



City of Hutto

Agenda

Parks Advisory Board

Wednesday, December 8, 2021 at 6:30 PM

City Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. AGENDA ITEMS

- 4.1. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on November 10, 2021.
- 4.2. Discussion and possible action on recommending approval with City Council for setting up a yard tool rental facility at the Parks office.
- 4.3. Discussion and possible action on pursuing a grant from the Williamson County Commissioners Court to be used at (one of) our parks.

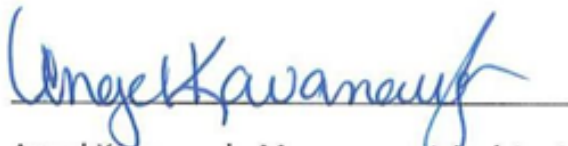
5. OTHER BUSINESS

6. ADJOURNMENT

7. CERTIFICATION

I certify that this notice of the December 8, 2021 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on December 3, 2021 at 5:00 P.M.




Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttotx.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT



To: Parks Advisory Board
Subject: Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on November 10, 2021.
Meeting: Wednesday, December 8, 2021
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. Parks Advisory Board Meeting minutes 11.10.2021



City of Hutto

Minutes

Parks Advisory Board

Wednesday, November 10, 2021 at 6:30 PM

City Council Chambers

1. CALL SESSION TO ORDER

Meeting called to order at 6:36 pm

2. ROLL CALL

Members of the Parks Advisory Board in attendance were: Rose McMillin, Sharon Dyer, Deborah McPherson, and David Meyer. City Staff present were Matt Wojnowski, Assistant City Manager and Angel Kavanaugh, Management Assistant

Perry Savard arrived at 6:40 pm

Katie Weiss arrived at 6:41 pm

3. PUBLIC COMMENT

No public comment

4. AGENDA ITEMS

- 4.1. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on September 8, 2021.

Board member Sharon Dyer made a motion to accept the meeting minutes from the regular scheduled Parks Advisory Board meeting held on September 8, 2021 as written, seconded by Board member Rose Mcmillin. Motion passed 4 Ayes to 0 Nays.

- 4.2. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on October 13, 2021.

A motion was made by Deborah McPherson to accept the meeting minutes from the regular scheduled Parks Advisory Board meeting held on October 13, 2021 as written, seconded by Board member Rose McMillin. Motion passed 4 Ayes to 0 Nays

- 4.3. Discussion and possible action on recommending approval with City Council for setting up a yard tool rental facility at the Parks office.

Discussion between the Mayor, staff and Board members ensued and there needs to be more research on this project. Looking into the donation of a trailer for this endeavor. request to add to the next agenda. No action taken

- 4.4. Discussion and possible action on pursuing a grant from the Williamson County Commissioners Court to be used at (one of) our parks.

Discussion between staff and Board members about the grant from the Williamson County Commissioners Court to be used at (one of) our parks. Possible ideas were a Veterans memorial at Adam Orgain park near the amphitheater or near the pond by City Hall. A motion was made by Chair Perry Savard to request a presentation from an architect, seconded by Board member Sharon Dyer. The motion passed 6 Ayes to 0 Nays.

- 4.5. Consideration and possible action on the 2022 HYBSA contract and upcoming season. Discussion by staff and Board members about the 2022 HYBSA contract. We are currently working with HYBSA to update the contract and get the dates for the spring season. The HYBSA contract will go to council in December for approval. No action taken.
- 4.6. Consideration and possible action on the Parks Capital Improvement Plan. Discussion between staff and Board members on the Parks Capital Improvement plan. The board recommends major updating of restroom- cleaning and repainting, additional restroom to be constructed in Creekside Community Park and lights at Hutto Lake Park.

5. OTHER BUSINESS

6. ADJOURNMENT

7:30 pm

7. CERTIFICATION

I certify that this notice of the November 10,2021 Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on November 5, 2021 at 5:00 P.M.

AGENDA ITEM REPORT



To: Parks Advisory Board
Subject: Discussion and possible action on recommending approval with City Council for setting up a yard tool rental facility at the Parks office.
Meeting: Wednesday, December 8, 2021
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT



To: Parks Advisory Board
Subject: Discussion and possible action on pursuing a grant from the Williamson County Commissioners Court to be used at (one of) our parks.
Meeting: Wednesday, December 8, 2021
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT



To: Parks Advisory Board
Subject: Consideration and possible action on priorities for more park improvements based on the checklists done by Board members on their assigned parks.
Meeting: Wednesday, December 8, 2021
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None