



City of Hutto

Agenda

Parks Advisory Board

Wednesday, April 13, 2022 at 6:30 PM

City Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. AGENDA ITEMS

- 4.1. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board Meeting held on March 9, 2022.
- 4.2. Consideration and possible action on the meeting minutes from the special called Parks Advisory Board Meeting held on March 30, 2022.
- 4.3. Discussion and possible action on recommending approval with City Council for setting up a yard tool rental/ lending facility at Parks office.
- 4.4. Discussion regarding future use of the Soccer Sportsplex at Riverwalk.
- 4.5. Discussion and possible action on recommending approval with City Council for accepting from Williamson County Commissioners Court for a Veterans Memorial at City Hall or one of the parks.
- 4.6. Discussion and possible action of creating a task force for the purpose of reviewing applications for the Parks Foundation board members.
- 4.7. Discussion and possible action on a new restroom at Hutto Community Park.
- 4.8. Discussion and possible action on a proposed playscape at Hutto Community Park.
- 4.9. Discussion and possible action on the YMCA expansion request.

5. OTHER BUSINESS

- 5.1. Discussion on butterfly garden at Hutto Lake Park.
- 5.2. Discussion of upcoming Recreation events.
- 5.3. Discussion of Concordia Fall field usage.

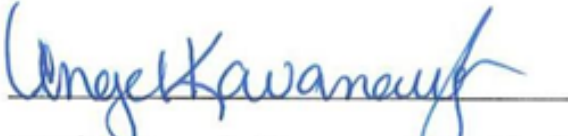
6. SUPERINTENDANT REPORT

7. ADJOURNMENT

8. CERTIFICATION

I certify that this notice of the April 13, 2022 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on April 8, 2022 at 5:00 P.M.




Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttox.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

4.1.



To: Parks Advisory Board
Subject: Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board Meeting held on March 9, 2022.
Meeting: Wednesday, April 13, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Parks Advisory Board meeting minutes 3.9.2022



City of Hutto

Minutes

Parks Advisory Board

Wednesday, March 9, 2022 at 6:30 PM

City Council Chambers

1. CALL SESSION TO ORDER

Meeting called to order at 6:30 PM

2. ROLL CALL

Members of the Parks Advisory Board in attendance were: Perry Savard, Rose McMillin, Sharon Dyer, Katie Weiss, and David Meyer. Members of the City of Hutto Staff in attendance were: Jeff White, Parks Superintendent, and Angel Kavanaugh, Management Assistant.

Members of the Parks Advisory Board absent were: Eddie Restrepo

Board member Deborah McPherson arrived at 6:36 PM

3. PUBLIC COMMENT

No public Comment

4. AGENDA ITEMS

- 4.1. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on February 9, 2022.

Board member Sharon Dyer made a motion to approve the meeting minutes from the regular scheduled Parks Advisory Board meeting held on February 9, 2022 as written, seconded by Bhair Perry Savard. Motion passed 5 Ayes to 0 Nays.

- 4.2. Discussion and possible action on Hutto Lake Park Parking/Lighting Improvements.

Jeff White updated the Board that we are currently waiting for a quote on the Hutto Lake Park Parking/Lighting Improvements.

- 4.3. Discussion and possible action on recommending approval with City Council for setting up a yard tool rental/ lending facility at Parks office.

Chair Perry Savard tabled discussion and possible action on recommending approval by City Council for setting up a yard tool rental/ lending facility at the park's office until

the next Parks Advisory Board meeting on April 13,2022.

- 4.4. Discussion and possible action on recommending approval with City Council for accepting from Williamson County Commissioners Court for a Veterans Memorial at City Hall or one of the parks.

Chair Perry Savard tabled discussion and possible action on recommending approval to the City Council for accepting from Williamson County Commissioners Court for a Veterans Memorial at City Hall or one of the parks until the Parks Advisory Board meeting on April 13, 2022.

- 4.5. Discussion and possible action to schedule a meeting on Wednesday, March 30th at 6:30pm to discuss the YMCA presentation of adding an adult center and outdoor pool to the Hutto YMCA.

Chair Perry Savard made a motion to schedule a meeting on Wednesday, March 30th at 6:30pm to discuss the YMCA presentation of adding an adult center and outdoor pool to the Hutto YMCA, seconded by Board member Sharon Dyer. Motion passed 6 Ayes to 0 Nays.

- 4.6. Discussion and possible action regarding future use of the Soccer Sportsplex at Riverwalk.

Jeff White updated the Board on the current group using the Sportsplex at Riverwalk - to date they have all required documents except the Financial report and cash handling policy. Two members were requested to be nominated for a task force to build out a scope for the Sportsplex to put out for bid. Chair Perry Savard nominated David Meyer and Katie Weiss for the task force, seconded by DJ Mcpherson. Motion passed 6 Ayes to 0 Nays

- 4.7. Discussion and possible action on parks improvement items.

Updated and shown before and after photos of the current completed work to date including painting, pressure washing, debris removal, new fencing, concrete repair, drainage and much more.

5. SUPERINTENDANT REPORT

Jeff White updated Board on a few items- Currently added a new staff member, added keyless door entry at Mager and Holmstrom, and the Mowing contract is out for bid.

6. OTHER BUSINESS

- 6.1. Discussion on Parks and Recreation FY 21-22 budget.

Jeff updated Board on budget

- 6.2. Discussion on a proposed playscape at Hutto Community Park.

Jeff showed a proposed new playscape for Hutto Community Park. Two possible locations and what a possible 2-5 year old playscape might look like with the proposed quote.

6.3. Discussion on utilizing volunteers for Parks and Recreation.

Discussion on volunteer policy and possible tracking template for volunteers

6.4. Discussion on establishing butterfly gardens in the Parks.

Discussion between Jeff and the Board on a few steps for the Butterfly garden, currently getting irrigation out to the area for the garden, will move forward after this is completed. Reaching out to Lady Bird Johnson Wildflower department and a possible Local Master Gardener.

7. ADJOURNMENT

The meeting adjourned at 7:38 pm.

8. CERTIFICATION

I certify that this notice of the March 9, 2022 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on March 4, 2022 at 5:00 P.M.

AGENDA ITEM REPORT

4.2.



To: Parks Advisory Board
Subject: Consideration and possible action on the meeting minutes from the special called Parks Advisory Board Meeting held on March 30, 2022.
Meeting: Wednesday, April 13, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Special Called Parks Advisory Board Meeting Minutes 3.30.2022



City of Hutto

Minutes

Parks Advisory Board

Wednesday, March 30, 2022 at 7:00 PM

City Council Chambers

1. CALL SESSION TO ORDER

Chair called meeting to order at 7:00 pm

2. ROLL CALL

Members of the Parks Advisory Board in attendance were: Rose McMillin, Sharon Dyer, Perry Savard, and Katie Weiss. Members of the Board not in attendance were Deborah McPherson, David Meyer and Edith Restrepo (resigned). City Staff present were Jeff White, Parks Superintendent and Angel Kavanaugh, Management Assistant

3. PUBLIC COMMENT

Troy McMillian, 301 College Street, spoke of not being in favor of the YMCA proposal. He feels like the YMCA is trying to defund the Parks, invest in the Parks, not the YMCA.

Mike Hempker and Kelly Gaydos opted to speak after the presentation.

4. AGENDA ITEMS

4.1. Discussion and possible action on YMCA expansion request

Members of the YMCA - Bryon Borchers, Joel Combs, Kolbi Andresen and Jeff Andresen were in attendance and presented to the Board, staff and guests.

There was a break at 7:34 pm and returned at 7:36 pm.

Kelly Gaydos was not in favor of the YMCA presentation as she felt it is too soon and not enough thought has gone into this. We need to focus on the parks.

Mike Hempker- spoke about needing ballfields, and that this is the same presentation and ideas that the YMCA has had for the past 12 years.

5. OTHER BUSINESS

6. SUPERINTENDANT REPORT

7. ADJOURNMENT

Meeting was adjourned at 8:47 PM.

8. CERTIFICATION

I certify that this notice of the March 30, 2022 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on March 25, 2022 at 5:00 P.M.

Parks Chair

AGENDA ITEM REPORT

4.3.



To: Parks Advisory Board
Subject: Discussion and possible action on recommending approval with City Council for setting up a yard tool rental/ lending facility at Parks office.
Meeting: Wednesday, April 13, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.4.



To: Parks Advisory Board
Subject: Discussion regarding future use of the Soccer Sportsplex at Riverwalk.
Meeting: Wednesday, April 13, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.5.



To: Parks Advisory Board
Subject: Discussion and possible action on recommending approval with City Council for accepting from Williamson County Commissioners Court for a Veterans Memorial at City Hall or one of the parks.
Meeting: Wednesday, April 13, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.6.



To: Parks Advisory Board
Subject: Discussion and possible action of creating a task force for the purpose of reviewing applications for the Parks Foundation board members.
Meeting: Wednesday, April 13, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.7.



To: Parks Advisory Board
Subject: Discussion and possible action on a new restroom at Hutto Community Park.
Meeting: Wednesday, April 13, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.8.



To: Parks Advisory Board
Subject: Discussion and possible action on a proposed playscape at Hutto Community Park.
Meeting: Wednesday, April 13, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.9.



To: Parks Advisory Board
Subject: Discussion and possible action on the YMCA expansion request.
Meeting: Wednesday, April 13, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

5.1.



To: Parks Advisory Board
Subject: Discussion on butterfly garden at Hutto Lake Park.
Meeting: Wednesday, April 13, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None