



**CITY OF HUTTO, TEXAS
REGULAR CITY COUNCIL MEETING
THURSDAY, JANUARY 3, 2019 AT 7:00 PM
CITY HALL - CITY COUNCIL CHAMBERS
401 WEST FRONT STREET**

CITY COUNCIL

Doug Gaul, Mayor
Tom Hines, Place 2, Mayor Pro-tem
Scott Rose, Place 1
Nathan Killough, Place 3
Tim Jordan, Place 4
Patti Turner, Place 5
Terri Grimm, Place 6

AMENDED AGENDA

1. **CALL SESSION TO ORDER**

2. **ROLL CALL**

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **CITY COUNCIL COMMENTS**

5A. General Comments from City Council

6. **PUBLIC COMMENT**

Any citizen wishing to speak during public comment regarding an item on or off the agenda may do so after completing the required registration card. In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the City Council. No formal action, discussion, deliberation, or comment will be made by the City Council. Each person providing public comment will be limited to 3 minutes.

6A. Remarks from visitors. (Three-minute time limit)

7. **CONSENT AGENDA ITEMS:**

All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

- 7A. Consideration and possible action approving the minutes of the December 20, 2018 Regular City Council Meeting. (Lisa Brown)

REGULAR AGENDA ITEMS

8. ORDINANCES:

- 8A. Consideration and possible action on the second reading of an ordinance amending the Code of Ordinances, Chapter 22, Article 22.03 Operation of Vehicles, Section 22.03.034 School Zones and Article 22.07 Traffic Schedules, Section 22.07.002 School Zones. (Matt Rector)
- 8B. Consideration and possible action on the second reading of an ordinance adopting a Flood Damage Prevention Ordinance. (Matt Rector)

9. RESOLUTIONS:

- 9A. Consideration and possible action on a resolution declaring support and pledge to participate in the It's Time Texas Community Challenge. (Eliska Padilla)
- 9B. Consideration and possible action on a resolution expressing official intent to reimburse expenses related to constructing, acquiring, improving, renovating, developing and equipping, land, buildings and supporting infrastructure for public safety and communication facilities and constructing, improving, extending, upgrading and/or developing streets, roads and intersections at FM 1660 North and Limmer Loop, FM 1660 at U.S. 79, FM 1660 South and Front Street and other City roads. (Michel Sorrell)

10. OTHER BUSINESS:

- 10A. Consideration of and possible appointments to City Boards and Commissions, including the Economic Development Corporations. (Lisa Brown)

11. CITY MANAGER COMMENTS:

- 11A. Presentation of Certificate of Appreciation to the Public Works staff for their dedication and commitment to serving the citizens of Hutto during the December water main break. (Helen Ramirez)
- 11B. Discussion with the Parks Improvement Committee regarding Proposition C and their recommendations.
- 11C. Discussion with the Planning and Zoning Commission regarding Proposition A and their recommendations.

12. **EXECUTIVE SESSION:**

The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 [Litigation/Consultation with Attorney], 551.072 [Deliberations regarding real property], 551.073 [Deliberations regarding gifts and donations], 551.074 [Deliberations regarding personnel matters] or 551.076 [Deliberations regarding deployment/implementation of security personnel or devices] and 551.087 [Deliberations regarding Economic Development negotiations].

12A. Executive Session, as authorized by Texas Government Code Section 551.087, Economic Development, regarding Titan development project and Project Expansion.

12B. Executive Session, as authorized by Texas Government Code Section 551.071, Consultation with Attorney, regarding Transportation Impact Fee.

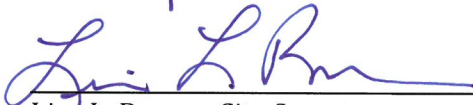
13. **ACTION RELATIVE TO EXECUTIVE SESSION:**

13A. Consideration and possible action regarding a Transportation Impact Fee.

14. **ADJOURNMENT**

CERTIFICATION

I certify that this notice of the January 3, 2019 Hutto City Council meeting was posted on the City Hall bulletin board of the City of Hutto on December 31, 2018 at 1:55 pm



Lisa L. Brown, City Secretary

The City of Hutto is committed to comply with the American with Disabilities Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special communications or accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (512) 759-4033 or lisa.brown@huttotx.gov for assistance.

CITY OF HUTTO CITY COUNCIL AGENDA

AGENDA ITEM NO.: 7A. **AGENDA DATE:** January 03, 2019

PRESENTED BY: Lisa Brown, City Secretary

ITEM: Consideration and possible action approving the minutes of the December 20, 2018 Regular City Council Meeting. (Lisa Brown)

STRATEGIC GUIDE POLICY: Quality of Life & Services

ITEM BACKGROUND:

Meeting minutes have been prepared and are presented for Council approval of the December 20, 2018 Regular City Council Meeting.

BUDGETARY AND FINANCIAL SUMMARY:

Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:

Not applicable.

CITY ATTORNEY REVIEW:

Not applicable.

STAFF RECOMMENDATION:

Staff recommends approval.

SUPPORTING MATERIAL:

1. [December 20, 2018 Minutes](#)



**CITY COUNCIL
MEETING MINUTES
DECEMBER 20, 2018**

The Hutto City Council met in a regular session on Thursday, December 20, 2018, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00 p.m.

ROLL CALL

Members of the City Council present were Mayor Doug Gaul, Councilmember Scott Rose, Councilmember Nathan Killough, Councilmember Tim Jordan, Councilmember Patti Turner and Councilmember Terri Grimm. Mayor Pro-tem Tom Hines was absent.

Members of staff that were present were Odis Jones, City Manager; Helen Ramirez, Assistant City Manager; Byron Frankland, Chief of Police; Paul Hall, Assistant Chief of Police; Matt Rector, Executive Director of Public Works and Engineering; Michel Sorrel, Chief Financial Officer; Ashley Lumpkin, Executive Director Business Development, Ashby Grundman, Director of City Planning; Jessica Bullock, Director of Economic Development; Reena O'Brien, Director of Communications; and Lisa Brown, City Secretary.

INVOCATION

The invocation was given by Pastor James Skorzewski – Christ the Rock Church.

PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.

CITY COUNCIL COMMENTS

Councilmember Scott Rose commented on the Police Department's new K9 officer, Rik, and acknowledged that during his first shift he assisted on an open-air vehicle search involving both Hutto and Taylor Police Departments. The dog detected a scent and alerted officers to the possible presence of narcotics.

PUBLIC COMMENT

There was no public comment.

CITY MANAGER COMMENTS

- 7A. Presentation of the City Financials for the month of November as required by the fiscal and budgetary policy.

Michel Sorrel, Chief Financial Officer, presented an overview of the City financials for the month of November. The Council was advised the sales tax is now being recorded as it is received as cash instead of being recorded on a two month accrual basis.

CONSENT AGENDA

- 8A. Consideration and possible action approving the minutes of the November 29, 2018 Joint Meeting of the Hutto City Council and Hutto ISD Board of Trustees, the December 6, 2018 Regular City Council Meeting and the December 13, 2018 Special Called City Council Meeting.
- 8B. Consideration and possible action on a resolution authorizing the City Manager to engage Valley View Consulting, L.L.C. for investment advisory services related to the City of Hutto.
- 8C. Consideration and possible action on a resolution authorizing the City Manager to execute the purchase of a Reclaimer/Stabilizer from Asphalt Zipper.
- 8D. Consideration and possible action on a resolution authorizing the City Manager to execute a contract with Liberty Civil Construction, LLC for the FM 1660 Utility Relocation.
- 8E. Consideration and possible action on a resolution authorizing the City Manager to execute an engineering contract for the analysis, report preparation, and coordination with Texas Commission on Environmental Quality (TCEQ) for the expansion permits at both the central and south waste water treatment plants as necessary and the analysis of the city water system.
- 8G. Consideration and possible action on a resolution expressing official intent to reimburse expenses related to the acquisition of land for the purposes of park and recreational uses and related support services/uses.
- 8H. Consideration and possible action on a resolution authorizing the City Manager to enter into the First Amendment to the Purchase and Sale Agreement concerning the Purchase Real Estate Contract between the City of Hutto, Texas and the Hutto 79 LLC, for the acquisition of approximately 71.812 acres of land on Highway 79.

Motion: Councilmember Grimm made a motion to pull Item 8F and 8I from the Consent Agenda. Councilmember Killough seconded the motion.

Vote: Ayes Mayor Doug Gaul

Councilmember Scott Rose
Council Member Nate Killough
Councilmember Tim Jordan
Councilmember Patti Turner
Councilmember Terri Grimm
Absent Mayor Pro-tem Tom Hines

Action: The motion passed 6 ayes, and 0 nays

Motion: Councilmember Killough made a motion to approve items 8A-8E, 8G and 8H on the Consent Agenda. Councilmember Rose seconded the motion.

Vote: Ayes Mayor Doug Gaul
Councilmember Scott Rose
Council Member Nate Killough
Councilmember Tim Jordan
Councilmember Patti Turner
Councilmember Terri Grimm
Absent Mayor Pro-tem Tom Hines

Action: The motion passed 6 ayes, and 0 nays

8F. Consideration and possible action on a resolution declaring support and pledge participation in the It's Time Texas Community Challenge.

Mayor Gaul and Councilwoman Grimm both felt the It's Time Texas program needed to be better promoted and the citizens of Hutto encouraged to participate.

Motion: Councilmember Grimm made a motion to table the item until the January 3, 2019 meeting. Councilmember Killough seconded the motion.

Vote: Ayes Mayor Doug Gaul
Councilmember Scott Rose
Council Member Nate Killough
Councilmember Tim Jordan
Councilmember Patti Turner
Councilmember Terri Grimm
Absent Mayor Pro-tem Tom Hines

Action: The motion passed 6 ayes, and 0 nays

8I. Consideration and possible action on a resolution authorizing the City Manger to approve changes in the Co-Op financing agreements.

Odis Jones, City Manager, advised the Council that the original underwriter decided within 12 hours of the closing to pull out of all deals of this type nationwide. However, the firm of Piper Jaffray & Co. agreed to step in and underwrite the transaction. Mr. Jones thanked the firm for being willing to step in at the last minute and ensure the project moved forward.

Dan Gangwish of Piper Jaffray & Co. addressed the Council and informed them that he works with a real estate group that works specifically with tax increment deals.

Motion: Councilmember Grimm made a motion to authorize the City Manager to approve changes in the Co-Op financing agreements. Councilmember Rose seconded the motion.

Vote:

Ayes	Mayor Doug Gaul Councilmember Scott Rose Council Member Nate Killough Councilmember Tim Jordan Councilmember Patti Turner Councilmember Terri Grimm
Absent	Mayor Pro-tem Tom Hines

Action: The motion passed 6 ayes, and 0 nays

REGULAR AGENDA ITEMS

ORDINANCES

- 9A. Consideration of a public hearing and possible action on the first reading of an ordinance approving a specific use permit for the property located at 151 West Austin Avenue, 0.56 acres, more or less, of land, Lot 1 of the Austin Avenue Commercial Subdivision, allowing a warehouse and distribution facility in the SD-A zoning district.

Ashley Lumpkin, Executive Director of Business Services provided an overview of the request for a special use permit for a warehouse for an internal air conditioning fabrication business – not retail.

Jessica Romigh, chair of the Planning and Zoning Commission advised the Council the commission approved the SUP after recommending some landscaping and a 20 foot setback.

A public hearing was opened at 7:28 p.m. There being no public comments the hearing was closed at 7:28 p.m.

There was discussion regarding access to the property behind Lot 1 that the HOA has offered to sell to the Police Department – Ms. Lumpkin agreed to add that provision to the ordinance.

Motion: Councilmember Jordan made a motion to accept the first reading of the ordinance with a provision to ensure access to the property behind Lot 1. Councilmember Grimm seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Councilmember Scott Rose
 Council Member Nate Killough
 Councilmember Tim Jordan
 Councilmember Patti Turner
 Councilmember Terri Grimm
 Absent Mayor Pro-tem Tom Hines

Action: The motion passed 6 ayes, and 0 nays

- 9B. Consideration of a public hearing and possible action on the first reading of an ordinance amending the Code of Ordinances (2014 Edition), Chapter 16, Article 16.02 Unified Development Code (UDC) Chapter 20 Section 10.406.7. Industrial Building Design and Section 10.407.5: Required Landscaping.

Ashley Lumpkin advised the Council that the revisions to the Code focuses on how to open the industrial standards to allow for tilt wall structures and offer flexibility on landscaping.

Jessica Romigh, Chair of the P&Z Commission, remarked to the Council that the Commission is trying to look at projects more intelligently and landscaping is a large part of it.

A public hearing was opened at 7:34 p.m. There being no public comment the hearing was closed at 7:34 p.m.

Councilmember Terri Grimm asked how we keep industrial complexes of varying sizes that plant a different percentage of trees from becoming an eyesore – Ms. Lumpkin stated we don't want to hide a pretty building. Using Innovation as an example there will still be plenty of plants, just not a lot of trees. Those trees will be planted elsewhere within the City.

There was discussion regarding who would approve what percentage of trees will be planted in these areas.

Helen Ramirez, Assistant City Manager, remarked that approval of site plans and landscaping are approved by the Planning & Zoning Commission. She stated that our code works well with light industrial, but these revisions will make it more flexible for large industrial projects.

Jessica Romigh – landscaping requirements were revised 2 years ago to make it more business friendly.

Councilmember Grimm asked if Development Services and the P&Z were working with Keep Hutto Beautiful on the redistribution on planting trees - Ms. Lumpkin stated that they worked directly with the Parks Department on how much funding they will be getting for trees and events like Arbor Day and on existing parks if we have P&Z approving the changes.

Mayor Gaul wanted to know if the ordinance should state that the additional funds will be used for additional landscaping within the City. Councilmember Grimm did not agree with restricting the funds.

Mr. Jones advised against restricting the funds. He stated the Council can decide specifically where it goes.

Ms. Ramirez recommended it be designated to the Park Improvement Fund.

Motion: Councilmember Killough made a motion to accept 9B with the conditions of adding “as approved by Planning & Zoning” and that any fees will be moved to the Park Improvement Fund. Councilmember Grimm seconded the motion.

<u>Vote:</u>	<u>Vote:</u>	Ayes	Mayor Doug Gaul
			Councilmember Scott Rose
			Council Member Nate Killough
			Councilmember Tim Jordan
			Councilmember Patti Turner
			Councilmember Terri Grimm
	Absent		Mayor Pro-tem Tom Hines

Action: The motion passed 6 ayes, and 0 nays

9C. Consideration and possible action on the reading of an ordinance amending the Code of Ordinances, Chapter 22, Article 22.03 Operation of Vehicles, Section 22.03.034 School Zones and Article 22.07 Traffic Schedules, Section 22.07.002 School Zone.

Matt Rector, Executive Director of Engineering and Public Works, advised the Council in 2016 the City realized the School Zone ordinance needed to be updated but was never accomplished. The revisions strike out the part of the code that refers you to a chart defining the zones and adds a process for define the school zones. This new process better enables the Police Department to enforce speed limits in the school zones. The school assistant superintendent and the police department have both reviewed the changes and approved.

Motion: Councilmember Killough made a motion accept the reading of an ordinance amending the Code of Ordinances, Chapter 22, Article 22.03 Operation of Vehicles, Section 22.03.034 School Zones and Article 22.07 Traffic Schedules, Section 22.07.002 School Zone. Councilmember Turner seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Councilmember Scott Rose
 Council Member Nate Killough
 Councilmember Tim Jordan
 Councilmember Patti Turner
 Councilmember Terri Grimm
 Absent Mayor Pro-tem Tom Hines

Action: The motion passed 6 ayes, and 0 nays

9D. Consideration and possible action on adopting a flood Damage Prevention Ordinance.

Matt Rector, Executive Director of Engineering and Public Works, advised the Council the City previously had this ordinance but it was removed in 2003. The National Flood Insurance Program requires that every participating city have this ordinance in place. It is recommended the ordinance be approved.

There is no explanation as to why the ordinance was previously removed.

Motion: Councilmember Jordan to approve 9D as written. Councilmember Killough seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Councilmember Scott Rose
 Council Member Nate Killough
 Councilmember Tim Jordan
 Councilmember Patti Turner
 Councilmember Terri Grimm
 Absent Mayor Pro-tem Tom Hines

Action: The motion passed 6 ayes, and 0 nays

OTHER BUSINESS

10A. Consideration of and possible appointments to City Boards and Commissions, including the Economic Development Corporations.

Patti Turner made a motion to appoint Kevin Grimm to the Hutto Economic Development Corporation Board.

There was discussion held on whether the appointment is allowed by Charter due to a conflict of interest because he is the spouse of Councilwoman Grimm.

Motion: Councilmember Killough made a motion to table 10A until after the Executive Session. Councilmember Turner seconded the motion.

Vote: Ayes Mayor Doug Gaul
 Councilmember Scott Rose
 Council Member Nate Killough
 Councilmember Tim Jordan
 Councilmember Patti Turner
 Councilmember Terri Grimm
 Absent Mayor Pro-tem Tom Hines

Action: The motion passed 6 ayes, and 0 nays

The Council recessed to executive session at 7:58 p.m. and reconvened at 8:57 p.m.

EXECUTIVE SESSION

12A. Executive Session, as authorized by Texas Government Code Section 551.071, Litigation/Consultation with Attorney, regarding Manville water contract and the Austin Radio Network.

No action was taken in Executive Session.

Councilmember Turner withdrew her previous motion due to the nepotism provision in the Charter.

ADJOURNMENT

There being no further business to be heard, the meeting was adjourned at 8:58 p.m.

CITY OF HUTTO

Doug Gaul, Mayor

ATTESTED:

Lisa L. Brown, City Secretary

CITY OF HUTTO CITY COUNCIL AGENDA

AGENDA ITEM NO.: 8A. **AGENDA DATE:** January 03, 2019

PRESENTED BY: Matt Rector

ITEM:

Consideration and possible action on the second reading of an ordinance amending the Code of Ordinances, Chapter 22, Article 22.03 Operation of Vehicles, Section 22.03.034 School Zones and Article 22.07 Traffic Schedules, Section 22.07.002 School Zones. (Matt Rector)

STRATEGIC GUIDE POLICY: Public Safety

ITEM BACKGROUND:

In 2016 the City retained Kimley-Horn and Associates to conduct a School Speed Zone Study to evaluate existing school zones in the City as well as establishing criteria for school zones. The purpose of this ordinance amendment is to update the outdated information in the existing ordinances and provide clarity for the future.

BUDGETARY AND FINANCIAL SUMMARY:

No budget or financial impacts are related to this item.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:

Not applicable.

CITY ATTORNEY REVIEW:

The City Attorney has reviewed and all comments have been satisfied.

STAFF RECOMMENDATION:

Staff recommends the adoption of the ordinance.

SUPPORTING MATERIAL:

1. [Ordinance](#)
2. [Chapter 22 Revisions - School Zones](#)

ORDINANCE NO. O-_____

AN ORDINANCE OF THE CITY OF HUTTO, TEXAS AMENDING THE CODE OF ORDINANCES CHAPTER 22 TRAFFIC AND VEHICLES, ARTICLE 22.03 OPERATION OF VEHICLES, SECTION 22.03.034 SCHOOL ZONES AND ARTICLE 22.07 TRAFFIC SCHEDULES, SECTION 22.07.002 SCHOOL ZONES AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an amendment has been presented to the City Council of the City of Hutto, Texas to amend the Code of Ordinances Chapter 22 Traffic and Vehicles, Article 22.03 Operation of Vehicles, Section 22.03.034 School Zones, and Chapter 22 Traffic and Vehicles, Article 22.07 Traffic Schedules, Section 22.07.002 School Zones, and;

WHEREAS, the City Council determines that the amendment provided for herein promotes the health, safety, morals and protects and preserves the general welfare of the community, and;

WHEREAS, each and every requirement set forth in Chapter 211, Sub-Chapter A., Texas Local Government Code concerning public notices, hearings, and other procedural matters has been fully complied with, Now therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

SECTION I.

That the Code of Ordinances Chapter 22 Traffic and Vehicles, Article 22.03 Operation of Vehicles, Section 22.03.034 School Zones and Chapter 22 Traffic and Vehicles, Article 22.07 Traffic Schedules, Section 22.07.002 School Zones is hereby amended, is being attached hereto and incorporated herein, as **Exhibit “A”**.

SECTION II. Publication Clause

The City Secretary of the City of Hutto is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

SECTION III. Severability Clause

The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

SECTION IV. Repealing Clause

All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.

SECTION V. Open Meeting Clause

The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject hereof were discussed, considered, and formerly acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

SECTION VI. Effective Date

This ordinance shall take effect and be in force from and after its passage.

READ and **APPROVED** on first reading on this the **20th** day of **December 2018** at a meeting of the Hutto, Texas City Council; there being a quorum present.

This ordinance was introduced at a regular meeting of the City Council and by the affirmative vote of all of the City Council, members present, the requirements for reading on two separate days are dispensed with.

READ, PASSED and **ADOPTED** on first reading of ordinance this **3rd** day of **January 2019** at a meeting of the Hutto, Texas City Council; there being a quorum present.

THE CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

ATTESTED:

Lisa L. Brown, City Secretary

~~The city hereby designates school zones on certain streets and highways listed in Section 22.07.002. A maximum speed limit is established as shown on the table in Section 22.07.002 on regularly scheduled school days within the zone when a sign is posted with the hours of operation, or when a sign is posted with a flashing light giving notice thereof. Those streets and zone boundaries described and listed in Section 22.07.002 of this code are declared to be school zones for the purposes of this section.~~

All Streets, Direction of Travel, Location and Speed Limit of School Zones shall be identified, defined and amended by the City of Hutto Engineering Department, pursuant to the rules and regulations as detailed in the Texas Manual on Uniform Traffic Control Devices (TMUTCD). In the mornings, school zones shall start 45 minutes before classes begin, and finish 15 minutes after classes begin. In the afternoons, school zones shall start 15 minutes before schools dismiss and finish 45 minutes after schools dismiss.

The City may install or remove warranted school zones if deemed necessary by the City's Engineering Department.

To request amendment to the City's school zones, the following items must be satisfied:

(1) Request for Study

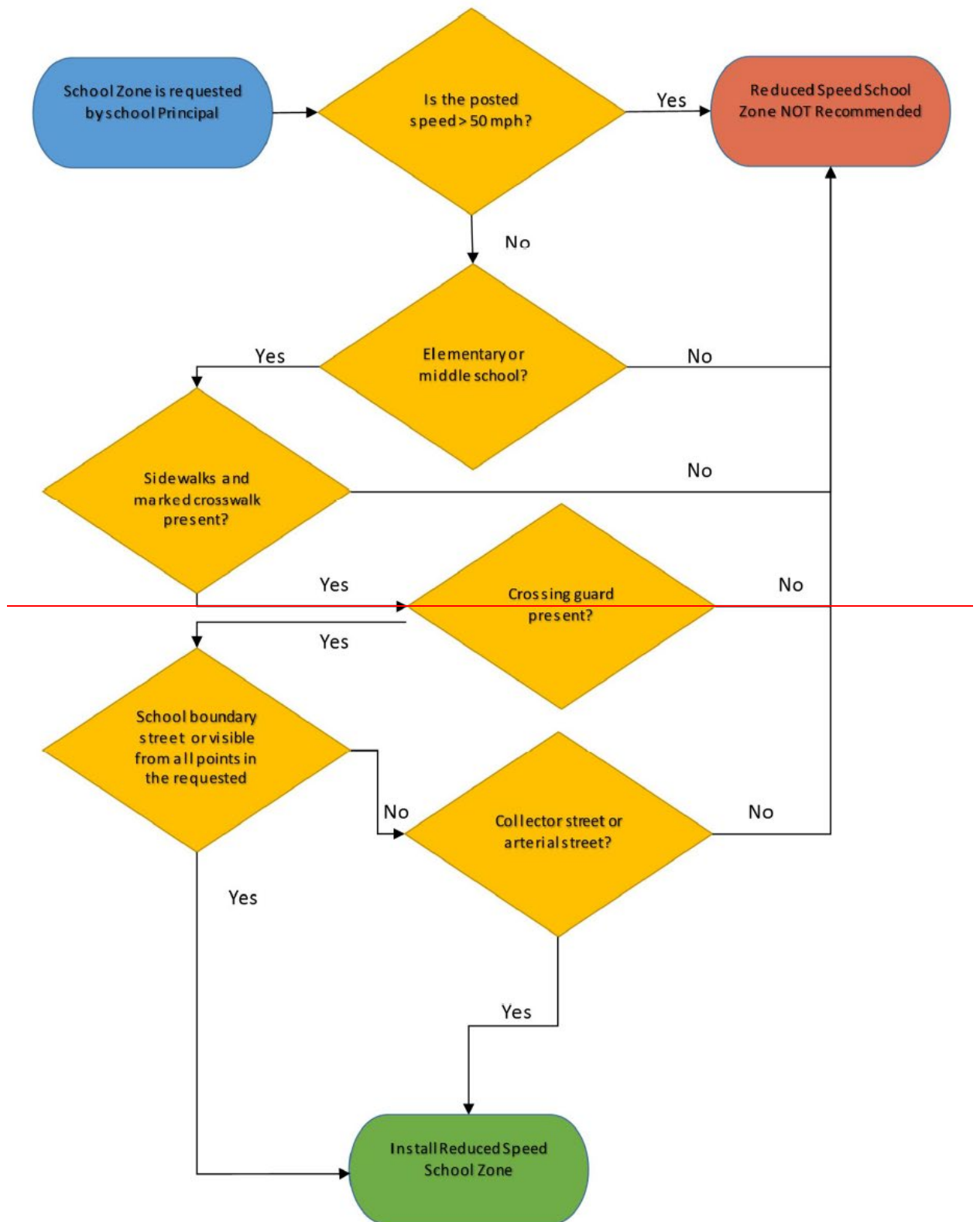
- (a) Request must be made by either the principal of the school or the principal's appointee.
- (b) Each request must include a name, address and phone number of the school principal, the school name, and school hours
- (c) Application for study must be obtained from the City's Engineering Department (Exhibit A, Appendix C)
- (d) Application must be returned to the City's Engineering Department and must contain the following:
 - (i) The requested street name
 - (ii) The boundary of the street segment
 - (iii) Associated school name
 - (iv) Grade levels at the school
 - (v) Hours of school operation
 - (vi) Crossing guard locations

(2) Eligibility

- (a) The requested street must meet the following criteria:
 - (i) The street must border the school's property line or have direct visibility of the school from all points within the zone.
 - (ii) The school must be clearly defined as an elementary, middle/junior high school, ninth grade center, or high school.
 - (iii) Sidewalks and marked crosswalks must be present
 - (iv) Crossing guards must be present at the pedestrian crossings
 - (v) The school zone must be on a street that has a functional classification or collector or higher, unless it is a school boundary street or if the school is visible from all points in the zone
 - (vi) School zones on local streets that are not boundary streets will be considered on a case by case basis.
- (b) Only those requests meeting all eligibility requirements will proceed. Reapplication will not be considered unless there have been significant changes in conditions.

The process for determining school zone eligibility is depicted in Figure 1.

Figure 1- School Zone Eligibility



Sec. 22.07.002

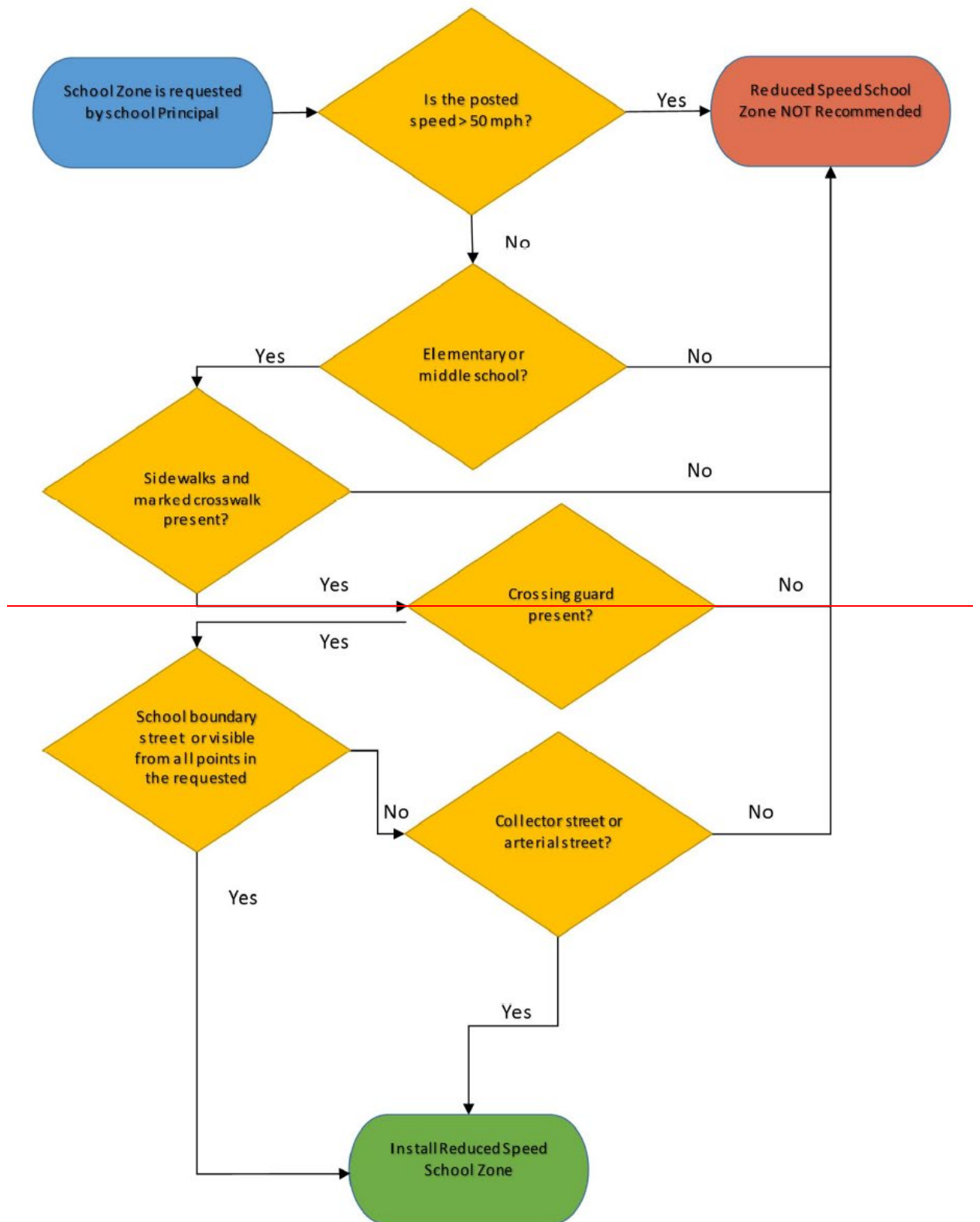
School Zones

Street	Direction of Travel	Location	Speed Limit (mph)
C.R. 137	North and south	Beginning at the south curbline of F.M. 1660 South and ending 2080 feet south	25
Carl Stern Blvd.	East and west	Beginning at the north curbline of F.M. 685 and ending 2,880 feet east	20
College	North and south	Live Oak to Taylor	20
Exchange	North and south	Beginning at 130 feet north of the north curbline of Metcalfe and ending at Holland	20
F.M. 1660 North	North and south	Beginning at the north curbline of Mager Lane and ending at 430 feet south and 615 feet north	35
F.M 1660 South	North and south	Beginning 787 feet south of the centerline of County Road 137 (mile point 1.939) to 750 feet north of the centerline of County Road 137 (mile point 1.648)	35
Holland	East and west	Beginning at 950 feet east of the east curbline of Exchange west to Exchange	20
Holland	East and west	Beginning at 315 feet west of the west curbline of Exchange east to Exchange	20
Holmstrom	East and west	Beginning at 665 feet east of the east curbline of Exchange west to Exchange	20
Holmstrom	East and west	Beginning at 315 feet west of the west curbline of Exchange east to Exchange	20
Hyltin	East and west	Beginning at 665 feet east of the east curbline of Exchange west to Exchange	20
Hyltin	East and west	Beginning at 390 feet west of the west curbline of Exchange east to Exchange	20
Liberty	East and west	Beginning at 665 feet east of the east curbline of Exchange west to Exchange	20
Live Oak	East and west	Beginning at 1,080 feet west of the west curbline of Park east to Park	20
Mager Lane	East and west	Beginning at 620 feet east of the east curbline of F.M. 1660 and ending at 3,020 feet east	20
Marvin Cove	East and west	Beginning at 110 feet east of the east curbline of West Front St. west to West	20

		Front St.	
Park	North and south	Beginning at 790 feet south of the south curbline of Live Oak north to Live Oak	20
Pecan	East and west	Beginning at 285 feet west of the west curbline of College east to College	20
Redbud	North and south	Ross to Taylor	20
Ross	East and west	Park to College	20
Taylor	East and west	Beginning at 525 feet west of the west curbline of Park east to Park	20
U.S. Hwy. 79	East and west	Beginning at 240 feet east of the east curbline of Jim Cage and ending at 2,050 feet east	35
West Front	North and south	Beginning at the north curbline of Carl Stern Blvd. and ending at 1,420 feet north	20

The City hereby designates school zones created in accordance with the recommendations and procedures found in the Texas Manual on Uniform Traffic Control Devices (TMUTCD). The school zones are identified in accordance with the signs, signals, and other markings specified in the TMUTCD.

Figure 1- School Zone Eligibility



Sec. 22.03.034 School zones

~~The city hereby designates school zones on certain streets and highways listed in section 22.07.002. A maximum speed limit is established as shown on the table in section 22.07.002 on regularly scheduled school days within the zone when a sign is posted with the hours of operation, or when a sign is posted with a flashing light giving notice thereof. Those streets and zone boundaries described and listed in section 22.07.002 of this code are declared to be school zones for the purposes of this section.~~

All Streets, Direction of Travel, Location and Speed Limit of School Zones shall be identified, defined and amended by the City of Hutto Engineering Department, pursuant to the rules and regulations as detailed in the Texas Manual on Uniform Traffic Control Devices (TMUTCD). In the mornings, school zones shall start 45 minutes before classes begin, and finish 15 minutes after classes begin. In the afternoons, school zones shall start 15 minutes before schools dismiss and finish 45 minutes after schools dismiss.

The City may install or remove warranted school zones if deemed necessary by the City's Engineering Department.

To request amendment to the City's school zones, the following items must be satisfied:

A. Request for Study

- a. Request must be made by either the principal of the school or the principal's appointee.
- b. Each request must include a name, address and phone number of the school principal, the school name, and school hours
- c. Application for study must be obtained from the City's Engineering Department (Exhibit A)
- d. Application must be returned to the City's Engineering Department and must contain the following:
 - i. The requested street name
 - ii. The boundary of the street segment
 - iii. Associated school name
 - iv. Grade levels at the school
 - v. Hours of school operation
 - vi. Crossing guard locations

B. Eligibility

- a. The requested street must meet the following criteria:
 - i. The street must border the school's property line or have direct visibility of the school from all points within the zone.
 - ii. The school must be clearly defined as an elementary, middle/junior high school, ninth grade center, or high school.
 - iii. Sidewalks and marked crosswalks must be present
 - iv. Crossing guards must be present at the pedestrian crossings
 - v. The school zone must be on a street that has a functional classification or collector or higher, unless it is a school boundary street or if the school is visible from all points in the zone
 - vi. School zones on local streets that are not boundary streets will be considered on a case by case basis.
- b. Only those requests meeting all eligibility requirements will proceed. Reapplication will not be considered unless there have been significant changes in conditions.

The process for determining school zone eligibility is depicted in Exhibit B.

ARTICLE 22.07 TRAFFIC SCHEDULES

Sec. 22.07.002 School zones

Street	Direction of Travel	Location	Speed Limit (mph)
C.R. 137	North and south	Beginning at the south curbline of F.M. 1660 South and ending 2080 feet south	25
Carl Stern Blvd.	East and west	Beginning at the north curbline of F.M. 685 and ending 2,880 feet east	20
College	North and	Live Oak to Taylor	20

	south		
Exchange	North and south	Beginning at 130 feet north of the north curbline of Metcalfe and ending at Holland	20
F.M. 1660 North	North and south	Beginning at the north curbline of Mager Lane and ending at 430 feet south and 615 feet north	35
F.M. 1660 South	North and south	Beginning 787 feet south of the centerline of County Road 137 (mile point 1.939) to 750 feet north of the centerline of County Road 137 (mile point 1.648)	35
Holland	East and west	Beginning at 950 feet east of the east curbline of Exchange west to Exchange	20
Holland	East and west	Beginning at 315 feet west of the west curbline of Exchange east to Exchange	20
Holmstrom	East and west	Beginning at 665 feet east of the east curbline of Exchange west to Exchange	20
Holmstrom	East and west	Beginning at 315 feet west of the west curbline of Exchange east to Exchange	20
Hyltin	East and west	Beginning at 665 feet east of the east curbline of Exchange west to Exchange	20
Hyltin	East and west	Beginning at 390 feet west of the west curbline of Exchange east to Exchange	20
Liberty	East and west	Beginning at 665 feet east of the east curbline of Exchange west to Exchange	20
Live Oak	East and west	Beginning at 1,080 feet west of the west curbline of Park east to Park	20
Mager Lane	East and west	Beginning at 620 feet east of the east curbline of F.M. 1660 and ending at 3,020 feet east	20
Marvin Cove	East and west	Beginning at 110 feet east of the east curbline of West Front St. west to West Front St.	20
Park	North and south	Beginning at 790 feet south of the south curbline of Live Oak north to Live Oak	20
Pecan	East and west	Beginning at 285 feet west of the west curbline of College east to College	20
Redbud	North and south	Ross to Taylor	20

Ross	East and west	Park to College	20
Taylor	East and west	Beginning at 525 feet west of the west curblane of Park east to Park	20
U.S. Hwy. 79	East and west	Beginning at 240 feet east of the east curblane of Jim Cage and ending at 2,050 feet east	35
West Front	North and south	Beginning at the north curblane of Carl Stern Blvd. and ending at 1,420 feet north	20

The City hereby designates school zones created in accordance with the recommendations and procedures found in the Texas Manual on Uniform Traffic Control Devices (TMUTCD). The school zones will be identified in accordance with the signs, signals, and other markings specified in the TMUTCD.



Reduced Speed Limit School Zone Request

School Name(s): _____

This form must be completed by the school principal for each school affected or their appointed designee.

School Principal

Name _____ Phone _____

email _____

Designated Appointee

Name _____ Phone _____

email _____

School Principal

Name _____ Phone _____

email _____

Designated Appointee

Name _____ Phone _____

email _____

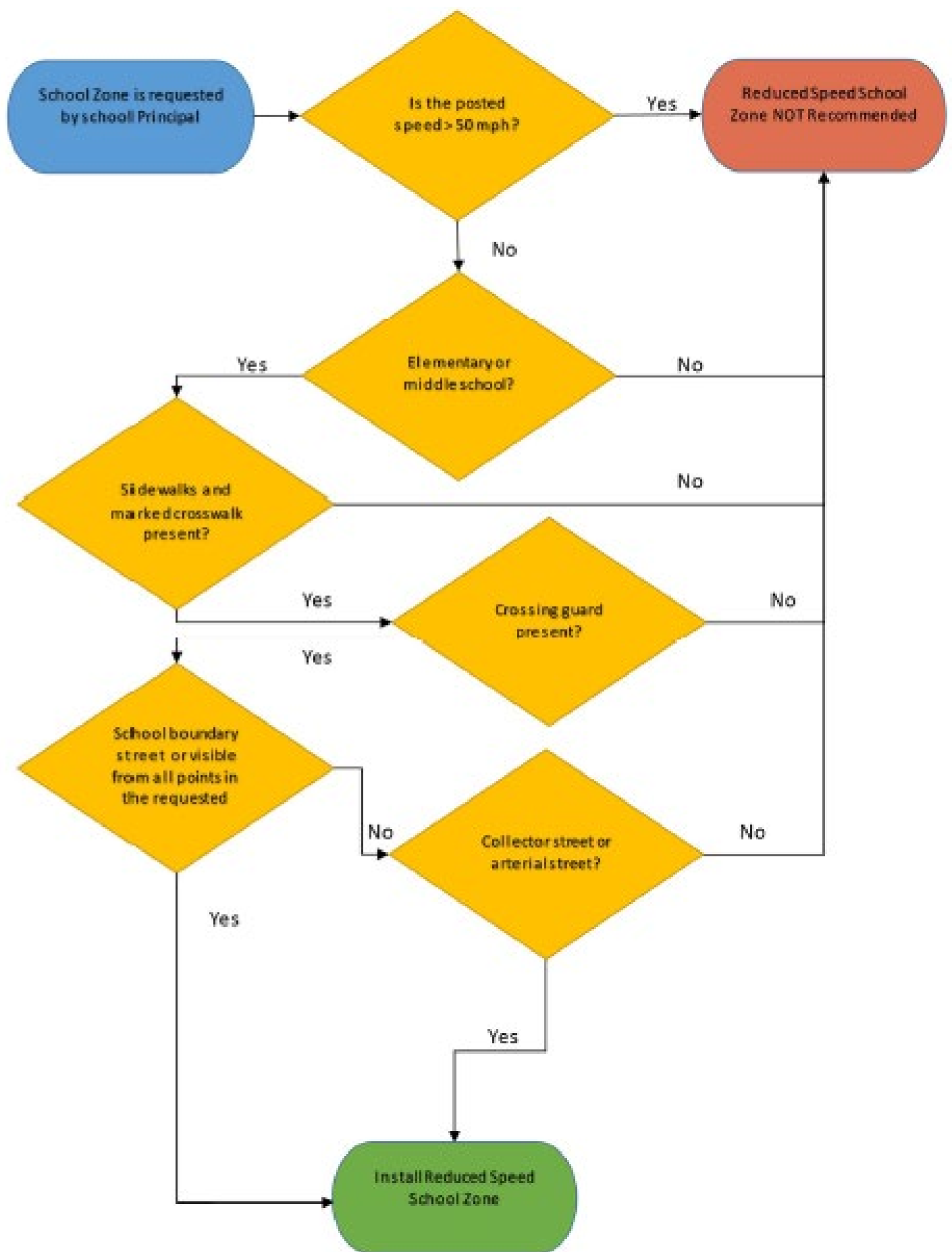
Name of the street on which the school zone is requested and the boundaries of the street segment.

Example	
	Requested Street: Smith St. From: 1st Ave. To: 5th Ave.

Request Street: _____ From: _____ To: _____

Request Street: _____ From: _____ To: _____

Request Street: _____ From: _____ To: _____



CITY OF HUTTO CITY COUNCIL AGENDA

AGENDA ITEM NO.: 8B. **AGENDA DATE:** January 03, 2019

PRESENTED BY: Matt Rector

ITEM:

Consideration and possible action on the second reading of an ordinance adopting a Flood Damage Prevention Ordinance. (Matt Rector)

STRATEGIC GUIDE POLICY: Public Safety

ITEM BACKGROUND:

To participate in the National Flood Insurance Program, a community must adopt and enforce at least minimum standards mandated by Congress in 44 Code of Federal Regulations 60.3. The adoption of this ordinance meets and in some cases exceeds the standards required by 44 CFR 60.3 and complies with the requirements set for by Texas Water Development Board.

BUDGETARY AND FINANCIAL SUMMARY:

There is no budgetary or financial impact from this item.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:

Not applicable.

CITY ATTORNEY REVIEW:

The City Attorney has completed their review and all comments have been satisfied.

STAFF RECOMMENDATION:

Staff recommends the adoption of the ordinance.

SUPPORTING MATERIAL:

1. [Ordinance](#)

ORDINANCE NO. O-_____

**AN ORDINANCE OF THE CITY OF HUTTO, TEXAS
ADOPTING FLOOD DAMAGE PREVENTION
REGULATIONS DESIGNED TO MINIMIZE FLOOD
LOSSES.**

WHEREAS, certain areas of the City of Hutto are subject to flooding, causing serious damage to properties within these areas; and

WHEREAS, the City Council determines that Flood Damage Prevention Ordinance promotes the health, safety, morals and protects and preserves the general welfare of the community, and;

WHEREAS, each and every requirement set forth in Chapter 211, Sub-Chapter A., Texas Local Government Code concerning public notices, hearings, and other procedural matters has been fully complied with, Now therefore

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUTTO,
TEXAS:**

That an ordinance to be know as the “Flood Prevention Ordinance” be adopted to read as follows:

ARTICLE I

**STATUTORY AUTHORIZATION, FINDINGS OF FACT,
PURPOSE AND METHODS**

**I.
STATUTORY AUTHORIZATION**

The Legislature of the State of Texas has in the Flood Control Insurance Act, Texas Water Code, Section 16.315, delegated the responsibility of local governmental units to adopt regulations designed to minimize flood losses. Therefore, the City Council of Hutto, Texas (referred to herein as “Hutto” or “city”) does ordain as follows:

**II.
FINDINGS OF FACT**

1. The flood hazard areas of Hutto are subject to periodic inundation, which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, and extraordinary public expenditures for flood protection and relief, all of which adversely affect the public health, safety and general welfare.
2. These flood losses are created by the cumulative effect of obstructions in floodplains which cause an increase in flood heights and velocities, and by the occupancy of flood hazard areas by uses vulnerable to floods and hazardous to other lands because they are inadequately elevated, flood-proofed or otherwise protected from flood damage.

III. STATEMENT OF PURPOSE

1. It is the purpose of this ordinance to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:
 - a. Protect human life and health;
 - b. Minimize expenditure of public money for costly flood control projects;
 - c. Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
 - d. Minimize prolonged business interruptions;
 - e. Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in floodplains;
 - f. Help maintain a stable tax base by providing for the sound use and development of flood-prone areas in such a manner as to minimize future flood blight areas; and
 - g. Ensure that potential buyers are notified that property is in a flood area.
2. The degree of regulation for flood protection established by this ordinance is considered reasonable for regulatory purposes and is based on maps promulgated by FEMA that are required to be used as a condition of obtaining flood insurance. These maps are based on scientific and engineering considerations. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. Neither the regulations in this ordinance nor the issuance of permits or other approvals granted pursuant to this ordinance are intended to imply that lands outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damage.
3. These rules and regulations shall be applicable throughout Hutto. The Hutto special flood hazard areas identified by the effective version of the FEMA scientific and engineering report with accompanying flood insurance rate maps and flood boundary-floodway maps, and any subsequent revisions or amendments thereto are hereby adopted by referenced and declared to be a part of this ordinance. The provisions of this ordinance shall take precedence over any less restrictive conflicting laws, ordinances, codes, or official determinations. For purposes of this ordinance, the city engineer shall determine which of these conflicting laws are most restrictive and that decision shall be final.
4. The FIS and the FIRM, and any subsequent revisions or amendments thereto that are being administered as provided in this ordinance, are available for public inspection in the office of the city engineer during normal business hours. The city engineer shall be custodian of these records for all purposes. Maps may also be made available on the Hutto website, but in the event of any conflict, the maps in the office of the city engineer

shall control and are the official version.

IV. METHODS OF REDUCING FLOOD LOSSES

This ordinance provides a regulatory system to monitor the review of plats and permits to reduce the likelihood that development within Hutto will increase the dangers of flooding. To accomplish its purposes, this ordinance uses the following methods:

1. Restrict or prohibit land uses that are dangerous to health, safety or property in times of flood, or cause excessive increases in flood heights or velocities;
2. Require that land uses vulnerable to floods, including facilities which serve such land uses, be protected against flood damage at the time of initial construction;
3. Maintain control of the alteration of natural floodplains, stream channels, and natural protective barriers, which are involved in the accommodation of flood waters;
4. Mitigation of filling, grading, dredging and other development which may increase flood damage; and prevent or regulate the construction of flood barriers that will unnaturally divert flood waters or that may increase flood hazards to other lands.

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

ARTICLE II

DEFINITIONS

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

APPEAL BOARD – means the Planning and Zoning Commission of the City of Hutto as appointed by the City Council

APPURTENANT STRUCTURE – means a structure which is on the same parcel of property as the principal structure to be insured and the use of which is incidental to the use of the principal structure

AREA OF SHALLOW FLOODING - means a designated AO, AH, AR/AO, AR/AH, or VO zone on a community's Flood Insurance Rate Map (FIRM) with a one (1) percent or greater annual chance of flooding to an average depth of 1 to 3 feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

AREA OF SPECIAL FLOOD HAZARD – is the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated as Zone A on the Flood Hazard Boundary Map (FHBM). After detailed rate making has been completed in preparation for publication of the FIRM, Zone A usually is refined into Zones A, AO, AH, A1-30, AE, A99, AR, AR/A1-30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1-30, VE or V.

BASE FLOOD – means the flood having a one-percent chance of being equaled or exceeded in any given year.

BASE FLOOD ELEVATION (BFE) – The elevation shown on the Flood Insurance Rate Map (FIRM) and found in the accompanying Flood Insurance Study (FIS) for Zones A, AE, AH, A1-A30, AR, V1-V30, or VE that indicates the water surface elevation resulting from the flood that has a one (1) percent chance of equaling or exceeding that level in any given year—also called the Base Flood.

BASEMENT – means any area of the building having its floor subgrade (below ground level) on all sides.

BREAKAWAY WALL – means an open wooden lattice, insect screening, or any other suitable building material approved by the city engineer that is not part of the structural support of the associated structure and is intended to collapse under wind and water loads without causing collapse, displacement, or other structural damage to the elevated portion of the structure or damage to the structural integrity of the structure on which breakaway walls are used. In addition, breakaway walls must be designed so that if carried downstream, they will not cause damage to any other structure. Breakaway walls must have a design safe loading resistance of not less than ten and not more than 20 pounds per square foot. Use of breakaway walls that exceed a design safe be permitted only if a professional engineer, licensed in the State of Texas, certifies that the designs proposed meet the following conditions:

1. Wall collapse shall result from water load less than that which would occur during the base flood; and
2. The elevated portion of the building and supporting foundation system shall not be subject to collapse, displacement, or other structural damage due to the effects of wind and water loads acting simultaneously on all building components (structural and nonstructural). Maximum wind and water loading values to be used in this determination shall each have a one percent chance of being equaled or exceeded in any given year (one hundred-year mean recurrence interval).

CRITICAL FACILITY – means facilities that materially affect the public health and welfare. Such facilities include, but are not limited to:

1. Hospitals, nursing homes, blood banks, healthcare facilities including those storing vital medical records, and housing likely to contain certain occupants who may not be sufficiently mobile to avoid death or injury during a flood;
2. Police stations, fire stations, vehicle and equipment storage facilities, and

emergency operations centers that are needed for flood response activities before, during, and after a flood;

3. Public and private utility facilities that are vital to maintaining or restoring normal services to flooded areas before, during, and after a flood;
4. Structures or facilities that produce, use, treat, store, or dispose of highly volatile, flammable, explosive, toxic, and/or water-reactive materials;
5. Drinking water plants and facilities, and wastewater treatment plants and facilities; and
6. Schools, colleges, universities, and daycare centers.

DEVELOPMENT – means any man-made change to improved and unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

ELEVATED BUILDING – means, for insurance purposes, a non-basement building, which has its lowest elevated floor, raised above ground level by foundation walls, shear walls, posts, piers, pilings, or columns.

ELEVATION CERTIFICATE – means a statement from an engineer or surveyor licensed by the State of Texas on the most current FEMA form certifying that the lowest floor of the structure has been elevated at least as high as required by this ordinance.

ENCLOSURE – means a fully enclosed area below the lowest floor that is usable solely for parking of vehicles, building access or storage in an area other than a basement. To qualify as an enclosure, the area must meet the non-elevation design requirements of 44 CFR 60.3.

EXISTING CONSTRUCTION – means for the purposes of determining rates, structures for which the “start of construction” commenced before the effective date of the FIRM or before January 1, 1975, for FIRMs effective before that date. “Existing construction” may also be referred to as “existing structures.”

EXISTING MANUFACTURED HOME PARK OR SUBDIVISION – means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

EXPANSION TO AN EXISTING MANUFACTURED HOME PARK OR SUBDIVISION – means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) – means the federal agency under which federal floodplain regulations and related programs are administered.

FILL – means any material that is placed in an area and increases the elevation of that area or displaces water volume.

FLOOD OR FLOODING – means a general and temporary condition of partial or complete inundation of normally dry land areas from:

1. The overflow of inland or tidal waters;
2. The unusual and rapid accumulation or runoff of surface waters from any source;
or
3. A combination of (1) and (2).

FLOOD ELEVATION STUDY – means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) and/or flood-related erosion hazards.

FLOOD INSURANCE RATE MAP (FIRM) – means the official insurance rate map promulgated by the federal insurance administrator of FEMA that delineates both the special flood hazard areas and the risk premium zones applicable to Hutto, as amended and supplemented from time to time. Under certain circumstances as provided in this ordinance, the effective FIRM may be supplemented with additional flood elevation data for purposes of the administration of this ordinance.

FLOOD INSURANCE STUDY (FIS) – see *Flood Elevation Study*

FLOOD PROTECTION SYSTEM – means those physical structural works for which funds have been authorized, appropriated, and expended and which have been constructed specifically to modify flooding in order to reduce the extent of the area within a community subject to a “special flood hazard” and the extent of the depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

FLOOD PROOFING – means any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

FLOODPLAIN OR FLOOD-PRONE AREA – means any land area susceptible to being inundated by water from any source (see *Flooding*).

FLOODPLAIN ADMINISTRATOR – means the city engineer.

FLOODPLAIN DEVELOPMENT PERMIT – means a permit issued under the provisions of this ordinance for any development of a site located within a Hutto special flood hazard area. The term shall also include a permit for the placement of a recreational vehicle for more than six (6) months in a Hutto special flood hazard area.

FLOODPLAIN MANAGEMENT – means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.

FLOODPLAIN MANAGEMENT REGULATIONS – means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The term describes such state or local regulations, or any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

FLOOD PROOFING - means any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

FLOODWAY – see *Regulatory Floodway*

FUNCTIONALLY DEPENDENT USE – means a use, which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

HIGHEST ADJACENT GRADE – means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

HISTORIC STRUCTURE – means any structure that is:

1. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
2. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
3. Individually listed on the Texas Inventory of Historic Places; or
4. Other historic designation acceptable to the city engineer.

LEVEE – means a man-made structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control, or divert the flow of water so as to provide protection from temporary flooding.

LEVEE SYSTEM – means a flood protection system which consists of a levee, or levees, and associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

LOWEST FLOOR – means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, used solely for parking or vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; **provided** that such enclosure is not built so as to render the structure in violation of the applicable design requirements of this ordinance or any other State or Federal statute, rule, or regulation.

MANUFACTURED HOME – means a structure transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. The term “manufactured home” does not include a “recreational vehicle.”

MANUFACTURED HOME PARK OR SUBDIVISION – means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

MARKET VALUE – means the value of a structure as established by one of the following:

1. The improvement value assigned to the structure by the central appraisal district for the county in which the structure is located; The computed actual cash value as determined by the FEMA-approved Substantial Damage Estimator (SDE) methodology;
2. An appraisal performed by a certified real estate appraiser licensed by the Texas Appraiser Licensing and Certification Board; or
3. Any other similar method acceptable to the city engineer.

MEAN SEA LEVEL – means, for purposes of the National Flood Insurance Program, the North American Vertical Datum (NAVD) of 1988 or other datum, to which base flood elevations shown on a community’s Flood Insurance Rate Map are referenced.

NEW CONSTRUCTION – means, for the purpose of determining insurance rates, structures for which the “start of construction” commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, “new construction” means structures for which the “start of construction” commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

NEW MANUFACTURED HOME PARK OR SUBDIVISION – means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.

NON-RESIDENTIAL STRUCTURE – includes, but is not limited to: small business concerns, churches, schools, farm buildings (including grain bins and silos), pool houses, clubhouses, recreational buildings, mercantile structures, agricultural and industrial structures, warehouses, hotels and motels with normal room rentals for less than six (6) months’ duration, and nursing homes.

RECREATIONAL VEHICLE – means a vehicle which is (i) built on a single chassis; (ii) 400 square feet or less when measured at the largest horizontal projections; (iii) designed to be self-propelled or permanently towable by a light duty truck; and (iv) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

REGULATORY FLOODWAY – means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

REASONABLY SAFE FROM FLOODING – means base flood waters will not inundate the land or damage structures to be removed from the SFHA and that any subsurface waters related to the base flood will not damage existing or proposed buildings.

RESIDENTIAL STRUCTURE – means any structure that is considered to be a domicile or is used for residential purposes for six (6) months or more. Residential structures include but are not limited to a single family home, multiple unit apartment buildings, a residential condominium, or a manufactured or modular home.

RIVERINE – means relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

SHADED X ZONE – means areas subject to a 0.2 percent chance of flooding in any given year; areas of one

(1) percent annual chance of flood with average depths of less than one (1) foot or with drainage areas less than one (1) square mile, and areas protected by levees from one (1) percent annual chance of flood.

SPECIAL FLOOD HAZARD AREA (SFHA) – *see Area of Special Flood Hazard*

START OF CONSTRUCTION – (for other than new construction or substantial improvements under the Coastal Barrier Resources Act (Pub. L. 97-348)), includes substantial improvement and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for basement, footings, piers or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

STRUCTURE – means an edifice or building of any kind or piece of work that is artificially built up or composed of parts joined together in a definite manner, including, but not limited to, a modular home, a manufactured home, or a gas or liquid storage tank when such tank is principally located above ground.

SUBSTANTIAL DAMAGE – means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred. “Substantial Damage” also means flood-related damage sustained by a structure on two separate occasions

during a ten (10) ‘year period for which the cost of repairs at the time of each flood event, on the average, equals or exceeds twenty-five (25) percent of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT – means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds thirty-five (35) percent of the market value of the structure before “start of construction “of the improvement. This term includes structures which have incurred “substantial damage,” regardless of the actual repair work performed. The term does not, however, include either:

1. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or
2. Any alteration of a “historic structure,” provided that the alteration will not preclude the structure’s continued designation as a “historic structure.”

V1 THROUGH V30 ZONES OR V ZONES – means those areas subject to high velocity waters, including, but not limited to, hurricane wave wash or tsunamis.

VARIANCE – means a grant of relief by a community from the terms of a floodplain management regulation. (For full requirements see Section 60.6 of the National Flood Insurance Program regulations.)

VIOLATION – means the failure of a structure or other development to be fully compliant with the community’s floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in 44 CFR Section 60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.

WATER SURFACE ELEVATION – means the height, in relation to the North American Vertical Datum (NAVD) of 1988 (or other datum, where specified), of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

WATERCOURSE – means any river, channel or stream for which base flood elevations have been identified in the flood insurance study for Hutto.

ARTICLE III. GENERAL PROVISIONS

SECTION I. LANDS TO WHICH THIS ORDINANCE APPLIES

The ordinance shall apply to all areas of special flood hazard with the jurisdiction of Hutto.

SECTION II.
BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD

The areas of special flood hazard identified by the Federal Emergency Management Agency in the current scientific and engineering report entitled, "The Flood Insurance Study (FIS) for Williamson County, Texas," dated September 26, 2008, with accompanying Flood Insurance Rate Maps and/or Flood Boundary-Floodway Maps (FIRM and/or FBFM) dated September 26, 2008, and any revisions thereto are hereby adopted by reference and declared to be a part of this ordinance.

SECTION III.
ESTABLISHMENT OF DEVELOPMENT PERMIT

A Floodplain Development Permit shall be required to ensure conformance with the provisions of this ordinance.

SECTION IV.
COMPLIANCE

No structure or land shall hereafter be located, altered, or have its use changed without full compliance with the terms of this ordinance and other applicable regulations.

SECTION V.
ABROGATION AND GREATER RESTRICTIONS

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and another ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

SECTION VI.
INTERPRETATION

In the interpretation and application of this ordinance, all provisions shall be; (1) considered as minimum requirements; (2) liberally construed in favor of the governing body; and (3) deemed neither to limit nor repeal any other powers granted under State statutes.

SECTION VII.
WARNING AND DISCLAIMER OR LIABILITY

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. On rare occasions greater floods can and will occur and flood heights may be increased by man-made

or natural causes. This ordinance does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This ordinance shall not create liability on the part of the community or any official or employee thereof for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.

ARTICLE IV ADMINISTRATION

SECTION II.

DUTIES & RESPONSIBILITIES OF THE FLOODPLAIN ADMINISTRATION

Duties and responsibilities of the Floodplain Administrator shall include, but not be limited to, the following:

1. Maintain and hold open for public inspection all records pertaining to the provisions of this ordinance.
2. Review permit applications to determine whether to ensure that the proposed building site project, including the placement of recreational vehicles or manufactured homes, will be reasonably safe from flooding.
3. Review, approve or deny all applications for development permits required by adoption of this ordinance.
4. Review permits for proposed development to ensure that all necessary licenses, approvals, and/or permits have been obtained from those Federal, State or local governmental agencies (including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334) from which prior approval is required.
5. Where interpretation is needed as to the exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions) the Floodplain Administrator shall make the necessary interpretation.
6. Notify, in riverine situations, adjacent communities and the State Coordinating Agency which is the Texas Water Development Board (TWDB) and also the Texas Commission on Environmental Quality (TCEQ), prior to any alteration or relocation of a watercourse, and submit evidence of such notification to FEMA.
7. Cooperate with the responsible local, State, and Federal agencies to maintain the flood-carrying capacity of the altered or relocated portion of any watercourse within the city.
8. Ensure that the flood carrying capacity within the altered or relocated portion of any watercourse is maintained.
9. When base flood elevation data has not been provided in accordance with Article 3, Section II, the Floodplain Administrator shall obtain, review and reasonably utilize any

base flood elevation data and floodway data available from a Federal, State or other source, in order to administer the provisions of Article 5.

10. When a regulatory floodway has not been designated, the Floodplain Administrator must require that no new construction, substantial improvements, or other development (including fill) shall be permitted within Zones A1-30 and AE on the community's FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

Under the provisions of 44 CFR Section 65.12, of the National Flood Insurance Program regulations, a community may approve certain development in Zones A1-30, AE, AH, on the community's FIRM which increases the water surface elevation of the base flood by more than one (1) foot, provided that the community first completes all of the provisions required by Section 65.12.

In the carrying out of the duties prescribed to the Floodplain Administrator he or she is granted the right to enter private property only to survey the conditions of the regulatory floodplains and to provide maintenance as required.

SECTION III.

PERMIT PROCEDURES

1. Application for a Floodplain Development Permit shall be presented to the Floodplain Administrator with the application fee as specified in the City of Hutto Development Fees table and on forms furnished by him/her and may include, but not be limited to, plans in duplicate drawn to scale showing the location, dimensions, and elevation of proposed landscape alterations, existing and proposed structures, including the placement of manufactured homes, appurtenant structures, and the location of the foregoing in relation to areas of special flood hazard. Additionally, the following information is required:
 - a. Elevation (in relation to mean sea level), of the lowest floor (including basement) of all new and substantially improved structures;
 - b. Elevation in relation to mean sea level to which any nonresidential structure shall be flood- proofed;
 - c. A certificate from a registered professional engineer or architect that the nonresidential flood- proofed structure shall meet the floodproofing criteria of Article 5;
 - d. Description of the extent to which any watercourse or natural drainage will be altered or relocated as a result of proposed development;
 - e. Maintain a record of all such information in accordance with Article 4;

2. Approval or denial of a Floodplain Development Permit by the Floodplain Administrator shall be based on all of the provisions of this ordinance and the following relevant factors:
 - a. The danger to life and property due to flooding or erosion damage;
 - b. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
 - c. The danger that materials may be swept onto other lands to the injury of others;
 - d. The compatibility of the proposed use with existing and anticipated development;
 - e. The safety of access to the costs of providing governmental services during and after flood conditions including maintenance and repair of streets and bridges, and public utilities and facilities such as sewer, gas, electrical and water systems;
 - f. The expected heights, velocity, duration, rate of rise and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site;
 - g. The necessity to the facility of a waterfront location, where applicable;
 - h. The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use.
3. All elevation requirements noted in this ordinance shall be documented using the Elevation Certificate, FEMA 81-31, and shall be certified by a registered professional engineer, surveyor, or architect, and shall be submitted to the Floodplain Administrator.
4. Whenever the city engineer finds that there are grounds for revocation of a Floodplain Development Permit, he or she shall give written notice to the permittee by personal service or certified mail, return receipt requested, addressed to the permittee at the address set forth on the Application for Floodplain Development Permit. The notice may require that any work on the property currently underway is to stop immediately, that a stop order is being issued, and shall set forth:
 - a. The specific grounds upon which the Floodplain Development Permit in question may be revoked;
 - b. The fact that there will be a hearing before the Appeal Board in which the city will seek the revocation of the Floodplain Development Permit;
 - c. The date, time, and place of such hearing; and
 - d. The fact that the permittee may appear in person or be represented by an attorney.

5. All hearings related to the revocation of a Floodplain Development Permit shall be held in accordance with the procedures described in Section V of this Article 4.

SECTION IV. VARIANCE PROCEDURES

The Appeal Board, as established by the community, shall hear and render judgment on requests for variances from the requirements of this ordinance.

The Appeal Board shall hear and render judgment on an appeal only when it is alleged there is an error in any requirement, decision, or determination made by the Floodplain Administrator in the enforcement or administration of this ordinance.in times of flood for ordinary and emergency vehicles;

1. Any person or persons aggrieved by the decision of the Appeal Board may appeal such decision to the City Council of the City of Hutto.
2. Any person or persons aggrieved by the decision of the Hutto City Council may appeal such decision in the courts of competent jurisdiction.
3. The Floodplain Administrator shall maintain a record of all actions involving an appeal and shall report variances to FEMA upon request.
4. Variances may be issued for the reconstruction, rehabilitation or restoration of structures listed on the National Register of Historic Places or the State Inventory of Historic Places, without regard to the procedures set forth in the remainder of this ordinance.
5. Variances may be issued for new construction and substantial improvements to be erected on a lot of 1/2 acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing the relevant factors in Section III (2) of this Article have been fully considered. As the lot size increases beyond the 1/2 acre, the technical justification required for issuing the variance increases.
6. Upon consideration of the factors noted above and the intent of this ordinance, the Appeal Board may attach such conditions to the granting of variances as it deems necessary to further the purpose and objectives of this ordinance, as described in Article 1, above.
7. Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.
8. Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's

continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.

9. Prerequisites for granting variances:
 - a. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
 - b. Variances shall only be issued upon: (i) showing a good and sufficient cause; (ii) a determination that failure to grant the variance would result in exceptional hardship to the applicant, and (iii) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
 - c. Any application to which a variance is granted shall be given written notice that the structure will be permitted to be built with the lowest floor elevation below the base flood elevation, and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.
10. Variances may be issued by a community for new construction and substantial improvements and for other development necessary for the conduct of a functionally dependent use provided that (i) the criteria outlined in Article 4, are met, and (ii) the structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threats to public safety.

SECTION V.

APPEAL BOARD PROCEDURES – REVOCATION OF FLOODPLAIN DEVELOPMENT PERMIT

Hearings pursuant to this ordinance and concerning the revocation of Flood Plain Development Permits and shall be conducted as follows:

1. All hearings shall be held by the Appeal Board unless otherwise expressly stated. The chair of the Appeal Board or, in the chair's absence, the vice chair of the Appeal Board, shall serve as the hearing officer for all hearings held hereunder, moderating the discussion and ensuring the rules of this section are observed. However, no person shall perform the duties of hearing officer under this section if that person has participated in the investigation or has prior knowledge of the allegations or circumstances discovered in the course of said investigation, except as may be set forth in the notice given consistent with the manner described by Section III(4), above.
2. All hearings shall be conducted under rules consistent with the nature of the proceedings; provided, however, that the following rules shall apply to such hearings:
 - a. All parties shall have the right to representation by a licensed attorney, though an attorney is not required.

- b. Each party may present witnesses in his or her own behalf.
 - c. Each party has the right to cross-examine all witnesses.
 - d. Only evidence presented before the Appeal Board at such hearing may be considered in rendering the final order.
- 3. If the permittee fails to appear at the hearing at the date and time specified, the city engineer shall establish a case on behalf of the city that presents sufficient evidence, that unless it were otherwise rebutted, shows that grounds exist for revocation of the Floodplain Development Permit in question.
 - 4. After completion of the presentation of evidence by all parties appearing, the Appeal Board shall make written findings and render a written order as to whether or not there are grounds for revocation of the Floodplain Development Permit. If there are such grounds, the Appeal Board shall revoke the Floodplain Development Permit; provided, the board may, in the interest of justice, take such other lesser actions as the Appeal Board may deem appropriate including, but not limited to, the temporary suspension of the permit, the revision of the permit, or the addition of conditions to the permit. A true and accurate copy of the Appeal Board's order shall be personally delivered or mailed by certified mail, return receipt requested, to the permittee.
 - 5. In the event a Floodplain Development Permit is revoked, suspended, or revised hereunder by the Appeal Board, the city shall not be liable to any person for any refund of any part of any fees.
 - 6. The revocation, suspension, or revision of a Floodplain Development Permit may be appealed to the city council upon the filing of a written application with the city secretary within ten (10) calendar days after the Appeal Board's decision is rendered. An appeal of a revocation, suspension, or revision of a Floodplain Development Permit shall not operate to suspend the Appeal Board's order pending such an appeal.

ARTICLE V.

PROVISIONS FOR FLOOD HAZARD REDUCTION

SECTION I.

GENERAL STANDARDS

In all areas of special flood hazards the following provisions are required for all new construction and substantial improvements:

- 1. All new construction or substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;

2. All new construction or substantial improvements shall be constructed by methods and practices that minimize flood damage;
3. All new construction or substantial improvements shall be constructed with materials resistant to flood damage;
4. All new construction or substantial improvements shall be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;
5. All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;
6. All new and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the system and discharge from the systems into flood waters;
7. On-site disposal systems, including but not limited to sewage treatment plants and septic tank systems located on the site of the structure, shall be located to avoid impairment to them or contamination from them during flooding;
8. Property owners of lots within the SFHA shall routinely mow and remove debris from all properties within the SFHA to minimize drainage and flooding problems; and
9. Fully enclosed areas below the lowest floor that are used solely for parking, building access, or storage in an area other than a basement and that are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exist of floodwaters. Designs for meeting this requirement must either be certified by a registered architect or professional engineer licensed in the State of Texas.

SECTION II.

SPECIFIC STANDARDS

In all areas of special flood hazards where base flood elevation data has been provided as set forth in Articles 3, 4, and 5, the following provisions are required:

1. Residential Construction – new construction and substantial improvement of any residential structure shall have the lowest floor (including basement, ductwork, exposed plumbing, and electrical components), elevated to a minimum of eighteen (18) inches above the base flood elevation based upon fully developed watershed conditions. A registered professional engineer, architect, or land surveyor shall submit a certification to the Floodplain Administrator that the standard of this subsection as proposed in Article 4, is satisfied.
 - a. At least one (1) primary entry road to a residential structure shall be elevated at least twelve (12) inches above the base flood elevation based upon fully

developed watershed conditions to allow entry and exit of vehicles during a flood event.

- b. The lowest floor of a residential structure that is outside of the SFHA shall be elevated twelve (12) inches above the natural grade or the crown of the road, whichever is higher.
2. Nonresidential Construction – new construction and substantial improvements of any commercial, industrial or other nonresidential structure shall either have the lowest floor (including basement) elevated to a minimum of eighteen (18) inches above the base flood level based on fully developed watershed conditions or together with attendant utility and sanitary facilities, be designed so that the structure is watertight to a minimum of eighteen (18) inches above the base flood level based on fully developed watershed conditions with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. A registered professional engineer or architect shall develop and/or review structural design, specifications, and plans for the construction, and shall certify that the design and methods of construction are in accordance with accepted standards of practice as outlined in this subsection. A record of such certification which includes the specific elevation (in relation to mean sea level) to which such structures are flood proofed shall be maintained by the Floodplain Administrator. This requirement also applies to all “Critical Facilities” within a shaded X or V zone.
3. Enclosures – new construction and substantial improvements, with fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or meet or exceed the following minimum criteria:
 - a. A minimum of two openings on separate walls having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided.
 - b. The bottom of all openings shall be no higher than one (1) foot above grade.
 - c. Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.
4. Manufactured Homes –
 - a. Require that all manufactured homes to be placed within Zone A on a community’s FHBM or FIRM shall be installed using methods and practices which minimize flood damage. For the purposes of this requirement, manufactured homes must be elevated on a permanent foundation such that the bottom of the lowest horizontal structural member of the chassis of the manufactured home is elevated to a minimum of eighteen (18) inches above the base flood level based on fully developed watershed conditions and anchored to

resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.

- b. Require that manufactured homes that are placed or substantially improved within Zones A1-30, AH, and AE on the community's FIRM on sites (i) outside of a manufactured home park or subdivision, (ii) in a new manufactured home park or subdivision, (iii) in an expansion to an existing manufactured home park or subdivision, or (iv) in an existing manufactured home park or subdivision on which a manufactured home has incurred "substantial damage" as a result of a flood, be elevated on a permanent foundation such that the bottom of the lowest horizontal structural member of the chassis of the manufactured home is elevated to a minimum of eighteen (18) inches above the base flood elevation based on fully developed watershed conditions and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.
5. **Recreational Vehicles** – Require that recreational vehicles placed on sites within Zones A1-30, AH, and AE on the community's FIRM either (i) be on the site for fewer than one-hundred-eighty (180) consecutive days, or (ii) be fully licensed and ready for highway use, or (iii) meet the permit requirements of Article 4, and the elevation and anchoring requirements for "manufactured homes" in paragraph (4) of this section. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.

SECTION III.

STANDARDS FOR SUBDIVISION PROPOSALS

1. All subdivision proposals including the placement of manufactured home parks and subdivisions shall be consistent with Article 1 of this ordinance.
2. All proposals for the development of subdivisions including the placement of manufactured home parks and subdivisions shall meet Floodplain Development Permit requirements of Article 3, Article 4, and the provisions of Article 5 of this ordinance.
3. Base flood elevation data shall be generated for subdivision proposals and other proposed development including the placement of manufactured home parks and subdivisions which is greater than fifty (50) lots or five (5) acres, whichever is lesser, if not otherwise provided pursuant to Article 3, or Article 4, of this ordinance.
4. All subdivision proposals including the placement of manufactured home parks and subdivisions shall have adequate drainage provided to reduce exposure to flood hazards.
5. All subdivision proposals including the placement of manufactured home parks and subdivisions shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize or eliminate flood damage.

SECTION IV.

STANDARDS FOR AREAS OF SHALLOW FLOODING (AO/AH ZONES)

Located within the areas of special flood hazard established in Article 3, are areas designated as shallow flooding. These areas have special flood hazards associated with flood depths of one (1) to three (3) feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow; therefore, the following provisions apply:

1. All new construction and substantial improvements of **residential** structures have the lowest floor (including basement) elevated to a minimum of eighteen (18) inches above the base flood elevation based on fully developed watershed conditions or the highest adjacent grade at least as high as the depth number specified in feet on the community's FIRM (at least two (2) feet if no depth number is specified).
2. All new construction and substantial improvements of **non-residential** structures;
 - a. have the lowest floor (including basement) elevated to a minimum of eighteen (18) inches above the base flood elevation based on fully developed watershed conditions or the highest adjacent grade at least as high as the depth number specified in feet on the community's FIRM (at least two (2) feet if no depth number is specified), or
 - b. together with attendant utility and sanitary facilities be designed so that below the base specified flood depth in an AO Zone, or below the Base Flood Elevation in an AH Zone, level the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads of effects of buoyancy.
3. A registered professional engineer or architect shall submit a certification to the Floodplain Administrator that the standards of this Section, as proposed in Article 4 are satisfied.
4. Require within Zones AH or AO adequate drainage paths around structures on slopes, to guide flood waters around and away from proposed structures.

SECTION V.

FLOODWAYS

Floodways located within areas of special flood hazard established in Article 3, are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of flood waters which carry debris, potential projectiles and erosion potential, the following provisions shall apply:

1. Encroachments are prohibited, including fill, new construction, substantial improvements and other development within the adopted regulatory floodway unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the base flood discharge.
2. If Article 5, Section V (1), above, is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of Article 5.
3. Under the provisions of 44 CFR Section 65.12, of the National Flood Insurance Program Regulations, a community may permit encroachments within the adopted regulatory floodway that would result in an increase in base flood elevations, provided that the community first completes all of the provisions required by Section 65.12.
4. The drilling of water, gas, and/or oil wells is prohibited within the boundaries of the regulatory floodway as delineated on the community's FIRM.
5. The storage of hazardous materials, in any form, is prohibited within the boundaries of the regulatory floodway as delineated on the community's FIRM.
6. Before development may occur within the floodway fringe area, a hydrologic and hydraulic study must be accomplished to determine the effects of such development. Those effects shall not exceed any of the provisions of this ordinance.
7. If fill material is to be used to elevate any structures in Zone A, A1-30, AE, AO, AH, AR, or A99, the following will apply:
 - a. Fill material must be compacted to at least ninety-five (95) percent of Standard Laboratory Maximum Density (Standard Proctor) according to ASTM Standard D-698;
 - b. Fill soils must be fine grained soils of low permeability, such as those classified as CH, CL, SC, or ML according to ASTM Standard D-2487, "Classification of Soils for Engineering Purposes." See Table 1804.2 in the "2000 International Building Code (IBC)" or latest version for descriptions of these soil types.
 - c. The fill material must be homogeneous and isotropic; that is, the soil must be all of one material, and the engineering properties must be the same in all directions.

SECTION VI.

SEVERABILITY

If any section, clause, sentence, or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

SECTION VII.

PENALTIES FOR NON COMPLIANCE

No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this court order and other applicable regulations. Violation of the provisions of this court order by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person who violating any provision of this chapter within the corporate limits of the city shall be guilty of a misdemeanor punishable by a fine of not less than \$250.00 nor more than \$2,000.00. Each day that any violation continues shall constitute a separate offense. Nothing herein contained shall prevent City Council from taking such other lawful action as is necessary to prevent or remedy any violation.

SECTION VIII.

ENFORCEMENT

1. The city, acting through the city attorney or any other attorney representing the city, is hereby authorized to file an action in a court of competent jurisdiction to:
 - a. Enjoin any person from violating the terms, conditions, and restrictions of any Floodplain Development Permit issued under this ordinance;
 - b. Enjoin the violation of the of the provisions of this ordinance;
 - c. Recover civil penalties for violation of the terms, conditions, and restrictions of any Floodplain Development Permit issued under this ordinance;
 - d. Recover civil penalties for violation of the provisions of this ordinance; or
 - e. Recover damages from an owner of a site in an amount adequate for the city to undertake any construction or other activity necessary to bring about compliance with this ordinance.

This authority is in addition to any other authority the city may have under a contract or another ordinance, statute, or regulation.

2. The city, acting through the city attorney or any other attorney representing the city, is hereby authorized to enter into an agreement in lieu of litigation to achieve compliance with the terms, conditions, and restrictions of any Floodplain Development Permit issued under this ordinance, or with the provisions of this ordinance.
3. The city engineer is authorized to:
 - a. Whenever any work authorized by a Floodplain Development Permit is being performed contrary to the provisions of this ordinance, or other pertinent laws or ordinances implemented through the enforcement of this ordinance, order the

work (other than work to cure a violation) stopped by notice in writing served on any person(s) performing the work or causing the work to be performed. Any such person(s) shall forthwith stop the work until authorized by the city engineer to proceed with the work.

- b. At the time a stop order is issued, the person performing the work and the floodplain development permittee shall be given notice of a right to a hearing on the matter pursuant to the hearing provisions of the ordinance or statute under which the underlying construction permit was granted. Upon request, such a hearing shall be held within three (3) business days unless the permittee or the person(s) performing the work request an extension of time. Any stop order that has been issued shall remain in effect pending any hearing that has been requested unless the stop order is withdrawn by the city engineer.
- c. File a certificate of non-compliance in the county deed records for properties that the city engineer determines to be in violation of the provisions of this ordinance; for which a temporary damage repair permit is issued; or for which a substantial damage determination persists for six (6) months or more.
- d. File a certificate of compliance in the county deed records for properties which have resolved a floodplain violation, obtained a permit to replace a temporary flood damage repair permit, or appealed or otherwise resolved a substantial damage determination.

As authorized by Section 1316 of the National Flood Insurance Act of 1968, as amended, request that FEMA deny flood insurance coverage for any property that has been determined to be in violation of the provisions of this ordinance.

SECTION IX.

CERTIFICATION OF ADOPTION

This ordinance shall take effect and be in force from and after its passage.

READ and **APPROVED** on first reading on this the **20th** day of **December 2018** at a meeting of the Hutto, Texas City Council; there being a quorum present.

This ordinance was introduced at a regular meeting of the City Council and by the affirmative vote of all of the City Council, members present, the requirements for reading on two separate days are dispensed with.

READ, PASSED and **ADOPTED** on first reading of ordinance this **3rd** day of **January 2019** at a meeting of the Hutto, Texas City Council; there being a quorum present.

THE CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

ATTESTED

Lisa L. Brown, City Secretary

**CITY OF HUTTO
CITY COUNCIL AGENDA**

AGENDA ITEM NO.:

9A.

AGENDA DATE: January 03, 2019

PRESENTED BY:

ITEM:

Consideration and possible action on a resolution declaring support and pledge to participate in the It's Time Texas Community Challenge. (Eliska Padilla)

STRATEGIC GUIDE POLICY: Quality of Life & Services

ITEM BACKGROUND:

The It's Time Texas Community Challenge is an 8-week competition that unites and mobilizes schools, businesses, organizations, community members, and mayors toward the common goal of transforming the community's health. This year's Community Challenge starts January 7 and runs through March 13.

It is a free, fun, healthy living competition that helps create healthy habits. Earn points for your city and be entered for prize drawings every time you make a healthy choice. The Texas community that has the most points will receive funds toward future health efforts.

BUDGETARY AND FINANCIAL SUMMARY:

Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:

Not applicable.

CITY ATTORNEY REVIEW:

Not applicable.

STAFF RECOMMENDATION:

Not applicable.

SUPPORTING MATERIAL:

1. [Resolution](#)
2. [Council Pledge](#)
3. [Pledge - Mayor](#)
4. [Community Challenge Flyer](#)

RESOLUTION NO. R

A RESOLUTION DECLARING THE MAYOR AND CITY COUNCIL'S SUPPORT AND PLEDGE TO PARTICIPATE IN THE IT'S TIME TEXAS COMMUNITY CHALLENGE

WHEREAS, the Mayor and City Council of the City of Hutto support and pledge to participate in the IT'S TIME TEXAS Community Challenge; and

WHEREAS, the Mayor and City Council recognize that a healthy community is more united, more productive, and more prosperous; and

WHEREAS, the Mayor and City Council are committed to the health of the community and pledge to make our community a model for others to follow;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

Accept the challenge to participate in the IT'S TIME TEXAS Community Challenge and encourage our constituents to participate by earning points for our community by registering at www.ITTcommunitychallenge.com and participating in the challenge.

CONSIDERED and RESOLVED by the City Council of the City of Hutto on this the **3rd** day of **January 2019**

THE CITY OF HUTTO, TEXAS

Doug Gaul, Mayor

ATTESTED:

Lisa L. Brown, City Secretary

CITY COUNCIL'S PLEDGE

In Support of the IT'S TIME TEXAS Community Challenge,

We, the City Council of _____, Texas

PLEDGE TO:

Kick off the IT'S TIME TEXAS Community Challenge by declaring our support and encouraging our constituents to participate!

To Earn Challenge Points For Our Community, We Will:

- » Declare our support by signing the pledge and uploading a picture of the group holding the pledge to the Challenge site (For 2,500 pts.)
- » Encourage our Mayor to sign the Community Challenge Pledge if it hasn't been submitted.
- » Establish or strengthen a Mayor's Health and Fitness Council or Citywide Health Collaborative (Optional, for 20,000 points)

***We recognize that a healthy community is more united, more productive, and more prosperous.
As a result, we are committed to the health of my community and pledge to make
our community a model for others to follow.***

OUR CITY IS UP TO THE CHALLENGE!

Council Members Signatures:

Signed _____ Date _____

Signed _____ Date _____

Signed _____ Date _____

Signed _____ Date _____



Association of Texas Professional Educators is a strategic partner of IT'S TIME TEXAS and the Community Challenge. www.atpe.org

This institution is an equal opportunity provider. This material was funded by USDA's Supplemental Nutrition Assistance Program -- SNAP. To receive assistance purchasing healthy foods, sign up for SNAP benefits at yourtexasbenefits.com.

MAYOR PLEDGE

In Support of the IT'S TIME TEXAS Community Challenge,

I, Mayor _____, of _____ Texas

PLEDGE TO:



Kick off the IT'S TIME TEXAS Community Challenge by declaring my support and encouraging our constituents to participate

To Earn Challenge Points For Our Community, I Will:



E-mail a photo of myself holding the Pledge to mayorpledge@itstimetexas.org to be featured on the Challenge website (Required, 10,000 points)



Ask City Council members to sign and upload a photo of the group holding the Pledge on the Challenge site (2,500 points)



Create and upload a short video that promotes the IT'S TIME TEXAS Community Challenge and calls on another Texas Mayor to compete (15,000 points)



Establish or strengthen a Community Health Collaborative in my community (20,000 points)



Host and speak at an IT'S TIME TEXAS-sanctioned event in my community that promotes healthy living and the Community Challenge (5,000 points)

***I recognize that a healthy community is more united, more productive, and more prosperous.
As a result, I am committed to the health of my community and pledge to make
our community a model for others to follow.***

MY CITY IS UP TO THE CHALLENGE!

Mayor's Signature:

Signed _____ Date _____

Let your community know you've signed your pledge by taking a photo holding your signed pledge and posting it to social media with the hashtag #CommunityChallenge!



Association of Texas Professional Educators is a strategic partner of IT'S TIME TEXAS and the Community Challenge. www.atpe.org

This institution is an equal opportunity provider. This material was funded by USDA's Supplemental Nutrition Assistance Program -- SNAP. To receive assistance purchasing healthy foods, sign up for SNAP benefits at yourtexasbenefits.com.



PUT YOUR HEALTH FIRST

FOR YOU, YOUR FAMILY & YOUR COMMUNITY

JANUARY 7 - MARCH 3

2019

PRE-REGISTRATION OPENS OCTOBER 8.

The IT'S TIME TEXAS Community Challenge is a free, fun, healthy living competition that helps you create healthy habits.

Earn points for your city or town and be entered for prize drawings every time you make a healthy choice!

The Texas community that racks up the most points will receive funds to put toward future community health efforts.



SIGN UP

for the Community Challenge at ittcommunitychallenge.com



SUBMIT ACTIVITIES

online through the activity tracker to earn points



UPLOAD SELFIES

daily of healthy eating and physical activity to earn points



SHARE

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CITY OF HUTTO CITY COUNCIL AGENDA

AGENDA ITEM NO.:

9B.

AGENDA DATE: January 03, 2019

PRESENTED BY:

Michel Sorrell, Chief Financial Officer

ITEM:

Consideration and possible action on a resolution expressing official intent to reimburse expenses related to constructing, acquiring, improving, renovating, developing and equipping, land, buildings and supporting infrastructure for public safety and communication facilities and constructing, improving, extending, upgrading and/or developing streets, roads and intersections at FM 1660 North and Limmer Loop, FM 1660 at U.S. 79, FM 1660 South and Front Street and other City roads. (Michel Sorrell)

STRATEGIC GUIDE POLICY: Fiscal Responsibility

ITEM BACKGROUND:

The FY2018 and FY2019 Capital Improvements Plan (CIP) includes funding for the purpose of constructing, improving and equipment for public safety and communications. The CIP also provides funding for constructing, improving, extending, upgrading and/or developing streets, roads and intersections.

In November 2018 a G.O. Bond election was held successfully to provide the necessary funding for these projects.

This reimbursement resolution allows the City to use existing cash on hand to pay for project expenses, and then reimburse funds once debt is issued. City staff, the City's financial advisor, and the City's bond attorney are completing the preliminary work to issue debt for the various projects.

BUDGETARY AND FINANCIAL SUMMARY:

These projects are included in FY2019 Budget and in the FY2018-2019 Capital Improvement Plan (CIP) as well as in Proposition A, B, and C of the November 2018 Bond election.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:

Not applicable.

CITY ATTORNEY REVIEW:

The City's Bond Attorney has prepared the resolution.

STAFF RECOMMENDATION:

Staff recommends the Council approve the resolution enabling the City to reimburse itself for expenses incurred related to public safety and street projects and related professional fees.

SUPPORTING MATERIAL:

1. [Reimbursement Resolution - Streets and Public Facilities](#)

CERTIFICATE FOR RESOLUTION

I, the undersigned City Secretary of the City of Hutto, Texas, hereby certify as follows:

1. The City Council of said City convened in Regular Session on January 3, 2019, at the regular meeting place thereof, and the roll was called of the duly constituted officers and members of said City Council, to-wit:

Doug Gaul, Mayor
Scott Rose, Place 1
Tom Hines, Place 2
Nate Killough, Place 3
Tim Jordan, Place 4
Patti Turner, Place 5
Terri Grimm, Place 6

and all of said persons were present, except for the following: _____; thus constituting a quorum. Whereupon, among other business, the following was transacted at said meeting: a written Resolution entitled

RESOLUTION EXPRESSING OFFICIAL INTENT TO REIMBURSE CERTAIN EXPENDITURES OF THE CITY OF HUTTO, TEXAS

was duly introduced for the consideration of the City Council. It was then duly moved and seconded that the said Resolution be passed; and, after due discussion, said motion, carrying with it the passage of said Resolution, prevailed and carried by the following vote:

AYES: _____ NOES: _____ ABSTENTIONS: _____

2. A true, full and correct copy of the aforesaid Resolution passed at the meeting described in the above and foregoing paragraph is attached to and follows this Certificate; said Resolution has been duly recorded in the official minutes of said City Council; the above and foregoing paragraph is a true, full and correct excerpt from said minutes of said meeting pertaining to the passage of said Resolution; the persons named in the above and foregoing paragraph, at the time of said meeting and the passage of said Resolution, were the duly chosen, qualified and acting officers and members of said City Council as indicated therein; each of said officers and members was duly and sufficiently notified officially and personally in advance, of the time, place and purpose of the aforesaid meeting and that said Resolution would be introduced and considered for passage at said meeting, and each of said officers and members consented in advance to the holding of said meeting for such purpose; and said meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Tex. Gov't Code Ann., ch. 551.

SIGNED AND SEALED this ____ day of January, 2019.

City Secretary, City of Hutto, Texas

[CITY SEAL]

RESOLUTION NO. _____

**RESOLUTION EXPRESSING OFFICIAL INTENT TO REIMBURSE
CERTAIN EXPENDITURES OF THE CITY OF HUTTO, TEXAS**

WHEREAS, the City Council of the City of Hutto, Texas (the "Issuer" or the "City") expects to pay expenditures in connection with the project described on Exhibit "A" attached hereto (the "Project") prior to the issuance of obligations to finance the Project; and

WHEREAS, the Issuer finds, considers and declares that the reimbursement of the Issuer for the payment of such expenditures will be appropriate and consistent with the lawful objectives of the Issuer and, as such, chooses to declare its intention, in accordance with the provisions of Section 1.150-2 of the Treasury Regulations, to reimburse itself for such payments at such time as it issues obligations to finance the Project.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUTTO, TEXAS:

Section 1. The Issuer reasonably expects to incur debt, as one or more separate series of various types of obligations, with an aggregate maximum principal amount not to exceed \$16,500,000 for the purpose of paying the costs of the Project.

Section 2. All costs to be reimbursed pursuant hereto will be capital expenditures. No tax-exempt obligations will be issued by the Issuer in furtherance of this Resolution after a date which is later than 18 months after the later of (1) the date the expenditures are paid or (2) the date on which the property, with respect to which such expenditures were made, is placed in service.

Section 3. The foregoing notwithstanding, no tax-exempt obligation will be issued pursuant to this Resolution more than three years after the date any expenditure which is to be reimbursed is paid.

PASSED AND APPROVED THIS __ DAY OF JANUARY, 2019.

Mayor

EXHIBIT A

All costs related to constructing, acquiring, improving, renovating, developing and equipping, land, buildings and supporting infrastructure for public safety and communication facilities and constructing, improving, extending, expanding, upgrading and/or developing streets, roads and intersections at FM 1660 North and Limmer Loop, FM 1660 at U.S. 79, FM 1660 South and Front Street and other City roads.

CITY OF HUTTO CITY COUNCIL AGENDA

AGENDA ITEM NO.: 10A. **AGENDA DATE:** January 03, 2019

PRESENTED BY: Lisa Brown, City Secretary

ITEM:

Consideration of and possible appointments to City Boards and Commissions, including the Economic Development Corporations.
(Lisa Brown)

STRATEGIC GUIDE POLICY: Quality of Life & Services

ITEM BACKGROUND:

On July 7, 2018, the City Council approved Ordinance 0-18-07-05-8B that changed the terms of service of the boards, commissions and corporation members to be realigned to match those of the council places and terms. Beginning July 1, 2018 new terms will expire on June 30, of the corresponding Council Member term. Transition to new terms for current board and commission members can be reappointed to the new terms based on the new expiration terms, or new appointments can be recommended during a council meeting in July. All current board and commission members have been assigned Place numbers to coincide with existing council members. On June 20, 2018, the Council re-appointed all seated board members to terms aligned with the corresponding member term

There are several seats on the boards and commissions that were created as a result of the ordinance in July that need to be filled. Additionally, there are some board and commission members who have been reappointed that do not wish to continue past the expiration of their original term and intend to resign their position at that time.

BUDGETARY AND FINANCIAL SUMMARY:

Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:

Not applicable.

CITY ATTORNEY REVIEW:

Not applicable

STAFF RECOMMENDATION:

Not applicable.

SUPPORTING MATERIAL:

1. [Board Spreadsheet as of 12/28/2018](#)

Boards and Commissions Master Transition

Council Member Place 1	Scott Rose	May-20
Council Member Place 2	Tom Hines	May-21
Council Member Place 3	Nate Killough	May-19
Council Member Place 4	Tim Jordan	May-20
Council Member Place 5	Patti Turner	May-21
Council Member Place 6	Terri Grimm	May-19
Mayor (Place 7)	Doug Gaul	May-19

* Newly Appointed
 * Re-appointed
 * Vacant
 ** Plans to resign Dec 2018

*All Boards and Commissions terms Realigned for appointment in June
 Terms Run 7/1 to 6/30 unless otherwise indicated*

Last update: **12/28/2018**

Planning & Zoning Commission								
Meets: 1st Tuesday @ 7:00pm of each month in the City Council Chamber								
2 yr Terms Per Charter								
Liaison - Ashley Lumpkin								
Approved					Current	Proposed	Phone	Email Address
20-Sep	Place 1	Davey	Robinson	Vice-Chair	Dec-19	June-20	512-635-0169	davey.robinson@austin.rr.com
6-Dec	Place 2	Randal	Clark	Commissioner	Dec-18	June-20	512-876-3277	texas30@gmail.com
20-Sep	Place 3	Jessica	Romigh	Chair	Dec-19	June-19	512-906-9453	jessicaromigh@gmail.com
20-Sep	Place 4	Michael	Orman	Commissioner	Dec-18	June-20	512-636-8521	MikeOrmanPBC@orman.us
2-Aug	Place 5	Richard	Hudson	Commissioner	Dec-18	June-20	562-841-2145	sfchudson@gmail.com
20-Sep	Place 6	Tony	Wertz	Commissioner	Dec-19	June-19	512-785-3242	awertz1952@yahoo.com
2-Aug	Place 7	Lori	Ortiz	Commissioner	Dec-18	June-19	512-203-6813	lori.ortiz@austin.rr.com
Parks Advisory Board								
Meets: 2nd Wednesday @ 7:00pm of each month in the City Council Chamber								
Liaison - Shane Mize								
Approved					Current	Proposed		
20-Sep	Place 1	Katie	Weiss	Member	Dec-18	June-20	512-619-7099	katieweiss95@gmail.com
20-Sep	Place 2	Michael	Orman	Member	Dec-20	June-21	512-636-8521	MikeOrmanPBC@orman.us
20-Sep	Place 3	Dana	Lively	Member	Dec-20	June-19	713-824-7337	danaklively@gmail.com
	Place 4	Vacant		Member	Dec-19	June-20		
20-Sep	Place 5	Kelly	Gaydos	Chair	Dec-20	June-21	512-658-4033	kelly_gaydos@yahoo.com
6-Sep	Place 6	Rose	McMillin	Member	Dec-20	June-19	512-656-8486	rosemcmillin@yahoo.com
2-Aug	Place 7	Perry	Savard	Vice Chair	Dec-19	June-19	512-560-1133	pmsstreetglide@gmail.com
Library Advisory Board								
Meets: Quarterly @ 6:00pm of each month in the City Council Chamber								
Liaison - Eliska Padilla								
Approved					Current	Proposed		
20-Sep	Place 1	David	Westbrook	Member	Dec-20	June-20	602-300-0735	dianboase@gmail.com
20-Sep	Place 2	Dwight	Baker	Chair	Dec-20	June-21	713-585-3713	baker1640@sbcglobal.net
20-Sep	Place 3	Tara	Chappell	Vice Chair	Dec-20	June-19	512-914-2011	tchappell08@gmail.com
20-Sep	Place 4	Kathi	Shilling	Member	Dec-20	June-20	214-676-4565	kshilling873@gmail.com
	Place 5	Vacant		Member	Dec-18	June-21		
6-Sep	Place 6	Patricia	Elsasser	Member	Dec-20	June-19	512-317-0306	elsasserpaula@yahoo.com
1-Nov	Place 7	Lori	Ortiz	Member		June-19	512-203-6813	lori.ortiz@austin.rr.com
Zoning Board of Adjustments								
Meets: 4th Wednesday @ 7:00pm of each month in the City Council Chamber								
Liaison - Ashby Grundman								
Approved					Current	Proposed		
20-Sep	Place 1	Pedro	Perez	Chairman	Dec-18	June-20	512-587-9183	ppjrqp@msn.com
20-Sep	Place 2	Thomas	McGowan	Member	Dec-20	June-21	512-516-3968	tmmcgowan@yahoo.com
20-Sep	Place 3	Randal	Clark	Member	Dec-20	June-19	512-876-3277	texas30@gmail.com
	Place 4	Vacant		Member	Dec-20	June-20		
	Place 5	Vacant		Member		June-21		
6-Sep	Place 6	Maureen	Rooker	Member	Dec-19	June-19	512-789-2210	MaureenRooker@remax.net
2-Aug	Place 7	Dana	Lively	Member	Dec-20	June-19	713-824-7337	danaklively@gmail.com

Historic Preservation Commission								
Meets: 4th Tuesday @ 6:00pm of each month in the City Council Chamber								
Liaison - John Bynum								
Approved					Current	Proposed		
	Place 1	Vacant		Commissioner	Dec-18	June-20		
2-Aug	Place 2	Mary	Belton	Commissioner	Dec-18	June-21	951-218-3235	meb2745@gmail.com
20-Sep	Place 3	Curtis	Orton	Commissioner	Dec-18	June-19	512-689-8759	curtisorton3@gmail.com
20-Sep	Place 4	Robert	Lykins	Commissioner	Dec-19	June-20	512-788-3978	rlykins4066@yahoo.com
	Place 5	Vacant		Commissioner	Dec-19	June-21		
19-Jul	Place 6	Travis	Allen	Commissioner		June-19	512-740-4831	travallenman@yahoo.com
	Place 7	Vacant		Commissioner		June-19		
Building and Standards Commission								
Meets: As Needed in the City Council Chamber								
Liaison - Bryan Surgi								
Approved					Current	Proposed		
	Place 1	Vacant			Dec-19	June-20		
20-Sep	Place 2	Olinda	Ramirez	Commissioner	Dec-19	June-21	972-974-7712	olinda.ramirez1982@gmail.com
2-Aug	Place 3	Kendrick	Whittington	Commissioner		June-19	512-426-9688	kendrick@nexlegacyconstruction.com
20-Sep	Place 4	Vacant			Dec-18	June-20		
20-Sep	Place 5	Tom	Brown	Commissioner	Dec-18	June-21	256-473-3128	tjandsjbrown@att.net
16-Aug	Place 6	Maureen	Rooker	Commissioner	Dec-18	June-19	512-789-2210	MaureenRooker@remax.net
20-Sep	Place 7	Richard	Hudson	Commissioner	Dec-19	June-19	552-841-2145	sfchudson@gmail.com
Ethics Review Commission								
Meets: As Needed in the City Council Chamber (at least once a year)								
Liaison - Lisa Brown								
Approved					Current	Proposed		
20-Sep	Place 1	Craig	Cargill	Member	Dec-19	June-20	512-638-3214	craig.cargill@gmail.com
20-Sep	Place 2	Lori	Brown-Duncan	Member	Dec-19	June-21	512-426-9380	loribd216@aol.com
20-Sep	Place 3	Larry	Straughn	Vice Chair	Dec-19	June-19	512-876-1590	olin.straughn@huttoisd.net
20-Sep	Place 4	Russell	Daniel	Chair	Dec-19	June-20	512-626-7873	russelldaniel7@gmail.com
20-Sep	Place 5	Dana	Lively	Member	Dec-19	June-21	713-824-7337	danaklively@gmail.com
2-Aug	Place 6	April	Willis	Member		June-19	817-996-8197	aprilacm@gmail.com
	Place 7	Vacant		Member		June-19		
Economic Development Corporation								
Meets: 1st Monday @ 6:00pm of each month in the City Council Chamber								
Liaison - Jessica Bullock								
Approved					Current	Proposed		
20-Sep	Place 1	Nelson	Nagle	Treasurer	Oct-19	June-20	512-426-2025	nelson.nagle@huttotx.gov
13-Dec	Place 2	Doug	Gaul	Member	Oct-19	June-21	512-413-4370	doug.gaul@huttotx.gov
20-Sep	Place 3	Dan	Thornton	Vice Chair	Oct-19	June-19	512-529-4213	dan.thornton@huttotx.gov
13-Dec	Place 4	Scott	Rose		Oct-19	June-20	254-206-0889	scott.rose@huttotx.gov
20-Sep	Place 5	Vacant		Member	Oct-19	June-21		
20-Sep	Place 6	Greg	Braun	Member	Oct-19	June-19	512-299-0188	greg.braun@huttotx.gov
19-Jul	Place 7	Steve	Harris	Chair	Oct-19	June-19	254-498-2224	Steven.Harris@huttotx.gov

**CITY OF HUTTO
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 11A. **AGENDA DATE:** January 03, 2019

PRESENTED BY: Helen Ramirez, AICP, Assistant City Manager

ITEM: Presentation of Certificate of Appreciation to the Public Works staff for their dedication and commitment to serving the citizens of Hutto during the December water main break. (Helen Ramirez)

STRATEGIC GUIDE POLICY: Quality of Life & Services

ITEM BACKGROUND:

The Pubic Works staff worked tirelessly to restore water pressure to residents after a water main break, and continued to work throughout the week including Christmas Eve and beyond until its final completed repair on December 29.

BUDGETARY AND FINANCIAL SUMMARY:

Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:

Not applicable.

CITY ATTORNEY REVIEW:

Not applicable.

STAFF RECOMMENDATION:

Not applicable.

SUPPORTING MATERIAL:

1. [Certificate](#)

CERTIFICATE OF APPRECIATION

**THIS IS TO CERTIFY THAT
THE PUBLIC WORKS DEPARTMENT**

is recognized for dedication and commitment to serving
the citizens of Hutto, Texas

by repairing water main break in December 2018.

Odis Jones, CEO/City Manager



**CITY OF HUTTO
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 11B.

AGENDA DATE: January 03, 2019

PRESENTED BY:

ITEM:

Discussion with the Parks Improvement Committee regarding Proposition C and their recommendations.

STRATEGIC GUIDE POLICY: Infrastructure & Growth

ITEM BACKGROUND:

Discussion regarding possible project recommendations to be implemented with the proceeds of the bond election.

BUDGETARY AND FINANCIAL SUMMARY:

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:

CITY ATTORNEY REVIEW:

Not applicable.

STAFF RECOMMENDATION:

SUPPORTING MATERIAL:

There are no supporting documents.

**CITY OF HUTTO
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 11C.

AGENDA DATE: January 03, 2019

PRESENTED BY:

ITEM:

Discussion with the Planning and Zoning Commission regarding Proposition A and their recommendations.

STRATEGIC GUIDE POLICY: Infrastructure & Growth

ITEM BACKGROUND:

Recommendations by the Planning and Zoning Commission on road and drainage projects.

BUDGETARY AND FINANCIAL SUMMARY:

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:

CITY ATTORNEY REVIEW:

Not applicable.

STAFF RECOMMENDATION:

Not applicable.

SUPPORTING MATERIAL:

There are no supporting documents.

**CITY OF HUTTO
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 13A.

AGENDA DATE: January 03, 2019

PRESENTED BY:

ITEM:

Consideration and possible action regarding a Transportation Impact Fee.

STRATEGIC GUIDE POLICY:

ITEM BACKGROUND:

BUDGETARY AND FINANCIAL SUMMARY:

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:

CITY ATTORNEY REVIEW:

STAFF RECOMMENDATION:

SUPPORTING MATERIAL:

There are no supporting documents.