



**CITY OF HUTTO, TEXAS
REGULAR CITY COUNCIL MEETING
Thursday, March 5, 2020 AT 7:00 PM
CITY HALL - CITY COUNCIL CHAMBERS
500 WEST LIVE OAK**

CITY COUNCIL

Doug Gaul, Mayor
Tom Hines, Place 2, Mayor Pro-tem
Scott Rose, Place 1
Mike Snyder, Place 3
Peter Gordon, Place 4
Patti Martinez, Place 5
Tanner Rose, Place 6

AMENDED AGENDA

1. CALL SESSION TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. CITY COUNCIL COMMENTS

Pursuant to Texas Government Code Sec. 551.0415, a member of the governance body may make an announcement about items of community interest during a meeting of the governing body without given notice of the subject of the announcement. Items of Community Interests include: (1) expressions of thanks, congratulations, or condolence; (2) information regarding holiday schedule; (3) an honorary or salutary recognition of public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition of the subdivision; (4) a reminder regarding social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and (5) announcements involving imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

5.A. General Comments from City Council

6. PROCLAMATIONS
7. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form.

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the City Council.

No formal action, discussion, deliberation, or comment will be made by the City Council. Comments must be courteous and respectful. Each person providing public

comment will be limited to 3 minutes.

8. CITY MANAGER COMMENTS

9. CONSENT AGENDA ITEMS

- 9.A. Consideration and possible action on a resolution approving the Lowe Family Subdivision Final Plat, 8.097 acres, more or less, of land, three residential lots, located within Hutto's Extraterritorial Jurisdiction (ETJ) on Valley Creek Drive. (Ashley Lumpkin)

10. ORDINANCES

- 10.A. Consideration and possible action on the second reading of an ordinance amending the City of Hutto Code of Ordinances (2014 Edition), Chapter 2 Administration and Personnel, Article 2.06 Finances, Appendix A Fee Schedule, A1.000 Development Services, Engineering and Construction, Article A2.000 Public Safety, Article A4.000 Public Facility Rentals, Article A5.000 Utilities, A7.000 Library and A8.000 Miscellaneous Fees (Michel Sorrell)
- 10.B. Consideration and possible action on the first reading of an ordinance for tax exemptions citizens age 65 and over. (Michel Sorrell)

11. RESOLUTIONS

12. OTHER BUSINESS

- 12.A. Consideration of and possible appointments to City Boards and Commissions. (Stacy Schmitt)
- 12.B. Discussion regarding the "forensic" type audit services and related Request for Qualifications (RFQ) (Michel Sorrell)
- 12.C. Police Department Racial Profiling Report (Chief Paul Hall)

13. EXECUTIVE SESSION

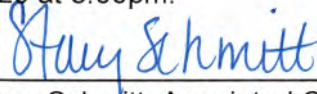
The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 [Litigation/Consultation with Attorney], 551.072 [Deliberations regarding real property], 551.073 [Deliberations regarding gifts and donations], 551.074 [Deliberations regarding personnel matters] or 551.076 [Deliberations regarding deployment/implementation of security personnel or devices] and 551.087 [Deliberations regarding Economic Development negotiations].

14. ACTION RELATIVE TO EXECUTIVE SESSION

15. ADJOURNMENT

16. CERTIFICATION

I certify that this Amended notice of the March 5, 2020 Regular City Council meeting was posted on the City Hall bulletin board of the City of Hutto on March 2, 2020 at 3:00pm.



Stacy Schmitt, Appointed City Secretary

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special communications or accommodations must be made 48 hours prior to the meeting. Please contact the Appointed City Secretary at Stacy.Schmitt@huttox.gov for assistance.

Regular City Council
**AGENDA ITEM
REPORT**



To: City Council
Subject: Consideration and possible action on a resolution approving the Lowe Family Subdivision Final Plat, 8.097 acres, more or less, of land, three residential lots, located within Hutto's Extraterritorial Jurisdiction (ETJ) on Valley Creek Drive. (Ashley Lumpkin)
Meeting: Regular City Council - 05 Mar 2020
Department: Development Services
Staff Contact: Ashley Lumpkin

BACKGROUND INFORMATION:

Summary of Request

The Lowe Family Subdivision is a proposed 3 lot residential subdivision, with a total of 8.097 acres. The property is located in Hutto's ETJ.

NORTH: Forest Creek Subdivision (City of Round Rock)

EAST: ETJ (Star Ranch Single-Family)

SOUTH: ETJ (Residential)

WEST: ETJ (Residential)

Utilities

Water will be provided by Manville WSC, and wastewater will be a septic system.

FINANCIAL IMPACT:

Not applicable.

POLICY IMPLICATIONS:

Not applicable.

RECOMMENDATION:

The Lowe Family Subdivision Final Plat meets the requirements within the Unified Development Code and Development Agreement. As the Planning and Zoning Commission recommended approval unanimously, staff recommends the City Council approve the Lowe Family Subdivision Final Plat.

ATTACHMENTS:

[\(Res\)LoweFamilySubdivFP\(Res\)
22689-PLAT-VALLEY CREEK-2020-02-27](#)

RESOLUTION NO.

**A RESOLUTION APPROVING THE PLAT KNOWN AS "LOWE FAMILY
SUBDIVISION FINAL PLAT"; IN THE CITY OF HUTTO, WILLIAMSON
COUNTY, TEXAS.**

WHEREAS, the Texas Local Government Code Chapter 212 and the City of Hutto Subdivision Ordinance requires the Planning and Zoning Commission to take action to recommend to the City Council whether or not to approve or disapprove a subdivision plat within thirty (30) days of the date an application is accepted, and;

WHEREAS, the Texas Local Government Code Chapter 212 and the City of Hutto Subdivision Ordinance requires the City Council take action to approve or disapprove a subdivision plat within thirty (30) days of the date of presentation at Planning and Zoning Commission, and;

WHEREAS, the Development Services Department and the City Engineer have reviewed the above referenced plat for compliance with statute and engineering standards, and;

WHEREAS, if City Council fails to take action on this plat within the prescribed thirty (30) day period, the plat is granted statutory approval, Now therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

that the Hutto City Council hereby approves the resolution for the plat known as "Lowe Family Subdivision Final Plat", a copy of same being attached hereto as "Exhibit A" and incorporated herein for all purposes.

CONSIDERED and RESOLVED on this the **5th** day of the month **March, 2020**.

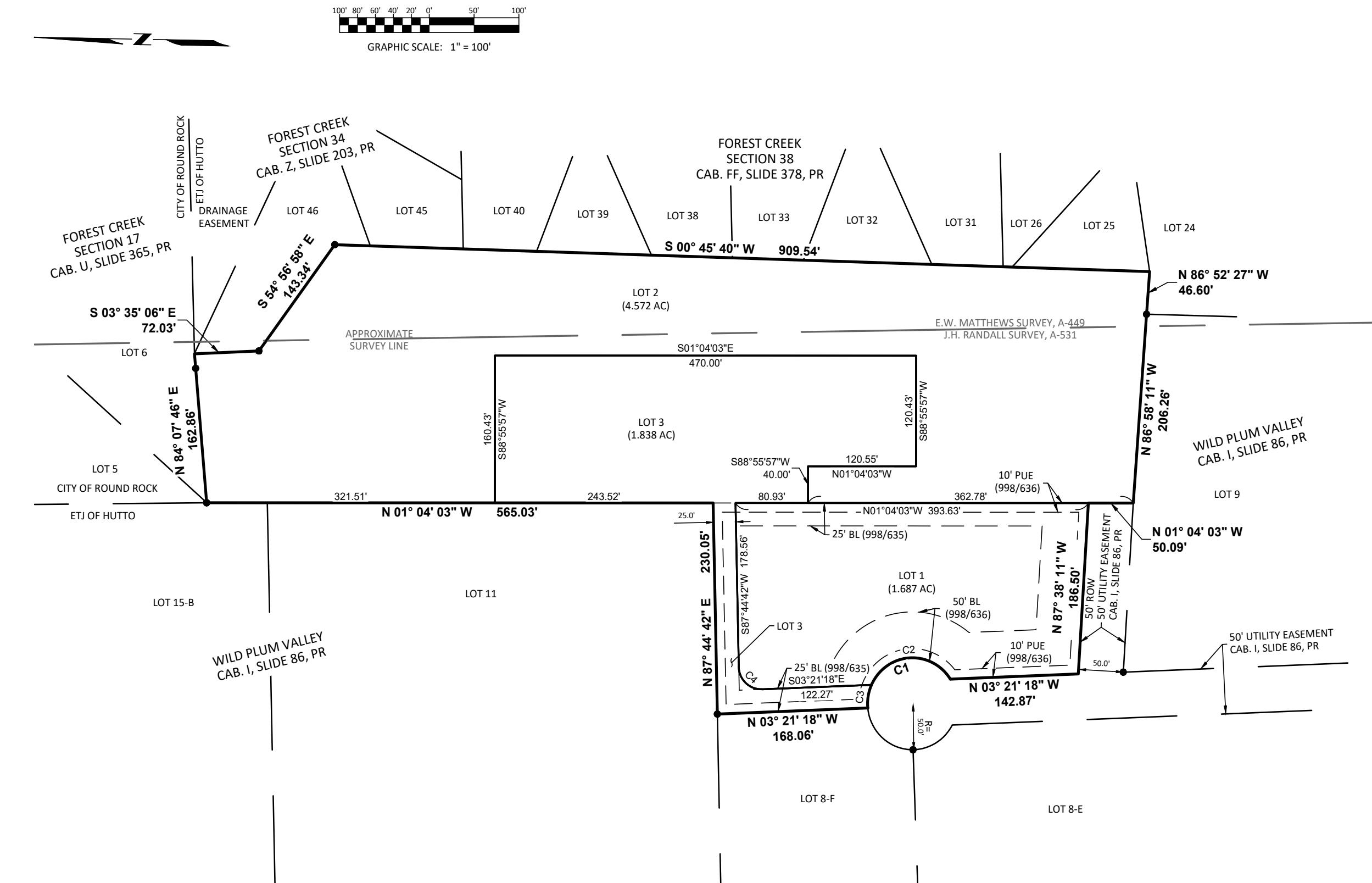
THE CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

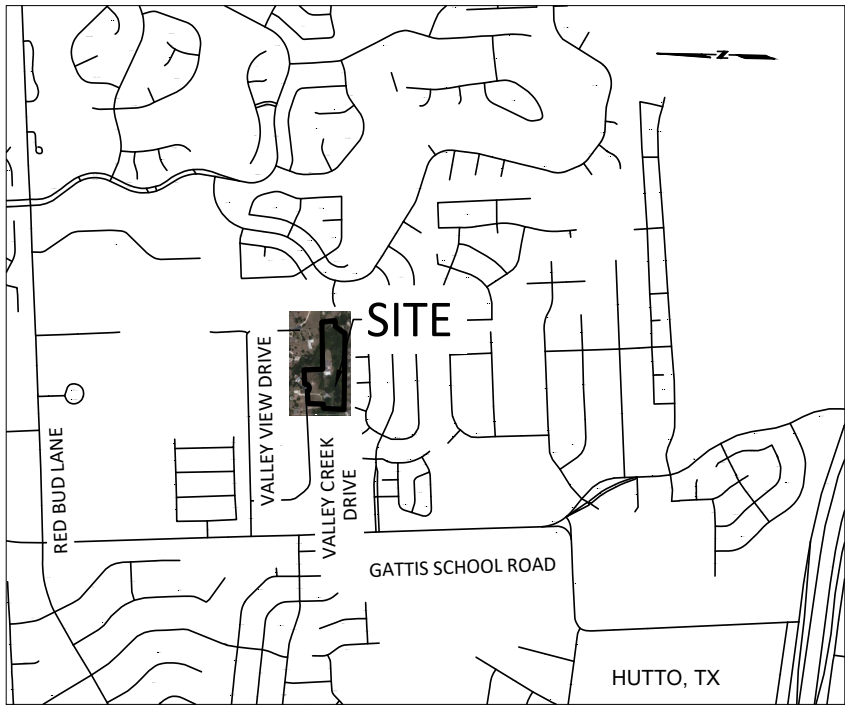
ATTEST:

Stacy Schmitt, Appointed City Secretary

These drawings are the sole property of STEGER BIZZELL. The use of these drawings is hereby restricted to the original site for which they were prepared. Reproduction or reuse of these drawings in whole or in part without written permission of STEGER BIZZELL is strictly prohibited.



- NOTES
- 1) NO BUILDING, FENCING, LANDSCAPING OR STRUCTURES ARE ALLOWED WITHIN ANY DRAINAGE OR WASTEWATER EASEMENT UNLESS EXPRESSLY PERMITTED BY THE CITY OF HUTTO.
 - 2) BUILDING SETBACKS SHALL CONFORM TO UDC REQUIREMENTS.
 - 3) A FIVE (5) FOOT PUBLIC UTILITY EASEMENT (PUE) IS HEREBY DEDICATED ALONG AND ADJACENT TO ALL STREET SIDE PROPERTY LINES.
 - 4) A FIVE (5) FOOT PUBLIC UTILITY EASEMENT (PUE) IS HEREBY DEDICATED ON EACH SIDE OF ALL REAR LOT LINES.
 - 5) A THREE (3) FOOT PUBLIC UTILITY EASEMENT (PUE) IS HEREBY DEDICATED ON EACH SIDE OF ALL INTERIOR SIDE LOT LINES.
 - 6) NO LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTION IS MADE TO PUBLIC WATER AND WASTEWATER UTILITIES.
 - 7) WATER WILL BE AVAILABLE THROUGH MANVILLE W.S.C. AFTER THE APPROPRIATE WATER SYSTEM IS INSTALLED TO THIS SITE. WASTEWATER WILL BE AVAILABLE THROUGH MANVILLE W.S.C./SEPTIC AFTER THE APPROPRIATE WASTEWATER SYSTEM IS INSTALLED TO THIS SITE. MANVILLE W.S.C. ASSUMES NO OBLIGATIONS FOR INSTALLING ANY WATER AND WASTEWATER IMPROVEMENTS REQUIRED TO SERVE THIS SITE.
 - 8) NO PORTION OF THIS TRACT IS ENCLOSED BY ANY SPECIAL FLOOD HAZARD AREAS INUNDATED BY THE 1% ANNUAL CHANCE FLOODPLAIN AS IDENTIFIED BY THE U.S. FEDERAL EMERGENCY MANAGEMENT AGENCY BOUNDARY MAP (FLOOD INSURANCE RATE MAP) COMMUNITY PANEL NUMBER 48491C0515E, EFFECTIVE DATE SEPTEMBER 26, 2008, FOR WILLIAMSON COUNTY, TEXAS.
 - 9) IN ORDER TO PROMOTE DRAINAGE AWAY FROM A STRUCTURE, THE SLAB ELEVATIONS SHALL BE BUILT AT LEAST ONE (1) FOOT ABOVE THE SURROUNDING GROUND AND SHOULD BE GRADED AWAY FROM THE STRUCTURE AT A SLOPE OF 1/2 INCH PER FOOT FOR A DISTANCE OF AT LEAST TEN (10) FEET.
 - 10) ALL EASEMENTS ON PRIVATE PROPERTY SHALL BE MAINTAINED BY THE PROPERTY OWNER OR HIS OR HER ASSIGNS.



OWNER
RANDALL LOWE AND
ANH PHUONG LOWE
17 VALLEY CREEK DRIVE
ROUND ROCK, TX, 78664
AND
LOWE FAMILY TRUST
4309 MERRIOT BLVD
LA MESA, CA 91941

ENGINEER/SURVEYOR/AGENT
STEGER BIZZELL
1978 S. AUSTIN AVE
GEORGETOWN, TX
512-930-9412

TOTAL NO. BLOCKS 1
TOTAL NO. LOTS 3
TOTAL ACREAGE 8.097 AC
TOTAL AREA OF LOTS 8.097 AC
TOTAL AREA OF ROW 0

Curve Table				
Curve #	Length	Radius	Delta	Bearing
C1	133.54'	50.00'	153°01'49"	N 19°55'18" W
C2	107.73'	50.00'	123°26'46"	N 05°07'47" W
C3	25.82'	50.00'	029°35'04"	N 81°38'41" W
C4	39.75'	25.00'	091°06'00"	S 42°11'42" W

PRELIMINARY
FOR REVIEW ONLY
THIS DOCUMENT SHALL NOT BE RECORDED
FOR ANY PURPOSE AND SHALL NOT BE
USED OR VIEWED OR RELIED UPON AS A
FINAL SURVEY DOCUMENT.
STEGER BIZZELL
02/27/2020

LOWE FAMILY SUBDIVISION PLAT

A 8.097 Acre Subdivision situated in the
E.W. Matthews Survey, A-449
And J.H. Randall Survey, A-531
Williamson County, Texas



ADDRESS	1978 S. AUSTIN AVENUE	GEORGETOWN, TX 78626
METRO	512.930.9412	TEXAS REGISTERED ENGINEERING FIRM F-181 TBPLS FIRM No. 10003700
SERVICES	>>ENGINEERS	>>PLANNERS >>SURVEYORS

JOB No. 22689

DATE: 27-Feb-20

SHEET1_ of 2

DRAWN BY: ZM

REVIEWED BY: MAE

APPROVED BY: MAE

These drawings are the sole property of STEGER BIZZELL. The use of these drawings is hereby restricted to the original site for which they were prepared. Reproduction or reuse of these drawings in whole or in part without written permission of STEGER BIZZELL is strictly prohibited.

STATE OF TEXAS {
COUNTY OF WILLIAMSON {
KNOW ALL MEN BY THESE PRESENTS

WE, RANDALL LOWE AND ANH PHUONG LOWE, SOLE OWNERS OF THE CERTAIN TRACT OF LAND SHOWN HEREON AND DESCRIBED IN A DEED RECORDED IN DOCUMENT NO. 2014068167 OF THE OFFICIAL RECORDS OF WILLIAMSON COUNTY, TEXAS, AND DO HEREBY STATE THAT THERE ARE NO LIEN HOLDERS OF THE CERTAIN TRACT OF LAND, AND DO HEREBY RESUBDIVIDE SAID TRACT AS SHOWN HEREON, AND DO HEREBY CONSENT TO ALL PLAT NOTE REQUIREMENTS SHOWN HEREON, AND DO HEREBY DEDICATE TO THE CITY OF HUTTO THE STREETS, ALLEYS, RIGHTS-OF-WAY, EASEMENTS AND PUBLIC PLACES SHOWN HEREON FOR SUCH PUBLIC PURPOSES AS THE CITY OF HUTTO MAY DEEM APPROPRIATE. THIS SUBDIVISION IS TO BE KNOWN AS:

"LOWE FAMILY SUBDIVISION"

TO CERTIFY WHICH, WITNESS BY MY HAND THIS

DAY OF , 20__.

RANDALL LOWE ANH PHUONG LOWE
17 VALLEY CREEK DR 17 VALLEY CREEK DR
ROUND ROCK, TX 78664 ROUND ROCK, TX 78664

STATE OF TEXAS {
COUNTY OF WILLIAMSON {
KNOW ALL MEN BY THESE PRESENTS

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED RANDALL LOWE KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS

DAY OF , 20__.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

MY COMMISSION EXPIRES ON: _____

STATE OF TEXAS {
COUNTY OF WILLIAMSON {
KNOW ALL MEN BY THESE PRESENTS

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED ANH PHUONG LOWE KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS

DAY OF , 20__.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

MY COMMISSION EXPIRES ON: _____

STATE OF TEXAS {
COUNTY OF WILLIAMSON {
KNOW ALL MEN BY THESE PRESENTS

I, FREDRICK MAURY LOWE, TRUSTEE OF THE LOWE FAMILY TRUST, SOLE OWNER OF THE CERTAIN TRACT OF LAND SHOWN HEREON AND DESCRIBED IN A DEED RECORDED IN DOCUMENT NO. 2015112668 OF THE OFFICIAL RECORDS OF WILLIAMSON COUNTY, TEXAS, AND DO HEREBY STATE THAT THERE ARE NO LIEN HOLDERS OF THE CERTAIN TRACT OF LAND, AND DO HEREBY RESUBDIVIDE SAID TRACT AS SHOWN HEREON, AND DO HEREBY CONSENT TO ALL PLAT NOTE REQUIREMENTS SHOWN HEREON, AND DO HEREBY DEDICATE TO THE CITY OF HUTTO THE STREETS, ALLEYS, RIGHTS-OF-WAY, EASEMENTS AND PUBLIC PLACES SHOWN HEREON FOR SUCH PUBLIC PURPOSES AS THE CITY OF HUTTO MAY DEEM APPROPRIATE. THIS SUBDIVISION IS TO BE KNOWN AS:

"LOWE FAMILY SUBDIVISION"

TO CERTIFY WHICH, WITNESS BY MY HAND THIS

DAY OF , 20__.

THE LOWE FAMILY TRUST

BY: FREDRICK MAURY LOWE, TRUSTEE
17 VALLEY CREEK DR
ROUND ROCK, TX 78664

STATE OF TEXAS {
COUNTY OF WILLIAMSON {
KNOW ALL MEN BY THESE PRESENTS

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED FREDRICK MAURY LOWE KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS

DAY OF , 20__.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

MY COMMISSION EXPIRES ON: _____

THIS SUBDIVISION IS SUBJECT TO ALL GENERAL NOTES AND RESTRICTIONS APPEARING ON THE PLAT OF WILD PLUM VALLEY, RECORDED IN CABINET I, SLIDE 86, OF PLAT RECORDS OF WILLIAMSON COUNTY, TEXAS.

STATE OF TEXAS {
COUNTY OF WILLIAMSON {
KNOW ALL MEN BY THESE PRESENTS

I, MIGUEL A. ESCOBAR, REGISTERED PROFESSIONAL LAND SURVEYOR, NO. 5630 IN THE STATE OF TEXAS, HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY AND THAT PROPERTY MARKERS AND MONUMENTS WERE PLACES UNDER MY SUPERVISION ON THE GROUND. THE FIELD WORK WAS COMPLETED ON JULY 19, 2019.

TO CERTIFY WHICH, WITNESS MY HAND AND SEAL AT GEORGETOWN, WILLIAMSON COUNTY, TEXAS, THIS

DAY OF , 20__.

MIGUEL A. ESCOBAR, LSLS, RPLS
REGISTERED PROFESSIONAL SURVEYOR NO. 5630
STATE OF TEXAS
1978 S. AUSTIN AVE
GEORGETOWN, TX 78626
512-930-9412

STATE OF TEXAS {
COUNTY OF WILLIAMSON {
KNOW ALL MEN BY THESE PRESENTS

I, JAMES CUMMINS, REGISTERED PROFESSIONAL ENGINEER IN THE STATE OF TEXAS, HEREBY CERTIFY THAT THIS PLAT IS IN COMPLIANCE WITH THE CODES AND ORDINANCES OF THE CITY OF HUTTO, TEXAS.

TO CERTIFY WHICH, WITNESS MY HAND AND SEAL AT GEORGETOWN, WILLIAMSON COUNTY, TEXAS, THIS

DAY OF , 20__.

JAMES CUMMINS
REGISTERED PROFESSIONAL ENGINEER NO. 105952
STATE OF TEXAS
1978 S. AUSTIN AVE
GEORGETOWN, TX 78626
512-930-9412

BASED UPON THE ABOVE REPRESENTATIONS OF THE ENGINEER OR SURVEYOR WHOSE SEAL IS AFFIXED HERETO, AND AFTER A REVIEW OF THE SURVEY AS REPRESENTED BY THE SAID ENGINEER OR SURVEYOR, I FIND THAT THIS BLUE LINE (SURVEY) COMPLIES WITH THE REQUIREMENTS OF EDWARDS AQUIFER REGULATIONS FOR WILLIAMSON COUNTY AND WILLIAMSON COUNTY ON-SITE SEWAGE FACILITY REGULATIONS. THIS CERTIFICATION IS MADE SOLELY UPON SUCH REPRESENTATIONS AND SHOULD NOT BE RELIED UPON FOR VERIFICATIONS OF THE FACTS ALLEGED. THE WILLIAMSON COUNTY ENGINEER'S OFFICE AND WILLIAMSON COUNTY DISCLAIM ANY RESPONSIBILITY TO ANY MEMBER OF THE PUBLIC FOR INDEPENDENT VERIFICATION OF THE REPRESENTATIONS, FACTUAL OR OTHERWISE, CONTAINED IN THIS BLUE LINE (SURVEY) AND THE DOCUMENTS ASSOCIATED WITH IT.

J. TERRON EVERTSON, PE, DR, CFM
COUNTY ENGINEER

DATE

THIS PLAT WAS APPROVED FOR RECORDING BY THE HUTTO CITY COUNCIL

ON THE DAY OF , 20__.

DOUG GAUL, MAYOR DATE LACIE HALE, CITY SECRETARY DATE

THIS SUBDIVISION IS LOCATED WITHIN THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF HUTTO,

THIS THE DAY OF , 20__.

ASHBY GRUNDMAN, DEVELOPMENT SERVICES DIRECTOR DATE

STATE OF TEXAS {
COUNTY OF WILLIAMSON {
KNOW ALL MEN BY THESE PRESENTS

I, NANCY RISTER, CLERK OF THE COUNTY COURT OF SAID COUNTY, DO

HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT IN WRITING, WITH ITS

CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE

ON THE DAY OF , 20__, A.D., AT O'CLOCK,

__M., AND DULY RECORDED THIS THE DAY

OF , 20__, A.D., AT O'CLOCK, __M., IN THE OFFICIAL PUBLIC

RECORDS OF SAID COUNTY IN DOCUMENT NO. _____.

TO CERTIFY WHICH, WITNESS MY HAND AND SEAL AT THE COUNTY COURT

OF SAID COUNTY, AT MY OFFICE IN GEORGETOWN, TEXAS, THE DATE LAST

SHOWN ABOVE WRITTEN.

NANCY RISTER, CLERK

COUNTY COURT OF WILLIAMSON COUNTY, TEXAS

BY: , DEPUTY

LOWE FAMILY SUBDIVISION PLAT

A 8.097 Acre Subdivision situated in the
E.W. Matthews Survey, A-449
And J.H. Randall Survey, A-531
Williamson County, Texas



ADDRESS		1978 S. AUSTIN AVENUE		GEORGETOWN, TX 78626			
METRO	512.930.9412	TEXAS REGISTERED ENGINEERING FIRM F-181 TBPLS FIRM No. 10003700			WEB	STEGEBIZZELL.COM	
SERVICES		>>ENGINEERS		>>PLANNERS		>>SURVEYORS	

JOB No. 22689

DATE: 27-Feb-20

SHEET 2 of 2

DRAWN BY: ZM

REVIEWED BY: MAE

APPROVED BY: MAE

Regular City Council
**AGENDA ITEM
REPORT**



To: Regular City Council
Subject: Consideration and possible action on the first reading of an ordinance amending the City of Hutto Code of Ordinances (2014 Edition), Chapter 2 Administration and Personnel, Article 2.06 Finances, Appendix A Fee Schedule, A1.000 Development Services, Engineering and Construction, Article A2.000 Public Safety, Article A4.000 Public Facility Rentals, Article A5.000 Utilities, A7.000 Library and A8.000 Miscellaneous Fees (Michel Sorrell)
Meeting: Regular City Council - 05 Mar 2020
Department: Finance
Staff Contact: Michel Sorrell

BACKGROUND INFORMATION:

In order for City to stay competitive and to adequately cover costs of service the fee schedule must be reviewed every few years. Staff has reviewed the current fee schedule to determine if City fees are appropriate for cost recovery, balancing expenditures and revenues, and how they compare to benchmark cities. The last fee change was in January 2018.

Not included in this fee schedule amendment are utility rates, drainage fees, or impact fees. In the past, the City has retained a consultant to assist with the arduous task of reviewing and recommending fee changes for the utility fund and impact fees. Utility fee calculations, as well as impact fees, depend on multiple sets of data and are controlled by additional regulatory statutes.

Proposed fee changes for Development Services, Parks and Recreation, Utilities, Library and Miscellaneous Fees are attached in Exhibit A, a red-lined version of the Fee Schedule.

RECOMMENDATION:

Staff recommends the consideration and approval of the second and final reading of the ordinance amending the City of Hutto's Fee Schedule.

ATTACHMENTS:

[REVISED 2020 APPENDIX A FEE SCHEDULE Red Lined](#)
[REVISED 2020 APPENDIX B FEE SCHEDULE Clean](#)

Exhibit A

APPENDIX A

FEE SCHEDULE (~~01/18/2018~~) 02/20/2020

ARTICLE A1.000 DEVELOPMENT SERVICES, ENGINEERING AND CONSTRUCTION

Sec. A1.001 Zoning fees

- (a) Temporary use permits: \$300.00.
- (b) Zoning change: \$750.00 up to 5 acres. \$100.00 for each additional 5 acres.
- (c) Planned unit developments (PUD): \$2,750.00 up to 20 acres. \$100.00 for each additional 5 acres.
- (d) Planned unit development (PUD) amendment: 75% of regular planned unit development (PUD) fee.
- (e) Zoning variance: \$400.00.
- (f) Development agreements: \$1,000.00.
- (g) Form based code submittal: \$500.00 up to 80 acres. \$100.00 for each additional 5 acres.
- (h) Form based code amendment: 75% of regular form based code submittal fee.
- (i) Annexation (voluntary): \$500.00.
- (j) Specific use permit: \$500.00.
- (k) Zoning verification letter: \$50.00.**
- (l) Warrant (historic district only): \$100.00.**
- (m) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (n) Technology fee: \$25.00 except where indicated by**.

~~*Notices—Written notice of each public hearing before the planning and zoning commission on a proposed change in a zoning classification or a specific use permit shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property within a 200-foot radius of the affected area. All application fees include the initial notification fees. However, subsequent notifications will be charged to the applicant prior to making each additional notice at the rate of \$5.00 per notice. For large scale projects with over 50 mailed notices, an additional fee of \$1.00 per letter shall be charged for each mailing.~~

(o) Notices:

- 1) Published: \$150.00
- 2) Mailed: \$1.00 per mailed notice
 - a. ***For residential variances, the first fifty (50) notices are included in the initial application fee. Any notices over fifty (50) shall be \$1.00 per notice.
- 3) On-Site Public Hearing Notification Sign: \$25.00 per sign
- 4) ~~Written notice of each public hearing before the Planning and Zoning Commission and/or City Council shall adhere to the following chart:~~

Procedure	Published	Mailed	Notification Distance	On-site public hearing notification signs placed	Notice Posted on the City Website
Planning Policy					
Comprehensive Plan Text Amendment	•				•
Comprehensive Plan Map Amendment	•				•
Code Amendment	•				•

<u>Annexation</u>					
<u>Voluntary</u>	•	•	200 feet		•
<u>Involuntary</u>	•	•	200 feet		•
<u>Zoning</u>					
<u>Zoning Application</u>	•	•	600 feet*	•	•
<u>PUD Development Plan/Rezoning</u>	•	•	600 feet*	•	•
<u>Specific Use Permit</u>	•	•	600 feet*	•	•
<u>Platting</u>					
<u>Preliminary Plat</u>	•	•	200 feet		•
<u>Replat</u>	•	•	200 feet		•
<u>Variances</u>					
<u>Residential Variance***</u>	•	•	200 feet	•	•
<u>Commercial Variance</u>	•	•	600 feet*	•	•
<u>Historic Preservation</u>					
<u>Certificate of Appropriateness</u>					•

*Any proposed building over four-stories shall require an additional 100ft distance per floor up to a maximum 1,000ft notification distance.

Sec. A1.002 Appeals

- (a) Administrative appeal (zoning board of adjustment): \$500.00.**
- (b) All other appeals (city council): \$150.00.**

Sec. A1.003 Subdivision fees

- (a) Development assessment review: \$1,100.00.
- (b) Major subdivision preliminary plat: \$1,550.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (c) Major subdivision preliminary plat revision: 75% of regular major subdivision preliminary plat fee.
- (d) Major subdivision final plat: \$1,000.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (e) Plat vacation: \$500.00.
- (f) Amended plat of subdivision: \$500.00 plus \$25.00 per lot.
- (g) Major/minor plat recordation processing fee: \$50.00 plus Williamson County plat recordation fees.**
- (h) Minor/short form final plat: \$500.00.
- (i) Right-of-way vacation/abandonment/license to encroach (public utility, right-of-way and drainage easement): \$250.00*. Requires amendment plat.
- (j) GIS fee: \$25.00.**
- (k) Subdivision public improvements/construction inspection fee: 3% of cost of public improvements.**
- (l) Plan extension request (1-year extension): \$250.00.**
- (m) Subdivision public improvements/construction plan review: ~~\$100.00/acre~~ 0.3% of Engineer's Opinion of Probable Cost.
- (n) Legal lot determination: \$50.00.**
- (o) Subdivision variance: \$300.00.
- (p) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (q) Technology fee: \$25.00 except where indicated by.**
- (r) Service extension request application fees:
 - (1) Request not requiring city participation: \$200.00

- (2) Request requiring city participation: \$500.00.
- (3) Technology fee: \$25.00.

Sec. A1.004 Development fees

- (a) Parkland development fee:
 - (1) Residential: \$500.00 per unit.
 - (2) Nonresidential: \$800.00 (minimum); \$800.00 per acre for 3 or more acres.
- (b) Parkland fee-in-lieu of land dedication fees:
 - (1) Residential:
 - (A) Single-family: \$300.00 per unit.
 - (B) Multifamily: \$175.00 per unit.

Sec. A1.005 Site plan fees

- (a) Site plan review fee: \$1,000.00 plus \$100.00 per acre. A resubmittal fee of \$250.00 will be required for submittals received more than 45 days after comments were sent or after the third submittal for the project.
 - (1) Technology fee: \$25.00.
- (b) Site inspection fee: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (c) Site inspection fee (public improvements only): 3% of cost of public improvements.
- (d) Minor deviations/design modifications: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (e) Fire review fees: Fire review fees shall be established by the Williamson County Emergency Services District No. 3.
- (f) Right-of-way use permit fees. Driveway/flatwork/sidewalk/curb cut only:
 - (1) Application fee: \$100.00.
 - (2) Inspection fee: \$65.00.
 - (3) Technology fee: \$5.00.
- (g) Right-of-way use permit fees:
 - (1) Application fee (applied to inspection fee): \$500.00
 - (2) \$500.00 or 3% of construction cost inspection fee, whichever is greater.
- (h) Clearing and grading permit fees:
 - (1) Application fee: \$100.00
 - (2) Technology fee: \$7.00

Sec. A1.006 Building plan review fees

Building plan review fees:

- (1) New residential building permit fee: \$1,600.00 flat fee.
- (2) Residential addition building permit fee: \$25.00
- (3) Commercial: 65% of commercial permit fee. Required for all new commercial construction and commercial addition permits.
- (4) Certificate of appropriateness (historic district only):
 - (A) Minor projects: \$30.00
 - (B) Major projects (i.e., new construction): \$250.00

(C) Technology fee: \$7.00

Sec. A1.007 Building permit fees

(a) Payment. Fees for building permits double if work on the project begins prior to issuance of the permit. All permit fees are to be paid in advance by the licensed party who applies for the permit. Building valuation is determined by the International Code Council (ICC) Building Valuation Data Table (BVD). This calculation takes the total square feet of a structure multiplied by the amount found on the BVD table for the building group and construction type.

(b) New commercial/residential addition/commercial addition/commercial remodel permit fees: Includes required inspections, reinspections are an additional fee.

Estimated Valuation	Fee
\$1.00 to \$5,000.00	\$25.00
\$5,001.00 to \$10,000.00	\$76.92
\$10,001.00 to \$25,000.00	\$99.69 for the first \$10,000.00 plus \$7.70 for each additional \$1,000.00
\$25,001.00 to \$50,000.00	\$215.19 for the first \$25,000.00 plus \$5.56 for each additional \$1,000.00
\$50,001.00 to \$100,000.00	\$354.19 for the first \$50,000.00 plus \$3.85 for each additional \$1,000.00
\$100,001.00 to \$500,000.00	\$546.69 for the first \$100,000.00 plus \$3.08 for each additional \$1,000.00
\$500,001.00 to \$1,000,000.00	\$1,778.69 for the first \$500,000.00 plus \$2.62 for each additional \$1,000.00
\$1,000,001.00 and up	\$3,088.69 for the first \$1,000,000.00 plus \$1.74 for each additional \$1,000.00

(1) Reinspections: \$65.00 each, after 3rd failed inspection, must wait 2 days for reinspection.

(2) Technology fee:

(A) Residential building permit: \$10.00.

(B) Commercial building permit: \$20.00.

(c) Miscellaneous permits/inspections by type:

(1) Technology fee: \$7.00 for all miscellaneous permits, except where indicated by.**

(2) Move-in permit fee (modular structure): \$150.00.

(3) Demolition:

(A) Residential: \$50.00.

(B) Commercial: \$150.00.

(4) Storage building permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s). Reinspections are an additional fee.

(5) Water softener, water heater, irrigation, spa, hot tub, HVAC, solar panel, and wind turbine permits: \$50.00, plus required inspection(s) fees. Reinspections are an additional fee.

(6) Pool permit (in ground): \$25.00 review fee, plus \$0.10 per square foot if over 200 square

feet, plus required inspection(s) fees. Reinspections are an additional fee.

(7) Pool permit (above ground, over 24" tall): \$25.00 review fee, plus \$0.10 per square foot if over 200 square feet, plus required inspection(s) fees. Reinspections are an additional fee.

(8) Patio/deck permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s) fees. Reinspections are an additional fee.

(9) Fire safety inspection: Fire safety inspection for commercial buildings is set by Williamson County Emergency Services District No. 3.

(10) Tree removal permit:**

(A) Undeveloped or redevelopment site:

(i) Trees with a DBH of at least 6", regardless of health: Permit required; no fee.

(ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.

(B) Developed site:

(i) Trees with a DBH of at least 2.5", regardless of health: Permit required; no fee.

(ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.

(11) HUD-code manufactured home fees:

(A) Permit application fee: \$100.00.

(B) License application or renewal fees: \$50.00.

(C) License transfer fee: \$50.00.

(12) Sign permits:

(A) Regular signs (on buildings or freestanding):

(i) Signs meeting code requirements, fee due upon application: \$5.00 per square foot of facing.

(ii) Sign master plan application fee: \$100.00.

(B) Signs requiring variances:

(i) Processing fee: \$100.00.

(ii) If variance approved: \$15.00 per square foot of facing.

(iii) If variance approved for sign master plan: \$10.00 per square foot of facing.

(C) Temporary signs:

(i) Temporary commercial signage, per sign: \$50.00.

(ii) A-frame sign: \$30.00 (1 year).

(iii) Public information sign: Permit required; no fee.**

(iv) Political sign: No permit required; no fee.**

(13) Certificate of occupancy (change of commercial tenant or ownership): \$50.00.

(14) Temporary certificate of occupancy: \$250.00 per issuance.

(15) Occupation of a structure prior to issuance of a certificate of occupancy: \$100.00 per day of occupancy prior to issuance of a certificate of occupancy.

(16) Temporary job/construction trailer: \$30.00.

(17) Remodel-residential: \$50.00 plus required inspection(s) fees. Reinspections are an additional fee. (No plan review fee required.)

(18) Inspection for habitable dwelling. Building or home 5 years or older: \$100.00.

(19) All inspections and reinspections not listed above: \$50.00 each.** After 3rd failed inspection, must wait 2 days for reinspection and reinspection is \$100.00.

Sec. A1.008 Map and plan documents

- (a) Printed map products:
- (1) Black and white or color map:
 - (A) 8.5" x 11": \$5.00.
 - (B) 11" x 17": \$10.00.
 - (C) 34" x 48": \$20.00.
 - (2) Map tube: \$2.00.
 - (3) Postage: \$4.00 depending on additional postage fees.
 - (4) 2-day request: \$40.00.
 - (5) As-built plans (24" x 36"): \$10.00.
- (b) GIS/CD/e-mail products:
- (1) PDF file: \$10.00.
 - (2) JPG file: \$10.00.
 - (3) CD: \$15.00.
 - (4) DVD: \$15.00.
 - (5) Postage: \$4.00 depending on additional postage fees.
 - (6) Shape file:
 - (A) Each layer: \$35.00.
 - (B) Parcel layer: \$70.00.
 - (7) Aerial:
 - (A) Individual panels (per panel): \$35.00.
 - (B) All panels: \$860.00.
 - (8) As-built plans (electronic): \$25.00.
- (c) GIS custom maps: GIS is not authorized to prepare custom maps. However, should the preparation of a custom map be authorized by the planning director, the customer will be charged on a per-hour basis. \$75.00 for the first hour, \$35.00 for each additional hour.

ARTICLE A2.000 PUBLIC SAFETY

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Sec. A2.001 Police department fees

- (a) Fingerprinting service, per set (voluntary fingerprinting of children is at no charge): \$10.00.
- (b) Accident reports, per report: \$6.00.
- (c) Hourly rate for police unit (vehicle) on security detail, per hour: \$15.00.
- (d) Alarm fees: State law. Amount allowable under SB 568.
- (e) Business alarm permits (annual fee): \$50.00.
- (f) Residential alarm permits (annual fee): \$25.00.

Sec. A2.002 Animal control fees

Animal control: [chapter 4](#) of the Code of Ordinances. All fees set forth shall apply as adopted by the county commissioner's court for the regional animal shelter, as amended.

- (1) Dog registration for sterilized animal, per tag: \$5.00.
- (2) Dog registration for unsterilized animal, per tag: \$10.00.
- (3) Impoundment fee, registered: \$30.00.
- (4) Impoundment fee, unregistered: \$60.00.
- (5) Return charge for loose livestock that are picked up, per occurrence: \$65.00.
- (6) Holding fee, per day: \$10.00.

- (7) Rabies vaccination, per animal: \$15.00.
- (8) Pick up deceased owner animal, per animal: \$25.00.
- (9) Fee for dropping off animal - owner surrender, per occurrence: \$25.00.
- (10) Additional drop-off fee with litter, per occurrence: \$25.00.

Sec. A2.003 Traffic fines

- (a) The municipal judge has discretion to charge the maximum fee per state law depending on the violation. In addition to traffic fines, a person convicted of a misdemeanor shall pay court cost mandated by the state. Other fines charged are established in the Code of Ordinances and state law.
- (b) Maximum fines. The maximum fine for most municipal court cases is as follows:
 - (1) Traffic violations: \$200.00.
 - (A) \$200.00 fines for traffic violations may be doubled for offenses in a construction or maintenance work zone when workers are present and if the construction or maintenance work zone is marked by a sign indicating construction or maintenance work zone.
 - (B) Additional fee applies if speeding in a school zone.
 - (2) Penal violations: \$500.00.

Sec. A2.004 City ordinances

As stated in chapter 1, [section 1.01.009](#) of the code, the city council may establish the following penalties:

- (1) A fine up to \$2,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern: fire safety, zoning, public health and sanitation;
- (2) A fine up to \$4,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern illegal dumping of refuse; and
- (3) A fine up to \$500.00 for all other city violations.

Sec. A2.005 Unlawful passing of school buses

Unlawfully passing a school bus is punishable by a fine of \$500.00–\$1,250.00 for first offense, or \$1,000.00–\$2,000.00 for second or subsequent offense.

Sec. A2.006 Failure to maintain motor vehicle liability insurance

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$175.00 or more than \$350.00; if a person has been previously convicted of this offense, it is punishable by fine of not less than \$350.00 or more than \$1,000.00.

Sec. A2.007 Parked in handicap zone

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$500.00 or more than \$750.00; if a person has been previously convicted of this offense, it is punishable by a fine not less than \$550.00 or more than \$800.00; and if that person has been convicted three times of this offense, a fine of not less than \$800.00 or more than \$1,100.00.

Sec. A2.008 ~~Time payment fee (chapter 51 of Government Code section 51.921)~~

~~Municipal court shall collect a fee of \$25.00 from a person who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date judgment is entered.~~

Time Payment Reimbursement fee (Article 102.030 Code of Criminal Procedure)

Municipal Court shall collect a fee of \$15.00 from a person, who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date Judgment is entered.

Sec. A2.009 Food sanitation fees (25 Texas Administrative Code section 229.161–171, 229.173–175)

Fees under this subsection are to be reviewed and regulated by the county and cities health district.

ARTICLE A3.000 PUBLIC WORKS

Sec. A3.001 Solid waste collection

- (a) Monthly fees are based on cart selection. Bulky waste pickup is not included with the 65-gallon solid waste cart selection.

	95-gal. solid waste	95-gal. solid waste	65-gal. solid waste	65-gal. solid waste
	95-gal. recycling	65-gal. recycling	95-gal. recycling	65-gal. recycling
Solid waste	\$9.75	\$9.75	\$8.40	\$8.40
Recycling	\$3.75	\$3.10	\$3.75	\$3.10
Bulky waste	\$0.45	\$0.45	n/a	n/a
Street maintenance (6%)	\$0.84	\$0.80	\$0.73	\$0.69
Sales tax (8.25%)	\$1.22	\$1.16	\$1.06	\$1.01
Total monthly cost	\$16.01	\$15.26	\$13.94	\$13.20

- (b) Additional carts: 50% of monthly rate.
(c) Tenant clean out (includes up to 10 cubic yards): \$150.00.
(d) Additional pickup request (includes up to 3 cubic yards or 6 carts): \$8.75 per pickup.

Sec. A3.002 Assessments

- (a) Lot cleanup: Actual cost plus \$100.00 administrative fee.

ARTICLE A4.000 PUBLIC FACILITY RENTALS

Sec. A4.001 Facilities and equipment rental

Rental procedures and forms will be set and made available through the parks and recreation department.

(A) A security deposit shall be required to rent park facilities, athletic fields and concession facilities. Upon inspection and determination that facilities have not been damaged and clean-up cost have not been incurred, the deposit shall be refunded.

(B) A fee will be charged for the preparation of athletic fields (striping).

(C) A per hour, per staff member fee will be charged if a city employee is required to be present during usage.

Resident and nonresident individuals, clubs, organizations or businesses may rent parks and recreation facilities and athletic fields, when available, for a fee per function as follows:

- (1) Park facilities.

	Resident	Nonresident	Nonprofit	Deposit
-	-	-	-	-
Pavilions (2 Hour Minimum)	-	-	-	-
Fritz Park	\$20.00/hour	\$30.00/hour	\$10.00/hour	\$100.00
Hutto Lake Park	\$10.00/hour	\$15.00/hour	\$5.00/hour	\$100.00
Country Estate Park	\$10.00/hour	\$15.00/hour	\$5.00/hour	\$100.00
Glenwood Splash Pad	\$10.00/hour	\$15.00/hour	\$5.00/hour	\$100.00

Saul House	-	-	-	-
Full Day (4+ hours)	\$300.00/day	\$400.00/day	\$150/day	\$100.00
Half Day (1-3 hours)	\$75.00/hour	\$150.00/hour	\$40/hour	\$100.00
Gin at the Co-Op	-	-	-	-
Full Day (4+ hours)	\$500.00	\$600.00/day	\$300.00/day	\$250.00
Half Day (1-3 hours)	\$100.00/hour	\$200.00/hour	\$50.00/hour	\$250.00
Special event co-op grounds fee (combine with Gin rental)	\$250.00/day	\$250.00/day	\$250.00/day	N/A
Meeting Room (2 hour minimum)	-	-	-	-
Per Hour	\$25.00	\$30.00	\$10.00	\$100.00

	<u>Resident</u>	<u>Nonresident</u>	<u>Deposit - Private Parties</u>	<u>Deposit - Corporations</u>
<u>Fritz Park Large Pavilion</u>				
Hourly Rate (2 HR Minimum)	<u>\$50</u>	<u>\$100</u>	<u>\$200</u>	<u>\$400</u>
Half Day Rate	<u>\$300</u>	<u>\$450</u>	<u>\$200</u>	<u>\$400</u>
Full Day Rate	<u>\$600</u>	<u>\$900</u>	<u>\$200</u>	<u>\$400</u>
<u>Fritz Park Party Pavilion</u>				
Hourly Rate (2 HR Minimum)	<u>\$50</u>	<u>\$75</u>	<u>\$200</u>	<u>\$400</u>
Full Day Rate	<u>\$300</u>	<u>\$450</u>	<u>\$200</u>	<u>\$400</u>
<u>Fritz Splash Pad and Pavilion</u>				
After Hours Rental	<u>\$300</u>	<u>\$450</u>	<u>\$100</u>	<u>N/A</u>
<u>Hutto Community Park Pavilion</u>				
Hourly Rate (2 HR Minimum)	<u>\$20</u>	<u>\$40</u>	<u>\$200</u>	<u>\$400</u>
Half Day Rate	<u>\$100</u>	<u>\$200</u>	<u>\$200</u>	<u>\$400</u>
Full Day Rate	<u>\$200</u>	<u>\$400</u>	<u>\$200</u>	<u>\$400</u>

<u>Hutto Park at Brushy Creek Pavilions</u>				
Hourly Rate (2 HR Minimum)	<u>\$50</u>	<u>\$100</u>	<u>\$200</u>	<u>\$400</u>
Half Day Rate	<u>\$300</u>	<u>\$450</u>	<u>\$200</u>	<u>\$400</u>

Full Day Rate	\$600	\$900	\$200	\$400
Hutto Lake Park Pavilion				
Hourly Rate (2 HR Minimum)	\$30	\$50	\$200	\$400
Half Day Rate	\$150	\$250	\$200	\$400
Full Day Rate	\$300	\$500	\$200	\$400
Hutto Lake Park Pavilion				
Hourly Rate (2 HR Minimum)	\$30	\$50	\$200	\$400
Half Day Rate	\$150	\$250	\$200	\$400
Full Day Rate	\$300	\$500	\$200	\$400
Glenwood Pavilion				
Hourly Rate (2 HR Minimum)	\$20	\$40	\$200	\$400
Half Day Rate	\$100	\$200	\$200	\$400
Full Day Rate	\$200	\$400	\$200	\$400

(2) Athletic fields-~~rental fees~~:

Rental-Type	Resident	Nonresident	Deposit
Tournaments- per field per day	-	-	-
Holmstrom Field	\$250.00/day	\$350.00/day	\$400.00
Old Hippo Stadium	\$250.00/day	\$350.00/day	\$400.00
Fritz Park Youth Baseball Field	\$125.00/day	\$225.00/day	\$200.00
Fritz Park Youth Softball Field	\$125.00/day	\$225.00/day	\$200.00
Creekside Field 1-4	\$125.00/day	\$225.00/day	\$200.00
Clinics, practices, games- per field per hour	-	-	-
Holmstrom Field	\$50.00/hour	\$75.00/hour	\$100.00
Old Hippo Stadium	\$50.00/hour	\$75.00/hour	\$100.00
Fritz Park Youth Baseball Field	\$25.00/hour	\$50.00/hour	\$100.00
Fritz Park Youth Softball Field	\$25.00/hour	\$50.00/hour	\$100.00
Creekside Field 1-4	\$25.00/hour	\$50.00/hour	\$100.00
Other fees	-	-	-

Light fee	\$25.00/hour	\$25.00/hour	N/A
Concession stand (if available)	\$50.00/day	\$75.00/day	N/A
PARD staff fee, per person	\$25.00/hour	\$25.00/hour	N/A

	<u>Resident</u>	<u>Nonresident</u>	<u>Deposit (Hourly)</u>	<u>Deposit (4 or more hours)</u>
<u>Holmstrom Field</u>				
Hourly (lights)	<u>\$100</u>	<u>\$125</u>	<u>\$100</u>	<u>\$400</u>
Hourly (no lights)	<u>\$75</u>	<u>\$100</u>	<u>\$100</u>	<u>\$400</u>
<u>Nguven Field</u>				
Hourly (lights)	<u>\$150</u>	<u>\$175</u>	<u>\$100</u>	<u>\$400</u>
Hourly (no lights)	<u>\$75</u>	<u>\$100</u>	<u>\$100</u>	<u>\$400</u>
<u>Mager Fields (per field)</u>				
Hourly (lights)	<u>\$100</u>	<u>\$125</u>	<u>\$100</u>	<u>\$400</u>
Hourly (no lights)	<u>\$75</u>	<u>\$100</u>	<u>\$100</u>	<u>\$400</u>
<u>Creekside Fields (per field)</u>				
Hourly (no lights)	<u>\$25</u>	<u>\$50</u>	<u>\$100</u>	<u>N/A</u>

(3) Concession Facilities:

	<u>Resident Daily Rate</u>	<u>Nonresident Daily Rate</u>	<u>Deposit</u>	
<u>Holmstrom</u>				
Monday – Friday	<u>\$15</u>	<u>\$15</u>	<u>\$300</u>	
Saturday – Sunday	<u>\$50</u>	<u>\$50</u>	<u>\$300</u>	
<u>Mager</u>				
Monday – Friday	<u>\$15</u>	<u>\$15</u>	<u>\$300</u>	
Saturday – Sunday	<u>\$50</u>	<u>\$50</u>	<u>\$300</u>	

(4) Field Preparation and Staffing:

	<u>Football</u>	<u>Soccer</u>	<u>Baseball/Softball</u>	
<u>Striping Fee</u>	<u>\$150</u>	<u>\$100</u>	<u>\$35</u>	
<u>Staffing (as needed, hourly)</u>	<u>\$25</u>	<u>\$25</u>	<u>\$25</u>	

~~(A) A security deposit shall be required to rent city parks and recreation facilities and athletic fields. Upon inspection and determination that facilities have not been damaged and clean up cost have not been incurred, the deposit shall be refunded.~~

~~(B) A per hour, per staff member fee will be charged to the renter if it is necessary that a city employee be present during usage.~~

(3)(5) Equipment:

~~(A) Recreation e~~Equipment can may be obtained rented from the parks and recreation department, if available, in conjunction with a paid ~~facility field~~ rental and deposit.

<u>Type of Equipment</u>	<u>Resident</u>	<u>Nonresident</u>
<u>Recreation Kit</u>	<u>\$25.00/day</u>	<u>\$30.00/day</u>

<u>Equipment – Per Day</u>	<u>Fee</u>
<u>Field Equipment</u>	<u>\$35</u>

Sec. A4.002 Youth sports association facility fees

~~(a) All youth associations may be subject to a minimum individual player fee for each participant for each season of play. The fee may be no less than \$1.00 per participant.~~

~~(ab)~~ All youth associations will be required to pay no less than a \$5.00 nonresident fee per season for each nonresident child in the association.

~~(bc)~~ A formal agreement, approved by the city council, with each sports association may establish a separate fee schedule.

<u>Youth Leagues</u>	<u>Fees</u>
<u>Electric Rate - Hourly</u>	<u>\$20</u>
<u>Per Non-Resident Rate</u>	<u>\$5</u>

Sec. A4.003 Recreation program fees

All recreation program fees are set by the Recreation Manager and approved by the director of parks and recreation on a case-by-case basis. Nonresidents shall pay a \$5.00 surcharge per class.

ARTICLE A5.000 UTILITIES

Sec. A5.001 Deposits for water and wastewater accounts

Deposits for all water and wastewater accounts per connection. If average monthly consumption is found to be in excess of the minimum, the customer may be assessed an additional deposit as determined by the city manager.

(1) Water and wastewater, per customer:

- (A) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or through a credit check.
- (B) Average payment history: \$150.00.**
- (C) Poor payment history: \$250.00.**

*\$150.00 deposit will be charged for any customer without a deposit who is disconnected for nonpayment.

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(2) Wastewater only:

- (A) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or a through credit check.
- (B) Average payment history: \$100.00.**
- (C) Poor payment history: \$200.00.**

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(3) Nonresidential deposits: Nonresidential deposits are outlined in [section 24.04.038](#) in the Code of Ordinances. The minimum nonresidential deposit is equal to the residential deposit.

(4) Temporary meters, per meter: \$1,500.00.

Sec. A5.002 Connection fees

(a) Water:

- (1) 5/8" and 3/4" meter: \$600.00.
- (2) 1" meter: \$750.00.
- (3) 1-1/2" meter: \$1,100.00.
- (4) 2" meter: \$1,300.00.
- (5) Above 2" meter: Actual meter costs plus \$300.00.

(b) Wastewater:

- (1) Up to 8" connection: \$850.00 inside city; \$300.00 developer installed.
- (2) Above 8" meter: Actual materials and labor costs plus \$500.00; \$300.00 developer installed.

Sec. A5.003 Other service charges

(a) New account charge/transfer account charge: \$35.00.

(b) Disconnection/reconnection Processing -fee due to disconnection of services for nonpayment: \$50.00. (Jonah and Manville customers will be assessed [this processing fee plus](#) an additional \$50.00 [disconnect fee charged by those providers.](#))

(c) After-hours connection fee/reconnection fee: \$50.00 in addition to above.

(d) Meter reread charge: \$25.00.

(e) Tampering with a locking device: \$250.00.

(f) Return Trip Fee: \$35, required if technician has to return location to connect water due to customer action.

(g) Temporary Fire Hydrant Backflow Prevention Testing: \$75.00.

Sec. A5.004 Impact fees

(a) For plats recorded prior to February 1, 2013.

(1) Water, per service unit equivalent: \$4,363.00.

(2) Wastewater, per service unit equivalent: \$1,068.00.

(b) For plats recorded after February 1, 2013.

(1) Water, per service unit equivalent: \$3,625.00.

(2) Wastewater, per service unit equivalent: \$2,128.00.

Sec. A5.005 Retail water and wastewater rates

(a) Outside city rates: Outside city rates are 1.15 times inside city rates.

(b) Water rates:

(1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.48	\$29.30
1" meter	\$38.24	\$43.97
1-1/2" meter	\$63.72	\$73.28
2" meter	\$127.44	\$146.55
3" meter	\$203.91	\$234.50
4" meter	\$407.80	\$468.97
6" meter	\$637.19	\$732.77
8" meter	\$1,274.39	\$1,465.55

(2) Volume rate (per 1,000 gallons):

	Inside City	Outside City
Single-family residential:		
Monthly use between:		
0 to 5,000 gallons	\$7.82	\$9.00
5,001 to 12,000 gallons	\$8.50	\$9.78
12,001 to 25,000 gallons	\$8.90	\$10.24

	25,001 gallons or more	\$9.70	\$11.16
	Nonresidential, all consumption	\$8.57	\$9.86
	Irrigation, all consumption	\$8.90	\$10.24
	Construction, all consumption	\$8.90	\$10.23

(c) Wastewater rates:

(1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.31	\$29.11
1" meter	\$39.49	\$43.68
1-1/2" meter	\$63.29	\$72.78
2" meter	\$126.56	\$145.56
3" meter	\$202.50	\$232.88
4" meter	\$405.01	\$465.75
6" meter	\$632.83	\$727.76
8" meter	\$1,265.66	\$1,455.51

(2) Volume rate (per 1,000 gallons):

	Inside City	Outside City
Residential*	\$6.33	\$7.28
Nonresidential**	\$7.28	\$8.36

(3) Monthly rate (volume and demand):

	Inside City	Outside City
Flat rate customers	\$60.38	\$69.43

(4) Drainage fee: \$4.00 per customer per month.

*Based on winter water use average.

**Based on monthly water meter readings. Nonresidential customers with a 5/8" or 3/4" water meter will continue to base their bill on the winter water use average unless a separate irrigation meter is installed. Wastewater-only customers must report monthly water readings. Late or underreported usage will be subject to late fees in accordance with [section 24.04.040](#) and disconnection for nonpayment.

Sec. A5.006 Unmetered fire protection systems

Unmetered fire protection systems, per connection, minimum charge per month, per service size:

- (1) 2-inch: \$8.00.
- (2) 6-inch: \$20.00.
- (3) 8-inch: \$30.00.

Sec. A5.007 Bulk water rate

Bulk water rate per 1,000 gallons: \$3.50.

Sec. A5.008 Drought contingency plan fees

(a) Water allocation surcharges for stage 6 response:

(1) Single-family residential customers:

- (A) \$10.00 for the first 1,000 gallons over allocation.
- (B) \$15.00 for the second 1,000 gallons over allocation.
- (C) \$20.00 for the third 1,000 gallons over allocation.
- (D) \$25.00 for each additional 1,000 gallons over allocation.

(2) Master-metered multifamily residential customers:

- (A) \$10.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
- (B) \$15.00 thereafter for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.
- (C) \$20.00 thereafter for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.
- (D) \$25.00 thereafter for each additional 1,000 gallons over allocation.

(3) Commercial customers:

- (A) Customers whose allocation is 0 gallons through 3,000 gallons per month:
 - (i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.
 - (ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.
 - (iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.
 - (iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.
- (B) Customers whose allocation is 3,000 gallons per month or more:
 - (i) 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.
 - (ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.
 - (iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.
 - (iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(4) Industrial customers:

- (A) Customers whose allocation is 0 gallons through 3,000 gallons per month:
 - (i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.

- (ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.
- (iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.
- (iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.
- (B) Customers whose allocation is 3,000 gallons per month or more:
 - (i) 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.
 - (ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.
 - (iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.
 - (iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

- (b) Reconnection charge: Water reconnection charge following discontinuance of water service for conviction of three or more distinct violations of the plan: \$35.00.

ARTICLE A6.000 BUSINESSES

Sec. A6.001 Wine and beer retailer permit

Wine and beer retailer permit: \$25.00.

Sec. A6.002 Peddlers, solicitors, distributors, itinerant vendors and mobile street vendors

- (a) Peddler/solicitor: \$25.00 for each person permitted.
- (b) Distributor: \$25.00 for each person or group of persons.
- (c) Itinerant vendors/mobile street vendors:
 - (1) 14-day permit: \$25.00 fee.
 - (2) 30-day permit: \$35.00 fee.
 - (3) 90-day permit: \$75.00 fee.
 - (4) 180-day permit: \$100.00 fee.

ARTICLE A7.000 LIBRARY

- (a) Library cards:
 - (1) Nonresident:
 - (A) Family: No family cards.
 - (B) Individual: People not living within the city limits and children not currently enrolled in Hutto ISD schools may obtain a library card for \$10.00 annual fee. This will be effective April 1, 2015. This fee will be charged yearly at the time of renewal.
 - (2) Replacement:
 - (A) For 1st replacement: \$1.00.
 - (B) All additional replacement cards: \$5.00.
- (b) Copy/print and fax:
 - (1) Black and white, per impression: \$0.10.
 - (2) Color, per impression: \$0.25.
 - (3) Fax: \$1.00 for the first page and \$0.25 for subsequent pages for local, toll free and long distance digital faxing. \$1.00 for the first page and \$0.25 for subsequent pages for local faxes and \$2.00 for

the first page and \$0.50 each for subsequent pages if sending it to a long-distance fax number within the U.S. No international or incoming faxes allowed.

- (c) Fines and fees:
 - (1) Overdue books, per day, up to maximum cost to replace: \$0.25 with a \$10.00 maximum fine.
 - (2) Lost or damaged book fee: Cost of book + \$5.00 processing fee + fines.
- (d) Interlibrary loan: Cost of return postage.

ARTICLE A8.000 MISCELLANEOUS FEES

- (a) Special events permit application fee: \$50.00.
- (b) Street closure permit application fee: \$25.00.
- (c) Fireworks display permit application fee: \$40.00.
- (d) Film application fee: \$500.00.
 - (1) Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area: \$500.00 per day.
 - (2) Partial, non-disruptive use of a public building, park, right-of-way, or public area: \$250.00 per day.
 - (3) Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking: \$50.00 per block per day.
 - (4) Partial closure or obstruction of a public street or right-of-way, including parking lots and on-street parking: \$25.00 per block per day.
 - (5) Use of city parking lots, parking areas, and city streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles): \$50.00 per block or lot per day.
- (e) Brush collection by city after storm:
 - (1) Minimum: \$15.00.
 - (2) Additional time in increments of five minutes: \$5.00.
- (f) Returned check fee (for any city payment): \$30.00.
- (g) Credit card processing fee, per transaction: ~~\$4.00~~; Processing fee of 2% of the charge amount per transaction.

(Ordinance O-18-01-18-8B, ex. A, adopted 1/18/18)

Exhibit B

APPENDIX A FEE SCHEDULE (02/20/2020)

ARTICLE A1.000 DEVELOPMENT SERVICES, ENGINEERING AND CONSTRUCTION

Sec. A1.001 Zoning fees

- (a) Temporary use permits: \$300.00.
- (b) Zoning change: \$750.00 up to 5 acres. \$100.00 for each additional 5 acres.
- (c) Planned unit developments (PUD): \$2,750.00 up to 20 acres. \$100.00 for each additional 5 acres.
- (d) Planned unit development (PUD) amendment: 75% of regular planned unit development (PUD) fee.
- (e) Zoning variance: \$400.00.
- (f) Development agreements: \$1,000.00.
- (g) Form based code submittal: \$500.00 up to 80 acres. \$100.00 for each additional 5 acres.
- (h) Form based code amendment: 75% of regular form based code submittal fee.
- (i) Annexation (voluntary): \$500.00.
- (j) Specific use permit: \$500.00.
- (k) Zoning verification letter: \$50.00.**
- (l) Warrant (historic district only): \$100.00.**
- (m) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (n) Technology fee: \$25.00 except where indicated by**.
- (o) Notices:
 - 1) Published: \$150.00
 - 2) Mailed: \$1.00 per mailed notice
 - a. ***For residential variances, the first fifty (50) notices are included in the initial application fee. Any notices over fifty (50) shall be \$1.00 per notice.
 - 3) On-Site Public Hearing Notification Sign: \$25.00 per sign
 - 4) Written notice of each public hearing before the Planning and Zoning Commission and/or City Council shall adhere to the following chart:

Procedure	Published	Mailed	Notification Distance	On-site public hearing notification signs placed	Notice Posted on the City Website
Planning Policy					
Comprehensive Plan Text Amendment	•				•
Comprehensive Plan Map Amendment	•				•
Code Amendment	•				•

Procedure	Published	Mailed	Notification Distance	On-site public hearing notification signs placed	Notice Posted on the City Website
Annexation					
Voluntary	•	•	200 feet		•
Involuntary	•	•	200 feet		•
Zoning					
Zoning Application	•	•	600 feet*	•	•
PUD Development Plan/Rezoning	•	•	600 feet*	•	•
Specific Use Permit	•	•	600 feet*	•	•
Platting					
Preliminary Plat	•	•	200 feet		•
Replat	•	•	200 feet		•
Variances					
Residential Variance***	•	•	200 feet	•	•
Commercial Variance	•	•	600 feet*	•	•
Historic Preservation					
Certificate of Appropriateness					•

*Any proposed building over four-stories shall require an additional 100ft distance per floor up to a maximum 1,000ft notification distance.

Sec. A1.002 Appeals

- (a) Administrative appeal (zoning board of adjustment): \$500.00.**
- (b) All other appeals (city council): \$150.00.**

Sec. A1.003 Subdivision fees

- (a) Development assessment review: \$1,100.00.
- (b) Major subdivision preliminary plat: \$1,550.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (c) Major subdivision preliminary plat revision: 75% of regular major subdivision preliminary plat fee.
- (d) Major subdivision final plat: \$1,000.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (e) Plat vacation: \$500.00.
- (f) Amended plat of subdivision: \$500.00 plus \$25.00 per lot.
- (g) Major/minor plat recordation processing fee: \$50.00 plus Williamson County plat recordation fees.**
- (h) Minor/short form final plat: \$500.00.
- (i) Right-of-way vacation/abandonment/license to encroach (public utility, right-of-way and drainage easement): \$250.00*. Requires amendment plat.
- (j) GIS fee: \$25.00.**
- (k) Subdivision public improvements/construction inspection fee: 3% of cost of public improvements.**
- (l) Plan extension request (1-year extension): \$250.00.**

- (m) Subdivision public improvements/construction plan review: 0.3% of Engineer's Opinion of Probable Cost.
- (n) Legal lot determination: \$50.00.**
- (o) Subdivision variance: \$300.00.
- (p) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (q) Technology fee: \$25.00 except where indicated by.**
- (r) Service extension request application fees:
 - (1) Request not requiring city participation: \$200.00
 - (2) Request requiring city participation: \$500.00.
 - (3) Technology fee: \$25.00.

Sec. A1.004 Development fees

- (a) Parkland development fee:
 - (1) Residential: \$500.00 per unit.
 - (2) Nonresidential: \$800.00 (minimum); \$800.00 per acre for 3 or more acres.
- (b) Parkland fee-in-lieu of land dedication fees:
 - (1) Residential:
 - (A) Single-family: \$300.00 per unit.
 - (B) Multifamily: \$175.00 per unit.

Sec. A1.005 Site plan fees

- (a) Site plan review fee: \$1,000.00 plus \$100.00 per acre. A resubmittal fee of \$250.00 will be required for submittals received more than 45 days after comments were sent or after the third submittal for the project.
 - (1) Technology fee: \$25.00.
- (b) Site inspection fee: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (c) Site inspection fee (public improvements only): 3% of cost of public improvements.
- (d) Minor deviations/design modifications: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (e) Fire review fees: Fire review fees shall be established by the Williamson County Emergency Services District No. 3.
- (f) Right-of-way use permit fees. Driveway/flatwork/sidewalk/curb cut only:
 - (1) Application fee: \$100.00.
 - (2) Inspection fee: \$65.00.
 - (3) Technology fee: \$5.00.
- (g) Right-of-way use permit fees:
 - (1) Application fee (applied to inspection fee): \$500.00
 - (2) \$500.00 or 3% of construction cost inspection fee, whichever is greater.
- (h) Clearing and grading permit fees:
 - (1) Application fee: \$100.00
 - (2) Technology fee: \$7.00

Sec. A1.006 Building plan review fees

Building plan review fees:

- (1) New residential building permit fee: \$1,600.00 flat fee.

- (2) Residential addition building permit fee: \$25.00
- (3) Commercial: 65% of commercial permit fee. Required for all new commercial construction and commercial addition permits.
- (4) Certificate of appropriateness (historic district only):
 - (A) Minor projects: \$30.00
 - (B) Major projects (i.e., new construction): \$250.00
 - (C) Technology fee: \$7.00

Sec. A1.007 Building permit fees

(a) Payment. Fees for building permits double if work on the project begins prior to issuance of the permit. All permit fees are to be paid in advance by the licensed party who applies for the permit. Building valuation is determined by the International Code Council (ICC) Building Valuation Data Table (BVD). This calculation takes the total square feet of a structure multiplied by the amount found on the BVD table for the building group and construction type.

(b) New commercial/residential addition/commercial addition/commercial remodel permit fees: Includes required inspections, reinspections are an additional fee.

Estimated Valuation	Fee
\$1.00 to \$5,000.00	\$25.00
\$5,001.00 to \$10,000.00	\$76.92
\$10,001.00 to \$25,000.00	\$99.69 for the first \$10,000.00 plus \$7.70 for each additional \$1,000.00
\$25,001.00 to \$50,000.00	\$215.19 for the first \$25,000.00 plus \$5.56 for each additional \$1,000.00
\$50,001.00 to \$100,000.00	\$354.19 for the first \$50,000.00 plus \$3.85 for each additional \$1,000.00
\$100,001.00 to \$500,000.00	\$546.69 for the first \$100,000.00 plus \$3.08 for each additional \$1,000.00
\$500,001.00 to \$1,000,000.00	\$1,778.69 for the first \$500,000.00 plus \$2.62 for each additional \$1,000.00
\$1,000,001.00 and up	\$3,088.69 for the first \$1,000,000.00 plus \$1.74 for each additional \$1,000.00

- (1) Reinspections: \$65.00 each, after 3rd failed inspection, must wait 2 days for reinspection.
- (2) Technology fee:
 - (A) Residential building permit: \$10.00.
 - (B) Commercial building permit: \$20.00.
- (c) Miscellaneous permits/inspections by type:
 - (1) Technology fee: \$7.00 for all miscellaneous permits, except where indicated by.**
 - (2) Move-in permit fee (modular structure): \$150.00.
 - (3) Demolition:

- (A) Residential: \$50.00.
- (B) Commercial: \$150.00.
- (4) Storage building permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s). Reinspections are an additional fee.
- (5) Water softener, water heater, irrigation, spa, hot tub, HVAC, solar panel, and wind turbine permits: \$50.00, plus required inspection(s) fees. Reinspections are an additional fee.
- (6) Pool permit (in ground): \$25.00 review fee, plus \$0.10 per square foot if over 200 square feet, plus required inspection(s) fees. Reinspections are an additional fee.
- (7) Pool permit (above ground, over 24" tall): \$25.00 review fee, plus \$0.10 per square foot if over 200 square feet, plus required inspection(s) fees. Reinspections are an additional fee.
- (8) Patio/deck permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s) fees. Reinspections are an additional fee.
- (9) Fire safety inspection: Fire safety inspection for commercial buildings is set by Williamson County Emergency Services District No. 3.
- (10) Tree removal permit:**
 - (A) Undeveloped or redevelopment site:
 - (i) Trees with a DBH of at least 6", regardless of health: Permit required; no fee.
 - (ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.
 - (B) Developed site:
 - (i) Trees with a DBH of at least 2.5", regardless of health: Permit required; no fee.
 - (ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.
- (11) HUD-code manufactured home fees:
 - (A) Permit application fee: \$100.00.
 - (B) License application or renewal fees: \$50.00.
 - (C) License transfer fee: \$50.00.
- (12) Sign permits:
 - (A) Regular signs (on buildings or freestanding):
 - (i) Signs meeting code requirements, fee due upon application: \$5.00 per square foot of facing.
 - (ii) Sign master plan application fee: \$100.00.
 - (B) Signs requiring variances:
 - (i) Processing fee: \$100.00.
 - (ii) If variance approved: \$15.00 per square foot of facing.
 - (iii) If variance approved for sign master plan: \$10.00 per square foot of facing.
 - (C) Temporary signs:
 - (i) Temporary commercial signage, per sign: \$50.00.
 - (ii) A-frame sign: \$30.00 (1 year).
 - (iii) Public information sign: Permit required; no fee.**

- (iv) Political sign: No permit required; no fee.**
- (13) Certificate of occupancy (change of commercial tenant or ownership): \$50.00.
- (14) Temporary certificate of occupancy: \$250.00 per issuance.
- (15) Occupation of a structure prior to issuance of a certificate of occupancy: \$100.00 per day of occupancy prior to issuance of a certificate of occupancy.
- (16) Temporary job/construction trailer: \$30.00.
- (17) Remodel-residential: \$50.00 plus required inspection(s) fees. Reinspections are an additional fee. (No plan review fee required.)
- (18) Inspection for habitable dwelling. Building or home 5 years or older: \$100.00.
- (19) All inspections and reinspections not listed above: \$50.00 each.** After 3rd failed inspection, must wait 2 days for reinspection and reinspection is \$100.00.

Sec. A1.008 Map and plan documents

(a) Printed map products:

- (1) Black and white or color map:
 - (A) 8.5" x 11": \$5.00.
 - (B) 11" x 17": \$10.00.
 - (C) 34" x 48": \$20.00.
- (2) Map tube: \$2.00.
- (3) Postage: \$4.00 depending on additional postage fees.
- (4) 2-day request: \$40.00.
- (5) As-built plans (24" x 36"): \$10.00.

(b) GIS/CD/e-mail products:

- (1) PDF file: \$10.00.
- (2) JPG file: \$10.00.
- (3) CD: \$15.00.
- (4) DVD: \$15.00.
- (5) Postage: \$4.00 depending on additional postage fees.
- (6) Shape file:
 - (A) Each layer: \$35.00.
 - (B) Parcel layer: \$70.00.
- (7) Aerial:
 - (A) Individual panels (per panel): \$35.00.
 - (B) All panels: \$860.00.
- (8) As-built plans (electronic): \$25.00.

(c) GIS custom maps: GIS is not authorized to prepare custom maps. However, should the preparation of a custom map be authorized by the planning director, the customer will be charged on a per-hour basis. \$75.00 for the first hour, \$35.00 for each additional hour.

ARTICLE A2.000 PUBLIC SAFETY

Sec. A2.001 Police department fees

- (a) Fingerprinting service, per set (voluntary fingerprinting of children is at no charge): \$10.00.
- (b) Accident reports, per report: \$6.00.
- (c) Hourly rate for police unit (vehicle) on security detail, per hour: \$15.00.

- (d) Alarm fees: State law. Amount allowable under SB 568.
- (e) Business alarm permits (annual fee): \$50.00.
- (f) Residential alarm permits (annual fee): \$25.00.

Sec. A2.002 Animal control fees

Animal control: [chapter 4](#) of the Code of Ordinances. All fees set forth shall apply as adopted by the county commissioner's court for the regional animal shelter, as amended.

- (1) Dog registration for sterilized animal, per tag: \$5.00.
- (2) Dog registration for unsterilized animal, per tag: \$10.00.
- (3) Impoundment fee, registered: \$30.00.
- (4) Impoundment fee, unregistered: \$60.00.
- (5) Return charge for loose livestock that are picked up, per occurrence: \$65.00.
- (6) Holding fee, per day: \$10.00.
- (7) Rabies vaccination, per animal: \$15.00.
- (8) Pick up deceased owner animal, per animal: \$25.00.
- (9) Fee for dropping off animal - owner surrender, per occurrence: \$25.00.
- (10) Additional drop-off fee with litter, per occurrence: \$25.00.

Sec. A2.003 Traffic fines

(a) The municipal judge has discretion to charge the maximum fee per state law depending on the violation. In addition to traffic fines, a person convicted of a misdemeanor shall pay court cost mandated by the state. Other fines charged are established in the Code of Ordinances and state law.

(b) Maximum fines. The maximum fine for most municipal court cases is as follows:

- (1) Traffic violations: \$200.00.
 - (A) \$200.00 fines for traffic violations may be doubled for offenses in a construction or maintenance work zone when workers are present and if the construction or maintenance work zone is marked by a sign indicating construction or maintenance work zone.
 - (B) Additional fee applies if speeding in a school zone.
- (2) Penal violations: \$500.00.

Sec. A2.004 City ordinances

As stated in chapter 1, [section 1.01.009](#) of the code, the city council may establish the following penalties:

- (1) A fine up to \$2,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern: fire safety, zoning, public health and sanitation;
- (2) A fine up to \$4,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern illegal dumping of refuse; and
- (3) A fine up to \$500.00 for all other city violations.

Sec. A2.005 Unlawful passing of school buses

Unlawfully passing a school bus is punishable by a fine of \$500.00–\$1,250.00 for first offense, or \$1,000.00–\$2,000.00 for second or subsequent offense.

Sec. A2.006 Failure to maintain motor vehicle liability insurance

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$175.00 or more than \$350.00; if a person has been previously convicted of this offense, it is punishable by fine of not less than \$350.00 or more than \$1,000.00.

Sec. A2.007 Parked in handicap zone

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$500.00 or more than \$750.00; if a person has been previously convicted of this offense, it is punishable by a fine not less than \$550.00 or more than \$800.00; and if that person has been convicted three times of this offense, a fine of not less than \$800.00 or more than \$1,100.00.

Sec. A2.008**Time Payment Reimbursement fee (Article 102.030 Code of Criminal Procedure)**

Municipal Court shall collect a fee of \$15.00 from a person, who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date Judgment is entered.

Sec. A2.009 Food sanitation fees (25 Texas Administrative Code section 229.161–171, 229.173–175)

Fees under this subsection are to be reviewed and regulated by the county and cities health district.

ARTICLE A3.000 PUBLIC WORKS**Sec. A3.001 Solid waste collection**

(a) Monthly fees are based on cart selection. Bulky waste pickup is not included with the 65-gallon solid waste cart selection.

	95-gal. solid waste	95-gal. solid waste	65-gal. solid waste	65-gal. solid waste
	95-gal. recycling	65-gal. recycling	95-gal. recycling	65-gal. recycling
Solid waste	\$9.75	\$9.75	\$8.40	\$8.40
Recycling	\$3.75	\$3.10	\$3.75	\$3.10
Bulky waste	\$0.45	\$0.45	n/a	n/a
Street maintenance (6%)	\$0.84	\$0.80	\$0.73	\$0.69
Sales tax (8.25%)	\$1.22	\$1.16	\$1.06	\$1.01
Total monthly cost	\$16.01	\$15.26	\$13.94	\$13.20

(b) Additional carts: 50% of monthly rate.

(c) Tenant clean out (includes up to 10 cubic yards): \$150.00.

(d) Additional pickup request (includes up to 3 cubic yards or 6 carts): \$8.75 per pickup.

Sec. A3.002 Assessments

(a) Lot cleanup: Actual cost plus \$100.00 administrative fee.

ARTICLE A4.000 PUBLIC FACILITY RENTALS**Sec. A4.001 Facilities and equipment rental**

Rental procedures and forms will be set and made available through the parks and recreation department.

(A) A security deposit shall be required to rent park facilities, athletic fields and concession facilities. Upon inspection and determination that facilities have not been damaged and clean-up cost have not been incurred, the deposit shall be refunded.

(B) A fee will be charged for the preparation of athletic fields (striping).

(C) A per hour, per staff member fee will be charged if a city employee is required to be present during usage.

(1) Park facilities.

	Resident	Nonresident	Deposit - Private Parties	Deposit - Corporations
Fritz Park Large Pavilion				
Hourly Rate (2 HR Minimum)	-	\$100	\$200	\$400
Half Day Rate	-	\$450	\$200	\$400
Full Day Rate	-	\$900	\$200	\$400
Fritz Park Party Pavilion				
Hourly Rate (2 HR Minimum)	-	\$75	\$200	\$400
Full Day Rate	-	\$450	\$200	\$400
Fritz Splash Pad and Pavilion				
After Hours Rental	\$300	\$450	\$100	N/A
Hutto Community Park Pavilion				
Hourly Rate (2 HR Minimum)	-	\$40	\$200	\$400
Half Day Rate	-	\$200	\$200	\$400
Full Day Rate	-	\$400	\$200	\$400
Hutto Park at Brushy Creek Pavilions				
Hourly Rate (2 HR Minimum)	-	-	-	-
Half Day Rate	-	-	-	-
Full Day Rate	-	-	-	-
Hutto Lake Park Pavilion				
Hourly Rate (2 HR Minimum)	-	\$50	\$200	\$400
Half Day Rate	-	\$250	\$200	\$400
Full Day Rate	-	\$500	\$200	\$400

	Resident	Nonresident	Deposit - Private Parties	Deposit - Corporations
Hutto Lake Park Pavilion				
Hourly Rate (2 HR Minimum)	-	\$50	\$200	\$400
Half Day Rate	-	\$250	\$200	\$400
Full Day Rate	-	\$500	\$200	\$400
Glenwood Pavilion				
Hourly Rate (2 HR Minimum)	-	\$40	\$200	\$400
Half Day Rate	-	\$200	\$200	\$400
Full Day Rate	-	\$400	\$200	\$400

(2) Athletic fields

	Resident	Nonresident	Deposit (Hourly)	Deposit (4 or more hours)
Holmstrom Field				
Hourly (lights)	\$100	\$125	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Nguyen Field				
Hourly (lights)	\$150	\$175	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Mager Fields (per field)				
Hourly (lights)	\$100	\$125	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Creekside Fields (per field)				
Hourly (no lights)	\$25	\$50	\$100	N/A

(3) Concession Facilities:

	Resident Daily Rate	Nonresident Daily Rate	Deposit	
Holmstrom				
Monday – Friday	\$15	\$15	\$300	
Saturday – Sunday	\$50	\$50	\$300	
Mager				
Monday – Friday	\$15	\$15	\$300	
Saturday – Sunday	\$50	\$50	\$300	

(4) Field Preparation and Staffing:

	Football	Soccer	Baseball/Softball	
Striping Fee	\$150	\$100	\$35	
Staffing (as needed, hourly)	\$25	\$25	\$25	

(5) Equipment:

Equipment may be rented if available, in conjunction with a paid field rental and deposit.

Equipment – Per Day	Fee
Field Equipment	\$35

Sec. A4.002 Youth sports association facility fees

(a) All youth associations will be required to pay no less than a \$5.00 nonresident fee per season for each nonresident child in the association.

(b) A formal agreement, approved by the city council, with each sports association may establish a separate fee schedule.

Youth Leagues	Fees
Electric Rate - Hourly	\$20
Per Non-Resident Rate	\$5

Sec. A4.003 Recreation program fees

All recreation program fees are set by the Recreation Manager and approved by the director of parks and recreation on a case-by-case basis. Nonresidents shall pay a \$5.00 surcharge per class.

ARTICLE A5.000 UTILITIES

Sec. A5.001 Deposits for water and wastewater accounts

Deposits for all water and wastewater accounts per connection. If average monthly consumption is found to be in excess of the minimum, the customer may be assessed an additional deposit as determined by the city manager.

(a) Water and wastewater, per customer:

- (1) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or through a credit check.
- (2) Average payment history: \$150.00.**
- (3) Poor payment history: \$250.00.**

*\$150.00 deposit will be charged for any customer without a deposit who is disconnected for nonpayment.

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(b) Wastewater only:

- (1) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or a through credit check.
- (2) Average payment history: \$100.00.**
- (3) Poor payment history: \$200.00.**

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(c) Nonresidential deposits: Nonresidential deposits are outlined in [section 24.04.038](#) in the Code of Ordinances. The minimum nonresidential deposit is equal to the residential deposit.

(d) Temporary meters, per meter: \$1,500.00.

Sec. A5.002 Connection fees

(a) Water:

- (1) 5/8" and 3/4" meter: \$600.00.
- (2) 1" meter: \$750.00.
- (3) 1-1/2" meter: \$1,100.00.
- (4) 2" meter: \$1,300.00.
- (5) Above 2" meter: Actual meter costs plus \$300.00.

(b) Wastewater:

- (1) Up to 8" connection: \$850.00 inside city; \$300.00 developer installed.
- (2) Above 8" meter: Actual materials and labor costs plus \$500.00; \$300.00 developer installed.

Sec. A5.003 Other service charges

- (a) New account charge/transfer account charge: \$35.00.
- (b) Processing fee due to disconnection of services for nonpayment: \$50.00. (Jonah and Manville customers will be assessed this processing fee plus an additional \$50.00 disconnect fee charged by those providers.)
- (c) After-hours connection fee/reconnection fee: \$50.00 in addition to above.
- (d) Meter reread charge: \$25.00.
- (e) Tampering with a locking device: \$250.00.
- (f) Return Trip Fee: \$35, required if technician has to return location to connect water due to customer action.
- (g) Temporary Fire Hydrant Backflow Prevention Testing: \$75.00.

Sec. A5.004 Impact fees

- (a) For plats recorded prior to February 1, 2013.
 - (1) Water, per service unit equivalent: \$4,363.00.
 - (2) Wastewater, per service unit equivalent: \$1,068.00.
- (b) For plats recorded after February 1, 2013.
 - (1) Water, per service unit equivalent: \$3,625.00.
 - (2) Wastewater, per service unit equivalent: \$2,128.00.

Sec. A5.005 Retail water and wastewater rates

- (a) Outside city rates: Outside city rates are 1.15 times inside city rates.
- (b) Water rates:
 - (1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.48	\$29.30
1" meter	\$38.24	\$43.97
1-1/2" meter	\$63.72	\$73.28
2" meter	\$127.44	\$146.55
3" meter	\$203.91	\$234.50
4" meter	\$407.80	\$468.97
6" meter	\$637.19	\$732.77
8" meter	\$1,274.39	\$1,465.55

(2) Volume rate (per 1,000 gallons):

		Inside City	Outside City
Single-family residential:			
	Monthly use between:		
	0 to 5,000 gallons	\$7.82	\$9.00
	5,001 to 12,000 gallons	\$8.50	\$9.78
	12,001 to 25,000 gallons	\$8.90	\$10.24
	25,001 gallons or more	\$9.70	\$11.16
Nonresidential, all consumption		\$8.57	\$9.86
Irrigation, all consumption		\$8.90	\$10.24
Construction, all consumption		\$8.90	\$10.23

(c) Wastewater rates:

(1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.31	\$29.11
1" meter	\$39.49	\$43.68
1-1/2" meter	\$63.29	\$72.78
2" meter	\$126.56	\$145.56
3" meter	\$202.50	\$232.88
4" meter	\$405.01	\$465.75
6" meter	\$632.83	\$727.76
8" meter	\$1,265.66	\$1,455.51

(2) Volume rate (per 1,000 gallons):

	Inside City	Outside City
Residential*	\$6.33	\$7.28
Nonresidential**	\$7.28	\$8.36

(3) Monthly rate (volume and demand):

	Inside City	Outside City
Flat rate customers	\$60.38	\$69.43

(4) Drainage fee: \$4.00 per customer per month.

*Based on winter water use average.

**Based on monthly water meter readings. Nonresidential customers with a 5/8" or 3/4" water meter will continue to base their bill on the winter water use average unless a separate irrigation meter is installed. Wastewater-only customers must report monthly water readings. Late or underreported usage will be subject to late fees in accordance with [section 24.04.040](#) and disconnection for nonpayment.

Sec. A5.006 Unmetered fire protection systems

Unmetered fire protection systems, per connection, minimum charge per month, per service size:

- (a) 2-inch: \$8.00.
- (b) 6-inch: \$20.00.
- (c) 8-inch: \$30.00.

Sec. A5.007 Bulk water rate

Bulk water rate per 1,000 gallons: \$3.50.

Sec. A5.008 Drought contingency plan fees

(a) Water allocation surcharges for stage 6 response:

(1) Single-family residential customers:

- (A) \$10.00 for the first 1,000 gallons over allocation.
- (B) \$15.00 for the second 1,000 gallons over allocation.
- (C) \$20.00 for the third 1,000 gallons over allocation.
- (D) \$25.00 for each additional 1,000 gallons over allocation.

(2) Master-metered multifamily residential customers:

- (A) \$10.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
- (B) \$15.00 thereafter for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.
- (C) \$20.00 thereafter for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.
- (D) \$25.00 thereafter for each additional 1,000 gallons over allocation.

(3) Commercial customers:

- (A) Customers whose allocation is 0 gallons through 3,000 gallons per month:
 - (i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.
 - (ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.
 - (iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.
 - (iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.
- (B) Customers whose allocation is 3,000 gallons per month or more:
 - (i) 3 times the block rate for each 1,000 gallons in excess of the allocation

up through 5 percent above allocation.

(ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.

(iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.

(iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(4) Industrial customers:

(A) Customers whose allocation is 0 gallons through 3,000 gallons per month:

(i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.

(ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.

(iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.

(iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.

(B) Customers whose allocation is 3,000 gallons per month or more:

(i) 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.

(ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.

(iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.

(iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(b) Reconnection charge: Water reconnection charge following discontinuance of water service for conviction of three or more distinct violations of the plan: \$35.00.

ARTICLE A6.000 BUSINESSES

Sec. A6.001 Wine and beer retailer permit

Wine and beer retailer permit: \$25.00.

Sec. A6.002 Peddlers, solicitors, distributors, itinerant vendors and mobile street vendors

(a) Peddler/solicitor: \$25.00 for each person permitted.

(b) Distributor: \$25.00 for each person or group of persons.

(c) Itinerant vendors/mobile street vendors:

(1) 14-day permit: \$25.00 fee.

(2) 30-day permit: \$35.00 fee.

(3) 90-day permit: \$75.00 fee.

(4) 180-day permit: \$100.00 fee.

ARTICLE A7.000 LIBRARY

- (a) Library cards:
 - (1) Nonresident:
 - (A) Family: No family cards.
 - (B) Individual: People not living within the city limits and children not currently enrolled in Hutto ISD schools may obtain a library card for \$10.00 annual fee. This will be effective April 1, 2015. This fee will be charged yearly at the time of renewal.
 - (2) Replacement:
 - (A) For 1st replacement: \$1.00.
 - (B) All additional replacement cards: \$5.00.
- (b) Copy/print and fax:
 - (1) Black and white, per impression: \$0.10.
 - (2) Color, per impression: \$0.25.
 - (3) Fax: \$1.00 for the first page and \$0.25 for subsequent pages for local, toll free and long distance digital faxing. No international or incoming faxes allowed.
- (c) Fines and fees:
 - (1) Overdue books, per day, up to maximum cost to replace: \$0.25 with a \$10.00 maximum fine.
 - (2) Lost or damaged book fee: Cost of book + \$5.00 processing fee + fines.
- (d) Interlibrary loan: Cost of return postage.

ARTICLE A8.000 MISCELLANEOUS FEES

- (a) Special events permit application fee: \$50.00.
- (b) Street closure permit application fee: \$25.00.
- (c) Fireworks display permit application fee: \$40.00.
- (d) Film application fee: \$500.00.
 - (1) Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area: \$500.00 per day.
 - (2) Partial, non-disruptive use of a public building, park, right-of-way, or public area: \$250.00 per day.
 - (3) Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking: \$50.00 per block per day.
 - (4) Partial closure or obstruction of a public street or right-of-way, including parking lots and on-street parking: \$25.00 per block per day.
 - (5) Use of city parking lots, parking areas, and city streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles): \$50.00 per block or lot per day.
- (e) Brush collection by city after storm:
 - (1) Minimum: \$15.00.
 - (2) Additional time in increments of five minutes: \$5.00.
- (f) Returned check fee (for any city payment): \$30.00.
- (g) Credit card processing fee, per transaction: Processing fee of 2% of the charge amount per transaction.

Exhibit A

APPENDIX A

FEE SCHEDULE (~~01/18/2018~~) 02/20/2020

ARTICLE A1.000 DEVELOPMENT SERVICES, ENGINEERING AND CONSTRUCTION

Sec. A1.001 Zoning fees

- (a) Temporary use permits: \$300.00.
- (b) Zoning change: \$750.00 up to 5 acres. \$100.00 for each additional 5 acres.
- (c) Planned unit developments (PUD): \$2,750.00 up to 20 acres. \$100.00 for each additional 5 acres.
- (d) Planned unit development (PUD) amendment: 75% of regular planned unit development (PUD) fee.
- (e) Zoning variance: \$400.00.
- (f) Development agreements: \$1,000.00.
- (g) Form based code submittal: \$500.00 up to 80 acres. \$100.00 for each additional 5 acres.
- (h) Form based code amendment: 75% of regular form based code submittal fee.
- (i) Annexation (voluntary): \$500.00.
- (j) Specific use permit: \$500.00.
- (k) Zoning verification letter: \$50.00.**
- (l) Warrant (historic district only): \$100.00.**
- (m) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (n) Technology fee: \$25.00 except where indicated by**.

~~*Notices—Written notice of each public hearing before the planning and zoning commission on a proposed change in a zoning classification or a specific use permit shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property within a 200-foot radius of the affected area. All application fees include the initial notification fees. However, subsequent notifications will be charged to the applicant prior to making each additional notice at the rate of \$5.00 per notice. For large scale projects with over 50 mailed notices, an additional fee of \$1.00 per letter shall be charged for each mailing.~~

(o) Notices:

- 1) Published: \$150.00
- 2) Mailed: \$1.00 per mailed notice
 - a. ***For residential variances, the first fifty (50) notices are included in the initial application fee. Any notices over fifty (50) shall be \$1.00 per notice.
- 3) On-Site Public Hearing Notification Sign: \$25.00 per sign
- 4) ~~Written notice of each public hearing before the Planning and Zoning Commission and/or City Council shall adhere to the following chart:~~

Procedure	Published	Mailed	Notification Distance	On-site public hearing notification signs placed	Notice Posted on the City Website
Planning Policy					
Comprehensive Plan Text Amendment	•				•
Comprehensive Plan Map Amendment	•				•
Code Amendment	•				•

<u>Annexation</u>					
<u>Voluntary</u>	•	•	200 feet		•
<u>Involuntary</u>	•	•	200 feet		•
<u>Zoning</u>					
<u>Zoning Application</u>	•	•	600 feet*	•	•
<u>PUD Development Plan/Rezoning</u>	•	•	600 feet*	•	•
<u>Specific Use Permit</u>	•	•	600 feet*	•	•
<u>Platting</u>					
<u>Preliminary Plat</u>	•	•	200 feet		•
<u>Replat</u>	•	•	200 feet		•
<u>Variances</u>					
<u>Residential Variance***</u>	•	•	200 feet	•	•
<u>Commercial Variance</u>	•	•	600 feet*	•	•
<u>Historic Preservation</u>					
<u>Certificate of Appropriateness</u>					•

*Any proposed building over four-stories shall require an additional 100ft distance per floor up to a maximum 1,000ft notification distance.

Sec. A1.002 Appeals

- (a) Administrative appeal (zoning board of adjustment): \$500.00.**
- (b) All other appeals (city council): \$150.00.**

Sec. A1.003 Subdivision fees

- (a) Development assessment review: \$1,100.00.
- (b) Major subdivision preliminary plat: \$1,550.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (c) Major subdivision preliminary plat revision: 75% of regular major subdivision preliminary plat fee.
- (d) Major subdivision final plat: \$1,000.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (e) Plat vacation: \$500.00.
- (f) Amended plat of subdivision: \$500.00 plus \$25.00 per lot.
- (g) Major/minor plat recordation processing fee: \$50.00 plus Williamson County plat recordation fees.**
- (h) Minor/short form final plat: \$500.00.
- (i) Right-of-way vacation/abandonment/license to encroach (public utility, right-of-way and drainage easement): \$250.00*. Requires amendment plat.
- (j) GIS fee: \$25.00.**
- (k) Subdivision public improvements/construction inspection fee: 3% of cost of public improvements.**
- (l) Plan extension request (1-year extension): \$250.00.**
- (m) Subdivision public improvements/construction plan review: ~~\$100.00/acre~~ 0.3% of Engineer's Opinion of Probable Cost.
- (n) Legal lot determination: \$50.00.**
- (o) Subdivision variance: \$300.00.
- (p) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (q) Technology fee: \$25.00 except where indicated by.**
- (r) Service extension request application fees:
 - (1) Request not requiring city participation: \$200.00

- (2) Request requiring city participation: \$500.00.
- (3) Technology fee: \$25.00.

Sec. A1.004 Development fees

- (a) Parkland development fee:
 - (1) Residential: \$500.00 per unit.
 - (2) Nonresidential: \$800.00 (minimum); \$800.00 per acre for 3 or more acres.
- (b) Parkland fee-in-lieu of land dedication fees:
 - (1) Residential:
 - (A) Single-family: \$300.00 per unit.
 - (B) Multifamily: \$175.00 per unit.

Sec. A1.005 Site plan fees

- (a) Site plan review fee: \$1,000.00 plus \$100.00 per acre. A resubmittal fee of \$250.00 will be required for submittals received more than 45 days after comments were sent or after the third submittal for the project.
 - (1) Technology fee: \$25.00.
- (b) Site inspection fee: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (c) Site inspection fee (public improvements only): 3% of cost of public improvements.
- (d) Minor deviations/design modifications: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (e) Fire review fees: Fire review fees shall be established by the Williamson County Emergency Services District No. 3.
- (f) Right-of-way use permit fees. Driveway/flatwork/sidewalk/curb cut only:
 - (1) Application fee: \$100.00.
 - (2) Inspection fee: \$65.00.
 - (3) Technology fee: \$5.00.
- (g) Right-of-way use permit fees:
 - (1) Application fee (applied to inspection fee): \$500.00
 - (2) \$500.00 or 3% of construction cost inspection fee, whichever is greater.
- (h) Clearing and grading permit fees:
 - (1) Application fee: \$100.00
 - (2) Technology fee: \$7.00

Sec. A1.006 Building plan review fees

Building plan review fees:

- (1) New residential building permit fee: \$1,600.00 flat fee.
- (2) Residential addition building permit fee: \$25.00
- (3) Commercial: 65% of commercial permit fee. Required for all new commercial construction and commercial addition permits.
- (4) Certificate of appropriateness (historic district only):
 - (A) Minor projects: \$30.00
 - (B) Major projects (i.e., new construction): \$250.00

(C) Technology fee: \$7.00

Sec. A1.007 Building permit fees

(a) Payment. Fees for building permits double if work on the project begins prior to issuance of the permit. All permit fees are to be paid in advance by the licensed party who applies for the permit. Building valuation is determined by the International Code Council (ICC) Building Valuation Data Table (BVD). This calculation takes the total square feet of a structure multiplied by the amount found on the BVD table for the building group and construction type.

(b) New commercial/residential addition/commercial addition/commercial remodel permit fees: Includes required inspections, reinspections are an additional fee.

Estimated Valuation	Fee
\$1.00 to \$5,000.00	\$25.00
\$5,001.00 to \$10,000.00	\$76.92
\$10,001.00 to \$25,000.00	\$99.69 for the first \$10,000.00 plus \$7.70 for each additional \$1,000.00
\$25,001.00 to \$50,000.00	\$215.19 for the first \$25,000.00 plus \$5.56 for each additional \$1,000.00
\$50,001.00 to \$100,000.00	\$354.19 for the first \$50,000.00 plus \$3.85 for each additional \$1,000.00
\$100,001.00 to \$500,000.00	\$546.69 for the first \$100,000.00 plus \$3.08 for each additional \$1,000.00
\$500,001.00 to \$1,000,000.00	\$1,778.69 for the first \$500,000.00 plus \$2.62 for each additional \$1,000.00
\$1,000,001.00 and up	\$3,088.69 for the first \$1,000,000.00 plus \$1.74 for each additional \$1,000.00

(1) Reinspections: \$65.00 each, after 3rd failed inspection, must wait 2 days for reinspection.

(2) Technology fee:

(A) Residential building permit: \$10.00.

(B) Commercial building permit: \$20.00.

(c) Miscellaneous permits/inspections by type:

(1) Technology fee: \$7.00 for all miscellaneous permits, except where indicated by.**

(2) Move-in permit fee (modular structure): \$150.00.

(3) Demolition:

(A) Residential: \$50.00.

(B) Commercial: \$150.00.

(4) Storage building permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s). Reinspections are an additional fee.

(5) Water softener, water heater, irrigation, spa, hot tub, HVAC, solar panel, and wind turbine permits: \$50.00, plus required inspection(s) fees. Reinspections are an additional fee.

(6) Pool permit (in ground): \$25.00 review fee, plus \$0.10 per square foot if over 200 square

feet, plus required inspection(s) fees. Reinspections are an additional fee.

(7) Pool permit (above ground, over 24" tall): \$25.00 review fee, plus \$0.10 per square foot if over 200 square feet, plus required inspection(s) fees. Reinspections are an additional fee.

(8) Patio/deck permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s) fees. Reinspections are an additional fee.

(9) Fire safety inspection: Fire safety inspection for commercial buildings is set by Williamson County Emergency Services District No. 3.

(10) Tree removal permit:**

(A) Undeveloped or redevelopment site:

(i) Trees with a DBH of at least 6", regardless of health: Permit required; no fee.

(ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.

(B) Developed site:

(i) Trees with a DBH of at least 2.5", regardless of health: Permit required; no fee.

(ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.

(11) HUD-code manufactured home fees:

(A) Permit application fee: \$100.00.

(B) License application or renewal fees: \$50.00.

(C) License transfer fee: \$50.00.

(12) Sign permits:

(A) Regular signs (on buildings or freestanding):

(i) Signs meeting code requirements, fee due upon application: \$5.00 per square foot of facing.

(ii) Sign master plan application fee: \$100.00.

(B) Signs requiring variances:

(i) Processing fee: \$100.00.

(ii) If variance approved: \$15.00 per square foot of facing.

(iii) If variance approved for sign master plan: \$10.00 per square foot of facing.

(C) Temporary signs:

(i) Temporary commercial signage, per sign: \$50.00.

(ii) A-frame sign: \$30.00 (1 year).

(iii) Public information sign: Permit required; no fee.**

(iv) Political sign: No permit required; no fee.**

(13) Certificate of occupancy (change of commercial tenant or ownership): \$50.00.

(14) Temporary certificate of occupancy: \$250.00 per issuance.

(15) Occupation of a structure prior to issuance of a certificate of occupancy: \$100.00 per day of occupancy prior to issuance of a certificate of occupancy.

(16) Temporary job/construction trailer: \$30.00.

(17) Remodel-residential: \$50.00 plus required inspection(s) fees. Reinspections are an additional fee. (No plan review fee required.)

(18) Inspection for habitable dwelling. Building or home 5 years or older: \$100.00.

(19) All inspections and reinspections not listed above: \$50.00 each.** After 3rd failed inspection, must wait 2 days for reinspection and reinspection is \$100.00.

Sec. A1.008 Map and plan documents

- (a) Printed map products:
- (1) Black and white or color map:
 - (A) 8.5" x 11": \$5.00.
 - (B) 11" x 17": \$10.00.
 - (C) 34" x 48": \$20.00.
 - (2) Map tube: \$2.00.
 - (3) Postage: \$4.00 depending on additional postage fees.
 - (4) 2-day request: \$40.00.
 - (5) As-built plans (24" x 36"): \$10.00.
- (b) GIS/CD/e-mail products:
- (1) PDF file: \$10.00.
 - (2) JPG file: \$10.00.
 - (3) CD: \$15.00.
 - (4) DVD: \$15.00.
 - (5) Postage: \$4.00 depending on additional postage fees.
 - (6) Shape file:
 - (A) Each layer: \$35.00.
 - (B) Parcel layer: \$70.00.
 - (7) Aerial:
 - (A) Individual panels (per panel): \$35.00.
 - (B) All panels: \$860.00.
 - (8) As-built plans (electronic): \$25.00.
- (c) GIS custom maps: GIS is not authorized to prepare custom maps. However, should the preparation of a custom map be authorized by the planning director, the customer will be charged on a per-hour basis. \$75.00 for the first hour, \$35.00 for each additional hour.

ARTICLE A2.000 PUBLIC SAFETY

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Sec. A2.001 Police department fees

- (a) Fingerprinting service, per set (voluntary fingerprinting of children is at no charge): \$10.00.
- (b) Accident reports, per report: \$6.00.
- (c) Hourly rate for police unit (vehicle) on security detail, per hour: \$15.00.
- (d) Alarm fees: State law. Amount allowable under SB 568.
- (e) Business alarm permits (annual fee): \$50.00.
- (f) Residential alarm permits (annual fee): \$25.00.

Sec. A2.002 Animal control fees

Animal control: [chapter 4](#) of the Code of Ordinances. All fees set forth shall apply as adopted by the county commissioner's court for the regional animal shelter, as amended.

- (1) Dog registration for sterilized animal, per tag: \$5.00.
- (2) Dog registration for unsterilized animal, per tag: \$10.00.
- (3) Impoundment fee, registered: \$30.00.
- (4) Impoundment fee, unregistered: \$60.00.
- (5) Return charge for loose livestock that are picked up, per occurrence: \$65.00.
- (6) Holding fee, per day: \$10.00.

- (7) Rabies vaccination, per animal: \$15.00.
- (8) Pick up deceased owner animal, per animal: \$25.00.
- (9) Fee for dropping off animal - owner surrender, per occurrence: \$25.00.
- (10) Additional drop-off fee with litter, per occurrence: \$25.00.

Sec. A2.003 Traffic fines

- (a) The municipal judge has discretion to charge the maximum fee per state law depending on the violation. In addition to traffic fines, a person convicted of a misdemeanor shall pay court cost mandated by the state. Other fines charged are established in the Code of Ordinances and state law.
- (b) Maximum fines. The maximum fine for most municipal court cases is as follows:
 - (1) Traffic violations: \$200.00.
 - (A) \$200.00 fines for traffic violations may be doubled for offenses in a construction or maintenance work zone when workers are present and if the construction or maintenance work zone is marked by a sign indicating construction or maintenance work zone.
 - (B) Additional fee applies if speeding in a school zone.
 - (2) Penal violations: \$500.00.

Sec. A2.004 City ordinances

As stated in chapter 1, [section 1.01.009](#) of the code, the city council may establish the following penalties:

- (1) A fine up to \$2,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern: fire safety, zoning, public health and sanitation;
- (2) A fine up to \$4,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern illegal dumping of refuse; and
- (3) A fine up to \$500.00 for all other city violations.

Sec. A2.005 Unlawful passing of school buses

Unlawfully passing a school bus is punishable by a fine of \$500.00–\$1,250.00 for first offense, or \$1,000.00–\$2,000.00 for second or subsequent offense.

Sec. A2.006 Failure to maintain motor vehicle liability insurance

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$175.00 or more than \$350.00; if a person has been previously convicted of this offense, it is punishable by fine of not less than \$350.00 or more than \$1,000.00.

Sec. A2.007 Parked in handicap zone

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$500.00 or more than \$750.00; if a person has been previously convicted of this offense, it is punishable by a fine not less than \$550.00 or more than \$800.00; and if that person has been convicted three times of this offense, a fine of not less than \$800.00 or more than \$1,100.00.

Sec. A2.008 ~~Time payment fee (chapter 51 of Government Code section 51.921)~~

~~Municipal court shall collect a fee of \$25.00 from a person who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date judgment is entered.~~

Time Payment Reimbursement fee (Article 102.030 Code of Criminal Procedure)

Municipal Court shall collect a fee of \$15.00 from a person, who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date Judgment is entered.

Sec. A2.009 Food sanitation fees (25 Texas Administrative Code section 229.161–171, 229.173–175)

Fees under this subsection are to be reviewed and regulated by the county and cities health district.

ARTICLE A3.000 PUBLIC WORKS

Sec. A3.001 Solid waste collection

- (a) Monthly fees are based on cart selection. Bulky waste pickup is not included with the 65-gallon solid waste cart selection.

	95-gal. solid waste	95-gal. solid waste	65-gal. solid waste	65-gal. solid waste
	95-gal. recycling	65-gal. recycling	95-gal. recycling	65-gal. recycling
Solid waste	\$9.75	\$9.75	\$8.40	\$8.40
Recycling	\$3.75	\$3.10	\$3.75	\$3.10
Bulky waste	\$0.45	\$0.45	n/a	n/a
Street maintenance (6%)	\$0.84	\$0.80	\$0.73	\$0.69
Sales tax (8.25%)	\$1.22	\$1.16	\$1.06	\$1.01
Total monthly cost	\$16.01	\$15.26	\$13.94	\$13.20

- (b) Additional carts: 50% of monthly rate.
(c) Tenant clean out (includes up to 10 cubic yards): \$150.00.
(d) Additional pickup request (includes up to 3 cubic yards or 6 carts): \$8.75 per pickup.

Sec. A3.002 Assessments

- (a) Lot cleanup: Actual cost plus \$100.00 administrative fee.

ARTICLE A4.000 PUBLIC FACILITY RENTALS

Sec. A4.001 Facilities and equipment rental

Rental procedures and forms will be set and made available through the parks and recreation department.

(A) A security deposit shall be required to rent park facilities, athletic fields and concession facilities. Upon inspection and determination that facilities have not been damaged and clean-up cost have not been incurred, the deposit shall be refunded.

(B) A fee will be charged for the preparation of athletic fields (striping).

(C) A per hour, per staff member fee will be charged if a city employee is required to be present during usage.

Resident and nonresident individuals, clubs, organizations or businesses may rent parks and recreation facilities and athletic fields, when available, for a fee per function as follows:

- (1) Park facilities.

	Resident	Nonresident	Nonprofit	Deposit
-	-	-	-	-
Pavilions (2 Hour Minimum)	-	-	-	-
Fritz Park	\$20.00/hour	\$30.00/hour	\$40.00/hour	\$100.00
Hutto Lake Park	\$40.00/hour	\$45.00/hour	\$5.00/hour	\$100.00
Country Estate Park	\$10.00/hour	\$15.00/hour	\$5.00/hour	\$100.00
Glenwood Splash Pad	\$10.00/hour	\$15.00/hour	\$5.00/hour	\$100.00

Saul House	-	-	-	-
Full Day (4+ hours)	\$300.00/day	\$400.00/day	\$150/day	\$100.00
Half Day (1-3 hours)	\$75.00/hour	\$150.00/hour	\$40/hour	\$100.00
Gin at the Co-Op	-	-	-	-
Full Day (4+ hours)	\$500.00	\$600.00/day	\$300.00/day	\$250.00
Half Day (1-3 hours)	\$100.00/hour	\$200.00/hour	\$50.00/hour	\$250.00
Special event co-op grounds fee (combine with Gin rental)	\$250.00/day	\$250.00/day	\$250.00/day	N/A
Meeting Room (2 hour minimum)	-	-	-	-
Per Hour	\$25.00	\$30.00	\$10.00	\$100.00

	<u>Resident</u>	<u>Nonresident</u>	<u>Deposit - Private Parties</u>	<u>Deposit - Corporations</u>
<u>Fritz Park Large Pavilion</u>				
Hourly Rate (2 HR Minimum)	<u>\$50</u>	<u>\$100</u>	<u>\$200</u>	<u>\$400</u>
Half Day Rate	<u>\$300</u>	<u>\$450</u>	<u>\$200</u>	<u>\$400</u>
Full Day Rate	<u>\$600</u>	<u>\$900</u>	<u>\$200</u>	<u>\$400</u>
<u>Fritz Park Party Pavilion</u>				
Hourly Rate (2 HR Minimum)	<u>\$50</u>	<u>\$75</u>	<u>\$200</u>	<u>\$400</u>
Full Day Rate	<u>\$300</u>	<u>\$450</u>	<u>\$200</u>	<u>\$400</u>
<u>Fritz Splash Pad and Pavilion</u>				
After Hours Rental	<u>\$300</u>	<u>\$450</u>	<u>\$100</u>	<u>N/A</u>
<u>Hutto Community Park Pavilion</u>				
Hourly Rate (2 HR Minimum)	<u>\$20</u>	<u>\$40</u>	<u>\$200</u>	<u>\$400</u>
Half Day Rate	<u>\$100</u>	<u>\$200</u>	<u>\$200</u>	<u>\$400</u>
Full Day Rate	<u>\$200</u>	<u>\$400</u>	<u>\$200</u>	<u>\$400</u>

<u>Hutto Park at Brushy Creek Pavilions</u>				
Hourly Rate (2 HR Minimum)	<u>\$50</u>	<u>\$100</u>	<u>\$200</u>	<u>\$400</u>
Half Day Rate	<u>\$300</u>	<u>\$450</u>	<u>\$200</u>	<u>\$400</u>

Full Day Rate	\$600	\$900	\$200	\$400
Hutto Lake Park Pavilion				
Hourly Rate (2 HR Minimum)	\$30	\$50	\$200	\$400
Half Day Rate	\$150	\$250	\$200	\$400
Full Day Rate	\$300	\$500	\$200	\$400
Hutto Lake Park Pavilion				
Hourly Rate (2 HR Minimum)	\$30	\$50	\$200	\$400
Half Day Rate	\$150	\$250	\$200	\$400
Full Day Rate	\$300	\$500	\$200	\$400
Glenwood Pavilion				
Hourly Rate (2 HR Minimum)	\$20	\$40	\$200	\$400
Half Day Rate	\$100	\$200	\$200	\$400
Full Day Rate	\$200	\$400	\$200	\$400

(2) Athletic fields-~~rental fees~~:

Rental-Type	Resident	Nonresident	Deposit
Tournaments- per field per day	-	-	-
Holmstrom Field	\$250.00/day	\$350.00/day	\$400.00
Old Hippo Stadium	\$250.00/day	\$350.00/day	\$400.00
Fritz Park Youth Baseball Field	\$125.00/day	\$225.00/day	\$200.00
Fritz Park Youth Softball Field	\$125.00/day	\$225.00/day	\$200.00
Creekside Field 1-4	\$125.00/day	\$225.00/day	\$200.00
Clinics, practices, games- per field per hour	-	-	-
Holmstrom Field	\$50.00/hour	\$75.00/hour	\$100.00
Old Hippo Stadium	\$50.00/hour	\$75.00/hour	\$100.00
Fritz Park Youth Baseball Field	\$25.00/hour	\$50.00/hour	\$100.00
Fritz Park Youth Softball Field	\$25.00/hour	\$50.00/hour	\$100.00
Creekside Field 1-4	\$25.00/hour	\$50.00/hour	\$100.00
Other fees	-	-	-

Light fee	\$25.00/hour	\$25.00/hour	N/A
Concession stand (if available)	\$50.00/day	\$75.00/day	N/A
PARD staff fee, per person	\$25.00/hour	\$25.00/hour	N/A

	<u>Resident</u>	<u>Nonresident</u>	<u>Deposit (Hourly)</u>	<u>Deposit (4 or more hours)</u>
<u>Holmstrom Field</u>				
Hourly (lights)	\$100	\$125	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
<u>Nguven Field</u>				
Hourly (lights)	\$150	\$175	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
<u>Mager Fields (per field)</u>				
Hourly (lights)	\$100	\$125	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
<u>Creekside Fields (per field)</u>				
Hourly (no lights)	\$25	\$50	\$100	N/A

(3) Concession Facilities:

	<u>Resident Daily Rate</u>	<u>Nonresident Daily Rate</u>	<u>Deposit</u>	
<u>Holmstrom</u>				
Monday – Friday	\$15	\$15	\$300	
Saturday – Sunday	\$50	\$50	\$300	
<u>Mager</u>				
Monday – Friday	\$15	\$15	\$300	
Saturday – Sunday	\$50	\$50	\$300	

(4) Field Preparation and Staffing:

	<u>Football</u>	<u>Soccer</u>	<u>Baseball/Softball</u>	
<u>Striping Fee</u>	<u>\$150</u>	<u>\$100</u>	<u>\$35</u>	
<u>Staffing (as needed, hourly)</u>	<u>\$25</u>	<u>\$25</u>	<u>\$25</u>	

~~(A) A security deposit shall be required to rent city parks and recreation facilities and athletic fields. Upon inspection and determination that facilities have not been damaged and clean-up cost have not been incurred, the deposit shall be refunded.~~

~~(B) A per hour, per staff member fee will be charged to the renter if it is necessary that a city employee be present during usage.~~

(3)(5) Equipment:

~~(A) Recreation e~~Equipment ~~can may~~ be ~~obtained rented~~ from the parks and recreation department, ~~if~~ available, in conjunction with a paid ~~facility field~~ rental and deposit.

<u>Type of Equipment</u>	<u>Resident</u>	<u>Nonresident</u>
<u>Recreation Kit</u>	<u>\$25.00/day</u>	<u>\$30.00/day</u>

<u>Equipment – Per Day</u>	<u>Fee</u>
<u>Field Equipment</u>	<u>\$35</u>

Sec. A4.002 Youth sports association facility fees

~~(a) All youth associations may be subject to a minimum individual player fee for each participant for each season of play. The fee may be no less than \$1.00 per participant.~~

~~(ab)~~ All youth associations will be required to pay no less than a \$5.00 nonresident fee per season for each nonresident child in the association.

~~(bc)~~ A formal agreement, approved by the city council, with each sports association may establish a separate fee schedule.

<u>Youth Leagues</u>	<u>Fees</u>
<u>Electric Rate - Hourly</u>	<u>\$20</u>
<u>Per Non-Resident Rate</u>	<u>\$5</u>

Sec. A4.003 Recreation program fees

All recreation program fees are set by the Recreation Manager and approved by the director of parks and recreation on a case-by-case basis. Nonresidents shall pay a \$5.00 surcharge per class.

ARTICLE A5.000 UTILITIES

Sec. A5.001 Deposits for water and wastewater accounts

Deposits for all water and wastewater accounts per connection. If average monthly consumption is found to be in excess of the minimum, the customer may be assessed an additional deposit as determined by the city manager.

(1) Water and wastewater, per customer:

- (A) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or through a credit check.
- (B) Average payment history: \$150.00.**
- (C) Poor payment history: \$250.00.**

*\$150.00 deposit will be charged for any customer without a deposit who is disconnected for nonpayment.

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(2) Wastewater only:

- (A) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or a through credit check.
- (B) Average payment history: \$100.00.**
- (C) Poor payment history: \$200.00.**

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(3) Nonresidential deposits: Nonresidential deposits are outlined in [section 24.04.038](#) in the Code of Ordinances. The minimum nonresidential deposit is equal to the residential deposit.

(4) Temporary meters, per meter: \$1,500.00.

Sec. A5.002 Connection fees

(a) Water:

- (1) 5/8" and 3/4" meter: \$600.00.
- (2) 1" meter: \$750.00.
- (3) 1-1/2" meter: \$1,100.00.
- (4) 2" meter: \$1,300.00.
- (5) Above 2" meter: Actual meter costs plus \$300.00.

(b) Wastewater:

- (1) Up to 8" connection: \$850.00 inside city; \$300.00 developer installed.
- (2) Above 8" meter: Actual materials and labor costs plus \$500.00; \$300.00 developer installed.

Sec. A5.003 Other service charges

(a) New account charge/transfer account charge: \$35.00.

(b) Disconnection/reconnection Processing -fee due to disconnection of services for nonpayment: \$50.00. (Jonah and Manville customers will be assessed [this processing fee plus](#) an additional \$50.00 [disconnect fee charged by those providers.](#))

(c) After-hours connection fee/reconnection fee: \$50.00 in addition to above.

(d) Meter reread charge: \$25.00.

(e) Tampering with a locking device: \$250.00.

(f) Return Trip Fee: \$35, required if technician has to return location to connect water due to customer action.

(g) Temporary Fire Hydrant Backflow Prevention Testing: \$75.00.

Sec. A5.004 Impact fees

(a) For plats recorded prior to February 1, 2013.

(1) Water, per service unit equivalent: \$4,363.00.

(2) Wastewater, per service unit equivalent: \$1,068.00.

(b) For plats recorded after February 1, 2013.

(1) Water, per service unit equivalent: \$3,625.00.

(2) Wastewater, per service unit equivalent: \$2,128.00.

Sec. A5.005 Retail water and wastewater rates

(a) Outside city rates: Outside city rates are 1.15 times inside city rates.

(b) Water rates:

(1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.48	\$29.30
1" meter	\$38.24	\$43.97
1-1/2" meter	\$63.72	\$73.28
2" meter	\$127.44	\$146.55
3" meter	\$203.91	\$234.50
4" meter	\$407.80	\$468.97
6" meter	\$637.19	\$732.77
8" meter	\$1,274.39	\$1,465.55

(2) Volume rate (per 1,000 gallons):

	Inside City	Outside City
Single-family residential:		
Monthly use between:		
0 to 5,000 gallons	\$7.82	\$9.00
5,001 to 12,000 gallons	\$8.50	\$9.78
12,001 to 25,000 gallons	\$8.90	\$10.24

	25,001 gallons or more	\$9.70	\$11.16
	Nonresidential, all consumption	\$8.57	\$9.86
	Irrigation, all consumption	\$8.90	\$10.24
	Construction, all consumption	\$8.90	\$10.23

(c) Wastewater rates:

(1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.31	\$29.11
1" meter	\$39.49	\$43.68
1-1/2" meter	\$63.29	\$72.78
2" meter	\$126.56	\$145.56
3" meter	\$202.50	\$232.88
4" meter	\$405.01	\$465.75
6" meter	\$632.83	\$727.76
8" meter	\$1,265.66	\$1,455.51

(2) Volume rate (per 1,000 gallons):

	Inside City	Outside City
Residential*	\$6.33	\$7.28
Nonresidential**	\$7.28	\$8.36

(3) Monthly rate (volume and demand):

	Inside City	Outside City
Flat rate customers	\$60.38	\$69.43

(4) Drainage fee: \$4.00 per customer per month.

*Based on winter water use average.

**Based on monthly water meter readings. Nonresidential customers with a 5/8" or 3/4" water meter will continue to base their bill on the winter water use average unless a separate irrigation meter is installed. Wastewater-only customers must report monthly water readings. Late or underreported usage will be subject to late fees in accordance with [section 24.04.040](#) and disconnection for nonpayment.

Sec. A5.006 Unmetered fire protection systems

Unmetered fire protection systems, per connection, minimum charge per month, per service size:

- (1) 2-inch: \$8.00.
- (2) 6-inch: \$20.00.
- (3) 8-inch: \$30.00.

Sec. A5.007 Bulk water rate

Bulk water rate per 1,000 gallons: \$3.50.

Sec. A5.008 Drought contingency plan fees

(a) Water allocation surcharges for stage 6 response:

(1) Single-family residential customers:

- (A) \$10.00 for the first 1,000 gallons over allocation.
- (B) \$15.00 for the second 1,000 gallons over allocation.
- (C) \$20.00 for the third 1,000 gallons over allocation.
- (D) \$25.00 for each additional 1,000 gallons over allocation.

(2) Master-metered multifamily residential customers:

- (A) \$10.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
- (B) \$15.00 thereafter for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.
- (C) \$20.00 thereafter for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.
- (D) \$25.00 thereafter for each additional 1,000 gallons over allocation.

(3) Commercial customers:

- (A) Customers whose allocation is 0 gallons through 3,000 gallons per month:
 - (i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.
 - (ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.
 - (iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.
 - (iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.
- (B) Customers whose allocation is 3,000 gallons per month or more:
 - (i) 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.
 - (ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.
 - (iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.
 - (iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(4) Industrial customers:

- (A) Customers whose allocation is 0 gallons through 3,000 gallons per month:
 - (i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.

- (ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.
- (iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.
- (iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.
- (B) Customers whose allocation is 3,000 gallons per month or more:
 - (i) 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.
 - (ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.
 - (iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.
 - (iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(b) Reconnection charge: Water reconnection charge following discontinuance of water service for conviction of three or more distinct violations of the plan: \$35.00.

ARTICLE A6.000 BUSINESSES

Sec. A6.001 Wine and beer retailer permit

Wine and beer retailer permit: \$25.00.

Sec. A6.002 Peddlers, solicitors, distributors, itinerant vendors and mobile street vendors

- (a) Peddler/solicitor: \$25.00 for each person permitted.
- (b) Distributor: \$25.00 for each person or group of persons.
- (c) Itinerant vendors/mobile street vendors:
 - (1) 14-day permit: \$25.00 fee.
 - (2) 30-day permit: \$35.00 fee.
 - (3) 90-day permit: \$75.00 fee.
 - (4) 180-day permit: \$100.00 fee.

ARTICLE A7.000 LIBRARY

- (a) Library cards:
 - (1) Nonresident:
 - (A) Family: No family cards.
 - (B) Individual: People not living within the city limits and children not currently enrolled in Hutto ISD schools may obtain a library card for \$10.00 annual fee. This will be effective April 1, 2015. This fee will be charged yearly at the time of renewal.
 - (2) Replacement:
 - (A) For 1st replacement: \$1.00.
 - (B) All additional replacement cards: \$5.00.
- (b) Copy/print and fax:
 - (1) Black and white, per impression: \$0.10.
 - (2) Color, per impression: \$0.25.
 - (3) Fax: \$1.00 for the first page and \$0.25 for subsequent pages for local, toll free and long distance digital faxing. \$1.00 for the first page and \$0.25 for subsequent pages for local faxes and \$2.00 for

the first page and \$0.50 each for subsequent pages if sending it to a long-distance fax number within the U.S. No international or incoming faxes allowed.

- (c) Fines and fees:
 - (1) Overdue books, per day, up to maximum cost to replace: \$0.25 with a \$10.00 maximum fine.
 - (2) Lost or damaged book fee: Cost of book + \$5.00 processing fee + fines.
- (d) Interlibrary loan: Cost of return postage.

ARTICLE A8.000 MISCELLANEOUS FEES

- (a) Special events permit application fee: \$50.00.
- (b) Street closure permit application fee: \$25.00.
- (c) Fireworks display permit application fee: \$40.00.
- (d) Film application fee: \$500.00.
 - (1) Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area: \$500.00 per day.
 - (2) Partial, non-disruptive use of a public building, park, right-of-way, or public area: \$250.00 per day.
 - (3) Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking: \$50.00 per block per day.
 - (4) Partial closure or obstruction of a public street or right-of-way, including parking lots and on-street parking: \$25.00 per block per day.
 - (5) Use of city parking lots, parking areas, and city streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles): \$50.00 per block or lot per day.
- (e) Brush collection by city after storm:
 - (1) Minimum: \$15.00.
 - (2) Additional time in increments of five minutes: \$5.00.
- (f) Returned check fee (for any city payment): \$30.00.
- (g) Credit card processing fee, per transaction: ~~\$4.00~~; Processing fee of 2% of the charge amount per transaction.

(Ordinance O-18-01-18-8B, ex. A, adopted 1/18/18)

Exhibit B

APPENDIX A FEE SCHEDULE (02/20/2020)

ARTICLE A1.000 DEVELOPMENT SERVICES, ENGINEERING AND CONSTRUCTION

Sec. A1.001 Zoning fees

- (a) Temporary use permits: \$300.00.
- (b) Zoning change: \$750.00 up to 5 acres. \$100.00 for each additional 5 acres.
- (c) Planned unit developments (PUD): \$2,750.00 up to 20 acres. \$100.00 for each additional 5 acres.
- (d) Planned unit development (PUD) amendment: 75% of regular planned unit development (PUD) fee.
- (e) Zoning variance: \$400.00.
- (f) Development agreements: \$1,000.00.
- (g) Form based code submittal: \$500.00 up to 80 acres. \$100.00 for each additional 5 acres.
- (h) Form based code amendment: 75% of regular form based code submittal fee.
- (i) Annexation (voluntary): \$500.00.
- (j) Specific use permit: \$500.00.
- (k) Zoning verification letter: \$50.00.**
- (l) Warrant (historic district only): \$100.00.**
- (m) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (n) Technology fee: \$25.00 except where indicated by**.
- (o) Notices:
 - 1) Published: \$150.00
 - 2) Mailed: \$1.00 per mailed notice
 - a. ***For residential variances, the first fifty (50) notices are included in the initial application fee. Any notices over fifty (50) shall be \$1.00 per notice.
 - 3) On-Site Public Hearing Notification Sign: \$25.00 per sign
 - 4) Written notice of each public hearing before the Planning and Zoning Commission and/or City Council shall adhere to the following chart:

Procedure	Published	Mailed	Notification Distance	On-site public hearing notification signs placed	Notice Posted on the City Website
Planning Policy					
Comprehensive Plan Text Amendment	•				•
Comprehensive Plan Map Amendment	•				•
Code Amendment	•				•

Procedure	Published	Mailed	Notification Distance	On-site public hearing notification signs placed	Notice Posted on the City Website
Annexation					
Voluntary	•	•	200 feet		•
Involuntary	•	•	200 feet		•
Zoning					
Zoning Application	•	•	600 feet*	•	•
PUD Development Plan/Rezoning	•	•	600 feet*	•	•
Specific Use Permit	•	•	600 feet*	•	•
Platting					
Preliminary Plat	•	•	200 feet		•
Replat	•	•	200 feet		•
Variances					
Residential Variance***	•	•	200 feet	•	•
Commercial Variance	•	•	600 feet*	•	•
Historic Preservation					
Certificate of Appropriateness					•

*Any proposed building over four-stories shall require an additional 100ft distance per floor up to a maximum 1,000ft notification distance.

Sec. A1.002 Appeals

- (a) Administrative appeal (zoning board of adjustment): \$500.00.**
- (b) All other appeals (city council): \$150.00.**

Sec. A1.003 Subdivision fees

- (a) Development assessment review: \$1,100.00.
- (b) Major subdivision preliminary plat: \$1,550.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (c) Major subdivision preliminary plat revision: 75% of regular major subdivision preliminary plat fee.
- (d) Major subdivision final plat: \$1,000.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (e) Plat vacation: \$500.00.
- (f) Amended plat of subdivision: \$500.00 plus \$25.00 per lot.
- (g) Major/minor plat recordation processing fee: \$50.00 plus Williamson County plat recordation fees.**
- (h) Minor/short form final plat: \$500.00.
- (i) Right-of-way vacation/abandonment/license to encroach (public utility, right-of-way and drainage easement): \$250.00*. Requires amendment plat.
- (j) GIS fee: \$25.00.**
- (k) Subdivision public improvements/construction inspection fee: 3% of cost of public improvements.**
- (l) Plan extension request (1-year extension): \$250.00.**

- (m) Subdivision public improvements/construction plan review: 0.3% of Engineer's Opinion of Probable Cost.
- (n) Legal lot determination: \$50.00.**
- (o) Subdivision variance: \$300.00.
- (p) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (q) Technology fee: \$25.00 except where indicated by.**
- (r) Service extension request application fees:
 - (1) Request not requiring city participation: \$200.00
 - (2) Request requiring city participation: \$500.00.
 - (3) Technology fee: \$25.00.

Sec. A1.004 Development fees

- (a) Parkland development fee:
 - (1) Residential: \$500.00 per unit.
 - (2) Nonresidential: \$800.00 (minimum); \$800.00 per acre for 3 or more acres.
- (b) Parkland fee-in-lieu of land dedication fees:
 - (1) Residential:
 - (A) Single-family: \$300.00 per unit.
 - (B) Multifamily: \$175.00 per unit.

Sec. A1.005 Site plan fees

- (a) Site plan review fee: \$1,000.00 plus \$100.00 per acre. A resubmittal fee of \$250.00 will be required for submittals received more than 45 days after comments were sent or after the third submittal for the project.
 - (1) Technology fee: \$25.00.
- (b) Site inspection fee: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (c) Site inspection fee (public improvements only): 3% of cost of public improvements.
- (d) Minor deviations/design modifications: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (e) Fire review fees: Fire review fees shall be established by the Williamson County Emergency Services District No. 3.
- (f) Right-of-way use permit fees. Driveway/flatwork/sidewalk/curb cut only:
 - (1) Application fee: \$100.00.
 - (2) Inspection fee: \$65.00.
 - (3) Technology fee: \$5.00.
- (g) Right-of-way use permit fees:
 - (1) Application fee (applied to inspection fee): \$500.00
 - (2) \$500.00 or 3% of construction cost inspection fee, whichever is greater.
- (h) Clearing and grading permit fees:
 - (1) Application fee: \$100.00
 - (2) Technology fee: \$7.00

Sec. A1.006 Building plan review fees

Building plan review fees:

- (1) New residential building permit fee: \$1,600.00 flat fee.

- (2) Residential addition building permit fee: \$25.00
- (3) Commercial: 65% of commercial permit fee. Required for all new commercial construction and commercial addition permits.
- (4) Certificate of appropriateness (historic district only):
 - (A) Minor projects: \$30.00
 - (B) Major projects (i.e., new construction): \$250.00
 - (C) Technology fee: \$7.00

Sec. A1.007 Building permit fees

(a) Payment. Fees for building permits double if work on the project begins prior to issuance of the permit. All permit fees are to be paid in advance by the licensed party who applies for the permit. Building valuation is determined by the International Code Council (ICC) Building Valuation Data Table (BVD). This calculation takes the total square feet of a structure multiplied by the amount found on the BVD table for the building group and construction type.

(b) New commercial/residential addition/commercial addition/commercial remodel permit fees: Includes required inspections, reinspections are an additional fee.

Estimated Valuation	Fee
\$1.00 to \$5,000.00	\$25.00
\$5,001.00 to \$10,000.00	\$76.92
\$10,001.00 to \$25,000.00	\$99.69 for the first \$10,000.00 plus \$7.70 for each additional \$1,000.00
\$25,001.00 to \$50,000.00	\$215.19 for the first \$25,000.00 plus \$5.56 for each additional \$1,000.00
\$50,001.00 to \$100,000.00	\$354.19 for the first \$50,000.00 plus \$3.85 for each additional \$1,000.00
\$100,001.00 to \$500,000.00	\$546.69 for the first \$100,000.00 plus \$3.08 for each additional \$1,000.00
\$500,001.00 to \$1,000,000.00	\$1,778.69 for the first \$500,000.00 plus \$2.62 for each additional \$1,000.00
\$1,000,001.00 and up	\$3,088.69 for the first \$1,000,000.00 plus \$1.74 for each additional \$1,000.00

- (1) Reinspections: \$65.00 each, after 3rd failed inspection, must wait 2 days for reinspection.
- (2) Technology fee:
 - (A) Residential building permit: \$10.00.
 - (B) Commercial building permit: \$20.00.
- (c) Miscellaneous permits/inspections by type:
 - (1) Technology fee: \$7.00 for all miscellaneous permits, except where indicated by.**
 - (2) Move-in permit fee (modular structure): \$150.00.
 - (3) Demolition:

- (A) Residential: \$50.00.
- (B) Commercial: \$150.00.
- (4) Storage building permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s). Reinspections are an additional fee.
- (5) Water softener, water heater, irrigation, spa, hot tub, HVAC, solar panel, and wind turbine permits: \$50.00, plus required inspection(s) fees. Reinspections are an additional fee.
- (6) Pool permit (in ground): \$25.00 review fee, plus \$0.10 per square foot if over 200 square feet, plus required inspection(s) fees. Reinspections are an additional fee.
- (7) Pool permit (above ground, over 24" tall): \$25.00 review fee, plus \$0.10 per square foot if over 200 square feet, plus required inspection(s) fees. Reinspections are an additional fee.
- (8) Patio/deck permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s) fees. Reinspections are an additional fee.
- (9) Fire safety inspection: Fire safety inspection for commercial buildings is set by Williamson County Emergency Services District No. 3.
- (10) Tree removal permit:**
 - (A) Undeveloped or redevelopment site:
 - (i) Trees with a DBH of at least 6", regardless of health: Permit required; no fee.
 - (ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.
 - (B) Developed site:
 - (i) Trees with a DBH of at least 2.5", regardless of health: Permit required; no fee.
 - (ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.
- (11) HUD-code manufactured home fees:
 - (A) Permit application fee: \$100.00.
 - (B) License application or renewal fees: \$50.00.
 - (C) License transfer fee: \$50.00.
- (12) Sign permits:
 - (A) Regular signs (on buildings or freestanding):
 - (i) Signs meeting code requirements, fee due upon application: \$5.00 per square foot of facing.
 - (ii) Sign master plan application fee: \$100.00.
 - (B) Signs requiring variances:
 - (i) Processing fee: \$100.00.
 - (ii) If variance approved: \$15.00 per square foot of facing.
 - (iii) If variance approved for sign master plan: \$10.00 per square foot of facing.
 - (C) Temporary signs:
 - (i) Temporary commercial signage, per sign: \$50.00.
 - (ii) A-frame sign: \$30.00 (1 year).
 - (iii) Public information sign: Permit required; no fee.**

- (iv) Political sign: No permit required; no fee.**
- (13) Certificate of occupancy (change of commercial tenant or ownership): \$50.00.
- (14) Temporary certificate of occupancy: \$250.00 per issuance.
- (15) Occupation of a structure prior to issuance of a certificate of occupancy: \$100.00 per day of occupancy prior to issuance of a certificate of occupancy.
- (16) Temporary job/construction trailer: \$30.00.
- (17) Remodel-residential: \$50.00 plus required inspection(s) fees. Reinspections are an additional fee. (No plan review fee required.)
- (18) Inspection for habitable dwelling. Building or home 5 years or older: \$100.00.
- (19) All inspections and reinspections not listed above: \$50.00 each.** After 3rd failed inspection, must wait 2 days for reinspection and reinspection is \$100.00.

Sec. A1.008 Map and plan documents

(a) Printed map products:

- (1) Black and white or color map:
 - (A) 8.5" x 11": \$5.00.
 - (B) 11" x 17": \$10.00.
 - (C) 34" x 48": \$20.00.
- (2) Map tube: \$2.00.
- (3) Postage: \$4.00 depending on additional postage fees.
- (4) 2-day request: \$40.00.
- (5) As-built plans (24" x 36"): \$10.00.

(b) GIS/CD/e-mail products:

- (1) PDF file: \$10.00.
- (2) JPG file: \$10.00.
- (3) CD: \$15.00.
- (4) DVD: \$15.00.
- (5) Postage: \$4.00 depending on additional postage fees.
- (6) Shape file:
 - (A) Each layer: \$35.00.
 - (B) Parcel layer: \$70.00.
- (7) Aerial:
 - (A) Individual panels (per panel): \$35.00.
 - (B) All panels: \$860.00.
- (8) As-built plans (electronic): \$25.00.

(c) GIS custom maps: GIS is not authorized to prepare custom maps. However, should the preparation of a custom map be authorized by the planning director, the customer will be charged on a per-hour basis. \$75.00 for the first hour, \$35.00 for each additional hour.

ARTICLE A2.000 PUBLIC SAFETY

Sec. A2.001 Police department fees

- (a) Fingerprinting service, per set (voluntary fingerprinting of children is at no charge): \$10.00.
- (b) Accident reports, per report: \$6.00.
- (c) Hourly rate for police unit (vehicle) on security detail, per hour: \$15.00.

- (d) Alarm fees: State law. Amount allowable under SB 568.
- (e) Business alarm permits (annual fee): \$50.00.
- (f) Residential alarm permits (annual fee): \$25.00.

Sec. A2.002 Animal control fees

Animal control: [chapter 4](#) of the Code of Ordinances. All fees set forth shall apply as adopted by the county commissioner's court for the regional animal shelter, as amended.

- (1) Dog registration for sterilized animal, per tag: \$5.00.
- (2) Dog registration for unsterilized animal, per tag: \$10.00.
- (3) Impoundment fee, registered: \$30.00.
- (4) Impoundment fee, unregistered: \$60.00.
- (5) Return charge for loose livestock that are picked up, per occurrence: \$65.00.
- (6) Holding fee, per day: \$10.00.
- (7) Rabies vaccination, per animal: \$15.00.
- (8) Pick up deceased owner animal, per animal: \$25.00.
- (9) Fee for dropping off animal - owner surrender, per occurrence: \$25.00.
- (10) Additional drop-off fee with litter, per occurrence: \$25.00.

Sec. A2.003 Traffic fines

(a) The municipal judge has discretion to charge the maximum fee per state law depending on the violation. In addition to traffic fines, a person convicted of a misdemeanor shall pay court cost mandated by the state. Other fines charged are established in the Code of Ordinances and state law.

(b) Maximum fines. The maximum fine for most municipal court cases is as follows:

- (1) Traffic violations: \$200.00.
 - (A) \$200.00 fines for traffic violations may be doubled for offenses in a construction or maintenance work zone when workers are present and if the construction or maintenance work zone is marked by a sign indicating construction or maintenance work zone.
 - (B) Additional fee applies if speeding in a school zone.
- (2) Penal violations: \$500.00.

Sec. A2.004 City ordinances

As stated in chapter 1, [section 1.01.009](#) of the code, the city council may establish the following penalties:

- (1) A fine up to \$2,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern: fire safety, zoning, public health and sanitation;
- (2) A fine up to \$4,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern illegal dumping of refuse; and
- (3) A fine up to \$500.00 for all other city violations.

Sec. A2.005 Unlawful passing of school buses

Unlawfully passing a school bus is punishable by a fine of \$500.00–\$1,250.00 for first offense, or \$1,000.00–\$2,000.00 for second or subsequent offense.

Sec. A2.006 Failure to maintain motor vehicle liability insurance

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$175.00 or more than \$350.00; if a person has been previously convicted of this offense, it is punishable by fine of not less than \$350.00 or more than \$1,000.00.

Sec. A2.007 Parked in handicap zone

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$500.00 or more than \$750.00; if a person has been previously convicted of this offense, it is punishable by a fine not less than \$550.00 or more than \$800.00; and if that person has been convicted three times of this offense, a fine of not less than \$800.00 or more than \$1,100.00.

Sec. A2.008**Time Payment Reimbursement fee (Article 102.030 Code of Criminal Procedure)**

Municipal Court shall collect a fee of \$15.00 from a person, who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date Judgment is entered.

Sec. A2.009 Food sanitation fees (25 Texas Administrative Code section 229.161–171, 229.173–175)

Fees under this subsection are to be reviewed and regulated by the county and cities health district.

ARTICLE A3.000 PUBLIC WORKS**Sec. A3.001 Solid waste collection**

(a) Monthly fees are based on cart selection. Bulky waste pickup is not included with the 65-gallon solid waste cart selection.

	95-gal. solid waste	95-gal. solid waste	65-gal. solid waste	65-gal. solid waste
	95-gal. recycling	65-gal. recycling	95-gal. recycling	65-gal. recycling
Solid waste	\$9.75	\$9.75	\$8.40	\$8.40
Recycling	\$3.75	\$3.10	\$3.75	\$3.10
Bulky waste	\$0.45	\$0.45	n/a	n/a
Street maintenance (6%)	\$0.84	\$0.80	\$0.73	\$0.69
Sales tax (8.25%)	\$1.22	\$1.16	\$1.06	\$1.01
Total monthly cost	\$16.01	\$15.26	\$13.94	\$13.20

(b) Additional carts: 50% of monthly rate.

(c) Tenant clean out (includes up to 10 cubic yards): \$150.00.

(d) Additional pickup request (includes up to 3 cubic yards or 6 carts): \$8.75 per pickup.

Sec. A3.002 Assessments

(a) Lot cleanup: Actual cost plus \$100.00 administrative fee.

ARTICLE A4.000 PUBLIC FACILITY RENTALS**Sec. A4.001 Facilities and equipment rental**

Rental procedures and forms will be set and made available through the parks and recreation department.

(A) A security deposit shall be required to rent park facilities, athletic fields and concession facilities. Upon inspection and determination that facilities have not been damaged and clean-up cost have not been incurred, the deposit shall be refunded.

(B) A fee will be charged for the preparation of athletic fields (striping).

(C) A per hour, per staff member fee will be charged if a city employee is required to be present during usage.

(1) Park facilities.

	Resident	Nonresident	Deposit - Private Parties	Deposit - Corporations
Fritz Park Large Pavilion				
Hourly Rate (2 HR Minimum)	-	\$100	\$200	\$400
Half Day Rate	-	\$450	\$200	\$400
Full Day Rate	-	\$900	\$200	\$400
Fritz Park Party Pavilion				
Hourly Rate (2 HR Minimum)	-	\$75	\$200	\$400
Full Day Rate	-	\$450	\$200	\$400
Fritz Splash Pad and Pavilion				
After Hours Rental	\$300	\$450	\$100	N/A
Hutto Community Park Pavilion				
Hourly Rate (2 HR Minimum)	-	\$40	\$200	\$400
Half Day Rate	-	\$200	\$200	\$400
Full Day Rate	-	\$400	\$200	\$400
Hutto Park at Brushy Creek Pavilions				
Hourly Rate (2 HR Minimum)	-	-	-	-
Half Day Rate	-	-	-	-
Full Day Rate	-	-	-	-
Hutto Lake Park Pavilion				
Hourly Rate (2 HR Minimum)	-	\$50	\$200	\$400
Half Day Rate	-	\$250	\$200	\$400
Full Day Rate	-	\$500	\$200	\$400

	Resident	Nonresident	Deposit - Private Parties	Deposit - Corporations
Hutto Lake Park Pavilion				
Hourly Rate (2 HR Minimum)	-	\$50	\$200	\$400
Half Day Rate	-	\$250	\$200	\$400
Full Day Rate	-	\$500	\$200	\$400
Glenwood Pavilion				
Hourly Rate (2 HR Minimum)	-	\$40	\$200	\$400
Half Day Rate	-	\$200	\$200	\$400
Full Day Rate	-	\$400	\$200	\$400

(2) Athletic fields

	Resident	Nonresident	Deposit (Hourly)	Deposit (4 or more hours)
Holmstrom Field				
Hourly (lights)	\$100	\$125	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Nguyen Field				
Hourly (lights)	\$150	\$175	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Mager Fields (per field)				
Hourly (lights)	\$100	\$125	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Creekside Fields (per field)				
Hourly (no lights)	\$25	\$50	\$100	N/A

(3) Concession Facilities:

	Resident Daily Rate	Nonresident Daily Rate	Deposit	
Holmstrom				
Monday – Friday	\$15	\$15	\$300	
Saturday – Sunday	\$50	\$50	\$300	
Mager				
Monday – Friday	\$15	\$15	\$300	
Saturday – Sunday	\$50	\$50	\$300	

(4) Field Preparation and Staffing:

	Football	Soccer	Baseball/Softball	
Striping Fee	\$150	\$100	\$35	
Staffing (as needed, hourly)	\$25	\$25	\$25	

(5) Equipment:

Equipment may be rented if available, in conjunction with a paid field rental and deposit.

Equipment – Per Day	Fee
Field Equipment	\$35

Sec. A4.002 Youth sports association facility fees

(a) All youth associations will be required to pay no less than a \$5.00 nonresident fee per season for each nonresident child in the association.

(b) A formal agreement, approved by the city council, with each sports association may establish a separate fee schedule.

Youth Leagues	Fees
Electric Rate - Hourly	\$20
Per Non-Resident Rate	\$5

Sec. A4.003 Recreation program fees

All recreation program fees are set by the Recreation Manager and approved by the director of parks and recreation on a case-by-case basis. Nonresidents shall pay a \$5.00 surcharge per class.

ARTICLE A5.000 UTILITIES

Sec. A5.001 Deposits for water and wastewater accounts

Deposits for all water and wastewater accounts per connection. If average monthly consumption is found to be in excess of the minimum, the customer may be assessed an additional deposit as determined by the city manager.

(a) Water and wastewater, per customer:

- (1) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or through a credit check.
- (2) Average payment history: \$150.00.**
- (3) Poor payment history: \$250.00.**

*\$150.00 deposit will be charged for any customer without a deposit who is disconnected for nonpayment.

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(b) Wastewater only:

- (1) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or a through credit check.
- (2) Average payment history: \$100.00.**
- (3) Poor payment history: \$200.00.**

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(c) Nonresidential deposits: Nonresidential deposits are outlined in [section 24.04.038](#) in the Code of Ordinances. The minimum nonresidential deposit is equal to the residential deposit.

(d) Temporary meters, per meter: \$1,500.00.

Sec. A5.002 Connection fees

(a) Water:

- (1) 5/8" and 3/4" meter: \$600.00.
- (2) 1" meter: \$750.00.
- (3) 1-1/2" meter: \$1,100.00.
- (4) 2" meter: \$1,300.00.
- (5) Above 2" meter: Actual meter costs plus \$300.00.

(b) Wastewater:

- (1) Up to 8" connection: \$850.00 inside city; \$300.00 developer installed.
- (2) Above 8" meter: Actual materials and labor costs plus \$500.00; \$300.00 developer installed.

Sec. A5.003 Other service charges

- (a) New account charge/transfer account charge: \$35.00.
- (b) Processing fee due to disconnection of services for nonpayment: \$50.00. (Jonah and Manville customers will be assessed this processing fee plus an additional \$50.00 disconnect fee charged by those providers.)
- (c) After-hours connection fee/reconnection fee: \$50.00 in addition to above.
- (d) Meter reread charge: \$25.00.
- (e) Tampering with a locking device: \$250.00.
- (f) Return Trip Fee: \$35, required if technician has to return location to connect water due to customer action.
- (g) Temporary Fire Hydrant Backflow Prevention Testing: \$75.00.

Sec. A5.004 Impact fees

- (a) For plats recorded prior to February 1, 2013.
 - (1) Water, per service unit equivalent: \$4,363.00.
 - (2) Wastewater, per service unit equivalent: \$1,068.00.
- (b) For plats recorded after February 1, 2013.
 - (1) Water, per service unit equivalent: \$3,625.00.
 - (2) Wastewater, per service unit equivalent: \$2,128.00.

Sec. A5.005 Retail water and wastewater rates

- (a) Outside city rates: Outside city rates are 1.15 times inside city rates.
- (b) Water rates:
 - (1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.48	\$29.30
1" meter	\$38.24	\$43.97
1-1/2" meter	\$63.72	\$73.28
2" meter	\$127.44	\$146.55
3" meter	\$203.91	\$234.50
4" meter	\$407.80	\$468.97
6" meter	\$637.19	\$732.77
8" meter	\$1,274.39	\$1,465.55

(2) Volume rate (per 1,000 gallons):

		Inside City	Outside City
Single-family residential:			
	Monthly use between:		
	0 to 5,000 gallons	\$7.82	\$9.00
	5,001 to 12,000 gallons	\$8.50	\$9.78
	12,001 to 25,000 gallons	\$8.90	\$10.24
	25,001 gallons or more	\$9.70	\$11.16
Nonresidential, all consumption		\$8.57	\$9.86
Irrigation, all consumption		\$8.90	\$10.24
Construction, all consumption		\$8.90	\$10.23

(c) Wastewater rates:

(1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.31	\$29.11
1" meter	\$39.49	\$43.68
1-1/2" meter	\$63.29	\$72.78
2" meter	\$126.56	\$145.56
3" meter	\$202.50	\$232.88
4" meter	\$405.01	\$465.75
6" meter	\$632.83	\$727.76
8" meter	\$1,265.66	\$1,455.51

(2) Volume rate (per 1,000 gallons):

	Inside City	Outside City
Residential*	\$6.33	\$7.28
Nonresidential**	\$7.28	\$8.36

(3) Monthly rate (volume and demand):

	Inside City	Outside City
Flat rate customers	\$60.38	\$69.43

(4) Drainage fee: \$4.00 per customer per month.

*Based on winter water use average.

**Based on monthly water meter readings. Nonresidential customers with a 5/8" or 3/4" water meter will continue to base their bill on the winter water use average unless a separate irrigation meter is installed. Wastewater-only customers must report monthly water readings. Late or underreported usage will be subject to late fees in accordance with [section 24.04.040](#) and disconnection for nonpayment.

Sec. A5.006 Unmetered fire protection systems

Unmetered fire protection systems, per connection, minimum charge per month, per service size:

- (a) 2-inch: \$8.00.
- (b) 6-inch: \$20.00.
- (c) 8-inch: \$30.00.

Sec. A5.007 Bulk water rate

Bulk water rate per 1,000 gallons: \$3.50.

Sec. A5.008 Drought contingency plan fees

(a) Water allocation surcharges for stage 6 response:

(1) Single-family residential customers:

- (A) \$10.00 for the first 1,000 gallons over allocation.
- (B) \$15.00 for the second 1,000 gallons over allocation.
- (C) \$20.00 for the third 1,000 gallons over allocation.
- (D) \$25.00 for each additional 1,000 gallons over allocation.

(2) Master-metered multifamily residential customers:

- (A) \$10.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
- (B) \$15.00 thereafter for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.
- (C) \$20.00 thereafter for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.
- (D) \$25.00 thereafter for each additional 1,000 gallons over allocation.

(3) Commercial customers:

- (A) Customers whose allocation is 0 gallons through 3,000 gallons per month:
 - (i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.
 - (ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.
 - (iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.
 - (iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.
- (B) Customers whose allocation is 3,000 gallons per month or more:
 - (i) 3 times the block rate for each 1,000 gallons in excess of the allocation

up through 5 percent above allocation.

(ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.

(iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.

(iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(4) Industrial customers:

(A) Customers whose allocation is 0 gallons through 3,000 gallons per month:

(i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.

(ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.

(iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.

(iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.

(B) Customers whose allocation is 3,000 gallons per month or more:

(i) 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.

(ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.

(iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.

(iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(b) Reconnection charge: Water reconnection charge following discontinuance of water service for conviction of three or more distinct violations of the plan: \$35.00.

ARTICLE A6.000 BUSINESSES

Sec. A6.001 Wine and beer retailer permit

Wine and beer retailer permit: \$25.00.

Sec. A6.002 Peddlers, solicitors, distributors, itinerant vendors and mobile street vendors

(a) Peddler/solicitor: \$25.00 for each person permitted.

(b) Distributor: \$25.00 for each person or group of persons.

(c) Itinerant vendors/mobile street vendors:

(1) 14-day permit: \$25.00 fee.

(2) 30-day permit: \$35.00 fee.

(3) 90-day permit: \$75.00 fee.

(4) 180-day permit: \$100.00 fee.

ARTICLE A7.000 LIBRARY

- (a) Library cards:
 - (1) Nonresident:
 - (A) Family: No family cards.
 - (B) Individual: People not living within the city limits and children not currently enrolled in Hutto ISD schools may obtain a library card for \$10.00 annual fee. This will be effective April 1, 2015. This fee will be charged yearly at the time of renewal.
 - (2) Replacement:
 - (A) For 1st replacement: \$1.00.
 - (B) All additional replacement cards: \$5.00.
- (b) Copy/print and fax:
 - (1) Black and white, per impression: \$0.10.
 - (2) Color, per impression: \$0.25.
 - (3) Fax: \$1.00 for the first page and \$0.25 for subsequent pages for local, toll free and long distance digital faxing. No international or incoming faxes allowed.
- (c) Fines and fees:
 - (1) Overdue books, per day, up to maximum cost to replace: \$0.25 with a \$10.00 maximum fine.
 - (2) Lost or damaged book fee: Cost of book + \$5.00 processing fee + fines.
- (d) Interlibrary loan: Cost of return postage.

ARTICLE A8.000 MISCELLANEOUS FEES

- (a) Special events permit application fee: \$50.00.
- (b) Street closure permit application fee: \$25.00.
- (c) Fireworks display permit application fee: \$40.00.
- (d) Film application fee: \$500.00.
 - (1) Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area: \$500.00 per day.
 - (2) Partial, non-disruptive use of a public building, park, right-of-way, or public area: \$250.00 per day.
 - (3) Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking: \$50.00 per block per day.
 - (4) Partial closure or obstruction of a public street or right-of-way, including parking lots and on-street parking: \$25.00 per block per day.
 - (5) Use of city parking lots, parking areas, and city streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles): \$50.00 per block or lot per day.
- (e) Brush collection by city after storm:
 - (1) Minimum: \$15.00.
 - (2) Additional time in increments of five minutes: \$5.00.
- (f) Returned check fee (for any city payment): \$30.00.
- (g) Credit card processing fee, per transaction: Processing fee of 2% of the charge amount per transaction.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HUTTO, TEXAS IMPLEMENTING SECTION 11.13(D) OF THE TEXAS TAX CODE TO PROVIDE A RESIDENCE HOMESTEAD EXEMPTION FOR PERSONS AGE 65 OR OLDER, IN ACCORDANCE WITH SECTION 11.13(D) OF THE TEXAS TAX CODE; PROVIDING FOR A PUBLICATION CLAUSE, SEVERABILITY CLAUSE, REPEALING CLAUSE, OPEN MEETING CLAUSE, AND EFFECTIVE DATE.

WHEREAS, the City Council of the City of Hutto (the "City Council") has the authority conferred by Section 11.13(d) of the Texas Tax Code to provide an exemption from municipal taxes for persons age 65 or older; and

WHEREAS, the City Council finds and determines that an exemption for residences of persons age 65 or older should be granted in accordance with Section 11.13(d) of the Texas Tax Code.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION I.

The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

SECTION II.

That the Code of Ordinances of the City of Hutto, is hereby amended by amending Article 20.02, by adding a new Section 20.02.002, entitled "Partial exemption for taxes imposed on the elderly," which shall read as follows:

"Sec. 20.02.002. Partial exemption for taxes imposed on the elderly.

- (a) An individual who is sixty-five (65) years of age or older is entitled to an exemption from taxation of \$20,000 of the appraised value of the residence homestead.
- (b) The provisions of Section 11.13 of the Texas Tax Code applicable to exemptions shall govern the exemption granted in this section."

SECTION III. Publication Clause

The City Secretary of the City of Hutto is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION IV. Severability Clause

The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

SECTION V. Repealing Clause

All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.

SECTION VI. Open Meetings Clause

The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

SECTION VII. Effective Date

This ordinance shall take effect and be in force from and after the date of the second publication of the ordinance in the official newspaper of the City of Hutto.

READ and **APPROVED** on first reading on the **5th** day of **March**, 2020, at a meeting of the City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

READ and **APPROVED** on second reading on the **19th** day of **March**, 2020, at a meeting of the City Council of the City of Hutto, Texas at which a quorum was present and for which due notice was given pursuant to Section 551.00, et. seq., of the Texas Government Code.

THE CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

Attest:

Stacy Schmitt, City Secretary

(SEAL)

Regular City Council
**AGENDA ITEM
REPORT**



To: Regular City Council
Subject: Review and discuss Local Government Corporation structure, bylaws, and budgets. (Jessica Geray and Michel Sorrell)
Meeting: Regular City Council - 05 Mar 2020
Department: Economic Development
Staff Contact: Jessica Bullock

Regular City Council
**AGENDA ITEM
REPORT**



To: Regular City Council
Subject: Discussion regarding the "forensic" type audit services and related Request for Qualifications (RFQ) (Michel Sorrell)
Meeting: Regular City Council - 05 Mar 2020
Department: Finance
Staff Contact: Michel Sorrell

BACKGROUND INFORMATION:

A Request for Qualifications (RFQ) for "forensic" type audit services has been completed and put out for solicitation. The published notice began February 26, 2020 and the submission deadline is March 12, 2020.

Due to the extensive nature of this particular type of audit it was deemed necessary to do a formal proposal process. The City Council desires that a full year of all expenditures for the City Manager, City Council and City in general to be audited. This amount of testing will exceed what our current auditors perform as they currently receive more than \$50,000 in compensation thus exceeding informal procurement process.

The current audit will be completed and delivered to the City Council on March 19, 2020. The current auditors have completed their onsite work therefore making it easier for the auditors for this purpose to be onsite and to perform their scope of work.



Hutto Police Department

2019 Racial Profiling Report

January 1, 2019 - December 31, 2019

1. Gender	
FEMALE	3898
MALE	5436
Total	9334

2. Race or ethnicity	
ALASKA NATIVE/AMERICAN INDIAN	73
ASIAN/PACIFIC ISLANDER	144
BLACK	1503
HISPANIC/LATINO	2255
WHITE	5359
Total	9334

3. Was race or ethnicity known prior to stop?	
N	9175
Y	159
Total	9334

4. Reason for Stop?	
MOVING TRAFFIC VIOLATION	6315
PRE EXISTING KNOWLEDGE	135
VEHICLE TRAFFIC VIOLATION	2531
VIOLATION OF LAW	353
Total	9334

7. Reason for Search?	
CONSENT	40
CONTRABAND IN PLAIN VIEW	4
INCIDENT TO ARREST	7
INVENTORY	5
NO SEARCH	9146
PROBABLE CAUSE	132
Total	9334

8. Was Contraband discovered?	
N	58
Y	130
Total	188

9. Description of contraband	
ALCOHOL	16
DRUGS	112
OTHER	9
STOLEN PROPERTY	2
WEAPONS	2
Total Contraband Found	141

10. Result of the stop	
CITATION	1944
CITATION AND ARREST	24
WRITTEN WARNING	7312
WRITTEN WARNING AND ARREST	54

5. Street address or approximate location of the stop	
CITY STREET	6485
COUNTY ROAD	1134
PRIVATE PROPERTY OR OTHER	92
STATE HIGHWAY	106
US HIGHWAY	1517
Total	9334
6. Was a search conducted?	
N	9146
Y	188
Total	9334

Total	9334
11. Arrest based on	
OUTSTANDING WARRANT	27
VIOLATION OF PENAL CODE	44
VIOLATION OF TRAFFIC LAW	7
Arrest Total	78
12. Was physical force resulting in bodily injury used during stop?	
N	9289
Y	45
Total	9334

Regular City Council
**AGENDA ITEM
REPORT**



To: Regular City Council
Subject: Review and discuss Public Improvement District (PID) Budgets and related financing for Co-Op, Cross Cree, and Mustang Creek.
Meeting: Regular City Council - 05 Mar 2020
Department: Finance
Staff Contact: Michel Sorrell

BACKGROUND INFORMATION:

The three active public improvement districts are funded through a non-recourse conduit.

The Co-Op PID and Cross Creek PID are funded with a PID bond issuance, which pays for the public improvement infrastructure such as utilities, roads and drainage.

The Mustang Creek PID is a loan to bond structure, still non-recourse to the City. The loan is through Preston Hollow who will bundle this loan, along with others, into a larger bond issuance.

The Public Improvement District funding is not considered in the City's annual budget since these are component units not operating budgets required by the City to adopt. The information does appear in the City's Comprehensive Annual Financial Report (CAFR) as a blended component in the government-wide statements.

The budget information provided is for review only. This information is to show what is held by the trustee and what has been reimbursed to the developer for the infrastructure completed.