



City of Hutto

Agenda

Library Advisory Board

Monday, July 11, 2022 at 6:30 PM

Executive Room

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

- 3.1. Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the Board on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the Library Advisory Board (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes. Any citizen wishing to speak during public comment may do so after completing the required registration form. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on 7/11/22. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to the Board.

4. STAFF COMMENTS

- 4.1. Update and discussion of current Library status.

5. AGENDA ITEMS

- 5.1. Consideration and possible action to approve April 11, 2022 Library Advisory Board Minutes.
- 5.2. Consideration and possible action to review the Library Budget for Fiscal Year 2022-23.
- 5.3. Update and discussion on amending Library Mission and Vision Statement.
- 5.4. Update and discussion on Library Sign.
- 5.5. Consideration and possible action to add a handicapped parking space on the Library side of City Hall.

6. ADJOURNMENT

7. CERTIFICATION

I certify that this notice of the 11th of July, 2022 Hutto Library Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on the 7th of July, 2022 at 5:00 P.M.



Colleen Tierney

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttox.gov or call (512) 759-4033 for assistance.



Monthly Library Report

June 2022



Patrons

3,157- June 2022

1,530 - June 2021

New Library Card Holders

310 - June 2022

192 - June 2021

Number of Snacks - HRC

175

Reading logs picked up

As of July 6:

397 Children

41 Teens

177 Adults

Hours Open

170 - June 2022

108 - June 2021

Computer Usage

211 - June 2022

56 - June 2021

Circulation

7,651 - June 2022

4,198 - June 2021

Programs

32 - June 2022

4 - June 2021



MINUTES

Library Advisory Board Meeting

6:30 PM - Monday, April 11, 2022

City Hall Executive Conference Room

LIBRARY ADVISORY BOARD MEMBERS

Tara Chappell, Chairperson

Nelida Ortiz

Emma Peters

Robin Bell

Marcus Coleman

Bruce Anderson

Susanne Caulfield

CALL MEETING TO ORDER

1 Meeting was called to order at 6:36pm by Chairperson Chappell.

ROLL CALL

2 Members of the Library Advisory Board present: Chairperson Tara Chappell, Nelida Ortiz, Emma Peters, Robin Bell, Marcus Coleman, Bruce Anderson, and Susanne Caulfield

Member of City Council present: Dan Thornton

Members of the City Staff present: Colleen Tierney, Library Manager and Kristi Robich, Community Programs & Outreach

PUBLIC COMMENT

3 No Public Comment

STAFF COMMENTS

4 **4.1 Update and discussion of current library status.**

Discussion ensued on library's current status. Colleen shared the many updates that the Library has been able to implement, including Story Times, longer hours, and the plans for increasing the programming in the coming months. A lengthy discussion followed with concerns for the future of the Library and the timeline of the increased Library programming.

5 **AGENDA ITEMS**

5.1 Consideration and possible action on the January 10, 2022 Library Advisory Board meeting minutes.

Coleman motioned to accept the January 10, 2022 Library Advisory Board meeting minutes. Ortiz seconded the motion. Motion passed 7-0.

5.2 Consideration and possible action to amend date for July 2022 Library Advisory Board Meeting.

Coleman motioned to accept the Library Advisory Board July 2022. Peters seconded the motion. Motion passed 7-0.

5.3 Consideration and possible action to nominate and vote on Vice Chair for Library Advisory Board.

Nelida Ortiz volunteered to serve as Vice Chair. Coleman motioned to elect Ortiz as Vice Chair. Bell seconded the motion. Motion passed 7-0.

5.4 Update and discussion on Public Library Advisory Board Handbook.

Discussion ensued. No action taken.

6

5.5 Consideration and possible action to amend Library Mission Statement and Vision Statement.

7

Discussion ensued. No action taken.

ADJOURNMENT

Chappell adjourned the meeting at 8:18pm.

CERTIFICATION

I certify that the meeting minutes are official, on the 11th day of July, 2022 at 6:30 PM and will remain available through City of Hutto offices as reference to the business conducted during the meeting.



Tara Chappell, Chairperson
Library Advisory Board

Attest:

Colleen Tierney,
Library Manager

Mission Statement

The mission of the Hutto Public Library is to fulfill the educational, informational, cultural, and recreational needs of all its patrons through the services offered in a modern public library. The Library values the citizens of Hutto and responds to their needs, wants, and demands by providing a clean and inviting building, well-organized and up-to-date collections, friendly professional service and well-trained staff who are committed to the Library vision.

Vision Statement

The Hutto Public Library aims to eradicate illiteracy, to develop a lifelong love for reading, and a quest for knowledge.