



City of Hutto

Agenda

Parks Foundation

Wednesday, March 9, 2022 at 7:00 PM

City Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. **CALL SESSION TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**
4. **AGENDA ITEMS**
 - 4.1. Consideration and possible action on the minutes from the Park Foundation Meeting held on October 13, 2021.
 - 4.2. Discussion and possible action on the new member application form.
 - 4.3. General Discussion and possible action on possible applications and appointments to the Foundation Board.
 - 4.4. Discussion and possible action on naming a replacement for Treasurer of the Park Foundation Board.
 - 4.5. Consideration and possible action on the creation of a logo, slogan, letterhead, and branding items, development of the website, creation of application forms to serve on the Board, and other items necessary to become operational.
5. **OTHER BUSINESS**
6. **ADJOURNMENT**
7. **CERTIFICATION**

I certify that this notice of the March 9, 2022 Hutto Parks Foundation meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on March 4, 2022 at 5:00 P.M.




Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttotx.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

4.1.



To: Parks Foundation
Subject: Consideration and possible action on the minutes from the Park Foundation Meeting held on October 13, 2021.
Meeting: Wednesday, March 9, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Parks Foundation - October 13, 2021 - Minutes

Hutto Park Foundation

Minutes

Wednesday, October 13, 2021 at 7:00 PM

Hutto City Council Chambers

500 West Live Oak, Hutto, Texas

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1. CALL MEETING TO ORDER

Chair Savard called the Park Foundation meeting to order at 8:09 p.m.

2. ROLL CALL

Present: Board Members Perry Savard, Katie Weiss, Rose McMillin, David Meyer, Sharon Dyer, and Deborah McPherson.

Absent: N/A

3. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the Board on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the Board. Each person providing public comment will be limited to 3 minutes.

[Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits the Board from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues may be placed on the further Board agenda.]

No Public Comment.

4. AGENDA ITEMS

4.1. Consideration and possible action on the minutes from the Parks Foundation Meeting held on April 14, 2021.

A motion was made by Chair Savard and seconded by Member Weiss to accept the minutes as written. Motion passed 6 Ayes to 0 Nays.

4.2. General Discussion and Possible Action on possible applications and appointments to the Foundation Board.

There were no applications submitted for the Board's review.

4.3. General Discussion and Possible Action on naming a replacement for Treasurer of the Parks Foundation Board.

Member Dyer made a motion to nominate David Meyer as Treasurer. Member Weiss seconded the motion. Motion passed 6 Ayes to 0 Nays.

4.4. General Discussion and Possible Action of Authorizing Payment of Incorporation Expenses.

No action was taken.

4.5. Consideration and Possible Action on a contract for legal services with the Bojorquez Law Firm to provide legal services to the Board.

No action was taken.

4.6. Consideration and Possible Action on creation of logo, slogan, letterhead, and branding items, development of website, creation of application forms to serve on Board, and other items necessary to become operational.

Chairman Savard will contact someone on the ISD Board regarding the logo. No action was taken.

4.7. Update from Treasurer on financial tasks from Initial Meeting.

Chairman Savard will contact Warren Hutmacher regarding the 501(c)(3) status. No action was taken.

5. OTHER BUSINESS

No other business was discussed.

6. ADJOURNMENT

There being no further business, Chair Savard adjourned the meeting at 8:23 p.m.

NOTE: The Board reserves the right to convene in Executive Session for consultation with their attorney on any item posted on the agenda.

APPROVED this the ____ day of _____ 2022.

Perry Savard, Chair

ATTEST:

Rose McMillin, Secretary

AGENDA ITEM REPORT

4.2.



To: Parks Foundation
Subject: Discussion and possible action on the new member application form.
Meeting: Wednesday, March 9, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.3.



To: Parks Foundation
Subject: General Discussion and possible action on possible applications and appointments to the Foundation Board.
Meeting: Wednesday, March 9, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.4.



To: Parks Foundation
Subject: Discussion and possible action on naming a replacement for Treasurer of the Park Foundation Board.
Meeting: Wednesday, March 9, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.5.



To: Parks Foundation
Subject: Consideration and possible action on the creation of a logo, slogan, letterhead, and branding items, development of the website, creation of application forms to serve on the Board, and other items necessary to become operational.
Meeting: Wednesday, March 9, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None