City of Hutto

Minutes

Hutto Economic Development Corporation Type A and Hutto Economic Development Corporation Type B Board of Directors Meeting
Monday, February 14, 2022 at 4:30 PM
City Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. **CALL SESSION TO ORDER** – 4:32 PM

2. **ROLL CALL**

   Mike Arismendez, Chairman
   Shawn Lucas, Treasurer
   Mike Snyder, Board Member
   Randal Clark, Board Member
   Cheney Gamboa, Board Member

   Absent:
   Don Carlson, Vice Chair
   Victor Henry, Board Member

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT** - None

   Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the Hutto Economic Development Corporation on agenda issues and onnon-agenda issues (i.e., Corporation policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling CityHall at (512) 759-4913 during business hours. Each person providing public comment will be limited to3 minutes. (Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits governing bodies from fully discussion, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the Corporation Staff for action may be placed on the agenda of a future meeting.)

5. **WORKSHOPS**

   5.1. Conduct a workshop to receive presentations from economic development prospects seeking the assignment of land use purchase option agreements held by the Corporation for the acquisition of land in about around the Megasite.

6. **CONSENT AGENDA**

   6.1. Consideration and possible action on approval of the January 10, 2021, Hutto Economic Development Corporation and the Hutto Community Development Corporation Type B Board of Directors' meeting minutes.

6.2. Update on monthly financials.

Board member Lucas made a motion to approve the consent agenda items as presented. Board member Clark seconded the motion. The motion passed (5:0)

7. AGENDA ITEMS

7.1. Discuss and consider authorizing the Chair to execute temporary and permanent easements on the mega site property in locations which will not impede development in support of the City's Hwy 79 waterline project and future wastewater projects, bringing water utilities to and through the site.

Board member Clark made a motion to approve item 7.1.as presented. Board member Lucas seconded the motion. The motion passed (5:0)

7.2. Discuss and consider action to create and fund a full-time Executive Director position and work with the city to transition the city employed Economic Development Executive Director to the corporation, including establishing job duties to represent the city in economic development matters.

Items 7.2. & 7.3. are related. Both items were open for discussion.

7.3. Discuss and consider action to approve a proposed job description of EDC Specialist, employed by the corporation and to create and fund the position.

A motion was made (for both Items 7.2. & 7.3.) by Board member Lucas to authorize the Chair and staff to prepare and propose a reallocation of staffing to present this to Council. The motion was seconded by Board member Snyder. The motion passed (5:0)

7.4. Update on EDC workgroup committees.

Updates for each of the workgroup committees were given.

8. EXECUTIVE SESSION – Entered at 7:04 PM

Pursuant to Chapter 551 of the Texas Government Code (the Act) the Board is recessing its regular session now and will reconvene in executive session to deliberate and seek legal advice regarding the following: Pursuant to Section 551.087 (Economic Development) and Section 551.071 (Consult with Attorney), and 551.072 (real property) of the Act, Project D12, Mega-Site development negotiations and incentives, Option Contracts for the Purchase of Land in the Mega-Site vicinity, and other offers and interests raised by prospects desiring to create, move or expand commercial or industrial operations into or within the City of Hutto, Texas. Pursuant to Section 551.071 (Consult with Attorney) of the Act, modifications of the Corporate Bylaws.

9. ACTION RELATIVE TO EXECUTIVE SESSION - Reconvened at 7:48 PM

9.1. Discuss and consider action on amending the corporate bylaws to include obligations of confidentiality upon Directors of the Board.

A motion was made by Board member Lucas to approve 9.1. as presented. The motion was seconded by Board member Gamboa. The motion passed (5:0)

10. ADJOURNMENT – 7:47 PM

Mike Arismendez, Chairman

Gracie Perez, Assistant City Secretary