



City of Hutto

MINUTES

City Council Meeting

Thursday, April 21, 2022 at 7:00 PM

City Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at www.huttotx.gov

1. **CALL SESSION TO ORDER: 7:00 PM**

2. **ROLL CALL**

Members of City Council present: Mayor Mike Snyder, Councilmember Robin Sutton, Councilmember Mandi Villarreal Salvo, Mayor Pro Tem Dan Thornton, Councilmember Krystal Kinsey, Councilmember Debbie Holland and Councilmember Peter Gordon.

Absent: None

Members of staff present: Issac Turner, Interim City Manager; Matt Wojnowski, Assistant City Manager; Stacy Schmitt, Assistant to City Manager; Angela Walton, Interim City Secretary; Padma Patla, Director of Engineering, Wade Benton, Consultant, Ashley Lumpkin, Executive Director of Business and Development; Cristian Rosas-Grillet, Legal Counsel and Gracie Perez, Assistant City Secretary

3. **INVOCATION** – Led by Philip Anelli

4. **PLEDGE OF ALLEGIANCE**

5. **PROCLAMATIONS**

- 5.1. Honoring Chief Jim Stuart of the Hutto Police Department
- 5.2. Recognition as a 2021 Tree City USA by Arbor Day Foundation - Jonathan Motsinger, Texas A & M Forest Service
- 5.3. Emergency Services District ISO Rating by Chief Kerwood

6. **CITY MANAGER COMMENTS**

Isaac Turner, Interim City Manager:

- 6.1. Swearing In of Police Chief Jeffrey Yarbrough
- 6.2. Swearing In of City Secretary Angela Walton

7. **CITY COUNCIL COMMENTS**

7.1. **General Comments from City Council**

Councilmember Krystal Kinsey:

I just want to say thank you to all those that came out to the Crawfish Festival. I think the Chamber put on a wonderful event. I don't think they sold out until closer to 330 or four. So I think that it was overall a great success. Great to see everyone out. Great weather. last year it was particularly cold. So it was great weather, great times. Great to see everyone. Honestly, it's great to see everybody here today. I love it when there's so many, so many people here listening and paying attention.

Hutto Market Days, I believe, is the third Saturday. They had the first one this past Saturday. Really a lot of great vendors, a nice selection of whatever it is you're looking for. It was just, again, a beautiful day, great place to be downtown, visit local businesses, support local, support small, stay small.

And then also an upcoming event, I believe, next weekend. The Hutto Women's Alliance is putting on their Annual Stampede, Hippo Stampede. All funds that are raised during that do go to fund Hutto seniors for scholarships or excuse me with their seniors. I know definitely to Hutto projects inside of the high school. So all of those monies are put directly back into Hutto High School, which is a great cause and a great way to get out and be active and show your support. So I encourage everyone to sign up for that. Again, that's the Hutto Women's Alliance.

Councilmember Debbie Holland:

I'd just like to remind all of the citizens that on April the 30th, this is a Saturday at Adam Morgan Park from 9 to 11, is that correct? Sorry, will be from 11 to 2. Sorry, will be a free party for all citizens of Hutto. And it is sponsored by local nonprofits here in town. There's going to be hotdogs and games for kids. And I think that each of the nonprofits that are participating in the event will have some activity for at least the kids. And I know that the Parks Department has got 250 kites to give away. So if you missed out on the Easter egg hunt, which I know that there were a number of kiddos that that missed out on that come early and maybe we can connect you with a kite. Thanks.

Mayor Mike Snyder:

I had the pleasure to spend some time with Mayor Gonzalez from the City of Pflugerville a week ago Sunday. For the greater Austin de Paul Society's groundbreaking, right on the edge of Hutto, right past the castle on 138. And so it's pretty impressive that they're they've chosen Hutto as being a community that would value a different culture and a different religion. And so for them coming out here and groundbreaking, there must have been probably 1000 people. So it was honored there to spend some much needed time catch up with Mayor Gonzalez.

And I'm also working ahead of meeting with a tour of Avivo who is moving to Hutto, a facility. I got the tour of their plant and some of their technology that they're bringing to Hutto. And we're going to work on a field trip of sorts, if you will, from members of City Council to come to that and to see kind of some of the technology that's come into Hutto and how it can be used and kind of the future of wastewater. And that's all I got.

7.2 City Council Liaison Reports

Mayor Pro Tem Dan Thornton:

The Comprehensive Plan committee met last night. The vendor, Freese and Nichols is working on that and brought back a lot of the input from the citizens who have given input so far when they had the polls and the online where people could place items on a map and make suggestions. They kind of summarized that for us. We discussed some of the items for the vision for the plan going forward. They are working on a list of community events over the next few months where they will be looking for more input. So look for them to be out at a lot of our different events. They were given some good suggestions for things like the Market Days. Some of the ISD events and things like that to look into as potential places to find different groups of citizens from Hutto to get more input. We definitely want to get as many people participating as we can to make it the best plan it can be. some of the future items. there's a plan to come to city council to give a report. I believe they're hoping to do that at the first meeting in June. But that may shift one way or another, depending on how things go.

And one of the items to work on over the summer is the future land use map. That's going to be one of the next things to be worked as part of the Comprehensive Plan there also. We also got some information specific to the downtown plan, and that's also being worked in parallel and that's going to continue forward as well with a lot of the same things of gathering more community input and continuing to work that plan as we move forward. So I think the other the other report is the Library Advisory Board met last week. They finally have a full board, which they were all very happy to see. It's the first time they had seven people at a board meeting in a very long time and they had seven active board members looking to look into help and get involved with the library. so that's a great thing to see for the community. Our librarian was there discussing how the library is seeing an uptick in the number of people coming in over the past few months. It continues to increase month by month. All the services that they have seem to be trending upwards. So they're getting busier and busier. They have added hours over the last couple of months.

And that's also helping to build up the numbers as far as how many people are coming into the library. They're working on their plans to be able to incorporate volunteers in the future and looking at what they can do to move the library forward.

They are also looking at updating things like the vision statement of the library over the next few months. And then I believe the next meeting they'll probably end up discussing the library budget for the next year with the board before that ends up coming back to us in the budget cycle.

So a lot of things going on there and it's good to see seven people who are active and involved. great. Thanks, sir.

Councilmember Krystal Kinsey:

The ADA Task Force is different from some of our other commissions and boards and that it doesn't have as strict regulations. They don't necessarily have to have a certain number for a quorum. It's just a task force to kind of give us kind of what's important to that community and where we can in ways we can improve. They don't have to meet in person. They can meet via Zoom, especially for those that do have ADA issues or maybe someone in their family does. They don't have the availability to be a place in person, so that born in commission is a little bit different. So we currently have two members on that. I'd love for there to be maybe two additional, but we can have there really isn't necessarily a cap.

So again, if you'd like to be on the ADA Task Force, it's something that we'd really like to get off the ground and get some good ideas out of and moving in ways that we can help.

D&I did not meet this week. I believe they're meeting next week and we have two openings on that board.

Councilmember Mandi Villarreal Salvo:

Park's met the past two weeks. Last week was, as we discussed, the YMCA, so I'm not going to talk about that since we're going to have an agenda item on it.

And they met this past week and we're updated on costs for some of the improvements on maintenance that was agreed upon and direction from council for them. So they're moving forward with our superintendent.

Mayor Mike Snyder:

I've got to Emergency Preparedness. We continue to meet every two weeks. We've had three things we've really been working on. I'll wait to give the details for when the chairman of that task force presents. But they've been working on identifying the am radio to recommend for the city to use for disasters. The idea is to have a communication system that will work, like when the freeze happened, all the systems that failed. They've been working on a system that will work in a in an environment like that. And so am radio, we've had someone from Williamson County come out. Very smart person. They may be recommending different people earning licenses, I think as FCC. I don't remember the exact code license so that they can use these.

We also are looking at a system called Mother Duck, which would be a way to communicate with the citizenry without when you don't have internet and you don't have power, but you have something that's Bluetooth or wifi should say. Then mother duck is something that's going to be recommended. It sounds like.

And then the last one is we have already got a grant. Should the City Council and the city decide to go? They've also been working on grant money to try to make sure that the improvements made to communication are at no cost to taxpayers. The board is made up of a lot of people that

I'll just say they are not in the spending taxpayer money. They're into figuring ways through FEMA and other government programs to pay for it. so we'll have some details on that.

And then the EDC for the first week in a while, we did not meet last week, but we met previously. There's a lot of projects that will start coming to the City Council. I would say in the next meeting or two that we're getting to the final stages. We also have we had an update on our EDC group that's going to Las Vegas for a convention. I think that's very important for the EDC to go to that.

One of the things this past November actually had gone and met with someone from New Quest, which is a property owner next to Lowe's. And so meeting with these people, we're able to give kind of what the city is looking for. and one of the things that I had told them was the city was looking for a grocery stores, retail, specialty, retail and sit down restaurants, and that anything we can do to kind of help out with that, that I think the council would look favorably on that. I remind them I'm just one person. There may be a majority of Council that want something different, but those are the things that were kind of the EDC... Bob tonight is pushing to have development as recognized as a as a need in Hutto. I also leave with this; the council is always welcome to come. I know Councilmember Villarreal Salvo. She comes regularly and is able to see firsthand a lot of the things coming. I know Councilman Gordon, he's been there before, so I always invite that best to come here from the board themselves and from bob. Usually it's behind the doors, so it can't ever be public.

8. PUBLIC COMMENT

- Marci Wegner
- Troy McMillan
- Jackie Corbiere

9. CONSENT AGENDA ITEMS

- 9.1. Consideration and possible action on approving the March 17, 2022 City Council meeting minutes. (Angela Walton)
- 9.2. Consideration and possible action on Ordinance No. O-2022-011 for the proposed Hutto Landing Planned Unit Development (PUD), 31.9 acres, more or less, of land, located off of Exchange Boulevard (Second Reading) (Ashley Lumpkin)
- 9.3. Consideration and possible action on Resolution No. R-2022-040 authorizing the City Manager to enter into an agreement for mowing services for all City of Hutto easements and right of ways. (Angie Rios)
- 9.4. Consideration and possible action on Resolution No. R-2022-019 authorizing the City Manager to enter into an agreement for mowing services for all City of Hutto parks. (Angie Rios)
- 9.5. Consideration and possible action on Ordinance No. O-2022-013 amending the budget for the fiscal year of October 1, 2021 through September 30, 2022, by appropriating and setting aside the necessary funds for additional expenditures, in accordance with existing statutory requirements; finding municipal purposes; providing for a severability clause; and providing for an effective date. (Second Reading) (Angie Rios)

Mayor Pro Tem Thornton requested pulling Item 9.2.

Councilmember Kinsey made the motion to approve the balance of the Consent Agenda, and Councilmember Villarreal Salvo seconded. Motion passed 7,0.

- 9.2 Consideration and possible action on Ordinance No. O-2022-011 for the proposed Hutto Landing Planned Unit Development (PUD), 31.9 acres, more or less, of land, located off of Exchange Boulevard (Second Reading) (Ashley Lumpkin)

Councilmember Gordon abstained from voting on Item 9.2 due to conflict of interest.

Councilmember Kinsey made the motion to approve the balance of the Consent Agenda, and Councilmember Sutton seconded. Motion passed 6,0.

At this time, Mayor Snyder requested moving items 12.6 up in the agenda. Councilmember Gordon requested moving Item 12.1 up as well.

- 12.1. Consideration and possible action regarding possible appointments, re-appointments and/or removals to City Boards, Commissions, Task Forces, Economic Development Corporations, Local Government Corporations and Tax Increment Reinvestment Zone Boards, City Council Liaisons, and Area Government appointments.

Councilmember Gordon reported that the Nominating Committee is nominating Erin Clancy to EDC.

Councilmember Gordon made the motion to approve, and Councilmember Holland seconded. Motion passed 7,0.

- 12.6. Discussion and possible action on a YMCA proposal for building a swimming pool, senior community center and expansion of gym. (Mayor Mike Snyder, Council Member Robin Sutton)

Councilmember Kinsey made the motion to approve, and Councilmember Holland seconded. Motion passed 6,1.

- 12.5. Discussion and possible action on waiving the park rental fee for Hutto Community in Action. (Mayor Mike Snyder, Councilmember Villarreal Salvo)

Councilmember Gordon made the motion to approve staff coming back with an ordinance for fee reimbursement for this event, and Councilmember Villarreal Salvo seconded. Mayor Snyder made an amendment to not allow politicking at this event but later rescinded the motion. Motion passed 7,0.

At this time, Items 12.2 and 12.3 were heard.

- 12.2. Presentation and Acceptance of Compensation Study (Russell Campbell, MAG Consultant, Irene Talioaga, Matt Wojnowski)

No action.

- 12.3. Presentation on speed limits and traffic light coordination and safety (Chief Jim Stuart)

No action.

10. ORDINANCES

- 10.1. Consideration and possible action on Ordinance No. O-2022-014 amending the boundaries of its extraterritorial jurisdiction by releasing approximately 119.195 acres of extraterritorial jurisdiction to and accepting 118.656 acres of extraterritorial jurisdiction from the City of Pflugerville (First Reading) (Ashley Lumpkin)

Councilmember Villarreal Salvo made the motion to approve Ordinance No. O-2022-014, and Councilmember Gordon seconded. Motion passed 7,0.

Councilmember Sutton made the motion to waive the second reading of this ordinance, and Mayor Pro Tem Thornton seconded. Motion passed 7,0.

- 10.2. Consideration and possible action on Ordinance No.2022-015 amending Article 14.03, Noise, of the Code of Ordinances to establish regulations for permits for concrete installation during non-construction hours. (First Reading) (Stacy Schmitt)

No action – will be resubmitted after changes are made to the ordinance.

- 10.3. Consideration and possible action for the proposed Specific Use Permit request for the property known as 208 West Austin Avenue and 201 West Front Street, to allow a warehouse use (UDC 10.304.7). (First Reading) (Ashley Lumpkin)

Councilmember Gordon made the motion to approve with amendments, and Councilmember Villarreal Salvo seconded. Motion passed 7,0.

Councilmember Gordon made the motion to waive the second reading of this ordinance, and Councilmember Villarreal Salvo seconded. Motion passed 7,0.

- 10.4. Consideration and possible action on Ordinance No. 2022-016 amending Chapter 2, Article 2.03, Division 1 of the Code of Ordinances to adopt the city's classification and compensation plan, as amended. (First Reading) (Interim City Manager Isaac Turner)

Moved to after Executive Session.

11. RESOLUTIONS

- 11.1. Consideration and possible action on Resolution No. R-2022-039 approving the 2022 Amended and Restated Interlocal Agreement between Texas State Technical College (TSTC), the City of Hutto, and the Hutto Independent School District (Stacy Schmitt)

Pulled from agenda.

OTHER BUSINESS

- 12.4. Discussion and possible action on Outside Agency Funding (OAF) Process (Council Member Debbie Holland)

No action – will be brought back to May 19 agenda.

13. EXECUTIVE SESSION: Time in: 12:30 am

- 13.1. Receive legal advice pursuant to Texas Government Code Sec. 551.071 related to Pending Legal Requests, Potential Claims and City Council Legal Requests.
- 13.2. Receive legal advice pursuant to Texas Government Code Sec. 551.071 and deliberate pursuant to Texas Government Code Section 551.074, Personnel Matters regarding the evaluation of the following positions: Assistant City Manager, Director of Human Resources, Management Assistant, and Director of Development Services.
- 13.3. Receive legal advice pursuant to Texas Government Code Section 551.071 and deliberate pursuant to Texas Government Code Sections 551.087 and 551.072 regarding economic development negotiations in and around the Megasite and consideration and conveyance of assignment and assumption agreements conveying Option to Purchase Real Property Agreements to promote economic development. *Pulled from agenda.*

Reconvened at 12:53 a.m. No action was taken in Executive Session.

13. ACTION RELATIVE TO EXECUTIVE SESSION

- 14.1. Consideration and possible action related to legal advice received pursuant to Texas Government Code Sec. 551.071 related to Pending Legal Requests, Potential Claims and City Council Legal Requests. *No action.*
- 10.4. Consideration and possible action on Ordinance No. 2022-016 amending Chapter 2, Article 2.03, Division 1 of the Code of Ordinances to adopt the city's classification and compensation plan, as amended. (First Reading) (Interim City Manager Isaac Turner)

A classification and compensation study was presented to City Council by Management Advisory Group International, Inc, and a mid-year adjustment was recommended for consideration. Interim City Manager Turner made recommendations that included

updating and completing job descriptions for all positions, conduct a full salary and benefits survey for fiscal year 2022-2023, benchmarking key positions annually, survey actual salaries in addition to position ranges to determine mid-points, include a bell curve graph to assess City employees position relative to the mid-point, develop a timeframe to move employees toward said mid-point by a specified time, track changes to bell graph annually and monitor progression of employees toward mid-point, and include a staffing study.

Councilmember Gordon made the motion to approve Ordinance No. 2022-016 with inclusion of Interim City Manager Turner's recommendations, and Councilmember Kinsey seconded. Mayor Snyder made a motion for an amendment to 4% increase for police including civilian staff, excluding the Police Chief, and Mayor Pro Tem Thornton seconded. Motion passed 4,3.

Original motion:

Councilmember Gordon made the motion to approve Ordinance No. 2022-016 with inclusion of Interim City Manager Turner's recommendations with 4%, and Councilmember Kinsey seconded. Motion passed 6,1.

14. ADJOURNMENT: 1:37 a.m.

ATTEST:


Angela Walton, City Secretary




Mike Snyder, Mayor