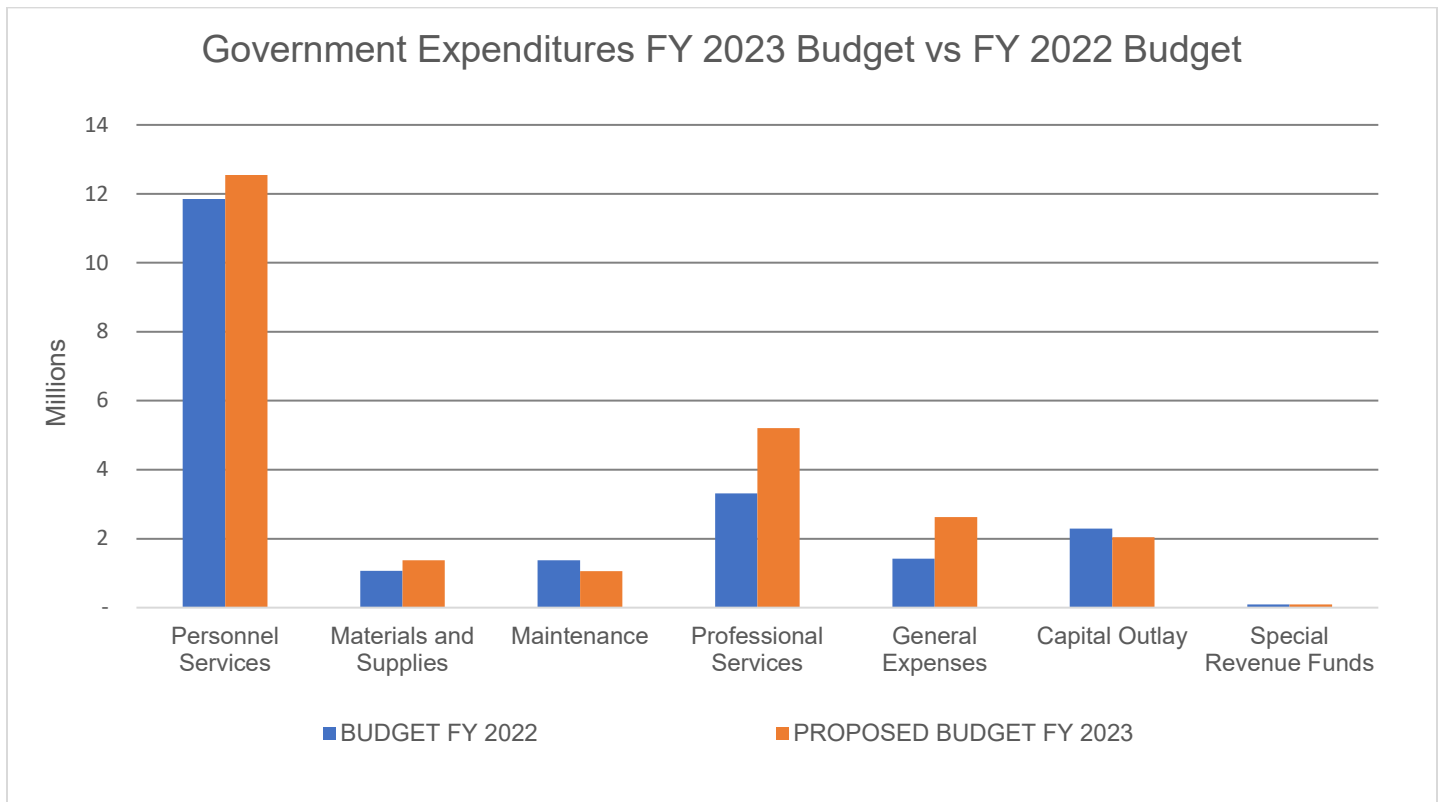


GENERAL GOVERNMENT EXPENDITURE SUMMARY

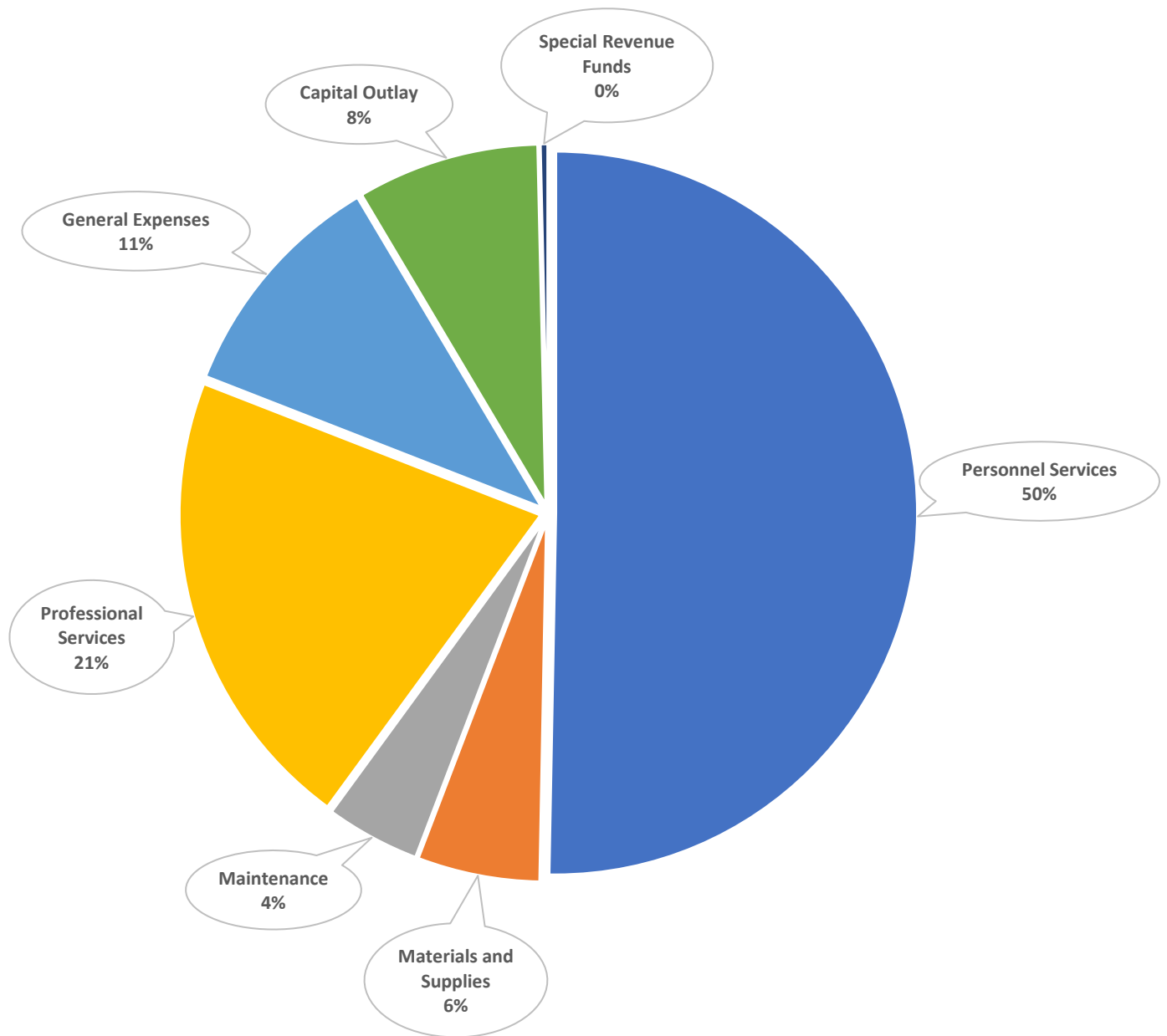
Listed below are the expenses for General Government by category which include General Fund, and Special Revenue fund expenses. In General Government, the largest expenditure category for the City is personnel services which are projected to increase by approximately 5.92%. The second largest category is professional services which are projected to increase by approximately 57.21%. Together, these two categories account for approximately 71% of all General Government expenses.

GENERAL GOVERNMENT EXPENDITURES BY SUMMARY			
	BUDGET FY 2022	PROPOSED BUDGET FY 2023	FY 2023 vs FY 2022
Personnel Services	11,847,152	12,548,829	5.92%
Materials and Supplies	1,071,950	1,371,610	27.95%
Maintenance	1,377,876	1,059,600	-23.10%
Professional Services	3,314,547	5,210,658	57.21%
General Expenses	1,423,900	2,630,530	84.74%
Capital Outlay	2,289,075	2,039,378	-10.91%
Special Revenue Funds	89,500	89,500	0.00%
TOTALS	21,414,000	24,950,104	16.51%

Totals may reflect variance due to rounding



Proposed General Government Expenditures Budget FY 2023



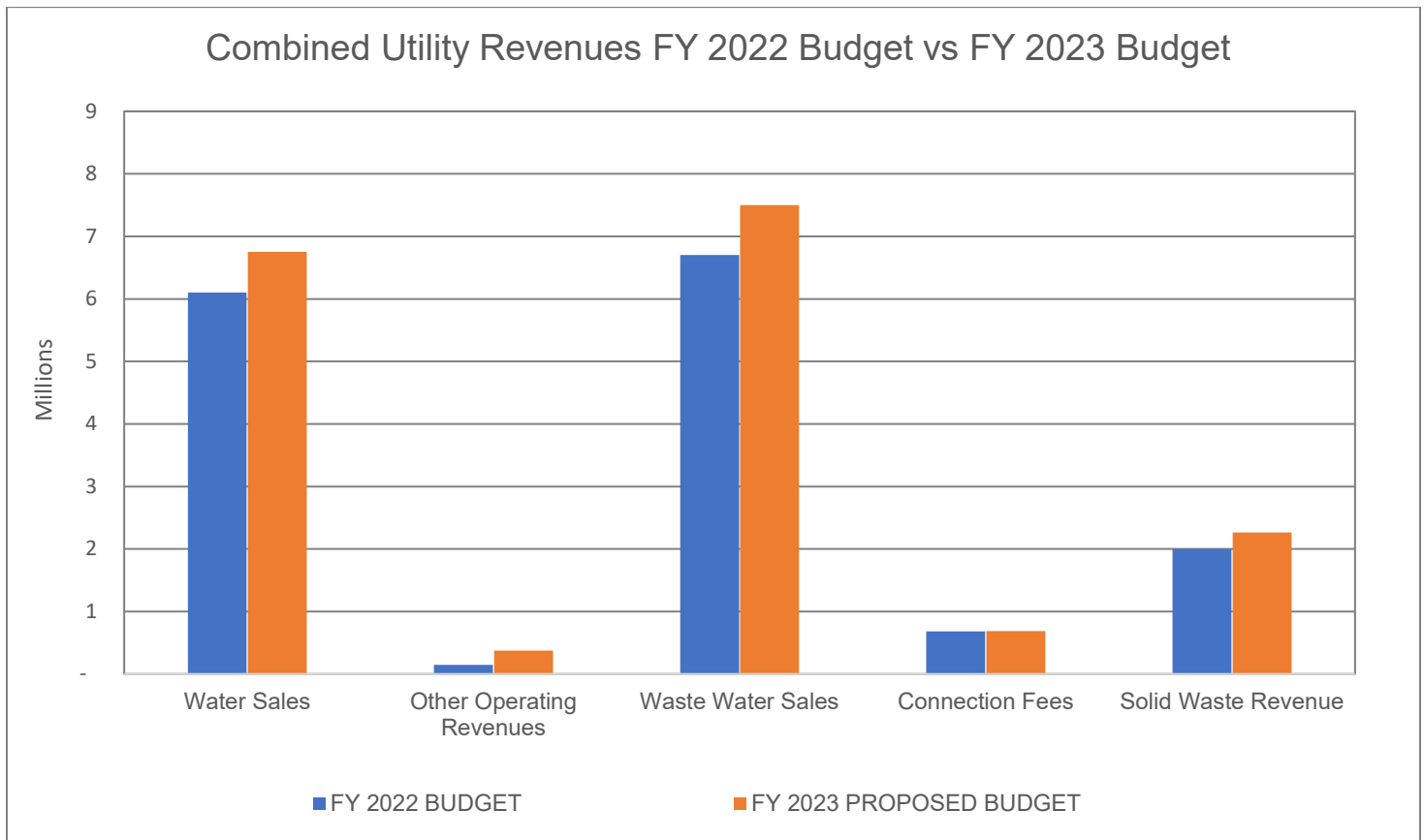
COMBINED UTILITY BUDGET SUMMARY FY 2021

Listed below are the combined utility revenues of Water, Wastewater, Solid Waste utilities. Wastewater sales is the largest source of utility revenue for the city which accounts for approximately 43% of all utility revenues and it is projected to increase by approximately 12%.

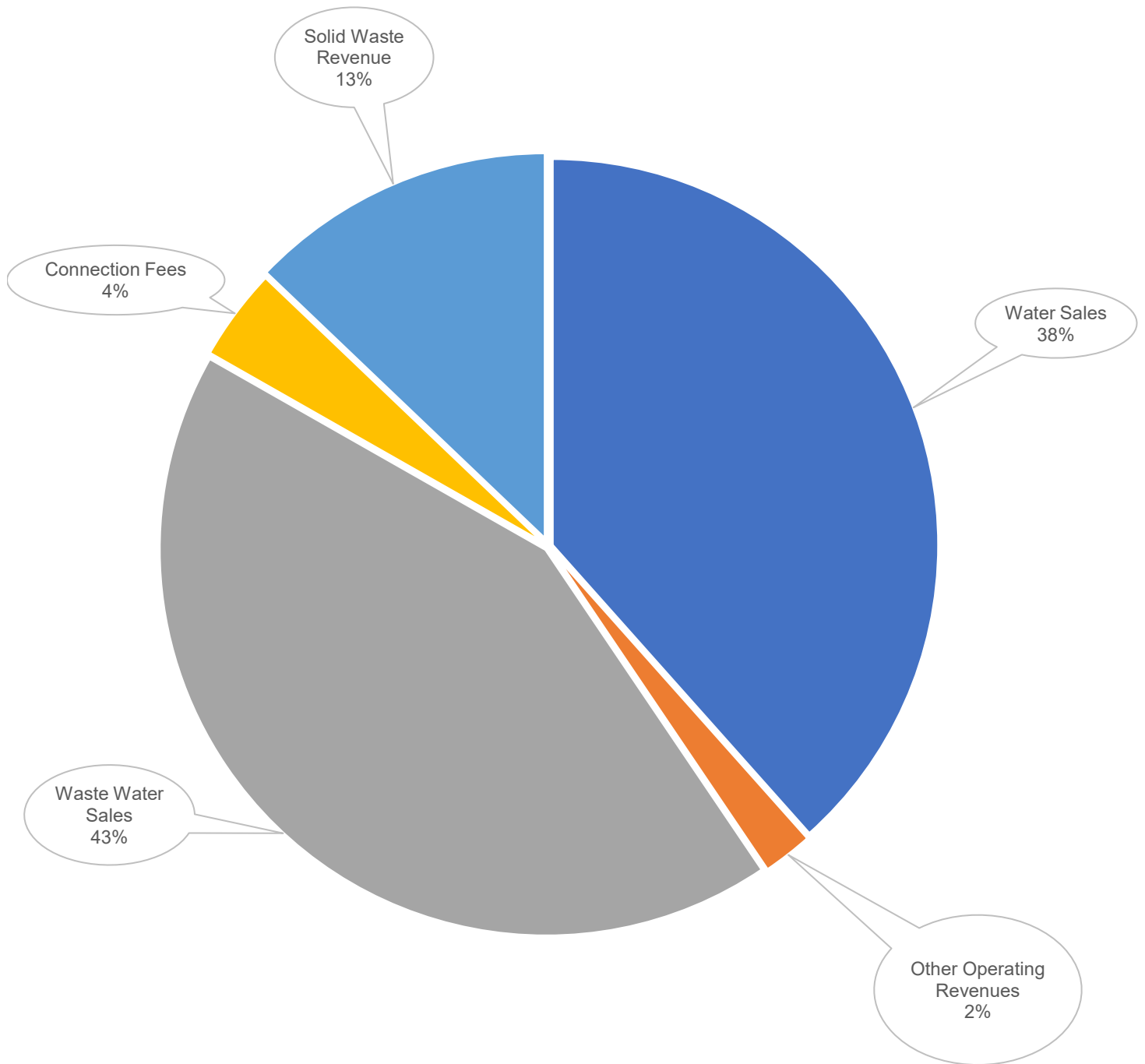
Water sales is the second largest which accounts for 38% of the utility revenue total and it is projected to increase by approximately 11%. Together, the two utilities account for approximately 81% of all City utility revenues.

SUMMARY OF COMBINED UTILITY REVENUES				
	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 PROPOSED BUDGET	FY 2023 vs FY 2022 Budget
Water Sales	5,665,574	6,100,000	6,750,000	10.7%
Other Operating Revenues	1,660,720	146,100	372,500	0.0%
Waste Water Sales	6,578,448	6,700,000	7,500,000	11.9%
Connection Fees	770,677	680,000	685,000	0.7%
Solid Waste Revenue	1,953,145	2,000,000	2,262,000	13.1%
Totals	16,628,564	15,626,100	17,569,500	36.4%

Total may reflect slight variances due to rounding.



Proposed Utility Revenues Budget FY 2023

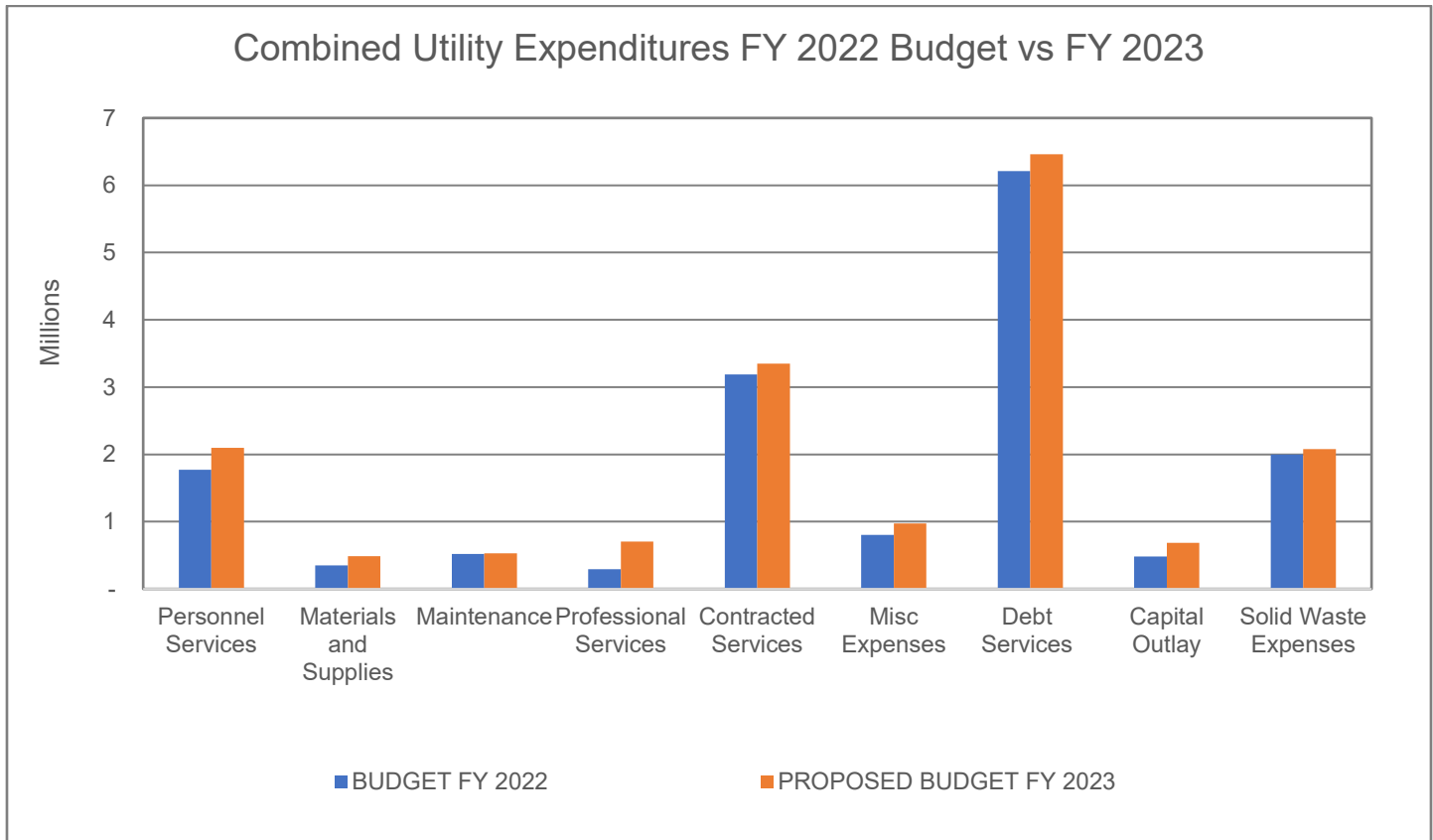


COMBINED UTILITY EXPENDITURE SUMMARY

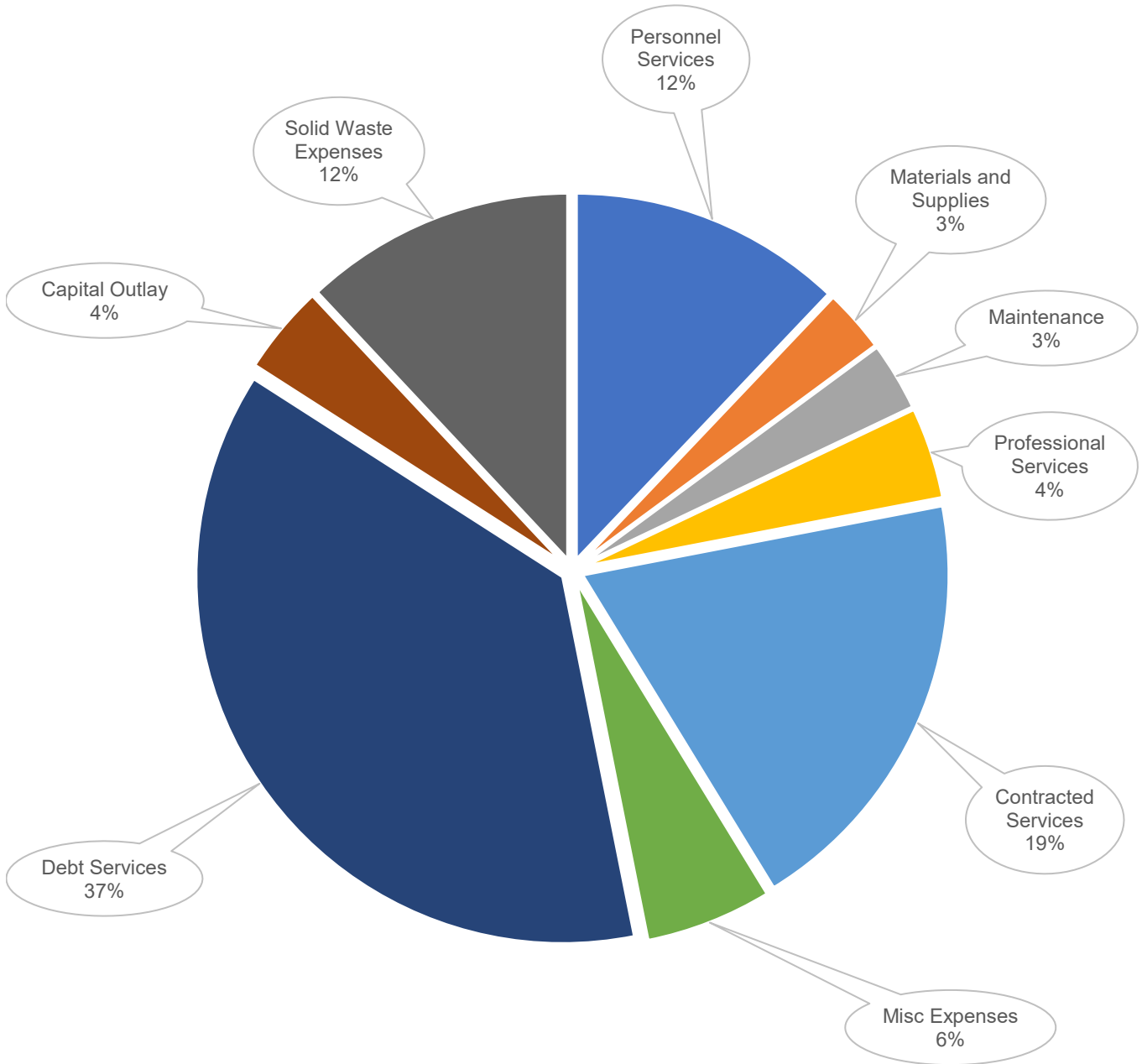
Listed below are the combined utility expenses for Water, Wastewater, Solid Waste utilities, and debt service. Debt service expenditure is the largest category for the utility and is projected to increase by approximately 4.05%. Water contracted services are the second largest expenditures for the combined utilities and are projected to increase by approximately 5.02%. Combined these two categories account for approximately 56.5% of all the city's utility expenses

COMBINED UTILITIES EXPENDITURES BY SUMMARY			
	BUDGET FY 2022	PROPOSED BUDGET FY 2023	FY 2023 vs FY 2022
Personnel Services	1,773,613	2,099,520	18.38%
Materials and Supplies	347,600	486,600	39.99%
Maintenance	520,000	527,500	1.44%
Professional Services	292,500	702,000	140.00%
Contracted Services	3,190,000	3,350,000	5.02%
General Expenses	803,600	971,901	20.94%
Debt Services	6,209,675	6,461,199	4.05%
Capital Outlay	480,000	684,943	42.70%
Solid Waste Expenses	2,000,000	2,080,750	4.04%
TOTALS	15,616,987	17,364,413	11.19%

Totals may reflect slight variances due to rounding.



Proposed Utility Expenditures Budget FY 2023



CITY OF HUTTO

FY 2023 Budget Calendar

	This Calendar is subject to change and is not meant to be all inclusive	
Due Date	Activity	Dept*
6/2/2022	City council meeting to present FY 2022 revenue and expenditure trends	Finance
6/15/2022	Budget Committee meets to review preliminary Budget	Finance/CMO
7/1/2022	Draft 1 of Budget Completed	Finance
7/1 - 7/20	Possible meetings with city council to discuss budget	Finance/CMO
7/7/2022	Tentative Budget Workshop at City Council Meeting	Finance
7/21/2022	Tentative Budget Workshop at City Council Meeting	Finance
7/25/2022	Certified appraisal rolls due to City	Finance
7/29/2022	Calculation of no-new-revenue and voter-approval tax rates.	Finance
8/4/2022	Deliver proposed budget to City Council; File proposed budget with City Secretary	Finance
8/4/2022	City Council meeting to discuss tax rate. Vote to schedule 1 public hearing on the tax rate and 1 public hearing on the proposed budget. A public hearing on the tax rate is required if the proposed tax rate exceeds the lower of the no-new-revenue or voter-approval tax rate.	Finance
8/7/2022	Or as soon after as practicable, submit the certified tax rate calculation forms to the county assessor-collector	Finance
8/7/2022	Or as soon after as practicable, prepare the Notice of Tax Rates form and post on the home page of the website.	Finance
8/7/2022	Publish Notice of Availability for Public Inspection for budget. Must be published at least 15 days before public hearing and at least 30 days prior to a vote on the tax rate ordinance.	City Secretary
8/18/2022	City Council meeting to discuss tax rate; submit appraisal roll, certify anticipated collection rate and excess debt collections.	Finance
8/21/2022	Publish Notice of Public Hearing on Tax Increase. Must be published at least five days before public hearing. Must be posted on the home page of the website from the date published and must remain on the website until the public hearing is concluded.	Finance
9/1/2022	City Council meeting with public hearing on proposed budget. First reading of ordinance to adopt the budget. Action must be taken after the public hearing.	Finance
9/1/2022	<i>If adopting a rate higher than the no-new-revenue rate</i> - City Council meeting with public hearing on tax rate (may not be earlier than 5 days after publishing notice of public hearing). Tax rate can be adopted at the conclusion of the public hearing but no more than 7 days after the public hearing.	Finance
9/8/22 or 9/15/22	<i>If adopting a rate higher than the no-new-revenue rate the tax rate must be adopted with 7 days of the public hearing</i> - City Council Meeting to adopt budget and tax rate. Can be at the same meeting as the public hearing on the tax rate. Per the Tax Code, if adopting a tax rate that exceeds the no-new-revenue rate, there is special wording that must be used in the ordinance and in the motion to adopt.	Finance/City Secretary
9/9/22 or 9/16/22	Post adopted budget on City website	Finance
9/9/22 or 9/16/22	If the City adopts a tax rate that exceeds the no-new-revenue tax rate, a statement must be posted on the home page of the website. If the City adopts a tax rate that exceeds the no-new-revenue M&O rate, then an additional statement must be posted on the home page of our website. The notice must remain on the home page of the website until tax statements are mailed.	Finance
9/9/22 or 9/16/22	Notify appraisal district of adopted Tax Rate.	Finance
9/11/22 or 9/18/22	Publish Notice of Adopted Budget available for public inspection.	City Secretary
	City Council Meetings	
	Per Local Government Code Title 4, Subtitle A, Chapter 102	
	Per Texas Tax Code Chapter 26	

CITY OF HUTTO, TEXAS
PROPOSED BUDGET OVERVIEW
FISCAL YEAR 2023

MAYOR
Mike Snyder

MAYOR PRO TEM
Peter Gordon – Council Place 4

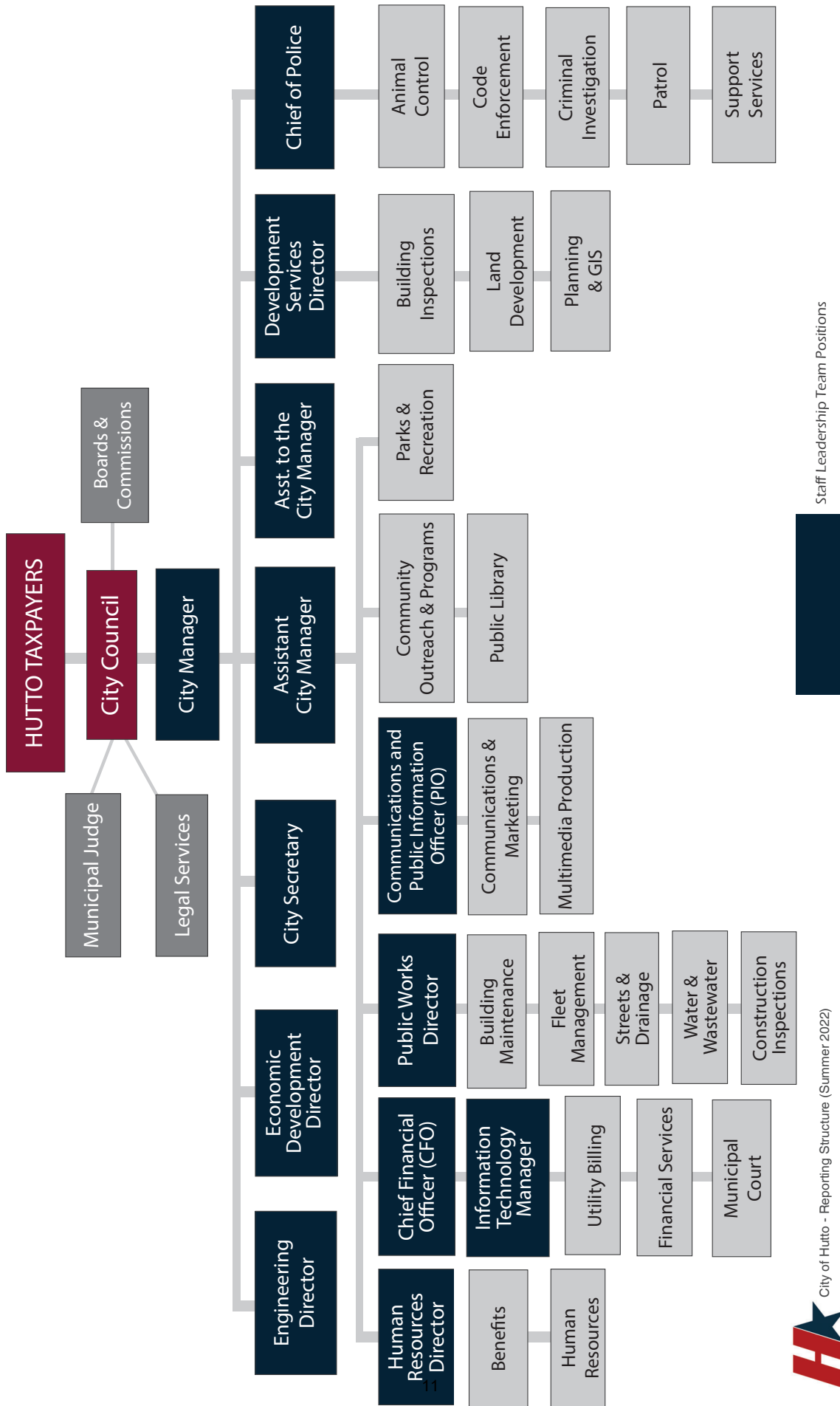
CITY COUNCIL MEMBERS
Robin Sutton – Council Place 1
Dan Thornton – Council Place 2
Randal Clark – Council Place 3
Krystal Kinsey – Council Place 5
Amberley Kolar – Council Place 6

INTERIM CITY MANAGER
Isaac Turner

ASSISTANT CITY MANAGER
Matt Wojnowski

LEADERSHIP

Angie Rios, CPA	Chief Financial Officer
Bob Farley	Economic Development Director
Ashley Bailey	Development Services Director
Wayne Watts	Interim Public Works Director
Irene Talioaga	Human Resources Director
Jeffrey Yarbrough	Chief of Police
Angela Walton	City Secretary
Allison Struheck	Communications Manager
Kristi Robich	Community & Outreach Programs Manager
Jeffrey White	Parks & Recreation Superintendent
David Reeves	Information Technology Director
Wade Benton	Interim Engineering Director
Vacant	Assistant to the City Manager



Staff Leadership Team Positions

City of Hutto - Reporting Structure (Summer 2022)



CITY OF HUTTO, TX

CURRENT FULL-TIME EQUIVALENTS(FTEs)

Department	Position	FY 2022 FTE	FY 2023 FTE
City Manager Office	City Manager	1	1
City Manager Office	Assistant to the City Manager	1	1
City Manager Office	Assistant City Manager	1	1
City Manager Office	Executive Assistant	1	1
Human Resources	Human Resources Generalist	1	1
Human Resources	HR Coordinator	1	1
Human Resources	Director of Human Resources	1	1
Economic Devl	Director of Economic Development	1	1
Economic Devl	EDC Manager	0	1
Finance	Payroll Accountant	1	1
Finance	Controller	1	1
Finance	Senior Accountant	1	1
Finance	Financial Analyst	1	1
Finance	Chief Financial Officer	1	1
Finance	Purchasing Manager	1	1
Finance	Accountant	1	1
Municipal Court	Court Administrator	1	1
Municipal Court	Senior Deputy Court Clerk	1	1
Municipal Court	Deputy Court Clerk	1	2
Development Svc	Development Coordinator	1	1
Development Svc	Management Assistant	1	1
Development Svc	Building Inspector	2	3
Development Svc	Director of Development Services	1	1
Development Svc	GIS Analyst	1	1
Development Svc	Permit Technician	1	1
Development Svc	Development Manager	1	1
Development Svc	Deputy Building Official	1	1
Construction Inspection	Senior Construction Inspector	0	1
Construction Inspection	Construction Inspector	2	3
Street Dept	Streets & Drainage Superintendent	1	1
Street Dept	Streets & Drainage Foreman- Salary	1	1
Street Dept	Crew Leader	2	2
Street Dept	Streets & Drainage Tech II	2	2
Street Dept	Streets & Drainage Tech I	2	2

CITY OF HUTTO, TX

CURRENT FULL-TIME EQUIVALENTS(FTEs)

Department	Position	FY 2022 FTE	FY 2023 FTE
Police	Chief of Police	1	1
Police	Assistant Chief of Police	1	1
Police	Criminal Investigations Lieutenant	1	1
Police	Support Services Lieutenant	1	1
Police	Patrol Lieutenant	1	1
Police	Criminal Investigations Sergeant	1	1
Police	Patrol Sergeant	4	4
Police	Street Crimes Sergeant	1	1
Police	Support Services Sergeant	1	1
Police	Professional Standards Officer	1	1
Police	Patrol Officer	29	32
Police	Detective	1	1
Police	Crime Scene/Evidence Tech.	1	1
Police	Code Enforcement Officer	2	2
Police	Senior Management Assistant	1	1
Police	Public Information & Law Enforcement Sp	1	1
Police	Senior Animal Control Officer	1	1
Police	Animal Control Officer	1	1
City Secretary	Assistant City Secretary	1	1
City Secretary	City Secretary	1	1
Communications	Multi Media Marketing Specialist	1	1
Communications	Communications Manager	1	1
Communications	Communications Specialist	1	1
Communications	Graphic Designer	0	1
Library	Library Manager	1	1
Library	Library Technician	1	1
Library	Children's Librarian	0	1
Library	Circulation Clerk	1	1
Community Relations	Programs & Events Specialist	1	1
Community Relations	Community Relations & Services Manager	1	1
Parks	Director of Parks & Recreation	0	1
Parks	Recreation Superintendent	0	1
Parks	Parks Superintendent	1	1
Parks	Parks Crew Leader	1	1
Parks	Groundskeeper	4	4

CITY OF HUTTO, TX

CURRENT FULL-TIME EQUIVALENTS(FTEs)

Department	Position	FY 2022 FTE	FY 2023 FTE
Fleet Mgmt	Fleet Manager	1	1
Facilities Maint	Facilities Maintenance Manager	1	1
Facilities Maint	Facilities Maintenance Technician	1	1
IT	IT Manager	1	1
IT	User Support Specialist	1	1
IT	System Security Administrator	1	1
Utility Billing	Customer Service Representative	2	2
Utility Billing	Utility Billing Coordinator	1	1
Utility Billing	Customer Svc & Utility Billing Manager	1	1
Utility Billing	Water Services Technician	2	2
PW Admin	Senior Management Assistant	1	1
PW Admin	Director of Public Works & Engineering	1	1
PW Admin	Field Services Manager	1	1
Utilities	Utility Technician	9	11
Utilities	Senior Utility Technician	1	1
Utilities	Utility Superintendent	1	1
		129	143

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

BUDGET SUMMARY

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
General Fund					
City Managers Office	1,394,997	627,015	844,856	988,449	1,091,343
City Council	470,339	368,982	307,042	476,872	530,334
Legal	-	315,350	-	-	-
Human Resources	550,297	350,463	486,228	403,221	575,642
Economic Development	521,621	98,650	272,814	246,778	397,609
Finance	1,292,177	1,426,465	1,668,120	1,352,587	1,560,390
Municipal Court	239,579	240,641	268,428	253,610	423,927
Planning & GIS	531,813	517,684	1,774,435	1,551,208	1,420,509
Building Department	233,062	186,382	-	-	-
Public Works	248,613	-	-	165,387	-
Engineering	265,674	317,345	-	1,000,000	1,369,500
Construction Inspection	193,362	173,594	193,442	144,748	394,239
Streets & Drainage	42,176	981,543	3,472,190	1,104,101	3,327,938
Law Enforcement	5,382,621	5,272,878	6,466,094	5,091,407	6,869,518
City Secretary	210,520	301,265	335,839	285,755	413,119
Communications	476,693	449,710	414,737	290,306	497,674
Library	219,478	166,016	239,782	188,144	299,723
Community Outreach & Programs	285,663	663,362	849,408	734,108	891,087
Information Technology	843,397	765,620	1,007,011	799,205	1,050,228
Parks & Recreation	894,777	533,175	913,925	459,142	1,527,042
Fleet Management	104,372	147,510	290,571	155,705	273,009
Facility Maintenance	252,126	250,654	902,579	261,273	451,355
Non-Departmental	74,616	945,427	617,000	737,013	1,496,421
Total General Fund	14,727,973	15,099,733	21,324,500	16,689,019	24,860,604
Other Funds					
Debt Service	4,048,557	4,576,060	4,138,655	4,138,655	4,259,532
Court Funds	8,563	-	3,500	2,692	5,450
Hotel Tax Fund	-	-	175,000	170,000	200,000
Hutto Police Seizure Fund	-	-	5,000	-	10,000
Park Improvement Fund	3,627	24,556	-	-	-
PEG Fund	13,816	6,904	45,000	-	45,000
General Capital Improvement Fund	7,365,437	879,757	500,000	997,004	2,500,000
Total Other Funds	11,440,000	5,487,277	4,867,155	5,308,351	7,019,982
Utility Funds					
Utility Operating Fund	12,388,139	14,460,377	13,616,987	13,779,621	15,283,663
Utility Debt Service	4,636,206	4,685,856	7,762,359	7,742,722	8,102,296
Utility Impact Fees	1,300,000	1,500,000	1,125,000	1,500,000	1,500,000
Utility CIP	9,578,068	5,401,619	5,805,192	7,311,000	7,500,000
Solid Waste Fund	1,620,285	1,770,017	2,000,000	1,990,000	2,088,750
Total Utility Funds	29,522,698	27,817,869	30,309,538	32,323,343	34,474,709
Community Development Corporation	1,521,350	751	2,144,086	2,215,240	1,999,118
Local Government Corporations					
River Creek Development Corporation	(13,499)	13,063	-	-	5,000
Cottonwood Development Corporation	-	25,047,035	-	750,000	750,000
Total Corporations	1,507,851	25,060,849	2,144,086	2,965,240	2,754,118
Public Improvement Districts					
Hutto Co-op	5,869,007	2,335,596	1,178,573	1,134,061	1,257,708
Cross Creek	1,568,851	409,784	512,703	380,938	525,314
Mustang Creek	7,268,653	2,594,285	712,536	735,123	718,273
Emory Crossing	30,149	3,762,399	36,000	416,056	438,262
Durango Farms	15,639	64,140	-	847,045	825,454
Cottonwood Creek	-	10,001,114	30,000	990,171	664,226
Total Public Improvement Districts	14,752,299	19,167,318	2,469,812	4,503,394	4,429,237
TIRZ	930	751	-	1,157	1,000
Total All Funds	71,951,751	92,633,797	61,115,091	61,790,504	73,539,650

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

GENERAL FUND

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	1,643,051	4,727,675	11,205,114	11,205,114	18,144,303
Operating Revenues					
Ad Valorem Taxes	7,640,373	8,146,494	10,873,091	9,610,423	11,445,012
Sales & Use Tax	5,328,767	6,410,072	6,195,002	7,334,156	7,325,000
City Liquor Sales Tax	30,195	43,561	34,000	43,203	40,000
Franchise Fees	912,407	927,762	952,355	952,000	952,355
Fines	237,371	249,259	238,000	277,751	283,000
Permits and Licenses	3,349,579	4,579,666	3,285,200	4,143,688	3,535,200
Intergovernmental Revenue	38,110	121,542	50,000	71,672	210,000
Charges for Services	71,032	81,330	67,250	330,874	382,650
Interest Income	94,541	16,141	20,000	13,195	30,000
Other Financing Sources	110,221	403,692	50,000	44,800	50,000
Drainage Fees	-	432,160	450,000	531,446	550,000
Transfers from Other Funds	-	165,493	275,000	275,000	267,000
Total Operating Revenue	17,812,596	21,577,172	22,489,898	23,628,208	25,070,217
Operating Expenditures					
Personnel Services	10,488,375	9,279,949	11,847,152	8,974,794	12,548,829
Materials and Supplies	571,572	697,683	1,071,950	836,240	1,371,610
Maintenance	436,608	661,075	1,377,876	862,091	1,059,600
Professional Services	2,343,516	2,495,701	3,314,547	4,283,235	5,210,658
General Expenses	1,153,278	1,447,341	1,423,900	1,460,438	2,630,530
Other Contracts	-	-	-	-	-
Total Operating Expenditures	14,993,349	14,581,749	19,035,425	16,416,799	22,821,226
Non-Operating Expenses					
Transfers to Other Funds	(689,036)	500,000	-	-	-
Capital Outlay	423,660	17,984	2,289,075	272,220	2,039,378
Non-Operating Expenditures	(265,376)	517,984	2,289,075	272,220	2,039,378
Total Expenditures	14,727,973	15,099,733	21,324,500	16,689,019	24,860,604
Ending Balance	3,084,623	6,477,440	1,165,398	6,939,189	209,613
Ending Unreserved Fund Balance	4,727,675	11,205,114	12,370,512	18,144,303	18,353,916

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

GENERAL FUND

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
City Manager's Office					
Salaries and Benefits	952,812	564,485	799,406	789,786	812,943
Supplies & Materials	14,560	2,522	2,650	3,130	4,150
Maintenance	-	88	-	-	-
Professional Services	267,225	53,718	25,050	176,033	251,500
General Expenses	160,400	6,202	17,750	19,500	22,750
Other Contracts	-	-	-	-	-
Transfers to Other Funds	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total	1,394,997	627,015	844,856	988,449	1,091,343
City Council					
Salaries and Benefits	-	28,468	74,942	68,535	75,074
Supplies & Materials	7,039	1,607	2,500	2,737	7,750
Maintenance	-	-	-	-	-
Professional Services	151,692	72,051	4,000	-	5,000
General Expenses	311,608	266,856	225,600	405,600	442,509
Capital Outlay	-	-	-	-	-
Total	470,339	368,982	307,042	476,872	530,334
Legal					
Salaries and Benefits	-	-	-	-	-
Supplies & Materials	-	310	-	-	-
Maintenance	-	-	-	-	-
Professional Services	-	314,947	-	-	-
General Expenses	-	93	-	-	-
Capital Outlay	-	-	-	-	-
Total	-	315,350	-	-	-
Human Resources					
Salaries and Benefits	430,022	163,045	308,378	248,051	362,532
Supplies & Materials	1,418	346	2,250	1,658	4,610
Maintenance	4,788	-	20,000	10,000	20,000
Professional Services	106,535	183,152	143,500	138,512	171,700
General Expenses	7,533	3,920	12,100	5,000	16,800
Capital Outlay	-	-	-	-	-
Total	550,297	350,463	486,228	403,221	575,642
Economic Development					
Salaries and Benefits	432,829	70,399	209,364	181,577	324,509
Supplies & Materials	48,939	1,651	13,350	25,047	23,000
Maintenance	6,676	6,657	7,000	7,000	7,000
Professional Services	13,564	14,943	33,000	30,054	33,000
General Expenses	19,613	5,000	10,100	3,100	10,100
Capital Outlay	-	-	-	-	-
Total	521,621	98,650	272,814	246,778	397,609

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

GENERAL FUND

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Finance					
Salaries and Benefits	850,702	588,459	1,033,770	696,061	815,040
Supplies & Materials	2,972	4,944	7,500	7,658	10,000
Maintenance	2,688	3,614	4,000	4,500	4,500
Professional Services	197,712	292,297	235,250	242,328	255,250
General Expenses	238,103	537,151	387,600	402,040	475,600
Capital Outlay	-	-	-	-	-
Total	1,292,177	1,426,465	1,668,120	1,352,587	1,560,390
Municipal Court					
Personnel Services	217,948	215,665	222,428	212,808	360,977
Materials and Supplies	817	355	1,550	1,600	6,550
Maintenance	8,601	14,190	22,500	22,500	27,500
Professional Services	200	713	1,750	1,750	1,750
General Expenses	12,013	9,718	20,200	14,952	27,150
Capital Outlay	-	-	-	-	-
Total	239,579	240,641	268,428	253,610	423,927
Planning & GIS					
Personnel Services	504,155	467,626	1,184,585	703,484	1,015,909
Materials and Supplies	3,821	11,506	27,150	8,957	37,950
Maintenance	18,139	19,300	25,000	23,075	37,500
Professional Services	4	13,867	465,550	806,997	297,000
General Expenses	5,694	5,385	32,150	8,695	32,150
Capital Outlay	-	-	40,000	-	-
Total	531,813	517,684	1,774,435	1,551,208	1,420,509
Building Department					
Personnel Services	168,213	147,127	261,218	-	-
Materials and Supplies	1,856	4,118	20,200	-	-
Maintenance	25	-	-	-	-
Professional Services	59,139	29,483	40,250	-	-
General Expenses	3,829	5,654	5,450	-	-
Capital Outlay	-	-	40,000	-	-
Total	233,062	186,382	367,118	-	-
Public Works					
Personnel Services	224,934	-	-	165,193	-
Materials and Supplies	18,655	-	-	-	-
Maintenance	-	-	-	-	-
Professional Services	4,767	-	-	-	-
General Expenses	257	-	-	194	-
Capital Outlay	-	-	-	-	-
Total	248,613	-	-	165,387	-

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

GENERAL FUND

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Engineering					
Personnel Services	225,065	293,105	-	-	-
Materials and Supplies	882	948	-	-	-
Maintenance	-	-	-	-	19,500
General Expenses	273	2,311	-	-	-
Professional Services	34,783	20,981	-	1,000,000	1,350,000
Capital Outlay	4,671	-	-	-	-
Total	265,674	317,345	-	1,000,000	1,369,500
Construction Inspection					
Personnel Services	179,895	157,382	162,945	128,653	341,992
Materials and Supplies	2,602	5,355	13,500	6,019	20,500
Maintenance	165	-	750	-	2,000
General Expenses	521	1,056	6,000	-	6,500
Professional Services	10,179	9,801	10,247	10,076	23,247
Capital Outlay	-	-	-	-	-
Total	193,362	173,594	193,442	144,748	394,239
Streets and Drainage					
Personnel Services	-	499,346	771,115	380,836	647,299
Materials and Supplies	1,059	56,541	68,000	60,017	75,000
Maintenance	1,018	73,216	135,000	80,180	225,000
Professional Services	10,299	134,544	429,000	180,880	322,761
General Expenses	29,800	217,896	225,000	189,140	225,000
Capital Outlay	-	-	1,844,075	213,048	1,832,878
Total	42,176	981,543	3,472,190	1,104,101	3,327,938
Law Enforcement					
Personnel Services	4,330,454	4,615,555	5,212,894	4,167,631	5,445,318
Materials and Supplies	328,240	358,891	486,900	425,010	593,900
Maintenance	64,007	28,919	60,200	159,252	59,200
Professional Services	169,252	195,967	231,500	213,432	585,000
General Expenses	71,793	73,546	114,600	66,910	122,600
Capital Outlay	418,875	-	360,000	59,172	63,500
Total	5,382,621	5,272,878	6,466,094	5,091,407	6,869,518
City Secretary					
Personnel Services	130,430	174,017	218,189	129,933	227,469
Materials and Supplies	1,370	1,079	950	-	1,450
Maintenance	38,093	26,397	30,000	50,000	60,000
Professional Services	25,966	79,986	67,000	86,823	92,000
Required Public Notices	11,092	14,996	13,000	16,547	20,000
Lobbying Expenses	-	-	-	-	-
General Expenses	3,466	4,790	6,700	2,452	12,200
Capital Outlay	-	-	-	-	-
Total	210,417	301,265	335,839	285,755	413,119

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

GENERAL FUND

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Communications					
Personnel Services	429,278	306,367	287,711	187,425	370,474
Materials and Supplies	2,699	448	3,200	3,235	5,000
Maintenance	8,673	3,082	35,326	25,000	17,000
Professional Services	34,040	138,115	84,500	71,458	96,200
General Expenses	2,003	1,698	4,000	3,188	9,000
Capital Outlay	-	-	-	-	-
Total	476,693	449,710	414,737	290,306	497,674
Library					
Personnel Services	188,030	121,070	182,182	146,123	244,323
Materials and Supplies	27,488	41,202	50,000	36,573	46,500
Maintenance	1,939	2,200	2,400	2,400	2,400
Professional Services	171	-	1,700	-	-
General Expenses	1,850	1,544	3,500	3,048	6,500
Capital Outlay	-	-	-	-	-
Total	219,478	166,016	239,782	188,144	299,723
Community Outreach and Programs					
Personnel Services	35,663	125,984	173,008	152,841	180,687
Materials and Supplies	-	120,317	240,900	155,148	241,400
Maintenance	-	-	-	-	-
Professional Services	250,000	413,381	430,500	419,057	460,000
General Expenses	-	3,680	5,000	7,062	9,000
Capital Outlay	-	-	-	-	-
Total	285,663	663,362	849,408	734,108	891,087
Information Technology					
Personnel Services	203,751	164,699	243,611	148,873	270,028
Materials and Supplies	22,933	43,942	64,600	66,782	64,600
Maintenance	187,134	177,416	193,200	193,200	210,000
Professional Services	427,481	378,696	455,000	390,000	455,000
General Expenses	2,098	867	50,600	350	50,600
Capital Outlay	-	-	-	-	-
Total	843,397	765,620	1,007,011	799,205	1,050,228
Parks and Recreation					
Personnel Services	767,435	387,891	501,625	287,001	762,042
Materials and Supplies	50,103	15,780	13,550	11,244	142,350
Maintenance	38,235	44,052	102,500	81,716	125,000
Professional Services	17,435	60,837	250,500	53,930	305,750
General Expenses	21,455	24,615	45,750	25,250	48,900
Capital Outlay	114	-	-	-	143,000
Total	894,777	533,175	913,925	459,142	1,527,042

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

GENERAL FUND

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Fleet Management					
Personnel Services	74,253	75,507	77,871	71,676	89,809
Materials and Supplies	2,462	2,682	32,450	4,324	32,950
Maintenance	22,297	51,337	135,000	78,811	138,000
Professional Services	-	-	-	-	12,000
General Expenses	5,360	-	250	894	250
Capital Outlay	-	17,984	45,000	-	-
Total	104,372	147,510	290,571	155,705	273,009
Facilities Maintenance					
Personnel Services	142,505	113,750	183,129	108,307	202,405
Materials and Supplies	21,880	15,304	28,950	9,280	41,450
Maintenance	33,855	48,374	605,000	54,086	105,000
Professional Services	53,886	73,226	83,500	89,600	98,500
General Expenses	-	-	2,000	-	4,000
Capital Outlay	-	-	-	-	-
Total	252,126	250,654	902,579	261,273	451,355
Non-Departmental					
Materials and Supplies	9,777	7,835	12,000	7,821	12,500
Maintenance	275	162,233	-	70,371	-
Professional Services	498,094	-	350,000	355,758	375,000
General Expenses	255,609	275,359	255,000	303,063	1,108,921
Transfers	(689,036)	500,000	-	-	-
Capital Outlay	-	-	-	-	-
Total	74,719	945,427	617,000	737,013	1,496,421
Total General Fund Expenditures	14,727,973	15,099,733	21,324,500	16,689,019	24,860,604

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

DEBT SERVICE FUND

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	301,325	1,109,251	1,159,925	1,159,925	1,383,125
Operating Revenues					
Ad Valorem Taxes	4,841,801	4,285,511	4,138,155	4,361,759	4,259,032
Interest Income	14,682	16,492	500	96	500
Total Operating Revenue	4,856,482	4,302,003	4,138,655	4,361,855	4,259,532
Non-Operating Revenues					
Proceeds from Bond Issuance	-	8,895,236	-	-	-
Premiums on bond Issued	-	372,143	-	-	-
Transfers from Other Funds	-	-	-	-	-
Total Non-Operating Revenues	-	9,267,379	-	-	-
Operating Expenditures					
Bond Principal	1,569,823	1,850,440	2,106,684	2,106,684	2,296,950
Bond Interest	2,448,217	2,058,336	1,882,634	1,882,634	1,815,582
Paying Agent Fees	1,272	12,030	12,000	12,000	12,000
Capital Lease	29,244	421,813	137,337	137,337	135,000
Bond Issuance Costs	-	233,441	-	-	-
Total Operating Expenditures	4,048,557	4,576,060	4,138,655	4,138,655	4,259,532
Non-Operating Expenses					
Transfers to Other Funds	-	-	-	-	-
Refunding Bonds Issued	-	-	-	-	-
Payment to Escrow Account	-	8,942,648	-	-	-
Non-Operating Expenditures	-	8,942,648	-	-	-
Total Expenditures	4,048,557	13,518,708	4,138,655	4,138,655	4,259,532
Ending Balance	807,926	50,674	-	223,200	(0)
Ending Unreserved Fund Balance	1,109,251	1,159,925	1,159,925	1,383,125	1,383,125

CITY OF HUTTO, TEXAS
SUMMARY OF OUTSTANDING BONDED DEBT

GENERAL OBLIGATION BONDS, CERTIFICATES OF
OBLIGATION AND TAX NOTES

YEAR ENDING SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL
2023	2,296,950	1,815,582	4,112,532
2024	2,363,400	1,750,005	4,113,405
2025	2,412,650	1,699,529	4,112,179
2026	2,495,150	1,612,843	4,107,993
2027	2,546,700	1,522,555	4,069,255
2028	2,639,600	1,427,185	4,066,785
2029	2,638,450	1,332,593	3,971,043
2030	2,635,550	1,237,257	3,872,807
2031	2,454,450	1,145,969	3,600,419
2032	2,499,050	1,059,168	3,558,218
2033	2,528,650	969,843	3,498,493
2034	2,601,000	891,356	3,492,356
2035	2,650,700	809,919	3,460,619
2036	2,730,400	725,606	3,456,006
2037	2,360,100	636,883	2,996,983
2038	2,175,000	549,235	2,724,235
2039	2,255,000	470,031	2,725,031
2040	2,340,000	387,445	2,727,445
2041	2,410,000	307,713	2,717,713
2042	2,500,000	220,888	2,720,888
2043	1,565,000	130,700	1,695,700
2044	1,630,000	66,675	1,696,675
	<u>\$ 52,727,800</u>	<u>\$ 20,768,979</u>	<u>\$ 73,496,779</u>

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

JURY MUNICIPAL COURT FUND

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	0	33	156	156	300
Operating Revenues					
Court Revenue	33	123	120	143	150
Total Operating Revenue	33	123	120	143	150
Operating Expenditures					
Misc Expense	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Ending Balance	33	123	120	143	150
Ending Unreserved Fund Balance	33	156	276	300	450

TRUANCY MUNICIPAL COURT FUND

Beginning Unreserved Fund Balance	0	1,670	7,831	7,831	14,991
Operating Revenues					
Truancy Revenue	1,670	6,161		7,160	5,000
Total Operating Revenue	1,670	6,161	-	7,160	5,000
Operating Expenditures					
Misc Expense	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Ending Balance	1,670	6,161	-	7,160	5,000
Ending Unreserved Fund Balance	1,670	7,831	7,831	14,991	19,991

COURT TECHNOLOGY FUND

Beginning Unreserved Fund Balance	650	810	6,451	6,451	12,423
Operating Revenues					
Technology Fines	4,913	5,641	6,000	5,972	6,000
Total Operating Revenue	4,913	5,641	6,000	5,972	6,000
Operating Expenditures					
Supplies	79	-	-	-	2,200
Repair and Maintenance	4,673	-	-	-	-
Total Expenditures	4,753	-	-	-	2,200
Ending Balance	161	5,641	6,000	5,972	3,800
Ending Unreserved Fund Balance	810	6,451	12,451	12,423	16,223

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

COURT SECURITY FUND

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	17,613	21,423	28,052	28,052	32,560
Operating Revenues					
Security Fines	4,321	6,629	5,500	7,200	5,500
Total Operating Revenue	4,321	6,629	5,500	7,200	5,500
Operating Expenditures					
Personnel Services	511	-	2,500	2,692	2,500
Supplies	-	-	-	-	250
Repair and Maintenance	-	-	-	-	-
Misc Expenses	-	-	1,000	-	500
Total Expenditures	511	-	3,500	2,692	3,250
Ending Balance	3,810	6,629	2,000	4,508	2,250
Ending Unreserved Fund Balance	21,423	28,052	30,052	32,560	34,810

COURT TRAINING FUND

Beginning Unreserved Fund Balance	2,941	3,326	3,416	3,416	3,441
Operating Revenues					
Training Fines	385	90	200	25	200
Total Operating Revenue	385	90	200	25	200
Operating Expenditures					
Training and Development	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Ending Balance	385	90	200	25	200
Ending Unreserved Fund Balance	3,326	3,416	3,616	3,441	3,641

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

HOTEL TAX FUND

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	354,877	499,090	703,663	703,663	708,663
Operating Revenues					
Hotel Taxes	144,213	204,573	175,000	175,000	200,000
Total Operating Revenue	144,213	204,573	175,000	175,000	200,000
Operating Expenditures					
Advertising	-	-	5,000	-	5,000
Total Operating Expenditures	-	-	5,000	-	5,000
Non-Operating Expenses					
Transfers to Other Funds	-	-	170,000	170,000	195,000
Capital Outlay	-	-		-	-
Non-Operating Expenditures	-	-	170,000	170,000	195,000
Total Expenditures	-	-	175,000	170,000	200,000
Ending Balance	144,213	204,573	-	5,000	-
Ending Unreserved Fund Balance	499,090	703,663	703,663	708,663	708,663

HUTTO POLICE SEIZURE FUND

Beginning Unreserved Fund Balance	18,300	18,300	22,260	22,260	62,585
Operating Revenues					
Misc Revenues	-	3,961	5,000	40,324	5,000
Total Operating Revenue	-	3,961	5,000	40,324	5,000
Operating Expenditures					
Supplies	-	-	5,000	-	10,000
Total Operating Expenditures	-	-	5,000	-	10,000
Ending Balance	0	3,961	0	40,324	(5,000)
Ending Unreserved Fund Balance	18,300	22,260	22,260	62,585	57,585

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

PARK IMPROVEMENT FUND

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	664,152	693,769	1,757,361	1,757,361	2,098,147
Operating Revenues					
Interest Income	33,243	1,185	1,500	368	1,500
Park Land Fees	-	720,013	250,000	340,418	250,000
Total Operating Revenue	33,243	721,198	251,500	340,786	251,500
Non-Operating Revenues					
Transfers from Other Funds	-	366,951	-	-	-
Total Non-Operating Revenues	-	366,951	-	-	-
Operating Expenditures					
Capital Outlay	3,627	24,556	-	-	-
Total Operating Expenditures	3,627	24,556	-	-	-
Non-Operating Expenses					
Transfers to Other Funds	-	-	-	-	-
Non-Operating Expenditures	-	-	-	-	-
Total Expenditures	3,627	24,556		-	-
Ending Balance	29,617	1,063,593	251,500	340,786	251,500
Ending Unreserved Fund Balance	693,769	1,757,361	2,008,861	2,098,147	2,349,647

PEG CAPITAL FUND

Beginning Unreserved Fund Balance	49,125	76,822	110,832	110,832	180,832
Operating Revenues					
Franchise Fees	41,513	40,914	70,000	70,000	70,000
Total Operating Revenue	41,513	40,914	70,000	70,000	70,000
Operating Expenditures					
Supplies	13,816	110	20,000	-	20,000
Professional Services	-	6,794	25,000	-	25,000
Total Operating Expenditures	13,816	6,904	45,000	-	45,000
Ending Balance	27,697	34,011	25,000	70,000	25,000
Ending Unreserved Fund Balance	76,822	110,832	135,832	180,832	205,832

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

General Capital Improvement Fund

	Actual 2020	Actual 2021	Budget 2022	Estimated 2022	Proposed 2023
Beginning Unreserved Fund Balance	13,444,757	7,141,079	6,263,480	6,263,480	5,276,053
Operating Revenues					
Intergovernmental	366,951	-	-	-	-
Interest Income	63,408	2,158	2,500	5,433	7,500
Bond Proceeds	607,650	-	-	-	-
Total Operating Revenue	1,038,009	2,158	2,500	5,433	7,500
Non-Operating Revenue					
Transfers From Other Funds	23,750	-	-	-	-
Misc Income	-	-	-	4,145	-
Total Non-Operating Revenue	23,750	-	-	4,145	-
Operating Expenditures					
Capital Outlay	6,697,448	512,806	500,000	997,004	2,500,000
Other Misc Expenses	667,989	-	-	-	-
Contracts	-	-	-	-	-
Total Operating Expenditures	7,365,437	512,806	500,000	997,004	2,500,000
Non-Operating Expenses					
Transfers to Other Funds	-	366,951	-	-	-
Bond Issuance Costs	-	-	-	-	-
Non-Operating Expenditures	-	366,951	-	-	-
Total Expenditures	7,365,437	879,757	500,000	997,004	2,500,000
Ending Balance	(6,303,678)	(877,599)	(497,500)	(987,426)	(2,492,500)
Ending Unreserved Fund Balance	7,141,079	6,263,480	5,765,980	5,276,053	2,783,553

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

UTILITY OPERATING FUND

	Actual 2020	Actual 2021	Budget 2022	Estimated 2022	Proposed 2023
Beginning Unreserved Fund Balance	2,869,720	4,835,271	6,175,312	6,175,312	7,435,484
Operating Revenues					
Water Sales	6,616,759	5,665,574	6,100,000	6,473,002	6,750,000
Waste Water Sales	5,507,115	6,578,448	6,700,000	7,127,770	7,500,000
Penalties	122,138	129,782	131,000	151,320	131,000
Credit Card Fees	-	-	-	195,647	225,000
Connection Fees	582,051	770,677	680,000	584,971	685,000
Miscellaneous	25,628	375,682	15,000	504,494	15,000
Interest Income		55	100	2,588	1,500
Interlocal Agreement	-	1,155,200		-	-
Transfers from Other Funds	1,500,000	1,125,000		-	-
Total Operating Revenue	14,353,690	15,800,418	13,626,100	15,039,792	15,307,500
Operating Expenditures					
Salaries and Benefits	1,041,241	1,158,082	1,773,612	1,434,004	2,087,677
Supplies & Materials	255,901	259,632	347,600	354,237	486,600
Maintenance	345,147	217,420	522,500	421,508	527,500
Professional Services	327,360	352,439	297,500	733,691	702,000
Contracted Services	2,565,600	4,330,011	3,190,000	3,191,051	3,350,000
Insurance	60,859	63,645	95,000	87,103	95,000
Misc Expenses	707,347	747,583	796,100	768,351	971,901
Total Operating Expenditures	5,303,455	7,128,812	7,022,312	6,989,946	8,220,678
Non-Operating Expenses					
Transfers to Other Funds	7,084,684	7,235,641	6,209,675	6,209,675	6,461,199
Capital Outlay	-	95,924	385,000	580,000	589,943
Non-Operating Expenditures	7,084,684	7,331,565	6,594,675	6,789,675	7,051,142
Total Expenditures	12,388,139	14,460,377	13,616,987	13,779,621	15,271,820
Net-Modified Cash Basis	1,965,551	1,340,041	9,113	1,260,171	35,680
Ending Unreserved Fund Balance	4,835,271	6,175,312	6,184,425	7,435,484	7,471,164

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

UTILITY OPERATING FUND

	Actual 2020	Actual 2021	Budget 2022	Estimated 2022	Proposed 2023
Utility Billing					
Salaries and Benefits	310,318	232,451	413,422	287,539	386,207
Supplies & Materials	98,901	101,286	132,350	131,756	167,350
Maintenance	27,460	28,048	37,000	38,064	42,000
Professional Services	13,705	22,450	25,000	41,000	25,000
Misc Expenses	334,685	377,872	385,000	394,224	449,000
Capital Outlay	-	-	-	-	-
Total	785,070	762,107	992,772	892,583	1,069,557
Public Works					
Administration					
Salaries and Benefits	(21,408)	135,083	526,481	270,361	708,665
Supplies & Materials	-	-	3,000	1,000	3,000
Maintenance	1,882	1,903	2,500	2,500	2,500
Professional Services	24,072	288,001	150,000	580,552	555,000
Misc Expenses	-	-	1,600	1,550	2,100
Capital Outlay	-	-	-	-	-
Total	4,546	424,987	683,581	855,963	1,271,265
Utilities					
Salaries and Benefits	752,330	790,548	833,710	876,104	992,805
Supplies & Materials	79,796	158,346	212,250	221,481	316,250
Maintenance	111,559	187,469	483,000	380,944	483,000
Professional Services	36,860	34,291	47,500	37,139	47,000
Contracted Services	2,565,600	3,180,011	3,190,000	3,191,051	3,350,000
Misc Expenses	148,156	359,744	394,500	357,410	394,500
Capital Outlay	-	95,924	385,000	580,000	589,943
Total	3,694,302	4,806,333	5,545,960	5,644,130	6,173,498
Non-Departmental					
Maintenance	-	-	-	-	-
Professional Services	69,145	7,697	75,000	75,000	75,000
Contracted Services	-	1,150,000	-	-	-
Insurance	60,859	63,645	95,000	87,103	95,000
Misc Expenses	18,559	9,967	15,000	15,167	126,301
Transfers to other Funds	7,084,684	7,235,641	6,209,675	6,209,675	6,461,199
Total	7,233,247	8,466,950	6,394,675	6,386,945	6,757,500
HOT Water Transmission System					
Supplies & Materials	77,203	-	-	-	-
Maintenance	204,246	-	-	-	-
Professional Services	183,578	-	-	-	-
Misc Expenses	205,947	-	-	-	-
Capital Outlay	-	-	-	-	-
Total	670,974	-	-	-	-
Total Utility Fund Expenses	12,388,139	14,460,377	13,616,987	13,779,621	15,271,820

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

UTILITY DEBT SERVICE FUND

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	2,426,750	4,833,993	7,392,280	7,392,280	7,362,702
Revenues					
Interest Income	3,259	143	1,500	3,469	1,500
Total Operating Revenue	3,259	143	1,500	3,469	1,500
Non-Operating Revenues					
Other Financing Sources	8,190	8,358	-	-	-
Transfers from Other Funds	7,032,000	7,235,641	7,709,675	7,709,675	8,061,199
Total Non-Operating Revenues	7,040,190	7,243,999	7,709,675	7,709,675	8,061,199
Operating Expenditures					
Debt Service	4,632,398	4,626,548	7,709,675	7,709,675	8,061,199
Paying Agent Fees	3,808	12,618	-	1,950	10,000
Total Operating Expenditures	4,636,206	4,639,166	7,709,675	7,711,625	8,071,199
Non-Operating Expenses					
Transfers to Other Funds	-	15,211	-	-	-
Capital Outlay	-	31,480	52,684	31,097	31,097
Refunding Bonds Issued	-	-	-	-	-
Payment to Escrow Account	-	-	-	-	-
Non-Operating Expenditures	-	46,690	52,684	31,097	31,097
Total Expenditures	4,636,206	4,685,856	7,762,359	7,742,722	8,102,296
Ending Balance	2,407,243	2,558,286	(51,184)	(29,577)	(39,597)
Ending Unreserved Fund Balance	4,833,993	7,392,280	7,341,096	7,362,702	7,323,105

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CITY OF HUTTO, TEXAS
SUMMARY OF OUTSTANDING DEBT

UTILITY SYSTEM REVENUE & G.O. BONDS
CURRENTLY OUTSTANDING

YEAR ENDING SEPTEMBER 30	PRINCIPAL	INTEREST	TOTAL
2023	3,438,050	4,623,149	8,061,199
2024	3,691,600	4,536,397	8,227,997
2025	3,772,350	4,455,135	8,227,485
2026	3,899,850	4,329,827	8,229,677
2027	4,128,300	4,192,457	8,320,757
2028	4,265,400	4,045,427	8,310,827
2029	4,261,550	3,892,081	8,153,631
2030	4,479,450	3,736,627	8,216,077
2031	4,510,550	3,595,894	8,106,444
2032	4,425,950	3,463,401	7,889,351
2033	4,141,350	3,333,887	7,475,237
2034	4,249,000	3,233,272	7,482,272
2035	3,739,300	3,127,859	6,867,159
2036	3,854,600	3,007,365	6,861,965
2037	3,819,900	2,881,954	6,701,854
2038	3,730,000	2,755,206	6,485,206
2039	3,845,000	2,643,869	6,488,869
2040	3,780,000	2,528,044	6,308,044
2041	3,915,000	2,393,250	6,308,250
2042	4,070,000	2,238,563	6,308,563
2043	4,230,000	2,077,769	6,307,769
2044	4,400,000	1,910,650	6,310,650
2045	4,590,000	1,719,275	6,309,275
2046	2,465,000	1,519,563	3,984,563
2047	2,580,000	1,404,000	3,984,000
2048	2,040,000	1,283,000	3,323,000
2049	2,140,000	1,181,000	3,321,000
2050	2,250,000	1,074,000	3,324,000
2051	2,360,000	961,500	3,321,500
2052	2,480,000	843,500	3,323,500
2053	2,605,000	719,500	3,324,500
2054	2,735,000	589,250	3,324,250
2055	2,870,000	452,500	3,322,500
2056	3,015,000	309,000	3,324,000
2057	3,165,000	158,250	3,323,250
	<u>\$ 123,942,200</u>	<u>\$ 85,216,419</u>	<u>\$ 103,568,112</u>

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

UTILITY IMPACT FEES FUND

	Actual 2019	Actual 2020	Actual 2021	Budget 2022	Estimated 2022	Proposed 2023
Beginning Unreserved Fund Balance	516,164	760,758	2,129,928	4,976,425	4,976,425	7,276,425
Operating Revenues						
Water Impact Fees	717,589	1,583,103	1,832,083	1,800,000	1,800,000	1,800,000
Wastewater Impact Fees	827,004	1,286,067	2,139,414	2,000,000	2,000,000	2,000,000
Total Operating Revenue	1,544,594	2,869,170	3,971,497	3,800,000	3,800,000	3,800,000
Non-Operating Expenses						
Transfers to Other Funds	1,300,000	1,500,000	1,125,000	1,500,000	1,500,000	1,500,000
Non-Operating Expenditures	1,300,000	1,500,000	1,125,000	1,500,000	1,500,000	1,500,000
Total Expenditures	1,300,000	1,500,000	1,125,000	1,500,000	1,500,000	1,500,000
Ending Balance	244,594	1,369,170	2,846,497	2,300,000	2,300,000	2,300,000
Ending Unreserved Fund Balance	760,758	2,129,928	4,976,425	7,276,425	7,276,425	9,576,425

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

UTILITY CIP FUND

	Actual 2020	Actual 2021	Budget 2022	Estimated 2022	Proposed 2023
Beginning Unreserved Fund Balance	11,426,540	12,135,374	22,113,612	22,113,612	14,819,014
Operating Revenues					
Capital Contributions	-	15,211,309	-	-	-
Interest Income	122,350	5,586	50,000	16,401	50,000
Misc Income	-	25,702	-	-	-
Bond Proceeds	-	-	-	-	-
Total Operating Revenue	122,350	15,242,596	50,000	16,401	50,000
Non-Operating Revenue					
Transfers From Other Funds	10,164,552	137,261	-	-	-
Total Non-Operating Revenue	10,164,552	137,261	-	-	-
Operating Expenditures					
Capital Outlay	11,513	-	5,805,192	7,311,000	7,500,000
Other Misc Expenses	5,053,220	5,401,619	-	-	-
Contracts	-	-	-	-	-
Total Operating Expenditures	5,064,733	5,401,619	5,805,192	7,311,000	7,500,000
Non-Operating Expenses					
Transfers to Other Funds	-	-	-	-	-
Bond Issuance Costs	164,552	-	-	-	-
Loss of Sale of Assets	4,348,783				
Non-Operating Expenditures	4,513,335	-	-	-	-
Total Expenditures	9,578,068	5,401,619	5,805,192	7,311,000	7,500,000
Ending Balance	708,834	9,978,238	(5,755,192)	(7,294,599)	(7,450,000)
Ending Unreserved Fund Balance	12,135,374	22,113,612	16,358,420	14,819,014	7,369,014

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

SOLID WASTE FUND

	Actual 2020	Actual 2021	Budget 2022	Estimated 2022	Proposed 2023
Beginning Unreserved Fund Balance	161,183	395,457	578,586	578,586	664,718
Operating Revenues					
Charges for Services	1,770,759	1,918,998	1,900,000	1,910,987	2,150,000
Franchise Fees	66,756	13,999	100,000	143,060	100,000
Penalties	17,044	20,149	-	22,086	12,000
Interest Income	-	-	-	-	-
Grants and Donations	-	-	-	-	-
Total Operating Revenue	1,854,559	1,953,145	2,000,000	2,076,133	2,262,000
Operating Expenditures					
Contractual Services	1,620,285	1,770,017	1,775,000	1,775,000	1,863,750
Other Misc Expenses	-	-	10,000	-	10,000
Contracts	-	-	-	-	-
Total Operating Expenditures	1,620,285	1,770,017	1,785,000	1,775,000	1,873,750
Non-Operating Expenses					
Transfers to Other Funds	-	-	215,000	215,000	215,000
Grant Expense	-	-	-	-	-
Non-Operating Expenditures	-	-	215,000	215,000	215,000
Total Expenditures	1,620,285	1,770,017	2,000,000	1,990,000	2,088,750
Ending Balance	234,274	183,128	-	86,133	173,250
Ending Unreserved Fund Balance	395,457	578,586	578,586	664,718	837,968

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

Community Development Corporation

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	1,042,848	901,323	906,184	906,184	900,785
Operating Revenues					
Sales Tax	1,367,325	5,601	2,283,273	1,903,999	2,500,000
Interest Revenue	12,500	11	1,250	2,921	2,250
Misc Revenue	-	-	23,128	302,921	-
Total Operating Revenue	1,379,825	5,612	2,307,651	2,209,840	2,502,250
Operating Expenditures					
Personnel Services	216,506		-	-	270,370
Administrative Costs	19,000		12,000	(346)	-
Business & Development	-		-	-	-
Tradeshows & Conferences	-	-	-	-	10,000
Sponsorship/Community Outreach	-	-	-	-	150,000
Marketing	30,000		100,000	100,000	250,000
Professional Services	8,600		320,000	674,932	300,000
Incentive Programs	675,000		1,142,500	725,000	375,000
Training & Development	15,000	751	15,000	-	5,000
Misc Expenses	12,250	-	5,250	11,318	15,500
Total Operating Expenditures	976,356	751	1,594,750	1,510,904	1,375,870
Non-Operating Expenses					
Debt Service	544,994	-	549,336	549,336	548,248
Performance Grants	-	-	-	155,000	75,000
Capital Outlay	-	-	-	-	-
Non-Operating Expenditures	544,994	-	549,336	704,336	623,248
Total Expenditures	1,521,350	751	2,144,086	2,215,240	1,999,118
Ending Balance	(141,525)	4,861	163,565	(5,399)	503,132
Ending Unreserved Fund Balance	901,323	906,184	1,069,749	900,785	1,403,916

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

River Creek Development Corporation

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	10,530,686	10,544,185	10,531,122	10,531,122	10,531,122
Operating Revenues					
Interest Revenue	-	-	-	-	-
Misc Revenue	-	-	-	-	-
Total Operating Revenue	-	-	-	-	-
Non Operating Revenues					
Bond Proceeds	-	-	-	-	-
Transfers in	-	-	-	-	-
Total Non-Operating Revenues	-	-	-	-	-
Total Revenues	-	-	-	-	-
Operating Expenditures					
Administrative Costs	(13,499)	(51)	-	-	-
PID Assessment to Trustee	-	-	-	-	-
Professional Services	-	13,115	-	-	5,000
Misc Expenses	-	-	-	-	-
Total Operating Expenditures	(13,499)	13,063	-	-	5,000
Non-Operating Expenses					
Debt Service	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Non-Operating Expenditures	-	-	-	-	-
Total Expenditures	(13,499)	13,063	-	-	5,000
Ending Balance	13,499	(13,063)	-	0	(5,000)
Ending Unreserved Fund Balance	10,544,185	10,531,122	10,531,122	10,531,122	10,526,122

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

Cottonwood Development Corporation

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	15,581,686	15,581,686	(9,465,349)	(9,465,349)	(10,215,349)
Operating Revenues					
Interest Revenue	-	-	-	-	-
Misc Revenue	-	-	-	-	-
Total Operating Revenue	-	-	-	-	-
Non Operating Revenues					
Bond Proceeds	-	-	-	-	-
Transfers in	-	-	-	-	-
Total Non-Operating Revenues	-	-	-	-	-
Total Revenues	-	-	-	-	-
Operating Expenditures					
Administrative Costs	-	-	-	-	-
Professional Services	-	3,065,733	-	750,000	750,000
Misc Expenses	-	-	-	-	-
Total Operating Expenditures	-	3,065,733	-	750,000	750,000
Non-Operating Expenses					
Debt Service	-	21,981,302	-	-	-
Capital Outlay	-	-	-	-	-
Non-Operating Expenditures	-	21,981,302	-	-	-
Total Expenditures	-	25,047,035	-	750,000	750,000
Ending Balance	-	(25,047,035)	-	(750,000)	(750,000)
Ending Unreserved Fund Balance	15,581,686	(9,465,349)	(9,465,349)	(10,215,349)	(10,965,349)

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CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

	HUTTO CO-OP				
	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	8,223,002	2,472,697	1,128,287	1,128,287	1,156,702
Operating Revenues					
PID Assessment	59,489	990,611	1,178,573	1,162,476	1,178,573
Interest Revenue	59,212	576	-		
Misc Revenue	-	-	-		
Total Operating Revenue	118,702	991,187	1,178,573	1,162,476	1,178,573
Operating Expenditures					
Contractual Services	153,571	180,493	45,865	44,534	125,000
Misc Expenses	-	663,000	-	26,042	-
Total Operating Expenditures	153,571	843,493	45,865	70,576	125,000
Non-Operating Expenses					
Debt Service	1,089,475	1,099,925	1,132,708	1,063,485	1,132,708
Capital Outlay	4,625,961	392,178	-	-	-
Non-Operating Expenditures	5,715,436	1,492,104	1,132,708	1,063,485	1,132,708
Total Expenditures	5,869,007	2,335,596	1,178,573	1,134,061	1,257,708
Ending Balance	(5,750,305)	(1,344,410)	-	28,415	(79,135)
Ending Unreserved Fund Balance	2,472,697	1,128,287	1,128,287	1,156,702	1,077,567

	CROSS CREEK PID				
	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	2,170,096	672,298	647,310	647,310	780,388
Operating Revenues					
Revenue	71,053	384,796	512,703	514,015	525,314
Total Operating Revenue	71,053	384,796	512,703	514,015	525,314
Operating Expenditures					
Contractual Services	54,128	23,834	40,000	-	49,212
Misc Expenses	4,341	3,000	-		
Total Operating Expenditures	58,469	26,834	40,000	-	49,212
Non-Operating Expenses					
Debt Service	382,950	382,950	472,703	380,938	476,102
Transfers to Other Funds	-	-		-	-
Capital Outlay	1,127,432	-	-		
Non-Operating Expenditures	1,510,382	382,950	472,703	380,938	476,102
Total Expenditures	1,568,851	409,784	512,703	380,938	525,314
Ending Balance	(1,497,798)	(24,988)	-	133,078	-
Ending Unreserved Fund Balance	672,298	647,310	647,310	780,388	780,388

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

MUSTANG CREEK PID

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	61,881	2,939,172	1,153,199	1,153,199	1,182,958
Operating Revenues					
Bond Proceeds	9,455,000	-	-	-	-
PID Assessments	654,978	807,920	712,536	763,999	718,273
Interest Revenue	29,633	428	-	883	-
Misc Revenue	6,334	(35)	-	-	-
Total Operating Revenue	10,145,945	808,312	712,536	764,882	718,273
Operating Expenditures					
Contractual Services	102,270	11,530	36,414	20,586	47,912
Misc Expenses	-	-	-	2,000	-
Total Operating Expenditures	102,270	11,530	36,414	22,586	47,912
Non-Operating Expenses					
Debt Service	260,211	577,844	-	712,536	670,361
Bond Issuance Costs	563,243	-			
Capital Outlay	6,342,929	2,004,911	676,122	-	-
Non-Operating Expenditures	7,166,383	2,582,756	676,122	712,536	670,361
Total Expenditures	7,268,653	2,594,285	712,536	735,123	718,273
Ending Balance	2,877,291	(1,785,973)	-	29,759	-
Ending Unreserved Fund Balance	2,939,172	1,153,199	1,153,199	1,182,958	1,182,958

EMORY CROSSING

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	19,453	(10,051)	2,729,907	2,729,907	2,736,206
Operating Revenues					
Bond Proceeds	-	6,490,849	-	-	-
PID Assessment	-	-	-	421,820	438,262
Interest Revenue	645	38	500	536	-
Misc Revenue	-	11,470	-	-	-
Total Operating Revenue	645	6,502,357	500	422,356	438,262
Operating Expenditures					
Contractual Services	30,149	69,300	36,000	35,037	57,948
Misc Expenses	-	6,000	-	-	-
Total Operating Expenditures	30,149	75,300	36,000	35,037	57,948
Non-Operating Expenses					
Debt Service	-	-	-	381,020	380,314
Bond Issuance Costs	-	563,030			
Capital Outlay	-	3,124,068	-	-	-
Non-Operating Expenditures	-	3,687,099	-	381,020	380,314
Total Expenditures	30,149	3,762,399	36,000	416,056	438,262
Ending Balance	(29,504)	2,739,958	(35,500)	6,300	-
Ending Unreserved Fund Balance	(10,051)	2,729,907	2,694,407	2,736,206	2,736,206

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

Durango Farms PID

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	0	84,361	20,332	20,332	(18,142)
Operating Revenues					
Bond Proceeds	-	-	-	-	-
PID Assessment	100,000	-	-	808,571	825,454
Interest Revenue	-	111	-	-	-
Misc Revenue	-	-	-	-	-
Total Operating Revenue	100,000	111	-	808,571	825,454
Operating Expenditures					
Contractual Services	15,639	64,140	-	38,475	57,800
Misc Expenses	-	-	-	-	-
Total Operating Expenditures	15,639	64,140	-	38,475	57,800
Non-Operating Expenses					
Debt Service	-	-	-	808,571	767,654
Bond Issuance Costs	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Non-Operating Expenditures	-	-	-	808,571	767,654
Total Expenditures	15,639	64,140	-	847,045	825,454
Ending Balance	84,361	(64,029)	-	(38,474)	-
Ending Unreserved Fund Balance	84,361	20,332	20,332	(18,142)	(18,142)

COTTONWOOD CREEK PID

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	0	0	0	0	9,963,532
Operating Revenues					
Bond Proceeds	-	-	-	10,309,926	-
PID Assessment	-	-	100,000	643,256	664,226
Interest Revenue	-	-	-	520	-
Misc Revenue	-	53,139	-	-	-
Total Operating Revenue	-	53,139	100,000	10,953,703	664,226
Non-Operating Revenues					
Developer Borrowing	-	9,947,975	-	-	-
Total Non-Operating Revenue	-	9,947,975	-	-	-
Operating Expenditures					
Contractual Services	-	53,139	30,000	23,201	50,146
Misc Expenses	-	-	-	5,500	-
Total Operating Expenditures	-	53,139	30,000	28,701	50,146
Non-Operating Expenses					
Debt Service	-	-	-	104,469	614,080
Bond Issuance Costs	-	-	-	857,001	-
Capital Outlay	-	9,947,975	-	-	-
Non-Operating Expenditures	-	9,947,975	-	961,470	614,080
Total Expenditures	-	10,001,114	30,000	990,171	664,226
Ending Balance	-	-	70,000	9,963,532	-
Ending Unreserved Fund Balance	0	0	70,000	9,963,532	9,963,532

CITY OF HUTTO, TX

FY 2023 ANNUAL BUDGET

TIRZ

	Actual 2020	Actual 2021	Budget 2022	Estimate 2022	Proposed 2023
Beginning Unreserved Fund Balance	0	36,273	41,134	41,134	68,712
Operating Revenues					
TIRZ Assessments	37,203	5,601	38,665	28,672	10,000
Interest Revenue	-	11	-	63	50
Misc Revenue	-	-	-	-	-
Total Operating Revenue	37,203	5,612	38,665	28,735	10,050
Operating Expenditures					
Contractual Services	930	751	-	440	1,000
Misc Expenses	-	-	-	717	-
Total Operating Expenditures	930	751	-	1,157	1,000
Non-Operating Expenses					
Debt Service	-	-	-	-	-
Bond Issuance Costs	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Non-Operating Expenditures	-	-	-	-	-
Total Expenditures	930	751	-	1,157	1,000
Ending Balance	36,273	4,861	38,665	27,578	9,050
Ending Unreserved Fund Balance	36,273	41,134	79,799	68,712	77,762

CITY OF HUTTO, TX

2023 - 2028 CAPITAL IMPROVEMENT PLAN SUMMARY

Priority	Proposed Project/Item	Proposed Funding Source	Status	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	Total Project Costs
GENERAL GOVERNMENT											
PARKS AND RECREATION											
	Hutto Lake Park Project	2018 Parks and Recreation Facilities Bond or new Bond proposition					\$ 250,000	\$ 3,000,000	\$ 1,000,000		\$ 4,250,000
	Fritz Park Project Improvements	2018 Parks and Recreation Facilities Bond or new Bond proposition			\$ 25,000	\$ 4,000,000	\$ 4,000,000				\$ 8,025,000
	Creskside Park Project	2018 Parks and Recreation Facilities Bond or new Bond proposition				\$ 50,000	\$ 4,500,000				\$ 4,550,000
	Orgain Park	2018 Parks and Recreation Facilities Bond or new Bond proposition					\$ 250,000	\$ 4,000,000			\$ 4,250,000
	Hutto Recreation Center	2018 Parks and Recreation Facilities Bond or new Bond proposition						\$ 250,000	\$ 7,000,000	\$ 7,000,000	\$ 14,250,000
	Durango	2018 Parks and Recreation Facilities Bond or new Bond proposition;				\$ 200,000	\$ 3,500,000	\$ 3,500,000			\$ 7,200,000
	YMCA improvements	2018 Parks and Recreation Facilities Bond or new Bond proposition				\$ 200,000	\$ 7,000,000				\$ 7,200,000
	Park Improvements	Parkland Improvement Fees			\$ 500,000						\$ 500,000
				\$ 525,000	\$ 4,450,000	\$ 19,500,000	\$ 10,750,000	\$ 8,000,000	\$ 7,000,000	\$ 50,225,000	

TRANSPORTATION AND DRAINAGE

	FM1660 North @ US 79	2018 Proposition A, Road and Drainage Bonds		\$ 541,610	\$ 25,000						\$ 566,610
1	FM1660 @ Limmer Loop	2018 Proposition A, Road and Drainage Bonds		\$ 4,965,400	\$ 1,750,600	\$ 315,100					\$ 7,031,100
1	FM1660 South @ US 79	2018 Proposition A, Road and Drainage Bonds;		\$ 117,600	\$ 3,121,630	\$ 477,000					\$ 3,716,230
1	Live Oak Street Pavement Reconstruction	General Fund		\$ 1,055,000	-	-	-	-	-	-	\$ 1,055,000
1	Megasite East - West Arterial	2019 Proposition A, Road and Drainage Bonds;	\$ 250,000	\$ 2,120,000	\$ 9,100,000	\$ 5,300,000	-	-	-	-	\$ 16,770,000
1	Megasite North - South Arterial	2020 Proposition A, Road and Drainage Bonds;	\$ 250,000	\$ 870,000	\$ 6,100,000	\$ 1,110,000	-	-	-	-	\$ 8,330,000
2	CR 137 from FM 1660 to Brushy Creek	2018 Proposition A, Road and Drainage Bonds		\$ 420,000	\$ 3,150,000	\$ 1,050,000	-	-	-	-	\$ 4,620,000
3	Lakeside Estates Sidewalks	2019 Proposition A, Road and Drainage Bonds	-	\$ 975,000	\$ 1,000,000	\$ 187,010					\$ 3,162,010
3	CR 132 Overpass at US 79	2018 Proposition A, Road and Drainage Bonds;	-	\$ 1,700,000	\$ 2,800,000	\$ 8,500,000	\$ 17,100,000	\$ 15,100,000			\$ 45,200,000
3	CR 199 Repairs		-	\$ 246,000	-	-	-	-	-	-	\$ 246,000
3	Legends of Hutto Drainage Ditches	2018 Proposition A, Road and Drainage Bonds			\$ 156,250	\$ 968,750	-	-	-	-	\$ 1,125,000
3	Drainage Master Plan Update	General Fund			-	\$ 350,000	-	-	-	-	\$ 350,000
3	Traffic Signal - Innovation at Limmer Loop		-	-	\$ 564,250	-	-	-	-	-	\$ 564,250
3	ED Schmidt - Safety and Operational Improvements		-	\$ 100,000	\$ 667,000	-	-	-	-	-	\$ 767,000
3	Drainage Maintenance			\$ 200,000	\$ 220,000	\$ 242,000	\$ 266,200	\$ 282,820	\$ 322,102		\$ 1,897,434
3	Sidewalk Maintenance			\$ 1,000,000	\$ 1,100,000	\$ 1,210,000	\$ 1,331,000	\$ 1,464,100	\$ 1,610,000		\$ 9,486,661
3	Street Maintenance Plan			\$ 550,000	\$ 605,000	\$ 665,500	\$ 732,050	\$ 805,255	\$ 885,780		\$ 5,217,943
				\$ 500,000	\$ 14,860,610	\$ 30,355,730	\$ 21,188,350	\$ 19,616,260	\$ 17,662,175	\$ 2,817,882	\$ 110,105,238

CITY OF HUTTO, TX

2023 - 2028 CAPITAL IMPROVEMENT PLAN SUMMARY

Priority	Proposed Project/Item	Proposed Funding Source	Status	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	Total Project Costs
UTILITIES											
WATER											
1	Frameswitch Pump Station Improvements	Certificates of Obligation	70% design completed; Construction start December	\$ 121,500	\$ 4,500,000	\$ 3,335,500	\$ -	\$ -	\$ -		\$ 7,957,000
1	Shiloh and Noack Pump Station Improvements	Certificates of Obligation	70% design completed; Construction start December	\$ 247,000	\$ 5,000,000	\$ 5,108,600	\$ -	\$ -	\$ -		\$ 10,355,600
1	Frameswitch 3.5 MG GST #2	Certificates of Obligation		\$ 250,000	\$ 6,500,000	\$ 5,758,500	\$ -	\$ -	\$ -		\$ 12,508,500
1	Jonah 1.0 MGD Supply & Emergency 8" Interconnect	Certificates of Obligation		\$ 110,000	\$ 755,187	\$ -	\$ -	\$ -	\$ -		\$ 865,187
1	Jonah 1.0 MGD Supply & Emergency 8" Interconnect - Pumping and Supply Improvements	Certificates of Obligation		\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -		\$ 350,000
1	Highway 79 42" Waterline (801 PP)	Certificates of Obligation		\$ 2,000,000	\$ 4,467,500	\$ -	\$ -	\$ -	\$ -		\$ 6,467,500
1	CR 132 12" and 30" - Phase 1 (US79 to Carl Stern)	Certificates of Obligation		\$ 100,000	\$ 900,000	\$ 1,845,550	\$ -	\$ -	\$ -		\$ 2,845,550
1	Limmer Loop 24" & 36" Waterline (890 PP)	Certificates of Obligation		\$ 100,000	\$ 9,000,000	\$ 8,931,000	\$ -	\$ -	\$ -		\$ 18,031,000
2	Emergency Interconnect - 16" Waterline with wholesale provider	Certificates of Obligation		\$ -	\$ 850,000	\$ 3,500,000	\$ 2,744,400	\$ -	\$ -		\$ 7,094,400
2	Megasite - Phase I Waterlines	Certificates of Obligation		\$ -	\$ 400,000	\$ 2,500,000	\$ 1,009,020	\$ -	\$ -		\$ 3,909,020
2	FM 1680 16" & 20" Waterlines (801 PP) - Phase I	Certificates of Obligation		\$ 150,000	\$ 900,000	\$ 143,715	\$ -	\$ -	\$ -		\$ 1,193,715
3	New 2.0-MG 801" Elevated Storage Tank	Certificates of Obligation		\$ -	\$ -	\$ -	\$ 5,127,840	\$ 6,837,120	\$ 5,127,840		\$ 17,092,800
3	Additional Simsboro Wells	Certificates of Obligation		\$ -	\$ 550,000	\$ 3,750,000	\$ 3,507,455				\$ 7,807,455
3	CR 132 12" & 30" Waterline (801 PP) - Phase II	Certificates of Obligation		\$ -	\$ 715,000	\$ 3,500,000	\$ 1,749,500	\$ -	\$ -		\$ 5,964,500
3	Megasite - Phase II Waterlines	Certificates of Obligation		\$ -	\$ -	\$ 373,400	\$ 2,100,000	\$ 655,760	\$ -		\$ 3,129,160
	Water Master Plan			\$ -	\$ 150,000						\$ 150,000
				\$ 3,078,500	\$ 34,687,687	\$ 39,096,265	\$ 16,238,215	\$ 7,492,880	\$ 5,127,840	\$ -	\$ 105,721,387

WASTEWATER

1	Glenwood LS, 33" and 54" WW Lines	Certificates of Obligation;	90% Design completed	\$ 316,000	\$ 4,310,240	\$ 4,626,240	\$ 2,313,120	\$ -	\$ -	\$ -	\$ 11,565,600
1	South WWTP Capacity Rerate Study from 2.0 MGD to 2.3 MGD	Certificates of Obligation		\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
1	South WWTP UV Upgrade	Certificates of Obligation		\$ 189,600	\$ 1,390,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,580,000
1	South WWTP Expansion from 2.3 to 6 MGD, PER, 30% design	Certificates of Obligation		\$ 257,500	\$ 1,287,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,545,000
1	MEGASITE West: South Cottonwood Creek Interceptor Ph 1	Certificates of Obligation		\$ 400,435	\$ 2,002,176	\$ 2,002,176	\$ -	\$ -	\$ -	\$ -	\$ 4,404,787
1	MEGASITE East: 24" gravity line, lift station, 12" force main to serve RCR, Acropolis and the eastern portion of Megasite	Certificates of Obligation		\$ 275,200	\$ 2,000,000	\$ 4,550,400	\$ 4,550,400	\$ -	\$ -	\$ -	\$ 11,376,000
2	MEGASITE West: South Cottonwood Creek Interceptor Ph 2	Certificates of Obligation		\$ -	\$ 318,528	\$ 1,592,640	\$ 1,592,640	\$ -	\$ -	\$ -	\$ 3,503,808
3	Brushy Creek Interceptor Phase III (Cost Participation)	Certificates of Obligation		\$ -	\$ 327,352	\$ 1,636,760	\$ 1,636,760	\$ -	\$ -	\$ -	\$ 5,237,632
3	South WWTP Final Design and Bidding for expansion to 6 MGD	Certificates of Obligation		\$ -	\$ 6,695,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,695,000
3	South WWTP Construction of 6 MGD expansion	Certificates of Obligation		\$ -	\$ -	\$ 39,900,000	\$ 39,900,000	\$ -	\$ -	\$ -	\$ 119,700,000
	Central WWTP Expansion from 0.990 mgd to 3.25mgd	Certificates of Obligation				\$ 3,970,000	\$ 3,970,000	\$ 8,932,500	\$ -	\$ -	\$ 12,902,500
	Brushy Creek Interceptor - Phase IV	Certificates of Obligation				\$ 500,000	\$ 9,500,000	\$ 10,000,000	\$ -	\$ -	\$ 20,000,000
	Cottonwood Creek Wastewater Interceptor Extension	Certificates of Obligation					\$ 190,000	\$ -	\$ 1,710,000	\$ -	\$ 1,900,000
				\$ 1,483,735	\$ 18,331,196	\$ 54,308,216	\$ 50,492,920	\$ 55,196,760	\$ 20,642,500	\$ -	\$ 200,455,327

AGENDA ITEM REPORT

10.4.



This agenda item meets the following City's Pillars:(check all that apply)

☐ Excellence and Efficiency through Collaboration

☒ Financial Responsibility

☒ Sustainable Growth

☒ Highest Quality of Life

To: City Council
Subject: Presentation and possible action on a Capital Improvement Financing Plan (Angie Rios)
Meeting: Thursday, August 4, 2022
Department: Finance /
Staff Contact: Angie Rios

BACKGROUND INFORMATION:

On July 21st, the City Council was presented with a list of critical infrastructure projects. These projects are needed to continue efficient and effective operations of systems for our growing community. Our Financial Advisor, Hilltop Securities, has put together a financing plan to fund all of the necessary projects over the next four years. This financing plan will not raise taxes or utility rates for FY 2023.

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

AGENDA ITEM REPORT

10.4.





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Funding of Transportation & Road Improvements and Water & Sewer Improvements

Plan of Finance



Summer 2022 Bond Issuance Programpage 2

Preliminary Sources & Uses of Fundspage 5

Preliminary 2022 Bond Program Cash Flows.....page 6

Schedule of Events.....page 8

Appendix A

Credit Rating, Growth Assumptions & List of Projects.....page 10

Appendix B

Municipal Market Update.....page 16

Objectives

1. **Issue General Obligation Bonds, Series 2022 to fund transportation and road improvements**
2. **Issuance of Certificates of Obligation, Series 2022 to fund water & sewer improvements**

General Obligation Bonds, Series 2022		
<u>Project</u>	<u>Amount</u>	<u>Repayment Source</u>
Transportation & Road Improvements ⁽¹⁾	\$43,806,190	Debt Service (I&S Tax)

Combination Tax & Revenue Certificate of Obligation, Series 2022		
<u>Project</u>	<u>Amount</u>	<u>Repayment Source</u>
Water & Sewer Improvements ⁽¹⁾	\$51,608,293	Water & Sewer System Revenues

(1) See slide 14 & 15 for breakdown of projects.

New Money Debt Issuance Detail

General Obligation Bonds, Series 2022

- **Amortization/Repayment Period:** 25 Years
- **Target Debt Service Tax Rate:** No impact to the City's existing \$0.1561 debt service tax rate)
- **Growth Assumptions:** Certified values indicate 43.2% of growth in City's tax base. Conservative growth assumptions utilized thereafter for illustration purposes.
- **Repayment Source:** City's Debt Service (I&S) Property Tax Rate
- **Budgeted All-in True Interest Cost:** 3.93%⁽¹⁾

Combination Tax & Revenue Certificates of Obligation, Series 2022

- **Amortization/Repayment Period:** 25 Years
- **Repayment Source:** City's Water & Sewer System Revenues
- **Utility Rate Impact:** No impact to the City's existing utility rates is expected with this issuance
- **Budgeted All-in True Interest Cost:** 3.99%⁽¹⁾

(1) Assumes "AA" Rated Non-Bank Qualified Interest Rates + 0.25% as of 7/20/2022. **Subject to Change at Anytime.**

Sale Process

- **Texas AG reviewed and approved debt**
- **Credit Rating:** “AA-” by Standard & Poor’s (current City GO rating)
 - City will work with Financial Advisor and explore a second rating from Moody’s or Fitch Ratings
 - There continues to be significant investor demand for high credit Texas Municipal issues and given the size of this year’s bond program an additional rating would benefit the bond sale process
- **Structure:** Wrap debt service around existing debt service to minimize impact of new debt
- **Tax Exempt Fixed Interest Rates:** Subsequent analysis assumes “AA” Rated Non-Bank Qualified Interest Rates + 0.25% as of 7/20/2022. **Subject to Change at Anytime.**

Preliminary Sources and Uses of Funds



	<i>Debt Service (I&S Tax) Supported</i>	<i>Water & Sewer System Revenues Supported</i>	
SOURCES OF FUNDS	General Obligation Bonds, Series 2022	Certificates of Obligation, Series 2022	TOTAL
Par Amount	\$ 44,505,000	\$ 52,445,000	\$ 96,950,000
Total Sources of Funds	\$ 44,505,000	\$ 52,445,000	\$ 96,950,000

USES OF FUNDS	General Obligation Bonds, Series 2022	Certificates of Obligation, Series 2022	TOTAL
Project Fund Deposit	\$ 43,806,190	\$ 51,608,293	\$ 95,414,483
Underwriter's Discount ⁽¹⁾	356,040	419,560	775,600
Budgeted Financing Costs ⁽¹⁾	342,770	417,147	759,917
Total Uses of Funds	\$ 44,505,000	\$ 52,445,000	\$ 96,950,000

(1) Budgeted for purposes of illustration and subject to change.

Preliminary 2022 Bond Program Cash Flows

Debt Service (I&S Tax) Supported



A	B	C	D	E	F	G	H	I	J	K	L	M
Fiscal Year	Estimated Growth Factor ⁽¹⁾	Adjusted Taxable Assessed Valuation ⁽¹⁾	Existing Tax-Supported General Obligation Debt Service	Plus: Master Lease Payments	Total Tax-Supported Debt Service	\$44,505,000 General Obligation Bonds, Series 2022 All-in True Interest Cost = 3.93% ⁽²⁾			Less: I&S Debt Service Funds on Hand ⁽³⁾	NET NEW Tax-Supported General Obligation Debt Service	Required Debt Service (I&S) Tax Rate ⁽⁴⁾	Additional Annual I&S Taxes at \$0.1561 Tax Rate
Ending 9/30						Principal	Interest	Total D/S				
2022	30.84%	\$ 2,821,528,276	\$ 3,989,318	\$ 500,000	\$ 4,489,318	\$ -	\$ -	\$ -	\$ -	\$ 4,489,318	\$0.1561	NA
2023	43.16%	4,039,342,703	4,112,532	500,000	4,612,532	345,000	1,284,906	1,629,906	-	6,242,438	0.1561	\$122
2024	8.92%	4,399,461,130	4,113,405	500,000	4,613,405	585,000	1,599,371	2,184,371	-	6,797,775	0.1561	\$1,326
2025	6.53%	4,686,846,398	4,112,179	500,000	4,612,179	1,040,000	1,586,325	2,626,325	-	7,238,504	0.1560	\$4,734
2026	4.51%	4,898,409,206	4,107,993	500,000	4,607,993	1,130,000	1,561,365	2,691,365	-	7,299,358	0.1505	\$270,837
2027	0.00%	4,898,409,206	4,069,255	500,000	4,569,255	1,155,000	1,533,002	2,688,002	-	7,257,257	0.1497	\$312,938
2028	0.00%	4,898,409,206	4,066,785	500,000	4,566,785	1,185,000	1,502,741	2,687,741	-	7,254,526	0.1496	\$315,669
2029	0.00%	4,898,409,206	3,971,043	500,000	4,471,043	1,220,000	1,469,680	2,689,680	-	7,160,722	0.1477	\$409,473
2030	0.00%	4,898,409,206	3,872,807	500,000	4,372,807	1,255,000	1,433,934	2,688,934	-	7,061,741	0.1456	\$508,454
2031	0.00%	4,898,409,206	3,600,419	500,000	4,100,419	1,295,000	1,396,158	2,691,158	-	6,791,577	0.1400	\$778,618
2032	0.00%	4,898,409,206	3,558,218	500,000	4,058,218	1,335,000	1,355,366	2,690,366	-	6,748,583	0.1392	\$821,612
2033	0.00%	4,898,409,206	3,498,493	500,000	3,998,493	1,375,000	1,312,779	2,687,779	-	6,686,272	0.1379	\$883,923
2034	0.00%	4,898,409,206	3,492,356	500,000	3,992,356	1,425,000	1,266,717	2,691,717	-	6,684,072	0.1378	\$886,123
2035	0.00%	4,898,409,206	3,460,619	500,000	3,960,619	1,470,000	1,217,412	2,687,412	-	6,648,031	0.1371	\$922,164
2036	0.00%	4,898,409,206	3,456,006	500,000	3,956,006	1,525,000	1,164,786	2,689,786	-	6,645,792	0.1370	\$924,403
2037	0.00%	4,898,409,206	2,996,983	500,000	3,496,983	1,580,000	1,109,276	2,689,276	-	6,186,259	0.1276	\$1,383,936
2038	0.00%	4,898,409,206	2,724,235	500,000	3,224,235	1,640,000	1,050,816	2,690,816	-	5,915,051	0.1220	\$1,655,145
2039	0.00%	4,898,409,206	2,725,031	500,000	3,225,031	1,700,000	989,644	2,689,644	-	5,914,675	0.1220	\$1,655,520
2040	0.00%	4,898,409,206	2,727,445	500,000	3,227,445	1,765,000	925,214	2,690,214	-	5,917,659	0.1220	\$1,652,537
2041	0.00%	4,898,409,206	2,717,713	500,000	3,217,713	1,830,000	857,438	2,687,438	-	5,905,150	0.1218	\$1,665,045
2042	0.00%	4,898,409,206	2,720,888	500,000	3,220,888	1,905,000	786,251	2,691,251	-	5,912,138	0.1219	\$1,658,057
2043	0.00%	4,898,409,206	1,695,700	500,000	2,195,700	1,975,000	711,575	2,686,575	-	4,882,275	0.1007	\$2,687,921
2044	0.00%	4,898,409,206	1,696,675	500,000	2,196,675	2,055,000	632,377	2,687,377	-	4,884,052	0.1007	\$2,686,143
2045	0.00%	4,898,409,206	-	-	-	4,470,000	549,972	5,019,972	-	5,019,972	0.1035	\$2,550,224
2046	0.00%	4,898,409,206	-	-	-	4,570,000	370,725	4,940,725	-	4,940,725	0.1019	\$2,629,471
2047	0.00%	4,898,409,206	-	-	-	4,675,000	187,468	4,862,468	-	4,862,468	0.1003	\$2,707,728
			\$ 77,486,097	\$ 11,500,000	\$ 88,986,097	\$ 44,505,000	\$ 27,855,290	\$ 72,360,290	\$ -	\$ 161,346,386		

Notes & Assumptions

- (1) Fiscal Year 2022 and Fiscal 2023 TAV is actual. Growth assumptions from Fiscal Years 2024-2026 based on existing residential permits and input received from City Staff as a conservative growth scenario.
- (2) Assumes "AA" rated tax-exempt interest rates plus 0.25% as of July 20, 2022. Subject to Change.
- (3) Assumes use of funds on hand to offset tax-rate impact during FY 2023. Adopted 2022 budget indicates \$1,059,041 of debt service fund balance.
- (4) FY 2022 is actual. Subsequent Debt Service (I&S) Tax Rates calculated assuming 99% collections.

Preliminary 2022 Bond Program Cash Flows

Water & Sewer System Revenues Supported



<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
FYE	TOTAL Existing W&S Supported	\$52,445,000 Combination Tax & Revenue Certificates of Obligation, Series 2022 <i>All-in True Interest Cost = 3.99% ⁽²⁾</i>			<i>Projected</i> <i>Total</i> <i>W&S</i> <i>Supported</i>
30-Sep	D/S	Principal	Interest	Total D/S	D/S
2022	\$ 7,709,675	\$ -	\$ -	\$ -	\$ 7,709,675
2023	8,061,199	-	1,477,410	1,477,410	9,538,608
2024	8,227,997	-	1,984,580	1,984,580	10,212,577
2025	8,227,485	480,000	1,984,580	2,464,580	10,692,065
2026	8,229,677	490,000	1,973,060	2,463,060	10,692,737
2027	8,320,757	415,000	1,960,761	2,375,761	10,696,518
2028	8,310,827	435,000	1,949,888	2,384,888	10,695,715
2029	8,153,631	605,000	1,937,752	2,542,752	10,696,383
2030	8,216,077	560,000	1,920,025	2,480,025	10,696,102
2031	8,106,444	685,000	1,903,169	2,588,169	10,694,613
2032	7,889,351	925,000	1,881,592	2,806,592	10,695,943
2033	7,475,237	1,365,000	1,852,084	3,217,084	10,692,321
2034	7,482,272	1,405,000	1,806,357	3,211,357	10,693,628
2035	6,867,159	2,070,000	1,757,744	3,827,744	10,694,903
2036	6,861,965	2,150,000	1,683,638	3,833,638	10,695,603
2037	6,701,854	2,385,000	1,605,378	3,990,378	10,692,232
2038	6,485,206	2,690,000	1,517,133	4,207,133	10,692,339
2039	6,488,869	2,790,000	1,416,796	4,206,796	10,695,664
2040	6,308,044	3,075,000	1,311,055	4,386,055	10,694,098
2041	6,308,250	3,195,000	1,192,975	4,387,975	10,696,225
2042	6,308,563	3,315,000	1,068,689	4,383,689	10,692,252
2043	6,307,769	3,445,000	938,741	4,383,741	10,691,510
2044	6,310,650	3,585,000	800,597	4,385,597	10,696,247
2045	6,309,275	3,730,000	656,838	4,386,838	10,696,113
2046	3,984,563	6,200,000	507,265	6,707,265	10,691,828
2047	3,984,000	6,450,000	258,645	6,708,645	10,692,645
2048	3,323,000	-	-	-	3,323,000
2049	3,321,000	-	-	-	3,321,000
2050	3,324,000	-	-	-	3,324,000
2051	3,321,500	-	-	-	3,321,500
2052	3,323,500	-	-	-	3,323,500
2053	3,324,500	-	-	-	3,324,500
2054	3,324,250	-	-	-	3,324,250
2055	3,322,500	-	-	-	3,322,500
2056	3,324,000	-	-	-	3,324,000
2057	3,323,250	-	-	-	3,323,250
	\$ 216,868,293	\$ 52,445,000	\$ 37,346,746	\$ 89,791,746	\$ 306,660,039

Notes:

(1) Audited as of Fiscal Year 2021.

(2) Assumes "AA" rated tax-exempt interest rates plus 0.25% as of July 20, 2022. Subject to Change.

CITY OF HUTTO, TEXAS

August 8, 2022 – Regular City Council Meeting

- Presentation of Plan of Finance to City Council to issue General Obligation Bonds and Certificates of Obligation
- City Council authorizes City Staff to move forward with the Plan of Finance
- City Council approves a Resolution to Authorize publication of a Notice of Intent to issue Certificates of Obligation

September 15, 2022 – Regular Council Meeting

- Pricing of the Bonds
- City Council considers and approves Ordinance Authorizing the Issuance of the Bonds

October 6, 2022 – Regular Council Meeting

- Pricing of the Certificates of Obligation
- City Council considers and approves Ordinance Authorizing the Issuance of the Certificates of Obligation

October 13, 2022

- Closing of the Bonds and delivery of funds to the City

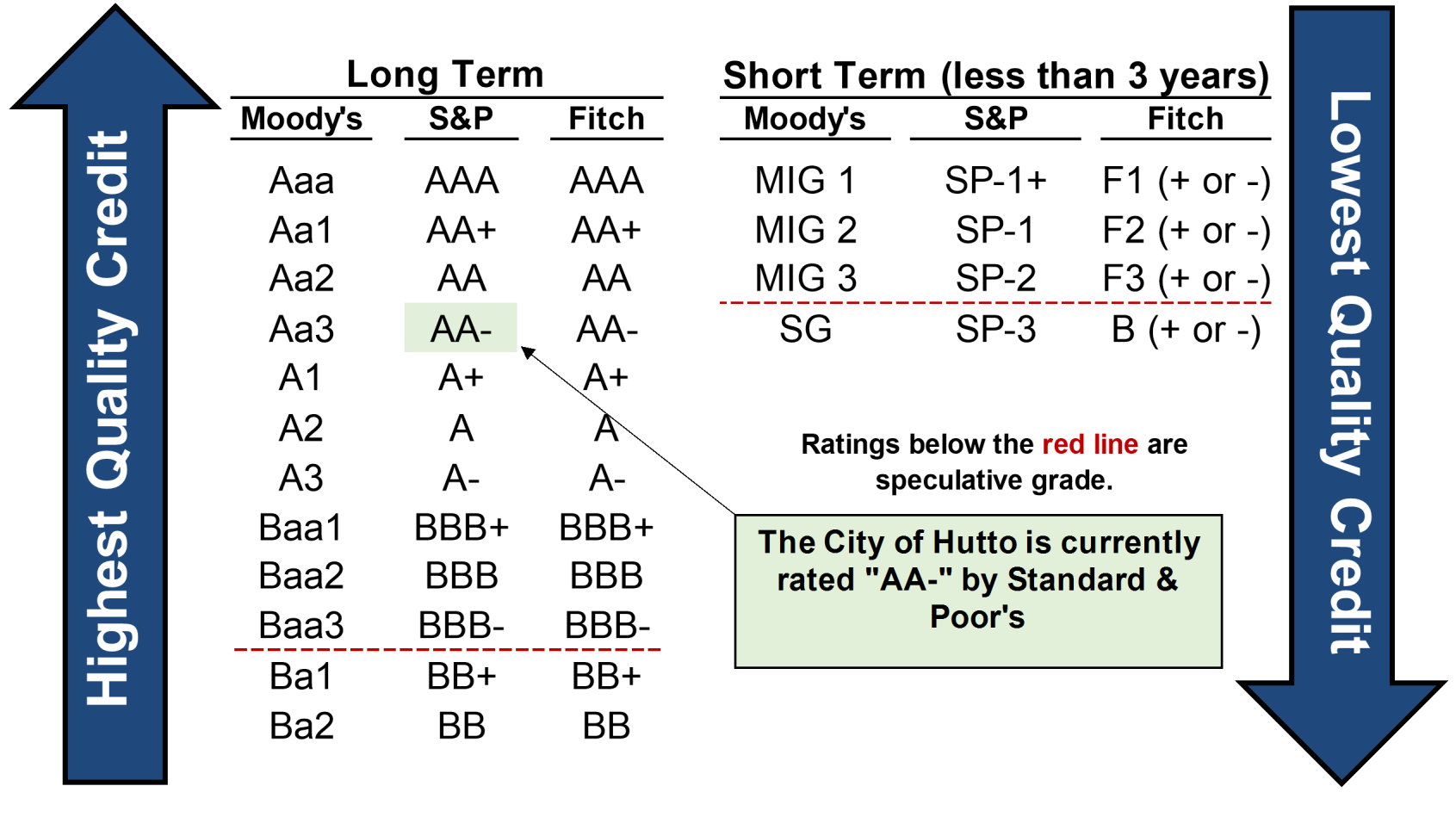
November 3, 2022

- Closing of the Certificates of Obligation and delivery of funds to the City

Questions, Discussion and Next Steps

Appendix A

Credit Rating, Growth Assumptions & List of Projects



S&P Global Ratings revised its outlook to stable from negative on the City of Hutto, Texas' limited-tax debt outstanding and affirmed its 'AA-' long-term and underlying ratings (SPUR) on the debt. The outlook revision is based on Hutto's return to positive fiscal performance and increased available reserves.

The rating reflects our opinion of the city's:

- **Rapidly expanding economy outside of Austin;**
- **Expectation of positive fiscal year-end 2021 results with improved available reserve position;**
- **Standard fiscal management practices and policies...**

Credit overview

The rating and outlook revision to stable reflect a return to positive fiscal budgetary performance, which has in turn led to an increase in available reserves. We expect economic metrics will remain stable, given potential for rapid growth in the city, which benefits from its favorable location in the greater Austin metropolitan statistical area (MSA).

S&P Global
Ratings

Taxable Assessed Value Projections



Base Case Growth Projected Taxable Assessed Value					
Fiscal Year	Number of Homes	Average TAV of Home ⁽¹⁾	Annual TAV Increase	Projected \$	Annual Growth %
2022	NA	NA	NA	\$2,821,528,276 ⁽²⁾	30.8%
2023	NA	NA	NA	\$4,039,342,703 ⁽²⁾	43.2%
2024	1,700	\$324,450	\$551,565,000	\$4,671,694,557	15.7%
2025	1,445	\$340,673	\$492,271,763	\$5,257,400,211	12.5%
2026	1,228	\$357,706	\$439,352,548	\$5,801,900,763	10.4%
	4,373		\$1,483,189,311		
	1,458	= Average =	\$494,396,437		

Footnotes

- 1) Average TAV of completed new homes increases by 5.0% per year
- 2) Certified Values as reported by the Williamson County Appraisal District.

Conservative Case Growth Projected Taxable Assessed Value					
Fiscal Year	Number of Homes	Average TAV of Home ⁽¹⁾	Annual TAV Increase	Projected \$	Annual Growth %
2022				\$2,821,528,276 ⁽²⁾	30.8%
2023				\$4,039,342,703 ⁽²⁾	43.2%
2024	1,000	\$319,725	\$319,725,000	\$4,399,461,130	8.9%
2025	750	\$324,521	\$243,390,656	\$4,686,846,398	6.5%
2026	500	\$329,389	\$164,694,344	\$4,898,409,206	4.5%
	2,250		\$727,810,000		
	750	= Average =	\$242,603,333		

Footnotes

- 1) Average TAV of completed new homes increases by 1.5% per year
- 2) Certified Values as reported by the Williamson County Appraisal District.

Transportation and Drainage Projects



City of Hutto Priority Transportation & Drainage Projects	September, 2022
FM 1660 North at US 79	\$566,610
FM 1660 at Limmer Loop	\$7,031,100
FM 1660 South at US 79	\$3,716,230
Live Oak Street Pavement Reconstruction	\$1,055,000
Megasite East - West Arterial	\$11,470,000
Megasite North - South Arterial	\$7,220,000
CR 137 from FM 1660 to Brushy Creek	\$3,570,000
Lakeside Estates Sidewalks	\$1,975,000
CR 132 Overpass at US 79	\$4,500,000
CR 199 Repairs	\$246,000
Legends of Hutto Drainage Channel Improvements	\$1,125,000
Drainage Master Plan Update	\$0
Traffic Signal - Innovation at Limmer Loop	\$564,250
Ed Schmidt - Safety and Operational Improvements	\$767,000
Priority Transportation & Drainage Projects Subtotals:	\$43,806,190

CITY OF HUTTO, TEXAS

Water & Wastewater Projects



City of Hutto Priority Wastewater Projects	September, 2022
Glenwood LS Decommissioning, Construct 33" Interceptor,	\$11,565,600
South WWTP Capacity Rerate Study	\$45,000
South WWTP UV System Upgrade	\$1,580,000
South WWTP Expansion from 2.3 to 6 MGD, PER, 30% Design	\$1,545,000
MEGASITE West: South Cottonwood Creek Interceptor Ph 1	\$2,402,611
MEGASITE East: 24" gravity line, lift station, 12" force main to serve RCR, Acropolis and the eastern portion	\$2,275,200
MEGASITE West: South Cottonwood Creek Interceptor Ph 2	\$318,528
Brushy Creek Interceptor Phase III (Cost Participation)	\$327,352
South WWTP Final Design and Bidding for expansion to 6 MGD	\$6,695,000
South WWTP Construction of 6 MGD expansion	\$0
Priority Wastewater Projects Subtotals:	\$26,754,291

City of Hutto Priority Water Projects	September, 2022
Frameswitch Pump Station Improvements	\$7,957,000
Shiloh and Noack Pump Station Improvements	\$10,355,600
Frameswitch 3.5 MG GST #2	\$6,750,000
Jonah 1.0 MGD Supply & Emergency 8" Interconnect	\$865,187
Jonah 1.0 MGD Supply & Emergency 8" Interconnect - Pumping and Supply Improvements	\$0
Highway 79 42" Waterline (801 PP)	\$6,467,500
CR 132 12" and 30" - Phase 1 (US79 to Carl Stern)	\$1,000,000
Limmer Loop 24" & 36" Waterline (890 PP)	\$9,100,000
Emergency Interconnect - 16" Waterline with Wholesale Provider	\$850,000
Water Master Plan	\$150,000
Megasite - Phase 1 Waterlines	\$400,000
FM 1660 16" & 20" Waterlines (801 PP) – Phase I	\$1,193,715
New 2.0-MG 801' Elevated Storage Tank	\$0
Additional Simsboro Wells No. 13, 14, and 15	\$550,000
CR 132 12" & 30" Waterline (801' PP) - Phase II	\$715,000
Megasite - Phase II Waterlines	\$0
Priority Water Projects Subtotals:	\$46,354,002

City of Hutto will utilize **\$5,000,000** of existing bond funds, **\$6,500,000** of City ARPA Funds and **\$10,000,000** of County ARPA Funds to fund a portion of the Water and Wastewater Projects. The remaining amount would be funded with Certificates of Obligation, Series 2022

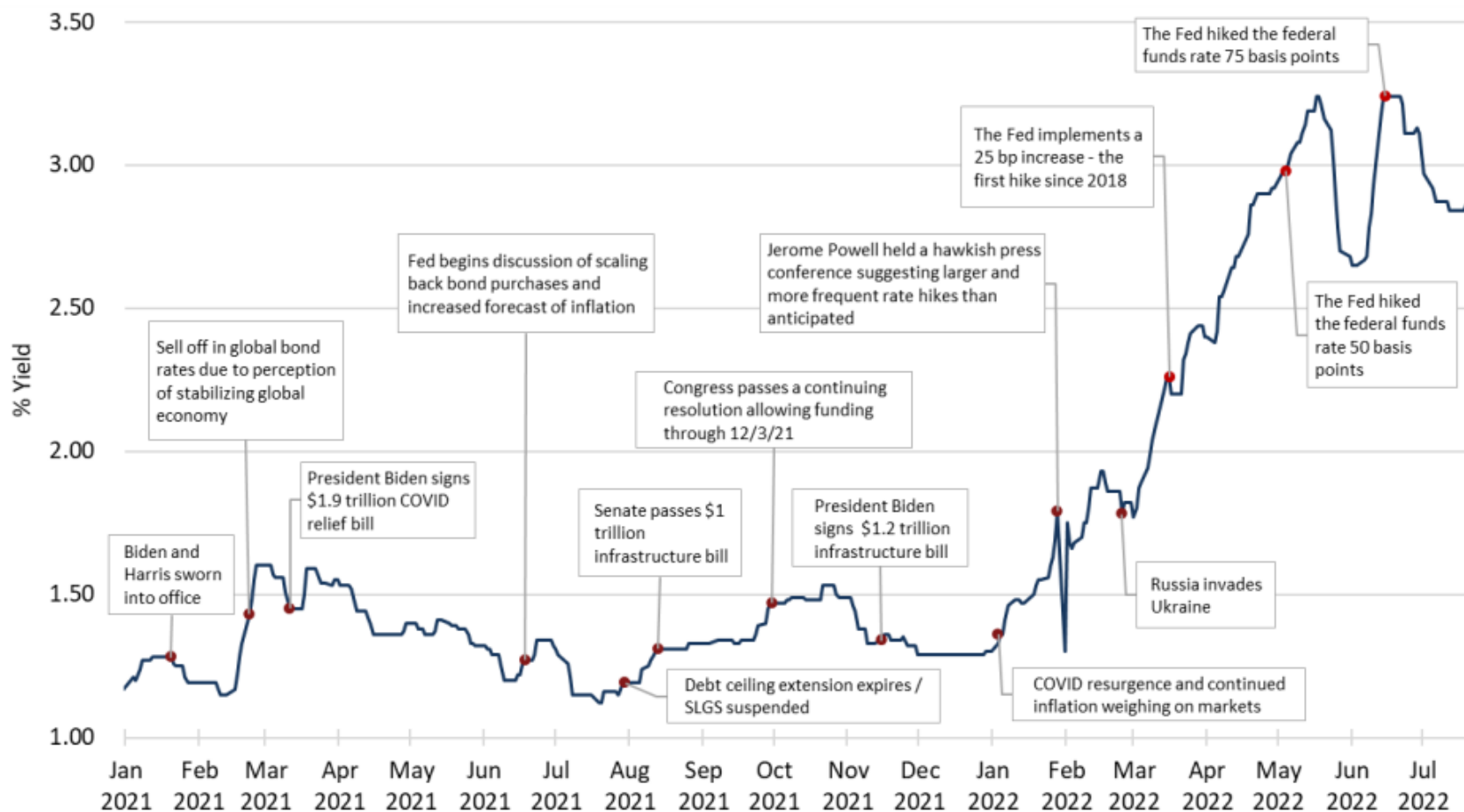
Appendix B

Municipal Market Update



Change in 20-Year MMD

Change in 20-Year MMD with Market Commentary – 1/1/21 to 7/22/22



Source: Refinitiv Municipal Market Data and HilltopSecurities

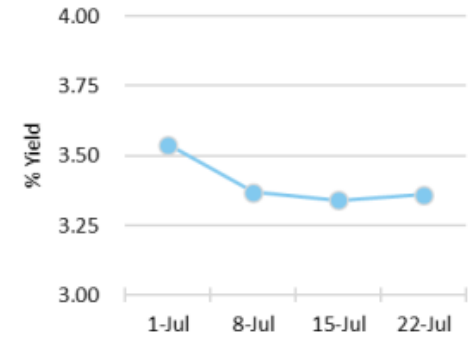
Tax-Exempt Market Overview | The Bond Buyer



The Bond Buyer 20-Bond General Obligation Index – 1/1/12 to 7/22/22



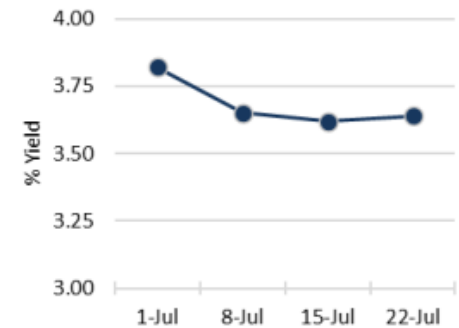
4-Week Snapshot



The Bond Buyer Revenue Bond Index – 1/1/12 to 7/22/22



4-Week Snapshot

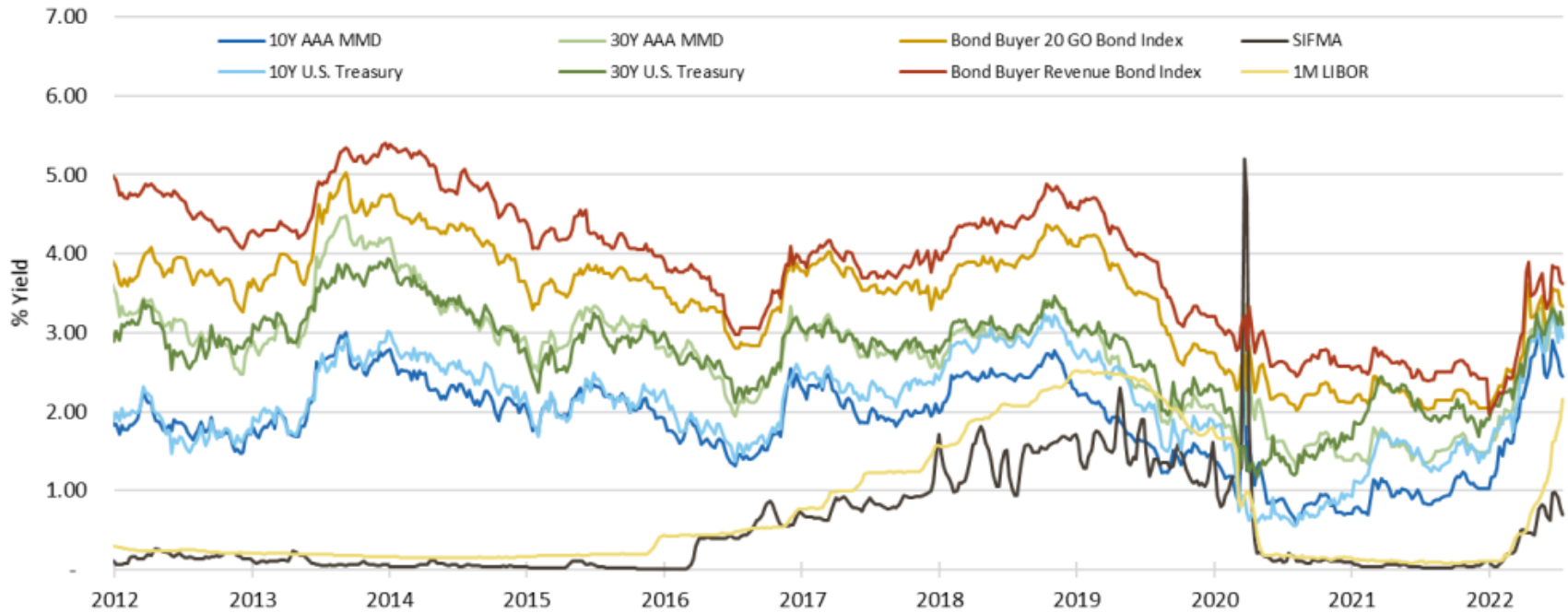


Source: The Bond Buyer

Weekly Benchmark Interest Rates



Benchmark Interest Rates – 1/1/12 to 7/22/22



Rates Analysis – 1/1/12 to 7/22/22

	10-Year AAA MMD	30-Year AAA MMD	Bond Buyer 20 GO Bond Index	Bond Buyer Revenue Bond Index	10-Year U.S. Treasury	30-Year U.S. Treasury	SIFMA	1-Month LIBOR
Current	2.39	2.99	3.36	3.64	2.77	3.00	0.65	2.25
Maximum	3.01	4.49	5.03	5.40	3.25	3.94	5.20	2.52
Minimum	0.58	1.27	2.02	1.97	0.55	1.17	0.01	0.07
Average	1.85	2.70	3.44	3.90	2.06	2.73	0.50	0.73
% Time Lower	80.2%	60.8%	33.8%	31.2%	86.4%	62.6%	66.1%	92.0%

Source: Refinitiv Municipal Market Data, U.S. Treasury and Bloomberg

AGENDA ITEM REPORT

11.1.



This agenda item meets the following City's Pillars:(check all that apply)

☐ Excellence and Efficiency through Collaboration

☐ Sustainable Growth

☒ Financial Responsibility

☐ Highest Quality of Life

To: City Council
Subject: Consideration and possible action regarding Resolution No. R-2022-067 authorizing proceeding with the issuance of Certificates of Obligation for water and wastewater projects; directing the publication of notice of intent to issue City of Hutto, Texas Combination Tax and Revenue Certificates of Obligation; and providing for other matters incident and related to approving and authorizing publication of notice of intention to issue Certificates of Obligation. (Angie Rios)
Meeting: Thursday, August 4, 2022
Department: Finance /
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

AGENDA ITEM REPORT

11.1.



CERTIFICATE FOR RESOLUTION

I, the undersigned City Secretary of the City of Hutto, Texas, hereby certify as follows:

1. The City Council of said City convened in Regular Session on August 4, 2022, at the regular meeting place thereof, and the roll was called of the duly constituted officers and members of said City Council, to-wit:

Mike Snyder, Mayor
Robin Sutton, Councilmember
Dan Thornton, Councilmember
Randal Clark, Councilmember
Peter Gordon, Mayor Pro Tem, Councilmember
Krystal Kinsey, Councilmember
Amberley Kolar, Councilmember

and all of said persons were present, except for the following: _____; thus constituting a quorum. Whereupon, among other business, the following was transacted at said meeting: a written Resolution entitled

RESOLUTION AUTHORIZING PROCEEDING WITH ISSUANCE OF CERTIFICATES OF OBLIGATION AND FURTHER DIRECTING THE PUBLICATION OF NOTICE OF INTENTION TO ISSUE CITY OF HUTTO, TEXAS COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION

was duly introduced for consideration of said City Council. It was then duly moved and seconded that said Resolution be passed; and, after due discussion, said motion, carrying with it the passage of said Resolution, prevailed and carried by the following vote:

AYES: ____ NOES: ____ ABSTENTIONS: ____

2. A true, full and correct copy of the aforesaid Resolution passed at the meeting described in the above and foregoing paragraph is attached to and follows this Certificate; said Resolution has been duly recorded in the official minutes of said City Council; the above and foregoing paragraph is a true, full and correct excerpt from said minutes of said meeting pertaining to the passage of said Resolution; the persons named in the above and foregoing paragraph, at the time of said meeting and the passage of said Resolution, were the duly chosen, qualified and acting officers and members of said City Council as indicated therein; each of said officers and members was duly and sufficiently notified officially and personally in advance, of the time, place and purpose of the aforesaid meeting and that said Resolution would be introduced and considered for passage at said meeting, and each of said officers and members consented in advance to the holding of said meeting for such purpose; and said meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Tex. Gov't Code Ann., ch. 551.

SIGNED AND SEALED this August 4, 2022.

City Secretary, City of Hutto, Texas

[CITY SEAL]

RESOLUTION NO. R-2022-067

RESOLUTION AUTHORIZING PROCEEDING WITH ISSUANCE OF CERTIFICATES OF OBLIGATION AND FURTHER DIRECTING THE PUBLICATION OF NOTICE OF INTENTION TO ISSUE CITY OF HUTTO, TEXAS COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION

WHEREAS, this City Council deems it advisable to give notice of intention to issue certificates of obligation of the City of Hutto, Texas (the “City”), as hereinafter provided; and

WHEREAS, prior to the issuance of the Certificates, the City Council is required under Section 271.041 et seq., Local Government Code to publish notice of its intention to issue the Certificates in a newspaper of general circulation in the City and continuously on the City’s website, the notice stating: (i) the time and place tentatively set for the passage of the ordinance authorizing the issuance of the Certificates, (ii) the purpose of the Certificates to be authorized; and (iii) the manner in which the Certificates will be paid; (iv) the then-current principal of all outstanding debt obligations of the issuer; (v) the then-current combined principal and interest required to pay all outstanding debt obligations of the issuer on time and in full; (vi) the maximum principal amount of the certificates to be authorized; (vii) the estimated combined principal and interest required to pay the certificates to be authorized on time and in full; (viii) the estimated interest rate for the certificates to be authorized or that the maximum interest rate for the certificates may not exceed the maximum legal interest rate; and (ix) the maximum maturity date of the certificates to be authorized.

WHEREAS, it is officially found and determined that the meeting at which this resolution has been considered and acted upon was open to the public and public notice of the time, place and subject of said meeting was given, all as required by Tex. Gov’t Code Ann. Ch. 551;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS, THAT:

Section 1. Form of Notice. Attached hereto is a form of “Notice of Intention to Issue Certificates of Obligation” the form and substance of which is hereby adopted and approved.

Section 2. Publication of Notice. Said Notice shall be published, in substantially the form attached hereto, in a newspaper, as defined in Tex. Gov’t Code Ann. § 2051.044, of general circulation in the area of said City, once a week for two consecutive weeks, the date of the first publication thereof to be before the 45th day before the date tentatively set for passage of the ordinance authorizing the issuance of the Certificates.

Section 3. City Website Posting of Notice. Further, said notice shall be continuously published in substantially the form attached hereto on the City’s website for at least 45 days before the date tentatively set for passage of the ordinance authorizing the issuance of the Certificates.

Section 4. Effective Date. This Resolution shall become effective immediately upon adoption. The Mayor and City Secretary are hereby authorized and directed to execute this Resolution on behalf of the City and to do any and all things proper and necessary to carry out the intent of this Resolution.

Section 5. Attorney General Fee. The City Council hereby authorizes the disbursement of a fee equal to the lesser of (i) one-tenth of one percent of the principal amount of each series of obligations being issued or (ii) \$9,500 for each series, provided that such fee shall not be less than \$750, to the Attorney General of Texas Public Finance Division for payment of the examination fee charged by the State of Texas for the Attorney General's review and approval of public securities and credit agreements, as required by Section 1202.004 of the Texas Government Code. The appropriate member of the City's staff is hereby instructed to take the necessary measures to make this payment. The City is also authorized to reimburse the appropriate City funds for such payment from proceeds of the debt.

[Execution Page Follows]

PASSED, APPROVED AND EFFECTIVE this August 4, 2022.

ATTEST:

Mayor, City of Hutto, Texas

City Secretary, City of Hutto, Texas

[CITY SEAL]

NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION

NOTICE IS HEREBY GIVEN that the City Council of the City of Hutto, Texas (the "City"), at its meeting to commence at 6:00 P.M. on October 6, 2022 (the "meeting"), at its regular meeting place in the City Hall, 500 W Live Oak St, Hutto, Texas, tentatively proposes to authorize the issuance of one or more series of interest bearing certificates of obligation of the City, in the total aggregate principal amount not to exceed \$53,000,000 for paying contractual obligations incurred in connection with (1) constructing, improving, designing, acquiring, expansion, including acquiring land, easements and right of way, and equipping the City's water and waste water system and extending/upgrading water and wastewater lines; (2) the payment of professional services in connection therewith including legal, fiscal and engineering fees and the costs of issuing the certificates of obligation and other matters related thereto. The City presently proposes to provide for the payment of the certificates of obligation by the levy of ad valorem taxes, within the limits prescribed by law. The certificates of obligation will be additionally payable from a limited pledge of surplus revenues of the City's water and waste water system not to exceed \$1,000.

The following information is required pursuant to Texas Local Government Code, Section 271.049(b)(4): As of August 4, 2022, principal of all outstanding debt obligations of the City is \$180,760,000. As of August 4, 2022, combined principal and interest required to pay all outstanding debt obligations of the City on time and in full is \$290,032,269. The maximum principal amount of the Certificates to be authorized is \$53,000,000. The estimated combined principal and interest required to pay the Certificates to be authorized on time and in full is \$90,665,210. The maximum interest rate for the Certificates may not exceed the maximum legal interest rate. The maximum maturity date of the Certificates to be authorized is August 1, 2047.

Mike Snyder
Mayor, City of Hutto, Texas

AGENDA ITEM REPORT

11.2.



This agenda item meets the following City's Pillars:(check all that apply)

☐ Excellence and Efficiency through Collaboration

☐ Sustainable Growth

☒ Financial Responsibility

☐ Highest Quality of Life

To: City Council
Subject: Consideration and possible action directing staff to provide notice of intent to issue General Obligation Bonds, Series 2022. (Angie Rios)
Meeting: Thursday, August 4, 2022
Department: Finance /
Staff Contact:

BACKGROUND INFORMATION:

Based on the presentation from the Financial Advisor in Item 10.4, the City Council will need to authorize staff to provide a notice of intent to issue General Obligation Bonds designating an amount not to exceed.

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS: