



City of Hutto

Agenda

Parks Advisory Board

Wednesday, August 11, 2021 at 6:30 PM

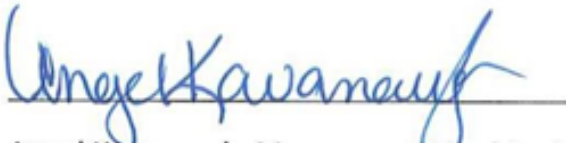
City Council Chambers

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

- 1. CALL SESSION TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. AGENDA ITEMS**
 - 4.1. Consideration and possible action on the meeting minutes from the regular scheduled Parks advisory meeting held on July 14, 2021.
 - 4.2. Update and discussion on the Texas Wildlife Grant.
 - 4.3. Consideration and possible action on the 2021/2022 Parks Budget.
 - 4.4. Update from Parks Advisory Board Liaisons - providing feedback on assigned park(s).
 - 4.5. Consideration and possible action regarding information on the park naming committee.
- 5. OTHER BUSINESS**
- 6. ADJOURNMENT**
- 7. CERTIFICATION**

I certify that this notice of the Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on August 8, 2021 at 5:00 P.M.




Angel Kavanaugh, Management Assistant

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at City.Secretary@huttotx.gov or call (512) 759-4033 for assistance.

AGENDA ITEM REPORT



To: Parks Advisory Board
Subject: Consideration and possible action on the meeting minutes from the regular scheduled Parks advisory meeting held on July 14, 2021.
Meeting: Wednesday, August 11, 2021
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

1. parks advisory minutes 7.14.2021



City of Hutto

Minutes

Parks Advisory Board

Wednesday, July 14, 2021 at 6:30 PM

City Council Chambers

1. CALL SESSION TO ORDER

6:30 PM

2. ROLL CALL

Members of the Parks Advisory Board in attendance were: Perry Savard, Rose McMillin, David Meyer, Wendell Teltow and Sharon Dyer, Member Katie Weiss was absent. City staff present or on call were: Tony Host, Executive Director Community Service, Angel Kavanaugh, Management Assistant and Council member Mandi Vittarreal Salvo.

3. PUBLIC COMMENT

Jeff White sent in a letter for Public Comment

Dear Parks Advisory,

Since 1985 July has been recognized as Parks and Recreation month. This year's theme is "Our Parks and Recreation Story". We as fans of parks and recreation in Hutto need to do a better job in sharing the impact we have. Parks are at the center of so many experiences and memories. Our local parks are often our first experiences in nature, our introduction to a favorite hobby or physical activity. They are places to gather with friends and family, spaces to celebrate life's special moments, spots of respite and healing, sites that connect us with essential community services, and so much more. Just think how many important community events take place at Fritz Park. Parks have been essential throughout the COVID-19 pandemic, with many of our residents finding a new appreciation for our parks and trails.

I want to thank you for time, passion, and commitment to improve Hutto's parks and recreation opportunities and happy parks and recreation month.

Perry Savard introduced and Welcomed Sharon Dyer to the Parks Advisory Board.

4. AGENDA ITEMS

- 4.1. Consideration and possible action on the meeting minutes from the regular scheduled Parks Advisory Board meeting held on June 9, 2021.

Board member Wendell Teltow made a motion to accept the meeting minutes from the regular scheduled Parks Advisory Board meeting held on June 9, 2021 as written, seconded by Board Member Rose McMillin. Motion passed 5 Ayes to 0 Nays.

- 4.2. Consideration and possible action on Concordia High School Football Final Contract

(Fall 2021)

Board Member David Meyer made a motion to accept Concordia High School Football Final Contract (Fall 2021) with the removal of item K-4 (All parents and spectators must watch a video series regarding appropriate behavior and decorum) until we can get a link on the new contract to send out, seconded by Board Member Rose McMillin. Motion passed 5 Ayes to 0 Nays.

- 4.3. Discussion on possibility of Parks Advisory Board members being liaisons assigned to a specific park, will act as an advocate for their Park and communicate back with Parks and Recreation Department.

Board members were introduced to the idea and assigned parks to each member of the Advisory Board, city staff will provide a checklist that they can look at when visiting the assigned park and will advise the city of any issues or concerns.

Perry Savard- Glenwood Park area and Splashpad
Rose McMillin- Fritz Park/Pavilion and Ballfields
David Meyer- Hutto Community Park/ Country Estates
Sharon Dyer- Creekside
Wendell Teltow- Brush Creek Amphitheater and Pavillions
Katie Weiss- Hutto Lake Park

- 4.4. Consideration and possible action on the naming of Brushy Creek parks.

Request for staff to try to locate the old Survey Monkey results from a few years ago, so work was not doubled.

Chair Perry Savard made a motion to vote David Meyer, Rose McMillin and Sharon Dyer as the members of the City of Hutto Park Naming Committee, Seconded by Board Member Wendell Teltow. Motion passed 5 Ayes to 0 Nays.

- 4.5. Update on current Condition of Parks and Fields .

Tony Host updated the Board Members on the Parks and fields.

Hutto Lake Park is closed for the next few week while work continues on the lift station, current playground has been weeded and mesh laid to prevent further weed growth, and new playground mulch has been added. All parks will be getting new mulch as well in the upcoming months, Board Member David Meyer asked if we could do a cost comparison for current playground mulch and Rubber mulch and add to next agenda.

Fritz Park- HYBSA is done so we will be giving the fields a rest and fixing some minor irrigation issues.

Hutto Community Park – Minor irrigation issues and pressure washing.

Brushy Creek park – getting ready for Kokefest. Have WIFI issues to work out.

Creekside- needs full clean up and will get to it as soon as allowable.

5. OTHER BUSINESS

Update on the Texas Wildlife Grant- Documents were sent to them and now we are waiting to see what or if we are awarded anything. Request to put this on next agenda for any updates.

Budget will be added and discussed on next agenda

Council member Mandi Vittareal Salvo let staff and Board members know that Hutto Legacy Church is Volunteering to do robust clean up and assist in any way for Parks and Recreation. Mowing etc. Please keep in mind.

6. ADJOURNMENT

Adjourned at 7:22 PM

7. CERTIFICATION

I certify that this notice of the Hutto Parks Advisory Board meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on July 9, 2021 at 5:00 P.M.

Chair

AGENDA ITEM REPORT



To: Parks Advisory Board
Subject: Update and discussion on the Texas Wildlife Grant.
Meeting: Wednesday, August 11, 2021
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT



To: Parks Advisory Board
Subject: Consideration and possible action on the 2021/2022 Parks Budget.
Meeting: Wednesday, August 11, 2021
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT



To: Parks Advisory Board
Subject: Update from Parks Advisory Board Liaisons - providing feedback on assigned park(s).
Meeting: Wednesday, August 11, 2021
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None

AGENDA ITEM REPORT



To: Parks Advisory Board
Subject: Consideration and possible action regarding information on the park naming committee.
Meeting: Wednesday, August 11, 2021
Department: Community Services
Staff Contact:

BACKGROUND INFORMATION:

SUMMARY OF REQUEST:

STAFF REVIEW:

FINANCIAL IMPACT:

POLICY IMPLICATIONS:

ATTACHMENTS:

None