



City of Hutto

Agenda

Parks Advisory Board

Wednesday, January 12, 2022 at 6:30 PM

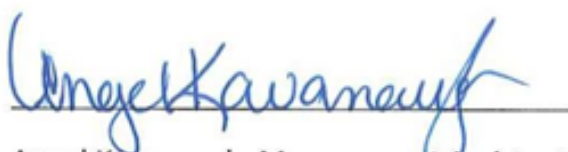
City Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. **CALL SESSION TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**
4. **AGENDA ITEMS**
 - 4.1. Introduction of New Parks Superintendent.
 - 4.2. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on December 8, 2021.
 - 4.3. Discussion and possible action on recommending approval with City Council for setting up a yard tool rental facility at Parks office.
 - 4.4. Discussion and possible action on recommending approval with City Council for accepting from Williamson County Commissioners Court for a Veterans Memorial at City Hall or one of the parks.
 - 4.5. Discussion and possible action on individual improvements to parks, board member updates and recommendations for their park.
 - 4.6. Parks and Recreation Budget updates
 - 4.7. Consideration and possible action for a tree project utilizing "fees in lieu of" as a tree planting funding source.
5. **OTHER BUSINESS**
6. **ADJOURNMENT**
7. **CERTIFICATION**

I certify that this notice of the January 12, 2022 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on January 7, 2022 at 5:00 P.M.




Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttox.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT

4.1.



To: Parks Advisory Board
Subject: Introduction of New Parks Superintendent.
Meeting: Wednesday, January 12, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.2.



To: Parks Advisory Board
Subject: Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on December 8, 2021.
Meeting: Wednesday, January 12, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Parks advisory Board meeting minutes 12.8.2021



City of Hutto

Minutes

Parks Advisory Board

Wednesday, December 8, 2021 at 6:30 PM

City Council Chambers

1. CALL SESSION TO ORDER

Called to order 6:40 PM

2. ROLL CALL

Members of the Parks Advisory Board in attendance were: Perry Sarvard, Rose McMillin, Sharon Dyer, Deborah McPherson. Members not in attendance were Katie Weiss and David Meyer. Members of the City of Hutto Staff in attendance were: Matt Wojnowski, Acting City Manager and Angel Kavanaugh, Management Assistant.

3. PUBLIC COMMENT

Brock McCoy, a senior at Hutto High School, spoke about the need for lights at the basketball courts in the parks. He stated that when kids come home from school and finish homework and go out to the park to play ball, it is so dark and not safe for them. The YMCA is too expensive for some families. Please add this to the list of items to add to the parks.

County Commissioner Russ Boles updates the board on the Williamson County Grant and gave an architect rendering of a Veterans Memorial, this was a rough draft and the amount will be around \$50,000

Jeff White wished the Board and staff Happy Holidays!

4. AGENDA ITEMS

- 4.1. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on November 10, 2021.
Board Member Sharon Dyer made a motion to accept the meeting minutes from the regular scheduled Parks Advisory Board meeting held on November 10, 2021 with the correction of item 4.6 "Creekside Community" to Cottonwood, seconded by Deborah McPherson. Motion passed 4 AYes to 0 Nays.
- 4.2. Discussion and possible action on recommending approval with City Council for setting up a yard tool rental facility at the Parks office.
Staff and board members updated and were in agreement that there still needs to be research done to move this along. We will look into donations of a pod or a trailer of some sort, No action taken
- 4.3. Discussion and possible action on pursuing a grant from the Williamson County Commissioners Court to be used at (one of) our parks.
Russ Boles - County Commissioner updated staff and board about his ideas in public comment, Chair Perry Savard made a motion to have Commissioner Boyles get with

the architects and possibly have a few designs to present at the January Parks meeting, seconded by Sharon Dyer. Motion Passed 4 Ayes to 0 Nays.

5. OTHER BUSINESS

Perry Savard mentioned that Glenwood Splash pad parking needs lights, there are extra-curricular activities happening in the parking lot in the dark, and we need to add individual improvement to parks as an item to the January agenda, for Board member updates, Budget item updates, Board stated that it is time, we need a Parks Director.

6. ADJOURNMENT

meeting adjourned at 7:10 PM

7. CERTIFICATION

I certify that this notice of the December 8, 2021 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on December 3, 2021 at 5:00 P.M.

Chair, Perry Savard

AGENDA ITEM REPORT

4.3.



To: Parks Advisory Board
Subject: Discussion and possible action on recommending approval with City Council for setting up a yard tool rental facility at Parks office.
Meeting: Wednesday, January 12, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.4.



To: Parks Advisory Board
Subject: Discussion and possible action on recommending approval with City Council for accepting from Williamson County Commissioners Court for a Veterans Memorial at City Hall or one of the parks.
Meeting: Wednesday, January 12, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.5.



To: Parks Advisory Board
Subject: Discussion and possible action on individual improvements to parks, board member updates and recommendations for their park.
Meeting: Wednesday, January 12, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.6.



To: Parks Advisory Board
Subject: Parks and Recreation Budget updates
Meeting: Wednesday, January 12, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT

4.7.



To: Parks Advisory Board
Subject: Consideration and possible action for a tree project utilizing "fees in lieu of" as a tree planting funding source.
Meeting: Wednesday, January 12, 2022
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None