



**CITY OF HUTTO, TEXAS
REGULAR CITY COUNCIL MEETING
Thursday, March 19, 2020 AT 7:00 PM
CITY HALL - CITY COUNCIL CHAMBERS
500 WEST LIVE OAK**

CITY COUNCIL

Doug Gaul, Mayor
Tom Hines, Place 2, Mayor Pro-tem
Scott Rose, Place 1
Mike Snyder, Place 3
Peter Gordon, Place 4
Patti Martinez, Place 5
Tanner Rose, Place 6

AGENDA

1. ROLL CALL
2. CALL SESSION TO ORDER
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. CITY COUNCIL COMMENTS

Pursuant to Texas Government Code Sec. 551.0415, a member of the governance body may make an announcement about items of community interest during a meeting of the governing body without given notice of the subject of the announcement. Items of Community Interests include: (1) expressions of thanks, congratulations, or condolence; (2) information regarding holiday schedule; (3) an honorary or salutary recognition of public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition of the subdivision; (4) a reminder regarding social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and (5) announcements involving imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

5.A. General Comments from City Council

6. PROCLAMATIONS
7. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form.

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the City Council.

No formal action, discussion, deliberation, or comment will be made by the City Council. Comments must be courteous and respectful. Accordingly, concerns,

complaints, and assertions of character regarding specific individuals, including any citizens, staff member, City Board or Commission member or City Council member shall not be raised in a public forum; but should be addressed separately and privately with the City Manager or individual member of the City Council. Any person who violates these rules will have their speaking time ended immediately. Any person, including persons in the audience, who acts in an inappropriate or disruptive manner may be asked to leave the City Council Chambers. Each person providing public comment will be limited to 3 minutes.

8. CITY MANAGER COMMENTS

9. PUBLIC HEARINGS

10. CONSENT AGENDA ITEMS

10.A. Resolution authorizing the City Manager to execute an Interlocal Agreement with Williamson County for the collection of Public Improvement District (PID) Assessments for the Cross Creek PID (Michel Sorrell)

10.B. Resolution authorizing the City Manager to execute an Interlocal Agreement with Williamson County for the collection of Public Improvement District (PID) Assessments for the Mustang Creek PID. (Michel Sorrell)

10.C. Consideration and possible action on a resolution approving the proposed Mustang Creek Phase 3 Final Plat, 18.568 acres, more or less, of land, 90 residential lots, located on FM 1660 North.(Ashley Lumpkin)

10.D. Consideration and possible action on a resolution approving the proposed Wilco Ranch Phase1 Final Plat, 15.628 acres, more or less, of land, 80 residential lots, located at Limmer Loop and CR 119. (Ashley Lumpkin)

10.E. Consideration and approval of the February 6, 2020 Regular City Council Meeting minutes, February 20 Regular City Council Meeting and the February 27, 2020 Special Called City Council Meeting Minutes.

11. ORDINANCES

11.A. Consideration and possible action on the second and final reading of an ordinance amending the City of Hutto Code of Ordinances (2014), Chapter 2 Administration and Personnel, Article 2.06 Finances, Appendix A Fee Schedule, A1.000 Development Services, Engineering and Construction, Article A2.000 Public Safety, Article A4.000 Public Facility Rentals, Article A5.000 Utilities, A7.000 Library and A8.000 Miscellaneous Fees (Michel Sorrell)

11.B. Consideration and possible action on the second and final reading of an ordinance to provide a residence homestead exemption for persons 65 or older. (Michel Sorrell)

11.C. Consideration and possible action on the first reading of an ordinance to provide a residence homestead exemption for disabled persons. (Michel Sorrell)

11.D. Consideration and possible action on the first reading of an ordinance establishing an ad valorem tax freeze for residential homestead property owners who are 65 or older. (Michel Sorrell)

12. RESOLUTIONS

12.A. Consideration and possible action on a resolution adopting a revised investment policy. (Michel Sorrell)

12.B. Consideration and possible action on a resolution to accept the 2018-2019 Comprehensive Annual Financial Reports and Audit (Michel Sorrell)

13. OTHER BUSINESS

13.A. Discuss and consider suspending PIA requests for 7 days pursuant to section 552.233(b) of the Texas Government Code and allowing an extension of 7 days if COVID 19 emergency order by Governor or Mayor is in effect.

13.B. Discussion and possible action regarding suggested statute suspensions in light of COVID-19 Emergency.

13.C. Discussion, consideration and possible action of the Mayor's Declaration of Disaster for the City of Hutto.

14. EXECUTIVE SESSION

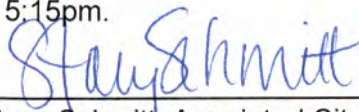
The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 [Litigation/Consultation with Attorney], 551.072 [Deliberations regarding real property], 551.073 [Deliberations regarding gifts and donations], 551.074 [Deliberations regarding personnel matters] or 551.076 [Deliberations regarding deployment/implementation of security personnel or devices] and 551.087 [Deliberations regarding Economic Development negotiations].

14.A. Consultation with Legal Counsel pursuant to Texas Government Code Section 551.071 to receive legal advice on pending legal requests.

15. ACTION RELATIVE TO EXECUTIVE SESSION

16. ADJOURNMENT

I certify that this notice of the March 19, 2020 Regular City Council meeting was posted on the City Hall bulletin board of the City of Hutto on March 16, 2020 at 5:15pm.


Stacy Schmitt, Appointed City Secretary

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special communications or accommodations must be made 48 hours prior to the meeting. Please contact the Appointed City Secretary at Stacy.Schmitt@huttox.gov for assistance.



Regular City Council
**AGENDA ITEM
REPORT**



To: City Council
Subject: Consideration and possible action on a resolution approving the proposed Mustang Creek Phase 3 Final Plat, 18.568 acres, more or less, of land, 90 residential lots, located on FM 1660 North.(Ashley Lumpkin)
Meeting: Regular City Council - 19 Mar 2020
Department: Development Services
Staff Contact: Ashley Lumpkin

BACKGROUND INFORMATION:

The proposed Mustang Creek Phase 3 Final Plat is approximately 18.568 acres of land and 90 single-family residential lots. This phase is north of phase 2, which is currently under construction.

Current Zoning:

The subject property is zoned SF-1 with a Development Agreement.

Surrounding Zoning:

North: Single-Family Residential (SF-1 - Hutto ISD Site)
East: Extraterritorial Jurisdiction (with a Development Agreement)
South: Single-Family Residential (SF-1)
West: Planned Unit Development (RSI PUD)

Summary of Request:

The proposed Final Plat is comprised of 90 Single-Family Lots, 2 greenlink lots, and 3 open space/detention easement lots and has a total acreage of 18.568. All of the lots in this section are 50 feet in width.

Staff Review:

The proposal meets the minimum standards as required in the Development Agreement, Unified Development Code and state law. The proposed street layout provides for connectivity between adjacent developments.

FINANCIAL IMPACT:

Not applicable.

POLICY IMPLICATIONS:

Not applicable.

RECOMMENDATION:

As the Planning and Zoning Commission recommended approval unanimously and the Final Plat meets the requirements as adopted within the Unified Development Code, Development Agreement and state law, staff recommends that the City Council approve the resolution.

ATTACHMENTS:

[\(Res\)MustangCreekPh3FP\(Res\)](#)

[MustangCreekPrelim\(SiteMap\)](#)

[Mustang Creek Phase 3 Final Plat - Correct Version](#)

RESOLUTION NO.

A RESOLUTION APPROVING THE PLAT KNOWN AS "MUSTANG CREEK PHASE 3 FINAL PLAT"; IN THE CITY OF HUTTO, WILLIAMSON COUNTY, TEXAS.

WHEREAS, the Texas Local Government Code Chapter 212 and the City of Hutto Subdivision Ordinance requires the Planning and Zoning Commission to take action to recommend to the City Council whether or not to approve or disapprove a subdivision plat within thirty (30) days of the date an application is accepted, and;

WHEREAS, the Texas Local Government Code Chapter 212 and the City of Hutto Subdivision Ordinance requires the City Council take action to approve or disapprove a subdivision plat within thirty (30) days of the date of presentation at Planning and Zoning Commission, and;

WHEREAS, the Development Services Department and the City Engineer have reviewed the above referenced plat for compliance with statute and engineering standards, and;

WHEREAS, if City Council fails to take action on this plat within the prescribed thirty (30) day period, the plat is granted statutory approval, Now therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

that the Hutto City Council hereby approves the resolution for the plat known as "Mustang Creek Phase 3 Final Plat", a copy of same being attached hereto as "Exhibit A" and incorporated herein for all purposes.

CONSIDERED and RESOLVED on this the **19th** day of the month **March, 2020**.

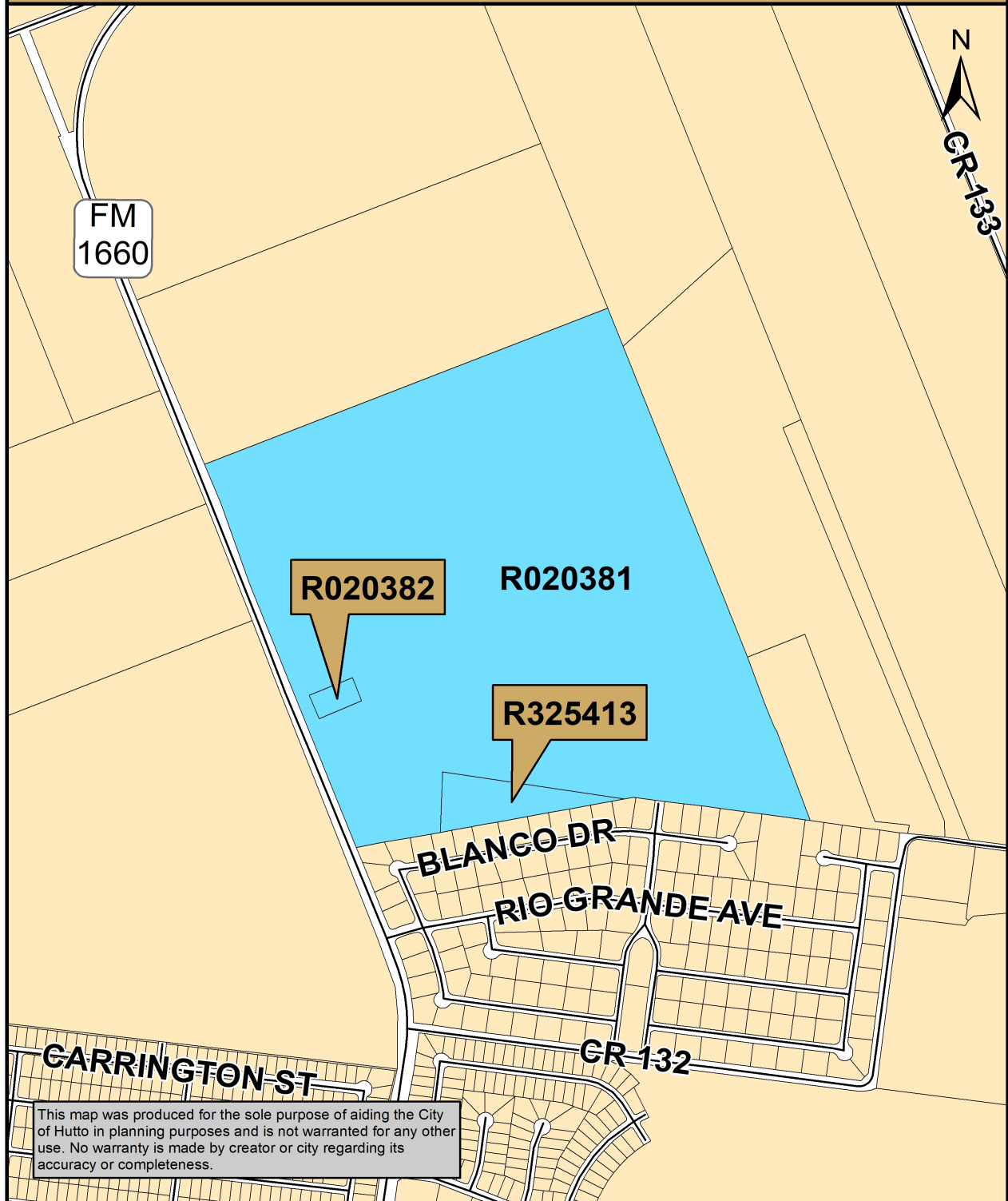
THE CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

ATTEST:

City Secretary

Mustang Creek Preliminary Plat



This map was produced for the sole purpose of aiding the City of Hutto in planning purposes and is not warranted for any other use. No warranty is made by creator or city regarding its accuracy or completeness.

Map Document: (K:\SITE LOCATION MAPS\2019 Site Location

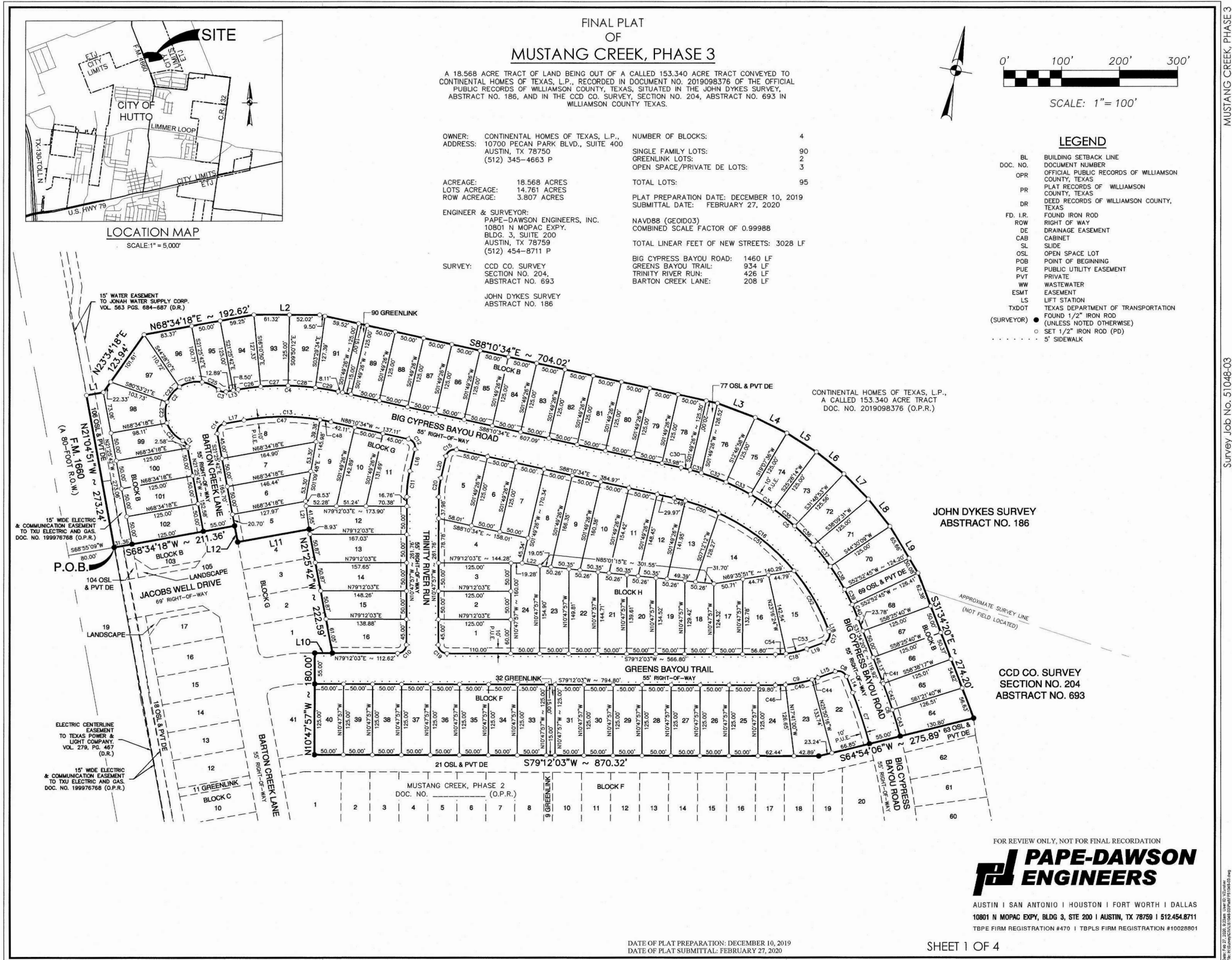
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0 400 800 1,600
Feet



FINAL PLAT
OF
MUSTANG CREEK, PHASE 3

A 18,568 ACRE TRACT OF LAND BEING OUT OF A CALLED 153,340 ACRE TRACT CONVEYED TO
CONTINENTAL HOMES OF TEXAS, L.P., RECORDED IN DOCUMENT NO. 2019098378 OF THE OFFICIAL
PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, SITUATED IN THE JOHN DYKES SURVEY,
ABSTRACT NO. 186, AND IN THE CCD CO. SURVEY, SECTION NO. 204, ABSTRACT NO. 693 IN
WILLIAMSON COUNTY TEXAS.

LINE TABLE		
LINE #	BEARING	LENGTH
L1	N68°55'09"E	29.71'
L2	N79°09'41"E	113.33'
L3	S79°52'11"E	69.74'
L4	S74°02'43"E	61.14'
L5	S67°42'05"E	61.14'
L6	S61°52'37"E	61.18'
L7	S54°29'38"E	61.18'
L8	S48°40'10"E	61.14'
L9	S41°20'10"E	95.75'
L10	S79°12'03"W	30.39'
L11	S68°34'18"W	125.00'
L12	S21°25'42"E	29.30'
L13	N68°34'18"E	21.39'
L14	N31°34'20"W	30.59'
L15	S58°25'40"W	31.82'
L16	N01°49'26"E	39.61'
L17	S68°34'18"W	34.52'
L18	N31°34'20"W	4.32'
L19	S58°25'40"W	31.82'
L20	N01°49'26"E	39.61'
L21	N18°01'26"W	50.09'
L22	S88°37'19"W	31.13'

CURVE TABLE					
CURVE #	RADIUS	DELTA	CHORD BEARING	CHORD	LENGTH
C1	15.00'	052°37'02"	N47°44'11"W	13.30'	13.78'
C2	55.00'	195°14'01"	N23°34'18"E	109.03'	187.41'
C3	15.00'	052°37'00"	S85°07'12"E	13.30'	13.78'
C4	427.50'	023°15'07"	N80°11'52"E	172.30'	173.49'
C5	427.50'	056°36'14"	S59°52'27"E	406.33'	422.34'
C6	1027.50'	005°38'15"	S28°45'13"E	101.06'	101.10'
C7	972.44'	005°35'26"	N28°46'40"W	94.85'	94.88'
C8	15.00'	090°00'00"	N76°34'20"W	21.21'	23.56'
C9	207.50'	020°46'23"	S68°48'51"W	74.82'	75.23'
C10	15.00'	090°00'00"	N34°12'03"E	21.21'	23.56'
C11	207.50'	012°37'22"	N04°29'16"W	45.62'	45.71'
C12	15.00'	090°00'00"	N43°10'34"W	21.21'	23.56'
C13	372.50'	023°15'07"	S80°11'52"W	150.13'	151.17'
C14	15.00'	090°00'00"	S23°34'18"W	21.21'	23.56'
C15	15.00'	090°00'00"	N46°49'26"E	21.21'	23.56'
C16	372.50'	056°36'14"	S59°52'27"E	353.22'	368.00'
C17	15.00'	090°00'00"	S13°25'40"W	21.21'	23.56'
C18	152.50'	020°46'23"	S68°48'51"W	54.99'	55.29'
C19	15.00'	090°00'00"	N55°47'57"W	21.21'	23.56'
C20	152.50'	012°37'22"	N04°29'16"W	33.53'	33.60'
C21	55.00'	044°02'45"	N52°01'20"W	41.25'	42.28'
C22	55.00'	039°06'36"	N10°26'39"W	36.82'	37.54'
C23	55.00'	036°25'12"	N27°19'14"E	34.37'	34.96'
C24	55.00'	042°42'32"	N66°53'06"E	40.05'	41.00'
C25	55.00'	032°56'57"	S75°17'10"E	31.19'	31.63'
C26	427.50'	005°14'52"	N71°11'44"E	39.14'	39.15'
C27	427.50'	006°20'38"	N76°59'29"E	47.31'	47.33'

CURVE TABLE					
CURVE #	RADIUS	DELTA	CHORD BEARING	CHORD	LENGTH
C28	427.50'	006°20'38"	N83°20'07"E	47.31'	47.33'
C29	427.50'	005°18'59"	N89°09'56"E	39.65'	39.67'
C30	427.50'	002°08'53"	S87°06'08"E	16.03'	16.03'
C31	427.50'	002°41'09"	S84°41'08"E	20.04'	20.04'
C32	427.50'	006°07'31"	S80°16'48"E	45.68'	45.70'
C33	427.50'	006°20'38"	S74°02'43"E	47.31'	47.33'
C34	427.50'	006°20'38"	S67°42'05"E	47.31'	47.33'
C35	427.50'	006°20'38"	S61°21'26"E	47.31'	47.33'
C36	427.50'	006°20'38"	S55°00'48"E	47.31'	47.33'
C37	427.50'	006°20'38"	S48°40'10"E	47.31'	47.33'
C38	427.50'	006°21'56"	S42°18'52"E	47.47'	47.50'
C39	427.50'	004°01'18"	S37°07'15"E	30.00'	30.01'
C40	427.50'	003°32'16"	S33°20'28"E	26.39'	26.40'
C41	1027.50'	000°12'38"	S31°28'02"E	3.77'	3.77'
C42	1027.50'	002°43'22"	S30°00'01"E	48.83'	48.83'
C43	1027.50'	002°42'15"	S27°17'13"E	48.49'	48.50'
C44	207.50'	003°00'04"	S59°55'42"W	10.87'	10.87'
C45	207.50'	012°56'46"	S67°54'07"W	46.79'	46.89'
C46	207.50'	004°49'33"	S76°47'17"W	17.47'	17.48'
C47	372.50'	020°15'54"	S78°42'15"W	131.06'	131.75'
C48	372.50'	002°59'14"	N89°40'11"W	19.42'	19.42'
C49	372.50'	003°04'56"	N86°38'06"W	20.04'	20.04'
C50	372.50'	009°29'32"	N80°20'53"W	61.64'	61.71'
C51	372.50'	025°38'14"	N62°47'00"W	165.29'	166.68'
C52	372.50'	018°23'32"	N40°46'06"W	119.06'	119.57'
C53	152.50'	013°56'08"	N65°23'44"E	37.00'	37.09'
C54	152.50'	006°50'15"	N75°46'55"E	18.19'	18.20'

BLOCK B	
LOT #	AREA (SQ. FT.)
64	6,737
65	6,505
66	6,267
67	6,250
68	7,046
** 69	3,754
70	7,008
71	6,747
72	6,764
73	6,764
74	6,747
75	6,747
** 76	7,198
77	2,517
78	6,252
79	6,250
80	6,250
81	6,250
82	6,250
83	6,250

BLOCK B	
LOT #	AREA (SQ. FT.)
84	6,250
85	6,250
86	6,250
87	6,250
88	6,250
89	6,250
* 90	1,875
91	6,738
92	6,874
93	6,818
94	6,712
95	5,801
96	6,162
97	6,847
98	6,657
99	5,536
100	6,250
101	6,250
102	6,250
** 106	6,340

BLOCK H	
LOT #	AREA (SQ. FT.)
1	7,452
2	6,250
3	6,250
4	9,266
5	8,370
6	6,250
7	6,250
8	8,436
9	8,168
10	7,870
11	7,572
12	7,270
13	7,483
14	11,578
15	9,511
16	8,199
17	6,428
18	6,344
19	6,598
20	6,853
21	7,108
22	7,363
23	7,618
24	7,922

BLOCK F	
LOT #	AREA (SQ. FT.)
22	8,641
23	7,359
24	6,866
25	6,250
26	6,250
27	6,250
28	6,250
29	6,250
30	6,250
31	6,250
* 32	1,875
33	6,250
34	6,250
35	6,250
36	6,250
37	6,250
38	6,250
39	6,250
40	6,250

BLOCK G	
LOT #	AREA (SQ. FT.)
5	6,324
6	6,860
7	7,783
8	9,433
9	8,572
10	6,864
11	7,646
12	8,534
13	8,117
14	7,648
15	7,179
16	7,947

* DESIGNATES GREENLINK LOTS
** DESIGNATES OPEN SPACE LOTS AND
PRIVATE DRAINAGE EASEMENT

FOR REVIEW ONLY, NOT FOR FINAL RECORDATION



AUSTIN | SAN ANTONIO | HOUSTON | FORT WORTH | DALLAS
10801 N MOPAC EXPY, BLDG 3, STE 200 | AUSTIN, TX 78759 | 512.454.8711
TBPE FIRM REGISTRATION #470 | TBPLS FIRM REGISTRATION #10028801

DATE OF PLAT PREPARATION: DECEMBER 10, 2019
DATE OF PLAT SUBMITTAL: FEBRUARY 27, 2020

SHEET 2 OF 4

FINAL PLAT
OF
MUSTANG CREEK, PHASE 3

A 18.568 ACRE TRACT OF LAND BEING OUT OF A CALLED 153.340 ACRE TRACT CONVEYED TO CONTINENTAL HOMES OF TEXAS, L.P., RECORDED IN DOCUMENT NO. 2019098376 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, SITUATED IN THE JOHN DYKES SURVEY, ABSTRACT NO. 186, AND IN THE CCD CO. SURVEY, SECTION NO. 204, ABSTRACT NO. 693 IN WILLIAMSON COUNTY TEXAS.

PLAT NOTES

1. NO BUILDING, FENCING, LANDSCAPING OR STRUCTURES ARE ALLOWED WITHIN ANY DRAINAGE OR WASTEWATER EASEMENT UNLESS EXPRESSLY PERMITTED BY THE CITY OF HUTTO.
2. BUILDING SETBACKS SHALL CONFORM TO UDC REQUIREMENTS.
3. A TEN (10) FOOT PUBLIC UTILITY EASEMENT (PUE) IS HEREBY DEDICATED ALONG AND ADJACENT TO ALL STREET SIDE PROPERTY LINES.
4. A FIVE (5) FOOT PUBLIC UTILITY EASEMENT (PUE) IS HEREBY DEDICATED ON EACH SIDE OF ALL REAR LOT LINES.
5. NO LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTION IS MADE TO PUBLIC WATER AND WASTEWATER UTILITIES.
6. SIDEWALKS AND TREES SHALL BE PROVIDED ON BOTH SIDES OF ALL STREETS WITHIN THIS SUBDIVISION.
7. SIDEWALKS AND TREES SHALL BE PROVIDED ALONG ALL STREETS BOUNDING THIS SUBDIVISION.
8. SIDEWALKS SHALL BE 5' IN WIDTH.
9. AN ARTERIAL FENCE SHALL BE CONSTRUCTED PER UDC REQUIREMENTS.
10. STREET LIGHTING SHALL BE PROVIDED BY THE DEVELOPER IN CONFORMANCE WITH THE UDC REQUIREMENTS.
11. UTILITY NOTES:
 - A. WITHIN CCN
 - I. WASTEWATER WILL BE AVAILABLE THROUGH THE CITY OF HUTTO AFTER THE APPROPRIATE WASTEWATER SYSTEMS ARE INSTALLED TO THIS SITE. THE CITY OF HUTTO ASSUMES NO OBLIGATIONS FOR INSTALLING ANY WASTEWATER IMPROVEMENTS REQUIRED TO SERVE THIS SITE.
 - B. OUTSIDE CCN
 - I. WATER WILL BE AVAILABLE THROUGH JONAH WATER SUD AFTER THE APPROPRIATE WATER SYSTEM IS INSTALLED TO THIS SITE. JONAH WATER SUD ASSUMES NO OBLIGATIONS FOR INSTALLING ANY WATER IMPROVEMENTS REQUIRED TO SERVE THIS SITE.
12. FLOODPLAIN NOTES:
 - A. ULTIMATE FLOODPLAIN
 - I. NO PORTION OF THIS TRACT IS ENCRONCHED BY THE U.S. FEDERAL EMERGENCY MANAGEMENT AGENCY ULTIMATE 1% ANNUAL CHANCE FLOODPLAIN.
 - B. EXISTING FLOODPLAIN
 - I. NO PORTION OF THIS TRACT IS ENCRONCHED BY ANY SPECIAL FLOOD HAZARD AREAS INUNDATED BY THE 1% ANNUAL CHANCE FLOODPLAIN AS IDENTIFIED BY THE U.S. FEDERAL EMERGENCY MANAGEMENT AGENCY BOUNDARY MAP (FLOOD INSURANCE RATE MAP) COMMUNITY PANEL NUMBER 4849C0510E, EFFECTIVE DATE SEPTEMBER 26, 2008, FOR WILLIAMSON COUNTY, TEXAS.
13. IN ORDER TO PROMOTE DRAINAGE AWAY FROM A STRUCTURE, THE SLAB ELEVATIONS SHALL BE BUILT AT LEAST ONE (1) FOOT ABOVE THE SURROUNDING GROUND AND SHOULD BE GRADED AWAY FROM THE STRUCTURE AT A SLOPE OF 1/2" PER FOOT FOR A DISTANCE OF AT LEAST TEN (10) FEET.
14. ALL SUBDIVISION CONSTRUCTION SHALL CONFORM TO ALL JONAH SUD AND CITY STANDARD SPECIFICATIONS AND DETAILS, UDC REGULATIONS, AND GENERALLY ACCEPTED ENGINEERING PRACTICES.
15. ON-SITE STORM WATER DETENTION FACILITIES WILL NOT BE REQUIRED FOR THIS PROJECT IN ACCORDANCE WITH THE MUSTANG CREEK - FLOOD STUDY DATED MARCH 18, 2019 BY PAPE-DAWSON ENGINEERS.
16. ALL EASEMENTS ON PRIVATE PROPERTY SHALL BE MAINTAINED BY THE PROPERTY OWNER OR HIS OR HER ASSIGNS.
17. ALL DRAINAGE LOTS SHALL BE OWNED AND MAINTAINED BY THE HOMEOWNER'S ASSOCIATION.
18. THE MAXIMUM IMPERVIOUS COVERAGE PER RESIDENTIAL LOT IS 55%.
19. ALL GREENLINK AND OPEN SPACE/PRIVATE DRAINAGE EASEMENT LOTS WILL BE MAINTAINED BY THE H.O.A.
20. ALL STREET TREES WITHIN AND BOUNDING THE SUBDIVISION WILL BE MAINTAINED BY THE H.O.A.
21. SURVEY REFERENCE:

ELEVATIONS ARE BASED ON NAVD88 (GEOID03).
BEARINGS BASED ON N.A.D. 1983 (NA 2011) EPOCH 2010.00, TEXAS STATE PLANE COORDINATE SYSTEM
CENTRAL ZONE.
SCALE FACTOR OF 0.99988, ORIGIN (0,0).
22. UTILITY PROVIDERS FOR THIS DEVELOPMENT ARE:

WATER	JONAH SUD
WASTEWATER	CITY OF HUTTO
ELECTRIC	ONCOR
GAS (NATURAL)	ATMOS
23. GREENLINK LOTS SHALL BE DEVELOPED IN CONFORMANCE WITH THE UDC.
24. THIS SUBDIVISION WILL BE ZONED: SF-1.
25. ALL LOTS IN THIS SUBDIVISION ARE RESTRICTED TO SINGLE FAMILY RESIDENTIAL USE, UNLESS OTHERWISE INDICATED.
26. RIPARIAN SETBACK VARIANCE TO CITY OF HUTTO UDC SEC. 10.403.4.03 HAS BEEN GRANTED WITH THE PRELIMINARY PLAN IN ACCORDANCE WITH THE MUSTANG CREEK DEVELOPMENT AGREEMENT.

FIELD NOTES
FOR

A 18.568 ACRE TRACT OF LAND BEING OUT OF A REMNANT PORTION OF A CALLED 153.340 ACRE TRACT CONVEYED TO CONTINENTAL HOMES OF TEXAS, L.P., RECORDED IN DOCUMENT NO. 2019098376 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, SITUATED IN THE JOHN DYKES SURVEY, ABSTRACT NO. 186, AND IN THE CCD CO. SURVEY, SECTION NO. 204, ABSTRACT NO. 693 IN WILLIAMSON COUNTY TEXAS. SAID 18.568 ACRE TRACT BEING MORE FULLY DESCRIBED AS FOLLOWS, WITH BEARINGS BASED ON THE NORTH AMERICAN DATUM 1983, (NA2011) EPOCH 2010.00, FROM THE TEXAS COORDINATE SYSTEM ESTABLISHED FOR THE CENTRAL ZONE.

BEGINNING at a 1/2" iron rod with yellow cap marked "Pape-Dawson" found in the east right-of-way line of Farm to Market (F.M.) Road 1660, an 80' right-of-way, said point being the southwest corner of said Remnant Portion, same being the northwest corner of Mustang Creek, PHASE 2, a subdivision according to the plat recorded in Document No. _____ of the Official Public Records of Williamson County, Texas for the westernmost southwest corner and POINT OF BEGINNING hereof;

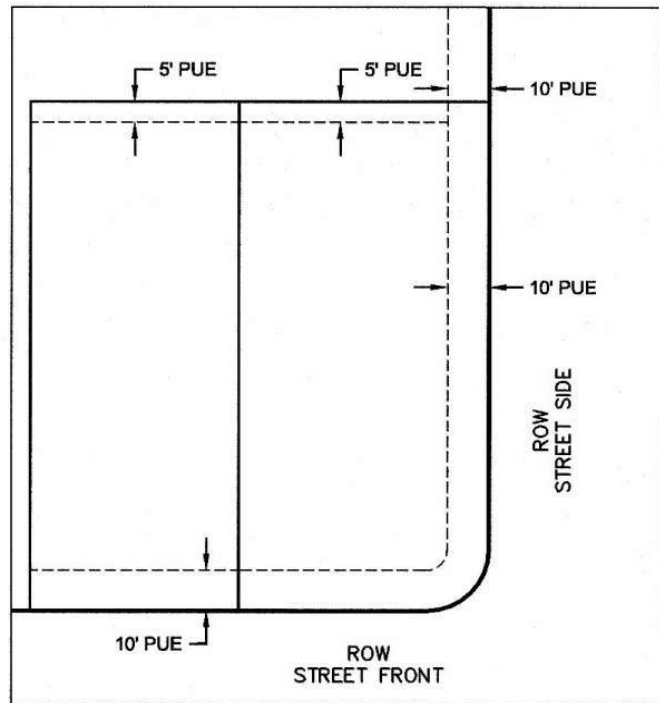
THENCE N 21°04'51" W, departing the north line of said Mustang Creek, PHASE 2, with the east right-of-way line of said F.M. 1660, same being the west line of said 169.99 acre tract, a distance of 273.24 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" set for an angle point hereof;

THENCE departing the east right-of-way line of said F.M. 1660, through the interior of said Remnant Portion the following thirteen (13) courses and distances:

1. N 68°55'09" E, a distance of 29.71 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" set for the northwest corner hereof
3. N 23°34'18" E, a distance of 123.94 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" set for an angle point hereof,
4. N 68°34'18" E, a distance of 192.62 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" set for an angle point hereof,
5. N 79°09'41" E, a distance of 113.33 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" set for an angle point hereof,
6. S 88°10'34" E, a distance of 704.02 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" set for an angle point hereof,
7. S 79°52'11" E, a distance of 69.74 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" set for an angle point hereof,
8. S 74°02'43" E, a distance of 61.14 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" set for an angle point hereof,
9. S 67°42'05" E, a distance of 61.14 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" set for an angle point hereof,
10. S 61°52'37" E, a distance of 61.18 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" set for an angle point hereof,
11. S 54°29'38" E, a distance of 61.18 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" set for an angle point hereof,
12. S 48°40'10" E, a distance of 61.14 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" set for an angle point hereof,
13. S 41°20'10" E, a distance of 95.75 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" found at the northeast corner of said Mustang Creek, PHASE 2 for the southeast corner hereof;

THENCE with the northerly line of said Mustang Creek, PHASE 2 the following seven (7) courses and distances:

1. S 64°54'06" W, a distance of 275.89 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" found for an angle point hereof,
2. S 79°12'03" W, a distance of 870.32 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" found for an angle point hereof,
3. N 10°47'57" W, a distance of 180.00 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" found for an angle point hereof,
4. N 79°12'03" E, a distance of 30.39 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" found for an angle point hereof,
5. N 21°25'42" W, a distance of 222.59 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" found for an angle point hereof,
6. S 68°34'18" W, a distance of 125.00 feet to a 1/2" iron rod with yellow cap marked "Pape-Dawson" found for an angle point hereof,
7. N 21°25'42" W, a distance of 29.30 feet to the POINT OF BEGINNING and containing 18.568 acres in Williamson County Texas. Said tract being described in accordance with a survey plat prepared by Pape-Dawson Engineers, Inc. under Job No. 51048-03.



PUBLIC UTILITY EASEMENT (PUE) DETAIL

SCALE: 1" = 40'

DATE OF PLAT PREPARATION: DECEMBER 10, 2019
DATE OF PLAT SUBMITTAL: FEBRUARY 27, 2020

FOR REVIEW ONLY, NOT FOR FINAL RECORDATION

**PAPE-DAWSON
ENGINEERS**

AUSTIN | SAN ANTONIO | HOUSTON | FORT WORTH | DALLAS
10801 N MOPAC EXPY, BLDG 3, STE 200 | AUSTIN, TX 78759 | 512.454.8711
TBPE FIRM REGISTRATION #470 | TBPLS FIRM REGISTRATION #10028801

SHEET 3 OF 4

FINAL PLAT
OF
MUSTANG CREEK, PHASE 3

A 18.568 ACRE TRACT OF LAND BEING OUT OF A CALLED 153.340 ACRE TRACT CONVEYED TO CONTINENTAL HOMES OF TEXAS, L.P., RECORDED IN DOCUMENT NO. 2019098376 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, SITUATED IN THE JOHN DYKES SURVEY, ABSTRACT NO. 186, AND IN THE CCD CO. SURVEY, SECTION NO. 204, ABSTRACT NO. 693 IN WILLIAMSON COUNTY TEXAS.

STATE OF TEXAS §
COUNTY OF WILLIAMSON § KNOW ALL MEN BY THESE PRESENTS

THAT CONTINENTAL HOMES OF TEXAS, L.P., A TEXAS LIMITED PARTNERSHIP, AS OWNERS OF THE REMNANT PORTION OF THE CERTAIN 153.34 ACRE TRACT OF LAND SHOWN HEREON AND DESCRIBED IN A SPECIAL WARRANTY DEED RECORDED IN DOCUMENT NO. 2019098376 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, DOES HEREBY SUBDIVIDE SAID 33.255 ACRE TRACT AS SHOWN HEREON, AND DOES HEREBY CONSENT TO ALL PLAT NOTE AND REQUIREMENTS SHOWN HEREON, AND DOES HEREBY DEDICATE TO THE CITY OF HUTTO THE STREETS, RIGHT-OF-WAY, EASEMENTS, AND PUBLIC PLACES SHOWN HEREON FOR SUCH PUBLIC PURPOSES AS THE CITY OF HUTTO MAY DEEM APPROPRIATE.

THIS SUBDIVISION IS TO BE KNOWN AS MUSTANG CREEK, PHASE 3.

TO CERTIFY WHICH, WITNESS MY HAND THIS _____ DAY OF _____, 2020.

CONTINENTAL HOMES OF TEXAS, L.P., TEXAS LIMITED PARTNERSHIP

BY: CHTEX OF TEXAS, INC.
A DELAWARE CORPORATION,
ITS SOLE GENERAL PARTNER

BY: _____
ADIB KHOURY, ASSISTANT SECRETARY

STATE OF TEXAS §
COUNTY OF _____ § KNOW ALL MEN BY THESE PRESENTS

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED ADIB KHOURY, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED, IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, 2020.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

MY COMMISSION EXPIRES: _____

ENGINEER'S CERTIFICATION

I, DUSTIN GOSS, REGISTERED PROFESSIONAL ENGINEER IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS (MUSTANG CREEK, PHASE 3) PLAT IS IN COMPLIANCE WITH THE CODES AND ORDINANCES OF THE CITY OF HUTTO, TEXAS.

TO CERTIFY WHICH, WITNESS MY HAND AND SEAL AT TRAVIS, COUNTY, TEXAS THIS 9TH DAY OF MARCH, 2020.



Dustin J. Goss
DUSTIN GOSS
REGISTERED PROFESSIONAL ENGINEER NO. 91805
PAPE-DAWSON ENGINEERS, INC.
TBPE, FIRM REGISTRATION NO. 470
TBPLS, FIRM REGISTRATION NO. 10028801

SURVEYOR'S CERTIFICATION

I, PARKER J. GRAHAM, REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY AND THAT THE PROPERTY MARKERS AND MONUMENTS WERE PLACED UNDER MY SUPERVISION ON THE GROUND. THE FIELD WORK WAS COMPLETED ON FEBRUARY 29, 2020.

TO CERTIFY WHICH, WITNESS MY HAND AND SEAL AT TRAVIS, COUNTY, TEXAS THIS 1TH DAY OF MARCH, 2020.



Parker J. Graham
PARKER J. GRAHAM
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5556
PAPE-DAWSON ENGINEERS, INC.
TBPE, FIRM REGISTRATION NO. 470
TBPLS, FIRM REGISTRATION NO. 10028801

APPROVAL
CITY OF HUTTO

THIS PLAT WAS APPROVED FOR RECORDING BY THE HUTTO CITY COUNCIL ON THE _____ DAY OF _____, 20____.

DOUG GAUL, MAYOR _____ DATE _____

CITY SECRETARY _____ DATE _____

THIS SUBDIVISION IS LOCATED WITHIN THE FULL PURPOSE JURISDICTION OF THE CITY OF HUTTO, THIS THE _____ DAY OF _____, 20____.

ASHBY GRUNDMAN _____ DATE _____
DIRECTOR OF DEVELOPMENT SERVICES

WATER DISTRICT APPROVAL

THIS SUBDIVISION IS IN ACCORDANCE WITH THE TERMS OF THE NON-STANDARD SERVICE AGREEMENT BETWEEN JONAH WATER SPECIAL UTILITY DISTRICT AND CONTINENTAL HOMES OF TEXAS, L.P.

BILL BROWN, JONAH WATER SUD _____ DATE _____

THE STATE OF TEXAS §
COUNTY OF WILLIAMSON § KNOW ALL MEN BY THESE PRESENTS

THAT I, NANCY E. RISTER, CLERK OF THE COUNTY COURT OF SAID COUNTY, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT IN WRITING, WITH ITS CERTIFICATION OF AUTHENTICATION, WAS FILED FOR RECORD IN MY OFFICE ON THE _____ DAY OF _____, 20____.

A.D., AT _____ O'CLOCK _____ M. AND DULY RECORDED ON THE _____ DAY OF _____, 20____, A.D., AT _____ O'CLOCK _____ M. IN THE OFFICIAL

PUBLIC RECORDS OF SAID COUNTY, IN DOCUMENT NO. _____

TO CERTIFY WHICH, WITNESS MY HAND AND SEAL OF THE COUNTY COURT OF SAID COUNTY, AT MY OFFICE IN GEORGETOWN, TEXAS, THE DATE LAST ABOVE WRITTEN.

NANCY E. RISTER, CLERK COUNTY COURT OF WILLIAMSON COUNTY, TEXAS

BY: _____, DEPUTY

FOR REVIEW ONLY, NOT FOR FINAL RECORDATION



AUSTIN | SAN ANTONIO | HOUSTON | FORT WORTH | DALLAS
10801 N MOPAC EXPY, BLDG 3, STE 200 | AUSTIN, TX 78759 | 512.454.8711
TBPE FIRM REGISTRATION #470 | TBPLS FIRM REGISTRATION #10028801

DATE OF PLAT PREPARATION: DECEMBER 10, 2019
DATE OF PLAT SUBMITTAL: FEBRUARY 27, 2020

SHEET 4 OF 4

Regular City Council
**AGENDA ITEM
REPORT**



To: City Council
Subject: Consideration and possible action on a resolution approving the proposed Wilco Ranch Phase1 Final Plat, 15.628 acres, more or less, of land, 80 residential lots, located at Limmer Loop and CR 119. (Ashley Lumpkin)
Meeting: Regular City Council - 19 Mar 2020
Department: Development Services
Staff Contact: Ashley Lumpkin

BACKGROUND INFORMATION:

The proposed Wilco Ranch Phase 1 Final Plat is approximately 15.628 acres of land, with 80 single-family residential lots. This phase is on the western side of the development with frontage along Limmer Loop.

Current Zoning:

The subject property is zoned SF-1 Village and has a Development Agreement that was approved by City Council. The property was also annexed at the February 6, 2020 City Council meeting.

Surrounding Zoning:

North: Extraterritorial Jurisdiction (with a Development Agreement)
East: Extraterritorial Jurisdiction (with a Development Agreement)
South: Single-Family Residential (SF-1)
West: Extraterritorial Jurisdiction (with a Development Agreement)

Summary of Request:

The proposed Final Plat is comprised of 80 Single-Family Lots, 2 open space lots, and has a total acreage of 15.628. All of the lots in this section are 40 feet wide and were grandfathered in by being initially platted in the County, then annexed into the City.

Staff Review:

The proposal meets the minimum standards as required in the Unified Development Code, the Development Agreement and state law. The proposed street layout provides for connectivity for future phases of this development and future adjacent developments.

FINANCIAL IMPACT:

Not applicable.

POLICY IMPLICATIONS:

Not applicable.

RECOMMENDATION:

As the Planning and Zoning Commission recommended approval unanimously, and the Final Plat meets the requirements as adopted within the Unified Development Code, Development Agreement and state law, staff recommends the City Council approve the Wilco Ranch Phase 1 Final Plat.

ATTACHMENTS:

[\(Res\)WilcoRanch Ph1FP\(Res\)](#)

[WilcoRanchPrelim\(SiteMap\)](#)

[Wilco Ranch Phase 1 Final Plat](#)

RESOLUTION NO.

**A RESOLUTION APPROVING THE PLAT KNOWN AS "WILCO RANCH
PHASE 1 FINAL PLAT"; IN THE CITY OF HUTTO, WILLIAMSON
COUNTY, TEXAS.**

WHEREAS, the Texas Local Government Code Chapter 212 and the City of Hutto Subdivision Ordinance requires the Planning and Zoning Commission to take action to recommend to the City Council whether or not to approve or disapprove a subdivision plat within thirty (30) days of the date an application is accepted, and;

WHEREAS, the Texas Local Government Code Chapter 212 and the City of Hutto Subdivision Ordinance requires the City Council take action to approve or disapprove a subdivision plat within thirty (30) days of the date of presentation at Planning and Zoning Commission, and;

WHEREAS, the Development Services Department and the City Engineer have reviewed the above referenced plat for compliance with statute and engineering standards, and;

WHEREAS, if City Council fails to take action on this plat within the prescribed thirty (30) day period, the plat is granted statutory approval, Now therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

that the Hutto City Council hereby approves the resolution for the plat known as "Wilco Ranch Phase 1 Final Plat", a copy of same being attached hereto as "Exhibit A" and incorporated herein for all purposes.

CONSIDERED and RESOLVED on this the 19th day of the month **March, 2020**.

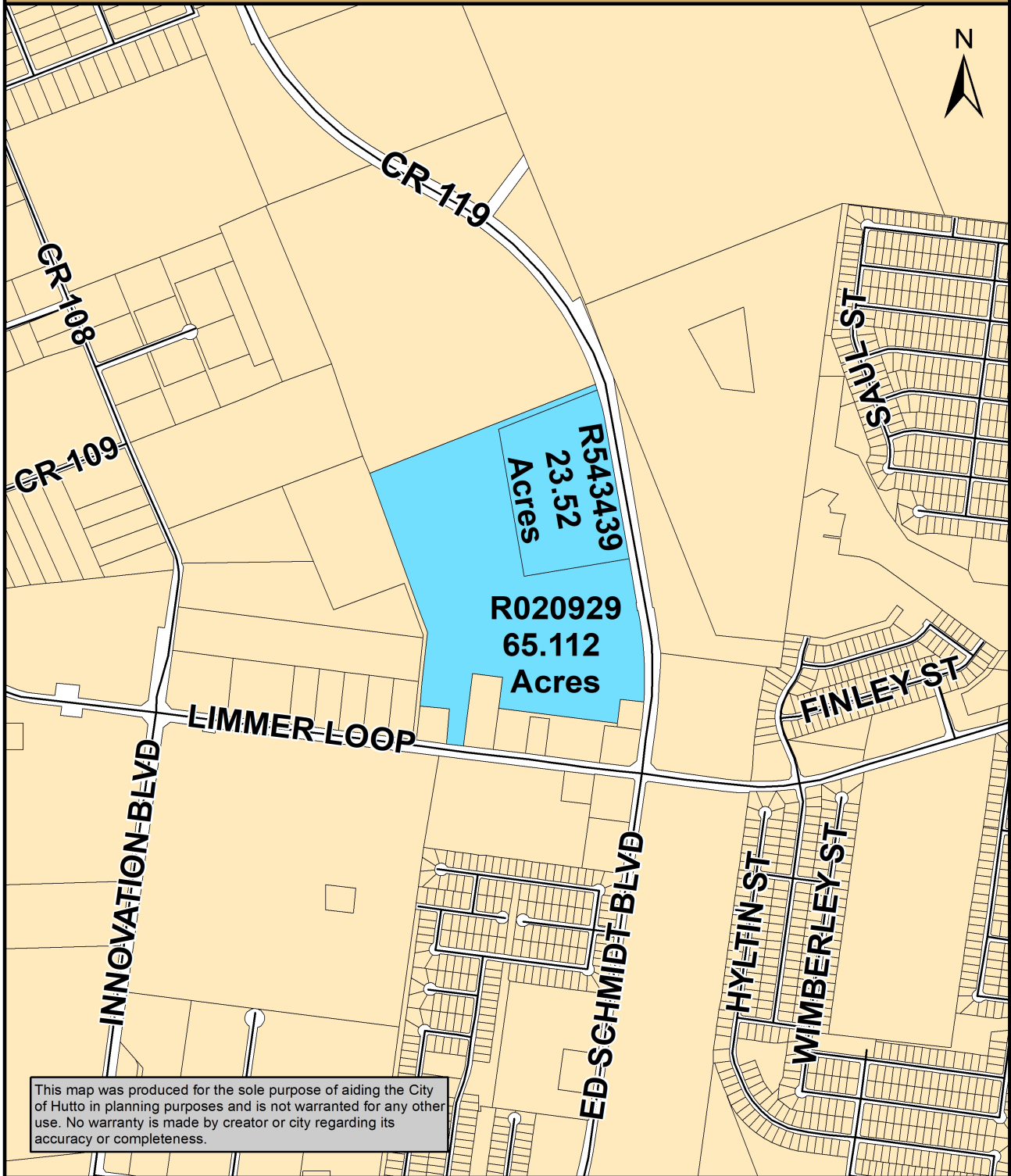
THE CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

ATTEST:

City Secretary

Wilco Ranch



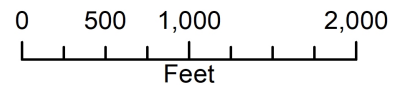
This map was produced for the sole purpose of aiding the City of Hutto in planning purposes and is not warranted for any other use. No warranty is made by creator or city regarding its accuracy or completeness.

Map Document: (K:\SITE LOCATION MAPS\2019 Site

Location Maps\Limmer_Loop\Wilco_Ranch.mxd)

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Page 4 of 7



G:\TWC\Projects\Wahkon, Woods\7178-00--Wilco_Ranch_Pht\06_Survey\04_Finals\Drawings\Plots\7178-00_Wilco_Ranch_Pht_PLAT_R2_20200309.dwg, 3/09/2020 4:07 PM, mmialak, 1:1

RECORD LINE TABLE		
L1	(N 82°48'39" W)	(156.44')

LINE TABLE		
NUMBER	BEARING	DISTANCE
L1	N 82°49'59" W	156.56'
L2	N 19°23'08" W	3.42'
L3	S 19°23'08" E	18.83'
L4	S 20°37'39" E	0.61'
L5	N 69°22'21" E	170.00'
L6	N 20°37'39" W	10.51'
L7	S 70°36'52" W	142.70'
L8	S 19°23'08" E	101.57'
L9	N 76°17'04" W	50.43'
L10	S 07°11'24" W	65.87'
L11	S 19°23'08" E	71.43'
L12	N 20°37'39" W	115.86'
L13	S 20°37'39" E	115.00'
L14	S 69°22'21" W	105.00'
L15	N 69°22'21" E	105.00'
L16	N 20°37'39" W	104.09'
L17	S 19°23'08" E	123.83'
L18	N 78°27'45" E	81.04'
L19	S 78°27'45" W	77.98'

CURVE TABLE					
NUMBER	ARC LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD DISTANCE
C1	243.44'	525.00'	26°34'06"	N 06°06'06" W	241.27'
C2	179.92'	525.00'	19°38'07"	N 02°38'06" W	179.04'
C3	63.53'	525.00'	6°55'58"	N 15°55'09" W	63.49'
C4	23.56'	15.00'	90°00'00"	S 25°36'52" W	21.21'
C5	23.24'	15.00'	88°45'29"	N 65°00'24" W	20.98'
C6	23.56'	15.00'	90°00'00"	S 24°22'21" W	21.21'
C7	23.56'	15.00'	90°00'00"	S 65°37'39" E	21.21'
C8	23.89'	15.00'	91°14'31"	N 24°59'36" E	21.44'
C9	23.56'	15.00'	90°00'00"	S 64°23'08" E	21.21'
C10	41.00'	470.00'	4°59'51"	N 16°53'13" W	40.98'
C11	24.31'	15.00'	92°51'02"	N 32°02'14" E	21.73'
C12	6.31'	15.00'	24°05'33"	S 89°29'29" E	6.26'
C13	7.31'	15.00'	27°55'40"	S 63°28'52" E	7.24'
C14	13.62'	15.00'	52°01'12"	S 75°31'39" E	13.16'
C15	40.28'	50.00'	46°09'09"	N 72°35'37" W	39.20'
C16	28.70'	50.00'	32°53'30"	S 67°53'04" W	28.31'
C17	26.99'	50.00'	30°55'55"	S 35°58'21" W	26.67'
C18	29.48'	50.00'	33°46'34"	S 03°37'06" W	29.05'
C19	247.87'	50.00'	284°02'25"	S 11°32'15" E	61.54'
C20	26.99'	50.00'	30°55'55"	S 28°44'08" E	26.67'
C21	28.98'	50.00'	33°12'11"	S 60°48'11" E	28.57'
C22	32.19'	50.00'	36°53'00"	N 84°09'13" E	31.63'
C23	34.27'	50.00'	39°16'11"	N 46°04'38" E	33.60'
C24	13.62'	15.00'	52°01'12"	S 52°27'09" W	13.16'
C25	25.46'	15.00'	97°14'38"	N 52°54'56" W	22.51'
C26	94.14'	470.00'	11°28'34"	N 01°26'40" E	93.98'
C27	23.89'	15.00'	91°14'31"	N 24°59'36" E	21.44'
C28	23.56'	15.00'	90°00'00"	S 64°23'08" E	21.21'
C29	23.56'	15.00'	90°00'00"	S 25°36'52" W	21.21'
C30	23.24'	15.00'	88°45'29"	N 65°00'24" W	20.98'

R – RESIDENTIAL O/S – OPEN SPACE

LOT AREA TABLE			
LOT	BLOCK	SQ. FT.	TYPE
25	B	5,401	R
26	B	5,402	R
27	B	5,403	R
28	B	5,404	R
29	B	5,405	R
30	B	5,581	R
31	B	6,294	R
32	B	7,044	R
33	B	7,793	R
34	B	8,543	R
35	B	8,939	R
36	B	8,428	R
37	B	7,630	R
38	B	5,222	R
39	B	4,358	R
40	B	5,031	R
41	B	8,916	R
42	B	6,923	R
43	B	9,885	R
44	B	10,580	R
45	B	8,034	R
46	B	6,310	R
47	B	6,783	R
48	B	29,368	O/S

LOT AREA TABLE			
LOT	BLOCK	SQ. FT.	TYPE
12	F	6,120	R
13	F	4,800	R
14	F	4,800	R
15	F	4,800	R
16	F	4,800	R
17	F	4,800	R
18	F	4,800	R
19	F	4,800	R
20	F	4,800	R
21	F	4,800	R
22	F	5,952	R

LOT AREA TABLE			
LOT	BLOCK	SQ. FT.	TYPE
18	K	4,800	R
19	K	4,800	R
20	K	4,800	R
21	K	4,800	R
22	K	4,800	R
23	K	4,800	R
24	K	4,800	R
25	K	4,800	R
26	K	4,800	R
27	K	5,956	R

LOT AREA TABLE			
LOT	BLOCK	SQ. FT.	TYPE
1	G	5,952	R
2	G	4,800	R
3	G	4,800	R
4	G	4,800	R
5	G	4,800	R
6	G	4,800	R
7	G	4,800	R
8	G	4,800	R
9	G	4,800	R
10	G	4,800	R
11	G	6,567	R
12	G	6,875	R
13	G	4,800	R
14	G	4,800	R
15	G	4,800	R
16	G	4,800	R
17	G	4,800	R
18	G	4,800	R
19	G	4,800	R
20	G	4,800	R
21	G	4,800	R
22	G	5,952	R

LOT AREA TABLE			
LOT	BLOCK	SQ. FT.	TYPE
1	H	13,316	O/S
2	H	7,523	R
3	H	6,342	R
4	H	7,143	R
5	H	7,945	R
6	H	8,748	R
7	H	9,550	R
8	H	9,102	R
9	H	8,341	R
10	H	4,800	R
11	H	4,800	R
12	H	7,322	R

LOT AREA TABLE			
LOT	BLOCK	SQ. FT.	TYPE
1	I	5,952	R
2	I	4,800	R
3	I	4,800	R

LOT PERCENTAGE TABLE			
LOT SIZE	PREVIOUS	PROPOSED PHASE 1	TOTAL
40	0	80	80
45	0	0	0

FINAL PLAT
WILCO RANCH
PHASE 1

A SUBDIVISION OF 15.628 ACRES OF LAND
LOCATED IN THE
JAMES SHELTON SURVEY, ABSTRACT NO. 560,
THE NATHANIEL EDWARDS SURVEY, ABSTRACT NO. 225
AND THE MARTIN STROUSE SURVEY ABSTRACT NO. 587
WILLIAMSON COUNTY, TEXAS



BGE, Inc.
101 West Louis Henna Blvd., Suite 400
Austin, TX 78728
Tel: 512-879-0400 • www.bgeinc.com
TBPELS Registration No. F-1046
TBPELS Licensed Surveying Firm No. 10106502

C:\TXC\Projects\Ashton_Woods\7178-00-Wilco_Ranch_PH1\06_Survey\04_Survey\04_Finals\Drawings\Plats\7178-00_Wilco_Ranch_PH1_PLAT_R2_20200309.dwg, 3/09/2020 4:07 PM, mmisick, 1:1

THAT STARLIGHT HOMES TEXAS, BEING THE OWNER OF A CALLED 66.192 ACRES OF LAND OUT OF THE JAMES SHELTON SURVEY A-560, THE NATHANIEL EDWARDS SURVEY, A-225, AND THE MARTIN STROUSE SURVEY, A-587, WILLIAMSON COUNTY, TEXAS AS CONVEYED TO IT BY AN INSTRUMENT RECORDED IN DOC. NO. 201908110 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY; DOES HEREBY SUBDIVIDE 15.628 ACRES OF LAND IN ACCORDANCE WITH THE ATTACHED MAP OR PLAT SHOWN HEREON, PURSUANT TO CHAPTERS 212 AND 232 OF THE TEXAS LOCAL GOVERNMENT CODE, TO BE KNOWN AS:

AND DOES HEREBY DEDICATE TO THE PUBLIC THE USE OF THE STREETS AND EASEMENTS SHOWN HEREON,
SUBJECT TO ANY EASEMENTS AND/OR RESTRICTIONS HERETOFORE GRANTED AND NOT RELEASED.

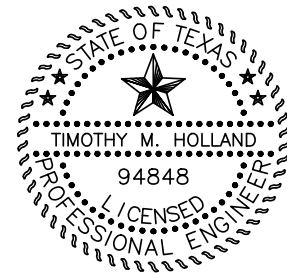
KEITH PEARSON, VICE PRESIDENT OF LAND
ASHTON WOODS - AUSTIN DIVISION
10721 RESEARCH BLVD. B-210
AUSTIN, TEXAS 78759

BEFORE ME, THE UNDERSIGNED AUTHORITY, PERSONALLY APPEARED KEITH PEARSON, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

PRINT NOTARY'S NAME _____
MY COMMISSION EXPIRES _____

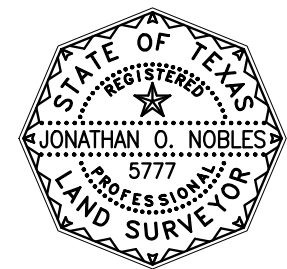
PRELIMINARY, THIS DOCUMENT SHALL NOT
BE RECORDED FOR ANY PURPOSE AND
SHALL NOT BE USED OR VIEWED OR RELIED
UPON AS A FINAL SURVEY DOCUMENT

DATE _____



PRELIMINARY, THIS DOCUMENT SHALL NOT
BE RECORDED FOR ANY PURPOSE AND
SHALL NOT BE USED OR VIEWED OR RELIED
UPON AS A FINAL SURVEY DOCUMENT

DATE _____



A SUBDIVISION OF 15.628 ACRES OF LAND
LOCATED IN THE
JAMES SHELTON SURVEY, ABSTRACT NO. 560,
THE NATHANIEL EDWARDS SURVEY, ABSTRACT NO. 225
AND THE MARTIN STROUSE SURVEY ABSTRACT NO. 587
WILLIAMSON COUNTY, TEXAS

1. BEARING ORIENTATION IS BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE 4203, NAD83. COMBINED SCALE FACTOR = 1.0001184402
2. NO BUILDING, FENCING, LANDSCAPING OR STRUCTURES ARE ALLOWED WITHIN ANY DRAINAGE OR WASTEWATER EASEMENT UNLESS EXPRESSLY PERMITTED BY THE CITY OF HUTTO.
3. BUILDING SETBACKS SHALL CONFORM TO THE DEVELOPMENT AGREEMENT RECORDED AS DOC. # _____ O.P.R.W.C.
4. A TEN (10) FOOT PUBLIC UTILITY EASEMENT (PUE) IS HEREBY DEDICATED ALONG AND ADJACENT TO ALL STREET SIDE PROPERTY LINES.
5. A FIVE (5) FOOT PUBLIC UTILITY EASEMENT (PUE) IS HEREBY DEDICATED ON EACH SIDE OF ALL REAR LOT LINES.
6. IF PARKING IS DESIRED ON BOTH SIDES OF THE STREET THEN THE STREETS MUST BE A MINIMUM OF 33 FEET WIDE. IF THE STREETS ARE LESS THAN 33 FEET IN WIDTH FIRE LANE SIGNAGE IS REQUIRED. (2018 IFC APPENDIX D SEC. 103.6 – D103.6.2)
7. NO LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTION IS MADE TO PUBLIC WATER AND WASTEWATER UTILITIES.
8. SIDEWALKS AND TREES SHALL BE PROVIDED ON BOTH SIDES OF ALL STREETS WITHIN THIS SUBDIVISION.
9. SIDEWALKS AND TREES SHALL BE PROVIDED ALONG ALL STREETS BOUNDING THIS SUBDIVISION.
10. ALL FENCING THAT IS NOT ON A PRIVATE LOT TO BE MAINTAINED BY THE HOA.
11. STREET LIGHTING SHALL BE PROVIDED BY THE DEVELOPER IN CONFORMANCE WITH THE UDC REQUIREMENTS, AS AMENDED.
12. THIS TRACT IS WITHIN WATER CCN SERVICE AREA 10970 AND WASTEWATER CCN SERVICE AREA 21053. WATER AND WASTEWATER WILL BE AVAILABLE THROUGH JONAH WATER SPECIAL UTILITY DISTRICT AFTER THE APPROPRIATE WATER AND WASTEWATER SYSTEMS ARE INSTALLED TO THIS SITE. JONAH WATER SPECIAL UTILITY DISTRICT ASSUMES NO OBLIGATIONS FOR INSTALLING ANY WATER AND WASTEWATER IMPROVEMENTS REQUIRED TO SERVE THIS SITE.
13. NO PORTION OF THIS TRACT IS ENCRoACHED BY THE ULTIMATE 1% ANNUAL CHANCE FLOODPLAIN.
14. THE PROPERTY LIES IN UNSHADED ZONE "X" (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN) AS DELINEATED ON THE FLOOD INSURANCE RATE MAP FOR WILLIAMSON COUNTY, TEXAS AND INCORPORATED AREAS, MAP NUMBER 48491C0510E, REVISED SEPTEMBER 26, 2008. ANY FLOODPLAIN BOUNDARIES SHOWN HEREON ARE APPROXIMATE AND ARE NOT DEPICTED AS A RESULT OF AN ON THE GROUND SURVEY.
15. IN ORDER TO PROMOTE DRAINAGE AWAY FROM A STRUCTURE, THE SLAB ELEVATIONS SHALL BE BUILT AT LEAST ONE (1) FOOT ABOVE THE SURROUNDING GROUND AND SHOULD BE GRADED AWAY FROM THE STRUCTURE AT A SLOPE OF 1/4" PER FOOT FOR A DISTANCE OF AT LEAST TEN (10) FEET.
16. ALL SUBDIVISION CONSTRUCTION SHALL CONFORM TO THE CITY OF HUTTO UNIFIED DEVELOPMENT CODE AS AMENDED, CONSTRUCTION STANDARDS, AND GENERALLY ACCEPTED ENGINEERING PRACTICES.
17. ON-SITE STORMWATER DETENTION FACILITIES WILL BE PROVIDED TO REDUCE POST-DEVELOPMENT PEAK RATES OF DISCHARGE OF THE 2, 10, 25 AND 100-YEAR STORM EVENTS.
18. ALL EASEMENTS ON PRIVATE PROPERTY SHALL BE MAINTAINED BY THE PROPERTY OWNER OR HIS OR HER ASSIGNS.
19. ALL DRAINAGE LOTS SHALL BE OWNED AND MAINTAINED BY THE HOMEOWNER'S ASSOCIATION.



BGE, Inc.
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Austin, TX 78728
Tel: 512-879-0400 • www.bgeinc.com
TBPELS Registration No. F-1046
TBPELS Licensed Surveying Firm No. 10106502



**CITY OF HUTTO, TEXAS
CITY COUNCIL
MEETING MINUTES
February 6, 2020**

A Regular Meeting of the City Council of Hutto, Texas was held on February 6, 2020 in the Council Chambers, City Hall, 500 W. Live Oak, Hutto, Texas 78634, for which proper notice was given.

1. **CALL SESSION TO ORDER**

With a quorum of the members present, Mayor Gaul called the meeting to order at 7:00 p.m.

2. **ROLL CALL**

Members of the City Council present were Mayor Doug Gaul, Mayor Pro Tem Tom Hines, Councilmember Scott Rose, Councilmember Mike Snyder, Councilmember Peter Gordon, Councilmember Patti Martinez, and Councilmember Tanner Rose.

Members of staff that were present were Charles W. Daniels, Interim City Manager; Byron Frankland, Assistant City Manager; Paul Hall, Chief of Police; Ashley Lumpkin, Executive Director Infrastructure & Development Services; Jessica Bullock, Director of Economic Development; Ashby Grundman, Development Services Director; Michel Sorrell, Assistant City Manager and CFO; Allison Hosgood, Executive Director of Organizational Development and Human Resources; Stacy Schmitt, Assistant to the City Manager and Appointed City Secretary; Donna Simmons, Director of Communications; Jennifer Atkinson, Communications Specialist; Tony Host, Executive Director of Community Services; Jeff White, Parks and Recreation Director; and Michael Shaunessy, City Attorney.

3. **INVOCATION**

The Invocation was given by Pastor Bernhard Suppan of the New Life Church, Hutto, Texas.

4. **PLEDGE OF ALLEGIANCE**

Mayor Gaul opened the meeting with the Pledge of Allegiance and the Texas Pledge.

5. **CITY COUNCIL COMMENTS**

There were no comments from Councilmembers.

6. **PUBLIC COMMENTS**

Comments were received from the following:

Timothy Martin commented related to holding the decorum and having candor during council meetings and in the public view.

Paul Martin commented on adhering to Robert's Rules of Order during meetings.

Jorde Matthews commented on the budget for sidewalks.

Katherine Senn commented on the removal of the city attorney and her dissatisfaction with the master park plan recently approved.

Lucas Evans commented on the Cottonwood Creek final plat and the affect of the development on his property, specifically the location of Carl Stern Road. He suggested a revision of the location of the road near his property and moving some lots.

Nicole Calderone commented on the standards of conduct and financial disclosures enacted by the City.

Robin Sutton commented on options for legal services; notice to the public when cancelling meetings or work sessions; and status of a forensic audit.

7. **EXECUTIVE SESSION**

7.A. The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 *[Litigation/Consultation with Attorney]*, 551.072 *[Deliberations regarding real property]*, 551.073 *[Deliberations regarding gifts and donations]*, 551.074 *[Deliberations regarding personnel matters]* or 551.076 *[Deliberations regarding deployment/implementation of security personnel or devices]* and 551.087 *[Deliberations regarding Economic Development negotiations]*.

The Open Meeting was recessed at 7:24 p.m. to convene in Executive Session in accordance with the authority granted by the Texas Government Code. The Executive Session convened at 7:24 p.m. and adjourned at 8:04 p.m. The Open Meeting was reconvened at 8:04 p.m.

8. **ACTION RELATIVE TO EXECUTIVE SESSION**

8.A. Consideration and possible action regarding Project Electric Daisy.

Motion: Mayor Pro Tem Hines made a motion to authorize the Interim City Manager to negotiate and execute a Chapter 380 development agreement with Project Electric Daisy. Councilmember Scott Rose seconded the motion. After discussion, Mayor Pro Tem Hines withdrew the motion and restated his motion.

Mayor Pro Tem Hines made a motion to authorize the Interim City Manager to execute the agreement with Project Electric Daisy as presented to City Council, with the understanding, should there be any change, he must return to Council for approval. Councilmember Snyder seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Mayor Pro Tem Tom Hines
 Councilmember Scott Rose
 Councilmember Mike Snyder
 Councilmember Peter Gordon
 Councilmember Patti Martinez

 Nay Councilmember Tanner Rose

Action: The motion carried by a vote of 6 ayes to 1 nay.

9. **CITY MANAGER COMMENTS**

9.A. Presentation announcing the company for Project Electric Daisy.
 It was announced that EDC Moving Systems will be the Project Electric Daisy.

10. **CONSENT AGENDA ITEMS**

- 10.A. Consideration and possible action on a resolution approving the Titan Innovation Business Park Lot 5 Final Plat, 12.06 acres, more or less, of land, one commercial lot, located on Schneider Boulevard. (Ashley Lumpkin)
- 10.B. Consideration and possible action on a resolution approving the Titan Innovation Business Park Lot 6 and 7 Preliminary Plat, 15.164 acres, more or less, of land, two commercial lots, located on New Technology Boulevard. (Ashley Lumpkin)
- 10.C. Consideration and possible action on a resolution approving the Titan Innovation Business Park Lot 6 and 7 Final Plat, 15.164 acres, more or less, of land, two commercial lots, located on New Technology Boulevard. (Ashley Lumpkin)
- 10.D. Consideration and possible action on a resolution approving the Hutto Crossing Industrial Park Preliminary Plat, 125.95 acres, more or less, of land, six commercial lots, located at the southwest corner of SH-130 and US 79 West. (Ashley Lumpkin)
- 10.E. Consideration and possible action on a resolution approving the Star Ranch Section 7 Phase 7 Final Plat, 7.773 acres, more or less, of land, 45 residential lots, located within Hutto's Extraterritorial Jurisdiction (ETJ) on Finstown Street. (Ashley Lumpkin)
- 10.F. Consideration and possible action on a resolution approving the proposed Cottonwood Creek Phase 1 Final Plat, 45.597 acres, more or less, of land, 160 residential lots, located off of CR 199. (Ashley Lumpkin)
- 10.G. Consideration and possible action to approve the January 2, 2020 City Council meeting minutes. (Stacy Schmitt)

Motion: Councilmember Gordon made a motion to remove item 10.F. on the Consent Agenda. Councilmember Snyder seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

Motion: Mayor Pro Tem Hines made a motion to approve items 10.A, 10.B, 10.C, 10.D, 10.E, and 10.G on the Consent Agenda. Councilmember Martinez seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

10.F. Consideration and possible action on a resolution approving the proposed Cottonwood Creek Phase 1 Final Plat, 45.597 acres, more or less, of land, 160 residential lots, located off of CR 199. (Ashley Lumpkin)

Additional comments were made by Lucas Evans requesting that the plat be revised to relocate Carl Stern Road and move some of the lots for least effect on his property.

Motion: Mayor Pro Tem Hines made a motion to approve Resolution No. R-20-02-06-10F approving the final plat. for Cottonwood Creek Phase 1. Councilmember Snyder seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

11. **RESOLUTIONS**

- 11.A. Consideration and possible action on a resolution authorizing the Interim City Manager to negotiate and execute a Development Agreement by the City of Hutto for the development of the Wilco Ranch Project. (Ashley Lumpkin)

Motion: Mayor Pro Tem Hines made a motion to approve Resolution No. R-20-02-06-11A as presented. Councilmember Gordon seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

- 11.B. Consideration and possible action on the proposed Wilco Ranch Revised Preliminary Plat, 89.71 acres, more or less, of land, 457 residential lots, located on CR 199 at Limmer Loop. (Ashley Lumpkin)

Motion: Councilmember Scott Rose made a motion to approve Resolution No. R-20-02-06-11B as presented. Mayor Pro Tem Hines seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

- 11.C. Consideration and possible action on a resolution authorizing the City Manager to execute a professional services agreement with DCS Engineering, LLC for the design of the Lakeside Estates Lift Station Abandonment Interceptor project for an amount not to exceed \$211,975.00.

Motion: Councilmember Gordon made a motion to approve Resolution No. R-20-02-06-11C as presented. Councilmember Martinez seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose

Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

- 11.D. Consideration and possible action for an Interlocal Agreement between the City of Hutto, Cottonwood Local Government Corporation, and Preston Hollow Capital LLC affirming City support and commitments under the Multi-Party Development Agreement and Master Development Agreement related to the Sports, Health, and Entertainment District project. (Jessica Geray)

Motion: Mayor Pro Tem Hines made a motion to approve the Interlocal Agreement as presented. Councilmember Martinez seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

12. **ORDINANCES**

- 12.A. Consideration and possible action on the second and final reading of an ordinance approving the proposed Planned Unit Development (PUD) for 411, 421, 431, 441 Ed Schmidt Boulevard, 4.30 acres, more or less, of land, located on Ed Schmidt Boulevard. (Ashley Lumpkin)

Motion: Councilmember Snyder made a motion to approve Ordinance No. O-20-02-06-12A as presented. Mayor Pro Tem Hines seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

- 12.B. Consideration of a public hearing and possible action on the first reading of an ordinance regarding the proposed annexation of Wilco Ranch, 89.71 acres, more or less, of land, and to establish base zoning as SF-1 (Single Family Residential), located on Ed Schmidt Blvd. (Ashley Lumpkin)

Mayor Gaul opened the Public Hearing for comments at 9:21 p.m. Hearing none, the hearing was closed at 9:21 p.m.

Motion: Mayor Pro Tem Hines made a motion to approve Ordinance No. O-20-02-06-12B as presented and to dispense with the requirement for reading this ordinance on 2 separate days. Councilmember Scott Rose seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

13. **OTHER BUSINESS**

- 13.A. Consideration of and possible appointments to City Boards, Commissions, and Task Force. (Stacy Schmitt)

Motion: Councilmember Scott Rose made a motion to appoint Laurie Stockman to the ADA Task Force. Councilmember Snyder seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

Motion: Mayor Pro Tem Hines made a motion to appoint Timothy Martin to the Communications Task Force. Councilmember Scott Rose seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon

Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by 7 ayes and 0 nay.

Motion: Councilmember Tanner Rose made a motion to appoint Jerica Lawyer to the Communications Task Force. Councilmember Snyder seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

- 13.B. Consideration and possible action on a resolution for the appointment of a City Council Member to represent the City of Hutto on the Clean Air Coalition of the Capital Area Council of Governments. (Stacy Schmitt)

Comment by Nicole Calderone, that it would be an honor to represent the City.

Motion: Mayor Pro Tem Hines made a motion to appoint Councilmember Mike Snyder to represent the City on the Clean Air Coalition. Councilmember Scott Rose seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

- 13.C. Consideration and possible appointments to the Tax Increment Reinvestment Zone (TIRZ) NO. 1 Board (Jessica Geray).

There were 3 seats that needed to be appointed.

Motion: Councilmember Tanner Rose made a motion to appoint Paul Martin to the Tax Increment Reinvestment Zone (TIRZ) No. 1 Board. Councilmember Scott Rose seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

Motion: Councilmember Gordon made a motion to appoint Rick Hudson to the Tax Increment Reinvestment Zone (TIRZ) No. 1 Board. Mayor Pro Tem Hines seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

Motion: Councilmember Martinez made a motion to appoint Jennifer Burrington to the Tax Increment Reinvestment Zone (TIRZ) No. 1 Board. Councilmember Tanner Rose seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

13.D. Presentation, consideration and possible action on the Co-Op update. (Bob Wunsch)

Presentation from Bob Wunsch was given to update the Council on the status of construction projects in the Co-Op District.

The Open Meeting was recessed at 10:43 p.m. to convene in Executive Session in accordance with the authority granted by the Texas Government Code. The

Executive Session convened at 10:43 p.m. and adjourned at 11:19 p.m. The Open Meeting was reconvened at 11:19 p.m.

There was no action taken in Executive Session.

- 13.E. Presentation, consideration and possible action to consider possible options for legal services. (Charles Daniels and Stacy Schmitt)

Motion: Councilmember Snyder made a motion to direct staff to issue an RFP for legal services. Councilmember Scott Rose seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

14. **EXECUTIVE SESSION**

The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 [*Litigation/Consultation with Attorney*], 551.072 [*Deliberations regarding real property*], 551.073 [*Deliberations regarding gifts and donations*], 551.074 [*Deliberations regarding personnel matters*] or 551.076 [*Deliberations regarding deployment/implementation of security personnel or devices*] and 551.087 [*Deliberations regarding Economic Development negotiations*].

- 14.A. Executive Session as authorized by Texas Government Code, sections 551.071 and 551.074, Consultation with Attorney, regarding lawsuit brought against the City of Hutto by Star Ranch developer currently pending in State District Court in Williamson County Texas.

- 14.B. Executive Session as authorized by Texas Government Code, sections 551.071 and 551.074, Consultation with Attorney, regarding pending litigation between City of Hutto and the Texas Attorney General's Office regarding Public Information Act.

- 14.C. Executive Session as authorized by Texas Government Code, section 551.071 Consultation with Attorney, regarding attorney's fees incurred by the City and Public Information Act requests for unredacted attorney's fee bills.

Comments were received from:

Robin Sutton related to releasing public information copies and information from the attorneys fee bills.

Elizabeth Castillo related to pending litigation with the Star Ranch developer.
Ken Wohleking related to pending litigation with the Star Ranch developer and requested that the Council remember the residents of Star Ranch community as this is considered.

The Open Meeting was recessed at 11:53 p.m. to convene in Executive Session in accordance with the authority granted by the Texas Government Code, Sections 551.071 and 551.074 regarding pending litigation by Star Ranch developer. The Executive Session convened at 11:53 p.m. and adjourned at 12:22 a.m. on February 7, 2020. The Open Meeting was reconvened at 12:22 a.m. on February 7, 2020.

There was no action taken in Executive Session.

The Open Meeting was recessed at 12:26 a.m. on February 7, 2020 to convene in Executive Session in accordance with the authority granted by the Texas Government Code, Sections 551.071 and 551.074, regarding pending litigation with the Texas Attorney General's Office regarding the Public Information Act and attorney's fees for Public Information Act requests. The Executive Session convened at 12:26 a.m. on February 7, 2020 and adjourned at 1:13 a.m. on February 7, 2020. The Open Meeting was reconvened at 1:13 a.m. on February 7, 2020.

There was no action taken in Executive Session.

15. **ACTION RELATIVE TO EXECUTIVE SESSION**

15.A. Consideration and possible action regarding Star Ranch litigation.

Motion: Councilmember Scott Rose made a motion to authorize the City Attorney to bring a lawsuit against the development of Star Ranch. Councilmember Martinez seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Mayor Pro Tem Tom Hines
 Councilmember Scott Rose
 Councilmember Peter Gordon
 Councilmember Patti Martinez
 Councilmember Tanner Rose

Councilmember Mike Snyder recused himself due to a conflict of interest.

Action: The motion carried by a vote of 6 ayes, 0 nay.

15.B. Consideration and possible action regarding PIA requests.

Comments from Nicole Calderone in regard to severance and separation agreements made available to the public and to post on website.

Motion: Councilmember Snyder made a motion to direct the release of all severance agreements and post to the website; release fee bills starting from January 1, 2017, redacted as per the Attorney General's office. Councilmember Martinez seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

16. **ADJOURNMENT.** Mayor Gaul adjourned the meeting at 1:30 a.m. on February 7, 2020.

Respectfully submitted,

CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

ATTEST:

Stacy Schmitt, Appointed City Secretary

These minutes were approved on _____, 2020.



**CITY OF HUTTO, TEXAS
CITY COUNCIL
MEETING MINUTES
February 20, 2020**

A Regular Meeting of the City Council of Hutto, Texas was held on February 20, 2020 in the Council Chambers, City Hall, 500 W. Live Oak, Hutto, Texas 78634, for which proper notice was given.

1. CALL SESSION TO ORDER

With a quorum of the members present, Mayor Gaul called the meeting to order at 7:00 p.m.

2. ROLL CALL

Members of the City Council present were Mayor Doug Gaul, Mayor Pro Tem Tom Hines, Councilmember Scott Rose, Councilmember Mike Snyder, Councilmember Peter Gordon, Councilmember Patti Martinez, and Councilmember Tanner Rose.

Members of staff that were present were Charles W. Daniels, Interim City Manager; Byron Frankland, Assistant City Manager; Paul Hall, Chief of Police; Ashley Lumpkin, Executive Director Infrastructure & Development Services; Jessica Bullock, Director of Economic Development; Ashby Grundman, Development Services Director; Michel Sorrell, Assistant City Manager and CFO; Allison Hosgood, Executive Director of Organizational Development and Human Resources; Stacy Schmitt, Assistant to the City Manager and Appointed City Secretary; Donna Simmons, Director of Communications; Jennifer Atkinson, Communications Specialist; Tony Host, Executive Director of Community Services; Jeff White, Parks and Recreation Director; and Michael Shaunessy, City Attorney.

3. INVOCATION

The Invocation was given by Pastor David McLain, Bridge Church, Hutto, Texas.

4. PLEDGE OF ALLEGIANCE

Mayor Gaul opened the meeting with the Pledge of Allegiance and the Texas Pledge.

5. CITY COUNCIL COMMENTS

There were no comments from Councilmembers.

6. **PROCLAMATIONS**

There were none presented.

7. **PUBLIC COMMENTS**

Comments were received from the following:

Debbie Holland announced a newly formed group called “Senior Watch” and those attending wearing red are members. They are here in support of senior citizens.

Robin Sutton thanked Council for recent positive changes on Council and commented on the former City Manager.

Terrence Owens commented that there is an open seat on Williamson County Health District and that Hutto needs to be represented on the Board.

James Weaver commented in support of a cap on property taxes for seniors.

Katherine Senn commented in support of a cap on property taxes for seniors and a change in legal counsel.

Ed Pride commented in support of a cap for seniors on property taxes, the city attorney, and installing sidewalks along FM 1660.

Rudy Perez commented on rising utilities costs and making Hutto affordable to live here.

D. J. McPherson spoke in support of senior property tax relief.

8. **CITY MANAGER COMMENTS**

- 8.A. Presentation of the City Financials for the Month of January as well as the monthly investment report as required by the Fiscal and Budgetary Policy. (Michel Sorrell)

Michele Sorrell discussed the monthly financials with Council. There was no action taken.

- 8.B. Presentation of the Certificate of Achievement for Excellence in Financial Reporting for the year ending 2018. (Michel Sorrell)

Michele Sorrell announced the receipt of the Certificate of Achievement for Excellence in Financial Report for 2018.

9. **CONSENT AGENDA ITEMS**

- 9.A. Consideration and possible action on a resolution authorizing the City Manager to execute a professional services agreement for renewal with Abescape Landscaping, LLC. (Mark Nunez) *[for right-of-way maintenance]*

Motion: Councilmember Snyder made a motion to remove item 9.A from the Consent Agenda and handle it separately. Councilmember Gordon seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Mayor Pro Tem Tom Hines
 Councilmember Scott Rose
 Councilmember Mike Snyder
 Councilmember Peter Gordon
 Councilmember Patti Martinez
 Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

Motion: Councilmember Martinez made a motion to authorize the Interim City Manager to execute a renewal contract for professional services with Abescape Landscaping for right-of-way maintenance and to approve Resolution No. R-20-02-20-9A. Mayor Pro Tem Hines seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Mayor Pro Tem Tom Hines
 Councilmember Scott Rose
 Councilmember Peter Gordon
 Councilmember Patti Martinez

 Nays Councilmember Mike Snyder
 Councilmember Tanner Rose

Action: The motion carried by a vote of 5 ayes to 2 nays.

- 9.B. Consideration and possible action on a resolution (Resolution No. R-20-02-20-9B) for the acceptance of street and drainage improvements for the Hutto Square Section 5B subdivision. (Samuel Ray)
- 9.C. Consideration and possible action on a resolution (Resolution No. 20-02-20-9C) for the acceptance of street, drainage, water and wastewater improvements for the Mager Meadows Phase 3 subdivision. (Samuel Ray)
- 9.D. Consideration and possible action on a resolution (Resolution No. R-20-02-20-9D) authorizing the Interim City Manager to execute a termination of Multiple Use Agreement with the Texas Department of Transportation (TXDOT). (Samuel Ray)

Motion: Councilmember Scott Rose made a motion to approve items 9.B, 9.C, and 9.D on the Consent Agenda. Mayor Pro Tem Hines seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Mayor Pro Tem Tom Hines
 Councilmember Scott Rose
 Councilmember Mike Snyder
 Councilmember Peter Gordon
 Councilmember Patti Martinez

Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

10. ORDINANCES

- 10.A. Consideration and possible action on the second and final reading of an ordinance amending the City of Hutto Code of Ordinances (2014 Edition), Article 1.05, Municipal Court. (Lea Ness) *[for creating new local consolidation fees]*

Motion: Councilmember Scott Rose made a motion to approve Ordinance No. O-20-02-20-10A as presented. Councilmember Tanner Rose seconded the motion.

Vote:

Ayes	Mayor Doug Gaul
	Mayor Pro Tem Tom Hines
	Councilmember Scott Rose
	Councilmember Mike Snyder
	Councilmember Peter Gordon
	Councilmember Patti Martinez
	Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

- 10.B. Consideration and possible action on the first reading of an ordinance amending the City of Hutto Code of Ordinances (2014 Edition), Chapter 2 Administration and Personnel, Article 2.06 Finances, Appendix A Fee Schedule, A1.000 Development Services, Engineering and Construction, Article A4.000 Public Facility Rentals, Article A5.000 Utilities, A7.000 Library and A8.000 Miscellaneous Fees (Michel Sorrell)

Original Motion: Mayor Pro Tem Hines made a motion to approve the first reading of the ordinance with the exception of Brushy Creek pavilion. Councilmember Martinez seconded the motion.

Amendment to motion: Councilmember Snyder made a motion that with the fee structure for pavilion fees should remain at the current rate. Councilmember Martinez seconded the motion.

Vote:

Ayes	Mayor Doug Gaul
	Councilmember Mike Snyder
	Councilmember Peter Gordon
	Councilmember Patti Martinez

Nays

Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Tanner Rose

Action: The amendment to the motion carried by a vote of 4 ayes to 3 nays.

Amended Motion: Councilmember Snyder made a motion to approve the first reading and to keep all pavilion fees at the current rate and increase deposits at the proposed rate. Councilmember Martinez seconded the motion.

Vote: Ayes Mayor Doug Gaul
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez

Nays Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Tanner Rose

Action: The amended motion carried by a vote of 4 ayes to 3 nays.

11. RESOLUTIONS

- 11.A. A Resolution of Support by the City of Hutto, Texas for the Proposed Low-income Housing Tax Credit Project Carver Ridge Apartments, LP. (Jennifer Burrington. Sandy Watson of Zimmerman Properties).

Comments were received from:

Perry Savard stated concerns that this area floods, increase in traffic, effect on property values, and Brushy Creek.

Veronica Johnson concerned that the area is already saturated with residences, traffic congestion, additional residences, and asked if the project could be moved to a different area.

Nicole Calderone concerned with increased traffic congestion, tax relief for middle class. Duane Bochers concerned the project would attract crime, effect property values, what defines low income.

Motion: Councilmember Martinez made a motion to approve Resolution No. R-20-02-20-11A as presented. Councilmember Tanner Rose seconded the motion.

Vote: Ayes Mayor Doug Gaul
Mayor Pro Tem Tom Hines
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 7 ayes to 0 nay.

Councilmember Patti Martinez was excused at 10:35 p.m.

12. OTHER BUSINESS

- 12.A. Consideration and possible appointments to City Boards and Commissions.(Stacy Schmitt)

There was a discussion with no action taken.

- 12.B. Presentation of General Obligation Bond issuance timeline and bond refunding. (Michel Sorrell and City Financial Advisor)

There was a discussion with no action taken.

- 12.C. Presentation, consideration and possible action on City Manager search firm proposals and Council recommendations on top 3 firms for interviews and selection at the special called Council Meeting on February 27, 2020. (Allison Hosgood)

Allison Hosgood advised that proposals were received from SGR, BakerTilly, Affion Public, and Slavin. Council made recommendations for the top 3 firms make presentations at the February 27 meeting. The 3 firms recommended were SGR, BakerTilly, and Affion Public.

- 12.D. Consideration and possible action relating to recommendations for aesthetic elements of the design of the proposed CR 132 overpass project. (Samuel Ray)

Motion: Councilmember Scott Rose made a motion to table the item to the February 27, 2020 meeting. Councilmember Tanner Rose seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Mayor Pro Tem Tom Hines
 Councilmember Scott Rose
 Councilmember Mike Snyder
 Councilmember Peter Gordon
 Councilmember Tanner Rose

Action: The motion carried by a vote of 6 ayes to 0 nay.

13. EXECUTIVE SESSION

The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 [*Litigation/Consultation with Attorney*], 551.072 [*Deliberations regarding real property*], 551.073 [*Deliberations regarding gifts and donations*], 551.074 [*Deliberations regarding personnel matters*] or 551.076 [*Deliberations regarding deployment/implementation of security personnel or devices*] and 551.087 [*Deliberations regarding Economic Development negotiations*].

There was no Executive Session held.

14. **ACTION RELATIVE TO EXECUTIVE SESSION**

There was no action taken.

15. **ADJOURNMENT.** Mayor Gaul adjourned the meeting at 11:46 p.m.

Respectfully submitted,

CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

ATTEST:

Stacy Schmitt, Interim City Secretary

These minutes were approved on the _____, 2020.



**CITY OF HUTTO, TEXAS
SPECIAL CALLED
CITY COUNCIL MEETING
February 27, 2020**

A Special Called Meeting of the City Council of Hutto, Texas was held on February 27, 2020 in the Council Chambers, City Hall, 500 W. Live Oak, Hutto, Texas 78634, for which proper notice was given.

1. CALL SESSION TO ORDER

With a quorum of the members present, Mayor Gaul called the meeting to order at 5:01 p.m.

2. ROLL CALL

Members of the City Council present were Mayor Doug Gaul, Councilmember Scott Rose, Councilmember Mike Snyder, Councilmember Peter Gordon, Councilmember Patti Martinez, and Councilmember Tanner Rose. It was noted that Mayor Pro Tem Tom Hines was not in attendance.

Members of staff that were present were Charles W. Daniels, Interim City Manager; Byron Frankland, Assistant City Manager; Paul Hall, Chief of Police; Ashley Lumpkin, Executive Director Infrastructure & Development Services; Jessica Bullock, Director of Economic Development; Ashby Grundman, Development Services Director; Michel Sorrell, Assistant City Manager and CFO; Allison Hosgood, Executive Director of Organizational Development and Human Resources; Stacy Schmitt, Assistant to the City Manager and Appointed City Secretary; Donna Simmons, Director of Communications; Jennifer Atkinson, Communications Specialist; Tony Host, Executive Director of Community Services; Jeff White, Parks and Recreation Director; and Michael Shaunessy, City Attorney.

3. PLEDGE OF ALLEGIANCE

Mayor Gaul opened the meeting with the Pledge of Allegiance and the Texas Pledge.

4. WORK SESSION

A work session is conducted for information and education purposes. No action is taken by Council on items listed.

- 4.A. Work Session regarding current tax revenues, exemptions, and potential legislative impact to the definition of a digital tax. Speakers include Larry Gaddes, Williamson County Tax Assessor/Collector; Michel Sorrell, City of

Hutto CFO/ACM; Jennifer Burrington, City of Hutto Economic Development Specialist; Larry Gonzales, Consultant and former State Representative.

There was discussion with no action being taken.

5. **CITY COUNCIL COMMENTS**

5.A. General Comments from City Council. Councilmember Gordon requested that on a future meeting date to discuss setting a policy on consulting agreements.

6. **PROCLAMATIONS**

There were no Proclamations presented.

7. **PUBLIC COMMENT**

Comments were received from:

Robin Sutton spoke in support of property tax relief for seniors 65 and over.

David Roark spoke in support of property tax relief for seniors 65 and over and exemptions for veterans with disabilities.

James Weaver spoke in support of tax relief for seniors.

Catherine Breley commented on transparency of council and the role of the executive sessions.

Jean Little spoke that many have limited finances and ask that the council vote to give property tax relief to seniors.

Louise Howell stated she is in favor of tax relief from increasing property rates for seniors.

Paul Martin thanked Council for the job that they do, pointed to the seniors in attendance and encouraged them to support this Council.

8. **CITY MANAGER COMMENTS**

There were no comments from the City Manager's office.

9. **CONSENT AGENDA ITEMS**

9.A. Consideration and possible action to approve the January 16 and January 23, 2020 Regular City Council minutes. (Stacy Schmitt)

Motion: Councilmember Tanner Rose made a motion to approve item 9.A. on the Consent Agenda. Councilmember Scott Rose seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Councilmember Scott Rose
 Councilmember Mike Snyder
 Councilmember Peter Gordon
 Councilmember Patti Martinez
 Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 6 ayes to 0 nay.

10. RESOLUTIONS

10.A. Consideration and possible action on a resolution approving the 2019 Co-Op District Tax Increment Reinvestment Zone (TIRZ) Annual Project and Financing Report (Michel Sorrell).

Motion: Councilmember Scott Rose made a motion to approve Resolution No. R-20-02-27-10A as presented. Councilmember Snyder seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Councilmember Scott Rose
 Councilmember Mike Snyder
 Councilmember Peter Gordon
 Councilmember Patti Martinez
 Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 6 ayes and 0 nay.

11. OTHER BUSINESS

11.A. Update, discussion and possible action on City Legal Services and City Attorney (Charles Daniels, Stacy Schmitt)

Original Motion: Councilmember Snyder made a motion to phase out the agreement with McGinnis and Lochridge and authorize the Interim City Manager to begin working with the Bojorquez Law Firm. Councilmember Tanner Rose seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Councilmember Scott Rose
 Councilmember Mike Snyder
 Councilmember Peter Gordon
 Councilmember Patti Martinez
 Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 6 ayes to 0 nay.

Amended Motion: Councilmember Gordon made a motion to amend the previous motion to appoint the Bojorquez Law Firm as City Attorney effective immediately. Councilmember Snyder seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Councilmember Scott Rose
 Councilmember Mike Snyder
 Councilmember Peter Gordon
 Councilmember Patti Martinez
 Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 6 ayes to 0 nay.

11.B. Consideration and possible appointments to City Boards and Commissions, City Council Liaisons, and Wilco Health District. (Stacy Schmitt)

Motion: Councilmember Gordon made a motion to appoint Laurie Pruser Stockman to the Communications Task Force. Councilmember Snyder seconded the motion.

Vote: Ayes Mayor Doug Gaul
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 6 ayes to 0 nay.

Motion: Mayor Gaul made a motion to appoint Brian Thompson to the Library Advisory Board. Councilmember Scott Rose seconded the motion.

Vote: Ayes Mayor Doug Gaul
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 6 ayes to 0 nay.

Motion: Mayor Gaul made a motion to appoint Terrence Owens to the Wilco Health District. Councilmember Gordon seconded the motion.

Vote: Ayes Mayor Doug Gaul
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 6 ayes to 0 nay.

There was discussion of the Council liaisons for the various boards and commissions. The following assignments were made by agreement:

Mayor Doug Gaul – Zoning Board of Adjustment
Councilmember Scott Rose – Library Advisory Board
Councilmember Mike Snyder – Economic Development/CDC
Councilmember Peter Gordon – Planning & Zoning and Communications/IT Task Force
Councilmember Patti Martinez – Parks Advisory Board
Councilmember Tanner Rose – Historic Preservation Commission

11.C. Interviews for City Manager search firms and selection of a firm to engage in conducting the search. (Allison Hosgood)

Motion: Councilmember Gordon made a motion to engage SGR to conduct the search for a City Manager. Councilmember Martinez seconded the motion.

Vote: Ayes Mayor Doug Gaul
Councilmember Scott Rose
Councilmember Mike Snyder
Councilmember Peter Gordon
Councilmember Patti Martinez
Councilmember Tanner Rose

Action: The motion carried unanimously by a vote of 6 ayes to 0 nay.

12. EXECUTIVE SESSION

The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 [litigation/Consultation with Attorney], 551.072 [Deliberations regarding real property], 551.073 [Deliberations regarding gifts and donations], 551.074 [Deliberations regarding personnel matters] or 551.076 [Deliberations regarding deployment/implementation of security personnel or devices] and 551.087 [Deliberations regarding Economic Development negotiations].

12.A. Consideration and Possible Action from Executive Session.

There was no Executive Session held.

13. ADJOURNMENT. Mayor Gaul adjourned the meeting at 9:56 p.m.

Respectfully submitted,
CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

ATTEST:

Stacy Schmitt, Interim City Secretary

These minutes were approved on _____, 2020.

AGENDA ITEM REPORT



To: Regular City Council

Subject: Consideration and possible action on the second and final reading of an ordinance amending the City of Hutto Code of Ordinances (2014), Chapter 2 Administration and Personnel, Article 2.06 Finances, Appendix A Fee Schedule, A1.000 Development Services, Engineering and Construction, Article A2.000 Public Safety, Article A4.000 Public Facility Rentals, Article A5.000 Utilities, A7.000 Library and A8.000 Miscellaneous Fees (Michel Sorrell)

Meeting: Regular City Council - 19 Mar 2020

Department: Finance

Staff Contact: Michel Sorrell

BACKGROUND INFORMATION:

In order for City to stay competitive and to adequately cover costs of service the fee schedule must be reviewed every few years. Staff has reviewed the current fee schedule to determine if City fees are appropriate for cost recovery, balancing expenditures and revenues, and how they compare to benchmark cities. The last fee change was in January 2018.

Not included in this fee schedule amendment are utility rates, drainage fees, or impact fees. In the past, the City has retained a consultant to assist with the arduous task of reviewing and recommending fee changes for the utility fund and impact fees. Utility fee calculations, as well as impact fees, depend on multiple sets of data and are controlled by additional regulatory statutes.

Proposed fee changes for Development Services, Parks and Recreation, Utilities, Library and Miscellaneous Fees are attached in Exhibit A, a red-lined version of the Fee Schedule.

RECOMMENDATION:

Staff recommends the consideration and approval of the second and final reading of the ordinance amending the City of Hutto's Fee Schedule.

ATTACHMENTS:

[REVISED 2020 APPENDIX A FEE SCHEDULE Red Lined](#)
[REVISED 2020 APPENDIX B FEE SCHEDULE Clean](#)

Exhibit A

APPENDIX A

FEE SCHEDULE (~~01/18/2018~~) 02/20/2020

ARTICLE A1.000 DEVELOPMENT SERVICES, ENGINEERING AND CONSTRUCTION

Sec. A1.001 Zoning fees

- (a) Temporary use permits: \$300.00.
- (b) Zoning change: \$750.00 up to 5 acres. \$100.00 for each additional 5 acres.
- (c) Planned unit developments (PUD): \$2,750.00 up to 20 acres. \$100.00 for each additional 5 acres.
- (d) Planned unit development (PUD) amendment: 75% of regular planned unit development (PUD) fee.
- (e) Zoning variance: \$400.00.
- (f) Development agreements: \$1,000.00.
- (g) Form based code submittal: \$500.00 up to 80 acres. \$100.00 for each additional 5 acres.
- (h) Form based code amendment: 75% of regular form based code submittal fee.
- (i) Annexation (voluntary): \$500.00.
- (j) Specific use permit: \$500.00.
- (k) Zoning verification letter: \$50.00.**
- (l) Warrant (historic district only): \$100.00.**
- (m) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (n) Technology fee: \$25.00 except where indicated by**.

~~*Notices—Written notice of each public hearing before the planning and zoning commission on a proposed change in a zoning classification or a specific use permit shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property within a 200-foot radius of the affected area. All application fees include the initial notification fees. However, subsequent notifications will be charged to the applicant prior to making each additional notice at the rate of \$5.00 per notice. For large scale projects with over 50 mailed notices, an additional fee of \$1.00 per letter shall be charged for each mailing.~~

(o) Notices:

- 1) Published: \$150.00
- 2) Mailed: \$1.00 per mailed notice
 - a. ***For residential variances, the first fifty (50) notices are included in the initial application fee. Any notices over fifty (50) shall be \$1.00 per notice.
- 3) On-Site Public Hearing Notification Sign: \$25.00 per sign
- 4) ~~Written notice of each public hearing before the Planning and Zoning Commission and/or City Council shall adhere to the following chart:~~

Procedure	Published	Mailed	Notification Distance	On-site public hearing notification signs placed	Notice Posted on the City Website
Planning Policy					
Comprehensive Plan Text Amendment	•				•
Comprehensive Plan Map Amendment	•				•
Code Amendment	•				•

<u>Annexation</u>					
<u>Voluntary</u>	•	•	200 feet		•
<u>Involuntary</u>	•	•	200 feet		•
<u>Zoning</u>					
<u>Zoning Application</u>	•	•	600 feet*	•	•
<u>PUD Development Plan/Rezoning</u>	•	•	600 feet*	•	•
<u>Specific Use Permit</u>	•	•	600 feet*	•	•
<u>Platting</u>					
<u>Preliminary Plat</u>	•	•	200 feet		•
<u>Replat</u>	•	•	200 feet		•
<u>Variances</u>					
<u>Residential Variance***</u>	•	•	200 feet	•	•
<u>Commercial Variance</u>	•	•	600 feet*	•	•
<u>Historic Preservation</u>					
<u>Certificate of Appropriateness</u>					•

*Any proposed building over four-stories shall require an additional 100ft distance per floor up to a maximum 1,000ft notification distance.

Sec. A1.002 Appeals

- (a) Administrative appeal (zoning board of adjustment): \$500.00.**
- (b) All other appeals (city council): \$150.00.**

Sec. A1.003 Subdivision fees

- (a) Development assessment review: \$1,100.00.
- (b) Major subdivision preliminary plat: \$1,550.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (c) Major subdivision preliminary plat revision: 75% of regular major subdivision preliminary plat fee.
- (d) Major subdivision final plat: \$1,000.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (e) Plat vacation: \$500.00.
- (f) Amended plat of subdivision: \$500.00 plus \$25.00 per lot.
- (g) Major/minor plat recordation processing fee: \$50.00 plus Williamson County plat recordation fees.**
- (h) Minor/short form final plat: \$500.00.
- (i) Right-of-way vacation/abandonment/license to encroach (public utility, right-of-way and drainage easement): \$250.00*. Requires amendment plat.
- (j) GIS fee: \$25.00.**
- (k) Subdivision public improvements/construction inspection fee: 3% of cost of public improvements.**
- (l) Plan extension request (1-year extension): \$250.00.**
- (m) Subdivision public improvements/construction plan review: ~~\$100.00/acre~~ 0.3% of Engineer's Opinion of Probable Cost.
- (n) Legal lot determination: \$50.00.**
- (o) Subdivision variance: \$300.00.
- (p) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (q) Technology fee: \$25.00 except where indicated by.**
- (r) Service extension request application fees:
 - (1) Request not requiring city participation: \$200.00

- (2) Request requiring city participation: \$500.00.
- (3) Technology fee: \$25.00.

Sec. A1.004 Development fees

- (a) Parkland development fee:
 - (1) Residential: \$500.00 per unit.
 - (2) Nonresidential: \$800.00 (minimum); \$800.00 per acre for 3 or more acres.
- (b) Parkland fee-in-lieu of land dedication fees:
 - (1) Residential:
 - (A) Single-family: \$300.00 per unit.
 - (B) Multifamily: \$175.00 per unit.

Sec. A1.005 Site plan fees

- (a) Site plan review fee: \$1,000.00 plus \$100.00 per acre. A resubmittal fee of \$250.00 will be required for submittals received more than 45 days after comments were sent or after the third submittal for the project.
 - (1) Technology fee: \$25.00.
- (b) Site inspection fee: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (c) Site inspection fee (public improvements only): 3% of cost of public improvements.
- (d) Minor deviations/design modifications: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (e) Fire review fees: Fire review fees shall be established by the Williamson County Emergency Services District No. 3.
- (f) Right-of-way use permit fees. Driveway/flatwork/sidewalk/curb cut only:
 - (1) Application fee: \$100.00.
 - (2) Inspection fee: \$65.00.
 - (3) Technology fee: \$5.00.
- (g) Right-of-way use permit fees:
 - (1) Application fee (applied to inspection fee): \$500.00
 - (2) \$500.00 or 3% of construction cost inspection fee, whichever is greater.
- (h) Clearing and grading permit fees:
 - (1) Application fee: \$100.00
 - (2) Technology fee: \$7.00

Sec. A1.006 Building plan review fees

Building plan review fees:

- (1) New residential building permit fee: \$1,600.00 flat fee.
- (2) Residential addition building permit fee: \$25.00
- (3) Commercial: 65% of commercial permit fee. Required for all new commercial construction and commercial addition permits.
- (4) Certificate of appropriateness (historic district only):
 - (A) Minor projects: \$30.00
 - (B) Major projects (i.e., new construction): \$250.00

(C) Technology fee: \$7.00

Sec. A1.007 Building permit fees

(a) Payment. Fees for building permits double if work on the project begins prior to issuance of the permit. All permit fees are to be paid in advance by the licensed party who applies for the permit. Building valuation is determined by the International Code Council (ICC) Building Valuation Data Table (BVD). This calculation takes the total square feet of a structure multiplied by the amount found on the BVD table for the building group and construction type.

(b) New commercial/residential addition/commercial addition/commercial remodel permit fees: Includes required inspections, reinspections are an additional fee.

Estimated Valuation	Fee
\$1.00 to \$5,000.00	\$25.00
\$5,001.00 to \$10,000.00	\$76.92
\$10,001.00 to \$25,000.00	\$99.69 for the first \$10,000.00 plus \$7.70 for each additional \$1,000.00
\$25,001.00 to \$50,000.00	\$215.19 for the first \$25,000.00 plus \$5.56 for each additional \$1,000.00
\$50,001.00 to \$100,000.00	\$354.19 for the first \$50,000.00 plus \$3.85 for each additional \$1,000.00
\$100,001.00 to \$500,000.00	\$546.69 for the first \$100,000.00 plus \$3.08 for each additional \$1,000.00
\$500,001.00 to \$1,000,000.00	\$1,778.69 for the first \$500,000.00 plus \$2.62 for each additional \$1,000.00
\$1,000,001.00 and up	\$3,088.69 for the first \$1,000,000.00 plus \$1.74 for each additional \$1,000.00

(1) Reinspections: \$65.00 each, after 3rd failed inspection, must wait 2 days for reinspection.

(2) Technology fee:

(A) Residential building permit: \$10.00.

(B) Commercial building permit: \$20.00.

(c) Miscellaneous permits/inspections by type:

(1) Technology fee: \$7.00 for all miscellaneous permits, except where indicated by.**

(2) Move-in permit fee (modular structure): \$150.00.

(3) Demolition:

(A) Residential: \$50.00.

(B) Commercial: \$150.00.

(4) Storage building permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s). Reinspections are an additional fee.

(5) Water softener, water heater, irrigation, spa, hot tub, HVAC, solar panel, and wind turbine permits: \$50.00, plus required inspection(s) fees. Reinspections are an additional fee.

(6) Pool permit (in ground): \$25.00 review fee, plus \$0.10 per square foot if over 200 square

feet, plus required inspection(s) fees. Reinspections are an additional fee.

(7) Pool permit (above ground, over 24" tall): \$25.00 review fee, plus \$0.10 per square foot if over 200 square feet, plus required inspection(s) fees. Reinspections are an additional fee.

(8) Patio/deck permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s) fees. Reinspections are an additional fee.

(9) Fire safety inspection: Fire safety inspection for commercial buildings is set by Williamson County Emergency Services District No. 3.

(10) Tree removal permit:**

(A) Undeveloped or redevelopment site:

(i) Trees with a DBH of at least 6", regardless of health: Permit required; no fee.

(ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.

(B) Developed site:

(i) Trees with a DBH of at least 2.5", regardless of health: Permit required; no fee.

(ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.

(11) HUD-code manufactured home fees:

(A) Permit application fee: \$100.00.

(B) License application or renewal fees: \$50.00.

(C) License transfer fee: \$50.00.

(12) Sign permits:

(A) Regular signs (on buildings or freestanding):

(i) Signs meeting code requirements, fee due upon application: \$5.00 per square foot of facing.

(ii) Sign master plan application fee: \$100.00.

(B) Signs requiring variances:

(i) Processing fee: \$100.00.

(ii) If variance approved: \$15.00 per square foot of facing.

(iii) If variance approved for sign master plan: \$10.00 per square foot of facing.

(C) Temporary signs:

(i) Temporary commercial signage, per sign: \$50.00.

(ii) A-frame sign: \$30.00 (1 year).

(iii) Public information sign: Permit required; no fee.**

(iv) Political sign: No permit required; no fee.**

(13) Certificate of occupancy (change of commercial tenant or ownership): \$50.00.

(14) Temporary certificate of occupancy: \$250.00 per issuance.

(15) Occupation of a structure prior to issuance of a certificate of occupancy: \$100.00 per day of occupancy prior to issuance of a certificate of occupancy.

(16) Temporary job/construction trailer: \$30.00.

(17) Remodel-residential: \$50.00 plus required inspection(s) fees. Reinspections are an additional fee. (No plan review fee required.)

(18) Inspection for habitable dwelling. Building or home 5 years or older: \$100.00.

(19) All inspections and reinspections not listed above: \$50.00 each.** After 3rd failed inspection, must wait 2 days for reinspection and reinspection is \$100.00.

Sec. A1.008 Map and plan documents

- (a) Printed map products:
- (1) Black and white or color map:
 - (A) 8.5" x 11": \$5.00.
 - (B) 11" x 17": \$10.00.
 - (C) 34" x 48": \$20.00.
 - (2) Map tube: \$2.00.
 - (3) Postage: \$4.00 depending on additional postage fees.
 - (4) 2-day request: \$40.00.
 - (5) As-built plans (24" x 36"): \$10.00.
- (b) GIS/CD/e-mail products:
- (1) PDF file: \$10.00.
 - (2) JPG file: \$10.00.
 - (3) CD: \$15.00.
 - (4) DVD: \$15.00.
 - (5) Postage: \$4.00 depending on additional postage fees.
 - (6) Shape file:
 - (A) Each layer: \$35.00.
 - (B) Parcel layer: \$70.00.
 - (7) Aerial:
 - (A) Individual panels (per panel): \$35.00.
 - (B) All panels: \$860.00.
 - (8) As-built plans (electronic): \$25.00.
- (c) GIS custom maps: GIS is not authorized to prepare custom maps. However, should the preparation of a custom map be authorized by the planning director, the customer will be charged on a per-hour basis. \$75.00 for the first hour, \$35.00 for each additional hour.

ARTICLE A2.000 PUBLIC SAFETY

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Sec. A2.001 Police department fees

- (a) Fingerprinting service, per set (voluntary fingerprinting of children is at no charge): \$10.00.
- (b) Accident reports, per report: \$6.00.
- (c) Hourly rate for police unit (vehicle) on security detail, per hour: \$15.00.
- (d) Alarm fees: State law. Amount allowable under SB 568.
- (e) Business alarm permits (annual fee): \$50.00.
- (f) Residential alarm permits (annual fee): \$25.00.

Sec. A2.002 Animal control fees

Animal control: [chapter 4](#) of the Code of Ordinances. All fees set forth shall apply as adopted by the county commissioner's court for the regional animal shelter, as amended.

- (1) Dog registration for sterilized animal, per tag: \$5.00.
- (2) Dog registration for unsterilized animal, per tag: \$10.00.
- (3) Impoundment fee, registered: \$30.00.
- (4) Impoundment fee, unregistered: \$60.00.
- (5) Return charge for loose livestock that are picked up, per occurrence: \$65.00.
- (6) Holding fee, per day: \$10.00.

- (7) Rabies vaccination, per animal: \$15.00.
- (8) Pick up deceased owner animal, per animal: \$25.00.
- (9) Fee for dropping off animal - owner surrender, per occurrence: \$25.00.
- (10) Additional drop-off fee with litter, per occurrence: \$25.00.

Sec. A2.003 Traffic fines

- (a) The municipal judge has discretion to charge the maximum fee per state law depending on the violation. In addition to traffic fines, a person convicted of a misdemeanor shall pay court cost mandated by the state. Other fines charged are established in the Code of Ordinances and state law.
- (b) Maximum fines. The maximum fine for most municipal court cases is as follows:
 - (1) Traffic violations: \$200.00.
 - (A) \$200.00 fines for traffic violations may be doubled for offenses in a construction or maintenance work zone when workers are present and if the construction or maintenance work zone is marked by a sign indicating construction or maintenance work zone.
 - (B) Additional fee applies if speeding in a school zone.
 - (2) Penal violations: \$500.00.

Sec. A2.004 City ordinances

As stated in chapter 1, [section 1.01.009](#) of the code, the city council may establish the following penalties:

- (1) A fine up to \$2,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern: fire safety, zoning, public health and sanitation;
- (2) A fine up to \$4,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern illegal dumping of refuse; and
- (3) A fine up to \$500.00 for all other city violations.

Sec. A2.005 Unlawful passing of school buses

Unlawfully passing a school bus is punishable by a fine of \$500.00–\$1,250.00 for first offense, or \$1,000.00–\$2,000.00 for second or subsequent offense.

Sec. A2.006 Failure to maintain motor vehicle liability insurance

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$175.00 or more than \$350.00; if a person has been previously convicted of this offense, it is punishable by fine of not less than \$350.00 or more than \$1,000.00.

Sec. A2.007 Parked in handicap zone

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$500.00 or more than \$750.00; if a person has been previously convicted of this offense, it is punishable by a fine not less than \$550.00 or more than \$800.00; and if that person has been convicted three times of this offense, a fine of not less than \$800.00 or more than \$1,100.00.

Sec. A2.008 ~~Time payment fee (chapter 51 of Government Code section 51.921)~~

~~Municipal court shall collect a fee of \$25.00 from a person who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date judgment is entered.~~

Time Payment Reimbursement fee (Article 102.030 Code of Criminal Procedure)

Municipal Court shall collect a fee of \$15.00 from a person, who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date Judgment is entered.

Sec. A2.009 Food sanitation fees (25 Texas Administrative Code section 229.161–171, 229.173–175)

Fees under this subsection are to be reviewed and regulated by the county and cities health district.

ARTICLE A3.000 PUBLIC WORKS

Sec. A3.001 Solid waste collection

- (a) Monthly fees are based on cart selection. Bulky waste pickup is not included with the 65-gallon solid waste cart selection.

	95-gal. solid waste	95-gal. solid waste	65-gal. solid waste	65-gal. solid waste
	95-gal. recycling	65-gal. recycling	95-gal. recycling	65-gal. recycling
Solid waste	\$9.75	\$9.75	\$8.40	\$8.40
Recycling	\$3.75	\$3.10	\$3.75	\$3.10
Bulky waste	\$0.45	\$0.45	n/a	n/a
Street maintenance (6%)	\$0.84	\$0.80	\$0.73	\$0.69
Sales tax (8.25%)	\$1.22	\$1.16	\$1.06	\$1.01
Total monthly cost	\$16.01	\$15.26	\$13.94	\$13.20

- (b) Additional carts: 50% of monthly rate.
(c) Tenant clean out (includes up to 10 cubic yards): \$150.00.
(d) Additional pickup request (includes up to 3 cubic yards or 6 carts): \$8.75 per pickup.

Sec. A3.002 Assessments

- (a) Lot cleanup: Actual cost plus \$100.00 administrative fee.

ARTICLE A4.000 PUBLIC FACILITY RENTALS

Sec. A4.001 Facilities and equipment rental

Rental procedures and forms will be set and made available through the parks and recreation department.

(A) A security deposit shall be required to rent park facilities, athletic fields and concession facilities. Upon inspection and determination that facilities have not been damaged and clean-up cost have not been incurred, the deposit shall be refunded.

(B) A fee will be charged for the preparation of athletic fields (striping).

(C) A per hour, per staff member fee will be charged if a city employee is required to be present during usage.

Resident and nonresident individuals, clubs, organizations or businesses may rent parks and recreation facilities and athletic fields, when available, for a fee per function as follows:

- (1) Park facilities.

	Resident	Nonresident	Nonprofit	Deposit
-	-	-	-	-
Pavilions (2 Hour Minimum)	-	-	-	-
Fritz Park	\$20.00/hour	\$30.00/hour	\$10.00/hour	\$100.00
Hutto Lake Park	\$10.00/hour	\$15.00/hour	\$5.00/hour	\$100.00
Country Estate Park	\$10.00/hour	\$15.00/hour	\$5.00/hour	\$100.00
Glenwood Splash Pad	\$10.00/hour	\$15.00/hour	\$5.00/hour	\$100.00

Saul House	-	-	-	-
Full Day (4+ hours)	\$300.00/day	\$400.00/day	\$150/day	\$100.00
Half Day (1-3 hours)	\$75.00/hour	\$150.00/hour	\$40/hour	\$100.00
Gin at the Co-Op	-	-	-	-
Full Day (4+ hours)	\$500.00	\$600.00/day	\$300.00/day	\$250.00
Half Day (1-3 hours)	\$100.00/hour	\$200.00/hour	\$50.00/hour	\$250.00
Special event co-op grounds fee (combine with Gin rental)	\$250.00/day	\$250.00/day	\$250.00/day	N/A
Meeting Room (2 hour minimum)	-	-	-	-
Per Hour	\$25.00	\$30.00	\$10.00	\$100.00

	<u>Resident</u>	<u>Nonresident</u>	<u>Deposit - Private Parties</u>	<u>Deposit - Corporations</u>
<u>Fritz Park Large Pavilion</u>				
Hourly Rate (2 HR Minimum)	\$50	\$100	\$200	\$400
Half Day Rate	\$300	\$450	\$200	\$400
Full Day Rate	\$600	\$900	\$200	\$400
<u>Fritz Park Party Pavilion</u>				
Hourly Rate (2 HR Minimum)	\$50	\$75	\$200	\$400
Full Day Rate	\$300	\$450	\$200	\$400
<u>Fritz Splash Pad and Pavilion</u>				
After Hours Rental	\$300	\$450	\$100	N/A
<u>Hutto Community Park Pavilion</u>				
Hourly Rate (2 HR Minimum)	\$20	\$40	\$200	\$400
Half Day Rate	\$100	\$200	\$200	\$400
Full Day Rate	\$200	\$400	\$200	\$400

<u>Hutto Park at Brushy Creek Pavilions</u>				
Hourly Rate (2 HR Minimum)	\$50	\$100	\$200	\$400
Half Day Rate	\$300	\$450	\$200	\$400

Full Day Rate	\$600	\$900	\$200	\$400
Hutto Lake Park Pavilion				
Hourly Rate (2 HR Minimum)	\$30	\$50	\$200	\$400
Half Day Rate	\$150	\$250	\$200	\$400
Full Day Rate	\$300	\$500	\$200	\$400
Hutto Lake Park Pavilion				
Hourly Rate (2 HR Minimum)	\$30	\$50	\$200	\$400
Half Day Rate	\$150	\$250	\$200	\$400
Full Day Rate	\$300	\$500	\$200	\$400
Glenwood Pavilion				
Hourly Rate (2 HR Minimum)	\$20	\$40	\$200	\$400
Half Day Rate	\$100	\$200	\$200	\$400
Full Day Rate	\$200	\$400	\$200	\$400

(2) Athletic fields-~~rental fees~~:

Rental-Type	Resident	Nonresident	Deposit
Tournaments- per field per day	-	-	-
Holmstrom Field	\$250.00/day	\$350.00/day	\$400.00
Old Hippo Stadium	\$250.00/day	\$350.00/day	\$400.00
Fritz Park Youth Baseball Field	\$125.00/day	\$225.00/day	\$200.00
Fritz Park Youth Softball Field	\$125.00/day	\$225.00/day	\$200.00
Creekside Field 1-4	\$125.00/day	\$225.00/day	\$200.00
Clinics, practices, games- per field per hour	-	-	-
Holmstrom Field	\$50.00/hour	\$75.00/hour	\$100.00
Old Hippo Stadium	\$50.00/hour	\$75.00/hour	\$100.00
Fritz Park Youth Baseball Field	\$25.00/hour	\$50.00/hour	\$100.00
Fritz Park Youth Softball Field	\$25.00/hour	\$50.00/hour	\$100.00
Creekside Field 1-4	\$25.00/hour	\$50.00/hour	\$100.00
Other fees	-	-	-

Light fee	\$25.00/hour	\$25.00/hour	N/A
Concession stand (if available)	\$50.00/day	\$75.00/day	N/A
PARD staff fee, per person	\$25.00/hour	\$25.00/hour	N/A

	<u>Resident</u>	<u>Nonresident</u>	<u>Deposit (Hourly)</u>	<u>Deposit (4 or more hours)</u>
<u>Holmstrom Field</u>				
Hourly (lights)	<u>\$100</u>	<u>\$125</u>	<u>\$100</u>	<u>\$400</u>
Hourly (no lights)	<u>\$75</u>	<u>\$100</u>	<u>\$100</u>	<u>\$400</u>
<u>Nguven Field</u>				
Hourly (lights)	<u>\$150</u>	<u>\$175</u>	<u>\$100</u>	<u>\$400</u>
Hourly (no lights)	<u>\$75</u>	<u>\$100</u>	<u>\$100</u>	<u>\$400</u>
<u>Mager Fields (per field)</u>				
Hourly (lights)	<u>\$100</u>	<u>\$125</u>	<u>\$100</u>	<u>\$400</u>
Hourly (no lights)	<u>\$75</u>	<u>\$100</u>	<u>\$100</u>	<u>\$400</u>
<u>Creekside Fields (per field)</u>				
Hourly (no lights)	<u>\$25</u>	<u>\$50</u>	<u>\$100</u>	<u>N/A</u>

(3) Concession Facilities:

	<u>Resident Daily Rate</u>	<u>Nonresident Daily Rate</u>	<u>Deposit</u>	
<u>Holmstrom</u>				
Monday – Friday	<u>\$15</u>	<u>\$15</u>	<u>\$300</u>	
Saturday – Sunday	<u>\$50</u>	<u>\$50</u>	<u>\$300</u>	
<u>Mager</u>				
Monday – Friday	<u>\$15</u>	<u>\$15</u>	<u>\$300</u>	
Saturday – Sunday	<u>\$50</u>	<u>\$50</u>	<u>\$300</u>	

(4) Field Preparation and Staffing:

	<u>Football</u>	<u>Soccer</u>	<u>Baseball/Softball</u>	
<u>Striping Fee</u>	<u>\$150</u>	<u>\$100</u>	<u>\$35</u>	
<u>Staffing (as needed, hourly)</u>	<u>\$25</u>	<u>\$25</u>	<u>\$25</u>	

~~(A) A security deposit shall be required to rent city parks and recreation facilities and athletic fields. Upon inspection and determination that facilities have not been damaged and clean up cost have not been incurred, the deposit shall be refunded.~~

~~(B) A per hour, per staff member fee will be charged to the renter if it is necessary that a city employee be present during usage.~~

(3)(5) Equipment:

~~(A) Recreation e~~Equipment can may be obtained rented from the parks and recreation department, if available, in conjunction with a paid facility field rental and deposit.

<u>Type of Equipment</u>	<u>Resident</u>	<u>Nonresident</u>
<u>Recreation Kit</u>	<u>\$25.00/day</u>	<u>\$30.00/day</u>

<u>Equipment – Per Day</u>	<u>Fee</u>
<u>Field Equipment</u>	<u>\$35</u>

Sec. A4.002 Youth sports association facility fees

~~(a) All youth associations may be subject to a minimum individual player fee for each participant for each season of play. The fee may be no less than \$1.00 per participant.~~

~~(ab)~~ All youth associations will be required to pay no less than a \$5.00 nonresident fee per season for each nonresident child in the association.

~~(bc)~~ A formal agreement, approved by the city council, with each sports association may establish a separate fee schedule.

<u>Youth Leagues</u>	<u>Fees</u>
<u>Electric Rate - Hourly</u>	<u>\$20</u>
<u>Per Non-Resident Rate</u>	<u>\$5</u>

Sec. A4.003 Recreation program fees

All recreation program fees are set by the Recreation Manager and approved by the director of parks and recreation on a case-by-case basis. Nonresidents shall pay a \$5.00 surcharge per class.

ARTICLE A5.000 UTILITIES

Sec. A5.001 Deposits for water and wastewater accounts

Deposits for all water and wastewater accounts per connection. If average monthly consumption is found to be in excess of the minimum, the customer may be assessed an additional deposit as determined by the city manager.

(1) Water and wastewater, per customer:

- (A) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or through a credit check.
- (B) Average payment history: \$150.00.**
- (C) Poor payment history: \$250.00.**

*\$150.00 deposit will be charged for any customer without a deposit who is disconnected for nonpayment.

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(2) Wastewater only:

- (A) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or a through credit check.
- (B) Average payment history: \$100.00.**
- (C) Poor payment history: \$200.00.**

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(3) Nonresidential deposits: Nonresidential deposits are outlined in [section 24.04.038](#) in the Code of Ordinances. The minimum nonresidential deposit is equal to the residential deposit.

(4) Temporary meters, per meter: \$1,500.00.

Sec. A5.002 Connection fees

(a) Water:

- (1) 5/8" and 3/4" meter: \$600.00.
- (2) 1" meter: \$750.00.
- (3) 1-1/2" meter: \$1,100.00.
- (4) 2" meter: \$1,300.00.
- (5) Above 2" meter: Actual meter costs plus \$300.00.

(b) Wastewater:

- (1) Up to 8" connection: \$850.00 inside city; \$300.00 developer installed.
- (2) Above 8" meter: Actual materials and labor costs plus \$500.00; \$300.00 developer installed.

Sec. A5.003 Other service charges

(a) New account charge/transfer account charge: \$35.00.

(b) Disconnection/reconnection Processing -fee due to disconnection of services for nonpayment: \$50.00. (Jonah and Manville customers will be assessed [this processing fee plus](#) an additional \$50.00 [disconnect fee charged by those providers.](#))

(c) After-hours connection fee/reconnection fee: \$50.00 in addition to above.

(d) Meter reread charge: \$25.00.

(e) Tampering with a locking device: \$250.00.

(f) Return Trip Fee: \$35, required if technician has to return location to connect water due to customer action.

(g) Temporary Fire Hydrant Backflow Prevention Testing: \$75.00.

Sec. A5.004 Impact fees

(a) For plats recorded prior to February 1, 2013.

(1) Water, per service unit equivalent: \$4,363.00.

(2) Wastewater, per service unit equivalent: \$1,068.00.

(b) For plats recorded after February 1, 2013.

(1) Water, per service unit equivalent: \$3,625.00.

(2) Wastewater, per service unit equivalent: \$2,128.00.

Sec. A5.005 Retail water and wastewater rates

(a) Outside city rates: Outside city rates are 1.15 times inside city rates.

(b) Water rates:

(1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.48	\$29.30
1" meter	\$38.24	\$43.97
1-1/2" meter	\$63.72	\$73.28
2" meter	\$127.44	\$146.55
3" meter	\$203.91	\$234.50
4" meter	\$407.80	\$468.97
6" meter	\$637.19	\$732.77
8" meter	\$1,274.39	\$1,465.55

(2) Volume rate (per 1,000 gallons):

	Inside City	Outside City
Single-family residential:		
Monthly use between:		
0 to 5,000 gallons	\$7.82	\$9.00
5,001 to 12,000 gallons	\$8.50	\$9.78
12,001 to 25,000 gallons	\$8.90	\$10.24

	25,001 gallons or more	\$9.70	\$11.16
	Nonresidential, all consumption	\$8.57	\$9.86
	Irrigation, all consumption	\$8.90	\$10.24
	Construction, all consumption	\$8.90	\$10.23

(c) Wastewater rates:

(1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.31	\$29.11
1" meter	\$39.49	\$43.68
1-1/2" meter	\$63.29	\$72.78
2" meter	\$126.56	\$145.56
3" meter	\$202.50	\$232.88
4" meter	\$405.01	\$465.75
6" meter	\$632.83	\$727.76
8" meter	\$1,265.66	\$1,455.51

(2) Volume rate (per 1,000 gallons):

	Inside City	Outside City
Residential*	\$6.33	\$7.28
Nonresidential**	\$7.28	\$8.36

(3) Monthly rate (volume and demand):

	Inside City	Outside City
Flat rate customers	\$60.38	\$69.43

(4) Drainage fee: \$4.00 per customer per month.

*Based on winter water use average.

**Based on monthly water meter readings. Nonresidential customers with a 5/8" or 3/4" water meter will continue to base their bill on the winter water use average unless a separate irrigation meter is installed. Wastewater-only customers must report monthly water readings. Late or underreported usage will be subject to late fees in accordance with [section 24.04.040](#) and disconnection for nonpayment.

Sec. A5.006 Unmetered fire protection systems

Unmetered fire protection systems, per connection, minimum charge per month, per service size:

- (1) 2-inch: \$8.00.
- (2) 6-inch: \$20.00.
- (3) 8-inch: \$30.00.

Sec. A5.007 Bulk water rate

Bulk water rate per 1,000 gallons: \$3.50.

Sec. A5.008 Drought contingency plan fees

(a) Water allocation surcharges for stage 6 response:

(1) Single-family residential customers:

- (A) \$10.00 for the first 1,000 gallons over allocation.
- (B) \$15.00 for the second 1,000 gallons over allocation.
- (C) \$20.00 for the third 1,000 gallons over allocation.
- (D) \$25.00 for each additional 1,000 gallons over allocation.

(2) Master-metered multifamily residential customers:

- (A) \$10.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
- (B) \$15.00 thereafter for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.
- (C) \$20.00 thereafter for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.
- (D) \$25.00 thereafter for each additional 1,000 gallons over allocation.

(3) Commercial customers:

- (A) Customers whose allocation is 0 gallons through 3,000 gallons per month:
 - (i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.
 - (ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.
 - (iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.
 - (iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.
- (B) Customers whose allocation is 3,000 gallons per month or more:
 - (i) 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.
 - (ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.
 - (iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.
 - (iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(4) Industrial customers:

- (A) Customers whose allocation is 0 gallons through 3,000 gallons per month:
 - (i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.

- (ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.
- (iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.
- (iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.
- (B) Customers whose allocation is 3,000 gallons per month or more:
 - (i) 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.
 - (ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.
 - (iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.
 - (iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(b) Reconnection charge: Water reconnection charge following discontinuance of water service for conviction of three or more distinct violations of the plan: \$35.00.

ARTICLE A6.000 BUSINESSES

Sec. A6.001 Wine and beer retailer permit

Wine and beer retailer permit: \$25.00.

Sec. A6.002 Peddlers, solicitors, distributors, itinerant vendors and mobile street vendors

- (a) Peddler/solicitor: \$25.00 for each person permitted.
- (b) Distributor: \$25.00 for each person or group of persons.
- (c) Itinerant vendors/mobile street vendors:
 - (1) 14-day permit: \$25.00 fee.
 - (2) 30-day permit: \$35.00 fee.
 - (3) 90-day permit: \$75.00 fee.
 - (4) 180-day permit: \$100.00 fee.

ARTICLE A7.000 LIBRARY

- (a) Library cards:
 - (1) Nonresident:
 - (A) Family: No family cards.
 - (B) Individual: People not living within the city limits and children not currently enrolled in Hutto ISD schools may obtain a library card for \$10.00 annual fee. This will be effective April 1, 2015. This fee will be charged yearly at the time of renewal.
 - (2) Replacement:
 - (A) For 1st replacement: \$1.00.
 - (B) All additional replacement cards: \$5.00.
- (b) Copy/print and fax:
 - (1) Black and white, per impression: \$0.10.
 - (2) Color, per impression: \$0.25.
 - (3) Fax: \$1.00 for the first page and \$0.25 for subsequent pages for local, toll free and long distance digital faxing. \$1.00 for the first page and \$0.25 for subsequent pages for local faxes and \$2.00 for

the first page and \$0.50 each for subsequent pages if sending it to a long-distance fax number within the U.S. No international or incoming faxes allowed.

- (c) Fines and fees:
 - (1) Overdue books, per day, up to maximum cost to replace: \$0.25 with a \$10.00 maximum fine.
 - (2) Lost or damaged book fee: Cost of book + \$5.00 processing fee + fines.
- (d) Interlibrary loan: Cost of return postage.

ARTICLE A8.000 MISCELLANEOUS FEES

- (a) Special events permit application fee: \$50.00.
- (b) Street closure permit application fee: \$25.00.
- (c) Fireworks display permit application fee: \$40.00.
- (d) Film application fee: \$500.00.
 - (1) Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area: \$500.00 per day.
 - (2) Partial, non-disruptive use of a public building, park, right-of-way, or public area: \$250.00 per day.
 - (3) Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking: \$50.00 per block per day.
 - (4) Partial closure or obstruction of a public street or right-of-way, including parking lots and on-street parking: \$25.00 per block per day.
 - (5) Use of city parking lots, parking areas, and city streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles): \$50.00 per block or lot per day.
- (e) Brush collection by city after storm:
 - (1) Minimum: \$15.00.
 - (2) Additional time in increments of five minutes: \$5.00.
- (f) Returned check fee (for any city payment): \$30.00.
- (g) Credit card processing fee, per transaction: ~~\$4.00~~; Processing fee of 2% of the charge amount per transaction.

(Ordinance O-18-01-18-8B, ex. A, adopted 1/18/18)

Exhibit B

APPENDIX A FEE SCHEDULE (02/20/2020)

ARTICLE A1.000 DEVELOPMENT SERVICES, ENGINEERING AND CONSTRUCTION

Sec. A1.001 Zoning fees

- (a) Temporary use permits: \$300.00.
- (b) Zoning change: \$750.00 up to 5 acres. \$100.00 for each additional 5 acres.
- (c) Planned unit developments (PUD): \$2,750.00 up to 20 acres. \$100.00 for each additional 5 acres.
- (d) Planned unit development (PUD) amendment: 75% of regular planned unit development (PUD) fee.
- (e) Zoning variance: \$400.00.
- (f) Development agreements: \$1,000.00.
- (g) Form based code submittal: \$500.00 up to 80 acres. \$100.00 for each additional 5 acres.
- (h) Form based code amendment: 75% of regular form based code submittal fee.
- (i) Annexation (voluntary): \$500.00.
- (j) Specific use permit: \$500.00.
- (k) Zoning verification letter: \$50.00.**
- (l) Warrant (historic district only): \$100.00.**
- (m) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (n) Technology fee: \$25.00 except where indicated by**.
- (o) Notices:
 - 1) Published: \$150.00
 - 2) Mailed: \$1.00 per mailed notice
 - a. ***For residential variances, the first fifty (50) notices are included in the initial application fee. Any notices over fifty (50) shall be \$1.00 per notice.
 - 3) On-Site Public Hearing Notification Sign: \$25.00 per sign
 - 4) Written notice of each public hearing before the Planning and Zoning Commission and/or City Council shall adhere to the following chart:

Procedure	Published	Mailed	Notification Distance	On-site public hearing notification signs placed	Notice Posted on the City Website
Planning Policy					
Comprehensive Plan Text Amendment	•				•
Comprehensive Plan Map Amendment	•				•
Code Amendment	•				•

Procedure	Published	Mailed	Notification Distance	On-site public hearing notification signs placed	Notice Posted on the City Website
Annexation					
Voluntary	•	•	200 feet		•
Involuntary	•	•	200 feet		•
Zoning					
Zoning Application	•	•	600 feet*	•	•
PUD Development Plan/Rezoning	•	•	600 feet*	•	•
Specific Use Permit	•	•	600 feet*	•	•
Platting					
Preliminary Plat	•	•	200 feet		•
Replat	•	•	200 feet		•
Variances					
Residential Variance***	•	•	200 feet	•	•
Commercial Variance	•	•	600 feet*	•	•
Historic Preservation					
Certificate of Appropriateness					•

*Any proposed building over four-stories shall require an additional 100ft distance per floor up to a maximum 1,000ft notification distance.

Sec. A1.002 Appeals

- (a) Administrative appeal (zoning board of adjustment): \$500.00.**
- (b) All other appeals (city council): \$150.00.**

Sec. A1.003 Subdivision fees

- (a) Development assessment review: \$1,100.00.
- (b) Major subdivision preliminary plat: \$1,550.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (c) Major subdivision preliminary plat revision: 75% of regular major subdivision preliminary plat fee.
- (d) Major subdivision final plat: \$1,000.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (e) Plat vacation: \$500.00.
- (f) Amended plat of subdivision: \$500.00 plus \$25.00 per lot.
- (g) Major/minor plat recordation processing fee: \$50.00 plus Williamson County plat recordation fees.**
- (h) Minor/short form final plat: \$500.00.
- (i) Right-of-way vacation/abandonment/license to encroach (public utility, right-of-way and drainage easement): \$250.00*. Requires amendment plat.
- (j) GIS fee: \$25.00.**
- (k) Subdivision public improvements/construction inspection fee: 3% of cost of public improvements.**
- (l) Plan extension request (1-year extension): \$250.00.**

- (m) Subdivision public improvements/construction plan review: 0.3% of Engineer's Opinion of Probable Cost.
- (n) Legal lot determination: \$50.00.**
- (o) Subdivision variance: \$300.00.
- (p) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (q) Technology fee: \$25.00 except where indicated by.**
- (r) Service extension request application fees:
 - (1) Request not requiring city participation: \$200.00
 - (2) Request requiring city participation: \$500.00.
 - (3) Technology fee: \$25.00.

Sec. A1.004 Development fees

- (a) Parkland development fee:
 - (1) Residential: \$500.00 per unit.
 - (2) Nonresidential: \$800.00 (minimum); \$800.00 per acre for 3 or more acres.
- (b) Parkland fee-in-lieu of land dedication fees:
 - (1) Residential:
 - (A) Single-family: \$300.00 per unit.
 - (B) Multifamily: \$175.00 per unit.

Sec. A1.005 Site plan fees

- (a) Site plan review fee: \$1,000.00 plus \$100.00 per acre. A resubmittal fee of \$250.00 will be required for submittals received more than 45 days after comments were sent or after the third submittal for the project.
 - (1) Technology fee: \$25.00.
- (b) Site inspection fee: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (c) Site inspection fee (public improvements only): 3% of cost of public improvements.
- (d) Minor deviations/design modifications: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (e) Fire review fees: Fire review fees shall be established by the Williamson County Emergency Services District No. 3.
- (f) Right-of-way use permit fees. Driveway/flatwork/sidewalk/curb cut only:
 - (1) Application fee: \$100.00.
 - (2) Inspection fee: \$65.00.
 - (3) Technology fee: \$5.00.
- (g) Right-of-way use permit fees:
 - (1) Application fee (applied to inspection fee): \$500.00
 - (2) \$500.00 or 3% of construction cost inspection fee, whichever is greater.
- (h) Clearing and grading permit fees:
 - (1) Application fee: \$100.00
 - (2) Technology fee: \$7.00

Sec. A1.006 Building plan review fees

Building plan review fees:

- (1) New residential building permit fee: \$1,600.00 flat fee.

- (2) Residential addition building permit fee: \$25.00
- (3) Commercial: 65% of commercial permit fee. Required for all new commercial construction and commercial addition permits.
- (4) Certificate of appropriateness (historic district only):
 - (A) Minor projects: \$30.00
 - (B) Major projects (i.e., new construction): \$250.00
 - (C) Technology fee: \$7.00

Sec. A1.007 Building permit fees

(a) Payment. Fees for building permits double if work on the project begins prior to issuance of the permit. All permit fees are to be paid in advance by the licensed party who applies for the permit. Building valuation is determined by the International Code Council (ICC) Building Valuation Data Table (BVD). This calculation takes the total square feet of a structure multiplied by the amount found on the BVD table for the building group and construction type.

(b) New commercial/residential addition/commercial addition/commercial remodel permit fees: Includes required inspections, reinspections are an additional fee.

Estimated Valuation	Fee
\$1.00 to \$5,000.00	\$25.00
\$5,001.00 to \$10,000.00	\$76.92
\$10,001.00 to \$25,000.00	\$99.69 for the first \$10,000.00 plus \$7.70 for each additional \$1,000.00
\$25,001.00 to \$50,000.00	\$215.19 for the first \$25,000.00 plus \$5.56 for each additional \$1,000.00
\$50,001.00 to \$100,000.00	\$354.19 for the first \$50,000.00 plus \$3.85 for each additional \$1,000.00
\$100,001.00 to \$500,000.00	\$546.69 for the first \$100,000.00 plus \$3.08 for each additional \$1,000.00
\$500,001.00 to \$1,000,000.00	\$1,778.69 for the first \$500,000.00 plus \$2.62 for each additional \$1,000.00
\$1,000,001.00 and up	\$3,088.69 for the first \$1,000,000.00 plus \$1.74 for each additional \$1,000.00

- (1) Reinspections: \$65.00 each, after 3rd failed inspection, must wait 2 days for reinspection.
- (2) Technology fee:
 - (A) Residential building permit: \$10.00.
 - (B) Commercial building permit: \$20.00.
- (c) Miscellaneous permits/inspections by type:
 - (1) Technology fee: \$7.00 for all miscellaneous permits, except where indicated by.**
 - (2) Move-in permit fee (modular structure): \$150.00.
 - (3) Demolition:

- (A) Residential: \$50.00.
- (B) Commercial: \$150.00.
- (4) Storage building permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s). Reinspections are an additional fee.
- (5) Water softener, water heater, irrigation, spa, hot tub, HVAC, solar panel, and wind turbine permits: \$50.00, plus required inspection(s) fees. Reinspections are an additional fee.
- (6) Pool permit (in ground): \$25.00 review fee, plus \$0.10 per square foot if over 200 square feet, plus required inspection(s) fees. Reinspections are an additional fee.
- (7) Pool permit (above ground, over 24" tall): \$25.00 review fee, plus \$0.10 per square foot if over 200 square feet, plus required inspection(s) fees. Reinspections are an additional fee.
- (8) Patio/deck permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s) fees. Reinspections are an additional fee.
- (9) Fire safety inspection: Fire safety inspection for commercial buildings is set by Williamson County Emergency Services District No. 3.
- (10) Tree removal permit:**
 - (A) Undeveloped or redevelopment site:
 - (i) Trees with a DBH of at least 6", regardless of health: Permit required; no fee.
 - (ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.
 - (B) Developed site:
 - (i) Trees with a DBH of at least 2.5", regardless of health: Permit required; no fee.
 - (ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.
- (11) HUD-code manufactured home fees:
 - (A) Permit application fee: \$100.00.
 - (B) License application or renewal fees: \$50.00.
 - (C) License transfer fee: \$50.00.
- (12) Sign permits:
 - (A) Regular signs (on buildings or freestanding):
 - (i) Signs meeting code requirements, fee due upon application: \$5.00 per square foot of facing.
 - (ii) Sign master plan application fee: \$100.00.
 - (B) Signs requiring variances:
 - (i) Processing fee: \$100.00.
 - (ii) If variance approved: \$15.00 per square foot of facing.
 - (iii) If variance approved for sign master plan: \$10.00 per square foot of facing.
 - (C) Temporary signs:
 - (i) Temporary commercial signage, per sign: \$50.00.
 - (ii) A-frame sign: \$30.00 (1 year).
 - (iii) Public information sign: Permit required; no fee.**

- (iv) Political sign: No permit required; no fee.**
- (13) Certificate of occupancy (change of commercial tenant or ownership): \$50.00.
- (14) Temporary certificate of occupancy: \$250.00 per issuance.
- (15) Occupation of a structure prior to issuance of a certificate of occupancy: \$100.00 per day of occupancy prior to issuance of a certificate of occupancy.
- (16) Temporary job/construction trailer: \$30.00.
- (17) Remodel-residential: \$50.00 plus required inspection(s) fees. Reinspections are an additional fee. (No plan review fee required.)
- (18) Inspection for habitable dwelling. Building or home 5 years or older: \$100.00.
- (19) All inspections and reinspections not listed above: \$50.00 each.** After 3rd failed inspection, must wait 2 days for reinspection and reinspection is \$100.00.

Sec. A1.008 Map and plan documents

(a) Printed map products:

- (1) Black and white or color map:
 - (A) 8.5" x 11": \$5.00.
 - (B) 11" x 17": \$10.00.
 - (C) 34" x 48": \$20.00.
- (2) Map tube: \$2.00.
- (3) Postage: \$4.00 depending on additional postage fees.
- (4) 2-day request: \$40.00.
- (5) As-built plans (24" x 36"): \$10.00.

(b) GIS/CD/e-mail products:

- (1) PDF file: \$10.00.
- (2) JPG file: \$10.00.
- (3) CD: \$15.00.
- (4) DVD: \$15.00.
- (5) Postage: \$4.00 depending on additional postage fees.
- (6) Shape file:
 - (A) Each layer: \$35.00.
 - (B) Parcel layer: \$70.00.
- (7) Aerial:
 - (A) Individual panels (per panel): \$35.00.
 - (B) All panels: \$860.00.
- (8) As-built plans (electronic): \$25.00.

(c) GIS custom maps: GIS is not authorized to prepare custom maps. However, should the preparation of a custom map be authorized by the planning director, the customer will be charged on a per-hour basis. \$75.00 for the first hour, \$35.00 for each additional hour.

ARTICLE A2.000 PUBLIC SAFETY

Sec. A2.001 Police department fees

- (a) Fingerprinting service, per set (voluntary fingerprinting of children is at no charge): \$10.00.
- (b) Accident reports, per report: \$6.00.
- (c) Hourly rate for police unit (vehicle) on security detail, per hour: \$15.00.

- (d) Alarm fees: State law. Amount allowable under SB 568.
- (e) Business alarm permits (annual fee): \$50.00.
- (f) Residential alarm permits (annual fee): \$25.00.

Sec. A2.002 Animal control fees

Animal control: [chapter 4](#) of the Code of Ordinances. All fees set forth shall apply as adopted by the county commissioner's court for the regional animal shelter, as amended.

- (1) Dog registration for sterilized animal, per tag: \$5.00.
- (2) Dog registration for unsterilized animal, per tag: \$10.00.
- (3) Impoundment fee, registered: \$30.00.
- (4) Impoundment fee, unregistered: \$60.00.
- (5) Return charge for loose livestock that are picked up, per occurrence: \$65.00.
- (6) Holding fee, per day: \$10.00.
- (7) Rabies vaccination, per animal: \$15.00.
- (8) Pick up deceased owner animal, per animal: \$25.00.
- (9) Fee for dropping off animal - owner surrender, per occurrence: \$25.00.
- (10) Additional drop-off fee with litter, per occurrence: \$25.00.

Sec. A2.003 Traffic fines

(a) The municipal judge has discretion to charge the maximum fee per state law depending on the violation. In addition to traffic fines, a person convicted of a misdemeanor shall pay court cost mandated by the state. Other fines charged are established in the Code of Ordinances and state law.

(b) Maximum fines. The maximum fine for most municipal court cases is as follows:

- (1) Traffic violations: \$200.00.
 - (A) \$200.00 fines for traffic violations may be doubled for offenses in a construction or maintenance work zone when workers are present and if the construction or maintenance work zone is marked by a sign indicating construction or maintenance work zone.
 - (B) Additional fee applies if speeding in a school zone.
- (2) Penal violations: \$500.00.

Sec. A2.004 City ordinances

As stated in chapter 1, [section 1.01.009](#) of the code, the city council may establish the following penalties:

- (1) A fine up to \$2,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern: fire safety, zoning, public health and sanitation;
- (2) A fine up to \$4,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern illegal dumping of refuse; and
- (3) A fine up to \$500.00 for all other city violations.

Sec. A2.005 Unlawful passing of school buses

Unlawfully passing a school bus is punishable by a fine of \$500.00–\$1,250.00 for first offense, or \$1,000.00–\$2,000.00 for second or subsequent offense.

Sec. A2.006 Failure to maintain motor vehicle liability insurance

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$175.00 or more than \$350.00; if a person has been previously convicted of this offense, it is punishable by fine of not less than \$350.00 or more than \$1,000.00.

Sec. A2.007 Parked in handicap zone

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$500.00 or more than \$750.00; if a person has been previously convicted of this offense, it is punishable by a fine not less than \$550.00 or more than \$800.00; and if that person has been convicted three times of this offense, a fine of not less than \$800.00 or more than \$1,100.00.

Sec. A2.008**Time Payment Reimbursement fee (Article 102.030 Code of Criminal Procedure)**

Municipal Court shall collect a fee of \$15.00 from a person, who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date Judgment is entered.

Sec. A2.009 Food sanitation fees (25 Texas Administrative Code section 229.161–171, 229.173–175)

Fees under this subsection are to be reviewed and regulated by the county and cities health district.

ARTICLE A3.000 PUBLIC WORKS**Sec. A3.001 Solid waste collection**

(a) Monthly fees are based on cart selection. Bulky waste pickup is not included with the 65-gallon solid waste cart selection.

	95-gal. solid waste	95-gal. solid waste	65-gal. solid waste	65-gal. solid waste
	95-gal. recycling	65-gal. recycling	95-gal. recycling	65-gal. recycling
Solid waste	\$9.75	\$9.75	\$8.40	\$8.40
Recycling	\$3.75	\$3.10	\$3.75	\$3.10
Bulky waste	\$0.45	\$0.45	n/a	n/a
Street maintenance (6%)	\$0.84	\$0.80	\$0.73	\$0.69
Sales tax (8.25%)	\$1.22	\$1.16	\$1.06	\$1.01
Total monthly cost	\$16.01	\$15.26	\$13.94	\$13.20

(b) Additional carts: 50% of monthly rate.

(c) Tenant clean out (includes up to 10 cubic yards): \$150.00.

(d) Additional pickup request (includes up to 3 cubic yards or 6 carts): \$8.75 per pickup.

Sec. A3.002 Assessments

(a) Lot cleanup: Actual cost plus \$100.00 administrative fee.

ARTICLE A4.000 PUBLIC FACILITY RENTALS**Sec. A4.001 Facilities and equipment rental**

Rental procedures and forms will be set and made available through the parks and recreation department.

(A) A security deposit shall be required to rent park facilities, athletic fields and concession facilities. Upon inspection and determination that facilities have not been damaged and clean-up cost have not been incurred, the deposit shall be refunded.

(B) A fee will be charged for the preparation of athletic fields (striping).

(C) A per hour, per staff member fee will be charged if a city employee is required to be present during usage.

(1) Park facilities.

	Resident	Nonresident	Deposit - Private Parties	Deposit - Corporations
Fritz Park Large Pavilion				
Hourly Rate (2 HR Minimum)	\$20	\$30	\$200	\$400
Half Day Rate	\$140	\$210	\$200	\$400
Full Day Rate	\$300	\$450	\$200	\$400
Fritz Park Party Pavilion				
Hourly Rate (2 HR Minimum)	\$50	\$75	\$200	\$400
Full Day Rate	\$300	\$450	\$200	\$400
Fritz Splash Pad and Pavilion				
After Hours Rental	\$300	\$450	\$100	N/A
Hutto Community Park Pavilion				
Hourly Rate (2 HR Minimum)	\$10	\$15	\$200	\$400
Half Day Rate)	\$70	\$105	\$200	\$400
Full Day Rate	\$150	\$225	\$200	\$400
Hutto Park at Brushy Creek Pavilions				
Hourly Rate (2 HR Minimum)	\$20	\$30	\$200	\$400
Half Day Rate	\$140	\$210	\$200	\$400
Full Day Rate	\$300	\$450	\$200	\$400
Hutto Lake Park Pavilion				
Hourly Rate (2 HR Minimum)	\$10	\$15	\$200	\$400
Half Day Rate	\$70	\$105	\$200	\$400
Full Day Rate	\$150	\$225	\$200	\$400

	Resident	Nonresident	Deposit - Private Parties	Deposit - Corporations
Glenwood Pavilion				
Hourly Rate (2 HR Minimum)	\$10	\$15	\$200	\$400
Half Day Rate	\$70	\$105	\$200	\$400
Full Day Rate	\$150	\$225	\$200	\$400

(2) Athletic fields

	Resident	Nonresident	Deposit (Hourly)	Deposit (4 or more hours)
Holmstrom Field				
Hourly (lights)	\$100	\$125	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Nguyen Field				
Hourly (lights)	\$150	\$175	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Mager Fields (per field)				
Hourly (lights)	\$100	\$125	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Creekside Fields (per field)				
Hourly (no lights)	\$25	\$50	\$100	N/A

(3) Concession Facilities:

	Resident Daily Rate	Nonresident Daily Rate	Deposit	
Holmstrom				
Monday – Friday	\$15	\$15	\$300	
Saturday – Sunday	\$50	\$50	\$300	
Mager				
Monday – Friday	\$15	\$15	\$300	
Saturday – Sunday	\$50	\$50	\$300	

(4) Field Preparation and Staffing:

	Football	Soccer	Baseball/Softball	
Striping Fee	\$150	\$100	\$35	
Staffing (as needed, hourly)	\$25	\$25	\$25	

(5) Equipment:

Equipment may be rented if available, in conjunction with a paid field rental and deposit.

Equipment – Per Day	Fee
Field Equipment	\$35

Sec. A4.002 Youth sports association facility fees

(a) All youth associations will be required to pay no less than a \$5.00 nonresident fee per season for each nonresident child in the association.

(b) A formal agreement, approved by the city council, with each sports association may establish a separate fee schedule.

Youth Leagues	Fees
Electric Rate - Hourly	\$20
Per Non-Resident Rate	\$5

Sec. A4.003 Recreation program fees

All recreation program fees are set by the Recreation Manager and approved by the director of parks and recreation on a case-by-case basis. Nonresidents shall pay a \$5.00 surcharge per class.

ARTICLE A5.000 UTILITIES

Sec. A5.001 Deposits for water and wastewater accounts

Deposits for all water and wastewater accounts per connection. If average monthly consumption is found to be in excess of the minimum, the customer may be assessed an additional deposit as determined by the city manager.

(a) Water and wastewater, per customer:

- (1) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or through a credit check.
- (2) Average payment history: \$150.00.**
- (3) Poor payment history: \$250.00.**

*\$150.00 deposit will be charged for any customer without a deposit who is disconnected for nonpayment.

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(b) Wastewater only:

- (1) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or a through credit check.
- (2) Average payment history: \$100.00.**
- (3) Poor payment history: \$200.00.**

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(c) Nonresidential deposits: Nonresidential deposits are outlined in [section 24.04.038](#) in the Code of Ordinances. The minimum nonresidential deposit is equal to the residential deposit.

(d) Temporary meters, per meter: \$1,500.00.

Sec. A5.002 Connection fees

(a) Water:

- (1) 5/8" and 3/4" meter: \$600.00.
- (2) 1" meter: \$750.00.
- (3) 1-1/2" meter: \$1,100.00.
- (4) 2" meter: \$1,300.00.
- (5) Above 2" meter: Actual meter costs plus \$300.00.

(b) Wastewater:

- (1) Up to 8" connection: \$850.00 inside city; \$300.00 developer installed.
- (2) Above 8" meter: Actual materials and labor costs plus \$500.00; \$300.00 developer installed.

Sec. A5.003 Other service charges

- (a) New account charge/transfer account charge: \$35.00.
- (b) Processing fee due to disconnection of services for nonpayment: \$50.00. (Jonah and Manville customers will be assessed this processing fee plus an additional \$50.00 disconnect fee charged by those providers.)
- (c) After-hours connection fee/reconnection fee: \$50.00 in addition to above.
- (d) Meter reread charge: \$25.00.
- (e) Tampering with a locking device: \$250.00.
- (f) Return Trip Fee: \$35, required if technician has to return location to connect water due to customer action.
- (g) Temporary Fire Hydrant Backflow Prevention Testing: \$75.00.

Sec. A5.004 Impact fees

- (a) For plats recorded prior to February 1, 2013.
 - (1) Water, per service unit equivalent: \$4,363.00.
 - (2) Wastewater, per service unit equivalent: \$1,068.00.
- (b) For plats recorded after February 1, 2013.
 - (1) Water, per service unit equivalent: \$3,625.00.
 - (2) Wastewater, per service unit equivalent: \$2,128.00.

Sec. A5.005 Retail water and wastewater rates

- (a) Outside city rates: Outside city rates are 1.15 times inside city rates.
- (b) Water rates:
 - (1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.48	\$29.30
1" meter	\$38.24	\$43.97
1-1/2" meter	\$63.72	\$73.28
2" meter	\$127.44	\$146.55
3" meter	\$203.91	\$234.50
4" meter	\$407.80	\$468.97
6" meter	\$637.19	\$732.77
8" meter	\$1,274.39	\$1,465.55

(2) Volume rate (per 1,000 gallons):

		Inside City	Outside City
Single-family residential:			
	Monthly use between:		
	0 to 5,000 gallons	\$7.82	\$9.00
	5,001 to 12,000 gallons	\$8.50	\$9.78
	12,001 to 25,000 gallons	\$8.90	\$10.24
	25,001 gallons or more	\$9.70	\$11.16
Nonresidential, all consumption		\$8.57	\$9.86
Irrigation, all consumption		\$8.90	\$10.24
Construction, all consumption		\$8.90	\$10.23

(c) Wastewater rates:

(1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.31	\$29.11
1" meter	\$39.49	\$43.68
1-1/2" meter	\$63.29	\$72.78
2" meter	\$126.56	\$145.56
3" meter	\$202.50	\$232.88
4" meter	\$405.01	\$465.75
6" meter	\$632.83	\$727.76
8" meter	\$1,265.66	\$1,455.51

(2) Volume rate (per 1,000 gallons):

	Inside City	Outside City
Residential*	\$6.33	\$7.28
Nonresidential**	\$7.28	\$8.36

(3) Monthly rate (volume and demand):

	Inside City	Outside City
Flat rate customers	\$60.38	\$69.43

(4) Drainage fee: \$4.00 per customer per month.

*Based on winter water use average.

**Based on monthly water meter readings. Nonresidential customers with a 5/8" or 3/4" water meter will continue to base their bill on the winter water use average unless a separate irrigation meter is installed. Wastewater-only customers must report monthly water readings. Late or underreported usage will be subject to late fees in accordance with [section 24.04.040](#) and disconnection for nonpayment.

Sec. A5.006 Unmetered fire protection systems

Unmetered fire protection systems, per connection, minimum charge per month, per service size:

- (a) 2-inch: \$8.00.
- (b) 6-inch: \$20.00.
- (c) 8-inch: \$30.00.

Sec. A5.007 Bulk water rate

Bulk water rate per 1,000 gallons: \$3.50.

Sec. A5.008 Drought contingency plan fees

(a) Water allocation surcharges for stage 6 response:

(1) Single-family residential customers:

- (A) \$10.00 for the first 1,000 gallons over allocation.
- (B) \$15.00 for the second 1,000 gallons over allocation.
- (C) \$20.00 for the third 1,000 gallons over allocation.
- (D) \$25.00 for each additional 1,000 gallons over allocation.

(2) Master-metered multifamily residential customers:

- (A) \$10.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
- (B) \$15.00 thereafter for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.
- (C) \$20.00 thereafter for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.
- (D) \$25.00 thereafter for each additional 1,000 gallons over allocation.

(3) Commercial customers:

- (A) Customers whose allocation is 0 gallons through 3,000 gallons per month:
 - (i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.
 - (ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.
 - (iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.
 - (iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.
- (B) Customers whose allocation is 3,000 gallons per month or more:
 - (i) 3 times the block rate for each 1,000 gallons in excess of the allocation

up through 5 percent above allocation.

(ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.

(iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.

(iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(4) Industrial customers:

(A) Customers whose allocation is 0 gallons through 3,000 gallons per month:

(i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.

(ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.

(iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.

(iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.

(B) Customers whose allocation is 3,000 gallons per month or more:

(i) 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.

(ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.

(iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.

(iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(b) Reconnection charge: Water reconnection charge following discontinuance of water service for conviction of three or more distinct violations of the plan: \$35.00.

ARTICLE A6.000 BUSINESSES

Sec. A6.001 Wine and beer retailer permit

Wine and beer retailer permit: \$25.00.

Sec. A6.002 Peddlers, solicitors, distributors, itinerant vendors and mobile street vendors

(a) Peddler/solicitor: \$25.00 for each person permitted.

(b) Distributor: \$25.00 for each person or group of persons.

(c) Itinerant vendors/mobile street vendors:

(1) 14-day permit: \$25.00 fee.

(2) 30-day permit: \$35.00 fee.

(3) 90-day permit: \$75.00 fee.

(4) 180-day permit: \$100.00 fee.

ARTICLE A7.000 LIBRARY

- (a) Library cards:
 - (1) Nonresident:
 - (A) Family: No family cards.
 - (B) Individual: People not living within the city limits and children not currently enrolled in Hutto ISD schools may obtain a library card for \$10.00 annual fee. This will be effective April 1, 2015. This fee will be charged yearly at the time of renewal.
 - (2) Replacement:
 - (A) For 1st replacement: \$1.00.
 - (B) All additional replacement cards: \$5.00.
- (b) Copy/print and fax:
 - (1) Black and white, per impression: \$0.10.
 - (2) Color, per impression: \$0.25.
 - (3) Fax: \$1.00 for the first page and \$0.25 for subsequent pages for local, toll free and long distance digital faxing. No international or incoming faxes allowed.
- (c) Fines and fees:
 - (1) Overdue books, per day, up to maximum cost to replace: \$0.25 with a \$10.00 maximum fine.
 - (2) Lost or damaged book fee: Cost of book + \$5.00 processing fee + fines.
- (d) Interlibrary loan: Cost of return postage.

ARTICLE A8.000 MISCELLANEOUS FEES

- (a) Special events permit application fee: \$50.00.
- (b) Street closure permit application fee: \$25.00.
- (c) Fireworks display permit application fee: \$40.00.
- (d) Film application fee: \$500.00.
 - (1) Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area: \$500.00 per day.
 - (2) Partial, non-disruptive use of a public building, park, right-of-way, or public area: \$250.00 per day.
 - (3) Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking: \$50.00 per block per day.
 - (4) Partial closure or obstruction of a public street or right-of-way, including parking lots and on-street parking: \$25.00 per block per day.
 - (5) Use of city parking lots, parking areas, and city streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles): \$50.00 per block or lot per day.
- (e) Brush collection by city after storm:
 - (1) Minimum: \$15.00.
 - (2) Additional time in increments of five minutes: \$5.00.
- (f) Returned check fee (for any city payment): \$30.00.
- (g) Credit card processing fee, per transaction: Processing fee of 2% of the charge amount per transaction.

Exhibit A

APPENDIX A

FEE SCHEDULE (~~01/18/2018~~) 02/20/2020

ARTICLE A1.000 DEVELOPMENT SERVICES, ENGINEERING AND CONSTRUCTION

Sec. A1.001 Zoning fees

- (a) Temporary use permits: \$300.00.
- (b) Zoning change: \$750.00 up to 5 acres. \$100.00 for each additional 5 acres.
- (c) Planned unit developments (PUD): \$2,750.00 up to 20 acres. \$100.00 for each additional 5 acres.
- (d) Planned unit development (PUD) amendment: 75% of regular planned unit development (PUD) fee.
- (e) Zoning variance: \$400.00.
- (f) Development agreements: \$1,000.00.
- (g) Form based code submittal: \$500.00 up to 80 acres. \$100.00 for each additional 5 acres.
- (h) Form based code amendment: 75% of regular form based code submittal fee.
- (i) Annexation (voluntary): \$500.00.
- (j) Specific use permit: \$500.00.
- (k) Zoning verification letter: \$50.00.**
- (l) Warrant (historic district only): \$100.00.**
- (m) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (n) Technology fee: \$25.00 except where indicated by**.

~~*Notices—Written notice of each public hearing before the planning and zoning commission on a proposed change in a zoning classification or a specific use permit shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property within a 200-foot radius of the affected area. All application fees include the initial notification fees. However, subsequent notifications will be charged to the applicant prior to making each additional notice at the rate of \$5.00 per notice. For large scale projects with over 50 mailed notices, an additional fee of \$1.00 per letter shall be charged for each mailing.~~

(o) Notices:

- 1) Published: \$150.00
- 2) Mailed: \$1.00 per mailed notice
 - a. ***For residential variances, the first fifty (50) notices are included in the initial application fee. Any notices over fifty (50) shall be \$1.00 per notice.
- 3) On-Site Public Hearing Notification Sign: \$25.00 per sign
- 4) ~~Written notice of each public hearing before the Planning and Zoning Commission and/or City Council shall adhere to the following chart:~~

Procedure	Published	Mailed	Notification Distance	On-site public hearing notification signs placed	Notice Posted on the City Website
<u>Planning Policy</u>					
<u>Comprehensive Plan Text Amendment</u>	•				•
<u>Comprehensive Plan Map Amendment</u>	•				•
<u>Code Amendment</u>	•				•

<u>Annexation</u>					
<u>Voluntary</u>	•	•	200 feet		•
<u>Involuntary</u>	•	•	200 feet		•
<u>Zoning</u>					
<u>Zoning Application</u>	•	•	600 feet*	•	•
<u>PUD Development Plan/Rezoning</u>	•	•	600 feet*	•	•
<u>Specific Use Permit</u>	•	•	600 feet*	•	•
<u>Platting</u>					
<u>Preliminary Plat</u>	•	•	200 feet		•
<u>Replat</u>	•	•	200 feet		•
<u>Variances</u>					
<u>Residential Variance***</u>	•	•	200 feet	•	•
<u>Commercial Variance</u>	•	•	600 feet*	•	•
<u>Historic Preservation</u>					
<u>Certificate of Appropriateness</u>					•

*Any proposed building over four-stories shall require an additional 100ft distance per floor up to a maximum 1,000ft notification distance.

Sec. A1.002 Appeals

- (a) Administrative appeal (zoning board of adjustment): \$500.00.**
- (b) All other appeals (city council): \$150.00.**

Sec. A1.003 Subdivision fees

- (a) Development assessment review: \$1,100.00.
- (b) Major subdivision preliminary plat: \$1,550.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (c) Major subdivision preliminary plat revision: 75% of regular major subdivision preliminary plat fee.
- (d) Major subdivision final plat: \$1,000.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (e) Plat vacation: \$500.00.
- (f) Amended plat of subdivision: \$500.00 plus \$25.00 per lot.
- (g) Major/minor plat recordation processing fee: \$50.00 plus Williamson County plat recordation fees.**
- (h) Minor/short form final plat: \$500.00.
- (i) Right-of-way vacation/abandonment/license to encroach (public utility, right-of-way and drainage easement): \$250.00*. Requires amendment plat.
- (j) GIS fee: \$25.00.**
- (k) Subdivision public improvements/construction inspection fee: 3% of cost of public improvements.**
- (l) Plan extension request (1-year extension): \$250.00.**
- (m) Subdivision public improvements/construction plan review: ~~\$400.00/acre~~ 0.3% of Engineer's Opinion of Probable Cost.
- (n) Legal lot determination: \$50.00.**
- (o) Subdivision variance: \$300.00.
- (p) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (q) Technology fee: \$25.00 except where indicated by.**
- (r) Service extension request application fees:
 - (1) Request not requiring city participation: \$200.00

- (2) Request requiring city participation: \$500.00.
- (3) Technology fee: \$25.00.

Sec. A1.004 Development fees

- (a) Parkland development fee:
 - (1) Residential: \$500.00 per unit.
 - (2) Nonresidential: \$800.00 (minimum); \$800.00 per acre for 3 or more acres.
- (b) Parkland fee-in-lieu of land dedication fees:
 - (1) Residential:
 - (A) Single-family: \$300.00 per unit.
 - (B) Multifamily: \$175.00 per unit.

Sec. A1.005 Site plan fees

- (a) Site plan review fee: \$1,000.00 plus \$100.00 per acre. A resubmittal fee of \$250.00 will be required for submittals received more than 45 days after comments were sent or after the third submittal for the project.
 - (1) Technology fee: \$25.00.
- (b) Site inspection fee: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (c) Site inspection fee (public improvements only): 3% of cost of public improvements.
- (d) Minor deviations/design modifications: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (e) Fire review fees: Fire review fees shall be established by the Williamson County Emergency Services District No. 3.
- (f) Right-of-way use permit fees. Driveway/flatwork/sidewalk/curb cut only:
 - (1) Application fee: \$100.00.
 - (2) Inspection fee: \$65.00.
 - (3) Technology fee: \$5.00.
- (g) Right-of-way use permit fees:
 - (1) Application fee (applied to inspection fee): \$500.00
 - (2) \$500.00 or 3% of construction cost inspection fee, whichever is greater.
- (h) Clearing and grading permit fees:
 - (1) Application fee: \$100.00
 - (2) Technology fee: \$7.00

Sec. A1.006 Building plan review fees

Building plan review fees:

- (1) New residential building permit fee: \$1,600.00 flat fee.
- (2) Residential addition building permit fee: \$25.00
- (3) Commercial: 65% of commercial permit fee. Required for all new commercial construction and commercial addition permits.
- (4) Certificate of appropriateness (historic district only):
 - (A) Minor projects: \$30.00
 - (B) Major projects (i.e., new construction): \$250.00

(C) Technology fee: \$7.00

Sec. A1.007 Building permit fees

(a) Payment. Fees for building permits double if work on the project begins prior to issuance of the permit. All permit fees are to be paid in advance by the licensed party who applies for the permit. Building valuation is determined by the International Code Council (ICC) Building Valuation Data Table (BVD). This calculation takes the total square feet of a structure multiplied by the amount found on the BVD table for the building group and construction type.

(b) New commercial/residential addition/commercial addition/commercial remodel permit fees: Includes required inspections, reinspections are an additional fee.

Estimated Valuation	Fee
\$1.00 to \$5,000.00	\$25.00
\$5,001.00 to \$10,000.00	\$76.92
\$10,001.00 to \$25,000.00	\$99.69 for the first \$10,000.00 plus \$7.70 for each additional \$1,000.00
\$25,001.00 to \$50,000.00	\$215.19 for the first \$25,000.00 plus \$5.56 for each additional \$1,000.00
\$50,001.00 to \$100,000.00	\$354.19 for the first \$50,000.00 plus \$3.85 for each additional \$1,000.00
\$100,001.00 to \$500,000.00	\$546.69 for the first \$100,000.00 plus \$3.08 for each additional \$1,000.00
\$500,001.00 to \$1,000,000.00	\$1,778.69 for the first \$500,000.00 plus \$2.62 for each additional \$1,000.00
\$1,000,001.00 and up	\$3,088.69 for the first \$1,000,000.00 plus \$1.74 for each additional \$1,000.00

(1) Reinspections: \$65.00 each, after 3rd failed inspection, must wait 2 days for reinspection.

(2) Technology fee:

(A) Residential building permit: \$10.00.

(B) Commercial building permit: \$20.00.

(c) Miscellaneous permits/inspections by type:

(1) Technology fee: \$7.00 for all miscellaneous permits, except where indicated by.**

(2) Move-in permit fee (modular structure): \$150.00.

(3) Demolition:

(A) Residential: \$50.00.

(B) Commercial: \$150.00.

(4) Storage building permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s). Reinspections are an additional fee.

(5) Water softener, water heater, irrigation, spa, hot tub, HVAC, solar panel, and wind turbine permits: \$50.00, plus required inspection(s) fees. Reinspections are an additional fee.

(6) Pool permit (in ground): \$25.00 review fee, plus \$0.10 per square foot if over 200 square

feet, plus required inspection(s) fees. Reinspections are an additional fee.

(7) Pool permit (above ground, over 24" tall): \$25.00 review fee, plus \$0.10 per square foot if over 200 square feet, plus required inspection(s) fees. Reinspections are an additional fee.

(8) Patio/deck permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s) fees. Reinspections are an additional fee.

(9) Fire safety inspection: Fire safety inspection for commercial buildings is set by Williamson County Emergency Services District No. 3.

(10) Tree removal permit:**

(A) Undeveloped or redevelopment site:

(i) Trees with a DBH of at least 6", regardless of health: Permit required; no fee.

(ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.

(B) Developed site:

(i) Trees with a DBH of at least 2.5", regardless of health: Permit required; no fee.

(ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.

(11) HUD-code manufactured home fees:

(A) Permit application fee: \$100.00.

(B) License application or renewal fees: \$50.00.

(C) License transfer fee: \$50.00.

(12) Sign permits:

(A) Regular signs (on buildings or freestanding):

(i) Signs meeting code requirements, fee due upon application: \$5.00 per square foot of facing.

(ii) Sign master plan application fee: \$100.00.

(B) Signs requiring variances:

(i) Processing fee: \$100.00.

(ii) If variance approved: \$15.00 per square foot of facing.

(iii) If variance approved for sign master plan: \$10.00 per square foot of facing.

(C) Temporary signs:

(i) Temporary commercial signage, per sign: \$50.00.

(ii) A-frame sign: \$30.00 (1 year).

(iii) Public information sign: Permit required; no fee.**

(iv) Political sign: No permit required; no fee.**

(13) Certificate of occupancy (change of commercial tenant or ownership): \$50.00.

(14) Temporary certificate of occupancy: \$250.00 per issuance.

(15) Occupation of a structure prior to issuance of a certificate of occupancy: \$100.00 per day of occupancy prior to issuance of a certificate of occupancy.

(16) Temporary job/construction trailer: \$30.00.

(17) Remodel-residential: \$50.00 plus required inspection(s) fees. Reinspections are an additional fee. (No plan review fee required.)

(18) Inspection for habitable dwelling. Building or home 5 years or older: \$100.00.

(19) All inspections and reinspections not listed above: \$50.00 each.** After 3rd failed inspection, must wait 2 days for reinspection and reinspection is \$100.00.

Sec. A1.008 Map and plan documents

- (a) Printed map products:
- (1) Black and white or color map:
 - (A) 8.5" x 11": \$5.00.
 - (B) 11" x 17": \$10.00.
 - (C) 34" x 48": \$20.00.
 - (2) Map tube: \$2.00.
 - (3) Postage: \$4.00 depending on additional postage fees.
 - (4) 2-day request: \$40.00.
 - (5) As-built plans (24" x 36"): \$10.00.
- (b) GIS/CD/e-mail products:
- (1) PDF file: \$10.00.
 - (2) JPG file: \$10.00.
 - (3) CD: \$15.00.
 - (4) DVD: \$15.00.
 - (5) Postage: \$4.00 depending on additional postage fees.
 - (6) Shape file:
 - (A) Each layer: \$35.00.
 - (B) Parcel layer: \$70.00.
 - (7) Aerial:
 - (A) Individual panels (per panel): \$35.00.
 - (B) All panels: \$860.00.
 - (8) As-built plans (electronic): \$25.00.
- (c) GIS custom maps: GIS is not authorized to prepare custom maps. However, should the preparation of a custom map be authorized by the planning director, the customer will be charged on a per-hour basis. \$75.00 for the first hour, \$35.00 for each additional hour.

ARTICLE A2.000 PUBLIC SAFETY

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Sec. A2.001 Police department fees

- (a) Fingerprinting service, per set (voluntary fingerprinting of children is at no charge): \$10.00.
- (b) Accident reports, per report: \$6.00.
- (c) Hourly rate for police unit (vehicle) on security detail, per hour: \$15.00.
- (d) Alarm fees: State law. Amount allowable under SB 568.
- (e) Business alarm permits (annual fee): \$50.00.
- (f) Residential alarm permits (annual fee): \$25.00.

Sec. A2.002 Animal control fees

Animal control: [chapter 4](#) of the Code of Ordinances. All fees set forth shall apply as adopted by the county commissioner's court for the regional animal shelter, as amended.

- (1) Dog registration for sterilized animal, per tag: \$5.00.
- (2) Dog registration for unsterilized animal, per tag: \$10.00.
- (3) Impoundment fee, registered: \$30.00.
- (4) Impoundment fee, unregistered: \$60.00.
- (5) Return charge for loose livestock that are picked up, per occurrence: \$65.00.
- (6) Holding fee, per day: \$10.00.

- (7) Rabies vaccination, per animal: \$15.00.
- (8) Pick up deceased owner animal, per animal: \$25.00.
- (9) Fee for dropping off animal - owner surrender, per occurrence: \$25.00.
- (10) Additional drop-off fee with litter, per occurrence: \$25.00.

Sec. A2.003 Traffic fines

- (a) The municipal judge has discretion to charge the maximum fee per state law depending on the violation. In addition to traffic fines, a person convicted of a misdemeanor shall pay court cost mandated by the state. Other fines charged are established in the Code of Ordinances and state law.
- (b) Maximum fines. The maximum fine for most municipal court cases is as follows:
 - (1) Traffic violations: \$200.00.
 - (A) \$200.00 fines for traffic violations may be doubled for offenses in a construction or maintenance work zone when workers are present and if the construction or maintenance work zone is marked by a sign indicating construction or maintenance work zone.
 - (B) Additional fee applies if speeding in a school zone.
 - (2) Penal violations: \$500.00.

Sec. A2.004 City ordinances

As stated in chapter 1, [section 1.01.009](#) of the code, the city council may establish the following penalties:

- (1) A fine up to \$2,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern: fire safety, zoning, public health and sanitation;
- (2) A fine up to \$4,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern illegal dumping of refuse; and
- (3) A fine up to \$500.00 for all other city violations.

Sec. A2.005 Unlawful passing of school buses

Unlawfully passing a school bus is punishable by a fine of \$500.00–\$1,250.00 for first offense, or \$1,000.00–\$2,000.00 for second or subsequent offense.

Sec. A2.006 Failure to maintain motor vehicle liability insurance

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$175.00 or more than \$350.00; if a person has been previously convicted of this offense, it is punishable by fine of not less than \$350.00 or more than \$1,000.00.

Sec. A2.007 Parked in handicap zone

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$500.00 or more than \$750.00; if a person has been previously convicted of this offense, it is punishable by a fine not less than \$550.00 or more than \$800.00; and if that person has been convicted three times of this offense, a fine of not less than \$800.00 or more than \$1,100.00.

Sec. A2.008 ~~Time payment fee (chapter 51 of Government Code section 51.921)~~

~~Municipal court shall collect a fee of \$25.00 from a person who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date judgment is entered.~~

Time Payment Reimbursement fee (Article 102.030 Code of Criminal Procedure)

Municipal Court shall collect a fee of \$15.00 from a person, who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date Judgment is entered.

Sec. A2.009 Food sanitation fees (25 Texas Administrative Code section 229.161–171, 229.173–175)

Fees under this subsection are to be reviewed and regulated by the county and cities health district.

ARTICLE A3.000 PUBLIC WORKS

Sec. A3.001 Solid waste collection

- (a) Monthly fees are based on cart selection. Bulky waste pickup is not included with the 65-gallon solid waste cart selection.

	95-gal. solid waste	95-gal. solid waste	65-gal. solid waste	65-gal. solid waste
	95-gal. recycling	65-gal. recycling	95-gal. recycling	65-gal. recycling
Solid waste	\$9.75	\$9.75	\$8.40	\$8.40
Recycling	\$3.75	\$3.10	\$3.75	\$3.10
Bulky waste	\$0.45	\$0.45	n/a	n/a
Street maintenance (6%)	\$0.84	\$0.80	\$0.73	\$0.69
Sales tax (8.25%)	\$1.22	\$1.16	\$1.06	\$1.01
Total monthly cost	\$16.01	\$15.26	\$13.94	\$13.20

- (b) Additional carts: 50% of monthly rate.
(c) Tenant clean out (includes up to 10 cubic yards): \$150.00.
(d) Additional pickup request (includes up to 3 cubic yards or 6 carts): \$8.75 per pickup.

Sec. A3.002 Assessments

- (a) Lot cleanup: Actual cost plus \$100.00 administrative fee.

ARTICLE A4.000 PUBLIC FACILITY RENTALS

Sec. A4.001 Facilities and equipment rental

Rental procedures and forms will be set and made available through the parks and recreation department.

(A) A security deposit shall be required to rent park facilities, athletic fields and concession facilities. Upon inspection and determination that facilities have not been damaged and clean-up cost have not been incurred, the deposit shall be refunded.

(B) A fee will be charged for the preparation of athletic fields (striping).

(C) A per hour, per staff member fee will be charged if a city employee is required to be present during usage.

Resident and nonresident individuals, clubs, organizations or businesses may rent parks and recreation facilities and athletic fields, when available, for a fee per function as follows:

- (1) Park facilities.

	Resident	Nonresident	Nonprofit	Deposit
-	-	-	-	-
Pavilions (2 Hour Minimum)	-	-	-	-
Fritz Park	\$20.00/hour	\$30.00/hour	\$10.00/hour	\$100.00
Hutto Lake Park	\$10.00/hour	\$15.00/hour	\$5.00/hour	\$100.00
Country Estate Park	\$10.00/hour	\$15.00/hour	\$5.00/hour	\$100.00
Glenwood Splash Pad	\$10.00/hour	\$15.00/hour	\$5.00/hour	\$100.00

Saul House	-	-	-	-
Full Day (4+ hours)	\$300.00/day	\$400.00/day	\$150/day	\$100.00
Half Day (1-3 hours)	\$75.00/hour	\$150.00/hour	\$40/hour	\$100.00
Gin at the Co-Op	-	-	-	-
Full Day (4+ hours)	\$500.00	\$600.00/day	\$300.00/day	\$250.00
Half Day (1-3 hours)	\$100.00/hour	\$200.00/hour	\$50.00/hour	\$250.00
Special event co-op grounds fee (combine with Gin rental)	\$250.00/day	\$250.00/day	\$250.00/day	N/A
Meeting Room (2 hour minimum)	-	-	-	-
Per Hour	\$25.00	\$30.00	\$10.00	\$100.00

	<u>Resident</u>	<u>Nonresident</u>	<u>Deposit - Private Parties</u>	<u>Deposit - Corporations</u>
<u>Fritz Park Large Pavilion</u>				
Hourly Rate (2 HR Minimum)	\$50	\$100	\$200	\$400
Half Day Rate	\$300	\$450	\$200	\$400
Full Day Rate	\$600	\$900	\$200	\$400
<u>Fritz Park Party Pavilion</u>				
Hourly Rate (2 HR Minimum)	\$50	\$75	\$200	\$400
Full Day Rate	\$300	\$450	\$200	\$400
<u>Fritz Splash Pad and Pavilion</u>				
After Hours Rental	\$300	\$450	\$100	N/A
<u>Hutto Community Park Pavilion</u>				
Hourly Rate (2 HR Minimum)	\$20	\$40	\$200	\$400
Half Day Rate	\$100	\$200	\$200	\$400
Full Day Rate	\$200	\$400	\$200	\$400

<u>Hutto Park at Brushy Creek Pavilions</u>				
Hourly Rate (2 HR Minimum)	\$50	\$100	\$200	\$400
Half Day Rate	\$300	\$450	\$200	\$400

Full Day Rate	\$600	\$900	\$200	\$400
Hutto Lake Park Pavilion				
Hourly Rate (2 HR Minimum)	\$30	\$50	\$200	\$400
Half Day Rate	\$150	\$250	\$200	\$400
Full Day Rate	\$300	\$500	\$200	\$400
Hutto Lake Park Pavilion				
Hourly Rate (2 HR Minimum)	\$30	\$50	\$200	\$400
Half Day Rate	\$150	\$250	\$200	\$400
Full Day Rate	\$300	\$500	\$200	\$400
Glenwood Pavilion				
Hourly Rate (2 HR Minimum)	\$20	\$40	\$200	\$400
Half Day Rate	\$100	\$200	\$200	\$400
Full Day Rate	\$200	\$400	\$200	\$400

(2) Athletic fields-~~rental fees~~:

Rental-Type	Resident	Nonresident	Deposit
Tournaments- per field per day	-	-	-
Holmstrom Field	\$250.00/day	\$350.00/day	\$400.00
Old Hippo Stadium	\$250.00/day	\$350.00/day	\$400.00
Fritz Park Youth Baseball Field	\$125.00/day	\$225.00/day	\$200.00
Fritz Park Youth Softball Field	\$125.00/day	\$225.00/day	\$200.00
Creekside Field 1-4	\$125.00/day	\$225.00/day	\$200.00
Clinics, practices, games- per field per hour	-	-	-
Holmstrom Field	\$50.00/hour	\$75.00/hour	\$100.00
Old Hippo Stadium	\$50.00/hour	\$75.00/hour	\$100.00
Fritz Park Youth Baseball Field	\$25.00/hour	\$50.00/hour	\$100.00
Fritz Park Youth Softball Field	\$25.00/hour	\$50.00/hour	\$100.00
Creekside Field 1-4	\$25.00/hour	\$50.00/hour	\$100.00
Other fees	-	-	-

Light fee	\$25.00/hour	\$25.00/hour	N/A
Concession stand (if available)	\$50.00/day	\$75.00/day	N/A
PARD staff fee, per person	\$25.00/hour	\$25.00/hour	N/A

	<u>Resident</u>	<u>Nonresident</u>	<u>Deposit (Hourly)</u>	<u>Deposit (4 or more hours)</u>
<u>Holmstrom Field</u>				
Hourly (lights)	<u>\$100</u>	<u>\$125</u>	<u>\$100</u>	<u>\$400</u>
Hourly (no lights)	<u>\$75</u>	<u>\$100</u>	<u>\$100</u>	<u>\$400</u>
<u>Nguven Field</u>				
Hourly (lights)	<u>\$150</u>	<u>\$175</u>	<u>\$100</u>	<u>\$400</u>
Hourly (no lights)	<u>\$75</u>	<u>\$100</u>	<u>\$100</u>	<u>\$400</u>
<u>Mager Fields (per field)</u>				
Hourly (lights)	<u>\$100</u>	<u>\$125</u>	<u>\$100</u>	<u>\$400</u>
Hourly (no lights)	<u>\$75</u>	<u>\$100</u>	<u>\$100</u>	<u>\$400</u>
<u>Creekside Fields (per field)</u>				
Hourly (no lights)	<u>\$25</u>	<u>\$50</u>	<u>\$100</u>	<u>N/A</u>

(3) Concession Facilities:

	<u>Resident Daily Rate</u>	<u>Nonresident Daily Rate</u>	<u>Deposit</u>	
<u>Holmstrom</u>				
Monday – Friday	<u>\$15</u>	<u>\$15</u>	<u>\$300</u>	
Saturday – Sunday	<u>\$50</u>	<u>\$50</u>	<u>\$300</u>	
<u>Mager</u>				
Monday – Friday	<u>\$15</u>	<u>\$15</u>	<u>\$300</u>	
Saturday – Sunday	<u>\$50</u>	<u>\$50</u>	<u>\$300</u>	

(4) Field Preparation and Staffing:

	<u>Football</u>	<u>Soccer</u>	<u>Baseball/Softball</u>	
<u>Striping Fee</u>	<u>\$150</u>	<u>\$100</u>	<u>\$35</u>	
<u>Staffing (as needed, hourly)</u>	<u>\$25</u>	<u>\$25</u>	<u>\$25</u>	

~~(A) A security deposit shall be required to rent city parks and recreation facilities and athletic fields. Upon inspection and determination that facilities have not been damaged and clean-up cost have not been incurred, the deposit shall be refunded.~~

~~(B) A per hour, per staff member fee will be charged to the renter if it is necessary that a city employee be present during usage.~~

(3)(5) Equipment:

~~(A) Recreation e~~Equipment ~~can may~~ be ~~obtained rented~~ from the parks and recreation department, ~~if~~ available, in conjunction with a paid ~~facility field~~ rental and deposit.

<u>Type of Equipment</u>	<u>Resident</u>	<u>Nonresident</u>
<u>Recreation Kit</u>	<u>\$25.00/day</u>	<u>\$30.00/day</u>

<u>Equipment – Per Day</u>	<u>Fee</u>
<u>Field Equipment</u>	<u>\$35</u>

Sec. A4.002 Youth sports association facility fees

~~(a) All youth associations may be subject to a minimum individual player fee for each participant for each season of play. The fee may be no less than \$1.00 per participant.~~

~~(ab)~~ All youth associations will be required to pay no less than a \$5.00 nonresident fee per season for each nonresident child in the association.

~~(bc)~~ A formal agreement, approved by the city council, with each sports association may establish a separate fee schedule.

<u>Youth Leagues</u>	<u>Fees</u>
<u>Electric Rate - Hourly</u>	<u>\$20</u>
<u>Per Non-Resident Rate</u>	<u>\$5</u>

Sec. A4.003 Recreation program fees

All recreation program fees are set by the Recreation Manager and approved by the director of parks and recreation on a case-by-case basis. Nonresidents shall pay a \$5.00 surcharge per class.

ARTICLE A5.000 UTILITIES

Sec. A5.001 Deposits for water and wastewater accounts

Deposits for all water and wastewater accounts per connection. If average monthly consumption is found to be in excess of the minimum, the customer may be assessed an additional deposit as determined by the city manager.

(1) Water and wastewater, per customer:

- (A) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or through a credit check.
- (B) Average payment history: \$150.00.**
- (C) Poor payment history: \$250.00.**

*\$150.00 deposit will be charged for any customer without a deposit who is disconnected for nonpayment.

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(2) Wastewater only:

- (A) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or a through credit check.
- (B) Average payment history: \$100.00.**
- (C) Poor payment history: \$200.00.**

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(3) Nonresidential deposits: Nonresidential deposits are outlined in [section 24.04.038](#) in the Code of Ordinances. The minimum nonresidential deposit is equal to the residential deposit.

(4) Temporary meters, per meter: \$1,500.00.

Sec. A5.002 Connection fees

(a) Water:

- (1) 5/8" and 3/4" meter: \$600.00.
- (2) 1" meter: \$750.00.
- (3) 1-1/2" meter: \$1,100.00.
- (4) 2" meter: \$1,300.00.
- (5) Above 2" meter: Actual meter costs plus \$300.00.

(b) Wastewater:

- (1) Up to 8" connection: \$850.00 inside city; \$300.00 developer installed.
- (2) Above 8" meter: Actual materials and labor costs plus \$500.00; \$300.00 developer installed.

Sec. A5.003 Other service charges

(a) New account charge/transfer account charge: \$35.00.

(b) Disconnection/reconnection Processing -fee due to disconnection of services for nonpayment: \$50.00. (Jonah and Manville customers will be assessed [this processing fee plus](#) an additional \$50.00 [disconnect fee charged by those providers.](#))

(c) After-hours connection fee/reconnection fee: \$50.00 in addition to above.

(d) Meter reread charge: \$25.00.

(e) Tampering with a locking device: \$250.00.

(f) Return Trip Fee: \$35, required if technician has to return location to connect water due to customer action.

(g) Temporary Fire Hydrant Backflow Prevention Testing: \$75.00.

Sec. A5.004 Impact fees

(a) For plats recorded prior to February 1, 2013.

(1) Water, per service unit equivalent: \$4,363.00.

(2) Wastewater, per service unit equivalent: \$1,068.00.

(b) For plats recorded after February 1, 2013.

(1) Water, per service unit equivalent: \$3,625.00.

(2) Wastewater, per service unit equivalent: \$2,128.00.

Sec. A5.005 Retail water and wastewater rates

(a) Outside city rates: Outside city rates are 1.15 times inside city rates.

(b) Water rates:

(1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.48	\$29.30
1" meter	\$38.24	\$43.97
1-1/2" meter	\$63.72	\$73.28
2" meter	\$127.44	\$146.55
3" meter	\$203.91	\$234.50
4" meter	\$407.80	\$468.97
6" meter	\$637.19	\$732.77
8" meter	\$1,274.39	\$1,465.55

(2) Volume rate (per 1,000 gallons):

	Inside City	Outside City
Single-family residential:		
Monthly use between:		
0 to 5,000 gallons	\$7.82	\$9.00
5,001 to 12,000 gallons	\$8.50	\$9.78
12,001 to 25,000 gallons	\$8.90	\$10.24

	25,001 gallons or more	\$9.70	\$11.16
	Nonresidential, all consumption	\$8.57	\$9.86
	Irrigation, all consumption	\$8.90	\$10.24
	Construction, all consumption	\$8.90	\$10.23

(c) Wastewater rates:

(1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.31	\$29.11
1" meter	\$39.49	\$43.68
1-1/2" meter	\$63.29	\$72.78
2" meter	\$126.56	\$145.56
3" meter	\$202.50	\$232.88
4" meter	\$405.01	\$465.75
6" meter	\$632.83	\$727.76
8" meter	\$1,265.66	\$1,455.51

(2) Volume rate (per 1,000 gallons):

	Inside City	Outside City
Residential*	\$6.33	\$7.28
Nonresidential**	\$7.28	\$8.36

(3) Monthly rate (volume and demand):

	Inside City	Outside City
Flat rate customers	\$60.38	\$69.43

(4) Drainage fee: \$4.00 per customer per month.

*Based on winter water use average.

**Based on monthly water meter readings. Nonresidential customers with a 5/8" or 3/4" water meter will continue to base their bill on the winter water use average unless a separate irrigation meter is installed. Wastewater-only customers must report monthly water readings. Late or underreported usage will be subject to late fees in accordance with [section 24.04.040](#) and disconnection for nonpayment.

Sec. A5.006 Unmetered fire protection systems

Unmetered fire protection systems, per connection, minimum charge per month, per service size:

- (1) 2-inch: \$8.00.
- (2) 6-inch: \$20.00.
- (3) 8-inch: \$30.00.

Sec. A5.007 Bulk water rate

Bulk water rate per 1,000 gallons: \$3.50.

Sec. A5.008 Drought contingency plan fees

(a) Water allocation surcharges for stage 6 response:

(1) Single-family residential customers:

- (A) \$10.00 for the first 1,000 gallons over allocation.
- (B) \$15.00 for the second 1,000 gallons over allocation.
- (C) \$20.00 for the third 1,000 gallons over allocation.
- (D) \$25.00 for each additional 1,000 gallons over allocation.

(2) Master-metered multifamily residential customers:

- (A) \$10.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
- (B) \$15.00 thereafter for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.
- (C) \$20.00 thereafter for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.
- (D) \$25.00 thereafter for each additional 1,000 gallons over allocation.

(3) Commercial customers:

- (A) Customers whose allocation is 0 gallons through 3,000 gallons per month:
 - (i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.
 - (ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.
 - (iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.
 - (iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.
- (B) Customers whose allocation is 3,000 gallons per month or more:
 - (i) 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.
 - (ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.
 - (iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.
 - (iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(4) Industrial customers:

- (A) Customers whose allocation is 0 gallons through 3,000 gallons per month:
 - (i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.

- (ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.
- (iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.
- (iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.
- (B) Customers whose allocation is 3,000 gallons per month or more:
 - (i) 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.
 - (ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.
 - (iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.
 - (iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(b) Reconnection charge: Water reconnection charge following discontinuance of water service for conviction of three or more distinct violations of the plan: \$35.00.

ARTICLE A6.000 BUSINESSES

Sec. A6.001 Wine and beer retailer permit

Wine and beer retailer permit: \$25.00.

Sec. A6.002 Peddlers, solicitors, distributors, itinerant vendors and mobile street vendors

- (a) Peddler/solicitor: \$25.00 for each person permitted.
- (b) Distributor: \$25.00 for each person or group of persons.
- (c) Itinerant vendors/mobile street vendors:
 - (1) 14-day permit: \$25.00 fee.
 - (2) 30-day permit: \$35.00 fee.
 - (3) 90-day permit: \$75.00 fee.
 - (4) 180-day permit: \$100.00 fee.

ARTICLE A7.000 LIBRARY

- (a) Library cards:
 - (1) Nonresident:
 - (A) Family: No family cards.
 - (B) Individual: People not living within the city limits and children not currently enrolled in Hutto ISD schools may obtain a library card for \$10.00 annual fee. This will be effective April 1, 2015. This fee will be charged yearly at the time of renewal.
 - (2) Replacement:
 - (A) For 1st replacement: \$1.00.
 - (B) All additional replacement cards: \$5.00.
- (b) Copy/print and fax:
 - (1) Black and white, per impression: \$0.10.
 - (2) Color, per impression: \$0.25.
 - (3) Fax: \$1.00 for the first page and \$0.25 for subsequent pages for local, toll free and long distance digital faxing. \$1.00 for the first page and \$0.25 for subsequent pages for local faxes and \$2.00 for

the first page and \$0.50 each for subsequent pages if sending it to a long-distance fax number within the U.S. No international or incoming faxes allowed.

- (c) Fines and fees:
 - (1) Overdue books, per day, up to maximum cost to replace: \$0.25 with a \$10.00 maximum fine.
 - (2) Lost or damaged book fee: Cost of book + \$5.00 processing fee + fines.
- (d) Interlibrary loan: Cost of return postage.

ARTICLE A8.000 MISCELLANEOUS FEES

- (a) Special events permit application fee: \$50.00.
- (b) Street closure permit application fee: \$25.00.
- (c) Fireworks display permit application fee: \$40.00.
- (d) Film application fee: \$500.00.
 - (1) Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area: \$500.00 per day.
 - (2) Partial, non-disruptive use of a public building, park, right-of-way, or public area: \$250.00 per day.
 - (3) Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking: \$50.00 per block per day.
 - (4) Partial closure or obstruction of a public street or right-of-way, including parking lots and on-street parking: \$25.00 per block per day.
 - (5) Use of city parking lots, parking areas, and city streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles): \$50.00 per block or lot per day.
- (e) Brush collection by city after storm:
 - (1) Minimum: \$15.00.
 - (2) Additional time in increments of five minutes: \$5.00.
- (f) Returned check fee (for any city payment): \$30.00.
- (g) Credit card processing fee, per transaction: ~~\$4.00~~; Processing fee of 2% of the charge amount per transaction.

(Ordinance O-18-01-18-8B, ex. A, adopted 1/18/18)

Exhibit B

APPENDIX A FEE SCHEDULE (02/20/2020)

ARTICLE A1.000 DEVELOPMENT SERVICES, ENGINEERING AND CONSTRUCTION

Sec. A1.001 Zoning fees

- (a) Temporary use permits: \$300.00.
- (b) Zoning change: \$750.00 up to 5 acres. \$100.00 for each additional 5 acres.
- (c) Planned unit developments (PUD): \$2,750.00 up to 20 acres. \$100.00 for each additional 5 acres.
- (d) Planned unit development (PUD) amendment: 75% of regular planned unit development (PUD) fee.
- (e) Zoning variance: \$400.00.
- (f) Development agreements: \$1,000.00.
- (g) Form based code submittal: \$500.00 up to 80 acres. \$100.00 for each additional 5 acres.
- (h) Form based code amendment: 75% of regular form based code submittal fee.
- (i) Annexation (voluntary): \$500.00.
- (j) Specific use permit: \$500.00.
- (k) Zoning verification letter: \$50.00.**
- (l) Warrant (historic district only): \$100.00.**
- (m) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (n) Technology fee: \$25.00 except where indicated by**.
- (o) Notices:
 - 1) Published: \$150.00
 - 2) Mailed: \$1.00 per mailed notice
 - a. ***For residential variances, the first fifty (50) notices are included in the initial application fee. Any notices over fifty (50) shall be \$1.00 per notice.
 - 3) On-Site Public Hearing Notification Sign: \$25.00 per sign
 - 4) Written notice of each public hearing before the Planning and Zoning Commission and/or City Council shall adhere to the following chart:

Procedure	Published	Mailed	Notification Distance	On-site public hearing notification signs placed	Notice Posted on the City Website
Planning Policy					
Comprehensive Plan Text Amendment	•				•
Comprehensive Plan Map Amendment	•				•
Code Amendment	•				•

Procedure	Published	Mailed	Notification Distance	On-site public hearing notification signs placed	Notice Posted on the City Website
Annexation					
Voluntary	•	•	200 feet		•
Involuntary	•	•	200 feet		•
Zoning					
Zoning Application	•	•	600 feet*	•	•
PUD Development Plan/Rezoning	•	•	600 feet*	•	•
Specific Use Permit	•	•	600 feet*	•	•
Platting					
Preliminary Plat	•	•	200 feet		•
Replat	•	•	200 feet		•
Variances					
Residential Variance***	•	•	200 feet	•	•
Commercial Variance	•	•	600 feet*	•	•
Historic Preservation					
Certificate of Appropriateness					•

*Any proposed building over four-stories shall require an additional 100ft distance per floor up to a maximum 1,000ft notification distance.

Sec. A1.002 Appeals

- (a) Administrative appeal (zoning board of adjustment): \$500.00.**
- (b) All other appeals (city council): \$150.00.**

Sec. A1.003 Subdivision fees

- (a) Development assessment review: \$1,100.00.
- (b) Major subdivision preliminary plat: \$1,550.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (c) Major subdivision preliminary plat revision: 75% of regular major subdivision preliminary plat fee.
- (d) Major subdivision final plat: \$1,000.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (e) Plat vacation: \$500.00.
- (f) Amended plat of subdivision: \$500.00 plus \$25.00 per lot.
- (g) Major/minor plat recordation processing fee: \$50.00 plus Williamson County plat recordation fees.**
- (h) Minor/short form final plat: \$500.00.
- (i) Right-of-way vacation/abandonment/license to encroach (public utility, right-of-way and drainage easement): \$250.00*. Requires amendment plat.
- (j) GIS fee: \$25.00.**
- (k) Subdivision public improvements/construction inspection fee: 3% of cost of public improvements.**
- (l) Plan extension request (1-year extension): \$250.00.**

- (m) Subdivision public improvements/construction plan review: 0.3% of Engineer's Opinion of Probable Cost.
- (n) Legal lot determination: \$50.00.**
- (o) Subdivision variance: \$300.00.
- (p) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (q) Technology fee: \$25.00 except where indicated by.**
- (r) Service extension request application fees:
 - (1) Request not requiring city participation: \$200.00
 - (2) Request requiring city participation: \$500.00.
 - (3) Technology fee: \$25.00.

Sec. A1.004 Development fees

- (a) Parkland development fee:
 - (1) Residential: \$500.00 per unit.
 - (2) Nonresidential: \$800.00 (minimum); \$800.00 per acre for 3 or more acres.
- (b) Parkland fee-in-lieu of land dedication fees:
 - (1) Residential:
 - (A) Single-family: \$300.00 per unit.
 - (B) Multifamily: \$175.00 per unit.

Sec. A1.005 Site plan fees

- (a) Site plan review fee: \$1,000.00 plus \$100.00 per acre. A resubmittal fee of \$250.00 will be required for submittals received more than 45 days after comments were sent or after the third submittal for the project.
 - (1) Technology fee: \$25.00.
- (b) Site inspection fee: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (c) Site inspection fee (public improvements only): 3% of cost of public improvements.
- (d) Minor deviations/design modifications: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (e) Fire review fees: Fire review fees shall be established by the Williamson County Emergency Services District No. 3.
- (f) Right-of-way use permit fees. Driveway/flatwork/sidewalk/curb cut only:
 - (1) Application fee: \$100.00.
 - (2) Inspection fee: \$65.00.
 - (3) Technology fee: \$5.00.
- (g) Right-of-way use permit fees:
 - (1) Application fee (applied to inspection fee): \$500.00
 - (2) \$500.00 or 3% of construction cost inspection fee, whichever is greater.
- (h) Clearing and grading permit fees:
 - (1) Application fee: \$100.00
 - (2) Technology fee: \$7.00

Sec. A1.006 Building plan review fees

Building plan review fees:

- (1) New residential building permit fee: \$1,600.00 flat fee.

- (2) Residential addition building permit fee: \$25.00
- (3) Commercial: 65% of commercial permit fee. Required for all new commercial construction and commercial addition permits.
- (4) Certificate of appropriateness (historic district only):
 - (A) Minor projects: \$30.00
 - (B) Major projects (i.e., new construction): \$250.00
 - (C) Technology fee: \$7.00

Sec. A1.007 Building permit fees

(a) Payment. Fees for building permits double if work on the project begins prior to issuance of the permit. All permit fees are to be paid in advance by the licensed party who applies for the permit. Building valuation is determined by the International Code Council (ICC) Building Valuation Data Table (BVD). This calculation takes the total square feet of a structure multiplied by the amount found on the BVD table for the building group and construction type.

(b) New commercial/residential addition/commercial addition/commercial remodel permit fees: Includes required inspections, reinspections are an additional fee.

Estimated Valuation	Fee
\$1.00 to \$5,000.00	\$25.00
\$5,001.00 to \$10,000.00	\$76.92
\$10,001.00 to \$25,000.00	\$99.69 for the first \$10,000.00 plus \$7.70 for each additional \$1,000.00
\$25,001.00 to \$50,000.00	\$215.19 for the first \$25,000.00 plus \$5.56 for each additional \$1,000.00
\$50,001.00 to \$100,000.00	\$354.19 for the first \$50,000.00 plus \$3.85 for each additional \$1,000.00
\$100,001.00 to \$500,000.00	\$546.69 for the first \$100,000.00 plus \$3.08 for each additional \$1,000.00
\$500,001.00 to \$1,000,000.00	\$1,778.69 for the first \$500,000.00 plus \$2.62 for each additional \$1,000.00
\$1,000,001.00 and up	\$3,088.69 for the first \$1,000,000.00 plus \$1.74 for each additional \$1,000.00

- (1) Reinspections: \$65.00 each, after 3rd failed inspection, must wait 2 days for reinspection.
- (2) Technology fee:
 - (A) Residential building permit: \$10.00.
 - (B) Commercial building permit: \$20.00.
- (c) Miscellaneous permits/inspections by type:
 - (1) Technology fee: \$7.00 for all miscellaneous permits, except where indicated by.**
 - (2) Move-in permit fee (modular structure): \$150.00.
 - (3) Demolition:

- (A) Residential: \$50.00.
- (B) Commercial: \$150.00.
- (4) Storage building permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s). Reinspections are an additional fee.
- (5) Water softener, water heater, irrigation, spa, hot tub, HVAC, solar panel, and wind turbine permits: \$50.00, plus required inspection(s) fees. Reinspections are an additional fee.
- (6) Pool permit (in ground): \$25.00 review fee, plus \$0.10 per square foot if over 200 square feet, plus required inspection(s) fees. Reinspections are an additional fee.
- (7) Pool permit (above ground, over 24" tall): \$25.00 review fee, plus \$0.10 per square foot if over 200 square feet, plus required inspection(s) fees. Reinspections are an additional fee.
- (8) Patio/deck permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s) fees. Reinspections are an additional fee.
- (9) Fire safety inspection: Fire safety inspection for commercial buildings is set by Williamson County Emergency Services District No. 3.
- (10) Tree removal permit:**
 - (A) Undeveloped or redevelopment site:
 - (i) Trees with a DBH of at least 6", regardless of health: Permit required; no fee.
 - (ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.
 - (B) Developed site:
 - (i) Trees with a DBH of at least 2.5", regardless of health: Permit required; no fee.
 - (ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.
- (11) HUD-code manufactured home fees:
 - (A) Permit application fee: \$100.00.
 - (B) License application or renewal fees: \$50.00.
 - (C) License transfer fee: \$50.00.
- (12) Sign permits:
 - (A) Regular signs (on buildings or freestanding):
 - (i) Signs meeting code requirements, fee due upon application: \$5.00 per square foot of facing.
 - (ii) Sign master plan application fee: \$100.00.
 - (B) Signs requiring variances:
 - (i) Processing fee: \$100.00.
 - (ii) If variance approved: \$15.00 per square foot of facing.
 - (iii) If variance approved for sign master plan: \$10.00 per square foot of facing.
 - (C) Temporary signs:
 - (i) Temporary commercial signage, per sign: \$50.00.
 - (ii) A-frame sign: \$30.00 (1 year).
 - (iii) Public information sign: Permit required; no fee.**

- (iv) Political sign: No permit required; no fee.**
- (13) Certificate of occupancy (change of commercial tenant or ownership): \$50.00.
- (14) Temporary certificate of occupancy: \$250.00 per issuance.
- (15) Occupation of a structure prior to issuance of a certificate of occupancy: \$100.00 per day of occupancy prior to issuance of a certificate of occupancy.
- (16) Temporary job/construction trailer: \$30.00.
- (17) Remodel-residential: \$50.00 plus required inspection(s) fees. Reinspections are an additional fee. (No plan review fee required.)
- (18) Inspection for habitable dwelling. Building or home 5 years or older: \$100.00.
- (19) All inspections and reinspections not listed above: \$50.00 each.** After 3rd failed inspection, must wait 2 days for reinspection and reinspection is \$100.00.

Sec. A1.008 Map and plan documents

(a) Printed map products:

- (1) Black and white or color map:
 - (A) 8.5" x 11": \$5.00.
 - (B) 11" x 17": \$10.00.
 - (C) 34" x 48": \$20.00.
- (2) Map tube: \$2.00.
- (3) Postage: \$4.00 depending on additional postage fees.
- (4) 2-day request: \$40.00.
- (5) As-built plans (24" x 36"): \$10.00.

(b) GIS/CD/e-mail products:

- (1) PDF file: \$10.00.
- (2) JPG file: \$10.00.
- (3) CD: \$15.00.
- (4) DVD: \$15.00.
- (5) Postage: \$4.00 depending on additional postage fees.
- (6) Shape file:
 - (A) Each layer: \$35.00.
 - (B) Parcel layer: \$70.00.
- (7) Aerial:
 - (A) Individual panels (per panel): \$35.00.
 - (B) All panels: \$860.00.
- (8) As-built plans (electronic): \$25.00.

(c) GIS custom maps: GIS is not authorized to prepare custom maps. However, should the preparation of a custom map be authorized by the planning director, the customer will be charged on a per-hour basis. \$75.00 for the first hour, \$35.00 for each additional hour.

ARTICLE A2.000 PUBLIC SAFETY

Sec. A2.001 Police department fees

- (a) Fingerprinting service, per set (voluntary fingerprinting of children is at no charge): \$10.00.
- (b) Accident reports, per report: \$6.00.
- (c) Hourly rate for police unit (vehicle) on security detail, per hour: \$15.00.

- (d) Alarm fees: State law. Amount allowable under SB 568.
- (e) Business alarm permits (annual fee): \$50.00.
- (f) Residential alarm permits (annual fee): \$25.00.

Sec. A2.002 Animal control fees

Animal control: [chapter 4](#) of the Code of Ordinances. All fees set forth shall apply as adopted by the county commissioner's court for the regional animal shelter, as amended.

- (1) Dog registration for sterilized animal, per tag: \$5.00.
- (2) Dog registration for unsterilized animal, per tag: \$10.00.
- (3) Impoundment fee, registered: \$30.00.
- (4) Impoundment fee, unregistered: \$60.00.
- (5) Return charge for loose livestock that are picked up, per occurrence: \$65.00.
- (6) Holding fee, per day: \$10.00.
- (7) Rabies vaccination, per animal: \$15.00.
- (8) Pick up deceased owner animal, per animal: \$25.00.
- (9) Fee for dropping off animal - owner surrender, per occurrence: \$25.00.
- (10) Additional drop-off fee with litter, per occurrence: \$25.00.

Sec. A2.003 Traffic fines

(a) The municipal judge has discretion to charge the maximum fee per state law depending on the violation. In addition to traffic fines, a person convicted of a misdemeanor shall pay court cost mandated by the state. Other fines charged are established in the Code of Ordinances and state law.

(b) Maximum fines. The maximum fine for most municipal court cases is as follows:

- (1) Traffic violations: \$200.00.
 - (A) \$200.00 fines for traffic violations may be doubled for offenses in a construction or maintenance work zone when workers are present and if the construction or maintenance work zone is marked by a sign indicating construction or maintenance work zone.
 - (B) Additional fee applies if speeding in a school zone.
- (2) Penal violations: \$500.00.

Sec. A2.004 City ordinances

As stated in chapter 1, [section 1.01.009](#) of the code, the city council may establish the following penalties:

- (1) A fine up to \$2,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern: fire safety, zoning, public health and sanitation;
- (2) A fine up to \$4,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern illegal dumping of refuse; and
- (3) A fine up to \$500.00 for all other city violations.

Sec. A2.005 Unlawful passing of school buses

Unlawfully passing a school bus is punishable by a fine of \$500.00–\$1,250.00 for first offense, or \$1,000.00–\$2,000.00 for second or subsequent offense.

Sec. A2.006 Failure to maintain motor vehicle liability insurance

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$175.00 or more than \$350.00; if a person has been previously convicted of this offense, it is punishable by fine of not less than \$350.00 or more than \$1,000.00.

Sec. A2.007 Parked in handicap zone

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$500.00 or more than \$750.00; if a person has been previously convicted of this offense, it is punishable by a fine not less than \$550.00 or more than \$800.00; and if that person has been convicted three times of this offense, a fine of not less than \$800.00 or more than \$1,100.00.

Sec. A2.008**Time Payment Reimbursement fee (Article 102.030 Code of Criminal Procedure)**

Municipal Court shall collect a fee of \$15.00 from a person, who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date Judgment is entered.

Sec. A2.009 Food sanitation fees (25 Texas Administrative Code section 229.161–171, 229.173–175)

Fees under this subsection are to be reviewed and regulated by the county and cities health district.

ARTICLE A3.000 PUBLIC WORKS**Sec. A3.001 Solid waste collection**

(a) Monthly fees are based on cart selection. Bulky waste pickup is not included with the 65-gallon solid waste cart selection.

	95-gal. solid waste	95-gal. solid waste	65-gal. solid waste	65-gal. solid waste
	95-gal. recycling	65-gal. recycling	95-gal. recycling	65-gal. recycling
Solid waste	\$9.75	\$9.75	\$8.40	\$8.40
Recycling	\$3.75	\$3.10	\$3.75	\$3.10
Bulky waste	\$0.45	\$0.45	n/a	n/a
Street maintenance (6%)	\$0.84	\$0.80	\$0.73	\$0.69
Sales tax (8.25%)	\$1.22	\$1.16	\$1.06	\$1.01
Total monthly cost	\$16.01	\$15.26	\$13.94	\$13.20

(b) Additional carts: 50% of monthly rate.

(c) Tenant clean out (includes up to 10 cubic yards): \$150.00.

(d) Additional pickup request (includes up to 3 cubic yards or 6 carts): \$8.75 per pickup.

Sec. A3.002 Assessments

(a) Lot cleanup: Actual cost plus \$100.00 administrative fee.

ARTICLE A4.000 PUBLIC FACILITY RENTALS**Sec. A4.001 Facilities and equipment rental**

Rental procedures and forms will be set and made available through the parks and recreation department.

(A) A security deposit shall be required to rent park facilities, athletic fields and concession facilities. Upon inspection and determination that facilities have not been damaged and clean-up cost have not been incurred, the deposit shall be refunded.

(B) A fee will be charged for the preparation of athletic fields (striping).

(C) A per hour, per staff member fee will be charged if a city employee is required to be present during usage.

(1) Park facilities.

	Resident	Nonresident	Deposit - Private Parties	Deposit - Corporations
Fritz Park Large Pavilion				
Hourly Rate (2 HR Minimum)	\$20	\$30	\$200	\$400
Half Day Rate	\$140	\$210	\$200	\$400
Full Day Rate	\$300	\$450	\$200	\$400
Fritz Park Party Pavilion				
Hourly Rate (2 HR Minimum)	\$50	\$75	\$200	\$400
Full Day Rate	\$300	\$450	\$200	\$400
Fritz Splash Pad and Pavilion				
After Hours Rental	\$300	\$450	\$100	N/A
Hutto Community Park Pavilion				
Hourly Rate (2 HR Minimum)	\$10	\$15	\$200	\$400
Half Day Rate)	\$70	\$105	\$200	\$400
Full Day Rate	\$150	\$225	\$200	\$400
Hutto Park at Brushy Creek Pavilions				
Hourly Rate (2 HR Minimum)	\$20	\$30	\$200	\$400
Half Day Rate	\$140	\$210	\$200	\$400
Full Day Rate	\$300	\$450	\$200	\$400
Hutto Lake Park Pavilion				
Hourly Rate (2 HR Minimum)	\$10	\$15	\$200	\$400
Half Day Rate	\$70	\$105	\$200	\$400
Full Day Rate	\$150	\$225	\$200	\$400

	Resident	Nonresident	Deposit - Private Parties	Deposit - Corporations
Glenwood Pavilion				
Hourly Rate (2 HR Minimum)	\$10	\$15	\$200	\$400
Half Day Rate	\$70	\$105	\$200	\$400
Full Day Rate	\$150	\$225	\$200	\$400

(2) Athletic fields

	Resident	Nonresident	Deposit (Hourly)	Deposit (4 or more hours)
Holmstrom Field				
Hourly (lights)	\$100	\$125	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Nguyen Field				
Hourly (lights)	\$150	\$175	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Mager Fields (per field)				
Hourly (lights)	\$100	\$125	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Creekside Fields (per field)				
Hourly (no lights)	\$25	\$50	\$100	N/A

(3) Concession Facilities:

	Resident Daily Rate	Nonresident Daily Rate	Deposit	
Holmstrom				
Monday – Friday	\$15	\$15	\$300	
Saturday – Sunday	\$50	\$50	\$300	
Mager				
Monday – Friday	\$15	\$15	\$300	
Saturday – Sunday	\$50	\$50	\$300	

(4) Field Preparation and Staffing:

	Football	Soccer	Baseball/Softball	
Striping Fee	\$150	\$100	\$35	
Staffing (as needed, hourly)	\$25	\$25	\$25	

(5) Equipment:

Equipment may be rented if available, in conjunction with a paid field rental and deposit.

Equipment – Per Day	Fee
Field Equipment	\$35

Sec. A4.002 Youth sports association facility fees

(a) All youth associations will be required to pay no less than a \$5.00 nonresident fee per season for each nonresident child in the association.

(b) A formal agreement, approved by the city council, with each sports association may establish a separate fee schedule.

Youth Leagues	Fees
Electric Rate - Hourly	\$20
Per Non-Resident Rate	\$5

Sec. A4.003 Recreation program fees

All recreation program fees are set by the Recreation Manager and approved by the director of parks and recreation on a case-by-case basis. Nonresidents shall pay a \$5.00 surcharge per class.

ARTICLE A5.000 UTILITIES

Sec. A5.001 Deposits for water and wastewater accounts

Deposits for all water and wastewater accounts per connection. If average monthly consumption is found to be in excess of the minimum, the customer may be assessed an additional deposit as determined by the city manager.

(a) Water and wastewater, per customer:

- (1) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or through a credit check.
- (2) Average payment history: \$150.00.**
- (3) Poor payment history: \$250.00.**

*\$150.00 deposit will be charged for any customer without a deposit who is disconnected for nonpayment.

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(b) Wastewater only:

- (1) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or a through credit check.
- (2) Average payment history: \$100.00.**
- (3) Poor payment history: \$200.00.**

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(c) Nonresidential deposits: Nonresidential deposits are outlined in [section 24.04.038](#) in the Code of Ordinances. The minimum nonresidential deposit is equal to the residential deposit.

(d) Temporary meters, per meter: \$1,500.00.

Sec. A5.002 Connection fees

(a) Water:

- (1) 5/8" and 3/4" meter: \$600.00.
- (2) 1" meter: \$750.00.
- (3) 1-1/2" meter: \$1,100.00.
- (4) 2" meter: \$1,300.00.
- (5) Above 2" meter: Actual meter costs plus \$300.00.

(b) Wastewater:

- (1) Up to 8" connection: \$850.00 inside city; \$300.00 developer installed.
- (2) Above 8" meter: Actual materials and labor costs plus \$500.00; \$300.00 developer installed.

Sec. A5.003 Other service charges

- (a) New account charge/transfer account charge: \$35.00.
- (b) Processing fee due to disconnection of services for nonpayment: \$50.00. (Jonah and Manville customers will be assessed this processing fee plus an additional \$50.00 disconnect fee charged by those providers.)
- (c) After-hours connection fee/reconnection fee: \$50.00 in addition to above.
- (d) Meter reread charge: \$25.00.
- (e) Tampering with a locking device: \$250.00.
- (f) Return Trip Fee: \$35, required if technician has to return location to connect water due to customer action.
- (g) Temporary Fire Hydrant Backflow Prevention Testing: \$75.00.

Sec. A5.004 Impact fees

- (a) For plats recorded prior to February 1, 2013.
 - (1) Water, per service unit equivalent: \$4,363.00.
 - (2) Wastewater, per service unit equivalent: \$1,068.00.
- (b) For plats recorded after February 1, 2013.
 - (1) Water, per service unit equivalent: \$3,625.00.
 - (2) Wastewater, per service unit equivalent: \$2,128.00.

Sec. A5.005 Retail water and wastewater rates

- (a) Outside city rates: Outside city rates are 1.15 times inside city rates.
- (b) Water rates:
 - (1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.48	\$29.30
1" meter	\$38.24	\$43.97
1-1/2" meter	\$63.72	\$73.28
2" meter	\$127.44	\$146.55
3" meter	\$203.91	\$234.50
4" meter	\$407.80	\$468.97
6" meter	\$637.19	\$732.77
8" meter	\$1,274.39	\$1,465.55

(2) Volume rate (per 1,000 gallons):

		Inside City	Outside City
Single-family residential:			
	Monthly use between:		
	0 to 5,000 gallons	\$7.82	\$9.00
	5,001 to 12,000 gallons	\$8.50	\$9.78
	12,001 to 25,000 gallons	\$8.90	\$10.24
	25,001 gallons or more	\$9.70	\$11.16
Nonresidential, all consumption		\$8.57	\$9.86
Irrigation, all consumption		\$8.90	\$10.24
Construction, all consumption		\$8.90	\$10.23

(c) Wastewater rates:

(1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.31	\$29.11
1" meter	\$39.49	\$43.68
1-1/2" meter	\$63.29	\$72.78
2" meter	\$126.56	\$145.56
3" meter	\$202.50	\$232.88
4" meter	\$405.01	\$465.75
6" meter	\$632.83	\$727.76
8" meter	\$1,265.66	\$1,455.51

(2) Volume rate (per 1,000 gallons):

	Inside City	Outside City
Residential*	\$6.33	\$7.28
Nonresidential**	\$7.28	\$8.36

(3) Monthly rate (volume and demand):

	Inside City	Outside City
Flat rate customers	\$60.38	\$69.43

(4) Drainage fee: \$4.00 per customer per month.

*Based on winter water use average.

**Based on monthly water meter readings. Nonresidential customers with a 5/8" or 3/4" water meter will continue to base their bill on the winter water use average unless a separate irrigation meter is installed. Wastewater-only customers must report monthly water readings. Late or underreported usage will be subject to late fees in accordance with [section 24.04.040](#) and disconnection for nonpayment.

Sec. A5.006 Unmetered fire protection systems

Unmetered fire protection systems, per connection, minimum charge per month, per service size:

- (a) 2-inch: \$8.00.
- (b) 6-inch: \$20.00.
- (c) 8-inch: \$30.00.

Sec. A5.007 Bulk water rate

Bulk water rate per 1,000 gallons: \$3.50.

Sec. A5.008 Drought contingency plan fees

(a) Water allocation surcharges for stage 6 response:

(1) Single-family residential customers:

- (A) \$10.00 for the first 1,000 gallons over allocation.
- (B) \$15.00 for the second 1,000 gallons over allocation.
- (C) \$20.00 for the third 1,000 gallons over allocation.
- (D) \$25.00 for each additional 1,000 gallons over allocation.

(2) Master-metered multifamily residential customers:

- (A) \$10.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
- (B) \$15.00 thereafter for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.
- (C) \$20.00 thereafter for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.
- (D) \$25.00 thereafter for each additional 1,000 gallons over allocation.

(3) Commercial customers:

- (A) Customers whose allocation is 0 gallons through 3,000 gallons per month:
 - (i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.
 - (ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.
 - (iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.
 - (iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.
- (B) Customers whose allocation is 3,000 gallons per month or more:
 - (i) 3 times the block rate for each 1,000 gallons in excess of the allocation

up through 5 percent above allocation.

(ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.

(iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.

(iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(4) Industrial customers:

(A) Customers whose allocation is 0 gallons through 3,000 gallons per month:

(i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.

(ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.

(iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.

(iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.

(B) Customers whose allocation is 3,000 gallons per month or more:

(i) 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.

(ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.

(iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.

(iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(b) Reconnection charge: Water reconnection charge following discontinuance of water service for conviction of three or more distinct violations of the plan: \$35.00.

ARTICLE A6.000 BUSINESSES

Sec. A6.001 Wine and beer retailer permit

Wine and beer retailer permit: \$25.00.

Sec. A6.002 Peddlers, solicitors, distributors, itinerant vendors and mobile street vendors

(a) Peddler/solicitor: \$25.00 for each person permitted.

(b) Distributor: \$25.00 for each person or group of persons.

(c) Itinerant vendors/mobile street vendors:

(1) 14-day permit: \$25.00 fee.

(2) 30-day permit: \$35.00 fee.

(3) 90-day permit: \$75.00 fee.

(4) 180-day permit: \$100.00 fee.

ARTICLE A7.000 LIBRARY

- (a) Library cards:
 - (1) Nonresident:
 - (A) Family: No family cards.
 - (B) Individual: People not living within the city limits and children not currently enrolled in Hutto ISD schools may obtain a library card for \$10.00 annual fee. This will be effective April 1, 2015. This fee will be charged yearly at the time of renewal.
 - (2) Replacement:
 - (A) For 1st replacement: \$1.00.
 - (B) All additional replacement cards: \$5.00.
- (b) Copy/print and fax:
 - (1) Black and white, per impression: \$0.10.
 - (2) Color, per impression: \$0.25.
 - (3) Fax: \$1.00 for the first page and \$0.25 for subsequent pages for local, toll free and long distance digital faxing. No international or incoming faxes allowed.
- (c) Fines and fees:
 - (1) Overdue books, per day, up to maximum cost to replace: \$0.25 with a \$10.00 maximum fine.
 - (2) Lost or damaged book fee: Cost of book + \$5.00 processing fee + fines.
- (d) Interlibrary loan: Cost of return postage.

ARTICLE A8.000 MISCELLANEOUS FEES

- (a) Special events permit application fee: \$50.00.
- (b) Street closure permit application fee: \$25.00.
- (c) Fireworks display permit application fee: \$40.00.
- (d) Film application fee: \$500.00.
 - (1) Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area: \$500.00 per day.
 - (2) Partial, non-disruptive use of a public building, park, right-of-way, or public area: \$250.00 per day.
 - (3) Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking: \$50.00 per block per day.
 - (4) Partial closure or obstruction of a public street or right-of-way, including parking lots and on-street parking: \$25.00 per block per day.
 - (5) Use of city parking lots, parking areas, and city streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles): \$50.00 per block or lot per day.
- (e) Brush collection by city after storm:
 - (1) Minimum: \$15.00.
 - (2) Additional time in increments of five minutes: \$5.00.
- (f) Returned check fee (for any city payment): \$30.00.
- (g) Credit card processing fee, per transaction: Processing fee of 2% of the charge amount per transaction.

City Council
**AGENDA ITEM
REPORT**



To: Regular City Council
Subject: Consideration and possible action on the second and final reading of an ordinance to provide a residence homestead exemption for persons 65 or older. (Michel Sorrell)
Meeting: Regular City Council - 19 Mar 2020
Department: Finance
Staff Contact: Michel Sorrell

BACKGROUND INFORMATION:

The City Council has the authority conferred by the Texas Constitution and Section 11.13(d) of the Texas Tax Code to provide an exemption from ad valorem taxes based levied by the City on the residence homestead for persons who are sixty-five (65) years of age or older or the surviving spouse who is fifty-five (55) years or older at the time of the person's death.

The City Council wishes to provide an exemption from ad valorem taxes levied by the City of \$60,000 of the assessed taxable value of the residence homestead, as defined by law effective tax year 2020.

FINANCIAL IMPACT:

The financial impact of the over 65 proposed exemption amount of \$60,000 would be a value loss of \$43,860,000 with a revenue impact of \$276,910.55. The number of residents eligible at this time would be 731. The financial information was provided by the Williamson County Tax Assessor-Collector.

RECOMMENDATION:

Staff recommends the consideration and approval of the second and final reading of the ordinance.

ATTACHMENTS:

[Hutto 2020 Property Tax Exemptions 65+ option Final 3 10 20](#)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HUTTO, TEXAS IMPLEMENTING SECTION 11.13(D) OF THE TEXAS TAX CODE TO PROVIDE A RESIDENCE HOMESTEAD EXEMPTION FOR PERSONS AGE 65 OR OLDER OR SURVIVING SPOUSE, IN ACCORDANCE WITH THE TEXAS CONSTITUTION AND SECTION 11.13(D) OF THE TEXAS TAX CODE; PROVIDING FOR A PUBLICATION CLAUSE, SEVERABILITY CLAUSE, REPEALING CLAUSE, OPEN MEETING CLAUSE, AND EFFECTIVE DATE.

WHEREAS, the City Council of the City of Hutto (the "City Council") has the authority conferred by the Texas Constitution and Section 11.13(d) of the Texas Tax Code to provide an exemption from ad valorem taxes levied by the City on the residence homestead for persons who are sixty-five (65) years of age or older or the surviving spouse who is fifty-five (55) years or older at the time of the person's death; and

WHEREAS, the City Council finds and determines that an exemption for the residence homestead of persons who are sixty-five (65) years of age or older or the surviving spouse who is fifty-five (55) years or older at the time of the person's death should be granted in accordance with Section 11.13(d) of the Texas Tax Code.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION I.

The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

SECTION II.

That the Code of Ordinances of the City of Hutto, is hereby amended by amending Article 20.02, by adding a new Section 20.02.002, entitled "Partial exemption for ad valorem taxes imposed on the elderly," which shall read as follows:

"Sec. 20.02.002. Partial exemption for ad valorem taxes imposed on the elderly.

- (a) An individual who is sixty-five (65) years of age or older is entitled to an exemption from ad valorem taxes levied by the City of \$60,000 of the assessed value of the residence homestead beginning tax year 2020.
- (b) If the person who is sixty-five (65) dies in a year in which the person received a residence homestead exemption, the total amount of ad valorem taxes imposed on the residence homestead shall not be increased while it remains the residence homestead of that person's surviving spouse if the spouse is fifty-five (55) years of age or older at the time of the person's death.

- (c) The provisions of Section 11.13 of the Texas Tax Code applicable to exemptions shall govern the exemption granted in this section."

SECTION III. Publication Clause

The City Secretary of the City of Hutto is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION IV. Severability Clause

The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

SECTION V. Repealing Clause

All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.

SECTION VI. Open Meetings Clause

The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

SECTION VII. Effective Date

This ordinance shall take effect and be in force from and after the date of the second publication of the ordinance in the official newspaper of the City of Hutto.

READ and **APPROVED** on first reading on the **5th** day of **March**, 2020, at a meeting of the City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

READ and **APPROVED** on second reading on the **19th** day of **March**, 2020, at a meeting of the City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

THE CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

ATTEST:

Stacy Schmitt, City Secretary

(SEAL)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HUTTO, TEXAS IMPLEMENTING SECTION 11.13(D) OF THE TEXAS TAX CODE TO PROVIDE A RESIDENCE HOMESTEAD EXEMPTION FOR PERSONS AGE 65 OR OLDER, OR SURVIVING SPOUSE, IN ACCORDANCE WITH SECTION 11.13(D) OF THE TEXAS TAX CODE; PROVIDING FOR A PUBLICATION CLAUSE, SEVERABILITY CLAUSE, REPEALING CLAUSE, OPEN MEETING CLAUSE, AND EFFECTIVE DATE.

WHEREAS, the City Council of the City of Hutto (the "City Council") has the authority conferred by Section 11.13(d) of the Texas Tax Code to provide an exemption from ad valorem taxes levied by the City municipal taxes for persons age sixty-five (65) years of age or older or the surviving spouse who is fifty-five (55) years or older at the time of the person's death; and

WHEREAS, the City Council finds and determines that an exemption for the residence homestead residences of persons who are age sixty-five (65) years of age or older or the surviving spouse who is fifty-five (55) years or older at the time of the person's death should be granted in accordance with Section 11.13(d) of the Texas Tax Code.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION I.

The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

SECTION II.

That the Code of Ordinances of the City of Hutto, is hereby amended by amending Article 20.02, by adding a new Section 20.02.002, entitled "Partial exemption for ad valorem taxes imposed on the elderly," which shall read as follows:

"Sec. 20.02.002. Partial exemption for ad valorem taxes imposed on the elderly.

- (a) An individual who is sixty-five (65) years of age or older is entitled to an exemption from ad valorem taxation levied by the City of \$640,000 of the assessed appraised value of the residence homestead beginning tax year 2020.
- (b) If the person who is sixty-five (65) dies in a year in which the person received a residence homestead exemption, the total amount of ad valorem taxes imposed on the residence homestead shall not be increased while it remains the residence homestead of that person's surviving spouse if the spouse is fifty-five (55) years of age or older at the time of the person's death.

| (c) The provisions of Section 11.13 of the Texas Tax Code applicable to exemptions shall govern the exemption granted in this section."

SECTION III. Publication Clause

The City Secretary of the City of Hutto is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION IV. Severability Clause

The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

SECTION V. Repealing Clause

All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.

SECTION VI. Open Meetings Clause

The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

SECTION VII. Effective Date

This ordinance shall take effect and be in force from and after the date of the second publication of the ordinance in the official newspaper of the City of Hutto.

READ and APPROVED on first reading on the **5th** day of **March**, 2020, at a meeting of the City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

READ and APPROVED on second reading on the **19th** day of **March**, 2020, at a meeting of the City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

THE CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

~~ATTEST~~~~Attest:~~

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Stacy Schmitt, City Secretary

(SEAL)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HUTTO, TEXAS IMPLEMENTING SECTION 11.13(D) OF THE TEXAS TAX CODE TO PROVIDE A RESIDENCE HOMESTEAD EXEMPTION FOR PERSONS AGE 65 OR OLDER OR SURVIVING SPOUSE, IN ACCORDANCE WITH THE TEXAS CONSTITUTION AND SECTION 11.13(D) OF THE TEXAS TAX CODE; PROVIDING FOR A PUBLICATION CLAUSE, SEVERABILITY CLAUSE, REPEALING CLAUSE, OPEN MEETING CLAUSE, AND EFFECTIVE DATE.

WHEREAS, the City Council of the City of Hutto (the "City Council") has the authority conferred by the Texas Constitution and Section 11.13(d) of the Texas Tax Code to provide an exemption from ad valorem taxes levied by the City on the residence homestead for persons who are sixty-five (65) years of age or older or the surviving spouse who is fifty-five (55) years or older at the time of the person's death; and

WHEREAS, the City Council finds and determines that an exemption for the residence homestead of persons who are sixty-five (65) years of age or older or the surviving spouse who is fifty-five (55) years or older at the time of the person's death should be granted in accordance with Section 11.13(d) of the Texas Tax Code.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION I.

The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

SECTION II.

That the Code of Ordinances of the City of Hutto, is hereby amended by amending Article 20.02, by adding a new Section 20.02.002, entitled "Partial exemption for ad valorem taxes imposed on the elderly," which shall read as follows:

"Sec. 20.02.002. Partial exemption for ad valorem taxes imposed on the elderly.

- (a) An individual who is sixty-five (65) years of age or older is entitled to an exemption from ad valorem taxes levied by the City of \$60,000 of the assessed value of the residence homestead beginning tax year 2020.
- (b) If the person who is sixty-five (65) dies in a year in which the person received a residence homestead exemption, the total amount of ad valorem taxes imposed on the residence homestead shall not be increased while it remains the residence homestead of that person's surviving spouse if the spouse is fifty-five (55) years of age or older at the time of the person's death.

- (c) The provisions of Section 11.13 of the Texas Tax Code applicable to exemptions shall govern the exemption granted in this section."

SECTION III. Publication Clause

The City Secretary of the City of Hutto is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION IV. Severability Clause

The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

SECTION V. Repealing Clause

All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.

SECTION VI. Open Meetings Clause

The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

SECTION VII. Effective Date

This ordinance shall take effect and be in force from and after the date of the second publication of the ordinance in the official newspaper of the City of Hutto.

READ and **APPROVED** on first reading on the **5th** day of **March**, 2020, at a meeting of the City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

READ and **APPROVED** on second reading on the **19th** day of **March**, 2020, at a meeting of the City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

THE CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

ATTEST:

Stacy Schmitt, City Secretary

(SEAL)

City Council
**AGENDA ITEM
REPORT**



To: Regular City Council
Subject: Consideration and possible action on the first reading of an ordinance to provide a residence homestead exemption for disabled persons. (Michel Sorrell)
Meeting: Regular City Council - 19 Mar 2020
Department: Finance
Staff Contact: Michel Sorrell

BACKGROUND INFORMATION:

The City Council of the City of Hutto (the "City Council") has the authority conferred by the Texas Constitution and Section 11.13(d) of the Texas Tax Code to provide an exemption from ad valorem taxes levied by the City for an eligible disabled person or the surviving spouse aged fifty-five (55) years or older at the time of the individual's death.

The City Council wishes to provide an exemption from ad valorem taxes levied by the City of \$60,000 of the assessed taxable value of the residence homestead, as defined by law effective tax year 2020.

FINANCIAL IMPACT:

The financial impact of the disabled person proposed exemption of \$60,000 would be a taxable value loss of \$9,240,000, with a revenue impact of \$58,336.83. The number of residents eligible at this time would be 154. The financial information was provided by the Williamson County Tax Assessor-Collector.

RECOMMENDATION:

Staff recommends consideration and possible action on the first reading of the ordinance.

ATTACHMENTS:

[Hutto 2020 Property Tax Exemptions Disabled option Final 3 10 20](#)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HUTTO, TEXAS IMPLEMENTING SECTION 11.13(D) OF THE TEXAS TAX CODE TO PROVIDE A RESIDENCE HOMESTEAD EXEMPTION FOR DISABLED PERSONS OR SURVIVING SPOUSES AGED FIFTY-FIVE YEARS OR OLDER, IN ACCORDANCE WITH THE TEXAS CONSTITUTION AND SECTION 11.13(D) OF THE TEXAS TAX CODE; PROVIDING FOR A PUBLICATION CLAUSE, SEVERABILITY CLAUSE, REPEALING CLAUSE, OPEN MEETING CLAUSE, AND EFFECTIVE DATE.

WHEREAS, the City Council of the City of Hutto (the "City Council") has the authority conferred by the Texas Constitution and Section 11.13(d) of the Texas Tax Code to provide an exemption from ad valorem taxes levied by the City for an eligible disabled person or the surviving spouse aged fifty-five (55) years or older at the time of the individual's death; and

WHEREAS, the City Council finds and determines that an exemption for residences of an eligible disabled person or the surviving spouse aged fifty-five (55) years or older at the time of the individual's death should be granted in accordance with Section 11.13(d) of the Texas Tax Code.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION I.

The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

SECTION II.

That the Code of Ordinances of the City of Hutto, is hereby amended by amending Article 20.02, by adding a new Section 20.02.003, entitled "Partial exemption for ad valorem taxes imposed on the disabled," which shall read as follows:

"Sec. 20.02.003. Partial exemption for ad valorem taxes imposed on the disabled.

- (a) An individual who is disabled is entitled to an exemption from ad valorem taxes levied by the City of \$60,000 of the assessed taxable value of the residence homestead, as defined by law effective tax year 2020. Pursuant to Texas Tax Code Section 11.13(h), an eligible disabled person who is 65 or older may not receive both a disabled and an elderly residence homestead exemption from the same taxing unit in the same year but may choose either.
- (b) If the person who is disabled dies in a year in which the person received a residence homestead exemption, the total amount of ad valorem taxes imposed on the residence homestead shall not be increased while it remains the residence homestead of that person's

surviving spouse if the spouse is fifty-five (55) years of age or older at the time of the person's death.

- (c) Notwithstanding subsections (a) and (b) ad valorem taxes on the residence homestead may be increased to the extent the value of the homestead is increased by improvements other than repairs and other than improvements made to comply with governmental requirements.
- (b) The provisions of Section 11.13 of the Texas Tax Code applicable to exemptions shall govern the exemption granted in this section."

SECTION III. Publication Clause

The City Secretary of the City of Hutto is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION IV. Severability Clause

The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

SECTION V. Repealing Clause

All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.

SECTION VI. Open Meetings Clause

The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

SECTION VII. Effective Date

This ordinance shall take effect and be in force from and after the date of the second publication of the ordinance in the official newspaper of the City of Hutto.

READ and **APPROVED** on first reading on the **19th** day of **March**, 2020, at a meeting of the City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

READ and **APPROVED** on second reading on the **2nd** day of **April**, 2020, at a meeting of the

City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

THE CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

Attest:

Stacy Schmitt, City Secretary

(SEAL)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HUTTO, TEXAS IMPLEMENTING SECTION 11.13(D) OF THE TEXAS TAX CODE TO PROVIDE A RESIDENCE HOMESTEAD EXEMPTION FOR DISABLED PERSONS OR SURVIVING SPOUSES AGED FIFTY-FIVE YEARS OR OLDER, IN ACCORDANCE WITH THE TEXAS CONSTITUTION AND SECTION 11.13(D) OF THE TEXAS TAX CODE; PROVIDING FOR A PUBLICATION CLAUSE, SEVERABILITY CLAUSE, REPEALING CLAUSE, OPEN MEETING CLAUSE, AND EFFECTIVE DATE.

WHEREAS, the City Council of the City of Hutto (the "City Council") has the authority conferred by the Texas Constitution and Section 11.13(d) of the Texas Tax Code to provide an exemption from ad valorem taxes levied by the City for an eligible disabled person or the surviving spouse aged fifty-five (55) years or older at the time of the individual's death; and

WHEREAS, the City Council finds and determines that an exemption for residences of an eligible disabled person or the surviving spouse aged fifty-five (55) years or older at the time of the individual's death should be granted in accordance with Section 11.13(d) of the Texas Tax Code.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION I.

The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

SECTION II.

That the Code of Ordinances of the City of Hutto, is hereby amended by amending Article 20.02, by adding a new Section 20.02.003, entitled "Partial exemption for ad valorem taxes imposed on the disabled," which shall read as follows:

"Sec. 20.02.003. Partial exemption for ad valorem taxes imposed on the disabled.

- (a) An individual who is disabled is entitled to an exemption from ad valorem taxes levied by the City of \$60,000 of the assessed taxable value of the residence homestead, as defined by law effective tax year 2020. Pursuant to Texas Tax Code Section 11.13(h), an eligible disabled person who is 65 or older may not receive both a disabled and an elderly residence homestead exemption from the same taxing unit in the same year but may choose either.
- (b) If the person who is disabled dies in a year in which the person received a residence homestead exemption, the total amount of ad valorem taxes imposed on the residence homestead shall not be increased while it remains the residence homestead of that person's

surviving spouse if the spouse is fifty-five (55) years of age or older at the time of the person's death.

- (c) Notwithstanding subsections (a) and (b) ad valorem taxes on the residence homestead may be increased to the extent the value of the homestead is increased by improvements other than repairs and other than improvements made to comply with governmental requirements.
- (b) The provisions of Section 11.13 of the Texas Tax Code applicable to exemptions shall govern the exemption granted in this section."

SECTION III. Publication Clause

The City Secretary of the City of Hutto is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION IV. Severability Clause

The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

SECTION V. Repealing Clause

All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.

SECTION VI. Open Meetings Clause

The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

SECTION VII. Effective Date

This ordinance shall take effect and be in force from and after the date of the second publication of the ordinance in the official newspaper of the City of Hutto.

READ and **APPROVED** on first reading on the **19th** day of **March**, 2020, at a meeting of the City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

READ and **APPROVED** on second reading on the **2nd** day of **April**, 2020, at a meeting of the

City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

THE CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

Attest:

Stacy Schmitt, City Secretary

(SEAL)

City Council
**AGENDA ITEM
REPORT**



To: Regular City Council
Subject: Consideration and possible action on the first reading of an ordinance establishing an ad valorem tax freeze for residential homestead property owners who are 65 or older. (Michel Sorrell)
Meeting: Regular City Council - 19 Mar 2020
Department: Finance
Staff Contact: Michel Sorrell

BACKGROUND INFORMATION:

Article VIII, Section I-b, Subsection (h) of the Texas Constitution allows municipalities to establish an ad valorem tax freeze within each respective taxing unit's jurisdiction on resident homesteads for individuals age sixty-five (65) years or older or for disabled individuals and surviving spouses aged fifty-five (55) years or older.

The City Council finds and determines that providing a tax freeze on the amount of ad valorem taxes on the homesteads for individuals age sixty-five (65) years or older or disabled individuals and surviving spouses aged fifty-five (55) years or older, beginning with tax year 2020 will provide property tax relief for those individuals.

FINANCIAL IMPACT:

Per discussion with the Williamson County Tax Assessor-Collector it is very difficult to project the impact on revenue if the City chooses the option to freeze the Over-65.

RECOMMENDATION:

Staff recommends the consideration and possible action on the first reading of the ordinance.

ATTACHMENTS:

[Hutto Ad Valorem tax ceiling ordinance Final 3 10 20](#)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HUTTO, TEXAS ESTABLISHING AN AD VALOREM TAX FREEZE FOR RESIDENTIAL HOMESTEAD PROPERTY OWNERS OF THE CITY OF HUTTO, TEXAS WHO 65 YEARS OF AGE OR OLDER OR WHO ARE DISABLED AND SURVIVING SPOUSES AGED 55 YEARS OR OLDER; PROVIDING FOR DEFINITIONS; PROVIDING FOR SAVINGS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, Article VIII, Section I-b, Subsection (h) of the Texas Constitution allows municipalities to establish an ad valorem tax freeze within each respective taxing unit's jurisdiction on resident homesteads for individuals age sixty-five (65) years or older or for disabled individuals and surviving spouses aged fifty-five (55) years or older; and

WHEREAS, Section 11.261 of the Texas Tax Code governs the procedure under which a municipality may implement an ad valorem tax freeze; and

WHEREAS, the City Council of the City of Hutto, Texas finds and determines that providing a tax freeze on the amount of ad valorem taxes on the homesteads for individuals age sixty-five (65) years or older or disabled individuals and surviving spouses aged fifty-five (55) years or older, beginning with tax year 2020 as outlined below:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION I.

The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

SECTION II.

That the Code of Ordinances of the City of Hutto, is hereby amended by amending Article 20.02, by adding a new Section 20.02.004, entitled "Residence Homestead Tax Freeze for Elderly or Disabled.

"Sec. 20.02.004. Residence Homestead Tax Freeze for Elderly or Disabled

(a) Definitions.

- (1) Disabled has the same meaning as set forth in the Texas Tax Code Section 11.13(m)(1) as it currently exists or may be amended.

- (2) Residence Homestead has the same meaning as set forth in the Texas Tax Code Section 11.13(j)(1) as it currently exists or may be amended.
 - (3) Tax Code means the Texas Tax Code, as it currently exists or may be amended.
 - (4) Tax Freeze shall mean the limitation of increases on the total amount of ad valorem taxes imposed by the City of Hutto on residential homesteads for individuals age sixty-five (65) years or older or disabled individuals and surviving spouses aged fifty-five (55) years or older, beginning with tax year 2020.
- (b) A Tax Freeze on the amount of property taxes is imposed by the City of Hutto, Texas on the Residence Homesteads of individuals age sixty-five (65) years or older or disabled individuals and surviving spouses aged fifty-five (55) years or older, which shall be governed by Section 11.261 of the Tax Code, as may be amended, as follows:
- (1) The Tax Freeze shall become effective beginning with the 2020 tax year and shall remain effective for each successive tax year until otherwise amended or repealed by the City Council, referendum or judicial decision.
 - (2) The total amount of ad valorem taxes imposed on the Residence Homesteads of a person who qualified that Residence Homestead for the exemption in accordance with the Tax Code as that of a person who is sixty-five (65) years of age or older or is disabled or shall not be increased while it remains the Residence Homestead of that person or that person's surviving spouse who is fifty-five (55) years of age or older.
 - (3) If the person who is sixty-five (65) years of age or older or disabled or dies in a year in which the person received a Residence Homestead exemption, the total amount of ad valorem taxes imposed on the Residence Homestead shall not be increased while it remains the Residence Homestead of that person's surviving spouse if (i) the surviving spouse is fifty-five (55) years of age or older at the time of the person's death; (ii) the Residence Homestead of the deceased person is also the Residence Homestead of the surviving spouse on the date of the person's death; and (iii) the Residence Homestead remains the Residence Homestead of the surviving spouse.
 - (4) Notwithstanding anything contained herein, ad valorem taxes on the Residence Homestead may be increased to the extent the value of the homestead is increased by improvements other than repairs and other than improvements made to comply with governmental requirements.
 - (5) A person may not receive the Tax Freeze for more than one Residence Homestead, no matter where located, in the same year. A person may designate a new Residence Homestead within the City in accordance with the Tax Code.

- (c) The limitation on taxes provided by this ordinance may expire in accordance with Section 11.261(d) the Texas Tax Code. If a tax limitation is erroneously allowed, back taxes may be assessed in accordance with Section 11.261(e) of the Tax Code.

SECTION III. Publication Clause

The City Secretary of the City of Hutto is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION IV. Severability Clause

The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

SECTION V. Repealing Clause

All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.

SECTION VI. Open Meetings Clause

The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

SECTION VII. Effective Date

This ordinance shall take effect and be in force from and after the date of the second publication of the ordinance in the official newspaper of the City of Hutto.

READ and APPROVED on first reading on the **19th** day of **March**, 2020, at a meeting of the City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

READ and APPROVED on second reading on the **2nd** day of **April**, 2020, at a meeting of the City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

THE CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

Attest:

Stacy Schmitt, City Secretary

(SEAL)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HUTTO, TEXAS ESTABLISHING AN AD VALOREM TAX FREEZE FOR RESIDENTIAL HOMESTEAD PROPERTY OWNERS OF THE CITY OF HUTTO, TEXAS WHO 65 YEARS OF AGE OR OLDER OR WHO ARE DISABLED AND SURVIVING SPOUSES AGED 55 YEARS OR OLDER; PROVIDING FOR DEFINITIONS; PROVIDING FOR SAVINGS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, Article VIII, Section I-b, Subsection (h) of the Texas Constitution allows municipalities to establish an ad valorem tax freeze within each respective taxing unit's jurisdiction on resident homesteads for individuals age sixty-five (65) years or older or for disabled individuals and surviving spouses aged fifty-five (55) years or older; and

WHEREAS, Section 11.261 of the Texas Tax Code governs the procedure under which a municipality may implement an ad valorem tax freeze; and

WHEREAS, the City Council of the City of Hutto, Texas finds and determines that providing a tax freeze on the amount of ad valorem taxes on the homesteads for individuals age sixty-five (65) years or older or disabled individuals and surviving spouses aged fifty-five (55) years or older, beginning with tax year 2020 as outlined below:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION I.

The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

SECTION II.

That the Code of Ordinances of the City of Hutto, is hereby amended by amending Article 20.02, by adding a new Section 20.02.004, entitled "Residence Homestead Tax Freeze for Elderly or Disabled.

"Sec. 20.02.004. Residence Homestead Tax Freeze for Elderly or Disabled

(a) Definitions.

- (1) Disabled has the same meaning as set forth in the Texas Tax Code Section 11.13(m)(1) as it currently exists or may be amended.

- (2) Residence Homestead has the same meaning as set forth in the Texas Tax Code Section 11.13(j)(1) as it currently exists or may be amended.
 - (3) Tax Code means the Texas Tax Code, as it currently exists or may be amended.
 - (4) Tax Freeze shall mean the limitation of increases on the total amount of ad valorem taxes imposed by the City of Hutto on residential homesteads for individuals age sixty-five (65) years or older or disabled individuals and surviving spouses aged fifty-five (55) years or older, beginning with tax year 2020.
- (b) A Tax Freeze on the amount of property taxes is imposed by the City of Hutto, Texas on the Residence Homesteads of individuals age sixty-five (65) years or older or disabled individuals and surviving spouses aged fifty-five (55) years or older, which shall be governed by Section 11.261 of the Tax Code, as may be amended, as follows:
- (1) The Tax Freeze shall become effective beginning with the 2020 tax year and shall remain effective for each successive tax year until otherwise amended or repealed by the City Council, referendum or judicial decision.
 - (2) The total amount of ad valorem taxes imposed on the Residence Homesteads of a person who qualified that Residence Homestead for the exemption in accordance with the Tax Code as that of a person who is sixty-five (65) years of age or older or is disabled or shall not be increased while it remains the Residence Homestead of that person or that person's surviving spouse who is fifty-five (55) years of age or older.
 - (3) If the person who is sixty-five (65) years of age or older or disabled or dies in a year in which the person received a Residence Homestead exemption, the total amount of ad valorem taxes imposed on the Residence Homestead shall not be increased while it remains the Residence Homestead of that person's surviving spouse if (i) the surviving spouse is fifty-five (55) years of age or older at the time of the person's death; (ii) the Residence Homestead of the deceased person is also the Residence Homestead of the surviving spouse on the date of the person's death; and (iii) the Residence Homestead remains the Residence Homestead of the surviving spouse.
 - (4) Notwithstanding anything contained herein, ad valorem taxes on the Residence Homestead may be increased to the extent the value of the homestead is increased by improvements other than repairs and other than improvements made to comply with governmental requirements.
 - (5) A person may not receive the Tax Freeze for more than one Residence Homestead, no matter where located, in the same year. A person may designate a new Residence Homestead within the City in accordance with the Tax Code.

- (c) The limitation on taxes provided by this ordinance may expire in accordance with Section 11.261(d) the Texas Tax Code. If a tax limitation is erroneously allowed, back taxes may be assessed in accordance with Section 11.261(e) of the Tax Code.

SECTION III. Publication Clause

The City Secretary of the City of Hutto is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION IV. Severability Clause

The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

SECTION V. Repealing Clause

All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.

SECTION VI. Open Meetings Clause

The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

SECTION VII. Effective Date

This ordinance shall take effect and be in force from and after the date of the second publication of the ordinance in the official newspaper of the City of Hutto.

READ and APPROVED on first reading on the **19th** day of **March**, 2020, at a meeting of the City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

READ and APPROVED on second reading on the **2nd** day of **April**, 2020, at a meeting of the City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

THE CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

Attest:

Stacy Schmitt, City Secretary

(SEAL)

**INVESTMENT POLICY
THE CITY OF HUTTO TEXAS**

March ~~24~~19, 20~~19~~20

INVESTMENT POLICY OF THE CITY OF HUTTO TEXAS

March ~~24~~¹⁹, 20~~19~~²⁰

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INVESTMENT POLICY OF THE CITY OF HUTTO TEXAS

March ~~24~~19, 2019~~20~~

I. PURPOSE

A. Formal Adoption

This investment policy, when reviewed and adopted by the City Council of Hutto, on March ~~24~~19, 2019~~20~~ will replace the adopted Investment Policy dated the 21st of ~~February~~March, 2018~~9~~. This investment policy satisfies the statutory requirements of the Public Funds investment Act (Chapter 2256, Texas Government Code) (the "Act").

B. Scope

This Investment Policy applies to all investment activities of the City and to all assets of all funds of the City of Hutto at the present time and any funds received in the future, *excluding the Employee Retirement Trust and the deferred compensation plan*. Any funds held in custody by the City of Hutto shall be administered in accordance with the provisions of these policies unless expressly prohibited by law or unless it is in contravention of any depository contract between the City and depository bank. This Policy establishes guidelines for those who can invest City funds, for how City funds will be invested, and for when and how a periodic review of investments will be made. In addition to this Policy, bond funds (as defined by the Internal Revenue Service) shall be managed by their governing resolution and all applicable State and Federal law.

II. INVESTMENT OBJECTIVES

A. Safety of Principal

The primary objective of all investment activity is the preservation of capital and the safety of principal in the overall portfolio. Each investment transaction shall seek to ensure first that capital losses are avoided, whether they are from defaults or erosion of market value.

B. Maintenance of Adequate Liquidity

The investment portfolio will remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements, investing in securities with active secondary markets, and maintaining appropriate portfolio diversification.

C. Diversification

The City of Hutto will always seek to diversify its portfolio, except in the case of depository bank balances. This will be done to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer or a specific class of investments. Investments of the City shall always be selected to provide for safety of principal and reasonable liquidity.

D. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to safety and liquidity.

E. Maturity

Portfolio maturities will be staggered, if market conditions are favorable, in a way to achieve an optimal rate of return, while at the same time to provide for the necessary liquidity to meet the City's cash needs. The maximum allowable stated final maturity of any individual investment owned by the City will be five years. [Sec. 2256.005 (b) (4) (B)]

F. Liquidation or Redemption before Maturity

The City Investment Officer may liquidate or redeem an investment before maturity if:

- Market conditions present an opportunity for the City to benefit from the sale;
- Funds are urgently needed to meet unforeseen expenses, even if there is a loss of interest and/or principal due to the sale; or
- A security has lost its minimum required rating as an authorized investment.

[Sec. 2256.021]

G. Quality and Capability of Investment Management

It is the City's policy to provide training required by the Public Funds Investment Act, Sec. 2256.008 and periodic training in investments for the Investment Officer through courses and seminars offered by professional organizations and associations in order to ensure the quality and capability of the City's Investment Officer in making investment decisions.

III. INVESTMENT STRATEGY

A. General

In conjunction with the annual Policy review, the City Council shall review the investment strategy for each of the City's funds. The investment strategy must describe the investment objectives for each particular fund according to the following priorities:

- investment suitability,
- preservation and safety of principal,
- liquidity,
- marketability prior to maturity of each investment,
- diversification, and
- yield

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds.

B. Investment Strategies and Guidelines by Fund Type

Investment guidelines by fund-type are as follows:

1. Current Operating Funds

Current operating funds require the greatest short-term liquidity of any of the fund types. Therefore, diversified investment maturities shall provide monthly cash flow based on the anticipated operating needs of the City. Financial institution deposits, short-term investment

pools and money market mutual funds shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investment. Additionally, securities should have active and efficient secondary markets in the event of an unanticipated cash requirement.

According to City Policy, the weighted average days to maturity for the current operating fund portfolio shall not exceed 270 days and the maximum allowable maturity shall be two years. The Investment Officer will monitor average days to maturity and make changes as appropriate.

2. Bond Proceeds

Bond proceeds used for construction programs have reasonably predictable drawdown schedules. Therefore, investment maturities shall generally follow the anticipated cash flow requirements. Because of the potential for variance from the anticipated drawdown schedule and actual expenditures, securities shall have active and efficient secondary markets. Financial institution deposits, investment pools and money market mutual funds shall provide readily available funds generally equal to one month's anticipated cash flow needs, or a competitive yield alternative for short-term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any expenditure request. This investment structure is commonly referred to as a flexible repurchase agreement.

Market conditions and the arbitrage regulations may influence the attractiveness of locking in fixed-rate investments for bond proceeds. Generally, if investment rates exceed the applicable arbitrage yield for a specific bond issue, the City is best served by locking in most investments. If the arbitrage yield cannot be met or exceeded, concurrent market conditions will determine the attractiveness of locking in maturities or investing shorter. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

3. Repair and Replacement Funds

The investment maturity of repair and replacement funds shall generally be limited to the anticipated cash flow requirement according to any budgeted project schedule. Market conditions and the anticipated spending schedule shall determine the maximum investment periods. Investments shall be diversified as to maturity and type with a portion being highly marketable or liquid to cover the unpredictability of emergency repairs. The Investment Policy restricts the maximum maturity of individual investments to two years and the maximum weighted average days to maturity of the fund to one year.

4. Debt Service Funds

Debt service funds shall be invested to ensure adequate funding for each consecutive debt service payment. The Investment Officer shall invest in such a manner as not to exceed an "un-funded" debt service date with the maturity of any investment security. The predictability of each payment reduces the need for security diversification, marketability and fund liquidity. Therefore, market conditions shall determine the attractiveness of the eligible investments.

5. Bond Reserve Funds

Bond reserve funds have no anticipated expenditures. The funds are deposited to provide annual debt service payment protection to the City's bondholders. The funds are "returned" to the City at the final debt service payment. Market conditions and arbitrage regulation

compliance determine the advantage of security diversification and maturity selection. Generally, if investment rates exceed the applicable arbitrage yield for a specific bond issue, the City is best served by locking in most investments. If the arbitrage yield cannot be exceeded, then concurrent market conditions will determine the attractiveness of locking in maturities or investing shorter and anticipating future increased yields. Maturities shall generally not exceed the call provisions of the bond issue.

Bond resolution constraints and insurance company restrictions may create issue-specific considerations in addition to the Investment Policy. Annual mark-to-market requirements or specific maturity and average life limitations will influence the attractiveness of market risk and reduce the opportunity for maturity extension.

6. Operating Reserve Funds

The operating reserve funds are essentially City savings. Reductions are generally not anticipated. Therefore, the predictability of the cash requirements of other City funds will govern the appropriate maturity mix. Market conditions, City financial condition and risk/return analysis may extend the maximum maturity on individual investments to five years and the weighted average days to maturity to three years.

7. Fiduciary Funds

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others. The funds principal therefore cannot be used to support the government's own programs. Since the purpose of these funds is for investment purposes only, market conditions and risk/return analysis allow for a maximum maturity on individual investments of five years.

IV. INVESTMENT POLICIES

A. Eligible Investments

Investments described below are authorized by Chapter 2256, Texas Government Code as eligible securities for the City. The purchase of specific issues may at times be restricted or prohibited by the Investment Officer. City funds governed by this Policy may be invested in:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks, but excluding principal-only and interest-only mortgage backed securities, collateralized mortgage obligations and real estate mortgage investment conduits.
2. Direct obligations, the principal and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, including any security insured by the Federal Deposit Insurance Corporation (FDIC).
3. Obligations of states, agencies, counties, cities, and other political subdivisions of any State having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than "A" or its equivalent.
4. Fully collateralized repurchase agreements having a defined termination date, placed through

a primary government securities dealer, as defined by the Federal Reserve, or a bank doing business in Texas, and secured by obligations described by 1-3, above which are eligible investments under the Public Funds Investment Act, pledged with a third party selected or approved by the City, and having a market value of not less than the principal amount of the funds disbursed. The term includes direct security repurchase agreements entered into by the City and reverse repurchase agreements only obtained in connection with investment by the City in an Eligible Investment Pool or Money Market Mutual Fund. A signed Master Repurchase Agreement, or similar agreement, as described in B.4 shall govern all City repurchase agreement transactions of this section.

5. Certificates of deposit, and other forms of deposit, issued by State and national banks that have their main office or a branch in Texas that are:
 - a. guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor, or, secured by obligations that are described by 1-3 above, which are intended to include all direct Federal agency or instrumentality issued mortgage backed securities, but excluding those mortgage-backed securities of the nature described in Section 2256.009(b) of the Texas Government Code, that have a market value of not less than the principal ~~plus accrued interest amount~~ of the certificates, or in any other manner and amount provided by law and this Policy for deposits of the City;
 - b. governed by a Depository Contract, as described in B.4. of this section, that complies with Federal and State regulation to properly secure a pledged security interest, and,
 - c. solicited for bid verbally, in writing, electronically, or any combination of those methods.
6. Money market mutual funds registered with the Securities & Exchange Commission, that adheres to Securities & Exchange Commission Regulation 2a-7, that fully invests dollar-for-dollar all City funds without sales commissions or loads, and whose investment objectives include seeking to maintain a stable net asset value of \$1.0000 per share. The City may not invest funds under its control in an amount that exceeds 10% of the total assets of individual money market mutual fund. ~~[Government Code Sec. 2256.014(c)]~~;
7. Eligible Investment Pools as defined in Section 2256.016 of the Texas Government Code provided that (a) investment in the particular pool has been authorized by the City Council; (b) the pool shall have furnished the Investment Officer or other authorized representatives of the City an offering circular containing the information required by Section 2256.016(b) of the Government Code; (c) the pool shall furnish to the Investment Officer or other authorized representatives of the City investment transaction confirmations with respect to all investments made with it; (d) the pool shall furnish to the Investment Officer or other authorized representatives of the City monthly reports that contain the information required by Section 2256.016-(c) of the Government Code; (e) the pool shall mark its portfolio to market daily and stabilize at a \$1.00 net asset value; (f) the pool's assets shall consist exclusively of the obligations allowed by the Act; (g) and whose investment philosophy and strategy are consistent with this Policy and the City's ongoing investment strategy.

B. Protection of Principal

The City shall seek to control the risk of loss due to the failure of an investment issuer or grantor. Such risk shall be controlled by investing only in the safest types of investments as defined in the

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Policy, by qualifying the broker/dealers and financial institutions with whom the City will transact business, by collateralization as required by law, and through portfolio diversification by maturity and type.

The purchase of individual securities shall be executed "delivery-versus-payment" through the City's Safekeeping Agent. By so doing, City funds are not released until the City has received, through the Safekeeping Agent, the securities purchased.

1. Collateralization

Consistent with the requirements of State law, the City requires all financial institution deposits to be federally insured or collateralized with eligible securities, letter of credit or FDIC insurance. Financial institutions serving as City depositories will be required to sign a depository or collateral agreement with the City. The custodial portion of the agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- the agreement must be in writing;
- the agreement has to be executed by the depository and the City contemporaneously with the acquisition of the asset;
- the agreement must be approved by the Board of Directors or the loan committee of the depository and a copy of the meeting minutes must be delivered to the City; and
- the agreement must be part of the depository's "official record" continuously since its execution.

Repurchase agreements must also be secured in accordance with State law. Each counter - party to a repurchase transaction is required to sign a copy of the Securities Industry and Financial Markets Association (SIFMA) Master Repurchase Agreement, or similar agreement, as approved by the City. An executed copy of this agreement must be on file before the City will enter into any counterparty transaction.

a. Allowable Collateral

Acceptable forms of collateral are limited to those authorized by the Act and the Public Funds Collateral Act (Section 2257, Texas Government Code), as amended, and meet the constraints of this Policy.

b. Collateral Levels

For pledged securities, the market value of the principal portion of collateral pledged for deposits must at all times be equal to or greater than 102% of the total amount of deposits plus any accrued interest, less the applicable level of FDIC insurance. For deposits, the City may accept a letter of credit issued by a U.S. Agency or Instrumentality. The value of the letter of credit must be equal to or greater than 100% of the total amount of deposits plus any ~~accrued~~ anticipated interest, less the insurance provided by the FDIC.

c. Monitoring Collateral Adequacy

The City shall require monthly reports with market values of pledged securities from the independent third party custodians. The Investment Officer will monitor adequacy of collateralization levels to verify market values and total collateral positions.

d. Additional Collateral and Securities

If the value of the securities pledged falls below the required collateral level, the financial institution must pledge additional securities no later than the end of the next succeeding business day.

e. Collateral Substitution and Release

Collateralized deposits and repurchase agreements often require substitution of collateral. Substitution is allowable if the substituted security's value is equal to or greater than the required security level, but should be limited, if possible, to minimize potential administrative problems. The City's Investment Officer must approve the release of collateral prior to its removal from the custodial account in accordance with the terms of the depository or collateral agreement.

52. Safekeeping

a. Safekeeping Agreement

The City shall contract with a bank or banks for the safekeeping of securities owned by the City as a part of its investment portfolio. The securities will be held in an account in the City's name as evidenced by safekeeping receipts of the institution with which the securities are deposited.

C. Investment Advisors and Broker/Dealers

Investment selection for all funds shall be based on legality, appropriateness, liquidity, and risk/return considerations. All City investment portfolios shall be actively managed by attempting to optimize investment earnings within policy guidelines.

All investments made by the City will be made through either the City's depository bank, an approved broker/dealer or a financial institution with a main office or branch in the state of Texas. A list of at least three broker/dealers will be maintained in order to assure competitive bidding. The Investment Officer will establish criteria to evaluate Investment Advisors and Broker/Dealers, including:

1. Adherence to the City's policies and strategies;
2. Investment performance and transaction pricing within accepted risk constraints;
3. Responsiveness to the City's request for services, information and open communication;
4. Understanding of the inherent fiduciary responsibility of investing public funds;
5. Similarity in philosophy and strategy with the City's objectives.

Selected Investment Advisors and Broker/Dealers shall provide timely transaction confirmations and monthly portfolio reports.

City Council shall, at least annually, review, revise and adopt a list of qualified broker/dealers that

are authorized to engage in investment transactions with the City. Broker/Dealers eligible to transact investment business with the City shall be presented a written copy of this Investment Policy.

Additionally, the registered principal of any investment pool or discretionary investment manager seeking to transact investment business with the City shall execute a written instrument substantially to the effect that the registered principal has:

- received and reviewed this Investment Policy, and
- acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities with the City in accordance with the Act.

The City shall not enter into an investment transaction with a pool or investment manager prior to receiving the written instrument described above.

The City may select an Investment Advisor to advise the City in the investment of City funds and other responsibilities including but not limited to broker compliance, security selection, competitive bidding, investment reporting, and security documentation. The Investment Advisor must be registered with the Securities and Exchange Commission (SEC) under the Investment Advisor's Act of 1940 as well as with the Texas State Securities Board.

An appointed Investment Advisor shall act solely in an advisory and administrative capacity, within the guidelines of this Investment Policy and without any discretionary authority to transact business on behalf of the City.

Appointment of an Investment Advisor shall otherwise be according to the City's normal purchasing procedures for selecting professional services. Any approved investment advisor may be terminated with the approval of the City Manager, if in the opinion of the Chief Financial Officer the advisor has not performed adequately. The term of any Investment Advisor contract may not exceed two years. Any renewal or extension of the Investment Advisor contract must be made by the City Council by resolution.

D. Responsibility and Controls

1. Authority to Invest

The Chief Financial Officer is the "Investment Officer" of the City. As Investment Officer, he/she is authorized to deposit, withdraw (by check executed over two signatures as outlined in this Policy), invest, transfer, execute documentation, and otherwise manage City funds according to the rules governing the investment of City funds provided in this Policy. In his/her absence, the City Manager and/or Assistant City Manager may serve as Investment Officer in his/her place and are subject to the same training requirements and must adhere to the policies set for in this Policy.

2. Investment Officer Required Training

The City's Investment Officer shall:

- a. attend at least one training session from an independent source approved by City Council as provided for in this Policy and accumulating at least 10 hours of instruction relating to the

Investment Officer's responsibilities within 12 months after taking office or assuming duties; and

b. attend at least one investment training session not less than once in a two-year period, that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date, and accumulate not less than 8 hours of instruction relating to investment responsibilities from an independent source approved by City Council as provided for in this Policy.

3. Prudent Investment Management

The designated Investment Officer shall perform their duties in accordance with the adopted Investment Policy and internal procedures. The Investment Officer acting in good faith and in accordance with these policies and procedures shall be relieved of personal liability.

4. Standard of Care

The standard of care used by the City shall be the "prudent person rule" and shall be applied in the context of managing the overall portfolio within the applicable legal constraints. The Public Funds Investment Act states:

"Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived."

5. Liability of City Investment Officer

The City Investment Officer are not responsible for any loss of City funds through the failure or negligence of a depository. Sec. 113.005 Local Government Code does not release the Investment Officer from responsibility for a loss resulting from the official misconduct or negligence of the Investment Officer, including misappropriation of funds, or from responsibility for funds until a depository is selected and the funds are deposited.

6. Personnel Authorized to Transact Fiscal Affairs

All vouchers, checks, drafts, certificates of deposit, orders for the release or exchange of securities held as collateral for City's funds on deposit with its depository banks and any other instruments necessary in the transaction of City's financial affairs shall bear the signature of any two of the following (except that at least one of the signatures must be that of either the City Manager, Assistant City Manager or the Chief Financial Officer):

- a. Mayor,
- b. City Manager,
- c. Assistant City Manager, and
- d. Chief Financial Officer, ~~and~~

7. Standards of Ethics

The designated Investment Officer shall adhere to City's Code of Conduct. Additionally, the Investment Officer shall file with the Texas Ethics Commission and the City Council a statement disclosing any personal business relationship with an entity seeking to sell investments to the City or any relationship within the second degree by affinity or

consanguinity to an individual seeking to sell investments to the City.

8. Establishment of Internal Controls

The Chief Financial Officer will oversee the maintenance of a system of internal controls over the investment activities of the City.

9. Reporting

a. Quarterly Report

Investment performance will be monitored and evaluated by the Investment Officer. The Investment Officer will provide either quarterly or at more frequent intervals a comprehensive report that shall be certified by the Investment Officer and submitted to the City Council along with a periodic Financial Report. "Weighted average yield to maturity" shall be the portfolio performance standard presented in the report. Market price of the City investments in the report shall be valued by a source independent from the transaction. The investment report shall:

1. describe in detail the investment position of the City;
2. contain a summary statement of each pooled fund group that states the:
 - ✓ ending book and market value for the period; and
 - ✓ fully accrued interest for the reporting period;
3. state the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
4. state the maturity date of each investment security;
5. state the fund for which each investment security was purchased; and
6. state the compliance of the investment portfolio with the City's Investment Policy and the Texas Public Funds Investment Act.

b. Annual-Report and Audit

The City, in conjunction with its annual financial audit, shall perform a compliance audit of management controls on investments and adherence to the City's Investment Policy and strategies. The quarterly reports shall also be formally reviewed by an independent auditor with the results of the review provided to the City Council by that auditor.

V. REVIEW AND AMENDMENT

The City of Hutto City Council shall review its investments policy and investment strategies on an annual basis. It shall be the duty of the Investment Officer to notify the City Council of any significant changes proposed in investment methods or procedures prior to their implementation. The Investment Policy, including a section on Investment Strategies shall be adopted annually by the City Council.

| APPROVED this ~~21st~~^{19th} Day of March 20~~19~~²⁰.

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Doug Gaul, Mayor

ATTEST:

| ~~Lisa Brown~~ Stacy Schmitt, City Secretary

**INVESTMENT POLICY
THE CITY OF HUTTO TEXAS**

March 19, 2020

INVESTMENT POLICY OF THE CITY OF HUTTO TEXAS

March 19, 2020

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INVESTMENT POLICY OF THE CITY OF HUTTO TEXAS

March 19, 2020

I. PURPOSE

A. Formal Adoption

This investment policy, when reviewed and adopted by the City Council of Hutto, on March 19, 2020 will replace the adopted Investment Policy dated the 21st of March, 2019. This investment policy satisfies the statutory requirements of the Public Funds investment Act (Chapter 2256, Texas Government Code) (the “Act”).

B. Scope

This Investment Policy applies to all investment activities of the City and to all assets of all funds of the City of Hutto at the present time and any funds received in the future, *excluding the Employee Retirement Trust and the deferred compensation plan*. Any funds held in custody by the City of Hutto shall be administered in accordance with the provisions of these policies unless expressly prohibited by law or unless it is in contravention of any depository contract between the City and depository bank. This Policy establishes guidelines for those who can invest City funds, for how City funds will be invested, and for when and how a periodic review of investments will be made. In addition to this Policy, bond funds (as defined by the Internal Revenue Service) shall be managed by their governing resolution and all applicable State and Federal law.

II. INVESTMENT OBJECTIVES

A. Safety of Principal

The primary objective of all investment activity is the preservation of capital and the safety of principal in the overall portfolio. Each investment transaction shall seek to ensure first that capital losses are avoided, whether they are from defaults or erosion of market value.

B. Maintenance of Adequate Liquidity

The investment portfolio will remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements, investing in securities with active secondary markets, and maintaining appropriate portfolio diversification.

C. Diversification

The City of Hutto will always seek to diversify its portfolio, except in the case of depository bank balances. This will be done to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer or a specific class of investments. Investments of the City shall always be selected to provide for safety of principal and reasonable liquidity.

D. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to safety and liquidity.

E. Maturity

Portfolio maturities will be staggered, if market conditions are favorable, in a way to achieve an optimal rate of return, while at the same time to provide for the necessary liquidity to meet the City's cash needs. The maximum allowable stated final maturity of any individual investment owned by the City will be five years. [Sec. 2256.005 (b) (4) (B)]

F. Liquidation or Redemption before Maturity

The City Investment Officer may liquidate or redeem an investment before maturity if:

- Market conditions present an opportunity for the City to benefit from the sale;
 - Funds are urgently needed to meet unforeseen expenses, even if there is a loss of interest and/or principal due to the sale; or
 - A security has lost its minimum required rating as an authorized investment.
- [Sec. 2256.021]

G. Quality and Capability of Investment Management

It is the City's policy to provide training required by the Public Funds Investment Act, Sec. 2256.008 and periodic training in investments for the Investment Officer through courses and seminars offered by professional organizations and associations in order to ensure the quality and capability of the City's Investment Officer in making investment decisions.

III. INVESTMENT STRATEGY

A. General

In conjunction with the annual Policy review, the City Council shall review the investment strategy for each of the City's funds. The investment strategy must describe the investment objectives for each particular fund according to the following priorities:

- investment suitability,
- preservation and safety of principal,
- liquidity,
- marketability prior to maturity of each investment,
- diversification, and
- yield

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds.

B. Investment Strategies and Guidelines by Fund Type

Investment guidelines by fund-type are as follows:

1. Current Operating Funds

Current operating funds require the greatest short-term liquidity of any of the fund types. Therefore, diversified investment maturities shall provide monthly cash flow based on the anticipated operating needs of the City. Financial institution deposits, short-term investment

pools and money market mutual funds shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investment. Additionally, securities should have active and efficient secondary markets in the event of an unanticipated cash requirement.

According to City Policy, the weighted average days to maturity for the current operating fund portfolio shall not exceed 270 days and the maximum allowable maturity shall be two years. The Investment Officer will monitor average days to maturity and make changes as appropriate.

2. Bond Proceeds

Bond proceeds used for construction programs have reasonably predictable drawdown schedules. Therefore, investment maturities shall generally follow the anticipated cash flow requirements. Because of the potential for variance from the anticipated drawdown schedule and actual expenditures, securities shall have active and efficient secondary markets. Financial institution deposits, investment pools and money market mutual funds shall provide readily available funds generally equal to one month's anticipated cash flow needs, or a competitive yield alternative for short-term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any expenditure request. This investment structure is commonly referred to as a flexible repurchase agreement.

Market conditions and the arbitrage regulations may influence the attractiveness of locking in fixed-rate investments for bond proceeds. Generally, if investment rates exceed the applicable arbitrage yield for a specific bond issue, the City is best served by locking in most investments. If the arbitrage yield cannot be met or exceeded, concurrent market conditions will determine the attractiveness of locking in maturities or investing shorter. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

3. Repair and Replacement Funds

The investment maturity of repair and replacement funds shall generally be limited to the anticipated cash flow requirement according to any budgeted project schedule. Market conditions and the anticipated spending schedule shall determine the maximum investment periods. Investments shall be diversified as to maturity and type with a portion being highly marketable or liquid to cover the unpredictability of emergency repairs. The Investment Policy restricts the maximum maturity of individual investments to two years and the maximum weighted average days to maturity of the fund to one year.

4. Debt Service Funds

Debt service funds shall be invested to ensure adequate funding for each consecutive debt service payment. The Investment Officer shall invest in such a manner as not to exceed an "un-funded" debt service date with the maturity of any investment security. The predictability of each payment reduces the need for security diversification, marketability and fund liquidity. Therefore, market conditions shall determine the attractiveness of the eligible investments.

5. Bond Reserve Funds

Bond reserve funds have no anticipated expenditures. The funds are deposited to provide annual debt service payment protection to the City's bondholders. The funds are "returned" to the City at the final debt service payment. Market conditions and arbitrage regulation

compliance determine the advantage of security diversification and maturity selection. Generally, if investment rates exceed the applicable arbitrage yield for a specific bond issue, the City is best served by locking in most investments. If the arbitrage yield cannot be exceeded, then concurrent market conditions will determine the attractiveness of locking in maturities or investing shorter and anticipating future increased yields. Maturities shall generally not exceed the call provisions of the bond issue.

Bond resolution constraints and insurance company restrictions may create issue-specific considerations in addition to the Investment Policy. Annual mark-to-market requirements or specific maturity and average life limitations will influence the attractiveness of market risk and reduce the opportunity for maturity extension.

6. Operating Reserve Funds

The operating reserve funds are essentially City savings. Reductions are generally not anticipated. Therefore, the predictability of the cash requirements of other City funds will govern the appropriate maturity mix. Market conditions, City financial condition and risk/return analysis may extend the maximum maturity on individual investments to five years and the weighted average days to maturity to three years.

7. Fiduciary Funds

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others. The funds principal therefore cannot be used to support the government's own programs. Since the purpose of these funds is for investment purposes only, market conditions and risk/return analysis allow for a maximum maturity on individual investments of five years.

IV. INVESTMENT POLICIES

A. Eligible Investments

Investments described below are authorized by Chapter 2256, Texas Government Code as eligible securities for the City. The purchase of specific issues may at times be restricted or prohibited by the Investment Officer. City funds governed by this Policy may be invested in:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks, but excluding principal-only and interest-only mortgage backed securities, collateralized mortgage obligations and real estate mortgage investment conduits.
2. Direct obligations, the principal and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, including any security insured by the Federal Deposit Insurance Corporation (FDIC).
3. Obligations of states, agencies, counties, cities, and other political subdivisions of any State having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than "A" or its equivalent.
4. Fully collateralized repurchase agreements having a defined termination date, placed through

a primary government securities dealer, as defined by the Federal Reserve, or a bank doing business in Texas, and secured by obligations described by 1-3, above which are eligible investments under the Public Funds Investment Act, pledged with a third party selected or approved by the City, and having a market value of not less than the principal amount of the funds disbursed. The term includes direct security repurchase agreements entered into by the City and reverse repurchase agreements only obtained in connection with investment by the City in an Eligible Investment Pool or Money Market Mutual Fund. A signed Master Repurchase Agreement, or similar agreement, as described in B.4 shall govern all City repurchase agreement transactions of this section.

5. Certificates of deposit, and other forms of deposit, issued by State and national banks that have their main office or a branch in Texas that are:
 - a. guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor, or, secured by obligations that are described by 1-3 above, which are intended to include all direct Federal agency or instrumentality issued mortgage backed securities, but excluding those mortgage-backed securities of the nature described in Section 2256.009(b) of the Texas Government Code, that have a market value of not less than the principal plus accrued interest of the certificates, or in any other manner and amount provided by law and this Policy for deposits of the City;
 - b. governed by a Depository Contract, as described in B.4. of this section, that complies with Federal and State regulation to properly secure a pledged security interest, and,
 - c. solicited for bid verbally, in writing, electronically, or any combination of those methods.
6. Money market mutual funds registered with the Securities & Exchange Commission, that adheres to Securities & Exchange Commission Regulation 2a-7, that fully invests dollar-for-dollar all City funds without sales commissions or loads, and whose investment objectives include seeking to maintain a stable net asset value of \$1.0000 per share. The City may not invest funds under its control in an amount that exceeds 10% of the total assets of individual money market mutual fund. [Sec. 2256.014(c)]
7. Eligible Investment Pools as defined in Section 2256.016 of the Texas Government Code provided that (a) investment in the particular pool has been authorized by the City Council; (b) the pool shall have furnished the Investment Officer or other authorized representatives of the City an offering circular containing the information required by Section 2256.016(b) of the Government Code; (c) the pool shall furnish to the Investment Officer or other authorized representatives of the City investment transaction confirmations with respect to all investments made with it; (d) the pool shall furnish to the Investment Officer or other authorized representatives of the City monthly reports that contain the information required by Section 2256.016(c) of the Government Code; (e) the pool shall mark its portfolio to market daily and stabilize at a \$1.00 net asset value; (f) the pool's assets shall consist exclusively of the obligations allowed by the Act; (g) and whose investment philosophy and strategy are consistent with this Policy and the City's ongoing investment strategy.

B. Protection of Principal

The City shall seek to control the risk of loss due to the failure of an investment issuer or grantor. Such risk shall be controlled by investing only in the safest types of investments as defined in the

Policy, by qualifying the broker/dealers and financial institutions with whom the City will transact business, by collateralization as required by law, and through portfolio diversification by maturity and type.

The purchase of individual securities shall be executed "delivery-versus-payment" through the City's Safekeeping Agent. By so doing, City funds are not released until the City has received, through the Safekeeping Agent, the securities purchased.

1. Collateralization

Consistent with the requirements of State law, the City requires all financial institution deposits to be federally insured or collateralized with eligible securities, letter of credit or FDIC insurance. Financial institutions serving as City depositories will be required to sign a depository or collateral agreement with the City. The custodial portion of the agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- the agreement must be in writing;
- the agreement has to be executed by the depository and the City contemporaneously with the acquisition of the asset;
- the agreement must be approved by the Board of Directors or the loan committee of the depository and a copy of the meeting minutes must be delivered to the City; and
- the agreement must be part of the depository's "official record" continuously since its execution.

Repurchase agreements must also be secured in accordance with State law. Each counter - party to a repurchase transaction is required to sign a copy of the Securities Industry and Financial Markets Association (SIFMA) Master Repurchase Agreement, or similar agreement, as approved by the City. An executed copy of this agreement must be on file before the City will enter into any counterparty transaction.

a. Allowable Collateral

Acceptable forms of collateral are limited to those authorized by the Act and the Public Funds Collateral Act (Section 2257, Texas Government Code), as amended, and meet the constraints of this Policy.

b. Collateral Levels

For pledged securities, the market value of the principal portion of collateral pledged for deposits must at all times be equal to or greater than 102% of the total amount of deposits plus any accrued interest, less the applicable level of FDIC insurance. For deposits, the City may accept a letter of credit issued by a U.S. Agency or Instrumentality. The value of the letter of credit must be equal to or greater than 100% of the total amount of deposits plus any anticipated interest, less the insurance provided by the FDIC.

c. Monitoring Collateral Adequacy

The City shall require monthly reports with market values of pledged securities from the independent third party custodians. The Investment Officer will monitor adequacy of collateralization levels to verify market values and total collateral positions.

d. Additional Collateral and Securities

If the value of the securities pledged falls below the required collateral level, the financial institution must pledge additional securities no later than the end of the next succeeding business day.

e. Collateral Substitution and Release

Collateralized deposits and repurchase agreements often require substitution of collateral. Substitution is allowable if the substituted security's value is equal to or greater than the required security level, but should be limited, if possible, to minimize potential administrative problems. The City's Investment Officer must approve the release of collateral prior to its removal from the custodial account in accordance with the terms of the depository or collateral agreement.

2. Safekeeping

a. Safekeeping Agreement

The City shall contract with a bank or banks for the safekeeping of securities owned by the City as a part of its investment portfolio. The securities will be held in an account in the City's name as evidenced by safekeeping receipts of the institution with which the securities are deposited.

C. Investment Advisors and Broker/Dealers

Investment selection for all funds shall be based on legality, appropriateness, liquidity, and risk/return considerations. All City investment portfolios shall be actively managed by attempting to optimize investment earnings within policy guidelines.

All investments made by the City will be made through either the City's depository bank, an approved broker/dealer or a financial institution with a main office or branch in the state of Texas. A list of at least three broker/dealers will be maintained in order to assure competitive bidding. The Investment Officer will establish criteria to evaluate Investment Advisors and Broker/Dealers, including:

1. Adherence to the City's policies and strategies;
2. Investment performance and transaction pricing within accepted risk constraints;
3. Responsiveness to the City's request for services, information and open communication;
4. Understanding of the inherent fiduciary responsibility of investing public funds;
5. Similarity in philosophy and strategy with the City's objectives.

Selected Investment Advisors and Broker/Dealers shall provide timely transaction confirmations and monthly portfolio reports.

City Council shall, at least annually, review, revise and adopt a list of qualified broker/dealers that

are authorized to engage in investment transactions with the City. Broker/Dealers eligible to transact investment business with the City shall be presented a written copy of this Investment Policy.

Additionally, the registered principal of any investment pool or discretionary investment manager seeking to transact investment business with the City shall execute a written instrument substantially to the effect that the registered principal has:

- received and reviewed this Investment Policy, and
- acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities with the City in accordance with the Act.

The City shall not enter into an investment transaction with a pool or investment manager prior to receiving the written instrument described above.

The City may select an Investment Advisor to advise the City in the investment of City funds and other responsibilities including but not limited to broker compliance, security selection, competitive bidding, investment reporting, and security documentation. The Investment Advisor must be registered with the Securities and Exchange Commission (SEC) under the Investment Advisor's Act of 1940 as well as with the Texas State Securities Board.

An appointed Investment Advisor shall act solely in an advisory and administrative capacity, within the guidelines of this Investment Policy and without any discretionary authority to transact business on behalf of the City.

Appointment of an Investment Advisor shall otherwise be according to the City's normal purchasing procedures for selecting professional services. Any approved investment advisor may be terminated with the approval of the City Manager, if in the opinion of the Chief Financial Officer the advisor has not performed adequately. The term of any Investment Advisor contract may not exceed two years. Any renewal or extension of the Investment Advisor contract must be made by the City Council by resolution.

D. Responsibility and Controls

1. Authority to Invest

The Chief Financial Officer is the "Investment Officer" of the City. As Investment Officer, he/she is authorized to deposit, withdraw (by check executed over two signatures as outlined in this Policy), invest, transfer, execute documentation, and otherwise manage City funds according to the rules governing the investment of City funds provided in this Policy. In his/her absence, the City Manager and/or Assistant City Manager may serve as Investment Officer in his/her place and are subject to the same training requirements and must adhere to the policies set for in this Policy.

2. Investment Officer Required Training

The City's Investment Officer shall:

- a. attend at least one training session from an independent source approved by City Council as provided for in this Policy and accumulating at least 10 hours of instruction relating to the

Investment Officer's responsibilities within 12 months after taking office or assuming duties; and

b. attend at least one investment training session not less than once in a two-year period, that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date, and accumulate not less than 8 hours of instruction relating to investment responsibilities from an independent source approved by City Council as provided for in this Policy.

3. Prudent Investment Management

The designated Investment Officer shall perform their duties in accordance with the adopted Investment Policy and internal procedures. The Investment Officer acting in good faith and in accordance with these policies and procedures shall be relieved of personal liability.

4. Standard of Care

The standard of care used by the City shall be the "prudent person rule" and shall be applied in the context of managing the overall portfolio within the applicable legal constraints. The Public Funds Investment Act states:

"Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived."

5. Liability of City Investment Officer

The City Investment Officer are not responsible for any loss of City funds through the failure or negligence of a depository. Sec. 113.005 Local Government Code does not release the Investment Officer from responsibility for a loss resulting from the official misconduct or negligence of the Investment Officer, including misappropriation of funds, or from responsibility for funds until a depository is selected and the funds are deposited.

6. Personnel Authorized to Transact Fiscal Affairs

All vouchers, checks, drafts, certificates of deposit, orders for the release or exchange of securities held as collateral for City's funds on deposit with its depository banks and any other instruments necessary in the transaction of City's financial affairs shall bear the signature of any two of the following (except that at least one of the signatures must be that of either the City Manager, Assistant City Manager or the Chief Financial Officer):

- a. Mayor,
- b. City Manager,
- c. Assistant City Manager, and
- d. Chief Financial Officer

7. Standards of Ethics

The designated Investment Officer shall adhere to City's Code of Conduct. Additionally, the Investment Officer shall file with the Texas Ethics Commission and the City Council a statement disclosing any personal business relationship with an entity seeking to sell investments to the City or any relationship within the second degree by affinity or

consanguinity to an individual seeking to sell investments to the City.

8. Establishment of Internal Controls

The Chief Financial Officer will oversee the maintenance of a system of internal controls over the investment activities of the City.

9. Reporting

a. Quarterly Report

Investment performance will be monitored and evaluated by the Investment Officer. The Investment Officer will provide either quarterly or at more frequent intervals a comprehensive report that shall be certified by the Investment Officer and submitted to the City Council along with a periodic Financial Report. "Weighted average yield to maturity" shall be the portfolio performance standard presented in the report. Market price of the City investments in the report shall be valued by a source independent from the transaction. The investment report shall:

1. describe in detail the investment position of the City;
2. contain a summary statement of each pooled fund group that states the:
 - ✓ ending book and market value for the period; and
 - ✓ fully accrued interest for the reporting period;
3. state the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
4. state the maturity date of each investment security;
5. state the fund for which each investment security was purchased; and
6. state the compliance of the investment portfolio with the City's Investment Policy and the Texas Public Funds Investment Act.

b. Annual Report and Audit

The City, in conjunction with its annual financial audit, shall perform a compliance audit of management controls on investments and adherence to the City's Investment Policy and strategies. The quarterly reports shall also be formally reviewed by an independent auditor with the results of the review provided to the City Council by that auditor.

V. REVIEW AND AMENDMENT

The City of Hutto City Council shall review its investments policy and investment strategies on an annual basis. It shall be the duty of the Investment Officer to notify the City Council of any significant changes proposed in investment methods or procedures prior to their implementation. The Investment Policy, including a section on Investment Strategies shall be adopted annually by the City Council.

APPROVED this 19th Day of March 2020.

Doug Gaul, Mayor

ATTEST:

Stacy Schmitt, City Secretary

RESOLUTION NO. R-_____

**A RESOLUTION ACCEPTING AND APPROVING THE
COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR
FISCAL YEAR 2019.**

WHEREAS, the City of Hutto's Comprehensive Annual Financial Report for the Fiscal Year Ending September 2019 are hereby submitted as audited by the independent auditing firm Whitley Penn, LLP ; and

WHEREAS, the City Council and City Administration have reviewed the document.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
HUTTO, TEXAS,**

That the City Council hereby accepts and approves the Comprehensive Annual Report for the Fiscal Year ending September 2019.

RESOLVED on this the **19th** day of the month **March 2020**.

CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

ATTEST:

Stacy Schmitt, City Secretary

DECLARATION OF DISASTER

A DECLARATION OF THE MAYOR OF THE CITY OF HUTTO, TEXAS, DECLARING CERTIFYING THAT COVID-19 POSES AN IMMINENT THREAT OF DISASTER IN THE CITY AND DECLARING A STATE OF DISASTER IN THE CITY OF HUTTO; AND PROVIDING AN EFFECTIVE DATE;

WHEREAS, the City of Hutto, Texas on the 16th day of March 2020, is preparing for widespread or severe damage, injury, or loss of life or property resulting from the novel coronavirus (COVID-19), which has been recognized globally as a contagious respiratory virus; and

WHEREAS, it is critical to take additional steps to prepare for, respond to, and mitigate the spread of COVID-19 to protect the health and welfare of Hutto; and

WHEREAS, declaring a state of disaster will facilitate and expedite the use and deployment of resources to enhance preparedness and response; and

WHEREAS, the Governor of the State of Texas certified that COVID-19 poses an imminent threat of disaster and declared a state of disaster for all counties in Texas on the 13th day of March 2020.

NOW, THEREFORE, BE IT PROCLAIMED BY THE MAYOR OF HUTTO, TEXAS:

SECTION 1. That a local state of disaster is hereby declared for the City of Hutto pursuant to §418.108(a) of the Texas Government Code.

SECTION 2. Pursuant to §418.018(b) of the Government Code, the state of disaster shall continue for a period of not more than seven days from the date of this declaration unless continued or renewed by the City Council of Hutto.

SECTION 3. Pursuant to §418.018(c) of the Government Code, this declaration of a local state of disaster shall be given prompt and general publicity and shall be filed promptly with the City Secretary.

SECTION 4. Pursuant to §418.018(d) of the Government Code, this declaration of a local state of disaster activates the City of Hutto's emergency management plan.

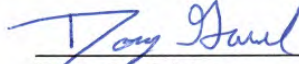
SECTION 5. That this proclamation shall take effect immediately from and after its issuance.

RESOLVED AND DECLARED this 16th day of March 2020.

DECLARATION OF DISASTER
Description: COVID-19

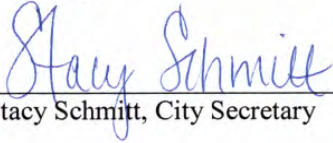
Date Approved: MARCH 16, 2020

THE CITY OF HUTTO, TEXAS



Doug Gaul, Mayor

ATTEST:



Stacy Schmitt, City Secretary



DECLARATION OF DISASTER
Description: COVID-19

Date Approved: MARCH 16, 2020



SUGGESTED STATUTE SUSPENSIONS IN LIGHT OF COVID-19 EMERGENCY

Government Code [Section 418.016\(e\)](#) provides that “[o]n request of a political subdivision, the governor may waive or suspend a deadline imposed by a statute or the orders or rules of a state agency on the political subdivision, including a deadline relating to a budget or ad valorem tax, if the waiver or suspension is reasonably necessary to cope with a disaster.” The following are suggestions from a cross-section of cities around the state.

***The key request relates to allowing city council and other meetings to be held via telephone or video conference for emergency and routine items without the need to comply with onerous procedures in the Texas Open Meetings Act.**

Open Meetings Act: The requirements of the Texas Open Meetings Act, Government Code [Chapter 551](#), are diametrically opposed to the principles of managing the spread of COVID-19. City officials want to maintain openness in their decision-making, but in-person gatherings of the public should be avoided. Thus, at least the following requirements should be suspended: (1) that meetings of a governmental body be physically open to the public; (2) that complicated requirements related to telephone and video conference meetings be suspended, so long as the governmental body makes reasonable efforts to inform the public of its decisions (e.g., live streams on the Internet or makes a recording available within a reasonable period of time); (3) that non-emergency items may be considered on meetings authorized under (2) to allow for the continuation of critical but non-COVID-19-related items.

Public Information Act: The Public Information Act, Government Code [Chapter 552](#), allows requestors to submit written requests at city hall. Those requirements should be suspended so that a city can designate mail or electronic submission only, with proper notice to the attorney general’s office and the public. In addition, strict statutory deadlines should be temporarily suspended (i.e., to begin running again after the federal, state, and/or local disasters expire).

Election laws: The May 2, 2020, election poses numerous issues. A key matter is that election workers for frequently older Americans who are at greater risk for complications for COVID-19. As a last resort, postponing the May 2, 2020, election date to a later date by suspending Election Code [Section 41.001](#) may be needed. Other ideas to mitigate the effects of the virus include: (1) to avoid crowds at polling locations, mail-in ballots should be authorized for any voter by suspending certain requirements in Election Code [Chapter 86](#); (2) shorten early voting period mandated by Election Code [Section 85.001\(e\)](#) – this recommendation would have to be carefully vetted to ensure that it doesn’t do the reverse of intended and push more people to the polls at the same time; and (3) extend authorization for curbside voting under Election Code [Section 64.009](#).

Suspension of statutory “shot clocks”: Local Government Code [Chapter 212](#), as amended by H.B. 3167 (2019), imposes several time limitations under which a city must act on plat approval. Local Government Code Chapter 284, [Subchapter D](#), mandates that a provider’s application to place cell-related equipment in a city’s right-of-way has to be acted upon within a certain period of time. Considering that many city employees are responding to COVID-19-related issues and/or working remotely, temporary suspension of those deadlines is reasonable.

Zoning and substandard structure procedures: Local Government Code [Chapter 211](#) governs zoning procedures and [Chapters 54](#) and [214](#) govern substandard building abatement, including public hearings

and notices. Considering that many city employees are responding to COVID-19-related issues and/or working remotely, temporary suspension of those requirements is reasonable.

Disease control measures: Health and Safety Code [Chapter 81](#) governs control of communicable diseases. That chapter's provisions related to area quarantines isn't workable because it makes a violation a crime. Taking infected patients who resist to jail may not be a reasonable protocol.

Employment law: At least two employment law provisions are relevant: (1) a city that doesn't have an existing policy may be prohibited by [Article III, Section 53](#), of the Texas Constitution from paying paid emergency leave to quarantined employees – cities need to take care of their employees just as any private employer would; and (2) Local Government Code [Chapter 143](#) has various deadlines related to police officer/firefighter discipline in certain cities that need to be extended.

Water Code violations: Texas Water Code [Section 7.052\(d\)](#), which provides that each day of a violation is a separate offense, should be suspended so long as a city can demonstrate that: (1) it made a reasonable effort to address the ongoing violation; and (2) such effort was inhibited by the COVID-19 situation.

Various reporting requirements, e.g. [comptroller hotel tax](#) and [eminent domain reporting](#): these are just two examples of reporting statutes. Perhaps a blanket 30-day extension for all reporting statutes is appropriate.

Questions? Contact Scott Houston, TML General Counsel at 512-791-4158 (mobile) or shouston@tml.org.